



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda*

County of Champaign, Urbana, Illinois

Thursday, November 13, 2014 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**I. Call To Order**

**II. Roll Call**

**III. Approval of Minutes**

A. Committee of the Whole

1. October 14, 2014 (*to be distributed*)

**IV. Approval of Agenda/Addenda**

**V. Public Participation**

**VI. Communications**

**VII. Justice & Social Services**

A. NAMI Presentation-Mental Health & Jails

B. Re-Entry Program Report & Presentation

C. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – September 2014
2. Emergency Management Agency – October 2014
3. Head Start – October 2014
4. Probation & Court Services – September 2014
5. Public Defender – September 2014
6. Veterans’ Assistance Commission – October 2014

D. Other Business

E. Chair’s Report

**VIII. Finance**

A. Approval of Enterprise Zones

1. City of Urbana 1-48
2. City of Champaign 49-105

B. Champaign County CASA – Request for Adoption of Fee 106-112

C. Treasurer

1. Monthly Report – October 2014 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/TREAS/reports.htm>

2.	Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 29-050-0016	113
3.	Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel No. 20-032-0070	114
D.	<u>Auditor</u>	
1.	Monthly Report – October 2014 – Reports are available on the Auditor’s Webpage at: <a href="http://www.co.champaign.il.us/Auditor/monthlyreports.htm">http://www.co.champaign.il.us/Auditor/monthlyreports.htm</a>	
E.	<u>Nursing Home</u>	
1.	Nursing Home Board of Directors Recommendation for Approval of Issuance of Tax Anticipation Warrants for Champaign County Nursing Home	115
2.	Monthly Report	116-124
F.	<u>Budget Amendments/Transfers</u>	
1.	Budget Transfer #14-00010 Fund/Dept. 080 General Corporate-030 Circuit Clerk Total Amount: \$6,000 Reason: Needed to Cover Monthly costs of Court Ordered Newspaper Ads	125
2.	Budget Transfer #14-00011 Fund/Dept. 081 Nursing Home-415 Environmental Svcs, 410 Administrative, 440 Activities, 462 Alzheimer’s Unit, 430 Nursing Svcs, 441 Social Svcs Total Amount: \$537,000 Reason: To Cover Shortage of Budget Dollars Created by External Staffing. Shortages Appear in Admin Professional Services, Nursing Professional Services, & Social Services Professional Services.	126-129
3.	Budget Transfer #14-00012 Fund/Dept. 081 Nursing Home-450 Dietary, 462 Alzheimer’s Unit Total Amount: \$330,000 Reason: To Cover Shortage of Budget Dollars Created by External Staffing Shortages Appear in Dietary Food Service and ARD Contract Nursing.	130
4.	Budget Amendment #14-00040 Fund/Dept. 476 Self-Funded Insurance-118 Property/Liability Insurance Increased Appropriations: \$6,959 Increased Revenue: \$6,959 Reason: To Reimburse Line Item for Auto Damage Caused By Others	131
5.	Budget Amendment #14-00041 Fund/Dept. 084 County Bridget-060 Highway Increased Appropriations: \$200,000 Increased Revenue: None: from Fund Balance Reason: Payments for Construction of Bridges	132

- |  |  |         |
|--|--|---------|
| 6.                                     | Budget Amendment #14-00042<br>Fund/Dept. 080 General Corporate-016 Administrative Services<br>Increased Appropriations: \$6,015<br>Increased Revenue: None: from Fund Balance<br>Reason: Needed to be Able to Cover Postage Required for Elections   | 133     |
| 7.                                     | Budget Amendment #14-00044<br>Fund/Dept. 080 General Corporate-127 Veterans Assistance Commission<br>Increased Appropriations: \$500<br>Increased Revenue: \$500<br>Reason: Donation from Ladies Auxiliary VFW 630   | 134     |
| 8.                                     | Budget Amendment #14-00045<br>Fund/Dept. 075 Regional Planning Commission-775 City of Champaign Bristol<br>Place Case Management Services<br>Increased Appropriations: \$40,000<br>Increased Revenue: \$40,000<br>Reason: To Accommodate Receipt of New Contract with the City of Champaign<br>to Provide up to One Year Case Management Services for Bristol Place Residents<br>During Redevelopment of the Area. Case Management Services Will Include<br>Housing Services, Employment Services, Financial Literacy, & Youth Services. | 135     |
| 9.                                     | Budget Amendment #14-00046<br>Fund/Dept. 080 General Corporate-071 Public Properties<br>Increased Appropriations: \$37,000<br>Increased Revenue: None: from fund Balance<br>Reason: Increase to FY2014 Appropriations to Balance the Physical Plant Budget<br>and Fund Unforeseen Facility Expenses During the Fiscal Year   | 136-137 |
| <br>                                   |  |         |
| G. <u>Animal Control</u>               |  |         |
| 1.                                     | Request Approval of Acceptance of ASPCA Grant to Subsidize the Spay/Neuter<br>Program  | 138-139 |
| 2.                                     | Request Approval of Acceptance of Petco Foundation Grant to Subsidize<br>Spay/Neuter Program   | 140     |
| <br>                                   |  |         |
| H. <u>Children's Advocacy Center</u>   |  |         |
| 1.                                     | Request Approval of Application for Renewal, & If Accepted, Award of Illinois<br>Criminal Justice Information Authority Grant  | 141-196 |
| <br>                                   |  |         |
| I. <u>Regional Planning Commission</u> |  |         |
| 1.                                     | Request Approval of RFP 2014-009 for Electronics Recycling Contractor to<br>Provide Collection Services at 2015 Countywide Residential Electronics<br>Collections  | 197-203 |
| 2.                                     | Request Approval of Application for, & If Awarded, Acceptance of 2015 IEPA<br>Electronics Products Recycling & Reuse Grant   | 204-206 |
| <br>                                   |  |         |
| J. <u>County Administrator</u>         |  |         |
| 1.                                     | General Corporate Fund FY2014 Budget Projection Report ( <i>to be distributed</i> )  |         |

- 2. General Corporate Fund FY2014 Budget Change Report (*to be distributed*)
- 3. Approval of FY2015 Champaign County Budget
  - a. FY2015 Annual Tax Levy Ordinance 207-211
  - b. FY2015 Annual Budget and Appropriation Ordinance 212-213

K. Other Business

L. Chair's Report

M. Designation of Items to be Placed on the Consent Agenda

**IX. Policy, Personnel, & Appointments**

A. Appointments/Reappointments (*Italicized Names are Incumbents*)

- 1. Animal Control Administrator – 1 Position - Term 12/1/2014-11/30/2016 214-215
  - *Stephanie Joos*
- 2. Nursing Home Board of Directors – 2 Positions -Term 12/1/2014-11/30/2016 216-221
  - Applicants:
    - *Mary Hodson*
    - *Dr. Robert Palinkas*
    - Frank Johnston
- 3. County Board of Health – 1 Unexpired Term Ending 6/30/2016 222-223
  - Applicant:
    - David King
- 4. Public Aid Appeals Committee – 2 Positions - Term 12/1/2014-11/30/2016 224-227
  - Applicants:
    - Michelle Mayol (Alternate)-D
    - James Rusk-R
- 5. Rural Transit Advisory Group – 5 Positions - Term 12/1/2014-11/30/2016 228-231
  - Applicants:
    - Seamus Reilly
    - Mary Sleeth
- 6. Senior Services Advisory Committee – 3 Positions - Term 12/1/2014-11/30/2017 232-235
  - Applicants:
    - Jessie Smith
    - Gail Broadie

B. County Clerk

- 1. October 2014 Report 236

C. County Administrator

- 1. Administrative Services October 2014 Report 237-239
- 2. Approval of Renewal of Property Liability & Worker's Compensation Policies for FY2015 240-258

3. Resolution Honoring County Employees	259-262
4. Resolution Honoring County Retirees	263-264

D. Other Business

E. Chair's Report

F. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment



**DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES**

*Economic Development Division*

**m e m o r a n d u m**

**TO:** Champaign County Committee of the Whole

**FROM:** Elizabeth H. Tyler, FAICP, Director, Community Development Services, City of Urbana  
Brandon Boys, Economic Development Manager, City of Urbana  
Kate Ferrer, Economic Development Specialist, City of Urbana

**DATE:** November 3, 2014

**SUBJECT:** **Application for a New Urbana Enterprise Zone**

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The City of Urbana respectfully requests the participation of Champaign County as a joint applicant in the Urbana Enterprise Zone. A joint Enterprise Zone, similar to the current Zone administered by the City and County of Champaign, will incorporate properties both within Urbana’s corporate boundaries and those adjacent in unincorporated Champaign County. A jointly administered Enterprise Zone has the potential to serve a greater number of businesses and developers and will help to keep Champaign County economically competitive with peer communities across Illinois.

*Proposed Enterprise Zone Boundaries*

In response to County Finance Committee comments from October 14<sup>th</sup>, the proposed Zone boundaries have been modified to more closely reflect projected growth shown in the City’s Comprehensive Plan, the County’s Land Resource Management Plan, utility access, zoning, and land ownership patterns. This revised draft map of the proposed boundaries of the Zone is included as **Exhibit A**. The area encompassed remains well below the maximum size threshold established by the State.

Also in response to Board inquiries, several analysis maps are included in **Exhibit B** to this memo. These maps illustrate various aspects of the proposed Zone as follows:

- **Map #1** highlights the proposed Zone boundaries of both cities in relation to the total area of Champaign County.
- **Map #2** shows the boundaries of both Urbana and Champaign’s proposed Enterprise Zones side by side.
- **Map #3** shows the proposed Zone boundaries in relation to the County’s Continuous Urban

Growth Area (CUGA) as well as the extent of the Extra Territorial Jurisdiction (ETJ).

- **Map #4** illustrates the types of land uses in the proposed Zone per the Future Land Uses in Urbana's Comprehensive Plan. A table on the map also summarizes the total areas planned for residential vs. commercial/industrial uses both inside and outside of the City.
- **Map #5** shows the outline of the individual parcels that comprise the proposed Zone.
- **Map #6** is an overlay of both the proposed Zone and all of Urbana's current Tax Increment Finance Districts.
- **Map #7** compares the current Urbana Enterprise Zone boundary with the area of the proposed Zone.

### *Taxing Partners*

In preparation for submitting a competitive application for a new Enterprise Zone, City of Urbana staff has met with partner taxing agencies (Urbana School District, Urbana Park District, Parkland College, Champaign-Urbana Mass Transit District, and Cunningham Township) to ask for their participation in abating property taxes in the new Urbana Enterprise Zone.

To date, Parkland College and the Champaign-Urbana Mass Transit District have voted to participate in the new Urbana Enterprise Zone on October 15<sup>th</sup> and October 29<sup>th</sup>, respectively.

The proposed programs policy have been well-received by the remaining tax partners, which at this time are expected to vote to participate in the Zone in late November and early December. Urbana City Council is expected to vote on the Urbana Enterprise Zone on December 1. The proposed programs policy is attached as **Exhibit C**.

### *Recommended Action*

Participation in the Urbana Enterprise Zone would require Champaign County to pass an enabling ordinance to designate the Enterprise Zone (**Exhibit D**), a resolution to enter into an intergovernmental agreement with the City of Urbana to jointly administer the Enterprise Zone (**Exhibit E**), and a resolution to abate County property taxes in accordance with the Zone programs (**Exhibit F**).

The Enterprise Zone application is due to the Department of Commerce and Economic Opportunity by December 31, 2014.

**REQUESTED ACTION FOR FINANCE COMMITTEE:**

The Finance Committee recommends to the County Board approval of ordinance and resolutions authorizing the County of Champaign to jointly establish and administer a new Urbana Enterprise Zone.

Prepared by:

Kate Ferrer  
Economic Development Specialist  
City of Urbana

Attachments:

- Exhibit A: Proposed Map of the new Urbana Enterprise Zone
- Exhibit B: Analysis Maps #1 - 7
- Exhibit C: Proposed Programs Policy of the new Urbana Enterprise Zone
- Exhibit D: An Ordinance Designating the Urbana Enterprise Zone
- Exhibit E: A Resolution to Approve an Intergovernmental Agreement
- Exhibit F: A Resolution to Abate Property Taxes

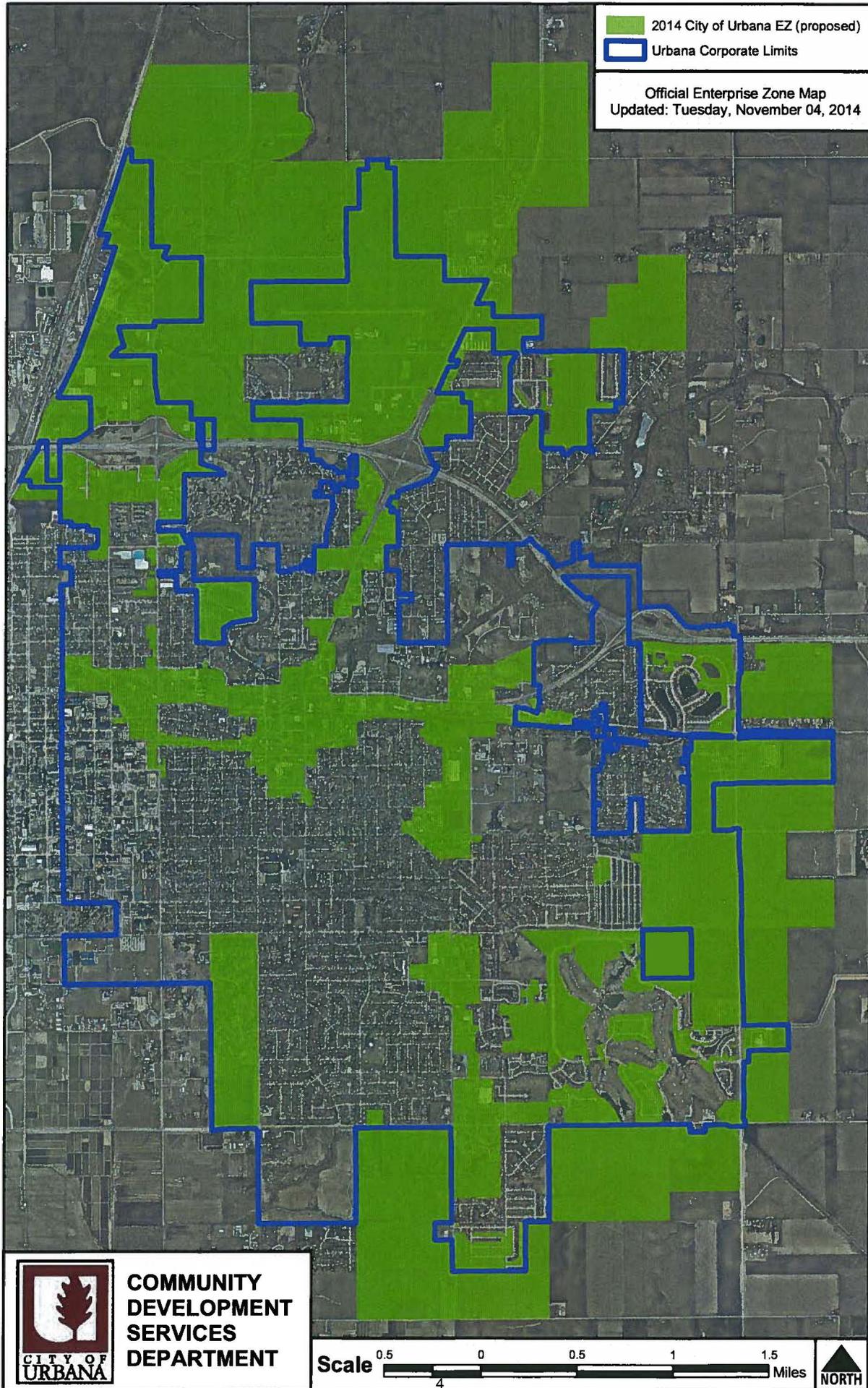
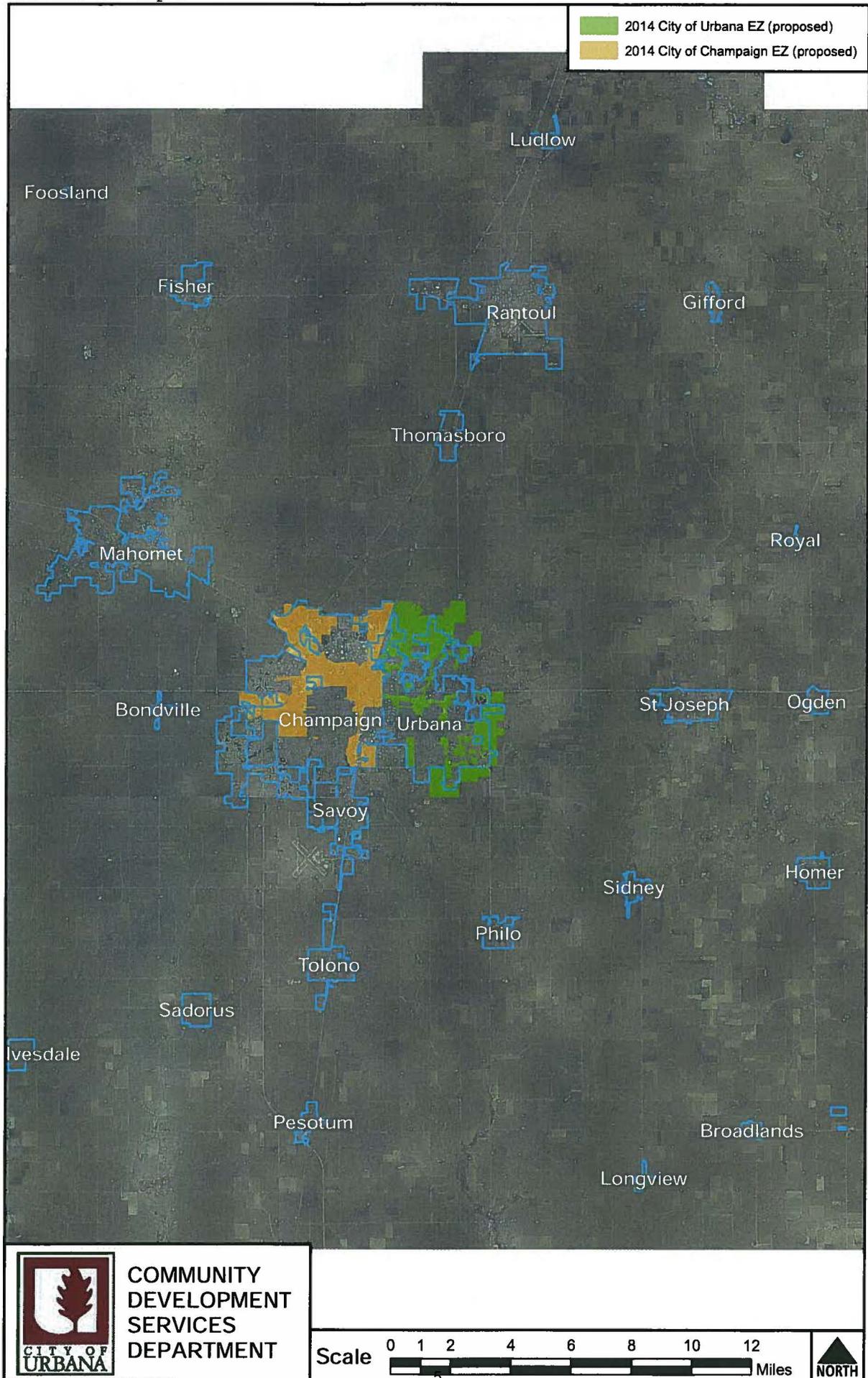
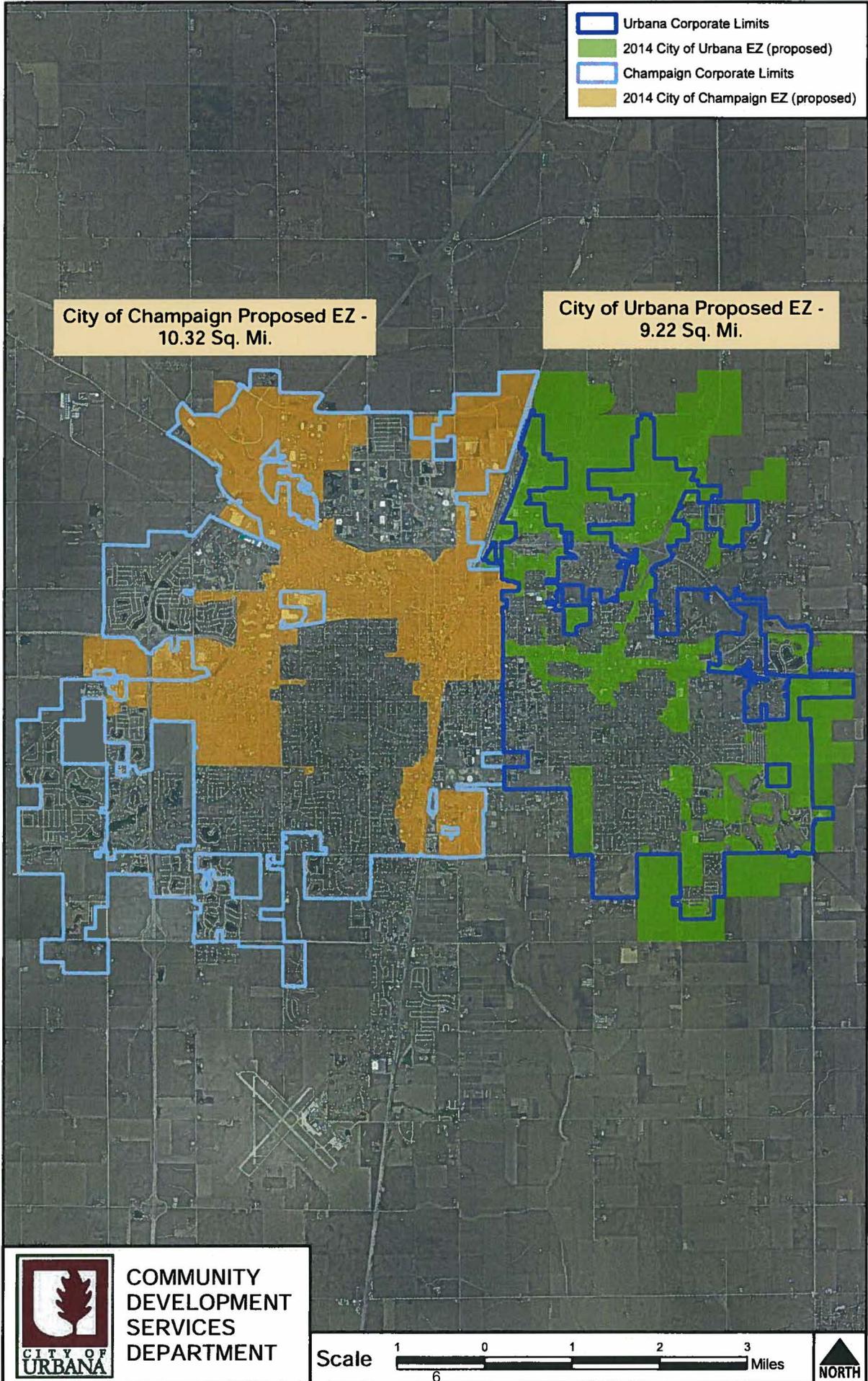
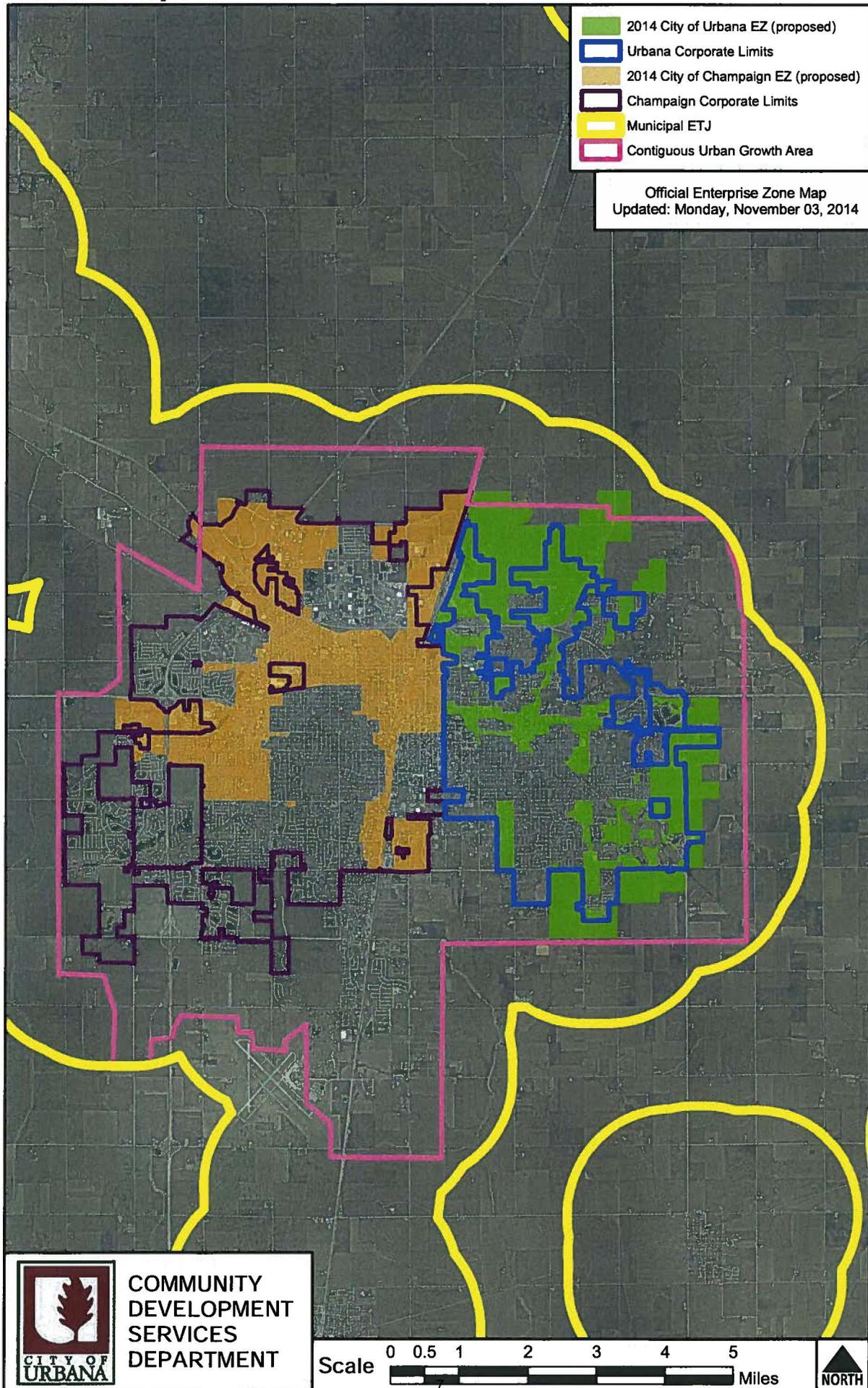


Exhibit B - Map 1

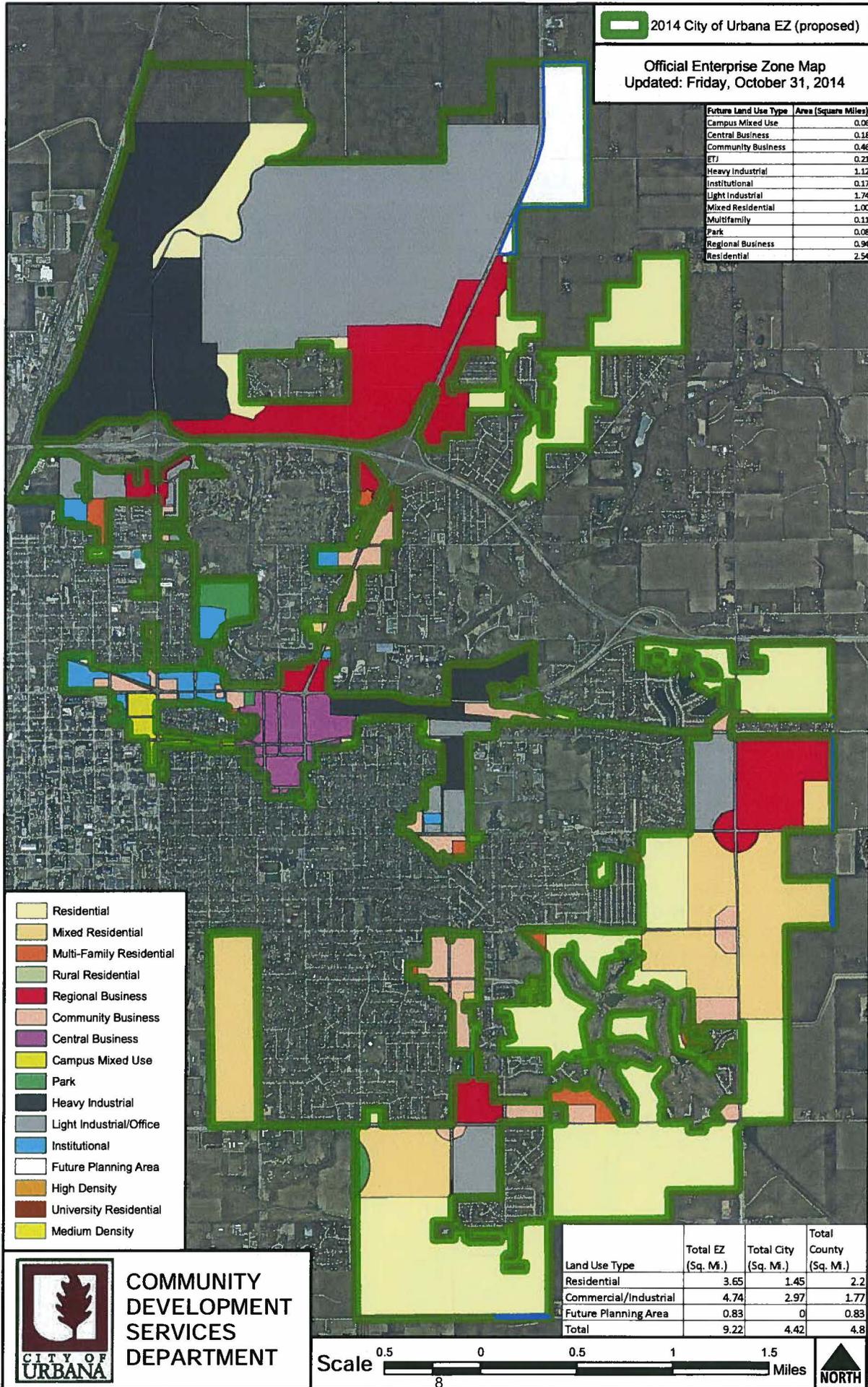


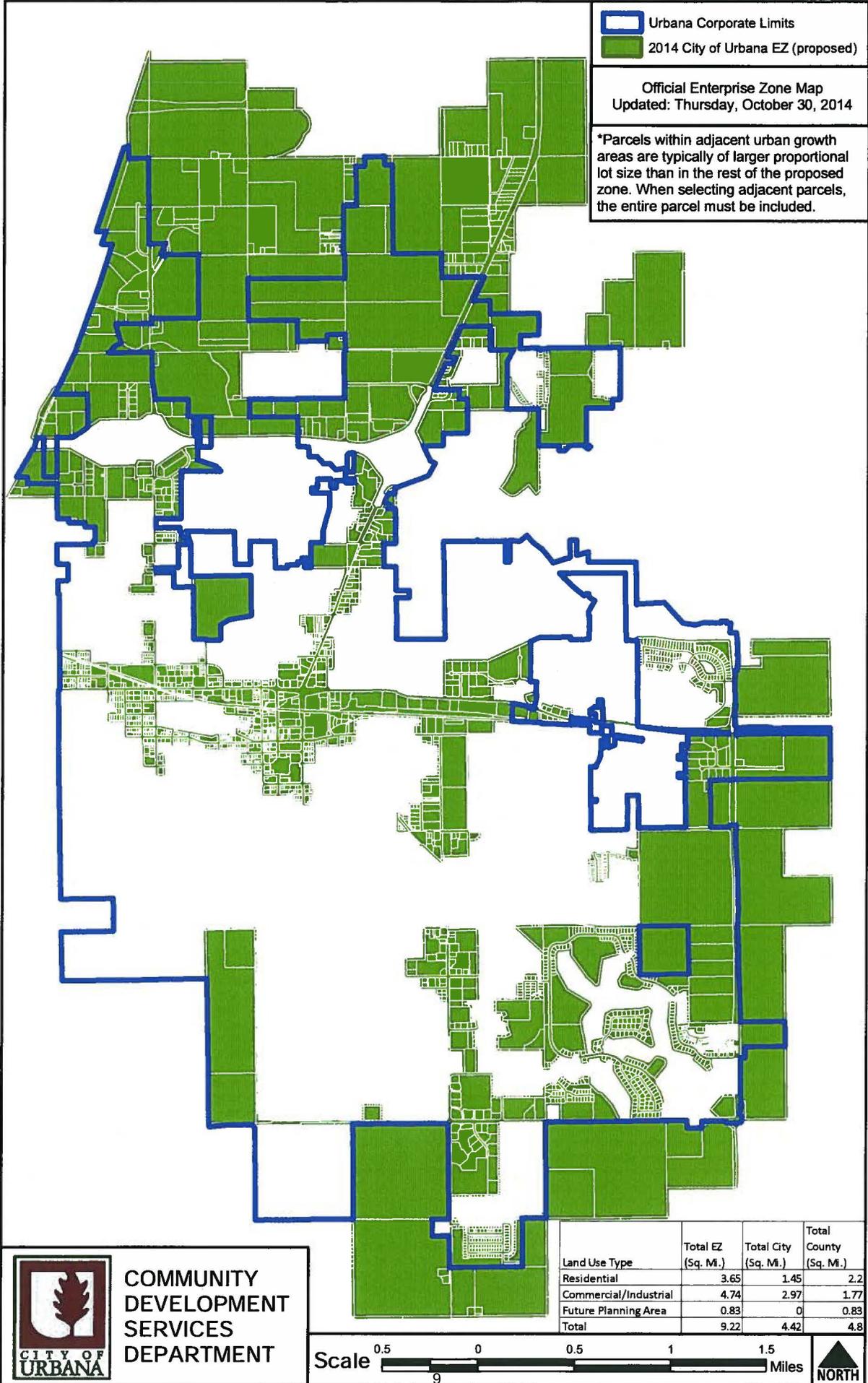




COMMUNITY  
DEVELOPMENT  
SERVICES  
DEPARTMENT







- Urbana Corporate Limits
- 2014 City of Urbana EZ (proposed)

Official Enterprise Zone Map  
 Updated: Thursday, October 30, 2014

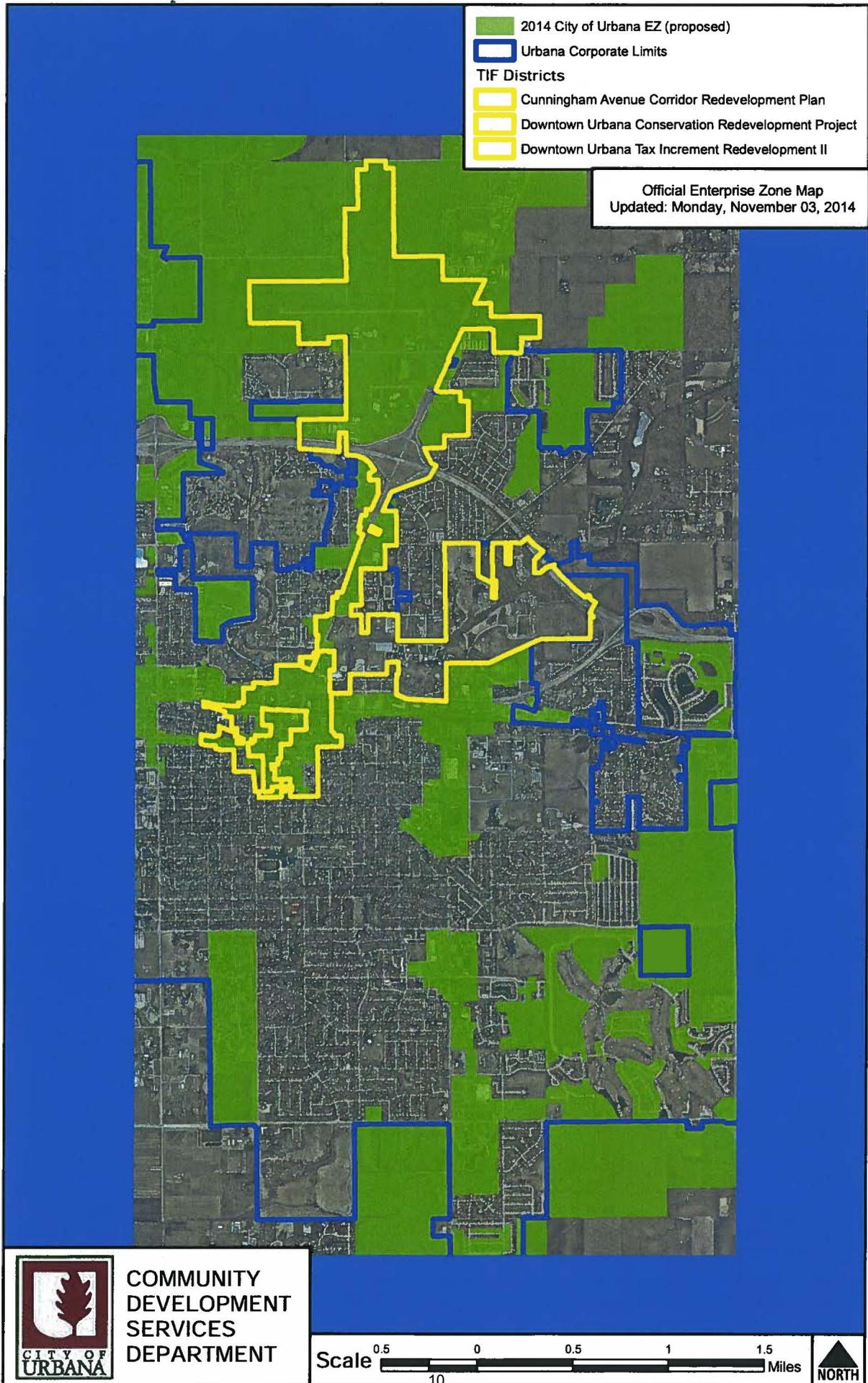
\*Parcels within adjacent urban growth areas are typically of larger proportional lot size than in the rest of the proposed zone. When selecting adjacent parcels, the entire parcel must be included.

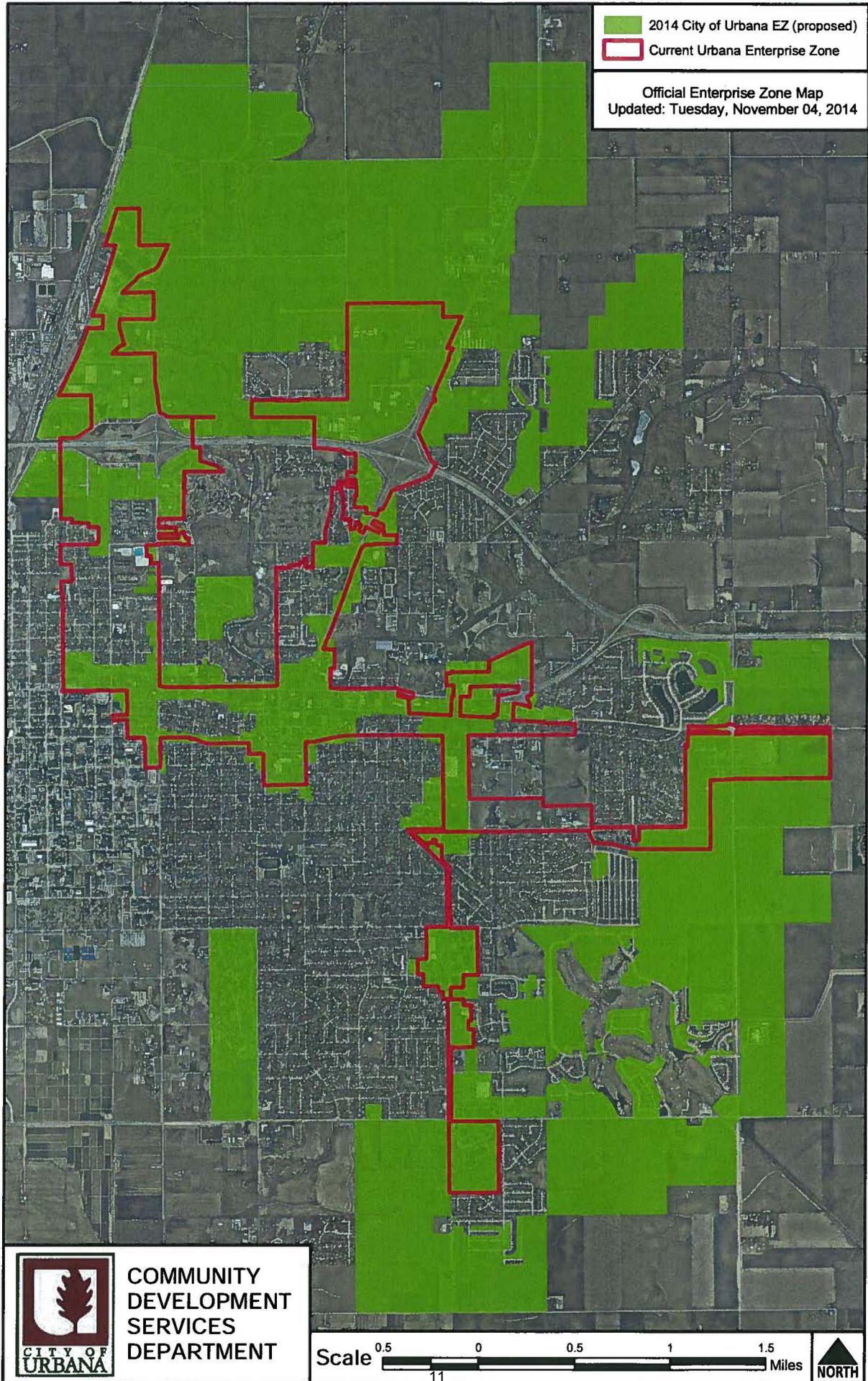


**COMMUNITY  
 DEVELOPMENT  
 SERVICES  
 DEPARTMENT**

Land Use Type	Total EZ (Sq. Mi.)	Total City (Sq. Mi.)	Total County (Sq. Mi.)
Residential	3.65	1.45	2.2
Commercial/Industrial	4.74	2.97	1.77
Future Planning Area	0.83	0	0.83
<b>Total</b>	<b>9.22</b>	<b>4.42</b>	<b>4.8</b>









## Urbana Enterprise Zone

### Overview of Incentive Programs

*The Enterprise Zone is administered in partnership with Champaign County. Many local taxing partners also participate in the abatement of local property taxes.*

The purpose of the Enterprise Zone is to stimulate economic growth and neighborhood revitalization in economically depressed areas of the community. The Urbana Enterprise Zone is designed to encourage investment and reinvestment in declining areas, grow Urbana’s tax base, and promote job growth by encouraging attraction of new businesses and expansion of existing businesses.

### Locally Administered Incentives

The following incentives are available to qualifying projects within the Urbana Enterprise Zone:

- **Sales Tax Exemption Certificate for New Building Materials**  
A sales tax exemption is permitted on building materials to be used in an Enterprise Zone on qualifying commercial, industrial and new home construction projects. Materials must be permanently affixed to the property and must be purchased from a qualified Illinois retailer. Sales Tax Exemption Certificates are issued directly by the Illinois Department of Revenue.
- **Property Tax Abatement for Commercial/Industrial Development & Job Creation**  
An abatement of property taxes is permitted on the increased property value resulting from new, eligible projects on commercial, industrial and mixed-use properties.\* The project cost must be at minimum \$100,000 to qualify. Mixed use projects consisting of at least 20% commercial square footage are eligible. Additional abatement is offered for projects that create 10 or more full time jobs and even more for projects that create 50 or more jobs. The actual abatement amount is ultimately based on the amount of new property value created by the project.
- **Property Tax Abatement for New Single Family/Duplex Residential Development**  
An abatement of property taxes is permitted on the increased property value resulting from new, eligible single family, zero lot-line townhome and duplex residential projects.\* The project cost must be at minimum \$80,000 to qualify. The project must result in the creation of at least one new residential unit. The actual abatement amount is ultimately based on the amount of new property value created by the project.

*\*Please note that properties that are also located in a Tax Increment Finance District are not eligible for a Property Tax Abatement through the Enterprise Zone.*

## **Additional Incentives Administered by the State of Illinois**

The following Enterprise Zone programs are also available to projects located within the Urbana Enterprise Zone. They are administered by the Illinois Department of Commerce and Economic Opportunity (DCEO) and the Illinois Department of Revenue (IDOR). For more information on these programs, please call 217-785-6169 or visit their website at:

<https://www.illinois.gov/dceo/ExpandRelocate/Incentives/taxassistance/Pages/EnterpriseZone.aspx>

- **Enterprise Zone Machinery and Equipment Consumables/Pollution Control Facilities Sales Tax Exemption**

A sales tax exemption on purchases of tangible personal property to be used in the manufacturing or assembly process or in the operation of a pollution control facility within an Enterprise Zone is available. Eligibility is based on a business making an investment in an Enterprise Zone of at least \$5 million in qualified property that creates a minimum of 200 fulltime-equivalent jobs, a business investing at least \$40 million in a zone and retaining at least 2,000 jobs, or a business investing at least \$40 million in a zone which causes the retention of at least 90 percent of the jobs existing on the date it is certified to receive the exemption.

- **Enterprise Zone Utility Tax Exemption**

A state utility tax exemption on gas, electricity and the Illinois Commerce Commission's administrative charge and telecommunication excise tax is available to businesses located in Enterprise Zones. Eligible businesses must make an investment of at least \$5 million in qualified property that creates a minimum of 200 full-time equivalent jobs in Illinois, an investment of \$20 million that retains at least 1,000 full-time-equivalent jobs, or an investment of \$175 million that creates 150 full-time equivalent jobs in Illinois. The majority of the jobs created must be located in the Enterprise Zone where the investment occurs.

- **Enterprise Zone Investment Tax Credit**

A state investment tax credit of 0.5 percent is allowed a taxpayer who invests in qualified property in a Zone. Qualified property includes machinery, equipment and buildings. The credit may be carried forward for up to five years. This credit is in addition to the regular 0.5 percent investment tax credit, which is available throughout the state, and up to 0.5 percent credit for increased employment over the previous year.



## Urbana Enterprise Zone

### Local Property Tax Abatement Programs Overview

*The Enterprise Zone is administered in partnership with Champaign County. Many local taxing partners also participate in the abatement of local property taxes.*

The Urbana Enterprise Zone Property Tax Abatement Programs are intended to provide financial incentive to existing and prospective property owners and tenants to make permanent improvements that increase the overall property tax base and expand job opportunities in Urbana.

The City of Urbana Enterprise Zone offers two programs for the abatement of local property taxes:

#### **Property Tax Abatement for New Single Family/Duplex Residential Development**

An abatement of property taxes is permitted on the increased property value resulting from new, eligible single family, zero lot-line townhome and duplex residential projects. The project cost must be at minimum \$80,000 to qualify. The project must result in the creation of at least one new residential unit. The actual abatement amount is ultimately based on the amount of new property value created by the project.\*

#### **Property Tax Abatement for Commercial/Industrial Development & Job Creation**

An abatement of property taxes is permitted on the increased property value resulting from new, eligible projects on commercial, industrial and mixed use properties. The project cost must be at minimum \$100,000 to qualify. Mixed use projects consisting of at least 20% commercial square footage are eligible. Additional abatement is offered for projects that create 10 or more full time jobs and even more for projects that create 50 or more jobs. The actual abatement amount is ultimately based on the amount of new property value created by the project.\*

*Property tax abatements are offered with the support of the following local taxing partners:*

City of Urbana  
Champaign County  
Urbana School District  
Urbana Park District  
Champaign-Urbana Mass Transit District  
Parkland College  
Cunningham Township

*\*Please note that properties that are also located in a Tax Increment Finance District are not eligible for a Property Tax Abatement through the Enterprise Zone.*

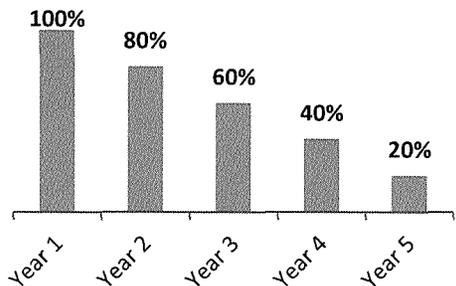


# Urbana Enterprise Zone Property Tax Abatement Programs Overview

This chart provides an overview of the incentives offered for qualifying projects. Note that tax abatements are only offered on the incremental value generated as a result of the project.

## New Single Family/Duplex Residential Development

**Minimum  
\$80,000  
Project  
Amount**

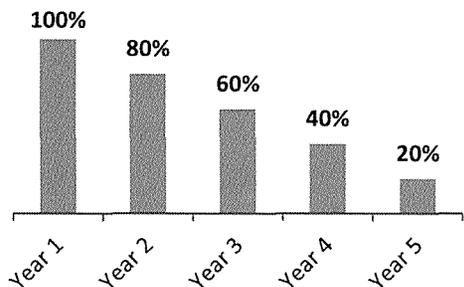


*(Equivalent to a 3-year 100% abatement)*

## Commercial/Industrial Development and Job Creation

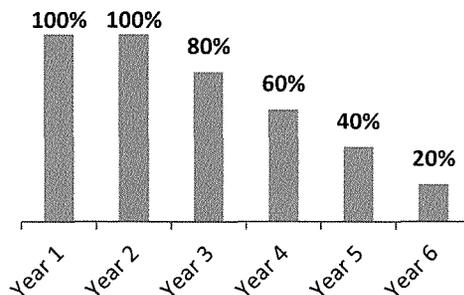
**Minimum  
\$100,000  
Project  
Amount**

### 0-10 Jobs Created



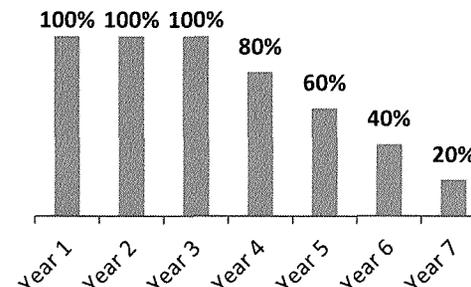
*(Equivalent to a 3-year 100% abatement)*

### 11-49 Jobs Created



*(Equivalent to a 4-year 100% abatement)*

### 50+ Jobs Created



*(Equivalent to a 5-year 100% abatement)*



## Examples of Property Tax Abatements for Residential, Commercial and Industrial Projects

*The following examples attempt to illustrate some likely scenarios for property tax abatements given a variety of project types, investment levels and job creation.*

### Example 1

#### New Single Family Home on an Undeveloped Lot

This project would qualify for an effective 3-year, 100% abatement of taxes on the increased property value for each district except Parkland distributed over a 5 year period.

Project Construction Cost	\$120,000
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	Market Value	EAV
Initial Land Value	\$20,000	\$6,667
Increase in Assessed Market Value	\$80,000	\$26,667
<b>Land and Building Value after Project</b>	<b>\$100,000</b>	<b>\$33,333</b>

	2013 Tax Rate	<i>Over a 5 Year Period*</i>		
		Taxes on Full Value	EZ Abatements	Taxes after EZ
		School District	5.763	\$9,605
City of Urbana	1.355	\$2,258	(\$1,084)	\$1,174
Champaign County	0.8511	\$1,419	(\$681)	\$738
Urbana Park District	1.1816	\$1,969	(\$945)	\$1,024
Parkland College	0.5253	\$876	\$0	\$876
CUMTD	0.3198	\$533	(\$256)	\$277
Cunningham Township	0.2472	\$412	(\$198)	\$214
<b>Total Taxes Paid Over 5 Years*</b>		<b>\$17,072</b>	<b>(\$7,774)</b>	<b>\$9,298</b>
<b>Total Taxes Paid Over 10 Years*</b>		<b>\$34,143</b>	<b>(\$7,774)</b>	<b>\$26,369</b>

\*All tax calculations use Revenue Year 2013 tax rates and assume the same rate in future years. Examples also do not include adjustment for common property tax exemptions such as the Homestead Exemptions.

## Example 2

### Commercial Building Expansion with 3 New Jobs

This project would qualify for an effective 3-year, 100% abatement of taxes on the increased property value for each district distributed over a 5 year period.

Project Construction Cost	\$200,000
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	Market Value	EAV
Initial Land and Building Value	\$200,000	\$66,667
Increase in Assessed Market Value	\$100,000	\$33,333
<b>Land and Building Value after Project</b>	<b>\$300,000</b>	<b>\$100,000</b>

	2013 Tax Rate	Over a 5 Year Period*		
		Taxes on Full Value	EZ Abatements	Taxes after EZ
School District	5.763	\$28,815	(\$5,763)	\$23,052
City of Urbana	1.355	\$6,775	(\$1,355)	\$5,420
Champaign County	0.8511	\$4,256	(\$851)	\$3,404
Urbana Park District	1.1816	\$5,908	(\$1,182)	\$4,726
Parkland College	0.5253	\$2,627	(\$525)	\$2,101
CUMTD	0.3198	\$1,599	(\$320)	\$1,279
Cunningham Township	0.2472	\$1,236	(\$247)	\$989
<b>Total Taxes Paid Over 5 Years*</b>		<b>\$51,215</b>	<b>(\$10,243)</b>	<b>\$40,972</b>
<b>Total Taxes Paid Over 10 Years*</b>		<b>\$102,430</b>	<b>(\$10,243)</b>	<b>\$92,187</b>

\*All tax calculations use Revenue Year 2013 tax rates and assume the same rate in future years. Examples also do not include adjustment for common property tax exemptions such as the Homestead Exemptions.

### Example 3

#### New Commercial Building on Undeveloped Lot with 11 New Jobs

This project would qualify for an effective 4-year, 100% abatement of taxes on the increased property value for each district distributed over a 6 year period.

Project Construction Cost	\$700,000
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	Market Value	EAV
Initial Land and Building Value	\$50,000	\$16,667
Increase in Assessed Market Value	\$400,000	\$133,333
<b>Land and Building Value after Project</b>	<b>\$450,000</b>	<b>\$150,000</b>

	2013 Tax Rate	Over a 6 Year Period*		
		Taxes on Full Value	EZ Abatements	Taxes after EZ
School District	5.763	\$51,867	(\$30,736)	\$21,131
City of Urbana	1.355	\$12,195	(\$7,227)	\$4,968
Champaign County	0.8511	\$7,660	(\$4,539)	\$3,121
Urbana Park District	1.1816	\$10,634	(\$6,302)	\$4,333
Parkland College	0.5253	\$4,728	(\$2,802)	\$1,926
CUMTD	0.3198	\$2,878	(\$1,706)	\$1,173
Cunningham Township	0.2472	\$2,224.80	(\$1,318)	\$906
<b>Total Taxes Paid Over 6 Years*</b>		<b>\$92,187</b>	<b>(\$54,629)</b>	<b>\$37,558</b>
<b>Total Taxes Paid Over 10 Years*</b>		<b>\$153,645</b>	<b>(\$54,629)</b>	<b>\$99,016</b>

\*All tax calculations use Revenue Year 2013 tax rates and assume the same rate in future years. Examples also do not include adjustment for common property tax exemptions such as the Homestead Exemptions.

## Example 4

### New Industrial Building on Undeveloped Lot with 50 New Jobs

This project would qualify for an effective 5-year, 100% abatement of taxes on the increased property value for each district distributed over a 7 year period.

Project Construction Cost	\$2,000,000
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	Market Value	EAV
Initial Land and Building Value	\$75,000	\$25,000
Increase in Assessed Market Value	\$925,000	\$308,333
<b>Land and Building Value after Project</b>	<b>\$1,000,000</b>	<b>\$333,333</b>

	2013 Tax Rate	Over a 7 Year Period*		
		Taxes on Full Value	EZ Abatements	Taxes after EZ
School District	5.763	\$134,470	(\$88,846)	\$45,624
City of Urbana	1.355	\$31,617	(\$20,890)	\$10,727
Champaign County	0.8511	\$19,859	(\$13,121)	\$6,738
Urbana Park District	1.1816	\$27,571	(\$18,216)	\$9,354
Parkland College	0.5253	\$12,257	(\$8,098)	\$4,159
CUMTD	0.3198	\$7,462	(\$4,930)	\$2,532
Cunningham Township	0.2472	\$5,768	(\$3,811)	\$1,957
<b>Total Taxes Paid Over 7 Years*</b>		<b>\$239,003</b>	<b>(\$157,913)</b>	<b>\$81,090</b>
<b>Total Taxes Paid Over 10 Years*</b>		<b>\$341,433.33</b>	<b>(\$157,913)</b>	<b>\$183,520</b>

\*All tax calculations use Revenue Year 2013 tax rates and assume the same rate in future years. Examples also do not include adjustment for common property tax exemptions such as the Homestead Exemptions.



# Property Tax Abatement for New Single Family/Duplex Residential Development

The Property Tax Abatement for New Single or Two Family Residential Development is designed to assist owners in building residential homes within the Urbana Enterprise Zone. The benefit is given in the form of an abatement of local property taxes on the increased value of the structure resulting from the construction of a new residence.

**Eligibility**

- The project must create a new, single or two family residential structure
- Eligible structures include:
  - Stand-alone single or two family residences
  - Townhome or other zero-lot line single family residences
- Total project construction cost must be at least \$80,000 as indicated on the building permit submitted to the City of Urbana or the Champaign County Enterprise Zone application

**Participating Tax Partners:** *City of Urbana, Champaign County, Urbana School District, Urbana Park District, Champaign-Urbana Mass Transit District, Cunningham Township*

**Property Tax Abatement Schedule:** Taxes will be abated on the increment generated as a result of the project using the following schedule. Property owners will still be responsible for paying the taxes on the pre-project value of the property.

**Minimum \$100,000 Investment**

Year 1 Abatement	Year 2 Abatement	Year 3 Abatement	Year 4 Abatement	Year 5 Abatement
100%				
	80%			
		60%		
			40%	
				20%

*(equivalent to a 3-year, 100% abatement)*

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## Property Tax Abatement for Commercial/ Industrial Development & Job Creation

The Property Tax Abatement for Commercial/Industrial Development and Job Creation is designed to assist owners in renovating or constructing new commercial or industrial space for business and employment growth in the City of Urbana. The benefit is given in the form of an abatement of local property taxes on the increased value of the structure resulting from the construction or rehabilitation of a structure.

**Eligibility**

- Must be a commercial or industrial structure located in the Enterprise Zone
- Total project construction cost must be at least \$100,000 as indicated on the building permit submitted to the City of Urbana or the Champaign County Enterprise Zone application
- Mixed use projects consisting of at least 20% commercial square footage are also eligible.

**Participating Tax Partners:** *City of Urbana, Champaign County, Urbana School District, Urbana Park District, Champaign-Urbana Mass Transit District, Parkland College, Cunningham Township*

**Property Tax Abatement Schedule:** Taxes will be abated on the increment generated as a result of the project using the following schedule. Property owners will still be responsible for paying the taxes on the pre-project value of the property.

**Minimum \$100,000 Investment**

Year 1 Abatement	Year 2 Abatement	Year 3 Abatement	Year 4 Abatement	Year 5 Abatement
<b>100%</b>				
	<b>80%</b>			
		<b>60%</b>		
			<b>40%</b>	
				<b>20%</b>

**Job Creation:** Commercial and industrial projects that result in the creation of full-time jobs are eligible to receive additional property tax abatements. A qualifying full-time job is one that pays at least \$10 per hour (or annualizes to \$18,200).<sup>1</sup> The position must average at least 35 hours of work per week or be a full-time salaried employee. Sole proprietor, partner, and independent contractor positions are not eligible.

**Minimum \$100,000 Investment AND Minimum of 10 Jobs Created**

Year 1 Abatement	Year 2 Abatement	Year 3 Abatement	Year 4 Abatement	Year 5 Abatement	Year 6 Abatement
100%	100%				
		80%			
			60%		
				40%	
					20%

*(equivalent to a 3-year, 100% abatement)*

**Minimum \$100,000 Investment AND Minimum of 50 Jobs Created**

Year 1 Abatement	Year 2 Abatement	Year 3 Abatement	Year 4 Abatement	Year 5 Abatement	Year 6 Abatement	Year 7 Abatement
100%	100%	100%				
			80%			
				60%		
					40%	
						20%

*(equivalent to a 3-year, 100% abatement)*

<sup>1</sup> The Enterprise Zone Administrator will amend the definition of an FTE as needed over the minimum 15 year life of the zone to reflect rises in living wage levels.



## Urbana Enterprise Zone City of Urbana Fee Schedule

This fee schedule applies to projects that are within the City of Urbana corporate boundaries. Additional projects may be subject to this fee if they are required to have a City building permit, must conform to City code, and/or are the subject of an annexation agreement with the City of Urbana.

Service	Description	Fee*
<b>Sales Tax Exemption Certificate</b>	Issuance of all sales tax exemption certificates to property owners, contractors and subcontractors for a project.	0.5% of total construction material costs, not to exceed \$50,000. Free if materials cost is less than \$5,000.
<b>Property Tax Abatement</b>	Annual abatement of property taxes for an eligible project.	5 year abatement: \$250
		6 year abatement: \$600
		7 year abatement: \$700
<b>Enterprise Zone Boundary Amendment</b>	Application to DCEO for extension of the Enterprise Zone to bring property into the Zone for a specific project.	Requests to approve a Boundary Amendment must be approved by City staff prior to fee assessment. 0.5% of estimated total construction material costs, not to exceed \$1,500.

\*A single project's combined enterprise zone fees may not exceed \$50,000 per state statute.

### Examples of Sales Tax Exemption Fees At Given Building Materials Cost Levels

Fees are calculated at 0.5% of total eligible building material costs for the project. Building materials that are eligible for the sales tax deduction include items that are permanently affixed to real property such as lumber, mortar, glued-down carpets, paint, wallpaper, and similar affixed items.

Construction Materials Cost of the Project	City of Urbana Enterprise Zone Fee
< \$5,000	Free
\$5,000	\$25
\$10,000	\$50
\$100,000	\$500
\$1 million	\$5,000
\$5 million	\$25,000
≥ \$10 million	\$50,000

ORDINANCE NO. \_\_\_\_

AN ORDINANCE ESTABLISHING A NEW  
URBANA ENTERPRISE ZONE

**WHEREAS**, the State of Illinois Enterprise Zone Act (Illinois Compiled Statutes Chapter 20, Section 655) (the “Act”) explores ways and means of stimulating business and industrial growth and retention in depressed areas, and stimulating neighborhood revitalization of depressed areas of the State by means of relaxed government controls and tax incentives in those areas; and

**WHEREAS**, the City of Urbana, Illinois, a municipal corporation and home rule unit of municipal government (the “City”), and the County of Champaign, Illinois, a municipal corporation (the “County”), (collectively referred to as the “Partners”), desire to enact a new enterprise zone, as defined in the Act, (the “Zone”) for the purpose of stimulating economic growth and neighborhood revitalization in economically depressed areas within the City and the County; and

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enable the City and the County to enter into agreements among and between themselves which provide for intergovernmental cooperation on matters and issues of joint interest; and

**WHEREAS**, the Partners have adopted an enterprise zone intergovernmental agreement (the “Agreement”); and

**WHEREAS**, the Act provides the mechanisms and incentives for addressing commercial, industrial, and residential areas that undergo development and redevelopment; and

**WHEREAS**, the Partners recognize that local economic development, business retention and expansion, neighborhood revitalization, employment retention and creation, through a partnership between the City the County will benefit the City, the County and their residents; and

**WHEREAS**, the Act was recently amended to require all existing enterprise zones to expire, and any interested community must apply and compete for a new designation as an enterprise zone; and

**WHEREAS**, the Act requires the City and the County to each pass an ordinance establishing a new enterprise zone before they can apply to the State of Illinois Department of Commerce and Economic Opportunity (the “Department”) for certification of such new enterprise zone; and

**WHEREAS**, the Partners are authorized to jointly apply for an enterprise zone under the Act; and

**WHEREAS**, the application for certification of a new zone must be submitted by December 31, 2014 in order to be considered for approval in 2015.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF CHAMPAIGN, ILLINOIS** as follows:

Section 1. Designation and Description of Zone Area.

The County hereby establishes an enterprise zone pursuant to the authority granted by the Act, as amended, subject to the approval of the Department, and subject to the provisions of the Act. The boundaries of the Zone are those set forth in the legal description attached hereto, marked "Exhibit A" and made a part hereof.

Section 2: Qualifications. The County hereby declares and affirms that the Zone is qualified for designation as an enterprise zone in accordance with the provisions of the Act, and further affirm that:

- (a) The Zone is a contiguous area;
- (b) The Zone comprises a minimum of one-half square mile and not more than twelve square miles in total area;
- (c) The Zone is a depressed area;
- (d) The Zone satisfies any additional criteria established by the Department;
- (e) On November 6<sup>th</sup>, 2014, a Public Hearing was conducted within the Zone on the question of whether boundaries of the Zone should be expanded. A public notice was

given in one newspaper of general circulation within the Zone not more than 20 days nor less than five days before the hearings; and

- (f) The Zone addresses a reasonable need to encompass portions of the City and adjacent unincorporated areas of the County.

Section 3. Term and Effect The term of the Zone shall commence on January 1, 2016 or such other date as certified by the Department pursuant to the Act, and shall terminate at midnight on December 31, the 15<sup>th</sup> year after the year in which the Zone is certified, unless otherwise provided for by the Department or if the Zone is earlier decertified in accordance with the Act.

Section 4. Incentives and Benefits Offered in the Zone.

(a) Building Materials Exemption Certificates:

- (1) Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. A "qualified sale" means a sale of building materials that will be incorporated into real estate as part of a building project for which an enterprise zone "Building Materials Exemption Certificate", as defined in the Act, (the "Certificate") has been issued to the purchaser by the Department.
- (2) Certificates shall only be issued to projects that meet the following requirements:

- i. Projects shall be on parcels within the Zone which have been improved after the designation of the Zone by the State of Illinois.
- ii. Projects shall be on parcels within the Zone which on or after the first day of Zone certification that:
  1. Have been granted a building permit by the City, or
  2. Exist in unincorporated Champaign County and have either been granted a zoning use permit by the County or involve the rehabilitation of an existing structure that does not require a County zoning use permit.
- iii. Commercial, industrial, or mixed-use projects shall be of a minimum project cost of \$1,000. Mixed-use projects are only eligible if at least twenty (20) percent of all premise square footage is dedicated to a commercial or industrial use.
- iv. New construction projects shall be of a minimum project cost of \$1,000 creating at least one:
  1. single family residence,
  2. duplex or two-family residence,
  3. townhome, or
  4. other zero-lot-line single family residence.

(b) Property Tax Abatements: The County shall take all action appropriate and necessary to join with other taxing bodies in abating increases in real estate taxes as an incentive for economic development within the Zone pursuant to the Act and

further subject to the authorization and limitations set forth in resolution or ordinance by any participating taxing body.

Section 5. Zone Administration. The County Board Chair and County Board, in an effort to successfully facilitate management, operation and development of the Zone hereby provide for the designation of a Deputy Zone Administrator (the “Deputy”) who will carry out the functions and management of the Zone in accordance with the Agreement.

Section 6. Designated Zone Organizations. In order to facilitate the successful development of the Zone and in accordance with the Act, this Ordinance hereby provides for the establishment of Designated Zone Organizations under which any or all of the functions provided for in Section 11 of the Act will be carried out. The Designation Zone Organization(s) and any project(s) which it (they) may undertake will be approved in accordance with the provisions of the intergovernmental agreement and rules and regulations promulgated by the Department.

Section 7: Fee Schedule. The Deputy shall not charge fees for administration of the Zone in accordance with Section 8.2(c) of the Act. The Deputy shall file a copy of its fee schedule with the Department by April 1 of each year.

Section 8. Conformance to Codes, Ordinances, and Regulations. No incentive shall be available to any project which is not constructed, used or occupied in conformance with all City and the County codes, ordinances and regulations. Except as otherwise expressly and

specifically provided for herein, nothing contained herein shall be construed to waive, abrogate, lessen or weaken the full force, effect and application of all laws, resolutions, codes, regulations and ordinances of the City and the County to any project or any person or property.

Section 9. Violations and Penalties.

(a) No person shall knowingly misrepresent facts in order to receive tax abatement or other incentives provided for in this Ordinance or present a certificate of eligibility for purposes of purchasing building materials to be used on any premises other than on premises for which the certificate was issued. "Facts" include, but are not limited to:

- (1) The number of full-time jobs to be created by an enterprise; or
- (2) The number of persons currently employed by a concern; or
- (3) The nature of the project use(s) of or the annual dollar volume of business attributable to the project use(s); or
- (4) Any representation materially affecting the determination of project eligibility or the determination of the percentage of tax abatement to which the project may be entitled under this Ordinance.

(b) In addition to other penalties provided for by law, for the purposes of administration of the Zone, the initial determination of any alleged violation set forth in this Section shall be made by the Deputy who shall notify the property owner of the alleged violation by certified mail at least fifteen (15) days before any further action is taken. The property owner may, within fifteen (15) days after receipt of the notification,

submit a written appeal for review by the Deputy. If the alleged violator fails to appeal the initial determination of violation or if the determination is upheld, the alleged violation will be subject to the following administrative penalties:

- (1) Revocation of any tax abatements provided under the terms of this Ordinance.
- (2) Revocation of any certificate of eligibility issues in connection with any project involved in the violation; and
- (3) Loss of eligibility of the subject property for any other incentive or targeted program provided for under this Ordinance.

Section 10. Severability. The Ordinance and every provision thereof shall be considered separable; and the invalidity of any section, clause, paragraph, sentence or provision of the Ordinance shall not affect the validity of any other portion of the Ordinance.

Section 11. The County Clerk is hereby directed to send a certified copy of this Ordinance to the City Clerk of the City of Urbana.

Section 12. Notices. Notice hereunder shall be considered delivered, whether delivered personally or sent by certified mail, postage prepaid, to:

Mayor of Urbana

City of Urbana

400 S. Vine Street

Urbana, IL 61801

County Administrator

Champaign County

1776 E. Washington Street

Urbana, IL 61802

Enterprise Zone Administrator

City of Urbana

400 S. Vine Street

Urbana, IL 61801

Deputy Enterprise Zone Administrator

Champaign County Regional Planning

Commission

1776 E. Washington Street

Urbana, IL 61802

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this \_\_\_\_ day of

\_\_\_\_\_.

\_\_\_\_\_  
Alan Kurtz, Chair

Champaign County Board

ATTEST: \_\_\_\_\_

Gordy Hulten, County Clerk

and ex-officio Clerk of the

Champaign County Board

**EXHIBIT A**

**Legal Description**

DRAFT

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING AN ENTERPRISE ZONE INTERGOVERNMENTAL  
AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN, ILLINOIS AND THE  
CITY OF URBANA, ILLINOIS**

**WHEREAS**, the City of Urbana, Illinois (the “City”), is a home-rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, the County of Champaign, Illinois (the “County”), is a home-rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enable the City and County to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

**WHEREAS**, the City and the County seek to enter into an intergovernmental agreement for the designation, approval by the State of Illinois, commencement, and operation of an Enterprise Zone;

**WHEREAS**, the City and the County have adopted ordinances establishing an Enterprise Zone (the “Ordinances”); and

**WHEREAS**, the Ordinances are required for a joint application by the City and the County to the State of Illinois for designation of an Enterprise Zone under the provisions of the Illinois Enterprise Zone Act (20 ILCS 655) (the “Act”).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHAMPAIGN COUNTY, ILLINOIS, as follows:**

Section 1. That the agreement entitled "Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County", in substantially the form appended hereto and incorporated by reference into this Resolution is hereby approved.

Section 2. That the County Board Chairman and County Clerk are hereby directed to execute said Agreement in substantially the form appended hereto.

Section 3. That the County Clerk is hereby directed to transmit a copy of this Resolution to the City of Urbana City Clerk.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this \_\_\_\_\_ day of

\_\_\_\_\_

\_\_\_\_\_

Alan Kurtz, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_

Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**ENTERPRISE ZONE INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
CITY OF URBANA AND CHAMPAIGN COUNTY**

This Enterprise Zone Intergovernmental Agreement Between the City of Urbana and Champaign County (hereinafter, "Agreement") is entered into this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the City of Urbana, Illinois (hereinafter, the "City") and the County of Champaign, Illinois (hereinafter, the "County") (collectively, hereinafter, the "Parties").

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enable the Parties to enter into agreements among themselves and provide authority for intergovernmental cooperation.

**WHEREAS**, the Parties have each adopted ordinances (hereinafter collectively referred to as "the Ordinances") establishing an Enterprise Zone (hereinafter, "Zone") including portions of real property located in both the City and the County;

**WHEREAS**, this Agreement is part of a joint application to the State of Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as "the Department") by the Parties for designation of an Enterprise Zone under the provisions of the Illinois Enterprise Zone Act (20 ILCS 655) (hereinafter referred to as "Act"); and

**WHEREAS**, if the joint Zone application of the Parties is approved by the State of Illinois pursuant to the Act, the Parties desire to establish, maintain, and jointly operate a Zone in an efficient and effective manner in keeping with the terms of the Act and the rules and regulations promulgated by the Department for the operation of a Zone.

NOW, in exchange of good, valuable and mutual consideration which the Parties acknowledge as having in hand received and in consideration of the terms, conditions and covenants contained herein, the Parties hereto agree as follows:

SECTION 1: Description of Zone Area. The boundaries of the Zone are those set forth in the Ordinances as approved by both Parties and the Department in accordance with the Act.

SECTION 2: Term and Effect The term of the Zone shall commence on January 1, 2016 or such other date as certified by the Department pursuant to the Act, and shall terminate at midnight on December 31, the 15<sup>th</sup> year after the year in which the Zone is certified, unless otherwise provided for by the Department or if the Zone is earlier decertified in accordance with the Act.

SECTION 3. Incentives and Benefits Offered in the Zone. The Parties shall offer the following incentives:

- (a) Property Tax Abatements: The Parties shall take all action appropriate and necessary to join with other taxing bodies in abating increases in real estate taxes as an incentive for economic development within the Zone pursuant to the Act, 20 ILCS 655/1 et seq. and further subject to the authorization and limitations set forth in resolution or ordinance by any participating taxing body.
- (b) Building Materials Exemption Certificates: The City and the County shall offer “Building Materials Exemption Certificates”, as defined in the Act, to those eligible

projects pursuant to the Act and further subject to the limitations set forth in the Ordinances.

SECTION 4: Management of the Enterprise Zone.

- (a) Zone Administrator. The Mayor of the City of Urbana shall appoint the Administrator of the Enterprise Zone (the “Administrator”).
- (b) Deputy Zone Administrator. The Executive Director of the Champaign County Regional Planning Commission, or his or her designated employee of said Regional Planning Commission, shall be Deputy Administrator of the Enterprise Zone (the “Deputy”).
- (c) The duties and responsibilities of the Zone Administrator and the Deputy Zone Administrator shall be as follows:
  - (1) Administration; Project Eligibility. The Administrator shall administer and enforce the Agreement and operate and manage the Zone, to the extent that the Zone includes properties located within the City. The Deputy shall administer and enforce the Agreement, and operate and manage the Zone, to the extent that the Zone includes properties located outside the City.
  - (2) Records. The Administrator and Deputy shall maintain records associated with Zone activities and projects located within their respective jurisdictions and necessary to the preparation of reports required by the State of Illinois.
  - (3) Reporting. The Administrator and Deputy shall convene two meetings annually of all taxing partners participating in the Zone to provide information on incentives, Zone amendments and all other Zone business. A meeting shall be noticed and convened in July and another meeting shall be

noticed and convened in December each year during which the Zone shall be in effect. The meetings shall be noticed and conducted in accordance with the Illinois Open Meetings Act.

- (4) Administrative Rules and Guidelines. The Administrator and Deputy shall, pertinent to their respective duties, create, document and make available to the public such administrative rules and guidelines as are deemed necessary to operate and manage the Zone. Such administrative rules and guidelines shall be supportive of, fully consistent with, and subsidiary to: 1) the provisions and intent of the Act, the Ordinances, and this Agreement; and, 2) the directives of the Department. Such administrative rules and guidelines shall also be supportive of and consistent with the authorizations and limitations of any taxing body which abates increases in real estate taxes as an incentive for economic development within the Zone pursuant to the Act.

SECTION 5: Cost of Zone Management and Operation

- (c) Operating expenses for the administration of the Zone may include, but are not limited to:
- (1) Staff salaries and fringe benefits of the Administrator and Deputy shall be the responsibility of the City and the County, respectively.
  - (2) Dues, fees and travel expenses associated with professional development and training specific to the administration of the Zone for the Administrator and Deputy shall be the responsibility of the City and the County, respectively.
  - (3) All other expenses shall be paid for by the City unless otherwise agreed to by the County, including:

- i. Expenses related to promoting the incentives and benefits of the Zone and engaging businesses operating within the Zone, e.g. marketing, advertising, events, workshops and presentations.
- ii. Clerical, copying, printing, postage and minor equipment expenses associated with annual meetings and reporting to the State of Illinois and the Department.
- iii. Consulting services for the establishment and revision of administrative and operating procedures, marketing programs, modification to Zone boundaries or incentives, initiation of Designated Zone Organizations and projects.

SECTION 6: Designated Zone Organizations. The Administrator or Deputy may recommend one or more organizations that may qualify as Designated Zone Organizations under the provisions of the Act. Upon approval by both the Administrator and Deputy, the Designated Zone Organization may:

- (a) Exercise authority for the enforcement of any code, permit, or licensing procedure within the Zone;
- (b) Provide a forum for business, labor and government action or enterprise zone innovations;
- (c) Receive title to publicly-owned land;
- (d) Solicit and receive contributions to improve the quality of life in the Zone; and
- (e) Perform such other functions as the Parties may deem appropriate, not inconsistent with the Act.

SECTION 7. Notices. Notice hereunder shall be considered delivered, whether delivered personally or sent by certified mail, return-receipt requested, postage prepaid, to:

Mayor of Urbana  
City of Urbana  
400 S. Vine Street  
Urbana, IL 61801

County Administrator  
Champaign County  
1776 E. Washington Street  
Urbana, IL 61802

Enterprise Zone Administrator  
City of Urbana  
400 S. Vine Street  
Urbana, IL 61801

Deputy Enterprise Zone Administrator  
Champaign County Regional Planning  
Commission  
1776 E. Washington Street  
Urbana, IL 61802

Notices sent by certified mail, return-receipt requested shall be deemed effective the fourth day following placement with the U.S. Postal Service if placed in a properly stamped and addressed envelope. Notices delivered personally shall be deemed effective the day following the day of personal delivery.

This Agreement is made as of the year and day first above written.

CITY

COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Mayor

Board Chair

Attest: \_\_\_\_\_

By: \_\_\_\_\_

City Clerk

County Clerk

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION TO AUTHORIZE PROPERTY TAX ABATEMENT FOR  
RESIDENTIAL, COMMERCIAL AND INDUSTRIAL PROPERTY  
IMPROVEMENTS IN THE URBANA ENTERPRISE ZONE**

WHEREAS, the City of Urbana and Champaign County have made known to the \_\_\_\_\_, hereinafter referred to as the District, their intention of applying for an Illinois Enterprise Zone designation for a portion of the territory which lies within the City of Urbana, unincorporated areas of Champaign County and the boundaries of the District; and

WHEREAS, both the initial designation as an Enterprise Zone pursuant to the Illinois Enterprise Zone Act, 20 ILCS 655/1 et seq. and the eventual success of an Enterprise Zone depend upon community support and the nature of incentives to be offered; and

WHEREAS, this public taxing District finds that Enterprise Zone designation will serve the interest of all local taxing authorities and the entire community by stimulating economic revitalization;

NOW THEREFORE BE IT RESOLVED BY THE \_\_\_\_\_:

1. That the District endorses a community wide effort to obtain Enterprise Zone designation.
2. That the District shall take all action appropriate and necessary to join with other taxing bodies in abating increases in real estate taxes as an incentive for economic development within the Enterprise Zone pursuant to the Illinois Enterprise Zone Act, 20 ILCS 655/1 et seq. and further subject to the following limitations:

- a. The abatement shall pertain only to parcels within the Enterprise Zone which have been improved after the designation of the Enterprise Zone by the State of Illinois.
- b. The abatement shall pertain only to those projects on parcels within the Enterprise Zone which on or after the first day of Enterprise Zone certification:
  - i. Have been granted a building permit by the City of Urbana, or
  - ii. Exist in unincorporated Champaign County and have either been granted a zoning use permit by Champaign County or involve the rehabilitation of an existing structure that does not require a Champaign County zoning use permit.
- c. While the abatement is in effect, the District shall continue to receive real estate property taxes based on the equalized assessed value established for the property tax year immediately preceding the year in which the qualifying project is commenced.
- d. The abatement shall apply only to the increase in assessed valuation resulting from the improvements or renovations of the qualifying project.
- e. The abatement shall commence with the first tax year after the improvement has been assessed.
- f. The abatement shall only apply to:
  - i. Commercial or industrial projects of a minimum project cost of \$100,000. Mixed-use projects are only eligible if at least twenty (20)

percent of all premise square footage is dedicated to a commercial or industrial use.

ii. New construction projects of a minimum project cost of \$80,000 creating at least one:

1. single family residence,
2. duplex or two-family residence,
3. townhome, or
4. other zero-lot-line single family residence.

g. The abatement for a particular project referenced in subsection 2.f shall be in effect according to the following criteria:

i. The abatement for qualifying commercial, industrial or mixed-use projects which result in the creation of not more than ten (10) full-time jobs shall be in effect for a period of five (5) years and shall be applied to the taxes corresponding to the increase in assessed value resulting from improvements according to the following schedule:

Tax Year 1: 100% abatement

Tax Year 2: 80% abatement

Tax Year 3: 60% abatement

Tax Year 4: 40% abatement

Tax Year 5: 20% abatement

ii. The abatement for qualifying commercial, industrial or mixed-use projects which result in the creation of not less than eleven (11) full-time jobs and not more than forty-nine (49) full-time jobs shall be in

effect for a period of six (6) years and shall be applied to the taxes corresponding to the increase in assessed valuation resulting from improvements according to the following schedule:

Tax Year 1: 100% abatement

Tax Year 2: 100% abatement

Tax Year 3: 80% abatement

Tax Year 4: 60% abatement

Tax Year 5: 40% abatement

Tax Year 6: 20% abatement

iii. The abatement for qualifying commercial, industrial or mixed-use projects which result in the creation of not less than fifty (50) full-time jobs shall be in effect for a period of seven (7) years and shall be applied to the taxes corresponding to the increase in assessed valuation resulting from improvements according to the following schedule:

Tax Year 1: 100% abatement

Tax Year 2: 100% abatement

Tax Year 3: 100% abatement

Tax Year 4: 80% abatement

Tax Year 5: 60% abatement

Tax Year 6: 40% abatement

Tax Year 7: 20% abatement

iv. The abatement for a qualifying residential project shall be in effect for a period of five (5) years and shall be applied only to the taxes

corresponding to the increase in assessed valuation resulting from new construction according to the following schedule:

Tax Year 1: 100% abatement

Tax Year 2: 80% abatement

Tax Year 3: 60% abatement

Tax Year 4: 40% abatement

Tax Year 5: 20% abatement

- h. The said real estate tax abatement shall terminate upon the expiration of the Enterprise Zone designation.
  - i. In the case of property within a redevelopment area created pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-3 et. seq., no abatement shall be granted.
3. A copy of this resolution and a letter endorsing the Enterprise Zone application and assuring reviewing authorities of the intent of this District to participate in the efforts designed to stimulate economic revitalization shall be submitted to the City of Urbana and Champaign County to accompany the Enterprise Zone Application.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

APPROVED:

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Signature

ATTEST:

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Signature



**TO: Champaign County Board Committee of the Whole – Finance Committee**

**DATE: November 13, 2014**

**SUBJECT: CITY OF CHAMPAIGN/CHAMAPIGN COUNTY ENTERPRISE ZONE**

- A. Introduction:** The purpose of this memo is to present to the Champaign County Board requested data and explanation of the proposed Enterprise Zone Programs and Policy.
- B. Goal of the Enterprise Zone Programs.** The following goals were created to guide the development of new local incentive programs for use under the new City of Champaign/Champaign County Enterprise Zone:
- a. Promote job growth;
  - b. Encourage reinvestment in declining commercial and residential areas;
  - c. Encourage infill development and reinvestment in existing building stock; and
  - d. Design economic development programs to ensure measurable outcomes and benefits to the community.
- C. Local Incentive Programs.** The following programs were designed to achieve the goals stated above. Each of these programs abates local property taxes for a given period of time in order to achieve the stated goal of the program.
- a. **Targeted Neighborhood Improvement Program.** The goal of this program is to utilize local property tax abatements to stabilize and enhance neighborhoods by eliminating blighting factors, improving the overall condition of the property and extending the life of dwelling units. This program is open to any owner or renter occupied single family or multi-family residential structure in the Enterprise Zone. Following substantial investment (new construction or rehab) in the property, the value of the increased Equalized Assessed Valuation is abated for a 5 year period.
  - b. **Affordable Multi-Family Housing Program.** The goal of this program is to utilize local property tax abatements to expand the availability of quality affordable multi-family housing throughout Champaign. This program will aim to improve existing structures *or* facilitate the construction of new multi-family affordable housing structures with affordable units. A four year abatement is applied when the applicant agrees to maintain 50% of their units as affordable for the duration of the abatement period. A five year abatement is applied when the applicant agrees to maintain 80% of their units as affordable for the duration of the abatement period. If the applicant chooses to not include affordable units, the project qualifies for three years of abatement.

- c. **Commercial District Enhancement Program.** The goal of this program is to utilize property tax abatements to enhance the overall viability of commercial structures throughout the zone by offering incentives for rehabilitation. Under this program any retail, service, or mixed use structure undergoing renovation or redevelopment would qualify for a five year abatement. A one year bonus would be applied if 51% or more of the total construction contract is awarded to a women or minority owned firm.
- d. **Employment Expansion Program.** The goal of this program is to utilize property tax abatements to grow a quality industrial and office employment base in the City by encouraging businesses to expand and or open new operations in Champaign. This program offers flexible abatement periods depending on the number of retained or new full time employees generated through the project. The minimum abatement under this program is 1 year with a maximum of 8 years. A one year bonus would be applied if 51% or more of the total construction contract is awarded to a women or minority owned firm.
- e. **Historic Structure Rehabilitation Program.** The goal of this program is to utilize property tax abatements to encourage the preservation and restoration of properties listed on the National Register of Historic Places or as a City of Champaign Local Landmark. This program will offer a three year abatement for any property within the Enterprise Zone undertaking a major restoration or redevelopment that is listed as a local landmark and one additional year to any property listed on the National Register of Historic Places. Any improvements under this program are subject to further review by the City of Champaign Historic Preservation Commission.
- f. **Tourism Development Program.** The goal of this program is to utilize property tax and abatements to encourage the redevelopment and construction of facilities for the purpose of drawing substantial visitors from outside the community. This program will offer a three year abatement for the construction of major tourist destination uses throughout the zone. These include sports complexes, arenas, banquet facilities, conference centers, convention centers, museums, concert halls or music venues.

**D. Enterprise Zone Map.** The Planning and Development staff have been working in partnership with various departments and agencies to evaluate the existing zone and recommend potential map changes. Areas to consider in the remapping include those identified where commercial and residential structure conditions are on the decline as well as new growth areas that are ready, or will be ready, for development over the next 15 years. At the County administration request, Dobbins Downs and Wilber Heights were two areas added and maintained in the Enterprise Zone. The total size of the zone is limited to 12 square miles. The proposed map is approximately 8.36 square miles. Of that proposed area approximately 1.5 square miles is outside of the current City of Champaign corporate limit. Of those 1.5 square miles, .21 square miles encompasses Dobbins Downs and Wilber Heights, and .37 square miles are currently under City of Champaign Annexation Agreement.

**E. Partner Agencies.** Staff continues to meet with each taxing agency seeking their participation in the new Enterprise Zone. Below is an update on the progress of those discussions:

- a. City of Champaign – Will abate taxes on all programs
- b. Champaign Park District – Will abate taxes on all programs
- c. Champaign-Urbana Mass Transit District – Will abate taxes on all programs
- d. City of Champaign Township – Will abate taxes on all programs
- e. Parkland College – Will abate taxes on Commercial Improvement and Employment Expansion programs
- f. Champaign Unit 4 Schools – ongoing discussion
- g. Champaign County – ongoing discussion

**F. Next Steps.** As a co-applicant, the County and City of Champaign are required to approve an Intergovernmental Agreement outlining the administration of the zone, an ordinance describing the abatements and programs, and a resolution authorizing the abatement of taxes will be placed on a future County Board meeting agenda for action.

**G. Requested Action for Finance Committee.** The Finance Committee recommends to the County Board approval of ordinance and resolutions authorizing The County of Champaign to jointly establish and administer a new Champaign/Champaign County Enterprise Zone.

Prepared by:



Terry J. Blakeman, AICP  
Senior Planner for Economic Development

Attachment A: Proposed Enterprise Zone Policy and Program Guide

Attachment B: Proposed Enterprise Zone Map

Attachment C: Current Enterprise Zone Project Lists 1987 - 2014

Attachment D: Enterprise Zone Business Case Studies



Enterprise Zone Programs  
Policy & Guidelines

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# City of Champaign Enterprise Zone

## PROPERTY TAX INCENTIVE PROGRAMS

### Program Goals

The purpose of the Enterprise Zone is to stimulate economic growth and neighborhood revitalization in economically depressed areas of the community. The Enterprise Zone programs contained in this policy share the goals of:

- Promoting job growth
- Encourage reinvestment in declining areas and growing the property tax base
- Encourage infill development and reinvestment in existing building stock
- Establish metrics to allow the programs to be regularly evaluated

### Intent

The City of Champaign is seeking to reverse decline in its residential neighborhoods, commercial, and employment centers. The Enterprise Zone Programs are intended to provide financial incentives to existing and prospective property owners and tenants to improve the overall appearance of their homes, buildings, or businesses with a particular emphasis on permanent improvements that increase the overall property tax base and expand job opportunities.

### Eligible Applicants

- Properties that meet the program guidelines and are located within the Enterprise Zone are eligible to participate in these programs.
- Applicants must be operating legally in accordance with all federal, state and local laws and regulations and be current with all city taxes, fees and licenses.

## Definitions

Equalized Assessed Valuation	A ratio of total assessed value for properties in a community to those property's true market values. This number represents the state or locality's judgment of how closely assessed values match the market value. This amount is multiplied by the current tax rate to determine the total taxes owed on an individual parcel. This number represents 1/3 of the "Fair Market Value" as decided by the County Assessor.
Full Time Employee	An employee working at least 30 hours per week.
Single Family Dwelling	Shall mean one detached dwelling unit on an individual lot.
Multi-Family Dwelling	Shall mean a structure or portion of a building containing three (3) or more dwelling units.
New Full Time Equivalent Employee (FTE)	Shall mean the creation of a new job in which the new employee works for the recipient or for the corporation under contract to the recipient at a rate of at least 35 hours per week. A recipient who employs labor or services at a specific site or facility under contract with another may declare one full-time permanent job for every 1,820 man hours worked per year under that contraction. Vacations, paid holidays, and sick time are included in this computation. Overtime is not considered a part of regular hours. [20 ILCS 655/3(i)]
Retained Full Time Employee (FTE)	Means any employee defined as having a full-time or full-time equivalent job preserved at a specific facility or site, the continuance of which is threatened by a specific and demonstrable threat, which shall be specified in the application for development assistance. A recipient who employs labor or services at a specific site or facility under contract with another may declare one retained employee per year for every 1,750 man hours worked per year under that contract, even if different individuals perform on-site labor or services [20 ILCS 655/3j)
New Employee	Means a full-time equivalent job that represents a net increase in the number of recipient's employees statewide. This includes employee position with the recipient who was rehired or called

	<p>back from a layoff that occurs during or following the base years. The term “New Employee” does not include any of the following:</p> <p>An employee of the recipient who performs a job that was previously performed by another employee in the State of Illinois, if that job existed in this State, if that job existed in this State for at least 6 months before hiring the employee;</p> <p>Any individual who has a direct or indirect ownership interest of at least 5% in the profits, capital, or value of a member of the recipient;</p> <p>A child, grandchild, parent, or spouse, other than a spouse who is legally separated from the individual, of any individual who has a direct or indirect ownership interest of at least 5% in the profits, capital, or value of any member of the recipient;</p> <p>Employee positions being filled or refilled as a result of strikes or layoffs or replacement workers to replace recipient company locked out employees.</p>
<p>Minority and/or Female Owned Business</p>	<p>Shall mean the business is at least 51% owned by individuals who are minorities or females as defined below or, in the case of a publicly-owned business, at least 51% of the stock is owned by such individuals, and the management and daily operations of the business are controlled by minorities or females.</p>
<p>Minority</p>	<p>Shall mean an individual who is a citizen or lawful permanent resident of the United States and who has origins in one or more of the following groups: African American, Hispanic, Asian American and Native American, among others in accordance with 30 Illinois Compiled Statutes 575/2(A)(1) State's Business Enterprise for Minorities, Females, and Persons with Disabilities Act</p>
<p>Rehabilitation</p>	<p>Shall mean the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historical or architectural</p>

	values.
Remodel	Shall mean any improvement to the exterior or interior of a building which requires an electrical, plumbing, or HVAC permit and which is not a structural alteration, new construction or enlargement.

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## Targeted Neighborhood Improvement Program

### PROPERTY TAX INCENTIVE PROGRAM

The Targeted Neighborhood Improvement Program is designed to assist owners of single family/owner occupied or rental structures in the targeted neighborhoods to make substantial and permanent improvements to their properties. The benefit is given in the form of abatement of local property taxes on the increased value of the structure resulting from the improvement itself.

**Program Goal** - Utilize local property tax abatements to stabilize and enhance neighborhoods by eliminating blighting factors, improving the overall condition of the property and extending the life of the dwelling unit.

**Eligible Area** – Zone Wide

**Property Tax Abatement Period** – 5 Years

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District*

**Eligible Properties**

- Single Family Residential Structures (owner occupied or rental)

**Eligible Improvements**

*Note: projects must expand the footprint of the home or otherwise be substantial enough to cause a reassessment of the property in order to be effective.*

- New single and multi-family construction
- Code issues
- Roofing
- Siding/tuck pointing
- Structural improvements including electrical and plumbing
- Grading/Drainage/Flood alleviation
- Basement/Foundation repairs
- Energy efficiency upgrades (must be Energy Star)
- Accessibility improvements
- Window repair/replacement

*Automatically qualifies for Illinois Sales Tax Exemption*

## Affordable Multifamily Housing Program

### PROPERTY TAX INCENTIVE PROGRAM

The Affordable Multifamily Housing Program is designed to assist owners of multifamily housing structures make substantial and permanent improvements in the structure. In exchange for receiving the incentive, owners must certify each year during the abatement period that 80% of the unit rental rates fall within the USHUD standards for affordable housing (<https://www.hudexchange.info/resource-library/home-rent-limits/>). The benefit is given in the form of abatement of local property taxes on the increased value of the structure resulting from the improvement itself.

**Program Goal** - Utilize local property tax abatements to expand the availability of quality affordable multifamily housing throughout Champaign. Applicants may choose between 3 year abatements for rehabilitation only or a 5 year abatement for new or rehabilitation if 80% of the units meet affordability standards indicated above.

**Eligible Area** – Zone Wide

**Minimum Investment** - \$25,000

**Abatement Period** –

3 Year Abatement for all qualifying projects

4 Year Abatement with 50% Affordable Rent Guarantee

5 Year Abatement with 80% Affordable Rent Guarantee

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District*

**Eligible Properties**

- New Multi-family Residential Structures (if affordable, see above)
- Rehabilitation of Multi-Family Residential Structures

**Eligible Improvements**

- Code and Nuisance Issues
- Roofing
- Siding/tuck pointing/ Window Repair/Replacement
- Structural improvements to electrical and plumbing
- Energy Efficiency Upgrades (must be Energy Star)
- Accessibility improvements

*Automatically qualifies for Illinois Sales Tax Exemption*

## Commercial District Enhancement Program

### PROPERTY TAX INCENTIVE PROGRAM

The Commercial District Enhancement Program is designed to assist owners of commercial structures in commercial districts to make substantial and permanent improvements to their building. The benefit is given in the form of abatement of local property taxes on the increased value of the structure resulting from the improvement itself.

**Program Goal** - Utilize property tax abatements to enhance the overall viability of commercial structures in commercial district throughout the zone by offering incentives for rehabilitation.

**Eligible Area** – Zone Wide

**Minimum Investment** - \$25,000

**Abatement Period** – 5 Years

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District, Parkland College*

**Bonus** – A one year abatement bonus shall be applied when 51% or more of the total construction contract is awarded to a female or minority owned firm.

#### Eligible Properties

- Retail
- Service
- Mixed Use

The following uses are not eligible for Enterprise Zone Benefits under this program:

- Payday loan and title loan companies
- Adult-oriented businesses

#### Eligible Improvements

- New Construction
- Code and Nuisance Issues
- Roofing
- Tuckpointing/Facade
- Electrical Service Upgrades
- Structural Plumbing
- Window Repair/Replacement Limited Parking Lot Improvements
- Energy Efficiency Improvements

- Heating, Cooling, HVAC
- Limited Landscaping
- Accessibility improvements

*Automatically qualifies for Illinois Sales Tax Exemption*

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## Employment Expansion Program

### PROPERTY TAX INCENTIVE PROGRAMS

The Employment Expansion Program is designed to attract and retain major employers to the City of Champaign and assist in the expansion of employment centers. Emphasis in this program is placed on job creation and retention. Abatement periods vary on a sliding scale based on the number of new or retained jobs associated with the completion of the project. New and retained employee's mean those generated or retained in Champaign County. The benefit is given in the form of abatement of local property taxes on the increased value of the structure resulting from the improvement itself.

**Program Goal** - Utilize property tax abatements to grow a quality industrial, office, medical/biomedical, research and development employment base in the City by encouraging businesses to expand and open or expand operations in Champaign.

**Eligible Area** – Zone wide

**Minimum Investment** - \$25,000

**Abatement Period** – Based on new or retained employees

Retained Employees	
1-50 FTE	1 yr abatement
51-100 FTE	3 yr abatement
101+ FTE	5 yr abatement

or

New Employees	
1-10 FTE	2 yr abatement
11 - 75 FTE	4 yr abatement
76 - 100 FTE	6 yr abatement
101+ FTE	8 yr abatement

**Bonus** – A one year abatement bonus shall be applied when 51% or more of the total construction contract is awarded to a female or minority owned firm.

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District, Parkland College*

#### Eligible Improvements

- New construction or rehabilitation
- Expansion of manufacturing operation
- Code Improvements

- Electrical
- Plumbing
- Accessibility upgrades

*Automatically qualifies for Illinois Sales Tax Exemption*

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## Historic Structure Rehabilitation Program

### PROPERTY TAX INCENTIVE PROGRAMS

The Historic Structure Rehabilitation Program is designed to assist in the preservation of historically significant buildings in the City of Champaign. The benefit is given in the form of abatement of local property taxes on the increased value of the structure resulting from the improvement itself.

**Program Goal** - Utilize property tax and sales tax abatements to encourage the preservation and restoration of properties listed on the National Register of Historic Places or as a City of Champaign Local Landmark.

**Eligible Area** – Zone wide

**Abatement Period** –3 years for Local Landmark properties with 1 additional year for National Register status

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District,*

*Special Notes: All National Register projects must follow the Secretary of Interior standards and seek proper approvals from the Illinois Historical and Preservation Agency. All Local Landmarks must seek a Certificate of Appropriateness for any exterior improvement outside of normal maintenance. Contact Planning and Development staff for more details.*

#### Eligible Improvements

- Interior and Exterior Rehabilitation
- Code Improvements
- Expansion of the building
- Accessibility upgrades
- Energy Efficiency Improvements
- Accessory structure (if contributing to the Historic designation)

*Automatically qualifies for Illinois Sales Tax Exemption*

## Tourism Development Program

### PROPERTY TAX INCENTIVE PROGRAM

**Program Goal** - Utilize property tax and sales tax abatements to encourage the redevelopment and construction of facilities for the purpose of drawing substantial visitors from outside the community.

**Eligible Area** – Zone wide

**Abatement Period** – 3 Years

**Abatement Source** – Property Tax Increment and Sales Tax

**Minimum Investment** - \$25,000

**Property Tax Abatement Partners** - *City of Champaign, Champaign County, Champaign-Urbana Mass Transit District, Champaign Unit 4 Schools, Champaign Park District,*

**Eligible Improvements**

- New Construction
- Code Improvements
- Accessibility upgrades

**Eligible Projects** - The following projects are eligible for Enterprise Zone Benefits:

- Sports Complex or Arena
- Banquet/Event Center
- Conference Center
- Convention Center
- Museum
- Concert Hall or Music Venue

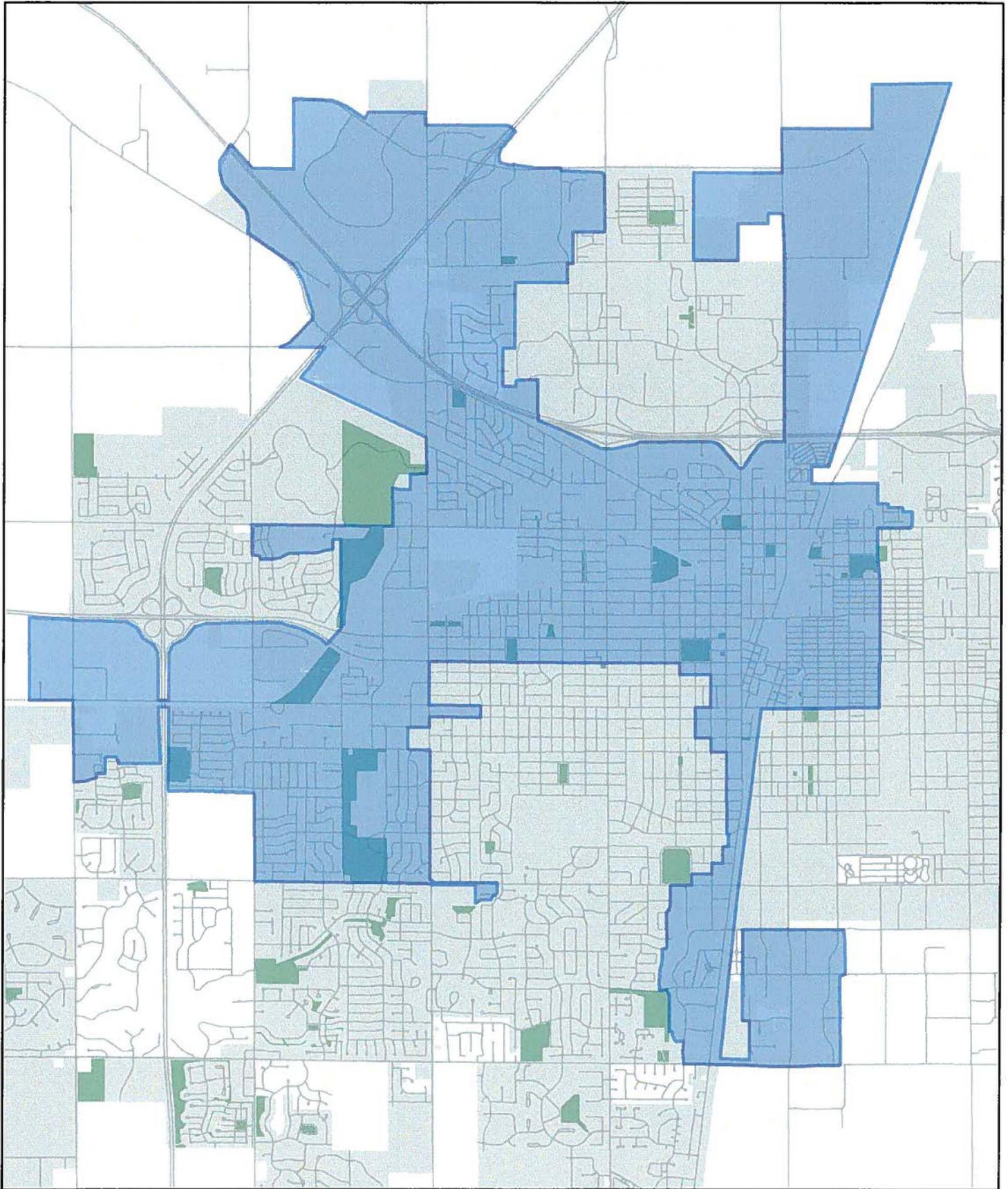
*Automatically qualifies for Illinois Sales Tax Exemption*

## State of Illinois Enterprise Zone Programs

The State of Illinois administers additional Enterprise Zone benefits. Those benefits are listed below. To receive more information on these benefits contact the Illinois Department of Commerce and Economic Opportunity at 217-785-6169 or online at

<http://www.illinois.gov/dceo/ExpandRelocate/Incentives/taxassistance/Pages/EnterpriseZone.aspx>

- **Sales Tax Exemption** - A 6.25 percent state sales tax exemption is permitted on building materials to be used in an Enterprise Zone. Materials must be permanently affixed to the property and must be purchased from a qualified retailer.
- **Enterprise Zone Machinery and Equipment Consumables/Pollution Control Facilities Sales Tax Exemption** - A 6.25 percent state sales tax exemption on purchases of tangible personal property to be used in the manufacturing or assembly process or in the operation of a pollution control facility within an Enterprise Zone is available. Eligibility is based on a business making an investment in an Enterprise Zone of at least \$5 million in qualified property that creates a minimum of 200 fulltime-equivalent jobs, a business investing at least \$40 million in a zone and retaining at least 2,000 jobs, or a business investing at least \$40 million in a zone which causes the retention of at least 90 percent of the jobs existing on the date it is certified to receive the exemption.
- **Enterprise Zone Utility Tax Exemption** - A state utility tax exemption on gas, electricity and the Illinois Commerce Commission's administrative charge and telecommunication excise tax is available to businesses located in Enterprise Zones. Eligible businesses must make an investment of at least \$5 million in qualified property that creates a minimum of 200 full-time equivalent jobs in Illinois, an investment of \$20 million that retains at least 1,000 full-time-equivalent jobs, or an investment of \$175 million that creates 150 full-time equivalent jobs in Illinois. The majority of the jobs created must be located in the Enterprise Zone where the investment occurs.
- **Enterprise Zone Investment Tax Credit** - A state investment tax credit of 0.5 percent is allowed a taxpayer who invests in qualified property in a Zone. Qualified property includes machinery, equipment and buildings. The credit may be carried forward for up to five years. This credit is in addition to the regular 0.5 percent investment tax credit, which is available throughout the state, and up to 0.5 percent credit for increased employment over the previous year.



# Proposed Enterprise Zone

Planning and Development Department

Oct 31, 2014





City of Champaign/Champaign County Enterprise Zone Projects 1987 - 2014

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
1987	Commercial	87C-018	DT	117-123 W Church St		Russell/Rialto Remodel	Kyle Robeson		
1987	Commercial	87C-021		723 S Neil St		The Old White Lina/JBJ	JBJ Enterprises		
1987	Commercial	87C-023		602 Country Fair Drive		Broeren Office Bldg.	Stu Broeren		
1987	Commercial	87C-024		1817 S Neil St		Illini Plaza Phase III-c	Walt Cunningham		
1987	Commercial	87C-042		12 E Main St		Austin's Rehab	Mary Austin		
1987	Commercial	87C-043	DT	112 W Church St		The Gallery Ltd.	Deborah Fishbein		
1987	Commercial	87C-044	DT	55 E Main St		Viners	Pete Vriner		
1987	Commercial	87C-045		206 E Green St		Papa Del's New Restaurant & Se	Robert Monti		
1987	Commercial	87C-049	DT	114 S Neil St		Shay's Remodeling	Tom Shay		
1987	Commercial	87C-053	DT	330 N Neil St		Meyer Drapery Service	David Meyer		
1987	Commercial	87C-060		901 S Neil St		Remodel John Wright Builders	John Wright		
1987	Commercial	87C-065	DT	114 W Church St		Glen Poor Audio Video Relocation	Geoffrey Poor		
1987	Commercial	87C-079		107 W Springfield Ave		Ace Hardware	Tepper/Whitmer		
1987	Commercial-Ser	87S-012		510 Devonshire Dr		Devonshire Electric Center #1	Fox Development/Melinda Parker		
1987	Commercial-Ser	87S-013		303 W Springfield Ave		Gerstein-Seibert Bldg.	Kenneth Gerstein/Steven Siebert		
1987	Commercial-Ser	87S-014		125 W Church St		Robeson's First Floor Remodeling	Kyle Robeson		
1987	Commercial-Ser	87S-016	DT	1819 S Neil St		Illini Plaza Phase III	Walt Cunningham		
1987	Commercial-Ser	87S-017		2009 Immel Dr		Devonshire Corporate Center #2	Newt Dodds		
1987	Commercial-Ser	87S-019		702 S Neil St		Illini-Swallow Service Garage	Parkhill		
1987	Commercial-Ser	87S-020		33-51 E Green St		University Centre	J. DaAtley		
1987	Commercial-Ser	87S-030	DT	126 W Church St		The New Art Theater	John Manley		
1987	Commercial-Ser	87S-032		802 W Bradley Ave		Tile Specialists	Martin K. Smith		
1987	Commercial-Ser	87S-033	DT	320 N Neil St		Price Abstract Bldg.	Carol E. Marlin		
1987	Commercial-Ser	87S-035	DT	415 N Neil St		Carmon's Restaurant	Jeff Mellander		
1987	Commercial-Ser	87S-037		1905 Glen Park Dr		Catfish King	Kenneth Richardson		
1987	Commercial-Ser	87S-038		2101 W Park Ct		State Farm	Paul Hammond		
1987	Commercial-Ser	87S-046	DT	51 E Main St		Harvest Church and Theatre	John Barr		
1987	Commercial-Ser	87S-051	DT	30 E Main St		Remodel 4th Floor 1st Nat'l Bank	Stuart Mamer/1st Nat'l Bank		
1987	Commercial-Ser	87S-058		306 S Neil St		Central Finance & Dodds Travel	Leach/Dodds		
1987	Commercial-Ser	87S-061		913 Bloomington Rd		American Vanstand Conversions	Joe Matthews		
1987	Commercial-Ser	87S-069		1906 Fox Dr		Fox 1 (Office Bldgs)	Fox Development		
1987	Commercial-Ser	87S-074		106 S Country Fair Dr		Carpet Gallery	Schumacher/Broeren		
1987	Commercial-Ser	87S-075		1502 N Prospect Ave		Prairie Cycles	Parkhill		
1987	Commercial-Ser	87S-076	EUA	211 E University Ave		Champaign Mattress	Robert Roseman		
1987	Commercial-Ser	87S-077		121 S Mattis Ave		Evelyn Marie Moore OD	EMM OD		
1987	Commercial-Ser	87S-078		905 S Neil St		905 Center	Charles Stephens		
1987	Industrial	87I-015		132 S Market St		Soy Country Specialty Foods	Anthony Kao		
1987	Industrial	87I-031		1700 W Washington St		Alloy Engineering & Casting Co.	William O'Neill		
1987	Industrial	87I-036		601 N Country Fair Dr		Thompson Lumber Warehouse	Michael Thompson		
1987	Industrial	87I-040		2506 N Mattis Ave		Woodshed Warehouse/Assembly	Paul Volkert		
1987	Industrial	87I-047		201 Kenyon Rd		Colwell Office Expansion	Colwell, Inc.		
1987	Industrial	87I-048		2904 Research Rd		Tower Hobbies	Newt Dodds		
1987	Industrial	87I-064		720 S Neil St		Royce & Brinkmeyer Mini Wareh	John Royce		
1987	Industrial	87I-066		804 N Elm St		Clark Distribution Expansion	Clark & Craig		
1987	Industrial	87I-068		1607 N Market St		Human Kinetics Pub. So. Comple	Richard Howell		
1987	Residential	87R-022		1007 N Prospect Ave		Single Family Residence	William Palmer		
1987	Residential	87R-025		203 Foxwell Ct		MLK	Phil Durland		
1987	Residential	87R-026		304 Holts Ct		MLK	Phil Durland		
1987	Residential	87R-027		207 Foxwell Ct		MLK	Phil Durland		
1987	Residential	87R-028		703 Phillips St		MLK	Phil Durland		
1987	Residential	87R-029		2006 W Springfield Ave		Grandy's Restaurant (2)	Peter Schmidt		
1987	Residential	87R-034		208 Foxwell St		MLK	Durland/Lewis		
1987	Residential	87R-039		605 W Bradley Ave		SFD Repair	George Edward Tucker		
1987	Residential	87R-041		208 E Green St		Papa Dels Residential Renovator	Robert Monti		
1987	Residential	87R-050		205 Foxwell Ct		MLK SFD	Phil Durland		
1987	Residential	87R-052		304 Foxwell Ct		MLK Spec. Home	Durland/Lewis		
1987	Residential	87R-054		302 Foxwell Ct		MLK SFD	Durland/Rushing-Sykes		
1987	Residential	87R-055		402 E Park St		Matthew House 18 Addition	MHB/John Brown		
1987	Residential	87R-056	DT	111 W Washington St		3 Aces Manor Remodeling	Don Denny		
1987	Residential	87R-057		204 Foxwell Ct		MLK SFD	Durland		
1987	Residential	87R-059		202 Foxwell Ct		MLK SFD	Durland		
1987	Residential	87R-062		303 Foxwell Ct		MLK	Durland		
1987	Residential	87R-063		704 Phillips Dr		MLK	Durland		
1987	Residential	87R-067		306 Foxwell Ct		MLK	Durland		
1987	Residential	87R-070		827 W Maple St		Skaggs New SFD	Greg Skaggs		
1987	Residential	87R-071		207 W John St		SFD Repair	Bruce Newman		
1987	Residential	87R-072		208 Foxwell Ct		New SFD MLK	Durland		
1987	Residential	87R-073		305 Foxwell Ct		MLK SFD	Durland		
1987		VOID		601 Country Fair Dr		Thompson Lumber Co.	Michael Thompson		
1988	Commercial	88C-080	EUA	119 E University Ave		Salvation Army Rehab	Salvation Army		
1988	Commercial	88C-094		104 E Clark St		Rehab F. Whse	Brian Knox		
1988	Commercial	88C-112	DT	8 E Main St		Repair Store - Sholem	Rey		
1988	Commercial-Ser	88S-081		410 E Green St		LaBamba Restaurant	Bankier/Inman Chavez		
1988	Commercial-Ser	88S-082		211 W Springfield Ave		Royce & Brinkmeyer Office	R&B/GTW		
1988	Commercial-Ser	88S-087		52 E Columbia St		Champaign Audio Visual Garage	Holy/Susidik		
1988	Commercial-Ser	88S-088		706 S Fifth St		Olsen Lanson Bar	Doug Larson		
1988	Commercial-Ser	88S-089		815 Dennison Dr		Putt Putt Remodel	LR Diveley		
1988	Commercial-Ser	88S-090		57 E Green St		Illini Media Co.	E. Mayer Maloney, Jr.		
1988	Commercial-Ser	88S-091		3108 Farber Dr		David E. McDaniels Bldg.	Interstate Research Pk/Newt Dodds		
1988	Commercial-Ser	88S-096		515 N Market St		Davis Auto Service	Andrew Davis		
1988	Commercial-Ser	88S-100		302 W Hill St		Monument Leasing Labs	Banno		
1988	Commercial-Ser	88S-101		313 N Mattis Ave			Dodds		
1988	Commercial-Ser	88S-104		2004 Fox Dr		Fox II Bldg.	Fox		
1988	Commercial-Ser	88S-107	DT	330 N Neil St		Remodel Meyer 2nd Floor The M	Meyer Draperies		
1988	Commercial-Ser	88S-108		604 N Country Fair Dr		Commercial Park West II	Stu Broeren		
1988	Commercial-Ser	88S-110	EUA	601 E University Ave		Car X Muffler & Brake	Bohlen		
1988	Commercial-Ser	88S-115		207 W Clark St		Clark Street Project	Carpenter		
1988	Commercial-Ser	88S-116		201 W Springfield Ave		Huntington 4th Floor	Harrington		
1988	Commercial-Ser	88S-119	EUA	111 E University Ave		Brian Knox Building	Brian Knox		
1988	Commercial-Ser	88S-120		902 N 4th St		Pirtle's Mini Mall	J.W. Pirtle		
1988	Commercial-Ser	88S-121		1605 S State St		State Street Plaza Offices	Harrington		
1988	Commercial-Ser	88S-123		801 S Neil St		Bacon & Van Buskirk Addition	Roy Van Buskirk		
1988	Commercial-Ser	88S-124	DT	322 N Neil St		Cotter Glass	Flaherty & Haas		
1988	Commercial-Ser	88S-126		901 S Neil St		Honda Bldg - Rent-a-Center	P B. ?		

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ	PROJECT NAME	OWNER/AGENT	FTE	FTE RETAINED
					COST			CREATED	
1988	Commercial-Ser	88S-129		212 E Park St		New Church	7 Day Adventist		
1988	Commercial-Ser	88S-131		1304 W Bradley Ave		DSC Addition	DSC/Dankert		
1988	Commercial-Ser	88S-132		814 Glen Park Dr		Subway Sandwiches	John Kelly		
1988	Commercial-Ser	88S-133		1701 S Neil St		Neil House Motel Improvement			
1988	Commercial-Ser	88S-135		1605 S State St		Henneman-Raufhausen & Assoc	State St. Assoc.		
1988	Commercial-Ser	88S-136		313 E University Ave		Bash/Schrock Ofc. Remodel	Harp/Bash		
1988	Commercial-Ser	88S-137	EUA	302 S First St		Little Italy Restaurant	Manzella's		
1988	Commercial-Ser	88S-138	DT	121 W Church St		Robeson Connection "C"	Robeson's		
1988	Commercial-Ser	88S-139		1605 S State St		Hancock Insurance	Harrington		
1988	Commercial-Ser	88S-140		606 N Country Fair Dr		Commercial Park West HR	Richardson Hayes		
1988	Commercial-Ser	88S-141		1814 Glen Park Dr		Matzner Chiropractic Clinic	Marshall Maroon		
1988	Industrial	88I-086		605 S Locust St		Locust Bldg. (Stan's Sportsworld)	Jim Gallivan		
1988	Industrial	88I-095		801 S Neil St		B & VB Remodel & Expand	Roy VB		
1988	Industrial	88I-097		1401 Interstate Dr		Disc Tec Room Addition			
1988	Industrial	88I-099		32 E Healey St		Warehouse	Gallivan		
1988	Industrial	88I-117		1607 N Market St		Human Kinetics Pub. So. Comple	HK		
1988	Industrial	88I-130		102 N Duncan St		New Plastic Factory	Bryan Industries		
1988	Residential	86R-083		303 Holts Ct		MLK	Durland		
1988	Residential	86R-084		305 Holts Ct		MLK	Durland		
1988	Residential	86R-085		306 Holts Ct		MLK	Durland		
1988	Residential	88R-092		906 W Beardsley St		New SFD	Dale Williams		
1988	Residential	88R-098		215 Arcadia St		Garage for Coffins	Dan Coffin		
1988	Residential	88R-102		1104 S State St		Mitchell Residence Add.	Gordon Mitchell		
1988	Residential	88R-103		412 E Hill St		Repair/Replace SFD	W. Caliborne		
1988	Residential	88R-105		301 E Park St		Residence	Johnson		
1988	Residential	88R-106		112 E Hill St		Residence Fix Up	Doug Baker		
1988	Residential	88R-109		701 N Randolph St		Otto Building Rehab	Steve Otto		
1988	Residential	88R-111		406 E Church St		Mollie Stone House	Durland		
1988	Residential	88R-113		401W Green St		Residential Rehab	Tom & Rose Hoag		
1988	Residential	88R-114		406 E Hill St		Residential Rehab	Eddie Jones		
1988	Residential	88R-118		411 W Beardsley St		Denny Residential Remodeling	Don Denny		
1988	Residential	86R-122		507 E Park St		Linzey Jones Residential Rehab	Linzey D. Jones		
1988	Residential	88R-125		211 Arcadia St		SFD Repair	John Wright		
1988	Residential	88R-128		910 W Tremont St		New SFD	Lori Waibel		
1988	Residential	88R-134		705 N Fifth St		Residential Rehab	Morris		
1989	Commercial	89C-144		514 N Neil St		Master Builders Unlimited			
1989	Commercial	89C-146		1701 S Neil St		Days Inn Conference Center	Harrington		
1989	Commercial	89C-147		510 S Neil St		Devonshire Residential			
1989	Commercial	89C-148		106 S Neil St		Atkinson Monument Bldg.	Jeff Mellander		
1989	Commercial	89C-151	EUA	101 E University Ave		Remodel Dallas & Co.	Andy Dallas		
1989	Commercial	89C-152		1501 Interstate Dr		First Research Building #5	Newt Dodds		
1989	Commercial	89C-155		1501 S Neil St		Chancellor Storage Room	Chancellor		
1989	Commercial	89C-157		313 N Mattis Ave		Garcia - Flying Tomato	Richardson/Senn		
1989	Commercial	89C-159		706 S Fifth St		Chief's Brew Pub	Doug Larson		
1989	Commercial	89C-160		401 E Chalmers St		Illini Manor Apts. Office Addition	Jas. Doyle		
1989	Commercial	89C-161	DT	30 E Main St		1st National Bank Fire Escape	Gary Hackelman		
1989	Commercial	89C-162		705 Marketview Dr		Chambana Sales	Kent Weeks		
1989	Commercial	89C-163		905 S Neil St		905 Center	Chas. Stephens		
1989	Commercial	89C-164		505 S Neil St		Pickles	Morrow		
1989	Commercial	89C-165	DT	112 W Hill St		Buzard Organ Craftsmen	Buzard		
1989	Commercial	89C-166		2004 Fox Dr		BAO Offices	Newt & Fox		
1989	Commercial	89C-169		707 Hickory St		SK Fence	SK Fence		
1989	Commercial	89C-170		1709 S Neil St		Trade Centre South	Hayes Richardson		
1989	Commercial	89C-173		1906 Fox Dr		Xerox @ Fox	Newt Dodds		
1989	Commercial	89C-174		1906 Fox Dr		Capital Ag.	Newt Dodds		
1989	Commercial	89C-175	EUA	301 S First St		Ragle Dental Laboratory	Jenny & Virginia Ragle		
1989	Commercial	89C-176		1101 N Country Fair Dr		Tatman's	Newt Dodds		
1989	Commercial	89C-177		205 N Neil St		Fraker Tenant Joh Pire	Newt		
1989	Commercial	89C-178		2061 Fox Dr		Blue Cross	Newt		
1989	Commercial	89C-179		2101 S Neil St		Bank Champaign			
1989	Commercial	89C-180	DT	126 W Church St		Storefront Beltone/Art	John Manley		
1989	Commercial	89C-181		1607 N Market St		Human Kinetics Mailroom	Human Kinetics		
1989	Commercial	89C-182		1615 S Neil St		Trade Centre Motel	Richardson		
1989	Commercial	89C-183		102 W Springfield Ave		Eisner Murphy Piper	TKJ		
1989	Commercial-Ser	89S-158		103 S Mattis Ave		Remodel/Country Fair	Boulevard Bank		
1989	Industrial	89I-142		401 S Water St		US Sprint			
1989	Residential	89R-143		309 E Chalmers St		ΦΑΘ Remodeling	ΦΑΘ		
1989	Residential	89R-145		312 W Maple St		SF Residential Rehab	R. Claiborne		
1989	Residential	89R-149		501 N Wright St		New SFD	Bruce Willis		
1989	Residential	89R-150		1009 N Walnut St		Repair Porch on SFD	Wynemia Wood		
1989	Residential	89R-153		303 Nelson Ct		MLK	Durland		
1989	Residential	89R-154		106 E Daniel St		Campus Courts Apts. Renovation	Devonshire		
1989	Residential	89R-156		406 E Eureka St		Chas. Henry Residence	Chas. Henry		
1989	Residential	89R-167		107 E Chalmers St		Charmor Apts.	Jim Nogle		
1989	Residential	89R-168		508 N Ash St		Ash St. Project	Peterson		
1989	Residential	89R-171		304 Nelson Ct		MLK	Phil Durland		
1989	Residential	89R0172		209 Nelson Ct		MLK	Phil Durland		
1990	Commercial	90C-184		2004 Fox Dr		Powell & Fleming	Fox		
1990	Commercial	90C-187		1406 S Neil St		Subway 7480	John Kelly		
1990	Commercial	90C-188	DT	6 Taylor St		The Blind Pig Co.	Chris Knight		
1990	Commercial	90C-189		1902 Fox Dr		Soil Conservation Service	Newt Dodds		
1990	Commercial	90C-191		1202 N Prospect Ave		Tire Barn Remodel & Addition	Jas. Semanin		
1990	Commercial	90C-193		101 W Devonshire Dr		Barbara Mueller Interior	Newt		
1990	Commercial	90C-195		1605 S State St		FDK	Newt		
1990	Commercial	90C-196		2004 Fox Dr		Chiropractic Associates	Newt		
1990	Commercial	90C-202		2312 W Springfield Ave		China Inn	David Lung		
1990	Commercial	90C-203		1902 N Prospect Ave		Sellers Auto Body	Tom Sellers		
1990	Commercial	90C-204		1605 S State St		Transamerica	Newt		
1990	Commercial	90C-205		1505 Interstate Dr		Corps of Engineers Day Care	Newt		
1990	Commercial	90C-209		4107 Colleen Dr		SK Fence	Steve Koester		
1990	Commercial-Ser	90S-186		101 W Devonshire Dr		Lincoln Office Supply	Newt		
1990	Commercial-Ser	90S-197		707 S Sixth St		Lando Bookstore	George Shapland		
1990	Commercial-Ser	90S-198		123 S Mattis Ave		Leisure Time Pet & Hobby	Jeff Stevenson		
1990	Commercial-Ser	90S-201		101 W Devonshire Dr		Londa's	Newt		
1990	Industrial	90I-200		Kankakee Dr		Atkins Bldg.	Newt/Clinto Takins		
1990	Residential	90R-185		308 Nelson Ct		MLK	Durland		
1990	Residential	90R-190		804 S First St		Gillespie Roland Apts.	Tom Gillespie		
1990	Residential	90R-192		106 N Third St		Burlingame Residence	David Burlingame		
1990	Residential	90R-194		306 Nelson Ct		MLK	Durland		
1990	Residential	90R-199		412 W Washington St		412 W. Washington Project	Doug Hurst		
1990	Residential	90R-206		302 Nelson Ct		MLK	Durland Court		
1990	Residential	90R-208		208 Nelson Ct		MLK	Durland		
1990	Residential	90R-209		304 Nelson Ct		MLK	Durland		

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
1990	Residential	90R-210		305 Nelson Ct	MLK	Durland	Durland		
1990	Residential	90R-211		208 Nelson Ct	MLK	Durland	Durland		
1991	Commercial	91C-212		3105 Research Rd	Illinois Crop Improvement Assn	Newt	Newt		
1991	Commercial	91C-213		103 N Country Fair Dr	Indiana Insurance Regional Office	George Shaplund	George Shaplund		
1991	Commercial	91C-214		702 Anthony Dr	Reliable Super Store	Voided 6/15/91 New Retail	Voided 6/15/91 New Retail		
1991	Commercial	91C-217		720 S Neil St	Jenny Dobrorolny	Powerhouse Gym	Powerhouse Gym		
1991	Commercial	91C-218		4108 Colleen Dr	Mike & Sharon Dill/Stanley Steer	Stanley Steemer	Stanley Steemer		
1991	Commercial	91C-219		1001 S Neil St	Kankakee Federal S & L	Kankakee Federal	Kankakee Federal		
1991	Commercial	91C-220		4101 Colleen Dr	Imperial Concrete co.	Robert Slade	Robert Slade		
1991	Residential	91R-215		1105 S First St	ΠΛΦ	ΠΛΦ/Gorski	ΠΛΦ/Gorski		
1991	Residential	91R-216		905 W Harvard St	Fosser Murphy	Jane Ziegler	Jane Ziegler		
1992	Commercial	92C-221		4110 Colleen Dr	Bud Allen Electric	Bud Allen	Bud Allen		
1992	Commercial	92C-226		2104 Park Ct	Credit Bureau Offices	Floyd Bauman	Floyd Bauman		
1992	Commercial	92C-226		505 S Chestnut St	Alley Cat	Leo Furla	Leo Furla		
1992	Commercial	92C-228		2005 Springer Dr	Sammy's Auto Electric	Sammy's Auto Electric	Sammy's Auto Electric		
1992	Commercial	92C-230		2108 Park Ct	Incorbrasa	J. Monterio	J. Monterio		
1992	Commercial	92C-231		201 S Neil St	IL Bell Digital Switch	IL Bill	IL Bill		
1992	Commercial	92C-232		1607 N Market St	Human Kinetics South Complex	Rainer Martius	Rainer Martius		
1992	Commercial	92C-235		1902 Fox Dr	Fox Bldg. Expansion (XR 90C-18)	Newt Dodds	Newt Dodds		
1992	Commercial	92C-236		1804 Camp St	Englewood Electric Supply	Dean Robinson	Dean Robinson		
1992	Industrial	92I-229		2902 Gazer Dr	Orange & Blue Dist.	Al Everette	Al Everette		
1992	Industrial	92I-233		3104 Farber Dr	Hamburg Distributing Expansion	Ron Levy	Ron Levy		
1992	Industrial	92I-234		3209 Farber Dr	First Research Development	Newt Dodds	Newt Dodds		
1992	Residential	92R-222		1003 W Bradley Ave	SFD Garage	Marjorie Robertz	Marjorie Robertz		
1992	Residential	92R-223		410 E Hill St	SFD	Willie Claiborne	Willie Claiborne		
1992	Residential	92R-224		1404 N Walnut St	SFD	Lee Mooney	Lee Mooney		
1992	Residential	92R-225		202 Nelson Ct	MLK	Durland	Durland		
1993	Commercial	93C-238		4109 Kearns Dr	Merkle Bldg.	Ross & Sue Merkle	Ross & Sue Merkle		
1993	Commercial	93C-239		15057 Prospect Ave	Bumper to Bumper	Steve & Jean Grisham	Steve & Jean Grisham		
1993	Commercial	93C-240		2110 Park Ct	ASCS Office Building	Ed Poole	Ed Poole		
1993	Commercial	93C-241		723 S Neil St	JB.J.	Joe Beherends	Joe Beherends		
1993	Commercial	93C-242		1724 W Bradley Ave	Insty Prints	Richard Bishop	Richard Bishop		
1993	Commercial	93C-248	DT	101 W University Ave	Christie Bldg.	Jim Park	Jim Park		
1993	Commercial	93C-249	DT	107 N Walnut St	Kopi SuSu	Bob Spenser	Bob Spenser		
1993	Commercial	93C-250		1407 N Prospect Ave	Likity's Restaurant	Ralph Smally/Stan Feller	Ralph Smally/Stan Feller		
1993	Commercial	93C-251		1311 S Neil St	First Federal of C-U	George Rouse	George Rouse		
1993	Commercial	93C-253		303 Cedar St	Ken Lee Convenience Store	Ken Lee	Ken Lee		
1993	Commercial	93C-254	EUA	111 E University Ave	Knoxville Station Improvements	Brian Knox	Brian Knox		
1993	Commercial	95C-255		2106 W Springfield Ave	C-U Legal Clinic	Groski-Puglisi	Groski-Puglisi		
1993	Commercial	93C-256	EUA	216 S First St	Fiesta Café	Ron Haddix	Ron Haddix		
1993	Industrial	93I-237		4109 Colleen Dr	James R. Evans Construction Str	James R. Evans	James R. Evans		
1993	Industrial	93I-243		405 Colleen Dr					
1993	Industrial	93I-244		400 Chestnut St	Isaacs Seton House	Larry Issacs	Larry Issacs		
1993	Industrial	93I-245		4109 Colleen Dr	Archwood Storage Facility	James Evans	James Evans		
1993	Industrial	93I-247		1401 Interstate Dr	Nashua Precision Technologies	Dave Petron	Dave Petron		
1993	Residential	93R-246		1104 N Fifth St	Ellis Washington Res.	Ellis	Ellis		
1993	Residential	93R-252		506 W Washington St	506 W. Washington	Eric/Diane Katz	Eric/Diane Katz		
1993	Residential	93R-257		309 W Vine St	Residential Remodel	M. Markstahler	M. Markstahler		
1994	Commercial	94C-262		907 Marketview Dr	Central Illinois Communication	Atkins	Atkins		
1994	Commercial	94C-264	DT	105 N Market St	Market 105	Leo Furla	Leo Furla		
1994	Commercial	94C-265	EUA	410 E University Ave	Sullivan lumbing Co. Bldg.	Kenwood Sullivan	Kenwood Sullivan		
1994	Commercial	94C-267		1302 W Anthony Dr	Glass Speciality	Hurshal Tummelson	Hurshal Tummelson		
1994	Commercial	94C-268		1802 Fox Dr	Fox Office Building	Newt Dodds	Newt Dodds		
1994	Commercial	94C-271		501 Marketview Dr	Marketview Lube	David Homa	David Homa		
1994	Commercial	94C-276		106 Country Fair Dr	Midwest Wound Care	Newt Dodds	Newt Dodds		
1994	Commercial	94C-279	EUA	111C E University Ave	Knox Rehab	Brian Knox	Brian Knox		
1994	Commercial	94C-284		401 E Green St	Blimpie's	Dick Hallave	Dick Hallave		
1994	Industrial	94I-260		4105 Colleen Dr	Mini Warehouse	Russ Dankert	Russ Dankert		
1994	Industrial	94I-261		3002 Research Rd	Office for ?	Newt Dodds	Newt Dodds		
1994	Industrial	94I-280		901 Parkland Ct	Seoco, Inc.	Ed Schmidt	Ed Schmidt		
1994	Residential	94R-258		205 E Hill St	Residential Remodel	City/Bill Sweat	City/Bill Sweat		
1994	Residential	94R-259		204 E Garwood St	Denny Domicile	Don Denny	Don Denny		
1994	Residential	94R-263		112 E John St	Real TEK Properties	Gillespie	Gillespie		
1994	Residential	94R-266		26 Hedge Ct	Ruffin	Linton Bird	Linton Bird		
1994	Residential	94R-269		501 S Prairie St	Porch Deck	Marilyn Lindholm	Marilyn Lindholm		
1994	Residential	94R-270	DT	41 E University Ave	Kane & Company Hair Design	Bob Kane	Bob Kane		
1994	Residential	94R-272		509 W Columbia St	509 W. Columbia	Ramona Curry	Ramona Curry		
1994	Residential	94R-273		613 N Fourth St	Sandra Lee House (MLK)	John Sevens	John Sevens		
1994	Residential	94R-274		611 N Fourth St	Willie Hughes House (MLK)	John Sevens	John Sevens		
1994	Residential	94R-275		609 N Fourth St	Gloria Mapson House (MLK)	John Sevens	John Sevens		
1994	Residential	94R-277		407 W Beardsley Ave	Res. Rehab	Stephanie Campbell	Stephanie Campbell		
1994	Residential	94R-278		1800 Fox Dr	Mental Health Center	Sandy DeBekman	Sandy DeBekman		
1994	Residential	94R-281		607 N Fourth St	MLK	Arctic Air	Arctic Air		
1994	Residential	94R-282		601 N Fourth St	MLK	Durland	Durland		
1994	Residential	94R-283		603 N Fourth St	MLK	Durland	Durland		
1995	Commercial	95C-285	DT	125 W Church St	Church St. Square	David Meyer	David Meyer		
1995	Commercial	93C-286		1513 N Highland St	Terry Clark Plumbing (amended)	Terry Clark	Terry Clark		
1995	Commercial	95C-287		300 Research Rd	Covey Eng Research	Newt Dodds	Newt Dodds		
1995	Commercial	95C-288		602 S Staley Rd	Ross & Sue Merkle	Ross & Sue Merkle	Ross & Sue Merkle		
1995	Commercial	95C-290		706 S Sixth St	Alleyview, Inc.	John Cochran	John Cochran		
1995	Commercial	95C-291		1201 N Prospect Ave	Jiffy Lube	Russ Dankert	Russ Dankert		
1995	Commercial	95C-292		1909 Fox Dr	Second Executive Park Ofc. Bldg	Peter Fox	Peter Fox		
1995	Commercial	95C-293		200 N Market St	United Sanitary Inc.	Jason Dodds	Jason Dodds		
1995	Commercial	95C-294		1710 S Neil St	Barr Real Estate	David Barr	David Barr		
1995	Commercial	95C-295		606 E Green St	BW3's	Steven Day	Steven Day		
1995	Commercial	95C-296	DT	119 N Walnut St	Brown's	Mellander	Mellander		
1995	Commercial	95C-298		201 Devonshire Dr	Northern IL Water Company	Dave Parkhill	Dave Parkhill		
1995	Commercial	95C-301	DT	125 W Church St	Nova Net	D. Meyer	D. Meyer		
1995	Commercial	95C-304		101 S Country Fair Dr	101 S. country Fair	G. Shaplund	G. Shaplund		
1995	Commercial	95C-305		719 S Neil St	Burch Property (Iowa Glass)	Jim Burch	Jim Burch		
1995	Commercial	95C-306		207 W Clark St	207 W. Clark	Mike Spencer	Mike Spencer		
1995	Commercial	95C-308		710 South Sixth St	Campus Sportswear	James Buitilia/Tom Coleman	James Buitilia/Tom Coleman		
1995	Commercial	95C-309	DT	125 W Church St	Church Street Square	D. Meyer	D. Meyer		
1995	Industrial	95I-297		182 N Duncan St	Caterpillar	1st Federal	1st Federal		
1995	Industrial	95I-300		2802 Bloomington Dr	Allen-Bradley Corp.	Atkins Group	Atkins Group		
1995	Industrial	95I-302		705 N Country Fair Dr	J&S Partnership	John Rimo	John Rimo		
1995	Industrial	95I-307		705 N Country Fair Dr	Champaign Sports	Tile Specialists	Tile Specialists		
1995	Residential	95R-289		202 E Hill St	David Nolde Residence	David Nolde	David Nolde		
1995	Residential	95R-299		801 N Randolph St	Michael Markstaller Duplex	Michael Markstaller	Michael Markstaller		
1995	Residential	95R-303		211 E Garwood St	211 E. Garwood	Don Denny	Don Denny		
1996	Commercial	96C-310		206 N Randolph St	Peking Garden	Z. John Mao	Z. John Mao		
1996	Commercial	96C-311		710 S Sixth St	LaSalsa	Tom Coleman	Tom Coleman		
1996	Commercial	96C-312		308 N Randolph St	Cranny's	Lynda Weaver	Lynda Weaver		

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
1996	Commercial	96C-313		1701 S State St		51 Assoc.	Ken Richardson		
1996	Commercial	96C-314	DT	123 W Church St		Church St. Square	David Meyer		
1996	Commercial	96C-315		108 S Neil St		Price Bldg., Precision Graphics	Jeff Mellander		
1996	Commercial	96C-316		N Neil St		Hillyard Lyons	Markstahler		
1996	Commercial	96C-317		2109 Fox Dr		CSC Intelicom, Inc.	Newt		
1996	Commercial	96C-325	DT	125 W Church St		Church Street Square	David Meyer		
1996	Commercial	96C-321		2109 Fox Dr		Office Bldg.	Par 3 Dev't LLC		
1996	Commercial	96C-324		2212 Fox Dr		Par 3 Lot 11	Newt Dodds		
1996	Commercial	96C-327		101 Knollwood Dr		A.G. Edwards	Newt		
1996	Commercial	96C-328		2202 Fox Dr		Deve. Corp. Ctr II	Newt		
1996	Commercial	96C-329	DT	125 W Church St		Church St. Square	David Meyer		
1996	Industrial	96I-318		1401 Interstate Dr		Cerion Technologies	Newt		
1996	Industrial	96I-319		4109 Colleen Dr		Ashford Storage	Jas. Evans		
1996	Residential	96R-322		31 E Daniel St		Gillespie Apts.	Gordon Hebert		
1996	Residential	96R-323		101 E John St			James Green		
1996	Residential	96R-325		507 N Prairie St		Johnson House	Brian F. Johnson		
1996	Residential	96R-326		311 W Bradley Ave		Norvel Smith House	Norvel Smith		
1996	Residential	97R-330		106 W Vine St		106 W. Fine	Cool Co.		
1997	Commercial	97C-331	DT	125 W Church St		Meyer - Church St. Square	David Meyer		
1997	Commercial	97C-332	DT	39 E Main St		Jupiters	Dr. Youngerman		
1997	Commercial	97C-333		301 Knollwood Dr		Par 3 Lot 11	Newt		
1997	Commercial	97C-334		2231 S Neil St		Retail Bldg. (Par 3)	Newt		
1997	Commercial	97C-338		308 S State St		Thompson McClellan Photo Studi	T. McClellan Photo Studio		
1997	Commercial	97C-339		403 E Green St		Mandarin Wok	Bankier/Booth		
1997	Commercial	97C-341		2201 S Neil St		Devonshire Corporate Center II	Melinda Parker		
1997	Commercial	97C-345		2301 Fox Dr		Devonshire Corp. Center II	Newt		
1997	Industrial	97I-336		4109 Colleen Dr		Ashford Storage	Jim Evans		
1997	Industrial	97I-340		301 Mercury Dr		Reifsteck Property	Atkins Group		
1997	Industrial	97I-343		102 Mercury Dr		RPS	Gretchen Smart		
1997	Industrial	97I-344		102A Duncan Rd		Caterpillar Logistics Services, Inc	Barber & Deatley		
1997	Residential	97R-335		222 N State St		Parkland Hall	Kyle Robeson		
1997	Residential	97R-337		301 S Wright St		301 S. Wright (Gillespie)	Roland Realty		
1997	Residential	97R-342		1207 W Eureka St		Byers Residence	John Byers		
1997	Residential	97R-346		302 West Ells St		Hawkey Residence	Lyle Hawkey		
1998	Commercial	98C-347		502 Windsor Rd		Devonshire Corp. Center II	Newt		
1998	Commercial	98C-349		1905 W Bradley Ave		TTT Car Wash & Lube	David Tyler		
1998	Commercial	98C-351		309 S Neil St		Film Processing, Ltd.	Hosier /Baker		
1998	Commercial	98C-355		608 S Staley Rd		608 S. Staley	Ross/Sue Merkle		
1998	Commercial	98C-356		610 S Staley Rd		610 S. Staley	Ross/Sue Merkle		
1998	Commercial	98C-357		2110 Fox Dr		Personal Care/Devonshire Corp.	Par 3 Development		
1998	Commercial	98C-358		2904 Farber Dr		MC Daniels Fire	Newt		
1998	Commercial	98C-359		1001 W Country Fair Dr		Illini Pella	Mike Marry		
1998	Commercial	98C-369		1905 W Bradley Ave		VOIDED APPLICATION WITHDRAWN 9/2/98			
1998	Commercial	98C-362		3001 Research Rd		U.S. Comptroller	Newt		
1998	Commercial	98C-364		303 W Kirby Ave		Busey Carter Travel	Robert Sullivan		
1998	Commercial	98C-365		2215 Fox Dr		Par 3 - Dev. Corp Center III	Newt		
1998	Industrial	98I-348		702 N Edwin St		Illinois Concrete	Lee Johnston		
1998	Industrial	98I-350		3206 Farber Dr		AFSI	Newt		
1998	Industrial	98I-352		4109 Colleen Dr		Ashford Storage	J. Elams		
1998	Industrial	98I-363		201 Mercury Dr		Mercury Dr. Bldg. 2	Dixon		
1998	Industrial	98I-366		1700 W Washington St		Alloy Addition	Alloy Casting		
1998	Industrial	98I-367		1607 N Market St		Human Kinetics	Human Kinetics		
1998	Industrial	98I-368		2801 Gemini Ct		McWilliams Mechanical Services	William McWilliams		
1998	Residential	98R-353		403 E Church St		B97-2-HS-RLS-07	City of Champaign		
1998	Residential	98R-354		404 W Washington St		404 W. Washington	M. Markstahler		
1998	Residential	98R-361		308 W Church St		NSD	Bill Sweat		
1999	Commercial	99C-370	DT	51 E Main St		51 Main	Youngerman/Panthan		
1999	Commercial	99C-371		201 Knollwood St		201 Knollwood	Dodds		
1999	Commercial	99C-372	EUA	215 S. Locust St		Burnetts Auto Repair	Baibrey		
1999	Commercial	99C-374		206 N Randolph St					
1999	Commercial	99C-375		608 E Green St	\$ 114,000	Green Street Coffeehouse	JSM Management	6	
1999	Commercial	99C-383		510 N Neil St	\$ 66,000	TLC Enterprises	Henry Butler	3	4
1999	Commercial	99C-384		505 E Green St	\$ 57,730	Campus Centre	Scott Kunlar		
1999	Commercial	99C-385	DT	114 W Church St	\$ 825,000	Great Impasta	Harold Allston	15	10
1999	Commercial	99C-3896		4106 Colleen Dr	\$ 118,000	Ashford Storage	James Evans	1	
1999	Commercial	99C-387		1501 N Highland St	\$ 79,300	Clark Plumbing	Terry Clark		
1999	Commercial	99C-3896		2202 N Market St	\$ 1,270,000	AAA Storage	John Muish	1	
1999	Commercial	99C-390		1902 N Market St	\$ 66,000	Tru-Green Office/Whse Remodel	Jack Petry	10	
1999	Commercial	99C-392		2125 S Neil St	\$ 848,000	Dr. Trupin/s Office	Par 3/Dodds Company	10	
1999	Industrial	99I-373		2504 N Mattis Ave	\$ 430,735	Interstate Battery of Champaign-Urbana		2	
1999	Industrial	99I-377		802 Country Fair Dr	\$ 1,043,935	Black & Co.	Black & Co.		
1999	Industrial	99I-378		604 S Staley Rd	\$ 155,000	Ross Merkle Storage	Ross Merkle		
1999	Industrial	99I-388		3002 N Apollo Dr	\$ 5,141,052	115 Warehouse	The Atkins Group	75	
1999	Residential	99R-369		1506 N Willis St		Terry Clark Residence	Terry Clark		
1999	Residential	99R-376		503 S State St		Solon House	J.B. Solon Estate		
1999	Residential	99R-379		107 E Chalmers St		Charmer Apts.	James Nogle		
1999	Residential	99R-380		406 E Hill St		Willie Newbern	Willie Newbern		
1999	Residential	99R-381		1512 N Willis St		Terry Clark	Terry Clark		
1999	Residential	99R-382	DT	125 W Church St	\$ 175,000	Church Street Square 4/5 Stair A	David Meyer		25
1999	Residential	99R-391		37 E Daniel St		BTN Enterprises/House Remodel	Tom Gillespie/Brian Newquist		
2000	Commercial	00C-395		1901 S First St	\$ 6,279,112	Motorola	Newt-Clint-Peter		
2000	Commercial	00C-396		612 S Staley Rd	\$ 30,000	Ross & Sue Merkle	Same		
2000	Commercial	00C-397		1404 Newton Dr	\$ 371,347	Vesuvius	Newt	120	
2000	Commercial	00C-398	DT	125 W Church St	\$ 28,300	Suite #1 Renovation	David Meyer		
2000	Commercial	00C-399		2916 Farber St	\$ 336,000	McDaniel Fire Systems	Newt	6	
2000	Commercial	00C-400		3001 Research Rd	\$ 18,000	Ameritech	Newt	2	
2000	Commercial	00C-401		1802 Fox Dr	\$ 26,100	Hinshaw-Culbertson	Newt		
2000	Commercial	00C-402		1816 S Oak St	\$ 5,300,000	UIUC South Research Campus	Fox/Newt	4	75
2000	Commercial	00C-403		307 S Neil St	\$ 30,000	307 S. Neil	Mike Hosier		
2000	Commercial	00C-404		1800 S Oak St	\$ 8,850,000	Motorola	Scott Carlson	4	138
2000	Commercial	00C-405		4109 Coleen Dr	\$ 125,000	Kids 1st Day Care	Jim Evans	4	12
2000	Commercial	00C-406		2110 Clearlake Blvd	\$ 3,950,000	Corporate Park Centre	B. Dorsey	6	
2000	Commercial	00C-407		601 E Green St	\$ 150,000	Prehn Building			
2000	Commercial	00C-408	DT	2 E Main St	\$ 383,645	Kresge	Gillespie		
2000	Commercial	00C-409		3102 Research Rd	\$ 150,000	Crouse Printing	Dodds		
2000	Commercial	00C-410	DT	125 W Church St	\$ 13,000	Church Street Square	David Meyer	2	
2000	Commercial	00C-411		4108 Colleen Dr	\$ 81,000	Mike Dill Addition	Mike Dill	5	14
2000	Commercial	00C-412	DT	28 E Chester St	\$ 30,486	Norman's Jeweller's	Robert Lioble		1
2000	Commercial	00C-413	DT	125 W Church St	\$ 24,600	Church Street Square - Ste 1B	David Meyer		
2000	Commercial	00C-414	DT	125 W Church St	\$ 16,000	Church Street Square - Ste 1C	David Meyer		
2000	Commercial	00C-415		301 E Bradley Ave		Oakwood Trace Townhomes	Steve Clark		
2000	Commercial	00C-417	EUA	65 E University Ave	\$ 85,000	Avenue Bldg.	367-3022		
2000	Industrial	00I-0394		3206 Farber Dr	\$ 173,000	Advanced Filtration Systems	Bailey-Newt	3	

		EZ		TOT PROJ		OWNER/AGENT		FTE	
YEAR	PROGRAM	NUMBER	TIF	LOCATION	COST	PROJECT NAME	OWNER/AGENT	CREATED	FTE RETAINED
2000	Residential	00R-393		401 E John St		ATA Fraternity	Gorski		
2000	Residential	00R-416		306 W Vine St		Whole House Renovation	Michael Markstaller		
2001	Commercial	01C-418		230 Fox Dr		Amdocs	New/Jane Solon		
2001	Commercial	01C-419		208 W Maple St		Duplex Renovation	Michael Markstaller		
2001	Commercial	01C-420		512 W Washington St		Carolyn Tefracca Residence	Carolyn Tefracca		
2001	Commercial	01C-421		1909 Fox Dr		2nd Executive Park	Solon		
2001	Commercial	91C-422	DT	110 N Neil St		Neil Street Development	Hamelburg		
2001	Commercial	01C-423		2202 N Market St		AAA Storage	Market Street Bus. Trust		
2001	Commercial	01C-424		211 E Green St		211 E. Green	Doug Larson		
2001	Commercial	01C-426		307 S Neil St		Hosier Remodeling	Dan & Mike Hosier		
2001	Commercial	01C-427	DT	113 N Walnut St		Bacaro Wine Bar & Restaurant	Thad Morrow		
2001	Commercial	01C-431		25 E Springfield Ave	\$ 600,000	Rockey's	Cochrane	4	15
2001	Commercial	01C-434	DT	17 Taylor St	\$ 587,068	Former Urban League Restoratio	Jeff Mellander	0	12
2001	Industrial	01I-430		4102 Colleen Dr		Merkle Warehouse	Ross & Sue Merkle		
2001	Residential	01R-425		302 E John St		Presidential Towers	Stu Broeren		
2001	Residential	01R-428		914 N Third St		Homebuild III	ICCI		
2001	Residential	01R-429		916 N Third St		Homebuild III	ICCI		
2001	Residential	01R-432		306 W Columbia St	\$ 5,000	Schomer Carport	Paul & Susan Schomer		
2001	Residential	01R-433		704 N Randolph St		Franks House Restoration	Michael Markstahler		
2002	Commercial	02C-435		710 S Sixth St	\$ 34,000	Woori Jib Restaurant	Jit Properties		
2002	Commercial	02C-436		623 E Green St	\$ 52,000	Moogonghwa Restaurant	Jung S. Kim	6	
2002	Commercial	02C-438		2310 Clearlake Blvd	\$ 3,950,000	Corporate Park Center Bldg. 2	Pat Dorsey		
2002	Commercial	02C-439		112 W Hill St	\$ 700,000	Buzzard Organ	Paul Buzzard		
2002	Commercial	02C-440	EUA	110 N First St	\$ 319,000	Peters Real Estate	Larry Peters		
2002	Commercial	02C-443	DT	120 N Neil St	\$ 150,000	Barfly (Tavern)	John Kosmopoulos/Gary Burgett)		
2002	Commercial	02C-444		507 E University Ave	\$ 635,000	Gamro Healthcare	Dave Barr		
2002	Commercial	02C-447		2001 S First St		South Center of Research Park	Fox/Atkins		
2002	Commercial	02C-448	EUA	116 N First St	\$ 437,126	Jackson's Ribs	Jackson's	10	
2002	Commercial	02C-450		208 N First St	\$ 400,000	Lone Star Lodge	Lone Star #18	7	3
2002	Commercial	02C-455		808 Country Fair Dr	\$ 1,100,000	Martin Graphics	Chuck Martin	2	
2002	Commercial	02C-457		2202 Fox Dr		FE Moran	Dodds		
2002	Industrial	02I-442		3209 Farber Dr	\$ 472,400	White Cap	Dodds		
2002	Industrial	02I-456		2808 Gemini Ct	\$ 2,304,896	Gillespie Apts.	Vince Atkins/Newt	5	49
2002	Residential	02R-437	DT	2 E Main St	\$ 70,000	Two Main, Inc.	Tom Gillespie		
2002	Residential	02R-441		1004 S Oak St	\$ 150,000	1004 S. Oak	Gillespie		
2002	Residential	02R-445		901 S Locust St	\$ 84,500	901 S. Locust	Tom Gillespie		
2002	Residential	02R-446		306 N State St		Eldridge Apartments	Michael Markstahler		
2002	Residential	02R-451		403 Taylor Thomas Ln		Taylor Thomas	Jeff Smith		
2002	Residential	02R-452	DT	112 W Hill St	\$ 444,000	Organ Loft Apts.	M. Markstahler		
2002	Residential	02R-454		32 E Daniel St	\$ 152,000	32 E. Daniel	Roland Realty		
2002	Residential	02R-455		34 E Daniel St	\$ 152,000	34 E. Daniel	Roland Realty		
2002	Residential	02R-458		119 Roper St		Metanoia Center	James Nowes		
2003	Commercial	03C-460	DT	6 Taylor St	\$ 350,000	6 Taylor	Carlos & Marco Nieto	5	
2003	Commercial	03C-461	DT	1 E Main St	\$ 14,500,000	1 Main - Volition	Jon Sokolski	50	130
2003	Commercial	03C-0462	DT	122 W Hill St	\$ 712,449	Prairie Center - 3rd Floor	Mike Martin		2
2003	Commercial	03C-467		109 Kenwood Rd	\$ 130,900	Swan Special Care Center	Hoosier Care, Inc.		
2003	Commercial	03C-471		25 E Springfield Ave	\$ 425,000	Rocks	Jeff Ryan		
2003	Commercial	03C-472		2110 N Market St	\$ 489,000	CU Denture	Jack Petry	10	8
2003	Commercial	03C-474	DT	101 E University Ave	\$ 3,250,000	Christie Radiology	Bob Johnson	10	11
2003	Commercial	03c-476		1501 N Prospect Ave	\$ 55,000	Good Vibes	Steve Sodeman	4	26
2003	Commercial	03C-478	DT	1 E Main St	\$ 1,590,000	Volition	Neil Strack	50	130
2003	Commercial	03C-481		2101 W Springfield Ave	\$ 1,400,000	Heartland Bank		4	
2003	Commercial	03C-484	DT	1 E Main St	\$ 630,000	The Enclave	Sokolski & Kulas	3	15
2003	Commercial	03C-485		1403 S Neil St	\$ 5,382	Montgomery Shop	Mike Montgomery	1	
2003	Industrial	03I-464		2904 Research Rd	\$ 5,000,000	Hobbico	Bill Menhead		
2003	Industrial	03I-468		102 Mercury Dr	\$ 800,000	Service Garage	FedEx	294	
2003	Industrial	03I-475		401 E Mercury St	\$ 375,000	Flooring Surfaces	Kevin Applebee	6	
2003	Industrial	03I-477		711 Parkland Ct	\$ 1,100,000	AAC laboratory	CLI & L. Zhong	4	
2003	Industrial	03I-483		602 Ashford Ct	\$ 300,000	KleanRite/Warehouse		3	0
2003	Residential	03R-459		405 Taylor Thomas Ln	\$ 122,000	405 Taylor Thomas	Jeff Smith		
2003	Residential	03R-463		519 N Hickory St	\$ 1,700,000	Uptown on Columbia	Markstahler		
2003	Residential	03R-465		51 E Daniel St	\$ 106,000	51 E. Daniel	BTN Enterprises, Inc.		
2003	Residential	03R-466		211 W Clark St	\$ 12,000	211 W. Clark	Bagby Trust		
2003	Residential	03R-469		408 Taylor Thomas Ln	\$ 124,000	Taylor Thomas	Castleford		
2003	Residential	03R-470		403 Taylor Thomas Ln	\$ 125,000	Taylor Thomas	Sonya Chapelle 244-2209		
2003	Residential	03R-473		3305 Florence St	\$ 1,300	New Deck	Tom & No Nguyen		
2003	Residential	03R-479		502 N Hickory St	\$ 50,000	Owens-Spears Residence	David Spears		
2003	Residential	03R-480		402 E Beardsley St	\$ 133,000	Taylor Thomas	Linda Pettyjohn		
2003	Residential	03R-482		524 N Hickory St		Uptown on Columbia Unit #2	Michael Markstahler		
2004	Commercial	04C-487	DT	111 N Walnut St	\$ 110,000	Persimmon Grocery & Deli	Thas Morrow	2	
2004	Commercial	04C-489		409 N Mattis Ave	\$ 380,674	Pizza Hut	Ron Yatz		
2004	Commercial	04C-494	DT	125 W Church St	\$ 9,500	Church Street Square #101	David Meyer		
2004	Commercial	04C-4906		1901 Springer Dr	\$ 610,000	Classic Granite & Stone	Rich Herr/Brian Kelly	5	
2004	Commercial	04C-500		201 Huntington Towers	\$ 95,890	Huntington Towers	Jane Solon		
2004	Commercial	04C-501	DT	116 N Neil St	\$ 140,000	Pekara Bakery	Ruzeka Cuk		
2004	Commercial	04C-502		35 E Green St	\$ 2,000	Green St. Cafe	Jack DeAtley		
2004	Commercial	04C-505		201 S Oak St	\$ 6,200,000	UI Research Park - South Center	Fox-Dodds		
2004	Commercial	04C-506	DT	117 N Walnut St	\$ 517,500	117 N. Walnut Remodel	Jeff Mellander	5	
2004	Commercial	04C-508	DT	114 N Walnut St	\$ 298,000	Grubb Bldg.	Bob Bellsrud		
2004	Commercial	04C-509	DT	1 Main St	\$ 460,000	KoFusion	Kulas/Sokolski	30	
2004	Commercial	04C-512	DT	32 Chester St	\$ 550,000	Johnson Bldg.	Marco Nieto	10	
2004	Industrial	04I-488		2802 Bloomington Dr	\$ 1,000,000	Allen Bradley - Pick Module	Craig Schaefer		
2004	Industrial	04I-491		3310 N Duncan Rd	\$ 13,763,500	Colwell	DeVoe Smith	25	
2004	Industrial	*02I-492		408 S Staley Rd		The Crossings & Staley	Raymond Miller		
2004	Industrial	04I-510		3002 N Apollo Dr	\$ 6,000	Viking Warehouse	Attars		
2004	Industrial	04I-511		3001 N Apollo Dr	\$ 21,530,000	SuperValue Perishable	Bob Videen, Project Manager		
2004	Residential	04R-490		519 N Hickory St	\$ 439,929	Uptown on Columbia	Markstahler		
2004	Residential	04R-493		1024 S Second St		ΦΣΚ	Luke Stone		
2004	Residential	04R-495		405 Taylor Thomas Ln	\$ 125,000	Taylor Thomas	Castleford		
2004	Residential	04R-497		410 Taylor Thomas Ln	\$ 127,000	Taylor Thomas	Castleford		
2004	Residential	04R-498		402 Taylor Thomas Ln	\$ 145,000	Taylor Thomas	Castleford		
2004	Residential	04R-499		401 Taylor Thomas Ln	\$ 134,500	Taylor Thomas	Castleford		
2004	Residential	04R-503		406 Taylor Thomas Ln	\$ 132,000	Taylor Thomas	Castleford		
2004	Residential	04R-504		404 Taylor Thomas Ln	\$ 132,000	Taylor Thomas	Castleford		
2004	Residential	04R-507		404 E Beardsley St	\$ 127,000	Taylor Thomas	Castleford		
2005	Commercial	05C-513		51 E Green St	\$ 5,282,000	Illini Media Co.	DI	3	18
2005	Commercial	05C-515	DT	1 E Main St	\$ 1,350,000	Goulds Restaurant	Neil Strack		
2005	Commercial	05C-516		502 E John St	\$ 50,000	Junior Old Fashioned Burgers	Scott Kunkel	4	4
2005	Commercial	05C-517	DT	1 Main St	\$ 840,000	Volition II	Kulas/Strack		
2005	Commercial	05C-518		2716 Clark Rd	\$ 275,000	Paul Office Warehouse	Paul Office		
2005	Commercial	05C-519	DT	116 N Chestnut St	\$ 80,000	Tracks of Champaign	Dr. Youngerman/Tom Pantham	30	
2005	Commercial	05C-520		201 W Church St	\$ 180,000	Meyer Parking Lot	David Meyer		
2005	Commercial	05C-523		2506 N Mattis Ave	\$ 560,000	2506 N. Mattis	Jim Angman		

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
2005	Commercial	05C-525		E Roper St	\$ 92,000	N. Champaign Substation	Illinois Power/Rit Scheib		
2005	Commercial	05C-527		2301 Fox Dr	\$ 463,650	Amdocs	Stonewater		
2005	Commercial	05C-529		3362 Big Pine Trl	\$ 750,000	Pinehurst	Atkins		
2005	Commercial	05C-531		3301 Boardwalk Dr	\$ 1,833,091	IBEW			
2005	Commercial	05C-533		303 W Cedar St	\$ 68,000	Lee's Oriental	Ken Lee		2
2005	Commercial	05C-534		1501 S Neil St	\$ 8,000,000	Hilton Garden Inn	Illini Hospitality	50	
2005	Commercial	05C-536		2021 S First St	\$ 6,300,000	South Research Park Office Bldg	Fox/Atkins Dev., LLC	50	50
2005	Commercial	05C-537		1417 S Neil St	\$ 8,000,000	Homewood Suites	Illini Hospitality, LLC		
2005	Commercial	05C-538		110 N First St	\$ 40,000	Anita Pride Bldg.	Anita Pride	3	2
2005	Commercial	05C-539	DT	41 E Univesity Ave	\$ 105,000	Kane & Company Hair Design	Paul Kane	6	11
2005	Commercial	05C-540		1017 Bloomington Rd	\$ 455,000	Janeskis Bar	Ed Janeski	2	2
2005	Commercial	05C-541		806 Parkland Ct	\$ 372,500	Stan Feller Office Bldg.	Stan Feller	2	3
2005	Industrial	05I-530		3358 Big Pine Trl	\$ 376,000	Pinehurst	Atkins		
2005	Industrial	05I-532		1001 N Country Fair Dr	\$ 336,770	Illini Pella	Mike Marry	1	
2005	Residential	05R-514		506 S Fifth St	\$ 121,000	BTH Enterprises	Gillespie		
2005	Residential	05R-521		908 S Oak St	\$ 188,500	708 S. Oak	Mike Yeagle		
2005	Residential	05R-522		1006 S Oak St	\$ 188,500	1006 S. Oak	TS Enterprises/Roland Realty		
2005	Residential	05R-524		53 E Daniel St	\$ 107,000	53 E. Daniel	Tom Gillespie		
2005	Residential	05R-526		407 Taylor Thomas Ln	\$ 134,000	Taylor Thomas	Castleford		
2005	Residential	05R-526		406 E Beardsley Ave	\$ 134,000	Taylor Thomas	Castleford		
2005	Residential	05R-535		404 Taylor Thomas Ln	\$ 155,000	Taylor Thomas	Castleford		
2005	Residential	06R-542		101 E Chalmers St	\$ 10,000	Chalmers Remodel	101 E. Chalmers		
2006	Commercial	06C-547	DT	125 W Church St	\$ 9,705	Church Street Square	David Meyer		
2006	Commercial	06C-548		2111 S Oak St	\$ 1,129,400	2111 S. Oak	Fox Atkins	15	
2006	Commercial	06C-551		2714 Clark Rd	\$ 325,000	Paul Condos	Ron Paul		
2006	Commercial	06C-552		2301 Fox Dr	\$ 3,000	Amdocs	Michael Lenhoff		
2006	Commercial	06C-553		2302 Fox Dr	\$ 150,000	Amdocs	Rob't Mueller		
2006	Commercial	06C-554		31 E John St	\$ 175,000	31 E John	Scott Cochraine		
2006	Commercial	06C-555		4015 Fieldstone Rd	\$ 1,020,000	Horizon Hobby Whse Add	Jason Dodds		10
2006	Commercial	06C-556		409 W Columbia St	\$ 175,000	Columbia Sasser Rehab	James & Cecilia Sasser		
2006	Commercial	06C-558		2109 Fox Dr	\$ 156,000	Amdocs shipping	Michael Lenhoff - Amdocs		
2006	Commercial	06C-560		2109 Fox Dr	\$ 13,984,274	Amdocs Data	Michael Lenhoff		23
2006	Commercial	06C-562		3354 Big Pine Trl	\$ 395,350	Pinehurst Common Ofc	Atkins		
2006	Commercial	06C-563		3356 Big Pine Trl	\$ 395,350	Pinehurst Common Ofc	Atkins		
2006	Commercial	06C-565		6 E Columbia St	\$ 547,688	Escobar's Restaurant	Markstahler		
2006	Commercial	06C-566		2806 Hundman Dr	\$ 173,000	Paul Development Co	Ron Paul		
2006	Commercial	06C-567		3201 Apollo Dr	\$ 3,509,000	Serv-U	Newt Dodds	12	35
2006	Commercial	06C-569		1809 S Neil St	\$ 1,075,000	Mettler Center II	John Carson		
2006	Commercial	06C-570		100 Trade Center Dr	\$ 415,000	KDB III Enterprises	John Carson		
2006	Commercial	06C-573		301 Mercury Dr	\$ 154,054	Artisan Scientific	Atkins Grp		
2006	Industrial	06I-550		2901 Research Rd	\$ 250,000	Hobbico	Hobbico		30
2006	Industrial	06I-557		101 Mercury Dr	\$ 4,200,000	Atkins Whse	Dodds Company	40	45
2006	Industrial	06I-561		3202 Apollo Dr	\$ 13,250,000	News-Gazette Packaging & Dist	(Michael Martin	8	9
2006	Industrial	06I-564		2809 Gemini Ct	\$ 3,395,930	Obiter Labs	Theron Sands		
2006	Planned Develop	06R-574		310 E Springfield Ave	\$ 40,000,000	Burnham District	Joel Pickus		
2006	Residential	06R-543		518 Louisiana St	\$ 2,000	518 Louisiana	Dan Walker		
2006	Residential	06R-544		111 E Healey St	\$ 200,000	111 E. Healey	JTS Scott Calhoun		
2006	Residential	06R-545	DT	2 Main St	\$ 350,000	Guidos	Carlos Nieto	5	
2006	Residential	06R546		908 S Oak St	\$ 188,000	908 1/2 S. Oak	Tom Gillespie		
2006	Residential	06R-549		810 S First St	\$ 20,000	810 S. First St.	TS Enterprises		
2006	Residential	06R-559		309 S Neil St	\$ 335,245		Glenn Berman		
2006	Residential	06R-568		604 N Randolph St	\$ 8,000	Randolph Rehab	Jeremy Brandow		
2006	Residential	06R-571		904 S Locust St	\$ 189,000	904 So Locust	Tom Gillespie		
2006	Residential	06R-572		503 S State St	\$ 10,000	Solon Residence	PACA - Karen Kummer		
2007	Commercial	07C-577		2001 S Oak St	\$ 2,784,000	U/I Child Development Center	Sky Sanborn	28	
2007	Commercial	07C-578		1212 N Prospect Ave	\$ 167,000	Enterprise Rent-A-Car	Tim Fascetta	1	4
2007	Commercial	07C-579		2008 N Market St	\$ 1,650,000	Adesida Clinic	Dr. Patience Adesida	6	5
						Champaign Downtown Development			
						Group LLC			
2007	Commercial	07C-580	DT	301 N Neil St	\$ 41,547,790	M2 on Neil	R. Rentals		20
2007	Commercial	07C-581		821 S Neil St	\$ 650,000	821 (Office Remodel)			
2007	Commercial	07C-582		2626 Midwest Ct	\$ 4,115,000	NHwest Underground Technology	Midwest Underground Technology	10	
2007	Commercial	07C-583		2301 Clearlake Dr	\$ 1,150,000	NHRMA Mutual Insurance DBA:	NHRMA Mutual Insurance Company	7	25
2007	Commercial	07C-584		415 N Neil St	\$ 45,000	Carmon's Creperie	Jeffrey Mellander	3	
2007	Commercial	07C-585		2109 Fox Dr	\$ 7,200	Amdocs Office Renovation	Gladstone Commercial Corp.		
2007	Commercial	07C-586		2215 Fox Dr	\$ 30,000	Amdocs Building C Renovation	Gladstone Commercial Corp.		
2007	Commercial	07C-587		1802 South First St	\$ 13,000,000	Fox/Atkins Hotel	Fox/Atkins Development LLC.		
2007	Commercial	07C-588		621 East Green St	\$ 1,250,000	621 East Green Street	Leon Bankier Family/Ltd. Partnership		
2007	Commercial	07C-589		614 S Sixth St	\$ 150,000	614 South Sixth Street	Busey Bank Campus Facility		
2007	Commercial	07C-590		309-351 Staley Rd	\$ 3,500,000	Staley Road Storage	Staley Road Storage LLC		
2007	Commercial	07C-591	DT	114 N Walnut St	\$ 55,000	Cream & Flutter	G & B Illinois Properties LLC	2	
2007	Commercial	07C-592		2021 S First St	\$ 500,000	Yahoo	Fox/Atkins	100	
2007	Commercial	07C-593		612 N Walnut St	\$ 25,000	612 N. Walnut Rehabilitation	Ray Summers		
2007	Commercial	07C-594		1902 Fox Dr	\$ 121,000	Prairie Rivers	Romanek Properties		
2007	Commercial	07C-595		215 S Staley Rd	\$ 113,730	New Commercial Building	David Borchers		
2007	Commercial	07C-596		4114 Fieldstone Dr	\$ 1,400,000	Horizon Hobby Addition	Roger Rhodes	20	
2007	Commercial	07C-597		219 North Neil St	\$ 1,500,000	Metropolitan Building	Metropolitan Building LLC, George		
2007	Commercial	07C-598		34 E Main St	\$ 702,025	Enterprise Building Rehab.	Dr. William Youngerman		
2007	Commercial	07C-599		614 S Sixth St	\$ 150,000	Busey Bank Campus Facility Firs	Bob Schlorff		10
2007	Commercial	07C-600		3354 Big Pine Trl	\$ 395,000	Strategic Marketing and Mailing	Atkins Group/Mark Dixon		
2007	Commercial	07C-601		2111 S Oak St	\$ 117,000	TDFC	Fox/Atkins Development LLC.		
2007	Commercial	07C-602		1902 Fox Dr	\$ 77,000	Office Build Out	Sewnd Executive Park		
2007	Commercial	07C-603		806 Parkland Ct	\$ 75,000	Stan Feller Office Bldg.	806 Parkland Court		
2007	Industrial	07I-565		3209 Farber Dr	\$ 2,049,763	Silgan Warehouse Addition	Donald C. Dodds	13	
2007	Industrial	07I-566		1701 W Bradley Ave	\$ 210,000	Kraft Foods Warehouse	T.C. Tatman Construction		1500
2007	Industrial	07I-567		2808 Gemini Ct	\$ 86,000	Gill Athletics Pole Room	Gill Athletics		3
2007	Residential	07R-575		508 W Columbia Ave	\$ 2,500	Duplex at 508 W. Columbia	Jeffery Haynes		
2007	Residential	07R-576		201 W Vine St	\$ 14,000	Residential remodel 201	Kevin Brumback		
2007	Residential	07R-577		604 N Walnut St	\$ 240,000	Lewy/Erkert Residence	Lewy/Erkert Living Family Trust		
						519-N. Hickory - Uptown on			
2007	Residential	07R-578		519 N Hickory St	\$ 288,000	Columbia Condos	Urbane Choices Inc.		
2007	Residential	07R-579		1105 N Market St	\$ 32,000	Jamal and Shayla Maatuka	Jamal and Shayla Maatuka		
2007	Residential	07R-580		201 E Hill St	\$ 74,000	201 Hill	Daniel Walker		
2007	Residential	07R-581	DT	122 N Neil St	\$ 663,629	Christopher's Jeweler's Lofts	Lois Wacholtz and Christopher Jupp		
2007	Residential	07R-582		621 E Green St	\$ 727,500	621 East Green Street	Leon Bankier Family/Ltd. Partnership		
2007	Residential	07R-583		12 E Washington St	\$ 844,190	12 E. Washington Apartments	Michael Markstahler		
2007	Residential	07RE-585		311 W Columbia St	\$ 10,000	311 W. Columbia	Gilson Terribery		
2008	Planned Develop	08PD-001	NCT	310 E Springfield Ave	\$ 40,000,000	Burnham District	Joel Pickus		
2008	Commercial	08C-604		2100 S Oak St	\$ 540,000	Riverbed	Fox Atkins	10	35
2008	Commercial	08C-605		2021 S First St	\$ 520,000	John Deere Office	Fox Atkins	30	
2008	Commercial	08C-606		2111 S Oak St	\$ 350,000	RSystems N.A. Inc.	Fox Development	4	4
2008	Commercial	08C-607		2111 S Oak St	\$ 150,000	LAS Development	Fox/Atkins LLC		20

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
2008	Commercial	08C-608		301 Mercury Dr	\$ 125,000	Trane	DAA Holdings LLC	6	
2008	Commercial	08C-609		1407 S Neil St	\$ 60,800	Gumby's Pizza	Tatman Family		
2008	Commercial	08C-611		1711 Dobbins Dr	\$ 1,800,000	Adams Outdoor	Adams Outdoor	4	4
2008	Commercial	08C-612		4105 Fieldstone Dr	\$ 90,500	Horizon Hobbies	Horizon Hobbies		
2008	Commercial	08C-613		2109 S Oak St	\$ 1,250,000	2109 S. Oak	Fox Atkins LLC	10	
2008	Commercial	08C-610		1002 W Interstate Dr	\$ 4,750,000	Olympian Surgical Suites, LLC	R & B of Champaign ASTC Ltd	5	3
2008	Commercial	08C-611		706 S Sixth St	\$ 215,000	Clybourne Façade	JTS Properties		
2008	Commercial	08C-612		3310 North Mattis Ave	\$ 1,038,464	Weeks Development	Kent Weeks	2	
2008	Commercial	08C-613		3001 Research Dr	\$ 310,694	Harris Center	Harris Center c/o Newton Dodds		19
2008	Commercial	08C-614		1800 S Oak St	\$ 500,000	Qualcomm	Fox/Atkins	20	10
2008	Commercial	08C-615		1800 S Oak St	\$ 10,800	IDS	Fox Atkins LLC	3	3
2008	Commercial	08C-616		1800 S Oak St	\$ 250,000	1800 S. Oak - Caterpillar	Fox/Atkins LLC		
2008	Commercial	08C-617		638 Ashford Ct	\$ 770,000	Staley Plaza II	Ross and Sue Merkle		
2008	Commercial	08C-618		634 Ashford Ct	\$ 120,000	Staley Plaza II	Ross and Sue Merkle		
2008	Commercial	08C-619		632 Ashford Ct	\$ 65,000	Staley Plaza II	Ross and Sue Merkle		
2008	Industrial	08I-568		601 Mercury Dr	\$ 7,980,000	601 E. Mercury	2808 Gemini, LLC	75	71
2008	Planned Develop	08PD-002		311 Stoughton St	\$ 5,500,000	331 Stoughton Street	Nieman Foods (County Market)		
2008	Rehabilitation	08R-586		411 W Vine St	\$ 8,500	411 Vine Rehab	Joseph Donhowe		
2008	Rehabilitation	08RE-587		710 N Neil St	\$ 1,170,000	The Estate Sale	Robert Grossman	1	3
2008	Rehabilitation	08RE-588		705 N Neil St	\$ 5,000	Jack's Gill and Meditterrain Cuisin	Ahmad Judeh		
2008	Rehabilitation	08RE-589	DT	1 Main St		1 Main, Kulas Condo	Mike Kulas		
2008	Rehabilitation	08RE-590	DT	208 N First St	\$ 10,000	Pekara Bakery	Dragoljub & Razic Cuk		
2008	Rehabilitation	08C-614		12 E Washington St	\$ 180,159	The Hickory Building	J2M2, LLC	3	
2008	Rehabilitation	08RE-592		723 S Neil St	\$ 1,799,204	Whiteline	Janet Bubin	48	
2008	Rehabilitation	08RE-594	EUA	51/53 E Logan St	\$ 775,000	Dom's Building Remodel	Eastside Warehouse Development	4	
2008	Residential	08R-591		5 E Columbia St	\$ 207,601	5 E. Columbia Condo	Urbane Choices Inc.		
2008	Residential	08R-593		510 E Eureka St	\$ 117,600	Douglas Park Neighborhood Infill	Homestead Corporation		
2009	Commercial	09C-620		2100 S Oak St	\$ 68,000	Bytemobile	Fox/Atkins/Cyt Development	9	10
2009	Commercial	09C-621		2100 S Oak St	\$ 124,000	Abbott	Fox Atkins LCC	8	
2009	Commercial	09C-622		1806 Fox Dr	\$ 120,000	RSM McGladrey	Fox Development	35	
2009	Commercial	09C-623	DT	301 N Neil St	\$ 175,000	Bank Champaign	M2 Building	5	
2009	Commercial	09C-624		912 W Anthony Dr	\$ 180,000	Remodel Façade - Old Rhodes B	B Champaign Ventures LLC		
2009	Commercial	09C-625		2109 S Oak St	\$ 169,000	Starfire	Fox/Atkins LLC	5	
2009	Commercial	09C-626		1800 S Oak St	\$ 40,000	Gateway Building	Fox Atkins LLC	25	
2009	Commercial	09C-627		1800 S Oak St	\$ 48,648	Pearson Digital	Fox/Atkins Development LLC.	2	6
2009	Commercial	09C-628		2001 S First St	\$ 119,740	State Farm	CRP Property, LLC	51	20
2009	Commercial	09C-629		301 E Mercury Dr	\$ 44,861	Artisan Scientific	DAA Holdings LLC		
2009	Commercial	09C-630		1308 Parkland Ct	\$ 1,200,000	Isotech	Isotech Labs	5	
2009	Commercial	09C-631		3358 Big Pine Trl	\$ 80,000	Junior League	Atkins Group		3
2009	Commercial	09C-632		640 Ashford Ct	\$ 45,000	Staley Plaza II	Ross & Sue Merkle		
2009	Commercial	09C-633		642 Ashford Ct	\$ 214,000	Staley Plaza II	Ross & Sue Merkle		
2009	Commercial	09C-634		2110 S Oak St	\$ 1,900,000	Littlefuse	Jason Dodds	20	
2009	Commercial	09C-635		309 Staley Rd		Helmuth Storage LLC on Staley F	Fred Helmuth - Contact Jeff Bentley		
2009	Industrial	09I-569		1617 Interstate Dr	\$ 400,000	Hudson Technologies 2009 Expa	Associated Transfer and Storage	8	28
2009	Industrial	09I-570		1606 Rion Dr	\$ 4,500,000	Epiworks Inc.	Richardson	30	
2009	Industrial	09I-571		601 Mercury Dr	\$ 4,700,000	Gill/Porter Athletics	2808 Gemini, LLC	50	50
2009	Industrial	09I-572		601 Mercury Dr	\$ 7,980,000	Athletics - Phase III	2808 Gemini, LLC	75	71
2009	Industrial	09I-573		1720 Anthony Dr	\$ 2,770,000	Alexander Lumber - New Facility	Alexander Lumber Company	6	10
2009	Rehabilitation	09RE-595		709 S Wright St	\$ 180,000	CoComero	Shapland Realty	5	
2009	Rehabilitation	09RE-596		201 W Bradley Ave	\$ 3,000	201 W. Bradley	Jeremy Brandow		
2009	Rehabilitation	09RE-597	DT	44 E Main St	\$ 70,000	Kessler Optical	W.D. Youngerman		
2009	Rehabilitation	09RE-598		100 Trade Center Dr	\$ 425,000	Trade Center HVAC Replacemen	KDB III Enterprises LLC		
2009	Rehabilitation	09RE-599		114 W Church St	\$ 3,250,000	First Bank	114 & 118 W. Church Street	4	7
2009	Rehabilitation	09RE-600	DT	110 N Neil St	\$ 190,000	Quality Beer	110 N. Neil Street		
2009	Rehabilitation	09RE-601		202 West Hill St	\$ 2,487,000	Jefferson Building	Robert Grossman	2	
2009	Rehabilitation	09RE-602		1201 S Neil St	\$ 475,000	Buttitta's Ristorante Italiano	Doug Larson	50	50
2009	Rehabilitation	09RE-603	DT	125 W Church St	\$ 400,000	Clark Dietz Office	David Meyer		
2009	Rehabilitation	09RE-604		607 N State St	\$ 64,520	607 N. State	Michael Markstahler		
2009	Rehabilitation	09RE-605		2301 Fox Dr	\$ 100,000	Amdocs CMI Appl. Updptes	Fox Development		500
2009	Rehabilitation	09RE-606		401 E Daniel St	\$ 2,642,328	Alpha Kappa Lambda Fraternity	Gamma Alumni LLC		
2009	Rehabilitation	09RE-607		2809 Gemini Ct	\$ 499,116	Obiter Research Expansion	William Boulanger	5	
2009	Rehabilitation	09RE-608		1422 S Neil St	\$ 597,020	1422 S. Neil	R-Rentals (Jason Dodds)		
2009	Residential	09R-604		1103 N Hickory St	\$ 300	1103 N. Hickory	Jeremy Brandow		
2010	Commercial	10C-636		2109 S Oak St	\$ 322,000	Chromatin	Fox/Atkins (Jason Dodds)	5	
2010	Commercial	10C-637		3104 Farber Dr	\$ 503,000	Tile Specialists	TSI Group, LLC		
2010	Commercial	10C-638	DT	116 N Walnut St	\$ 105,000	Grubb Bldg. - Art Gallery	G & B Illinois Properties LLC		
2010	Commercial	10C-639		2301 W Bradley Ave	\$ 3,213,909	Board of Certified Safety Profess	Professionals	5	
2010	Commercial	10C-640		616 E Green St	\$ 155,000	Spoon House	Technology Plaza LLC	3	
2010	Commercial	10C-641	DT	301 N Neil St	\$ 420,000	Mezalink Office	One Main Development		
2010	Commercial	10C-642		2109 S Oak St	\$ 122,000	Andalyze Research Office	Fox/Atkins LLC	7	
2010	Commercial	10C-643		619 N Country Fair Dr	\$ 1,250,000	Country Fair Self Storage	Scott Garth	3	
2010	Commercial	10C-644		1800 S Oak St	\$ 220,000	HDF Group	Fox/Atkins LLC	5	
2010	Commercial	10C-646	DT	301 N Neil St	\$ 2,100,000	DESTIHL 2	M2 ON NEIL, L.L.C., Dave Jones	70	
2010	Commercial	10C-648		1607 N Market St	\$ 1,097,000	Human Kinetics computer Data C	Human Kinetics		
2010	Commercial	10C-649		1300 S Neil St	\$ 581,372	314 S. Neil St.	R Rentals Series LLC		
2010	Commercial	10C-650		804 N Neil St	\$ 1,990,550	Hickory Street Trolley Barn/ Phas	Mellander Holdings/LLC		
2010	Commercial	10C-651		102 Mercury Dr	\$ 40,000,000	Fed Ex Ground Package System, Fed Ex Ground Package System, Inc		22	
2010	Industrial	10I-574		2805 Research Rd	\$ 12,300	SW Interstate Properties Solar El	Lyle Wachtel	4	1
2010	Industrial	10I-575		2809 Gemini Ct	\$ 250,000	Obiter Solvent Storage Facility	Enterprises, LLC	6	
2010	Industrial	10I-647		2809 Gemini Ct	\$ 499,116	Obiter Research Expansion #2	William A. Boulanger	3	
2010	Rehabilitation	10RE-609		513 N Hickory St	\$ 2,050,000	The Hickory Building - phase thr	J2M2, LLC (Michael Markstahler)		
2010	Rehabilitation	10RE-610		301 E Mercury Dr	\$ 45,000	Atkins Bay 6E/Mercury Warehouse	The Atkins Group		3
2010	Rehabilitation	10RE-611		1800 S Oak St	\$ 43,115	Osher Lifelong Learning Institute	Fox/Atkins Development, LLC		
2010	Rehabilitation	10RE-612		1605 S State St	\$ 104,300	Henneman Engineering	Henneman Engineering	1	
2010	Rehabilitation	10RE-613		904 S Oak St	\$ 125,000	Home Renovation	Real Tek Ventures, LLC		
2010	Rehabilitation	10RE-614		2004 Fox Dr	\$ 63,576	Remodel/TFO of existing vacant	Schaub Properties	5	
2010	Residential	10R-605		405 W Beardsley Ave	\$ 20,175		Henry L. Ray		
2010	Residential	10R-606		712 Sherwood Ct	\$ 13,640	Sherwood House Rehab	Edgar Salina		
2010	Residential	10R-607		309 W Maple St	\$ 19,500	309 W. Maple	Michael Markstahler		
2010	Residential	10R-645		901 N McKinley Ave	\$ 212,945		Elmer Woodard		
2010	Residential	10R-652	EUA	315 E University Ave	\$ 810,000	Near North	The Electrum Group, Inc		
2010	Residential	10R-653		710 Sherwood Ct	\$ 94,000	710 Sherwood	City of Champaign		
2011	Commercial	11C-655		411 E Park St	\$ 920,000	Sullivan Building	Kenwood Sullivan	10	
2011	Commercial	11C-664		2710 Hundman Dr	\$ 190,000	2710 Hundman Drive	Anthony Nickrent & Bruce Bolliger	5	8
2011	Commercial	11C-668		309 Staley Rd	\$ 190,000	Staley Road Storage	Staley Road Storage LLC		
2011	Commercial	11C-678		625 E Green St.	\$ 90,000	Retail Space	Ted Giannopolis	5	
2011	Commercial	11C-685		3354 Big Pine Trl	\$ 172,800	Audibel	Estate of C. Atkins/The Atkins Grp	1	5

YEAR	PROGRAM	EZ NUMBER	TIF	LOCATION	TOT PROJ COST	PROJECT NAME	OWNER/AGENT	FTE CREATED	FTE RETAINED
2011	Commercial	11C-686		3356 Big Pine Trl	\$ 154,176	Professional Labor Support	Estate of C. Atkins/The Atkins Grp		5
2011	Commercial	11C-688		222 N State St	\$ 9,034,823	Eden Campaign	222 N. State St. Properties, LLC	63	
2011	Industrial	11I-681		210 Hazelwood Dr	\$ 1,560,000	TDFC 3	Fox/Atkins LLC		
2011	Rehabilitation	11RE-657		1902 Fox Dr	\$ 101,130	Riverside Research Institute	Second Executive Park, FDC	3	
2011	Rehabilitation	11RE-658		3362 Big Pine Trl	\$ 94,277	SST	The Atkins Group		
2011	Rehabilitation	11RE-659		705 N Country Fair Dr	\$ 300,000	State of IL/Department of Human	MBA Enterprises, Inc	2	37
2011	Rehabilitation	11RE-660	EUA	125 E University Ave	\$ 25,440	125 E. University Façade Upgrad	Glenn Berman		
2011	Rehabilitation	11RE-661	DT	301 N Neil St	\$ 40,000	301 N. Neil St., Suite 417	One Main Holdings, LLC		
2011	Rehabilitation	11RE-662		1817 S Neil St	\$ 31,000	Champ County Ec Dev Corp	Illini Plaza LLC	2	4
2011	Rehabilitation	11RE-663		203 W Vine St	\$ 22,600	203 Renovation	Eva Jehle		
2011	Rehabilitation	11RE-665		303 W Kirby Ave	\$ 62,000	Champ Chamber of Commerce	Stadium View/o Ramshaw Real Estate		10
2011	Rehabilitation	11RE-666		2902 Farber Dr	\$ 40,576	Carle Clinic Rescheduling Center	Carle Clinic		
2011	Rehabilitation	11RE-667		1800 S Oak St	\$ 184,000	Abbott Laboratories	Fox Atkins LLC	6	3
2011	Rehabilitation	11RE-669		1806 Fox Dr	\$ 83,600	Prudential/Cap Ag	Schaub Properties LLC	1	4
2011	Rehabilitation	11RE-670		1817 S Neil St	\$ 31,000	UIUC/Purchasing/Payables/ Strat	Illini Plaza LLC	2	4
2011	Rehabilitation	11RE-671	DT	17 E University Ave	\$ 4,095,000	Inman Place	Michael Stain	10	10
2011	Rehabilitation	11RE-672	DT	301 N Neil St	\$ 7,000	M2 Grill & Pub	M2 ON NEIL, L.L.C., Dave Jones	2	
2011	Rehabilitation	11RE-673		312 W Kirby Ave	\$ 1,611,000	County Market	Nieman Foods, Inc.		
2011	Rehabilitation	11RE-674		101 Mercury Dr	\$ 55,000	Titan Warehouse , Bays 8 and 9	Dodds Company		
2011	Rehabilitation	11RE-675		21 E Chalmers St	\$ 170,000	21 E. Chalmers	Real TEK Ventures, LLC		3
2011	Rehabilitation	11RE-677		1806 Fox Dr	\$ 38,471	Morgan Stanley Smith Barney	Fox Development Corp		
2011	Rehabilitation	11RE-679		629 E Green St	\$ 200,000	Vanilla Box	John and David McBride Trust	5	
2011	Rehabilitation	11RE-680		2202 Fox Dr	\$ 280,000	HBM Office	Schaub Properties		15
2011	Rehabilitation	11RE-682		2111 S Oak St	\$ 26,885	Weatherization Trng Center	Fox/Atkins Development, LLC	2	
2011	Rehabilitation	11RE-683		2100 S Oak St	\$ 32,040	iCyt Conference Room	Fox/Atkins Development, LLC		
2011	Rehabilitation	11RE-684	EUA	51 E Logan St	\$ 74,500	Ragle Dental Labs/Expansion	Eastside Warehouse Dev, LLC		4
2011	Rehabilitation	11RE-687	DT	301 N Neil St	\$ 350,000	M2 Suite 301 Tenant Improvement	Champaign Downtown Development Grp		15
2011	Rehabilitation	11RE-689		502 W Windsor Rd	\$ 103,012	Busey Bank-Call Center	Par 3 Development, LLC	25	15
2011	Rehabilitation	11RE-691		627 E Green St	\$ 112,100	Mia Za's Café	Jeff Wampler	25	
2011	Rehabilitation	11RE-692		629 E Green St	\$ 148,000	Mia Za's Café	McBride Trust	25	
2011	Rehabilitation	11RE-693		627 E Green St	\$ 357,000	Zorba's Restaurant Renovation	Jeff Wampler	5	2
2011	Rehabilitation	11RE-640	DT	301 N Neil St	\$ 185,000	M2 Suite 301 Tenant Improvement	Champaign Downtown Dev. Group	10	
2011	Residential	11R-654		308 N Prairie St	\$ 137,600	San Carlos Apts Renovation/stair	San Carlos Apartments, LLC		
2011	Residential	11R-656	DT	10 Main St	\$ 170,000	10 E. Main	10 E. Main, LLC		
2012	Planned Development	12PD-660	DT	115 W Church St	\$ 20,000,000	Hyatt Place Hotel (217 N. Neil St)	Prairieview Park LLC	35	0
2012	Rehabilitation	12RE-641		706 S Fifth St		Joe's Brewery	Larson Real Estate		
2012	Rehabilitation	12RE-642		804 N Neil St	\$ 182,687	Hickory Street Trolley Barn/Phase	Mellander Holdings LLC		
2012	Rehabilitation	12RE-643		2002 Glen Park Dr	\$ 575,000	Champaign Village Remodel	Champaign Village 2 LLC	20	
2012	Rehabilitation	12RE-644		3362 Big Pine Trl	\$ 100,000	3362 Big Pine Trail - Carbofix	Estate of Clinton C. Atkins		3
2012	Rehabilitation	12RE-645	DT	1 Main St	\$ 80,000	Big Grove Tavern	Sokolski, Kulas Ownership Group		30
2012	Rehabilitation	12RE-649	DT	41 E University Ave	\$ 217,000	Kane Apartments	Paul Kane		
2012	Rehabilitation	12RE-650		2302 Fox Dr	\$ 140,617	The Warranty Group	NADBOL, Inc.	15	75
2012	Rehabilitation	12RE-651		111 W Vine St	\$ 68,200	111 W. Vine Single Family	J2M2 LLC		
2012	Rehabilitation	12RE-652		606 N Randolph St	\$ 58,000	606 N. Randolph	J2M2 LLC		
2012	Rehabilitation	12RE-653		3356 Big Pine Trl	\$ 220,000	Spinlight Studios	Estate of Clinton C. Atkins	2	4
2012	Rehabilitation	12RE-654		101 Mercury Dr	\$ 63,000	Titan Warehouse Bays 1-7	Estate of Clinton C. Atkins	25	0
2012	Rehabilitation	12RE-655		308 N Prairie St	\$ 105,386	San Carlos Apartments	Sterling Management/Jeff Wampler		
2012	Rehabilitation	12RE-656	DT	301 N Neil St	\$ 205,000	Chicago Title Insurance Co Build	M2 Development LLC	0	10
2012	Rehabilitation	12RE-657		201 Knollwood Dr	\$ 106,950	Pfister	Fox Development	5	14
2012	Rehabilitation	12RE-659		1809 S Neil St	\$ 800,000	Illini Plaza	Illini Plaza	15	0
2012	Rehabilitation	12RE-661		14 E Washington St	\$ 211,043	Complete Care Tenant Space in	J2M2 LLC	16	0
2012	Rehabilitation	12RE-662		1902 Fox Dr	\$ 477,654	Riverside Research Institute	Second Executive Park/FDC	6	5
2012	Rehabilitation	12RE-663		804 N Neil St	\$ 320,000	YG Financial Office (Blue Line St)	Mellander Holdings LLC	0	0
2012	Rehabilitation	12RE-664		1411 Interstate Dr	\$ 1,150,000	Reliable Mechanical	Stuart Broeren	0	0
2012	Residential	12R-646		506 E Eureka St	\$ 184,425	C of C New Home Construction	Dream Works Construction		
2012	Residential	12R-647		608 E Eureka St	\$ 184,000	C of C New Home Construction	Dream Works Construction		
2012	Residential	12R-648		505 E Bradley Ave	\$ 124,000	C of C New Home Construction	Dream Works Construction		
2012	Residential	12R-658		510 E Beardsley Ave	\$ 158,000	Homestead Affordable Single-Fam	Homestead Corporation		
2013	Commercial	13C-666		3209 Farber Dr	\$ 2,700,000	Silgan White Cap	Donald L. Dodds Jr.	12	120
2013	Commercial	13C-668	DT	301 N Neil St	\$ 45,000	Robbins-Schwartz	M2 LLC	0	4
2013	Commercial	13C-675		1404 Newton Dr	\$ 620,000	Vesuvius NAFTA - Champaign Si	Vesuvius USA	3	0
2013	Commercial	13C-680		1908 South First St	\$ 10,381,378	Z4 Building	Fox/Atkins Development		
2013	Commercial	13C-683		1205 N Harris St	\$ 575,000	MCT021 Land Trust Warehouse	Mark Herriott		
2013	Commercial	13C-694		14 E Washington St	\$ 46,000	Expansion Complete Care	Michael Markstahler		
2013	Industrial	13I-678		301 Mercury Dr	\$ 240,700	Graybar Electric	The Atkins Group	10	0
2013	Rehabilitation	13RE-669	DT	44 E University Ave	\$ 75,000	44	R.P.P. Trust	3	1
2013	Rehabilitation	13RE-670	DT	57 E Main St	\$ 92,241	Storefront Replacement	William D. Youngerman	4	0
2013	Rehabilitation	13RE-671		2100 S Oak St	\$ 156,800	Applied Research Institute	Fox/Atkins Development	4	6
2013	Rehabilitation	13RE-672		1800 S Oak St	\$ 20,000	Anheuser Busch InBev	Fox/Atkins Development	15	0
2013	Rehabilitation	13RE-673		1010 S Oak St	\$ 125,000	Housing Rehabilitation	Tom Gillespie	0	0
2013	Rehabilitation	13RE-674	DT	9 E University Ave	\$ 120,000	Indi-Go Artist Co-op	James Barham	1	1
2013	Rehabilitation	13RE-676		308 W White St		308 W. White	ARG Properties, Tom Gillespie		
2013	Rehabilitation	13RE-677		2002 Glen Park Dr	\$ 83,832	Champaign Village -American Fr	Champaign Village 2 LLC	0	0
2013	Rehabilitation	13RE-679		2021 S First St	\$ 277,670	John Deere Expansion (Z3)	Fox/Atkins Development	25	20
2013	Rehabilitation	13RE-681		1009 S Oak St	\$ 130,000	1009 S. Oak	BG Enterprises		
2013	Rehabilitation	13RE-682		1420 N Neil St	\$ 235,000	Herriotts Rental (Rehabilitation)	Brian Stumph	5	10
2013	Rehabilitation	13RE-695		2111 S Oak St	\$ 55,089	Weatherization Training Center	Fox Development		
2013	Rehabilitation	13RE-696	DT	301 N Neil St	\$ 289,000	Comcast Spotlight	M2 Development LLC	2	7
2013	Rehabilitation	13RE-697		202 W Park St	\$ 2,105,000	Hickory Point Bank & Trust	Hickory Point Bank & Trust	6	
2013	Residential	13R-665		707 N Prairie St	\$ 69,000	707 N. Prairie Whole House Ren	J2M2 LLC		
2013	Residential	13R-667		409 Taylor Thomas Ln	\$ 165,000	Taylor Thomas Subdivision	City of Champaign		
2014	Commercial	14C-699		211 S Staley Rd	\$ 1,700,000	211 S. Staley Road	Greg Millage	3	3
2014	Commercial	14C-706		1908 S First St	\$ 6,159,000	Z4 Building - Shell (Yahoo!)	Fox/Atkins Development		
2014	Commercial	14C-713		215 S Staley Rd	\$ 93,000	I-Power Addition	Greg Millage		
2014	Industrial	14I-709	NMA	710 N Mattis Ave	\$ 1,000,000	710 N. Mattis	Champaign Regional Buffer		
2014	Industrial	14I-717	NMA	710 N Mattis Ave	\$ 10,000,000	Champaign Regional Buffer	Becknell Industrial		
2014	Rehabilitation	14RE-698	DT	301 N Neil St		M2 Suite #305	M2 Development LLC		
2014	Rehabilitation	14RE-700		2110 Fox Dr	\$ 900,000	Christie Clinic/PT, SM & Ortho R	Romanek Properties	8	30
2014	Rehabilitation	14RE-701	DT	301 N Neil St	\$ 150,000	Sterling Wealth	M2 on Neil LLC		4
2014	Rehabilitation	14RE-702		36 East Armory St	\$ 385,000	36 East Armory	TS Enterprises II, LIC		
2014	Rehabilitation	14RE-703	DT	101 W University Ave	\$ 300,000	Christie Clinic/General Surgery R	Christie Clinic		
2014	Rehabilitation	14RE-704	DT	101 W University Ave	\$ 1,075,000	Christie Clinic/Vein & Vascular D	Christie Clinic	12	0
2014	Rehabilitation	14RE-705		2021 S First St	\$ 111,900	John Deere/2014 Remodel	Fox/Atkins Development	25	20
2014	Rehabilitation	14RE-707		1310 N McKinley Ave	\$ 450,000	McKinley Warehouse - Midwest L	TAG Warehouse LLC	15	10
2014	Rehabilitation	14RE-708		1012 S Oak St	\$ 385,000	1012 S. Oak Street	TS Enterprises II, LIC		
2014	Rehabilitation	14RE-710		210 Hazelwood Dr	\$ 278,305	Littelfuse/Research and Design F	Fox Development		
2014	Rehabilitation	14RE-711	DT	320 N Chestnut St	\$ 1,354,207	Black Dog Smoke & Ale House	Main Street Management		
2014	Rehabilitation	14RE-712		1901 S First St	\$ 68,200	OVPR/ARI (UIUC)	CRP Property LLC		
2014	Rehabilitation	14RE-714	DT	40 E University Ave	\$ 250,000	Pizzeria Antica	William Youngerman		
2014	Rehabilitation	14RE-715	DT	101 W University Ave	\$ 10,900	Christie Clinic Exterior Stair Repl	Christie Clinic Mgmt Co.		
2014	Residential	14R-716		410 E Beardsley Ave	\$ 155,000	Habitat Home Build	Habitat for Humanity		
					\$ 587,342,757			2604	4026



## W. Newell & Co. Warehouse – 3001 Apollo Drive

Fresh produce distribution center

Employees: 120 New FTE (100 Retained)

W. Newell & Co – Headquartered in Champaign, IL (SuperValu headquarters - Eden Prairie, MN)

\$25 Million, 155,000 SF facility constructed in 2005

Serves 8 states (IL, IN, IA, KY, MI, MO, OH, WI)

### Enterprise Zone Impact:

- Site competition between Kenosha Wisconsin and Champaign
- Decision makers quoted 3 factors in decision: Great workforce, proximity to customers, local Enterprise Zone and state incentives

### Equalized Assessed Value History

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County/Parks
2005	10,430	0	10,430	21,530,000	0.00
2006	217,060	2,263,670	2,480,730		\$70,102
2007	224,660	2,342,900	2,567,560		\$72,566
2008	240,430	2,507,280	2,747,710		\$77,679
2009	240,430	2,507,280	2,747,710		\$77,679
2010	240,430	2,507,280	2,747,710		\$77,679
2011	235,140	2,452,120	2,687,260		\$75,963
2012	235,140	2,452,120	2,687,260		\$75,963
2013	230,440	2,403,080	2,663,520		\$74,438

### Enterprise Zone Benefit (10 year abatement)

Private investment by SuperValu	\$21,530,000
Enterprise Zone Property Tax Abatement To Date (City/County/Parks)	\$602,069

### Tax Revenue

	Unit 4	City	County	Parks	Parkland	CUMTD
2005	\$430	\$137	\$85	\$74	\$54	\$31
2013	\$108,032	\$34,499	\$21,347	\$18,592	\$13,616	\$7,780

Currently being abated

251% increase in property taxes

- Illinois Sales Tax Abatement on all construction materials



**Silgan White Cap – 3209 Farber Drive**

Plastic Container Closure Manufacturing

Employees: 115-140 (based on season demand)

Starting employment at \$11/hr

93 factories Worldwide – Silgan Corporate

Silgan White Cap – Headquartered in Downers Grove, IL (5 US Plants)

Manufacture 4 Billion caps locally per year with expectations to grow 50% in the next 2 years

**Equalized Assessed Value History**

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County/Parks
2002	54,360	593,370	647,730	\$1,500,000	
2003	55,500	918,040	973,540		\$9,246
2004	57,220	946,500	1,003,720		\$10,102
2005	59,450	983,410	1,042,860		\$11,213
2006	62,420	1,032,580	1,095,000		\$12,693
2007	64,610	1,068,720	1,133,330	\$2,050,000	\$13,780
2008	69,140	1,738,640	1,807,780		\$32,920
2009	69,140	1,738,640	1,807,780		\$32,920
2010	69,140	1,738,640	1,807,780		\$32,920
2011	67,620	1,700,390	1,768,010		\$31,791
2012	67,620	1,700,390	1,768,010		\$31,791
2013	177,680	2,088,590	2,266,270	\$2,700,000	\$45,931

**Enterprise Zone Benefit (10 year abatement)**

Private investment by Silgan	\$6,250,000
Enterprise Zone Property Tax Abatement (City/County/Park District)	\$219,376

**Tax Revenue**

	Unit 4	City	County	Parks	Parkland	CUMTD
2002	\$26,677	\$8,519	\$5,271	\$4,591	\$3,362	\$1,921
2013	\$93,336	\$29,806	\$18,443	\$16,063	\$11,764	\$6,722

Currently being abated

350% increase in property taxes

- Illinois Sales Tax Abatement on all construction materials

# amdocs

## Amdocs – 2109 Fox Drive

Software and services for service providers in the communications, media and entertainment industry

Employees: 320

\$13 million in technology infrastructure upgrades in 2006

PIN: 45-20-24-326-012

### Equalized Assessed Value History

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County/Parks
2006	119,520	1,172,800	1,292,320	13,984,274	0.00
2007	123,700	1,213,850	1,337,550		1,284
2008	132,380	1,299,010	1,431,390		3,947
2009	132,380	1,299,010	1,431,390		3,947
2010	132,380	1,229,010	1,431,390		3,947
2011	129,470	1,270,430	1,399,900		3,053
2012	129,470	1,270,430	1,399,900		3,053
2013	126,880	1,245,020	1,371,900		2,258

### Enterprise Zone Benefit (10 year abatement)

Private investment by Silgan	\$13,984,274
Enterprise Zone Property Tax Abatement (City/County/Park District)	\$30,698*

\* Estimate over 10 years.

### Tax Revenue

Year	Unit 4	City	County	Parks	Parkland	CUMTD
2002	\$1,506	\$481	\$298	\$259	\$190	\$108
2013	\$11,793	\$3,766	\$2,330	\$2,030	\$1,486	\$849

Currently being abated

- Illinois Sales Tax Abatement on all construction materials



**Midwest Underground Technology, Inc – 2626 Midwest Court**

Headquarters for communications infrastructure company

Employees: 67 retained employees and 10 new FTE

\$4.1 Million, facility constructed in 2007

**Equalized Assessed Value History**

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County
2007	2,380	0	2,380	\$4,100,000	0.00
2008	211,390	798,380	1,009,770		21,447
2009	211,390	798,380	1,009,770		21,447
2010	211,390	798,380	1,009,770		21,447
2011	206,740	780,820	987,560		20,974
2012	206,740	780,820	987,560		20,974
2013	202,610	765,200	967,810		20,554

**Enterprise Zone Benefit (10 year abatement)**

Private investment by MUTI	\$4,100,000
Enterprise Zone Property Tax Abatement To Date (City and County)	\$126,843

**Tax Revenue**

	Unit 4	City	County	Parks	Parkland	CUMTD
2005	\$98	\$31	\$19	\$17	\$12	\$7
2013	\$39,859	\$12,729	\$7,876	\$6,860	\$5,024	\$2,871

Currently being abated

406% increase in property taxes

- Illinois Sales Tax Abatement on all construction materials



**Obiter Labs – 2809 Gemini Court**

Custom contract chemical research and manufacturing of difficult or complex chemical compounds  
 Employees: 18  
 \$3.4 million 20,000 SF research facility contracted in 2006

Enterprise Zone Impact:

- Competition between Champaign and the University of Iowa Research Park.
- Enterprise Zone leveled the construction costs between sites and Champaign was chosen.

PIN: 41-15-31-301-016

**Equalized Assessed Value History**

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County/Parks
2006	17,740	0.00	17,740	3,395,930	0.00
2007	18,360	51,750	70,110		\$444
2008	19,640	298,760	318,400		\$7,975
2009	19,640	298,760	318,400		\$7,975
2010	19,640	298,760	318,400		\$7,975
2011	19,210	292,190	311,400		\$7,788
2012	19,210	292,190	311,400		\$7,788
2013	18,830	286,350	305,180		\$7,088

**Enterprise Zone Benefit (10 year abatement)**

Private investment by Silgan	\$3,395,930
Enterprise Zone Property Tax Abatement (City/County/Park District)	\$77,648*

\* Estimate over 10 years.

**Tax Revenue**

Year	Unit 4	City	County	Parks	Parkland	CUMTD
2002	\$1,506	\$481	\$298	\$259	\$190	\$108
2013	\$11,793	\$3,766	\$2,330	\$2,030	\$1,486	\$849

Currently being abated

- Illinois Sales Tax Abatement on all construction materials



**Litania Sports Group (Porter-Gill Athletics) – 601 Mercury Drive**

Headquarters for athletic and recreational equipment supplier and manufacturer

Largest manufacturer of track and field equipment in the world

Founded in Ottawa, IL in 1868

Employees: 145

Original 82,320 SF facility was constructed in 2003

\$4.7 million expansion in 2009

**Enterprise Zone Impact:**

- Enterprise Zone made the expansion project financially feasible in the heart of the great recession.

**Equalized Assessed Value History**

Year	Land Value	Building Value	Total Assessed Value	Private Investment	EZ Abatement City/County
2008	312,030	0	312,030		0.00
2009	312,030	350,000	662,030	\$4,700,000	\$7,452
2010	312,030	1,855,140	216,7170		\$39,496
2011	305,170	1,814,330	2,119,500		\$38,481
2012	305,170	1,814,330	2,119,500		\$38,481
2013	299,070	1,778,040	2,077,110		\$37,579

**Enterprise Zone Benefit (10 year abatement)**

Private investment by Porter Gill Athletics	\$4,700,000
Enterprise Zone Property Tax Abatement (City/County)	\$356,489*

\*estimate

**Tax Revenue**

	Unit 4	City	County	Parks	Parkland	CUMTD
2002	\$12,851	\$4,104	\$2,539	\$2,212	\$1,620	\$925
2013	\$72,695	\$23,214	\$14,364	\$14,723	\$10,782	\$6,161

Currently being abated

- Illinois Sales Tax Abatement on all construction materials

**AN ORDINANCE**

**ESTABLISHING AN ENTERPRISE ZONE IN THE CITY OF CHAMPAIGN AND  
CHAMPAIGN COUNTY**

**WHEREAS**, the State of Illinois Enterprise Zone Act ( 20 ILCS 655/1 et seq.) (the “Act”) explores ways and means of stimulating business and industrial growth and retention in depressed areas, and stimulating neighborhood revitalization of depressed areas of the State by means of relaxed government controls and tax incentives in those areas; and

**WHEREAS**, the City of Champaign, Illinois, a municipal corporation and home rule unit of municipal government (hereinafter “the City”), and Champaign County, Illinois, (hereinafter “the County”), desire to enact a new Enterprise Zone for the purpose of stimulating economic growth and neighborhood revitalization in economically depressed areas; and

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enable the City and the County to enter into agreements among and between themselves which provide for intergovernmental cooperation on matters and issues of joint interest; and

**WHEREAS**, the Act provides the mechanisms and incentives for addressing commercial, industrial, and residential areas that undergo development and redevelopment; and

**WHEREAS**, the City and the County recognize that local economic development, business retention and expansion, neighborhood revitalization, employment retention and creation, through a partnership between the City the County will benefit both agencies and their residents; and

**WHEREAS**, the Act was recently amended to require all existing enterprise zones to expire, and any interested community must apply and compete for a new designation as a Enterprise Zone; and

**WHEREAS**, the Act requires the City and the County to pass an ordinance establishing a new Enterprise Zone prior to applying to the State of Illinois Department of Commerce and Economic Opportunity (the “Department”) for certification of such new Enterprise Zone; and

**WHEREAS**, the City and the County are authorized to jointly apply for an Enterprise Zone under the Act; and

**WHEREAS**, the application for certification of a new Enterprise Zone must be submitted by December 31, 2014 in order to be considered for approval in 2015.

**NOW, THEREFORE, BE IT ORDAINED BY THE CHAMPAIGN COUNTY BOARD** as follows:

Section 1. That the recitals set forth above are hereby incorporated in their entirety within this Ordinance.

Section 2. Designation and Description of Zone Area.

The County, in conjunction with the City, hereby establishes an “Enterprise Zone” pursuant to the authority granted by the Illinois Enterprise Zone Act, as amended, (the “Act”) subject to the approval of the Illinois Department of Commerce and Economic Opportunity, and subject to the provisions of the Act. The boundaries of the Enterprise Zone, which establish the “Zone Area”, are those set forth in the map attached hereto and incorporated by reference herein, marked “Exhibit A.”

Section 3: Findings \_ The County, in conjunction with the City hereby makes the following findings as a basis for determining that the Enterprise Zone established by this Ordinance qualifies as an Enterprise Zone in accordance with the provisions of the Act:

- (a) That following due and sufficient public notice, published on [insert date], 2014 in the News-Gazette, a newspaper of general circulation within the area of the Enterprise Zoning, a public hearing concerning the Enterprise Zone as set forth in Exhibit “A” was conducted at the City Council Chambers located at 102 N. Neil Street, Champaign, Illinois, which address is located within the Enterprise Zone established herein.
- (b) The Enterprise Zone is a contiguous area;
- (c) The Enterprise Zone comprises a minimum of one-half square mile and not more than twelve square miles in total area;
- (d) The Enterprise Zone is a depressed area;
- (e) The Enterprise Zone satisfies at least three of the tests for eligibility as set forth in the Act for designation as an Enterprise Zone, **namely the following:** ; and
- (f) The Zone addresses a reasonable need to encompass portions of the City and adjacent unincorporated areas of the County.

Section 4. Term and Effect The term of the Zone shall commence on January 1, 2017 or such other date as certified by the Department pursuant to the Act, and shall terminate at midnight on December 31, the 15<sup>th</sup> year after the year in which the Zone is certified, unless otherwise provided for by the Department or if the Zone is earlier decertified in accordance with the Act.

## Section 5. Definitions

Certain terms used in this ordinance are hereinafter defined in this section. When used in this ordinance , such terms shall have the meanings given to them by the definitions in this section defining such terms, unless the context clearly indicates otherwise.

- a. *Equalized Assessed Valuation* shall mean a ratio of total assessed value for properties in a community to those properties' true market values. This number represents the state or locality's judgment of how closely assessed values match the market value. This amount is multiplied by the current tax rate to determine the total taxes owed on an individual parcel. This number represents 1/3 of the "Fair Market Value" as decided by the County Assessor.
- b. *Female* shall mean a person who is a citizen or lawful permanent resident of the United States and who is of the female gender.
- c. *Full Time Equivalent Job (FTEJ)* shall mean a job in which an employee works for a recipient or for another under contract to said recipient at a rate of at least 35 hours per week. A recipient who employs labor or services at a specific site or facility under contract with another may declare one full-time equivalent job for every 1,820 man hours worked per year under that contract. Vacations, paid holidays, and sick time are included in this computation. Overtime is not considered a part of regular hours.
- d. *Legitimate building materials retailer and/or distributor* shall mean any firm selling building materials that can be incorporated into real estate and possessing a tax number for resale from the Illinois Department of Revenue.

- e. *Minority person* shall mean an individual who qualifies as a “minority person” as defined in Section 2 of the State of Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/2)
- f. *Minority and/or Female Owned Business* shall mean the business is at least 51% owned by individuals who are minority persons or females as defined below or, in the case of a publicly-owned business, at least 51% of the stock is owned by such individuals, and the management and daily operations of the business are controlled by minority persons or females
- g. *Multi-Family Dwelling* shall mean a building or portion of a building containing three (3) or more dwelling units.
- h. *New Employee* shall mean a full-time equivalent job that represents a net increase in the number of the recipient’s employees statewide. This includes an employee position with the recipient who was rehired or called back from a layoff that occurs during or following the base years. The term “New Employee” does not include any of the following:
- An employee of the recipient who performs a job that was previously performed by another employee in the State of Illinois, if that job existed in this State, if that job existed in this State for at least 6 months before hiring the employee;
  - Any individual who has a direct or indirect ownership interest of at least 5% in the profits, capital, or value of an member of the recipient;

- A child, grandchild, parent, or spouse, other than a spouse who is legally separated from the individual, of any individual who has a direct or indirect ownership interest of at least 5% in the profits, capital, or value of any member of the recipient;
  - Employee positions being filled or refilled as a result of strikes or layoffs or replacement workers to replace recipient company locked out employees.
- i. *New Full Time Equivalent Job (New FTEJ)* shall mean a full time equivalent job that is performed by a *new employee* as defined herein. *Retained Full Time Equivalent Job (Retained FTEJ)* shall mean any full time equivalent job as defined herein that is preserved at a *specific facility or site, the continuance of* which is threatened by a specific and demonstrable threat, which shall be specified in the application for development assistance. A recipient who employs labor or services at a specific site or facility under contract with another may declare one retained full time equivalent job per year for every 1,750 man hours worked per year under that contract, even if different individuals perform on-site labor or services [20 ILCS 655/3j)
- j. *Project* shall mean the improvement of a parcel or parcels of real property located within the Enterprise Zone, including the rehabilitation or expansion of existing improvements.
- k. *Recipient* shall mean a business that is receiving Enterprise Zone incentives in accordance with the Enterprise Zone program created herein.

- l. *Rehabilitation* shall mean the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historical or architectural values.
- m. *Remodel* shall mean any improvement to the exterior or interior of a building which requires an electrical, plumbing, or HVAC permit and which is not a structural alteration, new construction or enlargement.
- n. *Single Family Dwelling* shall mean one detached dwelling unit on an individual lot.

Section 6. Incentives and Benefits Offered in the Zone.

The City and County, in an effort to facilitate the successful development of the Enterprise Zone, hereby establishes the following incentives and target programs within the Enterprise Zone, for the period of the Enterprise Zone, in accordance with the Enterprise Zone Policy and Programs herein attached as “Exhibit C” and those which may be established and implemented by the City in conjunction with the County following designation of the Enterprise Zone by the Department:

- (1) *Real estate tax abatement.* That portion of real property taxes levied and imposed by the City upon a parcel or parcels of real estate located within the Enterprise Zone and upon which there has been the construction of new improvements or upon which there has been expansion or rehabilitation of existing improvements shall be abated; provided, however, that any abatement of taxes on any parcel or parcels shall not exceed the amount attributable to the construction of said new improvements or said expansion or rehabilitation of

existing improvements on such parcel, or parcels, nor in the case of property within any redevelopment area created pursuant to the Real Property Tax Increment Allocation Redevelopment Act (the “TIF Act”) shall such abatement exceed the amount of taxes allocable to the City pursuant to said TIF Act; provided, further, that any abatement of taxes on any parcel or parcels shall not exceed an amount determined in accordance with the following provisions and shall be limited to the following projects:

- a. *Targeted Residential Improvement Program.* Owner or renter occupied single family properties will receive abatement of one hundred (100) percent of the total increased tax amount on the parcel or parcels for a five (5) year period beginning with the tax year in which real property taxes on the new, increased assessment amount is levied.
- b. *Affordable Multifamily Housing Program.* New or existing multifamily residential structures will receive abatement of one hundred (100) percent of the total increased tax amount on the parcel or parcels for the following number of years:
  - i. a period of three (3) years except as provided below;
  - ii. a period of four (4) years if fifty (50) percent of the units are guaranteed affordable for the duration of the abatement period;  
or
  - iii. a period of five (5) years if eighty (80) percent of the units are guaranteed affordable for the duration of the abatement period.

Such affordability shall be determined by the United States Housing and Urban Development standards for affordable housing. A minimum investment of \$25,000 is required to be eligible for this program.

c. *Commercial District Enhancement Program.* New or rehabilitated retail, service or mixed use projects will receive abatement of one hundred (100) percent of the total increased tax amount on the parcel or parcels for a period of five (5) years. A minimum of \$25,000 is required to be eligible for this program. An additional one (1) year abatement bonus shall be applied when 51% or more of the total construction contract is awarded to a female or minority owned firm.

d. *Employment Expansion Program.* New or rehabilitated office, industrial, medical/biomedical, research and development projects will receive abatement of one hundred (100) percent of the total increased tax amount on the parcel or parcels for a period determined by the number of retained or new Full Time Equivalent (FTE) positions, in accordance with the following criteria:

- i. . Projects retaining one (1) to fifty (50) FTE employees shall receive a 1 year abatement.
- ii. Projects retaining fifty one (51) to one hundred (100) FTE employees shall receive a three (3) year abatement.
- iii. Projects retaining one hundred and one (101) or greater FTE employees shall receive a 5 year abatement.

- iv. Projects creating one (1) to ten (10) new FTE employees shall receive a two (2) year abatement.
- v. Projects creating eleven (11) to seventy-five (75) new FTE employees shall receive a four (4) year abatement.
- vi. Projects creating seventy-six (76) to one hundred (100) new FTE employees shall receive a six (6) year abatement.
- vii. Projects creating one hundred and one (101) and greater new FTE employees shall receive an eight (8) year abatement.

A minimum of \$25,000 is required to be eligible for this program. An additional one (1) year abatement bonus shall be applied when 51% or more of the total construction contract is awarded to a female or minority owned firm.

- e. *Historic Structure Rehabilitation Program.* Rehabilitated structures listed as a City of Champaign Local Landmark will receive abatement of one hundred (100) percent of the total increased tax amount on the parcel or parcels for a period of three (3) years. Properties listed on the National Register of Historic Places shall receive one (1) additional year of abatement. Properties listed as a Local Landmark and on the National Register of Historic Places shall qualify for the full four (4) year abatement.
- f. *Tourism Development Program.* Certain newly constructed or rehabilitated projects that are expected to attract substantial visitors from outside of Champaign County shall receive abatement of one

hundred (100) percent of the total increased tax amount on the parcel or parcels for a period of three (3) years. Projects that are eligible for this incentive shall be limited to the following: sports complex, arena, banquet center, event center, conference center, convention center, museum, concert hall, theater, and music hall. A minimum of \$25,000 is required to be eligible for this program.

*(2) Sales tax exemption.* The City hereby authorizes claims for point-of-sale exemption of the City's share of the Illinois Retailers' Occupation Tax by each retailer whose place of business is located within the City's corporate limits who makes a sale of building materials to be incorporated into real estate located in the Enterprise Zone for projects eligible for real property tax abatement under this section. Receipts from such sales may be deducted when calculating the tax imposed pursuant to the Municipal Retailers' Occupation Tax Act. The incentive provided by this subsection (2) shall commence the first day of the calendar month following the month in which the Enterprise Zone is designated and certified, and shall continue for the term of the Enterprise Zone. The provision of this incentive by the City shall automatically invoke the exemption of the State of Illinois sales tax on building materials sold and eligible, in connection with such sale, for exemption in accordance with this subsection (2).

In order to receive this exemption (which is provided through the building materials retailer), the following criteria must be met:

- a. The building materials must be purchased within the City through a legitimate building materials retailer or distributor; and
- b. The building materials must be affixed to the real estate; and
- c. Only projects which require a building-related permit or zoning use permit will be eligible to receive the exemption; and
- d. Evidence of the project's location and eligibility within the zone must be presented to the retailer at time of purchase in the form of a certificate of eligibility provided by the Zone Administrator or Deputy Zone Administrator along with a copy of any required building-related permit or zoning use permit; and
- e. Certificates of eligibility will be valid for twelve (12) months from the date of issuance. Certificates may be extended for an additional period of twelve (12) months upon application to the Zone Administrator or Deputy Zone Administrator. Such extensions shall be granted no more than two (2) times for any one project and are subject to a determination by the Zone Administrator or Deputy Zone Administrator that they are needed to complete the project and are not necessitated by the failure of the applicant to diligently pursue construction; and
- f. Within the Enterprise Zone all projects which would normally be required to have a building-related permit or zoning permit will still be required to obtain the appropriate permit.

Section 7. Zone Administration. The Chairman of the Champaign County Board and the Mayor and City Council of the City of Champaign, in an effort to successfully facilitate management, operation and development of the Enterprise Zone hereby designate a Zone Administrator and a Deputy Zone Administrator who will carry out the functions and management of the Zone in accordance with the Intergovernmental Agreement outlined in “Exhibit B” which is attached and hereby incorporated by reference, and as the same may be amended from time to time.

Section 8. Designated Zone Organizations. In order to facilitate the successful development of the Enterprise Zone and in accordance with the Act, this Ordinance hereby provides for the establishment of Designated Zone Organizations under which any or all of the functions provided for in Section 8 of the Illinois Enterprise Zone Act will be carried out. The Designation Zone Organization(s) and any project(s) which it (they) may undertake will be approved in accordance with the provisions of the intergovernmental agreement and rules and regulations promulgated by the Department.

Section 9. Conformance to Codes, Ordinances, and Regulations. No incentive shall be available to any project which is not constructed, used or occupied in conformance with all applicable City and County codes, ordinances and regulations. Except as otherwise expressly and specifically provided for herein, nothing contained herein shall be construed to waive, abrogate, lessen or weaken the full force, effect and application of all laws, resolutions, codes, regulations and ordinances of the City and the County to any project or any person or property.

Section 10. Violations and Penalties.

(a) No person shall knowingly misrepresent facts in order to receive tax abatement or other incentives provided for in this Ordinance or present a certificate of eligibility for purposes of purchasing building materials to be used on any premises other than on premises for which the certificate was issued. "Facts" include, but are not limited to:

- (1) The number of full-time jobs to be created by an enterprise; or
- (2) The number of persons currently employed by a concern; or
- (3) The nature of the project use(s) of or the annual dollar volume of business attributable to the project use(s); or
- (4) Any representation materially affecting the determination of project eligibility or the determination of the percentage of tax abatement to which the project may be entitled under this Ordinance.

(b) In addition to other penalties provided for by law, for the purposes of administration of the Enterprise Zone, the initial determination of any alleged violation set forth in this Section shall be made by the Enterprise Zone Administrator or Deputy Administrator who shall notify the property owner of the alleged violation by certified mail at least fifteen (15) days before any further action is taken. The property owner may, within fifteen (15) days after receipt of the notification, submit a written appeal for review by the Zone Administrator or Deputy Zone Administrator. If the alleged violator fails to appeal the initial

determination of violation or if the determination is upheld, the alleged violation will be subject to the following administrative penalties:

- (1) Revocation of any tax abatements provided under the terms of this Ordinance.
- (2) Revocation of any certificate of eligibility issued in connection with any project involved in the violation; and
- (3) Loss of eligibility of the subject property for any other incentive or targeted program provided for under this Ordinance.

Section 11. Severability. The Ordinance and every provision thereof shall be considered separable; and the invalidity of any section, clause, paragraph, sentence or provision of the Ordinance shall not affect the validity of any other portion of the Ordinance.

This ordinance is hereby directed to take effect on January 1, 2017. The County Clerk is hereby directed to send a certified copy of this Ordinance to the City of Champaign City Clerk.

Notice hereunder shall be considered delivered, whether delivered personally or sent by certified mail, postage prepaid, to:

Mayor of Champaign  
City of Champaign  
102 N. Neil Street  
Champaign, IL 61820

County Administrator  
Champaign County  
1776 E. Washington Street  
Urbana, IL 61802

PRESENTED, ADOPTED, APPROVED and RECORDED this \_\_\_ day of \_\_\_\_\_,

2014.

---

**Alan Kurtz, Chair  
Champaign County Board**

**ATTEST:** \_\_\_\_\_

**Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO AUTHORIZE PROPERTY TAX ABATEMENT FOR CERTAIN  
PROPERTY IMPROVEMENTS IN THE CHAMPAIGN ENTERPRISE ZONE**

WHEREAS, the City of Champaign and Champaign County have made known to the \_\_\_\_\_, hereinafter referred to as the “District”, their intention of applying to the State of Illinois for an Illinois Enterprise Zone designation for territory, portions of which lie within the City of Champaign, within unincorporated areas of Champaign County and within the boundaries of the District, which proposed designation shall hereinafter be referred to as the “Champaign Enterprise Zone”; and

WHEREAS, both the initial designation as an Enterprise Zone pursuant to the Illinois Enterprise Zone Act, 20 ILCS 655/1 et seq. and the eventual success of an Enterprise Zone depend upon community support and the nature of incentives to be offered; and

WHEREAS, this public taxing District finds that the Champaign Enterprise Zone designation will serve the interest of all local taxing authorities having jurisdiction over the territory in the proposed Champaign Enterprise Zone, and the entire community by stimulating economic revitalization.

NOW THEREFORE BE IT RESOLVED BY THE \_\_\_\_\_

1. That the District endorses the effort to obtain an Enterprise Zone designation for the proposed Champaign Enterprise Zone.

2. That the District shall take all action appropriate and necessary to join with other taxing bodies in abating increases in real estate taxes as an incentive for economic development within the Champaign Enterprise Zone pursuant to the Illinois Enterprise Zone Act, 20 ILCS 655/1 et seq. and further subject to the following limitations:
  - a. The abatement shall pertain only to parcels within the Champaign Enterprise Zone which have been improved after the designation of said Enterprise Zone by the State of Illinois.
  - b. The abatement shall pertain only to those projects on parcels within the Champaign Enterprise Zone which, on or after the first day of certification for said Zone:
    - i. Have been granted a building permit by the City of Champaign, or
    - ii. Exist in unincorporated Champaign County and have either been granted a zoning use permit by Champaign County or involve the rehabilitation of an existing structure that does not require a Champaign County zoning use permit.
  - c. While the abatement is in effect, the District shall continue to receive real estate property taxes based on the equalized assessed value established for the property tax year immediately preceding the year in which the qualifying project is commenced.
  - d. The abatement shall apply only to the increase in assessed valuation attributable to the completion of the otherwise eligible improvements or renovations of the qualifying project.

- e. The abatement shall only apply to the following programs as outlined in the Enterprise Zone Policy and Programs attached hereto:
    - i. Targeted Neighborhood Improvement Program
    - ii. Affordable Multifamily Housing Program
    - iii. Commercial District Enhancement Program
    - iv. Employment Expansion Program
    - v. Historic Structure Rehabilitation Program
    - vi. Tourism Development Program
  - f. The said real estate tax abatement shall terminate upon the expiration of the Enterprise Zone designation.
  - g. In the case of property within a redevelopment area created pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-3 et. seq., no abatement shall be granted.
3. A copy of this resolution and a letter endorsing the Enterprise Zone application and assuring reviewing authorities of the intent of this District to participate in the efforts designed to stimulate economic revitalization shall be submitted to the City of Champaign and Champaign County to accompany the Enterprise Zone Application.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

APPROVED:

---

Signature

ATTEST:

---

Signature

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF CHAMPAIGN  
AND CHAMPAIGN COUNTY FOR MANAGEMENT OF THE CITY OF  
CHAMPAIGN/CHAMPAIGN COUNTY ENTERPRISE ZONE**

This Intergovernmental Agreement between the City of Champaign and Champaign County (hereinafter, "Agreement") is entered into on the first day it is fully executed by both of the parties hereto , by and between the City of Champaign, Illinois (hereinafter, the "City") and the County of Champaign, Illinois (hereinafter, the "County") (collectively, hereinafter, the "Parties").

**WHEREAS**, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enable the Parties to enter into agreements among themselves and provide authority for intergovernmental cooperation.

**WHEREAS**, the parties have adopted ordinances (hereinafter collectively referred to as "the Ordinances") establishing an Enterprise Zone (hereinafter, "Enterprise Zone" or "Zone") including portions of real property located in both the City of Champaign and the County;

**WHEREAS**, this Agreement is part of a joint application to the State of Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as "the Department") by the parties for designation of an Enterprise Zone under the provisions of the Illinois Enterprise Zone Act (20 ILCS 655/1 et seq.) (hereinafter referred to as "Act"); and

**WHEREAS**, if their joint Enterprise Zone application is approved by the State of Illinois pursuant to the Act, the City and the County desire to establish, maintain, and jointly operate an

Enterprise Zone in an efficient and effective manner in keeping with the terms of the Act and the rules and regulations promulgated by the Department for the operation of an Enterprise Zone.

**NOW THEREFORE**, in exchange of good, valuable and mutual consideration which the Parties acknowledge as having in hand received and in consideration of the terms, conditions and covenants contained herein, the Parties hereto agree as follows:

SECTION 1: Description of Enterprise Zone Area. The boundaries of the Enterprise Zone are those set forth in the map attached hereto, marked “Exhibit A” and made a part hereof as if set forth herein.

SECTION 2: Term and Effect The term of the Enterprise Zone shall commence on January 1, 2017 or such other date as certified by the Department pursuant to the Act, and shall terminate at midnight on December 31, the 15<sup>th</sup> year after the year in which the Enterprise Zone is certified, unless otherwise provided for by the Department or if the Enterprise Zone is earlier decertified in accordance with the Act.

SECTION 3. Incentives and Benefits Offered in the Enterprise Zone. The Parties offer property tax abatements as incentive for new development within the Enterprise Zone as provided in “Exhibit B” entitled “Enterprise Zone Policy and Programs”

SECTION 4. Management of the Enterprise Zone. The Parties agree to management of the Enterprise Zone as laid out hereafter;

- a. Zone Administrator and Deputy Zone Administrator Positions Created. The Mayor of the City of Champaign shall appoint a person to the position of Zone Administrator. The Executive Director of the Champaign County Regional Planning Commission, or his or her designated employee of said Regional Planning Commission, shall be Deputy Zone Administrator.
- b. Duties and responsibilities of the Zone Administrator and the Deputy Zone Administrator. The Zone Administrator and Deputy Zone Administrator shall have the following duties and responsibilities:
  - (1) Administration; Project Eligibility. The Zone Administrator shall administer and enforce the Agreement and operate and manage the Zone, to the extent that the Zone includes properties located within the City of Champaign. The Deputy Zone Administrator shall administer and enforce the Agreement, and operate and manage the Zone, to the extent that the Zone includes properties located outside the City of Champaign.
  - (2) Records. The Zone Administrator and Deputy Zone Administrator shall maintain records associated with Zone activities and projects located within their respective jurisdictions and necessary to the preparation of reports required by the State of Illinois.
  - (3) Report Preparation. The Zone Administrator and the Deputy Zone Administrator shall jointly prepare and propose an annual operating budget for the administration of the Zone, and such budget shall indicate proportionate expenses to be divide by each the agencies.

SECTION 5. Cost of Zone Management and Operation

(a) Zone Operating expenses for the administration of the Zone may include, but are not limited to:

- (1) Staff salaries and fringe benefits of the Zone Administrator and Deputy Zone Administrator. .
- (2) Expenses related to promoting the Zone, e.g. advertising, workshops and presentations.
- (3) Clerical, copying, printing, postage and minor equipment expenses associated with Zone Board meetings, activities of the Zone Board and reporting to the State of Illinois.

SECTION 6: Designated Zone Organizations. The Zone Administrator and Deputy Zone Administrator may each designate one or more organizations as Designated Zone Organizations to the extent that an such organization qualifies as a Designated Zone Organizations under the provisions of the Act. Such a designation by the Zone Administrator or Deputy Zone Administrator shall expressly authorize said Organization to exercise one or more of the following responsibilities:

- (a) Exercise authority for the enforcement of any code, permit, or licensing procedure within the Zone under the jurisdiction of the designating Administrator;
- (b) Provide a forum for business, labor and government action or enterprise zone innovations;
- (c) Receive title to publicly-owned land within the jurisdiction of the designating Administrator;
- (d) Solicit and receive contributions to improve the quality of life in the Zone; and

(e) Perform such other functions as the City and County may deem appropriate, not inconsistent with the Act.

SECTION 7. Notices. Notice hereunder shall be considered delivered, whether delivered personally or sent by certified mail, return-receipt requested, postage prepaid, to:

Mayor of Champaign  
City of Champaign  
102 N. Neil Street  
Champaign, IL 61801

County Administrator  
Champaign County  
1776 E. Washington Street  
Urbana, IL 61802

Notices sent by certified mail, return-receipt requested shall be deemed effective the fourth day following placement with the U.S. Postal Service if placed in a properly stamped and addressed envelope. Notices delivered personally shall be deemed effective the day following the day of personal delivery.

This Agreement is made as of the first date that it is approved and fully executed by the parties hereto as shown below. .

CITY OF CHAMPAIGN, ILLINOIS

COUNTY OF CHAMPAIGN, ILLINOIS

By: \_\_\_\_\_

By: \_\_\_\_\_

Mayor

Board Chair

Date of Mayor's signature:

Date of Board Chair's signature:

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_

By: \_\_\_\_\_

City Clerk

County Clerk



## Champaign County CASA

154C Lincoln Square • Urbana, IL 61801-3338

217-384-9065 • Fax 217-384-6450 • [www.casa4kids.org](http://www.casa4kids.org)

October 16, 2014

To: Members of the Champaign County Board

From: R. Rush Record, Executive Director

Thank you for the opportunity to present further information with regard to the CASA budget for your discussion. As requested, CASA presents a budget comparison of our current budget as compared to an example of what our 2015-16 budget would look like with the passage of the proposed fee.

Our budgeting process requires that we estimate the amount of revenue we generate each year as a result of our fundraising efforts. Historically, we have been conservative in that area when it comes to determining projected amounts. Individual Donations and Contributions refer to donations made directly to the program by an individual and donations made through designations to the United Way. Special Event Fundraising refers to events planned by CASA Board and Staff geared towards raising funds (ie: our annual CASAblanca gala). Fortunately, we have been successful in the past with these endeavors and have not yet needed to access our reserves.

With regard to specific expenditures for which this funding will be applied, as outlined in previous material CASA expanded our staffing by creating a ½ time Advocate Coordinator position and a Program Administrator position as a result of funding provided by sanctions imposed on Penn State University. In addition to adding staff, CASA also allocated \$10,000 of this money to pay for counseling of CASA children, should the agencies fail to provide that service. Because we are aware that this funding *will* expire, perhaps as early as next year, we are seeking implementation of this fee in order to continue these positions and the ability to set aside funding for counseling. Without the implementation of the proposed fee, CASA will need to seek additional donations and fundraising opportunities, as well as grant funding opportunities, to continue these additional services. While these options could provide the funding required, it would hamper our ability to explore additional staff expansion, which is quickly becoming a necessity in order to adequately serve the more than 400 children in the system.

Regarding personnel benefits, CASA offers our employees a monthly stipend of up to \$350 towards the purchase of an individual or family health insurance policy; we do not have a health insurance plan. In addition, after one year of employment, employees become eligible for an IRA where the organization contributes 4% monthly.

*“Speaking up for the best interest of abused and neglected children in the court system”*

	<b>Current Budget</b>	<b>2015-16 (Estimated)</b>
<b><u>Estimated Income:</u></b>		
Ind. Donations/Contributions:	\$150,000	\$150,000
Special Event Fundraising:	\$100,000	\$110,000
Grants/Contracts:	\$186,316	\$131,316 (Should Penn State Money be eliminated)
		\$57,000 (Estimated collectible income from \$20 fee)
<b>Total Projected Income:</b>	<b>\$436,316</b>	<b>\$448,316</b>

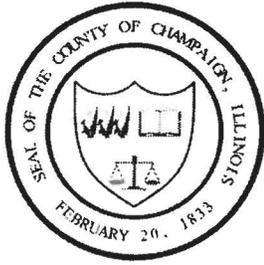
**Personnel Expenses (5 full time positions, 2 ½ time positions):**

Salaries/Taxes/Benefits:	\$ 286,341	\$292,067 (assumes 2% increase)
Health Insurance:	\$ 23,700	\$26,070 (assumes 10% increase)
Professional Services (Contract Attorneys, Counseling):		
	\$ 75,560	\$75,560

**Operational Expenses (Rent, Telephone, Office Supplies etc.):**

	\$ 69,775	\$70,464 (assumes 3% rent increase)
<b>Total Expenses:</b>	<b>\$458,358</b>	<b>\$464,261</b>

\*Budget Shortfall to be satisfied by monies on hand, if needed.



## **CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES**

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE  
MANAGEMENT SERVICES**

**Debra Busey, County Administrator**

### **ANSWERS to QUESTIONS from FINANCE COMMITTEE of the WHOLE REGARDING ADOPTION of CASA FEES**

Q: Is this a fee that is subject to being waived by the Judge at sentencing?

A: No, once the County Board imposes the fee, it becomes mandatory.

Q: Can the County Board designate that the fee will only be collected on certain types of offenses (e.g., felony not misdemeanor)?

A: In a relevant case, the Court stated: **“The statute does not provide for the CAC charge to be assessed for different reasons based on a defendant’s conviction. Rather, it is a mandatory charge for a defendant found guilty of a felony or other listed offenses.”** In the State’s Attorney’s opinion, this statement suggests that the County’s option is to impose it for all the offenses listed or not impose it at all.

Q: What fees do defendants in Champaign County currently pay?

A: Following is a sampling of types of offense and the resulting fees assessed:

<b><u>Offense</u></b>	<b><u>Fee Assessed</u></b>
Driving Under Suspension, Class A Misdemeanor	\$ 341
Battery, Class A Misdemeanor	\$ 587
Violation of Order of Protection, Class A Misdemeanor	\$1,692
Retail Theft, Class 3 Felony	\$ 727
Felony DUI, Class 4 Felony	\$2,606
Possession of Controlled Substance, Class 4 Felony	\$1,427

Q: Will the implementation of this fee require the County to establish a separate fund where the fees are deposited and then paid out to CASA?

A: The statute certainly seems to say this should be a separate fund and not just a pass through account. The statute states it should be a fund **“which the county board shall make grants to support the activities and services of the Court Appointed Special Advocates within that county.”** It is the recommendation of the State’s Attorney that the Board require some form of application or accounting from CASA at least annually so that it is clear that the ordinance authorizing the fee is still appropriate and the funds are still being used as intended. The money can’t be spent on anything else, but it is also not to simply be funneled to CASA with no accountability. If the Board needs more guidance on how to establish these parameters, the State’s Attorney’s Office can provide further research on that issue.

## **History of CASA**

The National Court Appointed Special Advocate (CASA) program was created by Judge David Soukup of Seattle, Washington in 1977. His mission was to form an agency of volunteers appointed by the court to represent and speak for neglected, abused and abandoned children involved in the child welfare system. The first CASA program in Illinois was started in Cook County in 1986. After being welcomed into the courtroom by Judge Jack DeLaMar, Champaign County CASA organized with a Board of Directors on March 2, 1994, and registered as a not-for-profit organization on July 31, 1996. Champaign County CASA is a member of the National CASA Association, and has earned the national organization's certificate of compliance. It is also a member of the Illinois Association of CASAs.

In December of 2002, Champaign County CASA began serving as Guardian ad Litem (GAL) for Champaign County. The GAL is the legal entity which represents the best interests of the child during the period of litigation. CASA is the GAL for all abuse and neglect cases in Champaign County, except where a conflict of interest exists. CASA provides an attorney to represent the best interests of every child in every hearing. We now have three attorneys working in our GAL program on contract.

The purpose of the CASA program is to recruit, train, and monitor volunteers who advocate for the best interests of abused and neglected children. By serving as the court's ears and eyes, gathering relevant information about the children, and reporting to the judge, CASA advocates are able to help the judges make well-informed decisions regarding the permanent placements of the children, and also facilitate prompt delivery of services. Throughout their time in foster care, CASA strives to help the children tap into community resources that can provide the support they need to succeed in school, raise their self-esteem, and create hope for a brighter future. Champaign County CASA currently serves over 400 children.

## **Justification for Fee Request**

On August 13, 2013, legislation was signed amending 55 ILCS 5/5-1101 adding a provision (f-10) allowing for a fee to be imposed and collected by the clerk to be deposited for the operations of CASA:

(f-10) In each county in which the Court Appointed Special Advocates provide services, the county board may, in addition to any fine imposed under Section 5-9-1 of the Unified Code of Corrections, adopt a mandatory fee of between \$10 and \$30 to be paid by the defendant on a judgment of guilty or a grant of supervision for a felony; for a Class A, Class B, or Class C misdemeanor; for a petty offense; and for a business offense; where a court appearance is required. Assessments shall be collected by the clerk of the circuit court and must be deposited into an account specifically for the operations of the Court Appointed Special Advocates. The clerk of the circuit court shall collect the fees as provided in this subsection and must remit the fees to the Court Appointed Special Advocates Fund that the county board shall create for the receipt of funds collected under this subsection, and from which the county board shall make grants to support the activities and services of the Court Appointed Special Advocates within that county. The term "Court Appointed Special Advocates" is copyrighted and is used with permission of the holder of the copyright.

This legislation allows the opportunity for Champaign County CASA to obtain additional funding which will help to offset our growing operational expenses. Over the course of the last year, CASA has expanded our staffing as result of additional funding provided through the University of Illinois. Specifically, CASA was identified as one of four agencies in Champaign County to receive funding from the Big Ten Conference, through the University of Illinois, as a result of sanctions imposed upon Penn State University due to the Jerry Sandusky case. This funding was directed to Big Ten member communities and is to be used by programs who directly serve victims of child abuse and neglect.

As a result of this funding, Champaign County CASA chose to expand our staff to better serve the children in the court system. The cases being assigned to the CASA program are increasingly more complex and difficult. Adding to that problem is the instability of the child welfare system in Illinois with high staff turnover and inconsistent leadership. In addition, roughly 20% of our cases involve children who are not placed in Champaign County due to a lack of available and appropriate foster homes. As a result of these factors, we have added a ½

time advocate coordinator who is solely responsible for the cases of children not placed locally. This advocate coordinator ensures that the needs of children placed in other locations are being properly met by coordinating and communicating with the agencies monitoring the child's case.

In addition to that position, we have expanded our administrative position to create a Program Administrator. This position has allowed us to remove duties from our advocate coordinators so that they may focus all of their efforts on effective advocacy for children and quality volunteer management. Both of these positions have increased the effectiveness of our ability to advocate for the abused and neglected children of Champaign County.

This funding began in 2013 and is set to expire in 2016 should the sanctions remain in place. However, as recently as September, the NCAA and Big Ten have begun to relax sanctions on Penn State University therefore; the exact date of funding expiration is unknown.

Because CASA is aware that this funding will expire, we have begun efforts to identify possible funding sources so that these new positions will not have to be eliminated when the funding no longer exists. Fundraising efforts will be increased in the coming years in an effort to build funds to bridge this gap that will exist when this funding ceases. Our Director of Development has identified possible funding sources and will be implementing some initiatives to bridge the gap and bring more money into the program.

With the opportunity to take advantage of this legislation that has allowed for the implementation of a fee, CASA feels that the imposition of a fine of \$20 as allowed for by statute will greatly help us in our efforts to continue our level of service. While the amount of money that could be generated by this fee is largely unknown, the knowledge that additional funding is coming to the program helps us to plan our future and to continue our high level of service.

CASA also believes that this expansion of staff required to adequately meet the need of the abused and neglected children of Champaign County effectively, will not be our last. In addition of expansion of staff, our physical space is becoming cramped. As a result, we may soon need to plan for an office expansion. CASA recognizes the future will require substantially more funds being generated by the program for these needs and is being proactive in our planning process.

Unfortunately, the need for a program like CASA will continue into the future because if the number of children being abused or neglected on a yearly basis. It is absolutely necessary

that the children of Champaign County be provided advocacy so that their voices are heard when important decisions are being made about their futures. Champaign County CASA appeared in court on behalf of abused and neglected children over 980 times last fiscal year. Our advocates drove more than 15,000 miles and conducted over 900 home visits. We now have approximately 120 advocates giving their time to speak up for these children to ensure their voices are heard. We have been advocating for abused and neglected children in Champaign County for 20 years and are committed to continuing this service as long as is necessary.

**Other CASA Programs across the state who have had fines imposed since legislation enacted**

LaSalle (\$10), Macon (\$15), Madison (\$10), McDonough (\$25), Saline (\$30), Effingham (\$30), Franklin (\$20), Jefferson (\$20), Jersey (\$10), Knox (\$20), Coles (\$30), Adams (\$20), Will (\$15), Vermilion (\$10)

**Estimated Collectable Fines (provided by the (Champaign County Circuit Clerk)**

	Ordered	Collectible
\$10.00	\$53034.43	\$28698.26
\$15.00	\$79551.64	\$42957.89
\$20.00	\$106068.86	\$57396.51

**CASA Board of Directors:**

Maureen Banks, Brenda Betts, Jack DeLaMar, Mike DeLorenzo, Emmie Fisher, Babette Hiles, Lyn Jones, Chip Jorstad, Willie Hansen, Robin Leonard, Melissa McKillip, Kristyn McReaken, Andy Miller, Jan Olson, Barbara Payne, Tom Ramage, Alex Ruggieri, Matt Schweighart, Tom Ulen, Jeff VanBuren.

**RESOLUTION**



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN  
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

16 THE OAKS MHP

PERMANENT PARCEL NUMBER: 29-050-0016

As described in certificates(s) : 108 sold October 2011

AND WHEREAS, pursuant to public auction sale, The Oaks of Illinois, LLC, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

**RESOLUTION**



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

PERMANENT PARCEL NUMBER: 20-032-0070

As described in certificate(s): 71 sold on October 28, 2011

Commonly known as: 1226 MAGNOLIA LN

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Clyde Mayhall, has paid \$1,202.56 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$628.30 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The remainder is the amount due the agent for his services.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$628.30 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

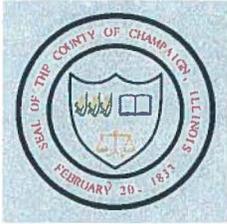
ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

SURRENDER

11-14-001



## CHAMPAIGN COUNTY BOARD

### INTERCOMMITTEE MEMO

**TO: Christopher Alix, Deputy Chair Finance Committee of the Whole, and Members of the Champaign County Board**

**FROM: Catherine Emanuel, Chair and Members of the Nursing Home Board of Directors**

**DATE: November 10, 2014**

**RE: Request Issuance of Tax Anticipation Warrants**

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To ensure the ongoing cash flow for operations of the Champaign County Nursing Home, the Nursing Home Board of Directors recommends to the Finance Committee of the Whole approval of the issuance of Tax Anticipation Warrants of the County of Champaign pursuant to the tax levy to be adopted on November 20, 2014.

The Nursing Home Board recommends the issuance of \$971,120, which represents the allowable 85% of the \$1,142,494 levy to be collected for the operation of the Champaign County Nursing Home in FY2015.

To: Board of Directors  
Champaign County Nursing Home

From: Scott Gima  
Manager

Date: November 5, 2014

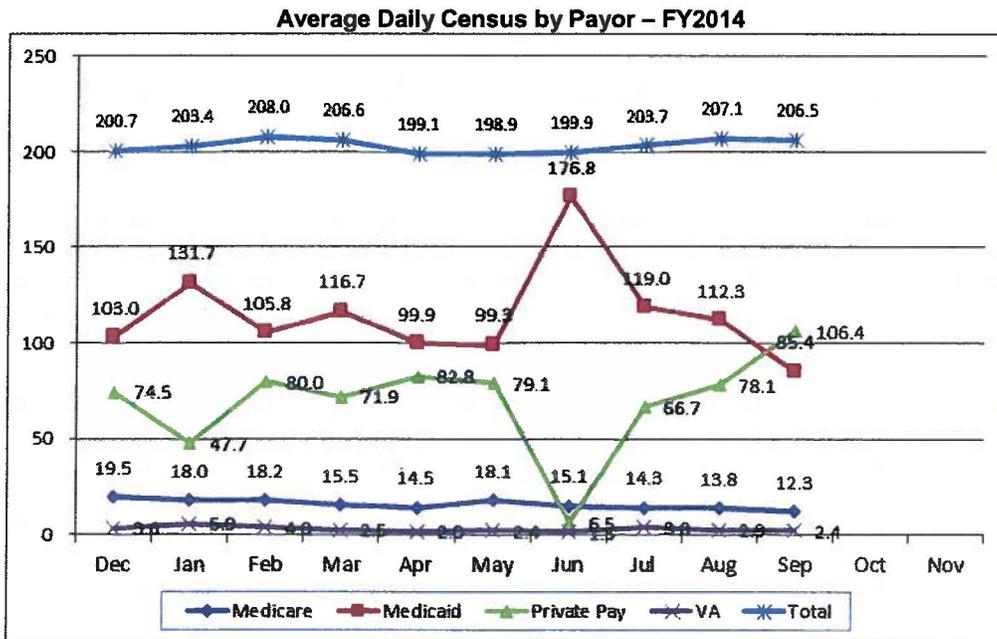
Re: September 2014 Financial Management Report

In September, the average daily census was 206.5, down slightly from 207.1 in August. Medicare fell from 13.8 in August to 12.3 in September. There were no Medicaid pending conversion days in September but there was a reversal of 504 days from Medicaid to private pay. More on this later in the financial review section. Admissions in October were down, but the census for October is still above 200 with a preliminary estimate of 202.5 with 14 Medicare.

September's net income is \$152,264, up from \$72,496 in August. Net income for the year is \$607,540. Cash flow from operations for the month is \$212,861. The YTD cash flow from operations is \$1,221,400.

**Statistics**

September's overall census totaled 206.5, which is down slightly from 207.1 in August, but is another month of strong census. For the year, the average census is 203.4.



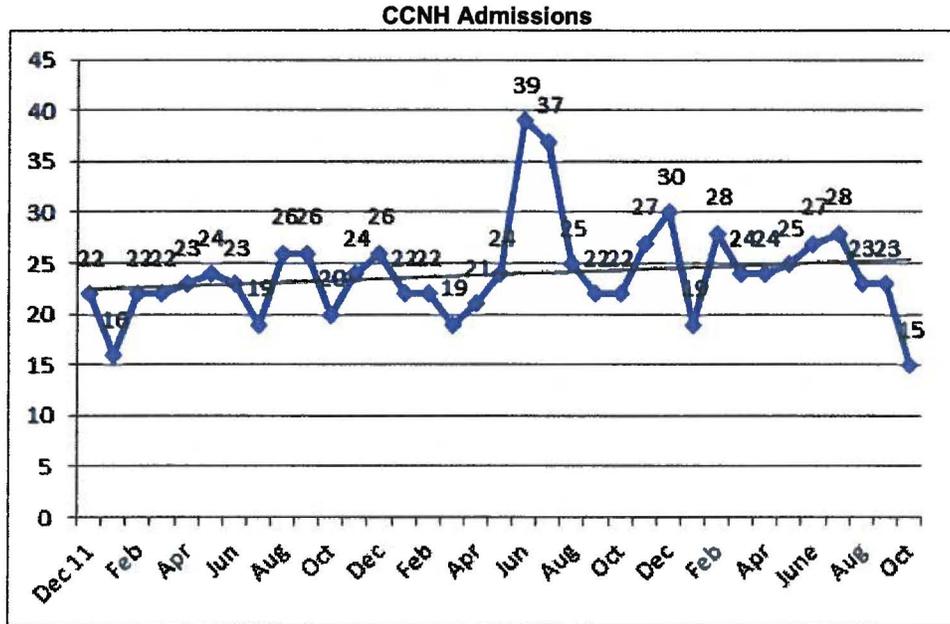
Admissions were down significantly in October, totaling 15. Medicare admissions totaled 12, which is down from 14 in August. Non-Medicare admissions totaled 3, down from 9 in August. Total discharges and expirations was 19 in October, no change from September.

The drop in admissions should be viewed as an isolated occurrence as referrals remain strong. Over the past three months, inquiries have ranged between 42 and 46. But during a two-week period in October, CCNH received and evaluated 13 referrals but only one was accepted and subsequently admitted. The other 12 were not accepted for admission due to medical, nursing, psychosocial issues, or due to a lack of payor source. In September, CCNH received 46 referrals. 26 were accepted for admission. 23 out of the 26 were admitted to CCNH.

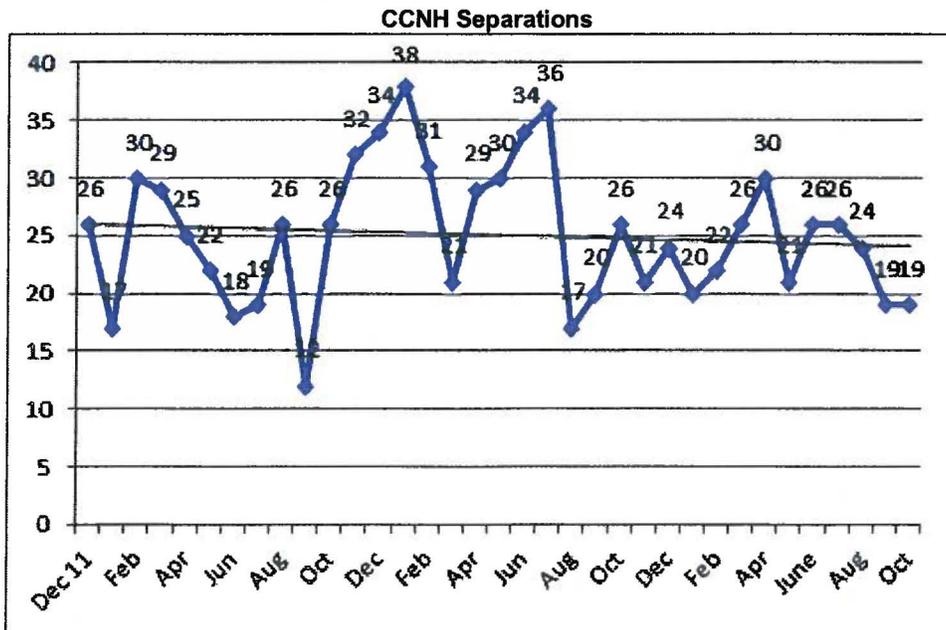
**Admissions and Discharges  
July 2013 to October 2014**

	<b>Medicare Admits</b>	<b>Non-Medicare Admits</b>	<b>Total Admits</b>	<b>Discharges</b>	<b>Expirations</b>	<b>Total Discharges/Expirations</b>
Sept	11	14	25	16	4	20
Oct	13	9	22	16	10	26
Nov	16	11	27	12	9	21
Dec	16	14	30	17	7	24
Jan 14	9	10	19	12	8	20
Feb	16	12	28	16	6	22
Mar	10	14	24	18	8	26
Apr	18	6	24	19	11	30
May	13	12	25	17	4	21
June	12	15	27	16	10	26
July	16	12	28	21	5	27
Aug	10	13	23	18	6	24
Sept	14	9	23	16	3	19
Oct	12	3	15	13	6	19

The chart below summarizes the monthly admissions. In FY2012, monthly admissions averaged 22.2 per month. FY2013 admissions averaged 25.5 per month, a 15 percent increase. October's admission total is the lowest monthly total since early 2012, but October's census remained above 200, a positive sign. So far in 2014, the monthly average number of admissions is 24.2.

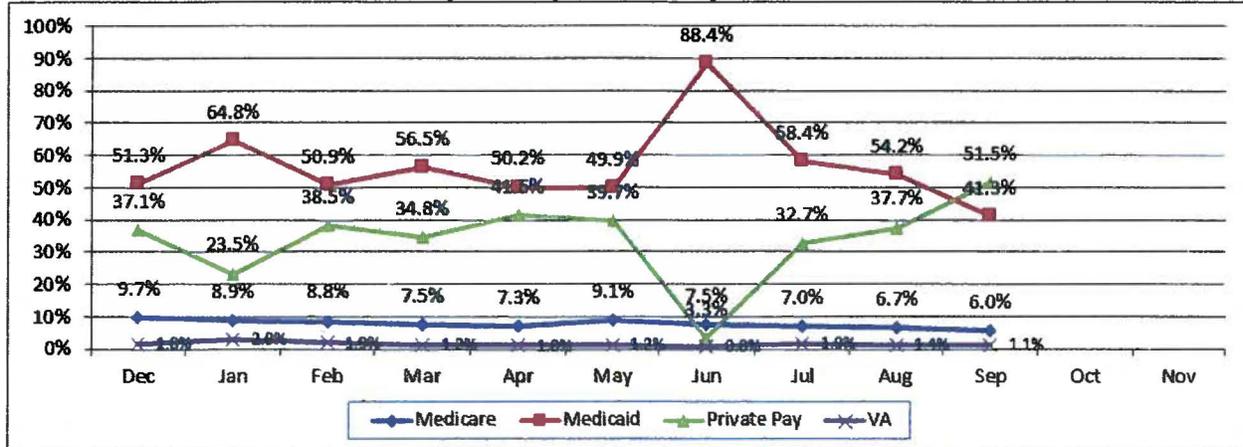


The chart below summarizes separations. In past reports, discharges was charted. Separations include discharges and deaths. In FY2012, the average separations per month was 23.5, ranging between 12 and 32 in a month. The monthly average for FY2013 was 28.1, a 20 percent increase from 2012. So far in 2014, the monthly average is 23.4, a 17.1% decline from 2013 and just under the 2012 average.



The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. FY2014 conversion days totaled as follows: December – 87, January – 970, February, 112, March – 437, April – 70, May – 160, June – 2,139, July – 578 and August – 367. The 2014 YTD payor mix through September is Medicare – 7.8%, Medicaid – 56.6%, Private pay – 34.1%, and VA – 1.5%.

**Payor Mix by Resident Days – FY2014**



### **Net Income/(Loss)/Cash from Operations**

September's net income is \$152,264, up from \$72,496 in August. Net income for the year is \$607,540. Cash flow from operations for the month is \$212,861. The YTD cash flow from operations is \$1,221,400.

### *Revenues*

- In September, operating revenues totaled \$1.333 million, an increase of \$53,293 from August revenue of \$1.279 million. There were no conversion days from private pay to Medicaid, but there was a conversion of 504 days from Medicaid to private pay. Medicaid initially approved all days of care and all days were previously converted to Medicaid. However, due to a paperwork technicality, Medicaid changed the start of Medicaid coverage, resulting in non-coverage of the first 504 days of care. From an accounting standpoint, the days must be converted back to private pay. The denial does not mean that The caseworker did come up with a workaround which will allow CCNH to apply the resident income to the uncovered days while Medicaid pays 100% of the Medicaid rate. Normally, Medicaid pays the Medicaid rate less the resident income. The "payment plan" will take 25 months before the private pay rate for the 504 days is recovered.

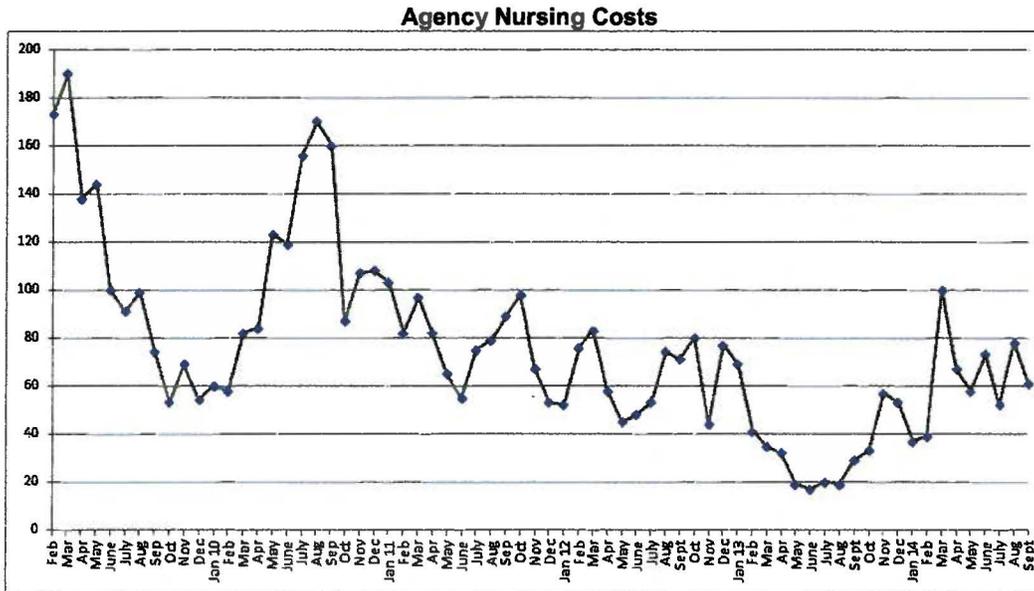
Due to the reverse conversion days, overall revenue per day increased from \$199.25 in August to \$215.12 in September. The YTD average is \$202.87.

### *Expenses*

- Expenses fell from \$1.300 million in August to \$1.276 million in September, a decrease of \$23,904. Expenses per day increased from \$202.42 to \$205.95. The average cost per day in FY2013 was \$220.81 per day. YTD cost per day is \$204.40.
- Wages fell from \$589,421 to \$501,476. Wages per day decreased from \$91.80 to \$80.95. The average for the year is \$82.07.
- Non-labor expenses increased from \$516,792 to \$612,484 between August and September. Expenses per day jumped from \$80.48 to \$98.87. August non-labor expenses reflected a credit adjustment of \$103k that substantially lowered expenses. The September non-labor expenses are in line with July and earlier expenses and September's costs are just slightly over the YTD average of \$97.02 per day.
  - Pharmacy charges – insurance. This line item includes Medicare replacement plan medications that are CCNH expenses under Medicare consolidated billing rules. This means that all Medicare related expenses are covered in the Medicare per diem. In September the line item totaled \$20,652. The monthly average is \$8,500 and the second highest monthly total in 2014 was \$12,466. Medicare and Medicare replacement plans reimburse CCNH at a per diem rate. In September, a resident received a high-cost antibiotic (over \$6,000 for the month) that was prescribed after all other antibiotics regiments had been exhausted.

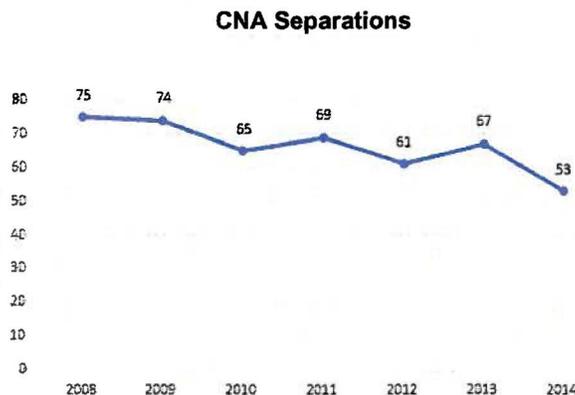
Agency expenses declined in September, falling from \$78k in August to \$61k in September. The monthly average in 2014 is \$61,650. As mentioned previously, a high number of CNA vacancies

has increased agency utilization. The thirty CNA vacancies mentioned at the October Director’s meeting did not change by the end of October. Six CNAs hires are starting this week. Five more are being interviewed this week followed by physicals, drug tests and background checks. If all goes well, they will be on board before Thanksgiving. Applications are coming in at a rate of 10 to 15 per week.



The table below summarizes the number of CNAs that separated from CCNH on an annual basis. The 2014 data is annualized. As of the end of September, there were 44 CNAs separations for a projected annual total of 52.8. Since 2008, the number of CNAs leaving has decreased – clearly a positive trend. Monthly data in 2012 and 2013 does show a higher number of separations in October and November. But that trend was not consistent in 2008 through 2011. Data for October was not available.

CNA Separations							
	2008	2009	2010	2011	2012	2013	2014
Grand Total	75	74	65	69	61	67	53
Monthly Avg	6.3	6.2	5.4	5.8	5.1	5.6	4.4



**Champaign County Nursing Home**  
**Statement of Cash Flows (Indirect Method)**  
**10 Months**  
**November 30, 2013 through September 30, 2014**

**CASH FLOW FROM OPERATING ACTIVITIES:**

Net Income (Loss) - YTD	\$ 607,540
Depreciation Expense	613,860
(Incr.)/Decr. in Accounts Receivable	(1,186,759)
(Incr.)/Decr. in Prepaid Expenses	(30,887)
(Incr.)/Decr. in Inventory	(463)
(Incr.)/Decr. in Patient Trust	(11,883)
Incr./(Decr.) in Accounts Payable	387,265
Incr./(Decr.) in Salaries and Wages Payable	121,494
Incr./(Decr.) in Interest Payable	(24,157)
Incr./(Decr.) in Accrued Com. Absences	40,362
Incr./(Decr.) in Other Liabilities	11,752
<b>Net Cash Provided by Operating Activities</b>	<b>528,124</b>

**CASH FLOW FROM INVESTING ACTIVITIES:**

Purchase of Equipment	(76,053)
Improvements / (CIP)	(15,628)
<b>Net Cash Provided by Investing Activities</b>	<b>(91,681)</b>

**CASH FLOW FROM FINANCING ACTIVITIES:**

Increase in Tax Anticipation Note	10
Notes Payable - Medicaid	438,053
(Decrease) Due to General Corp. Fund	-
(Decrease) in Bonds Payable	(180,000)
Increase in Equity Adjustment	(369,676)
<b>Net Cash Provided by Financing Activities</b>	<b>(111,613)</b>

<b>Total Cash Flow</b>	<b>324,830</b>
<b>Beginning Cash Flow - 11/30/2013</b>	<b>366,793</b>
<b>ENDING CASH - 9/30/2014</b>	<b>\$ 691,623</b>

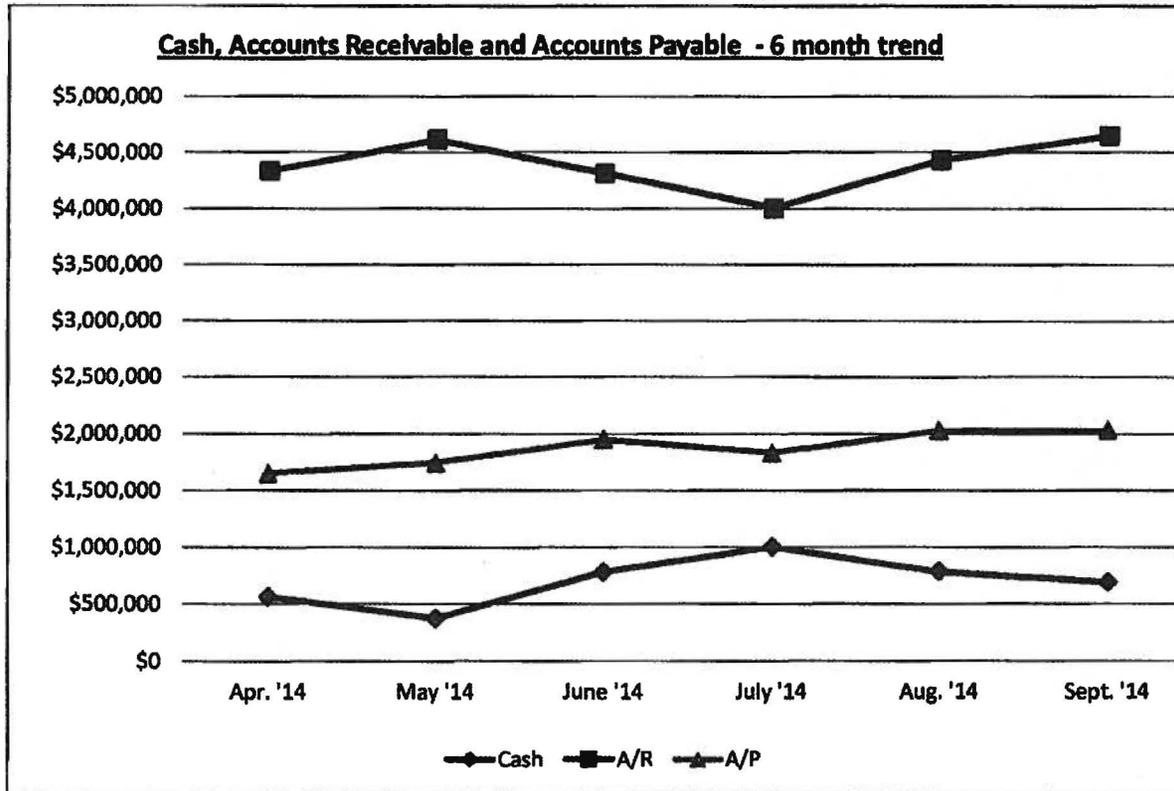
**Champaign County Nursing Home**  
**Monthly Statements of Cash Flow (Indirect Method)**  
**April 30, 2014 through September 30, 2014**

	<u>Apr. '14</u>	<u>May '14</u>	<u>June '14</u>	<u>July '14</u>	<u>Aug. '14</u>	<u>Sept. '14</u>
<b><u>CASH FLOW FROM OPERATING ACTIVITIES:</u></b>						
Net Income (Loss) - Monthly	\$ 26,381	\$ 129,231	\$ (91,193)	\$ 20,187	\$ 72,495	\$ 152,264
Depreciation Expense	61,920	61,607	61,608	61,200	60,597	60,597
(Incr.)/Decr. in Accounts Receivable	(242,861)	(281,792)	303,327	307,375	(431,113)	(210,848)
(Incr.)/Decr. in Prepaid Expenses	(64,753)	(5,756)	16,284	16,283	10,452	16,283
(Incr.)/Decr. in Inventory	-	-	-	-	-	-
(Incr.)/Decr. in Patient Trust	1,303	(482)	(3,292)	(2,464)	(3,763)	499
Incr./(Decr.) in Accounts Payable	68,463	93,107	209,540	(119,831)	197,524	5,535
Incr./(Decr.) in Salaries and Wages Payable	38,798	(173,163)	13,129	72,807	32,198	44,929
Incr./(Decr.) in Interest Payable	10,222	10,222	(51,110)	10,222	10,222	10,222
Incr./(Decr.) in Accrued Com. Absences	5,111	(12,640)	(1,895)	6,083	12,967	4,924
Incr./(Decr.) in Other Liabilities	(1,303)	482	3,292	2,464	3,763	(499)
Net Cash Provided (Used) by Operating Activities	<u>(96,719)</u>	<u>(179,184)</u>	<u>459,690</u>	<u>374,326</u>	<u>(34,658)</u>	<u>83,906</u>
<b><u>CASH FLOW FROM INVESTING ACTIVITIES:</u></b>						
Purchase of Equipment	(6,654)	(7,674)	(51,050)	-	-	(2,600)
Improvements / (CIP)	-	-	-	-	-	(7,938)
Net Cash Provided (Used) by Investing Activities	<u>(6,654)</u>	<u>(7,674)</u>	<u>(51,050)</u>	<u>-</u>	<u>-</u>	<u>(10,538)</u>
<b><u>CASH FLOW FROM FINANCING ACTIVITIES:</u></b>						
Incr./(Decr.) in Tax Anticipation Note	-	-	-	(593,132)	(181,591)	(163,162)
Incr./(Decr.) Notes Payable - Medicaid	-	-	-	438,053	-	-
Incr./(Decr.) in Due to General Corp. Fund	-	-	-	-	-	-
Incr./(Decr.) in Bonds Payable	-	-	-	-	-	-
Incr./(Decr.) in Equity Adjustment	-	-	-	-	-	-
Net Cash Provided (Used) by Financing Activities	<u>-</u>	<u>-</u>	<u>-</u>	<u>(155,079)</u>	<u>(181,591)</u>	<u>(163,162)</u>
Total Cash Flow	<u>(103,373)</u>	<u>(186,858)</u>	<u>408,640</u>	<u>219,247</u>	<u>(216,249)</u>	<u>(89,794)</u>
Beginning Cash Balance (Prior Month's)	<u>660,010</u>	<u>556,637</u>	<u>369,779</u>	<u>778,419</u>	<u>997,666</u>	<u>781,417</u>
<b>MONTH ENDING CASH BALANCE</b>	<b><u>\$ 556,637</u></b>	<b><u>\$ 369,779</u></b>	<b><u>\$ 778,419</u></b>	<b><u>\$ 997,666</u></b>	<b><u>\$ 781,417</u></b>	<b><u>\$ 691,623</u></b>

**Champaign County Nursing Home  
April 30, 2014 through September 30, 2014**

**Key Balance Sheet Items Charted Below:**

	<u>Apr. '14</u>	<u>May '14</u>	<u>June '14</u>	<u>July '14</u>	<u>Aug. '14</u>	<u>Sept. '14</u>
Cash	556,637	369,779	778,419	997,666	781,417	691,623
A/R	4,328,009	4,609,804	4,306,475	3,999,101	4,430,213	4,641,063
A/P	1,647,560	1,740,667	1,950,207	1,830,376	2,027,900	2,033,435



REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 14-00010

FUND 080 GENERAL CORPORATE

DEPARTMENT 030 CIRCUIT CLERK

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-030-533.70 LEGAL NOTICES, ADVERTISING	6,000.	080-030-511.04 REG. PART-TIME EMPLOYEES

EXPLANATION: TRANSFER IS NEEDED TO COVER MONTHLY COSTS FOR COURT ORDERED  
NEWSPAPER ADS

DATE SUBMITTED: October 21, 2014      Brian D Kelly  
APPROVED BY PARENT COMMITTEE:      DATE: \_\_\_\_\_      AUTHORIZED SIGNATURE  
\* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:      DATE: \_\_\_\_\_

		<b>RECEIVED</b>
		OCT 21 2014
		CHAMPAIGN COUNTY AUDITORS OFFICE



**Management Performance Associates**  
Woods Mill Towers • Suite 501 South  
14323 South Outer Forty Road  
Chesterfield, Missouri 63017  
314 • 434-4227 FAX 314 • 434-4337  
www.healthcareperformance.com

To: Operating Board  
Champaign County Nursing Home

From: Scott Gima

Date: November 5, 2014

Re: **Budget Amendment**  
**Funds Transfer Request – Personnel to Non-Personnel Line Items**

---

The transfer requests from Personnel line items to Non-Personnel line items required to keep the accounts in balance through year-end are summarized below. Total amount requested to transfer is \$867,000. This request concerns only existing budgeted funds and is not a request for additional budget funds. Four of the budget amendments move funds to Contract Nursing, either Nursing Contract Nursing (4 amendments) or ARD (Alzheimer's Unit) Contract Nursing (one amendment). Contract nursing is over budget primarily due to a high number of CNA vacancies.

1. \$70,000 to be transferred from Environmental Services FT Wages to Administrative Professional Services.

Earlier in the year, budgeted dollars were moved from Administrative Professional Services to Social Services Professional Services to cover the cost of the Interim Social Service Director. CCNH has since hired a Social Services Director. The current transfer is now needed now to cover administrative professional expenses for remainder of year. The source of the transfer is Environmental Services full-time wages. This line items is under budget due to vacancies and staff turnover in that department.

2. \$60,000 to be transferred from Activities FT Wages to Administrative Professional Services

Same situation as in bullet one. Earlier in the year, budgeted dollars were moved

from Administrative Professional Services to Social Services Professional Services to cover the cost of the Interim Social Service Director. CCNH has since hired a Social Services Director. The current transfer is now needed now to cover administrative professional expenses for remainder of year. The source of the transfer is Activities full-time wages. This line items is under budget due to vacancies and staff turnover in Activities.

3. \$42,000 to be transferred from Social Services FT Wages to Social Services Professional Service

The shortage in Social Services Professional Services was due to the unexpected need for an Interim Soc. Serv. Director. The excess in Social Services FT Wages was due to the Director vacancy.

4. \$290,000 to be transferred from Dietary FT Wages to Dietary Food Service (Mgmt. Co.)

The shortage in Dietary Food Service coincides with contracting with the Healthcare Services Group (HCSG). The excess in Dietary Full Time Wages was due to the transfer of the dietary management staff to the payroll of HCSG as well as vacancies in Dietary Management positions in 2014.

5. \$25,000 to be transferred from Dietary PT Wages to Dietary Food Service (Mgmt. Co.)

The shortage in Dietary Food Service coincides with contracting with the Healthcare Services Group (HCSG). The excess in Dietary Full Time Wages was due to the transfer of the dietary management staff to the payroll of HCSG as well as vacancies in Dietary Management positions in 2014.

6. \$80,000 to be transferred rom ARD (Dementia Unit) Full Time Wages to Nursing Professional Services

The shortage in Nursing Professional Services is due to the need for an interim Unit 2 Rehab Director and Interim Director of Nursing. The ARD Full Time Wages is under budget due to an internal payroll classification issue and is not a staff shortage issue. Nurses that work in multiple units (including ARD) cannot be classified into a specific nursing units that they are assigned to work. As a result, the payroll expenses in many instances are not expensed to the ARD unit

but are expensed in Nursing Services.

7. \$10,000 to be transferred from ARD (Dementia) Full Time Wages to Nursing Contract Nursing

The shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. Six new CNAs started this week and five more are in the hiring process and will hopefully start before Thanksgiving. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

8. \$100,000 to be transferred from ARD (Dementia) Non-Benefit Full Time Wages to Nursing Contract Nursing

As noted in bullet seven, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

9. \$175,000 from ARD (Dementia) Non-Benefit PT Wages to Nursing Contract Nursing

As noted in bullet seven and eight, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

10. \$15,000 from ARD (Dementia) FT Wages to ARD Contract Nursing

As noted in bullet seven, eight and nine, the shortage in contract nursing is being caused by internal staffing vacancies in particular CNAs. The excess in ARD Unit Wages is due to the payroll classification issue discussed in bullet six.

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 14-00011

FUND 081 NURSING HOME  
 081 NURSING HOME

DEPARTMENT 415 ENVIRONMENTAL SERVICES  
 410 ADMINISTRATIVE  
 440 ACTIVITIES  
 462 ALZHEIMERS UNIT  
 430 NURSING SERVICES  
 441 SOCIAL SERVICES

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
081-410-533.07 PROFESSIONAL SERVICES	70,000.	081-415-511.03 REG. FULL-TIME EMPLOYEES
081-410-533.07 PROFESSIONAL SERVICES	60,000.	081-440-511.03 REG. FULL-TIME EMPLOYEES
081-430-533.07 PROFESSIONAL SERVICES	80,000.	081-462-511.03 REG. FULL-TIME EMPLOYEES
081-430-534.65 CONTRACT NURSING SERVICE	10,000.	081-462-511.03 REG. FULL-TIME EMPLOYEES
081-430-534.65 CONTRACT NURSING SERVICE	100,000.	081-462-511.43 NO-BENEFIT FULL-TIME EMPL
081-430-534.65 CONTRACT NURSING SERVICE	175,000.	081-462-511.44 NO-BENEFIT PART-TIME EMPL
081-441-533.07 PROFESSIONAL SERVICES	42,000.	081-441-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: TO COVER SHORTAGE OF BUDGET DOLLARS CREATED BY EXTERNAL  
STAFFING. SHORTAGES APPEAR IN ADMIN PROFESSIONAL SERVICES, NURSING  
PROFESSIONAL SERVICES, CONTRACT NURSING IN NURSING, & SOCIAL SERVICES  
PROFESSIONAL SERVICES.

DATE SUBMITTED: 11/5/14 Stephanie J. Berkeley  
 APPROVED BY PARENT COMMITTEE: \_\_\_\_\_ AUTHORIZED SIGNATURE  
 DATE: \_\_\_\_\_ \* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 14-00012

FUND 081 NURSING HOME  
 081 NURSING HOME

DEPARTMENT 450 DIETARY  
 462 ALZHEIMERS UNIT

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
081-450-534.11 FOOD SERVICE	290,000.	081-450-511.03 REG. FULL-TIME EMPLOYEES
081-450-534.11 FOOD SERVICE	25,000.	081-450-511.04 REG. PART-TIME EMPLOYEES
081-462-534.65 CONTRACT NURSING SERVICE	15,000.	081-462-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: TO COVER SHORTAGE OF BUDGET DOLLARS CREATED BY EXTERNAL  
STAFFING. SHORTAGES APPEAR IN DIETARY FOOD SERVICE AND ARD CONTRACT  
NURSING.

DATE SUBMITTED: 11/5/14 Stephanie J. Bectey  
 APPROVED BY PARENT COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_ AUTHORIZED SIGNATURE  
 \* PLEASE SIGN IN BLUE INK \*


APPROVED BY BUDGET AND FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 476 SELF-FUNDED INSURANCE

DEPARTMENT 118 PROPERTY/LIABILITY INSUR

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
476-118-534.80 AUTO DAMAGE/LIAB CLAIMS	74,076	74,076	81,035	6,959
TOTALS	74,076	74,076	81,035	6,959

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
476-118-369.90 OTHER MISC. REVENUE	0	0	6,959	6,959
TOTALS	0	0	6,959	6,959

**EXPLANATION:** TO REIMBURSE LINE ITEM FOR AUTO DAMAGE CAUSED BY OTHERS.

DATE SUBMITTED:

10-20-2014

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

*Debra L. Busby*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 084 COUNTY BRIDGE

DEPARTMENT 060 HIGHWAY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
084-060-544.10 BRIDGES & CULVERTS	1,450,000	1,400,000	1,600,000	200,000
TOTALS	1,450,000	1,400,000	1,600,000	200,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** PAYMENTS FOR CONSTRUCTION OF BRIDGES.

DATE SUBMITTED:

10/21/14

AUTHORIZED SIGNATURE

*Blue*

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 080 GENERAL CORPORATE

DEPARTMENT 016 ADMINISTRATIVE SERVICES

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-016-522.06 POSTAGE, UPS, FED EXPRESS	232,500	228,812	234,827	6,015
TOTALS	232,500	228,812	234,827	6,015

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** AMENDMENT NEEDED TO BE ABLE TO COVER POSTAGE REQUIRED FOR ELECTIONS.

DATE SUBMITTED: <u>10-28-2014</u>	AUTHORIZED SIGNATURE <u>Debra L. Busby</u>	** PLEASE SIGN IN BLUE INK **
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**APPROVED BY BUDGET & FINANCE COMMITTEE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_


FUND 080 GENERAL CORPORATE

DEPARTMENT 127 VETERANS ASSISTNC COMSSN

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-127-533.54 ASSISTANCE TO VETERANS	80,000	82,000	82,500	500
TOTALS	80,000	82,000	82,500	500

**INCREASED REVENUE BUDGET:**

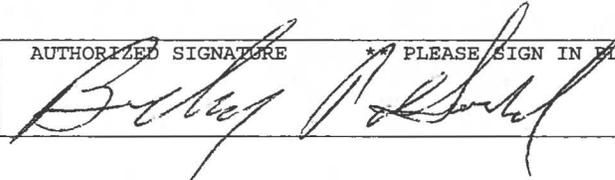
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-127-363.10 GIFTS AND DONATIONS	0	500	1,000	500
TOTALS	0	500	1,000	500

**EXPLANATION:** DONATION FROM LADIES AUXILIARY VFW #630

DATE SUBMITTED:

11/3/14

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET AMENDMENT

BA NO. 14-00045

FUND 075 REGIONAL PLANNING COMM

DEPARTMENT 775 CHM CITY BRISTL PL CS MGT

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-775-511.03 REG. FULL-TIME EMPLOYEES	0	0	40,000	40,000
TOTALS	0	0	40,000	40,000

**INCREASED REVENUE BUDGET:**

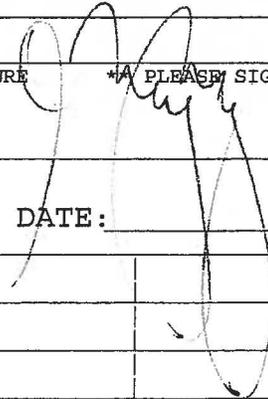
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-775-336.01 CHAMPAIGN CITY	0	0	40,000	40,000
TOTALS	0	0	40,000	40,000

**EXPLANATION:** TO ACCOMMODATE RECEIPT OF NEW CONTRACT WITH THE CITY OF CHAMPAIGN TO PROVIDE UP TO ONE YEAR CASE MANAGEMENT SERVICES FOR BRISTOL PLACE RESIDENTS DURING REDEVELOPMENT OF THE AREA. CASE MANAGEMENT SERVICES WILL INCLUDE HOUSING SERVICES, EMPLOYMENT SERVICES, FINANCIAL LITERACY AND YOUTH SERVICES.

DATE SUBMITTED:

*11-14-14*

AUTHORIZED SIGNATURE



**\* PLEASE SIGN IN BLUE INK \*\***

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

Tuesday, November 4, 2014

Champaign County Board - Finance Committee

### Physical Plant FY 2014 Budget Amendment Request

The Champaign County Physical Plant is requesting an endorsement for a FY2014 budget amendment totaling \$37,000.00. This amendment request is necessary to balance the Physical Plant's budget and fund the unforeseen facility expenses which have occurred in this fiscal year.

These unplanned and unforeseen expenses were not included within the FY2014 budget planning process. The Physical Plant has been able to incorporate a majority of these expenses within our current budget allocation; however, too many unplanned expenses have arisen for our FY2014 budget to handle the entire amount without a Budget Amendment.

The most obvious and primary expenses contributing to the need for this \$37,000.00 budget amendment are:

<u>Expenses</u>	<u>Cost</u>	
<b>Satellite Jail</b>		
Service Master (Sat. Showers)	\$22,703.79	
OEHS (Sat. Showers)	\$12,500.00	
SaniGlaze (Sat. Showers)	<u>\$24,460.00</u>	
<b>Total Sat. Showers</b>		<b>\$59,663.79</b>
 <b>Courthouse</b>		
Courthouse Compressor	\$27,000.00	<b><u>\$27,000.00</u></b>
<b>Total Unexpected Expenses</b>		<b>\$86,663.79</b>

I urge the Financial Committee to consider our FY2014 Budget Amendment in order for the Physical Plant to balance our FY2014 budget.

Thank you for your consideration.

Dana Brenner  
Champaign County Facility Director

**FUND 080 GENERAL CORPORATE**

**DEPARTMENT 071 PUBLIC PROPERTIES**

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-534.72 SATELLITE JAIL REPAIR-MNT	48,750	97,231	134,231	37,000
TOTALS	48,750	97,231	134,231	37,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** INCREASE TO FY2014 APPROPRIATIONS TO BALANCE THE PHYSICAL PLANT BUDGET AND FUND UNFORSEEN FACILITY EXPENSES DURING THE FISCAL YEAR.

DATE SUBMITTED: <i>11/04/14</i>	AUTHORIZED SIGNATURE <i>Dana Brennan</i>	** PLEASE SIGN IN BLUE INK **
------------------------------------	---	-------------------------------

**APPROVED BY BUDGET & FINANCE COMMITTEE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_




## CHAMPAIGN COUNTY ANIMAL CONTROL DEPARTMENT

---

210 S. Art Bartell Rd  
URBANA, IL 61802  
(217) 384-3798  
(217) 384-1238 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

To: Finance Committee of the Whole

From: Stephanie Joos, Director of Champaign County Animal Control

Date: October 21, 2014

Subject: Permission to Accept Grants for Spay/Neuter Program

I submit to the Justice/Social Services Committee of the Whole, a request for the approval of two grants for funding of the Animal Control spay/neuter programs.

### History:

We started a spay/neuter program for low income citizens of Champaign County in 2006. We purchased all the needed equipment for the program with a grant from PETSMART Charities. We have since provided the low cost spay/neuters with our own medical budget. We spend approximately \$9,000 per year providing this much needed program.

We spay and neuter approximately 500 cats and 200 dogs per year. With the monies provided with these grants we can provide addition spay/neuter surgeries for fiscal year 2015.

### The Grants:

The first grant is provided by the ASPCA. An employee at the ASPCA nominated us for this \$500 grant to subsidize our program. We will use the money to purchase supplies for the spay/neuter program.

The second grant is provided by the PetCo Foundation. This grant would provide \$21,200 for our spay/neuter program. We will use the money from this grant to purchase spay/neuter supplies, a dental scaler and heart monitor. The additional money to our budget would allow us to provide additional surgeries and services for pet owners in Champaign County.

Sincerely,

Stephanie Joos  
Director of Animal Control  
Champaign County

**CHAMPAIGN COUNTY  
APPLICATION FORM FOR  
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Animal Control Department  
Grant Funding Agency: ASPCA  
Amount of Grant: \$500.00  
Begin/End Dates for Grant Period: \_\_\_\_\_  
Additional Staffing to be Provided by Grant: \_\_\_\_\_  
Application Deadline: \_\_\_\_\_  
Parent Committee Approval of Application: Justice/Social  
Is this a new grant, or renewal or extension of an existing grant? New grant  
If renewal of existing grant, date grant was first obtained: \_\_\_\_\_

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.)  Yes  No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant?  Yes  No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

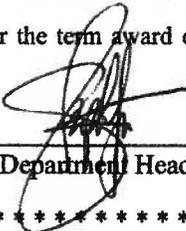
- The activity or service provided can be terminated in the event the grant revenues are discontinued.
- The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 10-21-14

SIGNED:   
Department Head

\*\*\*\*\*  
**Application for & Acceptance of Grant Approval:**

Approved by Finance Committee: \_\_\_\_\_  
Approved by County Board: \_\_\_\_\_  
Approved by Grant Executive Committee: \_\_\_\_\_

**CHAMPAIGN COUNTY  
APPLICATION FORM FOR  
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Animal Control  
Grant Funding Agency: PetCo Foundation  
Amount of Grant: \$21,200.00  
Begin/End Dates for Grant Period: One time payment for spay/neuter supplies  
Additional Staffing to be Provided by Grant: None  
Application Deadline: October 30, 2014  
Parent Committee Approval of Application: Justice/Social  
Is this a new grant, or renewal or extension of an existing grant? New  
If renewal of existing grant, date grant was first obtained: \_\_\_\_\_

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.)  Yes  No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant?  Yes  No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

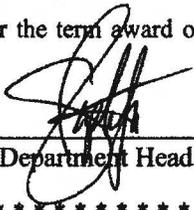
- The activity or service provided can be terminated in the event the grant revenues are discontinued.
- The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 10/21/14

SIGNED:   
Department Head

\*\*\*\*\*

**Application for & Acceptance of Grant Approval:**

Approved by Finance Committee: \_\_\_\_\_  
Approved by County Board: \_\_\_\_\_  
Approved by Grant Executive Committee: \_\_\_\_\_



November 3, 2014

Christopher Alix  
Finance Committee—Champaign County Board  
Brookens Administrative Center  
1776 E. Washington Street  
Urbana, IL 61802

RE: Acceptance and Signatures on Grant #212316

Dear Mr. Alix and Finance Committee members,

The Children's Advocacy Center requests that you accept and approve the above mentioned grant from the Illinois Criminal Justice Information Authority, and then forward a recommendation for its acceptance to the full county Board.

As in each year since 2002, this grant pays for part of the salary of our CAC Case Manager, and for crisis counseling services for our vulnerable young clients.

The Authority has offered us a grant of \$50,338.00 for the grant year July 1, 2014 through June 30, 2015. The matching funds of \$12,585 are covered by our annual allocation from the Illinois Attorney Generals' office.

Thank you for your time and consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads "Adelaide Aimé, MSW, LSW".

Adelaide Aimé, MSW, LSW  
Executive Director



NATIONAL  
CHILDREN'S  
ALLIANCE®

ACCREDITED  
MEMBER

---

Champaign County Children's Advocacy Center  
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

**CHAMPAIGN COUNTY  
APPLICATION FORM FOR  
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Children's Advocacy Center

Grant Funding Agency: Illinois Criminal Justice Information Authority

Amount of Grant: \$50,338

Begin/End Dates for Grant Period: July 1, 2014/June 30, 2015

Additional Staffing to be Provided by Grant: none-staffing already exists

Application Deadline: May 2014

Parent Committee Approval of Application: Children's Advocacy Center Governing Board

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: 2002

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.)  Yes  No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant?  Yes  No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

The activity or service provided can be terminated in the event the grant revenues are discontinued.

The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 11/3/19

SIGNED: Adelaide Orr  
Department Head

\*\*\*\*\*

**Application for & Acceptance of Grant Approval:**

Approved by Finance Committee: \_\_\_\_\_

Approved by County Board: \_\_\_\_\_

Approved by Grant Executive Committee: \_\_\_\_\_

**COUNTY OF CHAMPAIGN**

**FINANCIAL IMPACT STATEMENT**

*(To accompany Grant Applications or Appropriate Resolutions/Ordinances)*

**Current Year Annual Expenditure Estimate:**

Number of Positions	<u>0.23FTE</u>	Personnel \$	<u>8,000</u>
Commodities:	<u>\$<sup>0</sup></u>		
Contractual:	<u>\$ 42,338</u>		
Capital:	<u>\$<sup>0</sup></u>		

**Long Term Expenditure Estimate:**

None. This is a one-year grant.

**Current Year Annual Revenue Estimate:**

\$8,000 for salary of CAC Case Manager  
Up to \$42,338 for crisis counseling provided by contractual clinicians

**Long Term Revenue Estimate:**

We anticipate the grant being renewed next year, as it has been each year since 2002.

**Approved by Finance Committee:**

**Date:** \_\_\_\_\_

**Approved by County Board:**

**Date:** \_\_\_\_\_

## COVER PAGE

<b>PROGRAM TITLE:</b>	Child Advocacy Center Services
<b>AGREEMENT NUMBER:</b>	212316
<b>PREVIOUS AGREEMENT NUMBER(S):</b>	202216, 204216, 205216, 207216, 208216, 209216, 210216, 211216, 212216
<b>ESTIMATED START DATE:</b>	July 1, 2014
<b>SOURCES OF PROGRAM FUNDING:</b>	
VOCA FFY12 Funds <i>Funds:</i>	\$ 50,338
<i>Matching Funds:</i>	\$ 12,585
<i>Over-Matching Funds:</i>	\$ 0
<b>Total:</b>	<b>\$ 62,923</b>
<b>IMPLEMENTING AGENCY'S NAME:</b>	Champaign County on behalf of the Children's Advocacy Center of Champaign County
<b>ADDRESS (This address must be the physical address that is registered with SAM and include nine digit zip code):</b>	1776 E. Washington St. Urbana, IL 61802-4578
<b>IMPLEMENTING AGENCY'S AUTHORIZED OFFICIAL:</b>	Alan Kurtz
<b>TITLE:</b>	County Board Chairman
<b>FEDERAL EMPLOYER IDENTIFICATION NUMBER:</b>	37-6006910
<b>IMPLEMENTING AGENCY'S DUNS NUMBER:</b>	097322861
<b>IMPLEMENTING AGENCY'S SAM REGISTRATION EXPIRATION DATE:</b>	6/10/2015
<b>IMPLEMENTING AGENCY'S CAGE CODE:</b>	4VB73
<b>IMPLEMENTING AGENCY'S FINANCIAL OFFICER:</b>	Daniel Welch
<b>TITLE:</b>	County Treasurer
<b>TELEPHONE:</b>	(217) 384-3743
<b>PROGRAM AGENCY'S NAME:</b>	Children's Advocacy Center of Champaign County
<b>PROGRAM AGENCY'S MAILING ADDRESS (If the same as above mark "N/A"):</b>	201 W. Kenyon Rd. Champaign, IL 61820-7807
<b>PROGRAM AGENCY'S AUTHORIZED OFFICIAL:</b>	Adelaide Aime
<b>TITLE:</b>	Executive Director
<b>FISCAL CONTACT PERSON:</b>	Adelaide Aime
<b>AGENCY:</b>	Children's Advocacy Center of Champaign County
<b>TITLE:</b>	Executive Director

<b>TELEPHONE:</b>	(217) 384-1266
<b>FAX:</b>	(217) 384-1214
<b>E-MAIL:</b>	aaime@co.champaign.il.us
<b>PROGRAM CONTACT PERSON:</b>	Adelaide Aime
<b>TITLE:</b>	Executive Director
<b>TELEPHONE:</b>	(217) 384-1266
<b>FAX:</b>	(217) 384-1214
<b>E-MAIL:</b>	aaime@co.champaign.il.us
<b>IMPLEMENTING AGENCY'S LEGISLATIVE DISTRICT (This must be based on the nine digit zip code registered with SAM. The district can be located by using this link.):</b>	Congressional District: 13th State Senate District: 52 State Representative District: 103
<b>PRIMARY AREA OF PERFORMANCE (This should be either the Program Agency's office or the location where a majority of the grant activity takes place. A street address does not need to be provided, but please list city, state and nine digit zip code.):</b>	Champaign, IL 61820-7807
<b>PRIMARY AREA OF PERFORMANCE'S LEGISLATIVE DISTRICT (This must be based on the nine digit zip code listed above. The district can be located by using this link.):</b>	Congressional District: 13th State Senate District: 52 State Representative District: 103
<b>Question 1) Are more than 80% of the Program Agency's revenue from the federal government?:</b>	No
<b>Question 2) Are the Program Agency's federal revenue more than \$25,000,000?:</b>	No
<b>Question 3) Are the Program Agency's top five compensated officers' compensation <u>not</u> available through the Securities and Exchange Commission or the Internal Revenue Service?:</b>	No
<b>If the answer to all of the three above questions is yes, then please list the five highest compensated officers and their compensation.</b>	
<b>NAME</b>	<b>COMPENSATION</b>

**INTERAGENCY AGREEMENT**

**Victims of Crime Act Victim Assistance Grant Program**

This interagency agreement is entered into by the Illinois Criminal Justice Information Authority, with its offices at 300 W. Adams, Chicago, Illinois 60606, hereinafter referred to as the "Authority", and, "Champaign County on behalf of the Children's Advocacy Center of Champaign County", hereinafter referred to as the "Implementing Agency," with its principal offices at 1776 E. Washington Street, Urbana, IL 61802-4578 for implementation of the Child Advocacy Center Services program.

**WHEREAS**, Section 7(k) of the Illinois Criminal Justice Information Act (20 ILCS 3930/7(k)) establishes the Authority as the agency "to apply for, receive, establish priorities for, allocate, disburse and spend grants of funds that are made available...from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds;" and

**WHEREAS**, pursuant to the Authority's rules entitled "Operating Procedures for the Administration of Federal Funds," (20 Illinois Administrative Code 1520 et seq.) the Authority awards federal funds received by the State of Illinois pursuant to the Victims of Crime Act and enters into interagency agreements with state agencies, units of local government, and not-for-profit organizations for the use of these federal funds; and

**WHEREAS**, pursuant to the Victims of Crime Act, the Authority has been designated as the State agency responsible for administering this program; and

**WHEREAS**, the Authority designated the Implementing Agency to receive funds for the purpose of implementing a program to address one of the named areas.

**NOW, THEREFORE, BE IT AGREED** by and between the Illinois Criminal Justice Information Authority and the Implementing Agency as follows:

**SECTION 1. DEFINITIONS**

"Program": means a planned, integrated approach to an identified problem which is characterized by clear goals, measurable objectives, the implementation of strategies to achieve those objectives and a mechanism for assessing the effectiveness of those strategies.

**SECTION 2. PERIOD OF PERFORMANCE AND COSTS INCURRED**

The period of performance of this agreement shall be from July 1, 2014 through June 30, 2015.

Costs incurred before the execution date of this agreement may be charged to this agreement if included in Exhibit B, incurred during the period of performance, and the Implementing Agency performed in accordance with the terms and conditions of this agreement.

The Authority shall not be responsible for costs incurred before or after the period of performance of this agreement.

**SECTION 3. COMMENCEMENT OF PERFORMANCE**

If performance has not commenced within 60 days of the original starting date of this agreement, the Implementing Agency agrees to report by letter to the Authority the steps taken to initiate the program, the reasons for the delay, and

the expected starting date.

If the program is not operational within 90 days of the starting date of this agreement, the Implementing Agency agrees to submit a second letter to the Authority explaining the implementation delay. The Authority may at its discretion either cancel this agreement or extend the implementation date of the program past the 90-day period.

If the program is interrupted for more than 30 days after commencement, due to loss of staff or any other reason, the Implementing Agency agrees to notify the Authority in writing explaining the reasons for the interruption and the steps being taken to resume operation of the program. The Authority may, at its discretion, reduce the amount of federal funds awarded and/or terminate this agreement if the program is interrupted for more than 90 days.

If this agreement is terminated due to this section, the Authority will only pay for those services rendered as of the date service delivery ceased. Any funds advanced to the Implementing Agency and not expended as of that date shall be repaid to the Authority upon notification by the Authority.

#### **SECTION 4. PAYMENT**

The maximum amount of federal funds under this agreement is \$50,338 and is dependent on the expenditure of matching funds as described in this agreement and Exhibit B, and the performance of the Implementing Agency in accordance with the terms and conditions of this agreement.

The Authority agrees to make payment to the Implementing Agency for the administration and implementation of the program described in Exhibit A. Upon receipt of the fiscal and progress reports described in this agreement, quarterly payments will be made to the Implementing Agency. No payment will be made until all outstanding reports are received by the Authority, including outstanding reports from previously funded Authority programs. In addition, due to the unique requirements of the program being funded, the Implementing Agency may request that an advance payment be made during any quarter and must include supporting documentation with the request. Requests for advance payment are subject to review and approval. No payment will be made to an Implementing Agency unless and until the Implementing Agency is in full compliance with applicable state and federal laws and the terms and conditions of this agreement.

The Implementing Agency must provide for the deposit of program funds, including federal and matching funds, into a bank account in the name of the Implementing Agency, either depositing such funds into an account separate from any of its other bank accounts or treating such funds as a separate line item per its budget and audited financial statements. Federal funds shall be immediately deposited into such bank account.

#### **SECTION 5. MATCH**

The Implementing Agency certifies that it (a) meets the requirements of this agreement and (b) has at least 20 percent of its support (including in-kind contributions) from sources other than federal funds for the program described in Exhibit A. Therefore one dollar in cash or in-kind match is required for each four dollars of federal funding received.

Failure of the Implementing Agency to apply non-federal financial support to the program described in Exhibit A in the amount of at least 20 percent of such program's costs, shall result in a proportionate reduction in the amount of federal funds awarded under this agreement and may result in the return of funds already awarded. To meet this matching funds requirement, the Implementing Agency shall apply non-federal financial support to the program, as described in Exhibit B.

#### **SECTION 6. NON-SUPPLANTATION**

The Implementing Agency certifies that VOCA funds will not be used to supplant (replace) State or local funds. VOCA funds must increase the amount that would otherwise be available to the Implementing Agency for the types

of activities eligible for funding under the Victims of Crime Act.

## **SECTION 7. FUNDING ELIGIBILITY REQUIREMENTS**

Implementing Agency certifies that it, and its subcontractors, shall use VOCA and match funds for only allowable services, activities and costs, as described in the Victims of Crime Act Crime Victims Assistance Program Guidelines; Section E. Services, Activities, and Costs at the Subrecipient Level.

The Implementing Agency certifies that only those costs related to the delivery of direct services to victims of crime shall be paid pursuant to this agreement, in accordance with Exhibit B.

In administering the program described in Exhibit A the Implementing Agency agrees that it:

- (a) Is a nonprofit organization or public agency that provides services to victims of crime;
- (b) Has a record of providing effective service to victims of crime and at least 20 percent of its financial support (including in-kind contributions) is from non-federal sources; or, if it has not yet demonstrated a record of providing services, it can demonstrate that 25-50 percent of its financial support comes from non-federal sources;
- (c) Utilizes volunteers;
- (d) Promotes coordinated public and private efforts within the community served to aid crime victims;
- (e) Assists victims in seeking available crime victim compensation benefits;
- (f) Maintains statutorily required civil rights statistics on victims served by , national origin, sex, age, and disability, where such statistics are voluntarily provided by those receiving assistance, and permits reasonable access to its books, documents, papers, and records to determine whether the Implementing Agency is complying with applicable civil rights laws; this requirement is waived when the Implementing Agency is providing a service, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim;
- (g) Provides services to victims of federal crimes on the same basis as victims of State and local crimes;
- (h) Provides services to crime victims, at no charge, through the program described in Exhibit A; and
- (i) Maintains confidentiality of client-counselor information, as required by State and federal law.

Implementing Agency certifies that it, and its subcontractors, shall not use VOCA or match funds to pay for presentations given by VOCA or match funded personnel, unless the following conditions are adhered to. These presentations should serve as a means of reaching the project's target population either through outreach to individual crime victims or through agencies that typically have contact with the target population.

- VOCA or match funded staff time, not to exceed an average of 4 hours per month, may be used to provide public presentations to community groups and schools provided the primary purpose of the presentation is to inform people about the VOCA funded project and available services.
- VOCA or match funded staff time, not to exceed an average of 10 hours per month, may be used to provide public presentations to criminal justice personnel and medical service providers provided the primary purpose of the presentation is to inform people about the VOCA funded project and available services.

The Implementing Agency certifies that it, and its subcontractors, shall comply with sections 1404(a)(2) and 1404(b)(1-2) of the Victims of Crime Act of 1984, 42 U.S.C. §10603(a)(2) and 42 U.S.C. § 10603(b)(1-2).

#### **SECTION 8. PROGRAM DESCRIPTION, BUDGET, EXHIBITS AND AMENDMENTS**

The Implementing Agency agrees to undertake and perform in a satisfactory manner in accordance with the terms and conditions of this agreement, the program described in the Program Description attached and incorporated as Exhibit A and the Budget attached and incorporated as Exhibit B.

The documents appended are made a part of this agreement, as exhibits and amendments as the case may be. Any amendment to this agreement must be signed by the parties to be effective. The Implementing Agency shall perform the services subject to this agreement in accordance with all terms, conditions, and provisions set forth in such exhibits and amendments.

#### **SECTION 9. OBLIGATIONAL LIMITATION**

Payment under this agreement is subject to passage of a suitable and sufficient appropriation by the Illinois General Assembly. Obligations of the State of Illinois will cease immediately without penalty of further payment being required in any fiscal year should the actions of the General Assembly or any applicable funding source result in the failure to appropriate or otherwise make available sufficient funds for this agreement.

#### **SECTION 10. FINANCIAL CAPABILITY**

The Authority may, in its discretion, require the Implementing Agency to provide documentation on its financial capability. This may include, but is not limited to, copies of the Implementing Agency's annual report, credit reports, delinquency status of Federal debt, and assurances on the adequacy of the Implementing Agency's accounting system and operations. The Implementing Agency must comply with federal and state financial management standards.

#### **SECTION 11. REPORTING AND EVALUATION REQUIREMENTS**

Unless another reporting schedule has been required or approved by the Authority, the Implementing Agency agrees to submit the following minimum data to the Authority on a quarterly basis, with quarters beginning at the start of the calendar year, within 15 days following the quarter covered by the report:

- a) Victim Statistics: Total number of victims and significant others served by program, type of crime, type of services provided, race, sex, age, national origin and disability, where such information is voluntarily furnished by those receiving services; and
- b) Staff Information: Number of hours and types of service contributed during the reporting period by paid and volunteer staff.

The Implementing Agency agrees to submit the following information as required by the Authority:

- a) Changes that have been made in the program since receiving the federal funds that will benefit victims of crime;
- b) A short description of how the program has coordinated its activities with other service providers in the community;
- c) A short description of how the program has assisted crime victims in seeking available crime victim compensation benefits;

- d) Victim statistics, including the total number of victims served by criminal justice status (i.e. reporting/non-reporting, prosecution/non-prosecution);
- e) Staff information, including the number of hours of training received by volunteers and paid staff;
- f) Program information and activities, including the number of hours of training presented, number of hours of public information and education programs presented; and
- g) Number of referrals to/from other agencies.

Unless another reporting schedule has been required or approved by the Authority, the Implementing Agency is also required to submit quarterly fiscal reports and to file year-end program financial status reports. The Executive Director of the Authority will determine the content and form of these reports. The Implementing Agency agrees to report any additional information required by the Executive Director of the Authority.

## **SECTION 12. MAINTENANCE OF RECORDS**

The Implementing Agency agrees to maintain records which document activity reported to the Authority pursuant to this agreement. Such records shall be accessible to the Authority for monitoring purposes no more than 10 days following a request that such records be produced by the Implementing Agency. Inability of the Implementing Agency to produce such records or failure to produce such records shall be cause for suspension or termination of this agreement.

The Implementing Agency agrees to retain financial and program records for a minimum of 3 years after the expiration date of this agreement, or 3 years after closure of Implementing Agency's most recent audit report, whichever is later. The Implementing Agency shall maintain, for this 3-year period, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with this agreement; the agreement and all books, records, and supporting documents related to the agreement shall be available for review and audit by the Auditor General, federal awarding agency personnel or its representatives, the Office of Chief Financial Officer or its representatives, the Authority, or any person duly authorized by the Authority; and the Implementing Agency agrees to cooperate fully with any audit conducted by the Auditor General, the federal awarding agency, the Authority or any person duly authorized by the Authority, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the agreement for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

If any litigation, claim, negotiation, audit, review or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until the completion of the action and resolution of all issues that arise from it or until the end of the regular 3-year period, whichever is later.

## **SECTION 13. CLOSEOUT REQUIREMENTS**

Within 30 days of the expiration date of this agreement or any approved extension thereof the following documents must be submitted by the Implementing Agency to the Authority: (a) final financial status report; (b) final progress reports; (c) property inventory report; (d) any refund of unexpended funds and (e) other documents required by the Authority.

## **SECTION 14. INSPECTION AND AUDIT**

If required by revised Office of Management and Budget Circular A-133 "Audits of States, Local Governments, and Non-Profit Organizations," the Implementing Agency agrees to provide for an independent audit of its activities.

Audits shall be made annually, unless A-133 allows the Implementing Agency to undergo biennial audits. Audits shall be made in accordance with the Generally Accepted Government Auditing Standards (GAGAS), General Accounting Standards for Audit of Governmental Organizations, Programs, Activities and Functions, the Guidelines for Financial and Compliance Audits of Federally Assisted Programs, any compliance supplements approved by the Office of Management and Budget, and generally accepted auditing standards established by the American Institute of Certified Public Accountants. Copies of all audits must be submitted to the Authority no later than 9 months after the close of the Implementing Agency's audit period. Further, Implementing Agency understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of Office of Justice Programs (OJP) grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.

Known or suspected violations of any law encountered during audits, including fraud, theft, embezzlement, forgery, or other serious irregularities, must be immediately communicated to the Authority and appropriate federal, State, and local law enforcement officials.

The Implementing Agency agrees to develop and maintain a record-keeping system to document all agreement related activities and expenditures. These records will act as the original source material for compilation of the data required in this agreement and all other program activity.

The Authority, Illinois Auditor General and the Illinois Attorney General shall have access for purposes of monitoring, audit and examination to all relevant books, documents, papers, and records of the Implementing Agency, and to relevant books, documents, papers and records of subcontractors. In addition, the Office of Victim of Crime and the Office of the Chief Financial Officer or their representatives shall have access to and right to all relevant books, documents, papers, and records of the Implementing Agency, and to relevant books, documents, papers and records of subcontractors.

## **SECTION 15. PROCUREMENT REQUIREMENTS, REQUESTS FOR PROPOSALS**

All procurement transactions shall be conducted by the Implementing Agency in a manner to provide, to the maximum extent practical, open and free competition. The Implementing Agency must use procurement procedures that minimally adhere to all applicable laws, executive orders and federal guidelines. The Implementing Agency shall also adhere, and assure that its contractors and subcontractors adhere, to all applicable certification and disclosure requirements of the Illinois Procurement Code.

The Implementing Agency shall follow its established procurement process if it minimally adheres to applicable federal guidelines, and the following requirements. If the Implementing Agency's established procurement process is less competitive than the following requirements, the following more competitive requirements must be adhered to in lieu of the Implementing Agency's procurement process.

- For procurements of \$100,000 or less, the Implementing Agency must solicit quotes or bids from at least three sources.
- For procurements over \$100,000, the Implementing Agency must formally advertise the proposed procurement through an Invitation for Bids (IFB), or a Request for Proposals (RFP) process.

All procurements over \$100,000, that involve the use of federal or matching funds, must be submitted by the Implementing Agency to the Authority for review and written approval prior to their issuance. In addition, the Authority reserves the right to request that any RFP or IFB, regardless of its dollar amount, be submitted to the Authority for review and approval prior to its issuance. In addition, the Implementing Agency shall notify and submit for approval to the Authority any other relevant procurement documents including but not limited to Request For Information (RFI).

As required by the Authority, the Implementing Agency shall submit documentation regarding its procurement procedures and grant-funded purchases for Authority review and approval, to assure adherence to applicable federal guidelines.

#### **SECTION 16. SUBCONTRACTING**

The use of subcontractors for any work or professional services that involves the use of federal or matching funds is subject to Authority approval. Any work or professional services subcontracted for shall be specified by written contract and subject to all terms and conditions contained in this agreement. If the use of subcontractors is approved by the Authority, the terms and conditions of this agreement shall apply to and bind the party or parties to whom such work is subcontracted as fully and completely as the Implementing Agency is bound and obligated. The Implementing Agency shall make reasonable efforts to assure that all subcontractors adhere to the terms and conditions of this agreement. The Authority shall not be responsible for the performance, acts or omissions of any subcontractor.

Subcontracts over \$100,000 that are funded with federal or matching funds must be submitted by the Implementing Agency for Authority review and approval prior to their effective dates and execution by the Implementing Agency. In addition, the Authority reserves the right to require that any subcontract funded with federal or matching funds, regardless of its dollar amount, be submitted to the Authority for review and approval prior to its effective date and execution by the Implementing Agency.

As required by the Authority, the Implementing Agency shall submit documentation regarding contracts to be funded with federal or matching funds for Authority review and approval, to assure adherence to applicable federal guidelines.

Approval of the use of subcontractors by the Authority does not relieve the Implementing Agency of its obligation to assure performance under this agreement.

#### **SECTION 17. ASSIGNMENT**

The Implementing Agency shall make no assignment or transfer of this agreement, any subcontracts under this agreement or of any of the monies due hereunder without prior written approval of the Authority. In the event that the Authority approves such an assignment or transfer, the terms and conditions of this agreement shall apply to and bind the party or parties to whom such work is assigned or transferred as fully and completely as the Implementing Agency is bound and obligated.

#### **SECTION 18. INDEPENDENT CONTRACTOR**

The Implementing Agency, in the performance of this agreement, shall act as an independent contractor and not as an agent or employee of the Authority. The Authority shall not be responsible for the performance, acts or omissions of the Implementing Agency. The Implementing Agency shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the Authority harmless for all claims, suits, judgments and damages arising from the performance of this agreement, to the extent permitted by law.

#### **SECTION 19. MANAGEMENT AND DISPOSITION OF EQUIPMENT AND COMMODITIES**

Equipment and commodities acquired by the Implementing Agency with agreement funds shall be used for purposes of the program described in Exhibit A only. The Implementing Agency shall retain the equipment and commodities acquired with agreement funds as long as they serve to accomplish program purposes, whether or not the program continues to be supported by federal funds. If the equipment or commodities originally purchased for the program are no longer capable of fulfilling the needs of the program and must be traded in or replaced or there is no longer a need for the equipment or commodities, the Implementing Agency shall request instructions from the Authority.

The Authority may deny equipment and commodities costs or require that the Implementing Agency relinquish already purchased equipment and commodities to the Authority, if the Implementing Agency fails to employ an adequate property management system, governing the use, protection and management of such property. The Implementing Agency is responsible for replacing or repairing equipment and commodities that are willfully or negligently lost, stolen, damaged or destroyed. The Implementing Agency shall provide equivalent insurance coverage for equipment and commodities acquired with agreement funds as provided for other equipment and commodities owned by the recipient. Any loss, damage or theft of equipment and commodities shall be investigated and fully documented, and immediately reported to the Authority.

If, for an item of equipment described in Exhibit B to be funded with either federal or matching funds, the Implementing Agency does not have a purchase order dated within 90 days after the start date of the agreement, the Implementing Agency shall submit a letter to the Authority explaining the delay in the purchase of equipment. The Authority may, in its discretion:

- A. Reduce the amount of federal funding;
- B. Cancel this agreement;
- C. Allow the Implementing Agency to reallocate the federal or matching funds that were allocated for such equipment to other allowable, Authority approved costs; or
- D. Extend the period to purchase this equipment past the 90-day period.

Equipment purchased using federal or matching funds shall be year 2000 compliant and shall be able to process all time/date data after December 31, 1999.

## **SECTION 20. CONFLICTS OF INTEREST**

The Implementing Agency agrees to comply with applicable provisions of the Illinois Procurement Code (30 ILCS 500) prohibiting conflicts of interest, and all applicable terms, conditions and provisions of the code are made a part of this agreement the same as though they were incorporated and included herein.

No employee, officer or agent of the Implementing Agency shall participate in the selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. The Implementing Agency shall establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others.

## **SECTION 21. IMPLEMENTING AGENCY COMPLIANCE**

The Implementing Agency agrees to comply with all applicable laws, regulations, and guidelines of the State of Illinois, the Federal Government and the Authority in the performance of this agreement, including but not limited to:

- The Victims of Crime Act; Office of Justice Programs, Office for Victims of Crime, Victims of Crime Act Victim Assistance Grant Final Program Guidelines (62 FR 19607, April 22, 1997); and the Office of Justice Programs' Financial Guide (current edition).
- Office of Management and Budget Circulars A-21, A-87, A-102, A-110, A-122, and A-133, Executive Order 12372; Illinois Grant Funds Recovery Act (30 ILCS 705); Illinois Procurement Code (30 ILCS 500); State Comptroller Act (15 ILCS 405); Authority Federal Grant Financial Guidelines; and the rules of the Authority (20 Ill. Adm. Code 1520 et seq.).

- Provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedures; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 38, Equal Treatment for Faith-Based Organizations; Part 42, Non-Discrimination/Equal Employment Opportunity Policies and Procedures; Part 46, Protection of Human Subjects; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; Part 66, Uniform administrative requirements for grants and cooperative agreements to State and local governments; Part 67, Governmentwide Debarment and Suspension (Nonprocurement); and Part 69, New Restrictions on Lobbying; Part 70, Uniform administrative requirements for grants and agreements (including subawards) with institutions of higher education, hospitals and other non-profit organizations; Part 83, Government-wide requirements for drug-free workplace (Grants).
- Section 8136 of the Department of Defense Appropriations Act of 1988 (P.L. 100-463, effective October 1, 1988).
- National Environmental Policy Act of 1969, 42 U.S.C. pars. 4321 et seq.
- National Historic Preservation Act of 1966, 16 U.S.C. pars. 470 et seq.
- Flood Disaster Protection Act of 1973, 42 U.S.C. pars 4001 et seq.
- Clean Air Act of 1970, 42 U.S.C. pars. 7401 et seq.
- Clean Water Act, 33 U.S.C. pars. 1368 et seq.; Executive Order 11738; and EPA regulations (40 CFR Part 15).
- Federal Water Pollution Control Act of 1948, as amended, 33 U.S.C. pars. 1251 et seq.
- Safe Drinking Water Act of 1974, 42 U.S.C. pars. 300f et seq.
- Endangered Species Act of 1973, 16 U.S.C. pars. 1531 et seq.
- Wild and Scenic Rivers Act of 1968, as amended, 16 U.S.C. pars. 1271 et seq.
- Historical and Archeological Data Preservation Act of 1960, as amended, 16 U.S.C. pars. 469 et seq.
- Coastal Zone Management Act of 1972, 16 U.S.C. pars. 1451 et seq.
- Coastal Barrier Resources of 1982, 16 U.S.C. pars. 3501 et seq.
- Indian Self Determination Act, 25 U.S.C. par. 450f.
- Intergovernmental Cooperation Act of 1968, 42 U.S.C. 4201 et seq.
- Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 U.S.C. pars. 4601 et seq.
- Hatch Political Activity Act of 1940, as amended, 5 U.S.C. pars. 1501 et seq.
- Animal Welfare Act of 1970, 7 U.S.C. pars. 2131 et seq.

- Demonstration Cities and Metropolitan Development Act of 1966, 42 U.S.C. pars. 3301 et seq.
- Federal Fair Labor Standards Act of 1938, as amended, 29 U.S.C. pars. 201 et seq.

## **SECTION 22. NATIONAL ENVIRONMENTAL POLICY ACT AND RELATED LEGISLATION**

If the Implementing Agency undertakes new activities related to the use of federal grant or matching funds in connection with the program that include one or more of the activities listed below, the Implementing Agency shall assist the Authority and the U.S. Department of Justice, Office for Victims of Crime (OVC), in complying with the National Environmental Policy Act (NEPA) and other related federal environmental impact analyses requirements, including but not limited to those listed in this agreement.

The Implementing Agency acknowledges that this section applies to new activities whether or not they are being specifically funded with federal grant or matching funds, in connection with the program. As long as the new activity is being conducted by the Implementing Agency, or any subgrantee, subcontractor, or any third party, and the new activity needs to be undertaken in order to use the federal grant or matching funds in connection with the program, the terms of this section must be met.

Prior to obligating federal grant or matching funds in connection with the program, the Implementing Agency must determine if any of the following activities will be related to the use of such federal grant or matching funds. The Implementing Agency must notify the Authority in writing if it will be conducting any of the following activities, when the activity is undertaken in order to use, or is funded with, federal grant or matching funds in connection with the program:

- New construction.
- Minor renovation or remodeling of a property either (a) listed or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain.
- A renovation, lease, or any other proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size.
- Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or educational environments.

For existing and continuing programs or activities that will be funded with federal grant or matching funds through the Authority, upon request by the Authority as directed by OVC, the Implementing Agency shall cooperate with OVC in any preparation by OVC of a national or program environmental assessment of that funded program or activity.

## **SECTION 23. NATIONAL HISTORIC PRESERVATION ACT COMPLIANCE CERTIFICATION**

If the Implementing Agency is considering renovation work that would alter or otherwise improve the exterior or interior of a structure that will be used to accommodate the grant program, the Implementing Agency certifies it shall assist the Authority and the Office of Victims of Crime (OVC) in complying with the National Historic Preservation Act (NHPA).

The Implementing Agency must establish and maintain records to determine if the structure is 50 years or older. If any portion of the structure is 50 years or older, the Implementing Agency shall contact the Authority. The Implementing Agency shall provide the Authority with any information needed to comply with NHPA. This may include assisting the Authority and OVC in consulting with the State Historic Preservation Office and amending the proposed renovation to avoid any potential adverse impact to an historic structure. The Implementing Agency cannot begin the proposed renovation of a structure 50 years or older until the Implementing Agency receives written

approval from the Authority.

The Implementing Agency acknowledges that this section applies to proposed renovation work whether or not it is being specifically funded with federal grant or matching funds. As long as the proposed renovation is being conducted by the Implementing Agency or any third party to accommodate the use of the federal grant or matching funds, the Implementing Agency must assist the Authority and OVC in complying with the NHPA.

If the records established and maintained by the Implementing Agency clearly document that the structure is less than 50 years old, the Implementing Agency must submit these documents to the Authority to receive approval for the proposed renovation being exempt from the NHPA.

#### **SECTION 24. EQUAL EMPLOYMENT OPPORTUNITY PROGRAM**

Pursuant to 28 CFR Part 42 (Nondiscrimination; Equal Employment Opportunity; Policies and Procedures), except those recipients specifically exempted by 28 CFR Part 42.302(c), if the Implementing Agency has 50 or more employees, is receiving more than \$25,000 or more under the Omnibus Crime Control and Safe Streets Act, and has a service population with a minority representation of 3 percent or more, the Implementing Agency shall formulate, implement and maintain an equal employment opportunity plan that is approved by the Office for Civil Rights relating to employment practices affecting minority persons and women. The plan shall be approved by the Office for Civil Rights.

The Implementing Agency shall complete and submit an EEO Plan Certification to the Authority. This Certification shall indicate if the Implementing Agency is required to have an EEO Plan or if the Implementing Agency is exempt from this requirement. If required by this section, the Implementing Agency certifies that an equal employment opportunity program will be in effect during the period of performance of this agreement. In addition, an Implementing Agency receiving \$500,000 shall submit a copy of its equal employment opportunity plan to the Authority.

The Implementing Agency acknowledges that failure to submit an acceptable EEO Plan, if required by this section, is a violation of this agreement and may result in suspension or termination of funding, until such time the Implementing Agency is in compliance.

#### **SECTION 25. NONDISCRIMINATION**

The Implementing Agency certifies that no person shall be excluded from participation in, denied the benefits of, subjected to discrimination under, or denied employment in connection with any activity funded under this agreement on the basis of race, color, age, religion, national origin, disability, or sex. The Implementing Agency agrees to have written sexual harassment policies which satisfy the requirements set forth in the Illinois Human Rights Act. (775 ILCS 5).

National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary.

Faith-Based and Community Organizations that statutorily qualify as eligible applicants under OJP programs are invited and encouraged to apply for assistance awards and will be considered for awards on the same basis as any other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant will be discriminated against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

The Implementing Agency assures compliance with the following laws, and all associated rules and regulations:

- Non-Discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 U.S.C. 3789d(c);
- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d;
- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (Federal Register, June 18, 2002, Volume 67, Number 117, Page 41455-41472); and Executive Order 13166 *Limited English Proficiency Resource Document: Tips and Tools from the Field*;
- Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794;
- The Americans with Disabilities Act, 42 U.S.C. 12132 et seq.;
- Title IX of the Education Amendments of 1972, 20 U.S.C. 1681;
- The Age Discrimination Act of 1975, 42 U.S.C. 6102;
- The Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, subparts C, D, E, G; and I
- The Department of Justice regulations on disability discrimination, 28 CFR Part 35;
- The Department of Justice regulations on sex discrimination in education programs, 28 C.F.R. 54;
- The Illinois Human Rights Act, 775 ILCS 5;
- The Public Works Employment Discrimination Act, 775 ILCS 10;
- The Illinois Environmental Barriers Act, 410 ILCS 25.
- The Equal Treatment for Faith-Based Organizations, 28 C.F.R. Part 38.

All applicable provisions, rules and regulations of these Acts are made a part of this agreement by reference as though set forth fully herein.

In the event that a Federal or State court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, age, religion, national origin, disability, or sex against the Implementing Agency, or any subgrantee or contractor of the Implementing Agency, the Implementing Agency will forward a copy of the finding to the Authority. The Authority will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

## **SECTION 26. CONFIDENTIALITY OF INFORMATION**

The Implementing Agency agrees not to use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with this program and all applicable federal guidelines and legislation. Such information shall be immune from legal process and shall not, without the consent of the person furnishing the information, be admitted as evidence or used for any purpose in any action, suit or other judicial,

legislative or administrative proceeding.

**SECTION 27. DEBARMENT AND A DRUG-FREE WORKPLACE CERTIFICATION**

As required by the Authority, the Implementing Agency shall complete and submit the Certification Regarding A Drug-Free Workplace and shall certify that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

The Implementing Agency certifies that it has not been barred from contracting with any unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended.

**SECTION 28. LOBBYING CERTIFICATION**

Federal funds are prohibited from being used for influencing or attempting to influence persons in connection with covered federal transactions, which include the awarding, making, entering into, extension, continuation, renewal, amendment, or modification, of federal grants or contracts. No funds under this grant may be used, either directly or indirectly, to support the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government.

If receiving more than \$100,000 pursuant to this agreement, Implementing Agency agrees to provide a Certification Regarding Lobbying to the Authority and, if applicable, a Disclosure of Lobbying Activities form. If a subcontractor will receive more than \$100,000 in federal funds pursuant to this agreement, Implementing Agency will provide to the Authority a Certification Regarding Lobbying and, if applicable, a Disclosure of Lobbying Activities form signed by the subcontractor. The Implementing Agency must provide these certifications and disclosures as required by the Authority.

**SECTION 29. INTERNATIONAL ANTI-BOYCOTT CERTIFICATION**

The Implementing Agency certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979; or the regulations of the U.S. Department of Commerce promulgated under that Act.

**SECTION 30. DRUG FREE WORKPLACE CERTIFICATION**

If the Implementing Agency has 25 or more employees and is receiving \$5,000 or more under this agreement, the Implementing Agency certifies that it provides, and will continue to provide, a drug free workplace in accordance with the Drug Free Workplace Act (30 ILCS 580).

The Act requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (A) abide by the terms of the statement; and
    - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
  - (1) the dangers of drug abuse in the workplace;
  - (2) the grantee's or contractor's policy of maintaining a drug free workplace;
  - (3) any available drug counseling, rehabilitation, and employee assistance program; and
  - (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 580/5 of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

### **SECTION 31. DISCLOSURE OF SOLICITATION FOR EMPLOYMENT**

The Implementing Agency shall notify the Authority's Ethics Officer if the Implementing Agency solicits or intends to solicit for employment any of the Authority's employees during any part of the award funding process or during the term of any interagency agreement awarded.

### **SECTION 32. ELIGIBILITY FOR EMPLOYMENT IN THE UNITED STATES**

The Implementing Agency shall complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form shall be used by the Implementing Agency to verify that

persons employed by the Implementing Agency are eligible to work in the United States.

### **SECTION 33. DISPOSITION REPORTING CERTIFICATION**

The Implementing Agency certifies that it is in compliance with the reporting provisions of the Criminal Identification Act (20 ILCS 2630), when applicable, and agrees to cooperate with the Authority and other parties in the implementation of the State's Criminal Records Improvement Plan, developed by the Authority pursuant to federal law.

### **SECTION 34. CRIMINAL INTELLIGENCE SYSTEM OPERATING POLICIES CERTIFICATION**

If the program described in Exhibit A is subject to requirements of the Criminal Intelligence System Operating Policies, 28 CFR Part 23, the Implementing Agency certifies to the Authority that the program shall conform with the operating policies set forth in 28 CFR Part 23.20 and meets funding criteria set forth in 28 CFR Part 23.30. If the program is subject to these requirements, the Implementing Agency shall cooperate with specialized monitoring and auditing of the program as may be required by 28 CFR Part 23.40(a), and shall comply with operating policies required by 28 CFR Part 23.40(b).

### **SECTION 35. COPYRIGHTS, PATENTS**

If this agreement results in a copyright, the Authority and the Office for Victims of Crime reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for government purposes, the work or the copyright to any work developed under this agreement and any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

If this agreement results in the production of patentable items, patent rights, processes, or inventions, the Implementing Agency shall immediately notify the Authority. The Authority will provide the Implementing Agency with further instruction on whether protection on the item will be sought and how the rights in the item will be allocated and administered in order to protect the public interest, in accordance with federal guidelines.

### **SECTION 36. STATEMENTS, PRESS RELEASES, ETC.**

When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, the Implementing Agency shall clearly state (1) the percentage of the total cost of the program or project which will be financed with federal money, and (2) the dollar amount of federal funds for the project or program.

### **SECTION 37. PUBLICATIONS**

The Implementing Agency shall submit to the Authority for review, a draft of any publication that will be issued by the Implementing Agency describing or resulting from programs or projects funded in whole or in part with federal or matching funds, no later than 60 days prior to its printing.

For publications over 20 pages, the Authority will submit comments to the Implementing Agency no later than 30 days after receipt of the draft. If more than one such publication is submitted, the Authority reserves the right to extend the 30-day review period.

For publications of 20 pages or less, the Authority will submit comments to the Implementing Agency no later than 10 working days after receipt of the draft. If more than one such publication is submitted, the Authority reserves the right to extend the 10-day review period.

The Authority reserves the right to require the resubmission of any publication for additional review and comment, prior to its printing.

The Implementing Agency shall submit to the Authority, copies, the number of which will be specified by the Authority, of the final publication no later than 20 days prior to release of the final publication.

Exceptions to the above publication requirements may be granted upon prior Authority approval.

Any such publication shall contain the following statement:

"This project was supported by Grant #2012-VA-GX-0002, awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice, through the Illinois Criminal Justice Information Authority. Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice, or the Illinois Criminal Justice Information Authority."

Publications subject to these requirements include any planned, written, visual or sound materials, including but not limited to, brochures, booklets, videos, posters, radio and television announcements, training fliers, interim or final reports, and conference and presentation materials, that are substantively based on the project and prepared by the Implementing Agency. These requirements are inapplicable to press releases, newsletters and issue analyses.

**SECTION 38. FEDERAL TAXPAYER IDENTIFICATION NUMBER**

Under penalties of perjury, the Implementing Agency certifies that the name, correct taxpayer identification number, and listed below are correct:

**Name:** Champaign County

**Taxpayer Identification Number:** 37-6006910

Social Security Number

or

Employer Identification Number

*(If you are an individual, enter your name and SSN as it appears on your Social Security Card. If completing this certification for a sole proprietorship, enter the owner's name followed by the name of the business and the owner's SSN or EIN. For all other entities, enter the name of the entity as used to apply for the entity's EIN and the EIN.)*

**Legal Status (check one):**

- |  |  |
|--|--|
| <input type="checkbox"/> Individual  | <input type="checkbox"/> Nonresident Alien   |
| <input type="checkbox"/> Sole Proprietorship   | <input type="checkbox"/> Tax Exempt  |
| <input type="checkbox"/> Partnership/Legal Corporation                                       | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery (Corp.)                                  |
| <input type="checkbox"/> Corporation providing or billing medical and/or healthcare services | <input type="checkbox"/> Corporation NOT providing or billing medical and or healthcare services |
| <input checked="" type="checkbox"/> Government   | <input type="checkbox"/> Pharmacy (non-corporate)  |
| <input type="checkbox"/> Estate or Trust   | <input type="checkbox"/> Non-profit Corporation/ Tax Exempt                                      |
| <input type="checkbox"/> Non-profit Corporation/ Non-Tax Exempt                              | <input type="checkbox"/> Other (Specify) _____   |

(Implementing Agency marking non-profit corporation/ tax exempt shall supply the Authority with a copy of their affirmation letter showing their 501(c)(3) status.)

### SECTION 39. FEDERAL GRANT INFORMATION

By signing this agreement, the Implementing Agency acknowledges that it has been informed of the following information regarding the federal funds received under this agreement:

- Federal Awarding Agency: Office of Justice Programs, Office for Victims of Crime
- Catalog of Federal Domestic Assistance (CFDA) Number and Title: 16.575 Crime Victims Assistance
- Grant Award Name and Number: Crime Victim Assistance Grant Program (2012-VA-GX-0002)
- Grant Award Year: Federal Fiscal Year 2012

### SECTION 40. TRANSPARENCY ACT COMPLIANCE

The Implementing Agency and Program Agency agree to comply with any and all requirements of 2 C.F.R. §33.200 that are imposed on recipients of federal funds by the Federal Funding Accountability and Transparency Act of 2006. The Implementing Agency and Program Agency agree to comply with the following:

a) To acquire and use a DUNS (Data Universal Numbering System) number. The DUNS number shall be procured from Dun and Bradstreet, Inc online at [www.dunandbradstreet.com](http://www.dunandbradstreet.com) or by calling 1-866-705-5711.

Implementing Agency's DUNS Number: 097322861

b) To maintain a current registration in the System for Award Management (SAM) database. The Implementing Agency must update or renew their SAM registration at least once per year to maintain an active status. Information about registration procedures can be accessed at [www.sam.gov](http://www.sam.gov).

The Implementing Agency's SAM registration is valid until: 6/10/2015

c) Shall provide the Authority with their Commercial And Government Entity (CAGE) Code. The CAGE Code request process is incorporated into the CCR registration.

Implementing Agency's CAGE Code: 4VB73

d) The Implementing Agency and Program Agency further agree that all agreements entered into with subgrantees or contractors, shall require compliance by the subgrantee or contractor with the Federal Funding Accountability and Transparency Act of 2006 and all requirements of 2 C.F.R. §33.200 including obtaining a DUNS number and maintaining registration with the CCR. The acquisition of a DUNS number and registration with the CCR database is not required of subgrantees and contractors who are individuals.

e) The Implementing Agency shall provide the Authority with completed "Addendums to Agreements" for all subgrantees and subcontractors. Copies of blank Addendums to the Agreement are available from your grant monitor.

### SECTION 41. RENEGOTIATION, MODIFICATION, OR AMENDMENT OF THE INTERAGENCY AGREEMENT

No alteration, variation, modification, termination, addition to or waiver of any provisions of this agreement shall be valid or binding unless in writing, and signed by the parties. For purposes of modification of this agreement which do

not involve increases or decreases in funding, the signature of one representative of the Implementing Agency is sufficient. The parties agree to renegotiate, modify, or amend this agreement to ensure continued consistency with federal and State laws, and regulations.

#### **SECTION 42. INTEGRATION**

This document and the exhibits, amendments, and items incorporated by reference constitute the entire agreement between the parties pertaining to the subject matter of this agreement and supersede all prior and contemporaneous agreements and understandings of the parties, oral or written, which are not fully expressed herein. No alleged covenant, representation, or condition not expressed in this agreement shall affect or be effective to interpret, change or restrict the express provisions of this agreement.

#### **SECTION 43. SEVERABILITY**

If any term or provision of this agreement is held invalid, unenforceable, voidable or void, that term or provision shall not affect the other terms or provisions of this agreement which can be given effect without the invalid term or provision.

#### **SECTION 44. TERMINATION OR SUSPENSION OF THE INTERAGENCY AGREEMENT**

The Executive Director of the Authority may suspend or terminate performance of this agreement, in whole or in part, when an Implementing Agency fails to comply with any State or federal law or regulation or with the terms or conditions of this agreement. The Authority may take one or more of the following actions:

- Temporarily withhold cash payments pending correction of the deficiency by the Implementing Agency
- Disallow all or part of the cost of the activity or action not in compliance
- Wholly or partly suspend or terminate the current agreement
- Withhold further awards to the Implementing Agency
- Pursue other legal remedies, as applicable.

If the Authority terminates an agreement, the Authority will notify the Implementing Agency in writing of its decision, specify the reason, afford the Implementing Agency a reasonable time to terminate project operations, and request the Implementing Agency seek support from other sources. An agreement that is terminated pursuant to this section will be subject to the same requirements regarding audit, recordkeeping, and submission of reports as an agreement that runs for the duration of the period of performance. Any appeals will be conducted in accordance with the Authority's Operating Procedures for the Administration of Federal Funds (20 Il. Adm. Code 1520.60).

#### **SECTION 45. FAILURE TO FILE IN A TIMELY FASHION.**

In order to preclude the possibility of lapsing of funding, the Authority is requiring the timely filing of all required reports. Reports shall include but are not limited to, quarterly fiscal reports, quarterly progress reports and all reports included in the closeout materials. The quarterly fiscal and progress reports are due not more than 15 days after the end of the quarter unless another reporting schedule has been required or approved by the Authority. The final date for submission for all of the closeout material reports is 30 days after the end of the grant period.

Failure to meet the reporting dates established for the particular reports shall result in the "freezing" of all funds. The frozen funds shall not be limited to a particular grant that is delinquent, but all grant funds that the Implementing Agency has with the Authority shall be frozen. Funds will be released following the completion of all the reporting requirements.

#### **SECTION 46. COURT APPOINTED SPECIAL ADVOCATES**

The Implementing Agency shall, on agreements that fund Court Appointed Special Advocates (CASA), ensure and provide documentation (i.e. time and attendance records) that any and all funds are utilized "solely" to benefit

victims of crime. Therefore, VOCA funds shall be used to pay for only, that portion of the coordinator's time, which is devoted to supervision, training, etc. of those volunteers who provide direct services to child victims of physical and sexual abuse, criminal neglect and or abandonment.

#### **SECTION 47. REPORTING GRANT IRREGULARITIES**

The Implementing Agency shall promptly notify the Authority through their Grant Monitor when an allegation is made, or the Implementing Agency otherwise receives information, reasonably tending to show the possible existence of any irregularities or illegal acts in the administration of grant funds. The Authority, per its agency policy, shall determine the reasonableness of the allegation of the irregularities or illegal action and determine the appropriate course of action. Possible actions would include conducting an internal audit or other investigation or contacting the proper authorities. Illegal acts and irregularities shall include but are not limited to such matters as conflicts of interest, falsification of records or reports both data, fiscal and programmatic, and the misappropriation of funds or other assets.

The Implementing Agency shall inform any sub-recipient of the Authority's grant funds that the sub-recipient is similarly obligated to report irregularities and the Implementing Agency shall provide a copy of the Authority's policy to any sub-recipient. A copy of the Authority's policy is available on the web at <http://www.icjia.state.il.us/public/>.

Failure to report known irregularities can result in suspension of the Interagency Agreement or other remedial action. In addition, if the implementing agency's auditor or other staff becomes aware of any possible illegal acts or other irregularities prompt notice shall be given to the Implementing Agency's director. The Implementing Agency, in turn, shall promptly notify the Authority as described above of the possible illegal acts or irregularities. If the possible misconduct involves the Implementing Agency's director, the Implementing Agency staff member shall provide prompt notice directly to the Authority.

In addition, the Authority, if in its judgment there is a reasonable allegation of irregularity or illegal act, shall inform the Office of Justice Program's Office of the Comptroller, the Department of Justice's Office of Professional Responsibility and the Office of Inspector General, and state and local law enforcement agencies or prosecuting authorities, as appropriate, of any known violations of the law within their respective area of jurisdiction.

The reporting of any irregularities, illegal acts and the proposed or actual corrective action shall be reported to the Authority at:

Illinois Criminal Justice Information Authority  
Attn: Grant Monitor  
300 W. Adams Suite 200  
Chicago, IL 60606

Phone: 312- 793-8550

#### **SECTION 48. REPORTING POTENTIAL FRAUD, WASTE OR SIMILAR MISCONDUCT.**

The Implementing Agency shall promptly refer to the Authority, via their assigned Grant Monitor, and the Department of Justice Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, subcontractor, or subgrantee has either submitted a false claim for grant funds in violation of the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving grant funds.

Potential fraud, waste, abuse or misconduct shall be reported to the Authority by mail at:

Illinois Criminal Justice Information Authority  
Attn: Grant Monitor  
300 W. Adams Suite 200  
Chicago, IL 60606

Phone: 312- 793-8550

Potential fraud, waste, abuse or misconduct shall be reported to OIG by mail or e-mail at:

Office of the Inspector General  
U.S. Department of Justice  
Investigation Division  
950 Pennsylvania Ave, N.W. Room 4706  
Washington. D.C. 20530

E-mail: oig.hotline@usdoj.gov Phone: 1-800-869-4499 Fax: (202) 616-9881

More information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

#### **SECTION 49. USE OF FUNDS**

Implementing Agency certifies that it, and its subcontractors, shall use federal and match, if applicable, funds for only allowable services, activities and costs, as described in Exhibit A.

The Implementing Agency certifies that only those costs listed in Exhibit B shall be paid pursuant to this agreement.

Implementing Agency understands the payment of funds shall be withheld until such certifications are received by the Authority.

#### **SECTION 50. PROHIBITED CONTRACTOR**

The Implementing Agency understands and agrees that no funds will be contracted or subawarded to the Association of Community Organization of Reform Now (ACORN) or its subsidiaries without prior approval of the Authority.

#### **SECTION 51. TEXT-MESSAGING WHILE DRIVING**

The Authority encourages the Implementing Agency to adopt and enforce policies banning employees of the Implementing Agency or Program Agency and contractors or subcontractors from text messaging while driving any vehicle during the course of performing work funded by this agreement, and to establish safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

#### **SECTION 52. VICTIM COMPENSATION AWARENESS**

The Implementing Agency shall certify that victims are notified of the VOCA Victims Compensation program administered through the Office of the Illinois Attorney General. Notification is defined as simply advertising the Victim Compensation program through posters or brochures publicly displayed in the agency's office or by verbally making the victim aware of the program. This notification requirement does not apply to crisis services.

The Implementing Agency shall detail their method of notification in the Program Narrative/ Exhibit A.

#### **SECTION 53. DUPLICATION OF FUNDING**

The Implementing Agency agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this VOCA award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this VOCA award, the Implementing Agency will promptly notify, in writing, the Authority.

**SECTION 53.5 SPECIAL CONDITIONS FOR COUNSELOR TO CHILDREN VICTIMS OF SEXUAL ABUSE**

A. The Implementing Agency must submit a detailed job description and resumes, which outline staff responsibilities and qualifications. The following minimum qualifications are required of any VOCA or match supported staff person hired to provide counseling services to children and non-offending parents:

1. shall have a MSW or related degree; or a BSW or related degree and 3 years experience counseling with children;
2. shall have completed the number of hours of specialized training required by the Implementing Agency's national/state accrediting association/coalition completed prior to the start of grant or within the first 3 months of the start of the contract;
3. once obtaining the minimum number of required specialized training hours, in (2) above, shall acquire or maintain the minimum number of hours of continuing education required by the Implementing Agency's national accrediting association/coalition;
4. shall have the ability to communicate orally and in writing; and
5. shall agree to a check of previous employment, and personal and professional references.

B. VOCA or match supported personnel hired to provide such counseling must agree to a check of previous employment, personal and professional references; and, if required by law, a criminal background check, in accordance with applicable laws and regulations. The Implementing Agency must perform these checks as a condition of this interagency agreement.

C. Counselors may participate in the Child Advocacy Center's multidisciplinary team, but cannot release fact finding information other than that mandated by law.

D. The Implementing Agency shall have their contractual workers completed the number of hours of specialized training required by the Implementing Agency's national/state accrediting association/coalition completed prior to the start of grant.

E. No funds may be used to cover contractual counseling costs described in Exhibits A and B until the Implementing Agency complies with the following:

If the contractor payment rate exceeds \$650 for an 8 hour day or exceeds \$81.25 per hour, the Implementing Agency must submit written justification for that payment rate for PRIOR Authority review and approval.

If the contractor payment rate is \$650 for an 8 hour day or less, the written justification must be maintained on-site by the Implementing Agency and made available for review and approval by the Authority during scheduled site visit(s). If a site visit is not scheduled during the period of performance of the grant program, the Implementing Agency may be required to submit this justification for Authority review and approval as directed by the Authority.

The written justification for these contractor payments must follow the Authority's required format, which the Authority will provide to the Implementing Agency.

In addition, the Implementing Agency must submit copies of all contracts over \$100,000 that it anticipates entering into with the selected contractors for PRIOR Authority review and approval, PRIOR to their approval and execution by the Implementing Agency. Other contracts may be requested for review, at the discretion of the Authority.

- F. The Implementing Agency must provide a copy of the confidentiality plan regarding the VOCA-funded program that includes documentation regarding how:
- Client confidentiality rights are protected.
  - Confidentiality rights are explained/conveyed to the client.
  - Counseling records are kept confidential.
  - Contractor's counseling records are kept separate from records of, and not accessible by, the Child Advocacy Center.

#### **SPECIAL CONDITIONS FOR MANAGEMENT AND DISPOSITION OF EQUIPMENT AND COMMODITIES**

Equipment and commodities acquired by the Implementing Agency with Authority funds shall be used for purposes of the program described in Exhibit A only. The Implementing Agency may retain the equipment and commodities acquired with agreement funds as long as they serve to accomplish program purposes, whether or not the program continues to be supported by Authority grant funds, but such determinations as to retention are within the sole discretion of the Authority. If the equipment or commodities originally purchased for the program are no longer capable of fulfilling the needs of the program and must be traded in or replaced, or there is no longer a need for the equipment or commodities, the Implementing Agency shall request instructions from the Authority.

The Authority may deny equipment and commodities costs or require that the Implementing Agency relinquish already purchased equipment and commodities to the Authority if the Implementing Agency fails to employ an adequate property management system governing the use, protection, and management of such property. The Implementing Agency is responsible for replacing or repairing equipment and commodities that are willfully or negligently lost, stolen, damaged or destroyed. The Implementing Agency shall provide equivalent insurance coverage for grant funded equipment and commodities as provided for other equipment and commodities owned by the recipient. Any loss, damage or theft of equipment and commodities shall be investigated and fully documented, and immediately reported to the Authority.

If, for an item of equipment described in Exhibit B to be purchased with Authority funds, the Implementing Agency does not have, at a minimum, a purchase order dated within 90 days after the start date of the agreement, the Implementing Agency shall submit a letter to the Authority explaining the delay in the purchase of equipment. The Authority may, in its discretion:

- A. Reduce the amount of funding;
- B. Cancel this agreement;
- C. Allow the Implementing Agency to reallocate the funds that were allocated for such equipment to other allowable Authority approved costs; or
- D. Extend the period to purchase this equipment past the 90-day period.

Equipment purchased using Authority funds shall be made available for inspection during site visits, and upon request of the Authority as part of its grant monitoring and oversight responsibilities.

### **SPECIAL CONDITIONS FOR CRIMINAL CONVICTIONS**

The Implementing Agency certifies that its own and its sub-grantees' and its sub-contractors' board members, executive officers, directors, administrators, supervisors, managers, and financial officers and anyone holding such a position of authority have not been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years.

The Implementing Agency shall notify the Authority if any of its own or any of its sub-grantees' and/or its sub-contractors' board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years or become convicted of theft, fraud, or any other crime involving dishonesty. The Authority may terminate this agreement, at the Authority's sole discretion, if the Implementing Agency's or any of its sub-grantees' and/or its sub-contractors' board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or other crime of dishonesty within the past ten (10) years or become convicted of theft, fraud, or any crime involving dishonesty.

### **SPECIAL CONDITIONS FOR GRANT FUNDS RECOVERY AND INVOLUNTARY WITHHOLDING**

The Implementing Agency certifies that it is not presently subject to a grant funds recovery action under the Illinois Grant Funds Recovery Act (30 ILCS 705) or an Involuntary Withholding by the State of Illinois or any other state. The Implementing Agency also certifies that a grant recovery action has not been initiated against it by any grantor, or an Involuntary Withholding action by the State of Illinois or any other state within the past five (5) years.

The Implementing Agency shall notify the Authority if it is currently the subject of a grant funds recovery action, has been the party to a grant funds recovery action in the past five (5) years, is currently subject to an Involuntary Withholding by the State of Illinois or any other state, or has been subject to an Involuntary Withholding by the State of Illinois or any other state within the past five (5) years. If the Implementing Agency is a party to a grant funds recovery action, has been a party to a grant funds recovery action within the past five (5) years, becomes a party to a grant funds recovery action, is subject to an Involuntary Withholding, or has been the subject to an Involuntary Withholding within the past five (5) years, or becomes subject to an Involuntary Withholding, the Authority may terminate this agreement at the Authority's discretion.

### **SPECIAL CONDITIONS FOR TIME KEEPING**

The Implementing Agency shall, in furtherance of its performance of all aspects of the program description and budget as set forth in Exhibit A and Exhibit B, maintain time keeping records for all grant-funded personnel as follows:

1. Personnel who spend 100% of their time on the program – within thirty (30) days of the execution of this agreement, the Implementing Agency must provide the Authority documentation explaining the Implementing Agency's time keeping procedures. The time keeping procedures must be approved by the Authority.

2. Personnel who spend less than 100% of their time on the program – the Implementing Agency will maintain timesheets for these employees. The timesheets must:
  - ✦ Reflect an after-the-fact distribution of the actual activity of each employee (not budgeted time);
  - ✦ Account for the total activity for which each employee is compensated;
  - ✦ Be prepared monthly and coincide with one or more pay periods; and
  - ✦ Be signed by the employee and approved by a supervisory official having firsthand knowledge of the work performed.

Within thirty (30) days of the execution of this agreement, the Implementing Agency must provide the Authority with a copy of the timesheet that will be used by personnel who spend less than 100% of their time on the program. The timesheet must be approved by the Authority. Signed timesheets shall be made available for inspection during site visits, and upon request as part of the Authority's monitoring and oversight responsibilities.

### **SPECIAL CONDITION FOR CONTRACTORS**

**(Applicable to independent contractors, not employees, of the Implementing Agency)**

If the contractor payment rate exceeds \$450 for an 8 hour day, or exceeds \$56.25 per hour, the Implementing Agency must submit written justification for that payment rate for PRIOR Authority review and approval.

If the contractor payment rate is \$56.25 per hour or less, the written justification must be maintained on-site by the Implementing Agency and made available for review and approval by the Authority during scheduled site visit(s). If a site visit is not scheduled during the period of performance of the grant program, the Implementing Agency may be required to submit this justification for Authority review and approval as directed by the Authority.

The written justification for these contractor payments must follow the Authority's required format, which the Authority will provide to the Implementing Agency.

In addition, the Implementing Agency must submit copies of all contracts over \$100,000 that it anticipates entering into with the selected contractors for Authority review and approval, PRIOR to their approval and execution by the Implementing Agency. Other contracts may be requested for review, at the discretion of the Authority.

**SECTION 54. ACCEPTANCE & CERTIFICATION**

The terms of this interagency agreement are hereby accepted, executed, and where applicable, certified and acknowledged, by the proper officers and officials of the parties hereto:

\_\_\_\_\_  
Jack Cutrone  
Executive Director  
Illinois Criminal Justice Information Authority  
Date

I, Alan Kurtz, Board Chairman under oath, do hereby certify and acknowledge that : (1) all of the information in the grant agreement 212316 is true and correct to best of my knowledge, information and belief, (2) the grant funds shall be used only for the purposes described in the grant agreement 212316, and (3) the awarding of grant funds is conditioned upon the Authority's receipt of this certification.

\_\_\_\_\_  
Alan Kurtz  
Board Chairman  
Champaign County  
Date

I, Daniel J. Welch, Treasurer, under oath, do hereby certify and acknowledge that : (1) all of the information in the grant agreement 212316 is true and correct to best of my knowledge, information and belief, (2) the grant funds shall be used only for the purposes described in the grant agreement 212316 and (3) the awarding of grant funds is conditioned upon the Authority's receipt of this certification.

\_\_\_\_\_  
Daniel J. Welch  
Treasurer  
Champaign County  
Date

I, Adelaide Aime, Executive Director, under oath, do hereby certify and acknowledge that : (1) all of the information in the grant agreement 212316 is true and correct to best of my knowledge, information and belief, (2) the grant funds shall be used only for the purposes described in the grant agreement 212316 and (3) the awarding of grant funds is conditioned upon the Authority's receipt of this certification.

  
\_\_\_\_\_  
Adelaide Aime  
Executive Director  
Champaign County Children's Advocacy Center  
11/3/14  
Date

**VICTIMS OF CRIME ACT  
EXHIBIT A:  
PROGRAM NARRATIVE  
Standard Non-InfoNet Reporting**

**I. Description of organization**

1. Program Agency Name: Children's Advocacy Center of Champaign County  
Mailing Address: 201 W. Kenyon Road, Champaign, IL 61820  
Telephone number: (217) 384-1266

2. Please provide the following information for your VOCA program service area (attachments are acceptable).

A. List the county(ies) or municipality(ies) served by your VOCA program.

Champaign

B. Federal Congressional District number(s) 13

C. State Senatorial District number(s) 52

D. State Representative District number(s) 103

These districts can be found by visiting the Illinois State Board of Elections website.

**Type of program agency (Check one)**

A. Criminal justice government\*

- |  |  |
|--|--|
| <input type="checkbox"/> Law Enforcement | <input type="checkbox"/> Court                 |
| <input type="checkbox"/> Prosecution     | <input type="checkbox"/> Corrections           |
| <input type="checkbox"/> Probation       | <input type="checkbox"/> Other (specify) _____ |

B. Non-criminal justice government

- |   |   |
|---|---|
| <input type="checkbox"/> Social Services  | <input type="checkbox"/> Hospital       |
| <input type="checkbox"/> Mental Health  | <input type="checkbox"/> Public Housing |
| <input checked="" type="checkbox"/> Other (specify) <u>Children's Advocacy Center</u> |   |

C. Private: Non-profit

- |   |   |
|---|---|
| <input type="checkbox"/> Hospital               | <input type="checkbox"/> Shelter                |
| <input type="checkbox"/> Rape Crisis            | <input type="checkbox"/> Mental Health          |
| <input type="checkbox"/> Religious Organization | <input type="checkbox"/> Other (specify): _____ |

D. Other: Describe \_\_\_\_\_

\*If your agency is a governmental unit, such as law enforcement or prosecution, please provide a short description of how the activities described within this application have been coordinated with the victim service providers in the community served. Include letters of support from all agencies listed as part of the application.

Victim advocacy services are provided to child victims and their non-offending family members by the Case Manager, the Crisis Intervention Counselors, and other area advocacy programs. Those services include assistance with obtaining protective orders, legal advocacy, housing, public assistance, domestic violence intervention, and transportation. Community-based programs providing advocacy services include, but are not limited to: A Woman's Place/Center for Women in Transition, Rape Advocacy, Counseling and Education Services (R.A.C.E.S.), and the Victim Advocacy Program of the Champaign County State's Attorney's Office. The CAC Case Manager and the Crisis Intervention Counselors maintain information on community-based advocacy services and make that information available to clients receiving services from the Children's Advocacy Center.

All cases resulting in criminal prosecution receive services through the Victim Advocacy Program of the Champaign County State's Attorney's Office. Advocates schedule meetings to familiarize the victim with the criminal court process in order to make court proceedings more understandable and less frightening to children and their families. These meetings can be held at the CAC and may also include tours of the courthouse facilities, including the courtroom where the child may be called upon to testify. Through these meetings, Advocates attempt to assess the child victim's ability to function within the court proceedings. Advocates also accompany children and their families to hearings, providing support and advocacy throughout all consequent legal proceedings.

The State's Attorney's Victim Advocacy Program initiates and maintains written, telephone, and/or personal contact with victims of criminal cases filed by the State's Attorney's Office and Advocates provide guidance and support to victims throughout their involvement with the criminal justice system, which may include accompanying crime victims to court. The Victim Advocacy Program also identifies and refers victims to appropriate community-based services and develops and distributes informational brochures for use by crime victims.

If your agency is not able to coordinate these activities with a victim service agency please explain why.

3. Purpose of VOCA funds: (select one)

- Start a new victim services project       Expand or Enhance an existing project not funded by VOCA in a previous year.
- Continue a VOCA funded victim project funded in a previous year       Technology

4.

Crime Victim Assistance Funds Awarded: 50,338  
Grant Number: 212316

Project Begin Date: 7/1/14  
Project End Date: 6/30/15

5. These VOCA funds will primarily be used to: (check one)

- Expand services into a new geographic area       Offer new types of services
- Serve additional victim populations       Continue existing services to crime victims
- Other (specify)

6. For this victims' services program indicate the number of VOCA funded paid staff, full-time equivalent\*\* (FTE) 0.76

\*\* FTE is the program full time equivalent total listed in Question 3a in the Summary of Program Section.

7. Volunteers used in any capacity throughout your agency should be counted and reported.

Does your organization use volunteers?

- Yes – complete part A & B
- No – complete the volunteer waiver certification included in the continuation packet.

A. How many Full-time Equivalent (FTE) volunteer staff are used by your agency as a whole, not

just the VOCA funded program?  
0.10

**B. What activities do they perform?**

Volunteer student interns coordinate the child victim support group program, and provide assistance to the Children's Advocacy Center Case Manager. The Children's Advocacy Center plans to offer another victim support group in FY2015. In addition, all members of the Governing Board of the Children's Advocacy Center serve without compensation.

**8. Identify the amount of the VOCA-Funds allocated to serve victims accordingly.**

ALL GENERAL CRIME	\$
<b>OR</b>	
Child Abuse (includes child sex abuse)	\$ 50,338
Domestic violence	\$
Sexual assault	\$
<b>Underserved</b>	
DUI/DWI crashes	\$
Survivors of homicide victims	\$
Assault and/or Battery	\$
Adults molested as children	\$
Elder abuse	\$
Robbery	\$
Other violent crime (specify)	\$
TOTAL (should match question #4.)	\$ 50,338

9. Sub-grant Match (financial support from other sources for this program):

Value of In Kind Match	\$
Cash Match	\$ 12,585
Total	\$ 12,585

10. Please provide the total amounts of funding allocated to All Victim Services based on your agency's current fiscal year budget:

Other Federal funds (excluding these VOCA funds)	\$ 9,000
VOCA funds (award amount)	\$ 50,338
State	\$ 84,490
Local	\$ 44,080
Other	\$ 47,086

This agency certifies that it receives over \$500,000 in federal funds agency wide and it is required to have an A-133 Audit.

11. Identify the victims to be served through this VOCA-Funded project (include match funded activities) by checking the type of crime(s) At least one must be selected.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Child Physical Abuse | <input type="checkbox"/> Adults molested as children    |
| <input checked="" type="checkbox"/> Child Sexual Abuse   | <input type="checkbox"/> Survivors of homicide victims  |
| <input type="checkbox"/> DUI/DWI Crashes                 | <input type="checkbox"/> Robbery                        |
| <input type="checkbox"/> Domestic Violence               | <input type="checkbox"/> Assault                        |
| <input type="checkbox"/> Adult Sexual Assault            | <input type="checkbox"/> Other Violent Crimes (specify) |
| <input type="checkbox"/> Elder Abuse                     | <input type="checkbox"/> Other (Specify)                |

12. Check the services to be provided by this VOCA – funded project. **Check all that apply**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Crisis Counseling                    | <input type="checkbox"/> Criminal Justice Support/Advocacy                        |
| <input checked="" type="checkbox"/> Follow Up Contact                    | <input type="checkbox"/> Emergency Financial Assistance                           |
| <input type="checkbox"/> Therapy   | <input type="checkbox"/> Emergency Legal Advocacy                                 |
| <input type="checkbox"/> Group Treatment                                 | <input checked="" type="checkbox"/> Assistance in Filing Compensation Claims*     |
| <input type="checkbox"/> Crisis Hotline Counseling                       | <input checked="" type="checkbox"/> Personal Advocacy                             |
| <input type="checkbox"/> Shelter/Safe House                              | <input checked="" type="checkbox"/> Telephone Contacts (Information and Referral) |
| <input checked="" type="checkbox"/> Information and Referral (In person) | <input type="checkbox"/> Other (Specify)  |

\*Assistance in filling compensation claims is **MANDATORY**

## II. Summary of organization

In this section, we are trying to gain a general sense of your organization's activities, NOT solely the program for which you are seeking VOCA funds.

1. Please provide a *brief* description of your entire organization, including details of different units and staffing.

The Children's Advocacy Center of Champaign County (the "Center" or "CAC") coordinates a timely, comprehensive and multidisciplinary response to allegations of sexual assault and serious physical abuse of minors under age 18 who live in, have lived in, or who are currently located in Champaign County, in a safe, agency-neutral, child-focused setting. The CAC facilitates forensic interviews of children who may be victims of sexual assault or serious physical abuse, offers medical, treatment and support services referrals to children and their families, and assists with any consequent legal proceedings in order to protect and support victimized children and their families.

2. Besides the services funded through this VOCA grant, what (if any) other victim services does your agency provide? Include examples of how these services are coordinated with the VOCA funded activities.

The Champaign County Children's Advocacy Center provides a safe, agency-neutral space with assigned personnel designated for the investigation and coordination of services for victims of child sexual assault and serious physical abuse. These services are designed to facilitate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. While referrals to the CAC can come from any number of sources, investigations can only be initiated by law enforcement agencies and/or the Illinois Department of Children and Family Services. The Children's Advocacy Center is available 24 hours per day, 7 days per week in order to facilitate investigations and to initiate the service provision process. Center staff can be reached by pager after normal business hours.

In addition to providing comprehensive case management and crisis intervention counseling services, the Children's Advocacy Center assists in scheduling specialized medical evaluations; offers child victim support groups; maintains a comprehensive tracking system to receive and coordinate information concerning child sexual assault and serious physical abuse; coordinates monthly Multidisciplinary Team case review meetings and conducts other periodic reviews of open cases to ensure that victims and their families are receiving adequate support and appropriate community services; coordinates and facilitates local and regional peer review for investigators who conduct child forensic interviews; participates in and coordinates community education and prevention services; and facilitates and funds, whenever possible, specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

The victim services offered by the Children's Advocacy Center are coordinated by the Case Manager and Crisis Intervention Counselors, all of whom engage in VOCA-funded activities. Whenever possible, one of our Crisis Intervention Counselors is present at the Children's Advocacy Center while the child is being interviewed. The Case Manager and the Crisis Intervention Counselor collaborate in the information gathering (social history) process with parents/caregivers of children being interviewed. In this way, we hope to establish an immediate connection between the family and the assigned Crisis Intervention Counselor, which we hope will encourage a greater level of engagement with ongoing services.

This year we added a CAC-Based Child Forensic Interviewer to the staff; this highly trained professional conducts child interviews as the request of investigators from law enforcement and child protective services. Because she is conducting the actual interview, the investigators can focus more intently on the content of the interview. In addition, she is up-to-date on the most recent techniques and approaches in the field of child forensic interviewing.

3. Please indicate the total number of staff dedicated to all victim services at your organization, not just this VOCA funded program.

Type of staff	Number of staff
Number of staff providing direct service. <i>(Do not include managerial and support staff in this count).</i>	2
Number of managerial staff	1
Number of administrative support staff	0

4. Does this program make a special effort to target any un-served or underserved populations?

- Yes – check all un-served/underserved populations being targeted  
 No – skip to Section III

- |  |  |
|--|--|
| <input type="checkbox"/> American Indian                         | <input type="checkbox"/> Lesbian, gay, bisexual, transgender |
| <input type="checkbox"/> Asian                                   | <input type="checkbox"/> People with disabilities            |
| <input type="checkbox"/> Black or African American               | <input type="checkbox"/> Limited English proficiency         |
| <input type="checkbox"/> Elderly                                 | <input type="checkbox"/> Mental health issues                |
| <input type="checkbox"/> Hispanic or Latino                      | <input type="checkbox"/> Substance abuse issues              |
| <input type="checkbox"/> Homeless or living in poverty           | <input type="checkbox"/> Rural areas                         |
| <input type="checkbox"/> Immigrants, refugees, or asylum seekers | <input checked="" type="checkbox"/> Children                 |
| <input type="checkbox"/> Other (specify): _____                  |  |

### III. Summary of Program

This section will help us understand the program for which you are seeking VOCA funds. This must include all direct services to be provided to crime victims with VOCA and match funds. **Do not** include a description of activities that will not be funded with VOCA or match funds.

1. Description of program: Please provide a description of your VOCA funded program. Include information on any efforts to target underserved victim populations listed above that are served by this program, such as minority, elderly or disabled populations.

**Crisis Intervention Counseling:** This program provides child victims and their non-offending family members with immediate, short-term crisis intervention counseling and support to reduce the severity of the crisis following a report of child sexual assault or serious physical abuse. VOCA-funded services are not provided to offenders. The Children's Advocacy Center currently contracts with three licensed therapists, one of whom is Spanish-speaking, to provide crisis intervention counseling services to our clients.

Crisis intervention counseling provides victims with a sense of safety and security, allows them the chance for ventilation and validation, and gives them accurate information, prediction and preparation for the future. Crisis intervention services include: crisis intervention assessments for child victims and their non-offending family members; crisis counseling and emotional support in the short-term; education, information and referral; and linkage to long-term treatment, when appropriate. The Crisis Intervention Counselors also participate in pre- and post-interview debriefings and Multidisciplinary Team case review meetings. In most cases, crisis intervention counseling services are provided for a period of 6-8 weeks following the forensic interview, or until the client has been linked with long-term mental health services, if deemed appropriate.

**Case Management Services:** The Case Manager provides comprehensive case management services which include: establishing social histories with victims and families, identifying areas of concern and areas of need for making referrals, identifying community resources for assisting victims and families, making appropriate referrals for needed services, providing ongoing support and information, assessing progress in securing appropriate services and meeting recovery-related goals, assisting with consequent legal proceedings, facilitating follow-up interviews, and participating in pre-and post-interview case debriefings and Multidisciplinary Team case review meetings.

2. Who oversees this program? Please include position titles and duties. (Do not include personal information.)

The Executive Director oversees the daily operations of the Children's Advocacy Center and directs the administrative functions of the agency to ensure the provision of a coordinated, timely, comprehensive and multidisciplinary response to allegations of child sexual assault and serious physical abuse in a safe, agency-neutral, child-focused setting.

3. Staff

- a. Report staff by title. Include employees who are part-time and/or only partially funded with this grant as well as program funded consultants/contractors. Include employees who are funded with any required grant match. Report all FTEs in decimals, not percentages and report in terms of total time at the agency and time spent on the program.

Title of Staff Person	Agency Full	% time on	Program Full
-----------------------	-------------	-----------	--------------

	Time Equivalent*	VOCA funded program	Time Equivalent**
<i>Example: Advocate</i>	.50	100	.5
<i>Example: Counselor</i>	.75	50	.375
Case Manager	1.0	56	.56
Crisis Counselor (contractual)	.07	100	.07
Crisis Counselor (contractual)	.07	100	.07
Crisis Counselor-Spanish-speaking (contractual)	.05	100	.05
TOTAL(should equal #6 in Section I Description of Organization)	1.19	N/A	.76

\*Agency FTE is calculated by the number of total hours worked in a week divided by the average work week for your organization.

\*\* Program FTE is calculated by Agency FTE times the time on the program.

- b. What are the primary qualifications (e.g. education, language skills etc.) of program-funded staff?

Crisis Intervention Counselors: Qualifications include a minimum of a Master's of Social Work or related degree from an accredited college or university, or a Bachelor's of Social Work or related degree and three years' experience counseling with sexually abused children. Although not required, a Master's Degree is preferred. In addition, licensure as a Licensed Clinical Social Worker or Licensed Clinical Professional Counselor is recommended. Additional qualifications include:

- The ability to communicate orally and in writing;
- Experience working with children and families in crisis, preferably those who have been impacted by sexual or serious physical abuse;
- 40 hours of specialized, trauma-focused mental health training, clinical consultation, clinical supervision, peer supervision, and/or mentoring within the first six (6) months of association with the Children's Advocacy Center (or demonstration of relevant experience prior to association);
- A minimum of eight (8) hours of training in Trauma-Focused Cognitive-Behavioral Therapy within the first six (6) months of association with the Children's Advocacy Center (or demonstration of relevant experience prior to association);
- Ongoing education in the field of child abuse consisting of a minimum of eight (8) contact hours per year;
- Experience collaborating with local service providers; and
- Any relevant licensure.

Case Manager: Qualifications include a Bachelor's degree from a four-year college or university and a major in social work or a related field. Previous experience in criminal justice, human services and professional training in child abuse is recommended.

- c. Please attach an updated job description for each position including duties and qualifications. **If this position is not 100% VOCA-funded, asterisk the duties that apply to this program on the job description.**

**Victims Compensation Program**

As a condition of receiving VOCA funds the Office on Victims of Crime (OVC) mandates that programs receiving VOCA funds must notify\* all victims of the VOCA Victims Compensation program administered through the Office of the Illinois Attorney General.

4. Please explain how your agency informs victims of the VOCA Victims' Compensation program.

The Champaign County Children's Advocacy Center has posted on the wall of the conference room a poster from the Illinois Attorney General's Office explaining financial assistance for victims of violent crime available under the provisions of the Illinois Crime Victims Compensation Act. The poster is visible to all families visiting the Children's Advocacy Center and includes a toll free telephone number for the Crime Victims Services Division of the Illinois Attorney General's Office. As part of our intake process, the Case Manager also provides parents with Fact Sheets about Crime Victims Compensation, including answers to frequently asked questions by sexual assault victims.

Finally, the Case Manager provides families with applications for financial assistance available through the Crime Victims Compensation Fund and assists families with completing and filing those applications.

\*Notification is defined as simply advertising the Victims' Compensation program through posters or brochures publicly visible in the agency's office. Other options include: providing information and referrals concerning the program and assistance with the application.

**IV. Statement of Problem**

This section will help us understand why your program is important to crime victims that come into contact with your agency as well as the community you serve. This section should document the problem(s) the organization continues to face and justify a need for continued funding.

1. Use the table below to identify the crime(s) this program will target and provide three years of county level data for your service area. If your program does not target a specific type of crime please include the three highest crime rates for the jurisdiction your program serves. Data for Index offenses are available on the Illinois Criminal Justice Information Authority's website or the publication, *Crime in Illinois*, produced by the Illinois State Police (ISP).

**2007-2009**

Type of crime: <b>Child Sexual Abuse</b>			Type of crime: <b>Child (Physical) Abuse/neglect</b>			Type of crime:		
<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
150	132	125	1,820	1,784	1,930			

\* If multiple counties are served by your VOCA funded program please list the counties served here, and accumulate the crime numbers above.

2. What is the problem(s) your VOCA funded program has identified through its contact with

the victim population served that **this program** addresses? (*What do crime victims need that they would not get if not for the services provided through this program?*)

**Crisis Intervention Counseling:** The problem identified through contact with the victim population served by the Children's Advocacy Center is the lack of immediate, low- or no-cost short-term counseling services designed to address the needs of child victims and their non-offending family members in the immediate aftermath following a report of child sexual or serious physical abuse. This problem was acutely evident while the CAC was restructuring the crisis intervention services program (October 2009-March 2010). During that time, the CAC Case Manager attempted to link clients with existing community-based mental health services. Unfortunately, we found that those services are limited, especially for those clients who rely on Medicaid for payment, and oftentimes involved waiting lists.

The crisis intervention counseling services program allows us to eliminate this gap in services by providing a qualified, trained specialist who offers direct crisis intervention counseling services to victims and their families during the interval between assessment and linkage with long-term mental health services, if appropriate. The period following the report of child sexual abuse and the onset of services is often fraught with anxiety for victims and their families and they are often without adequate resources, financial or emotional, to cope with the attendant stresses following the disclosure of abuse. Even for those clients who possess adequate financial resources to pay for counseling services, those services are not always immediately available.

Making direct crisis intervention services available immediately and at no cost to clients is critical to meeting our goal of initiating victim and family healing as soon as possible. Without the crisis intervention services program, many of our clients would not have received services or would have experienced a lengthy delay before the onset of services.

**Case Management Services:** The CAC Case Manager is a dedicated advocate for child victims and their non-offending family members and helps them wade through the often overwhelming and complicated legal and social service systems. The fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews at the Center and the assurance that clients will receive appropriate follow-up services is crucial to the continued support of the CAC by its partners on the Multidisciplinary Team and in the community. Anecdotal information gathered through periodic surveys of CAC clients and Team members indicates a continuing high level of satisfaction with the services provided by the CAC and its staff.

3. Use the space below to provide any anecdotal information based on the experiences of agency staff or other sources within your jurisdiction that may highlight the crime(s) and victims served through this program. *Please do not use names or any other information that would identify a specific victim.*

**Crisis Intervention Counseling:** One of our contractual clinicians, who provides Crisis Counseling paid for with VOCA funds, sent the following case story. She writes:

I am providing services to a 10-year-old girl, her 13-year-old brother and their mother. The children had both disclosed molestation (as well as emotional abuse) by their step-father. Most sessions occurred individually with each family member.

Sessions with the girl focused on safety, her concern for her mother, her relationship with her brother, her interactions at school, her communication skills and her coping skills. While many of these same issues were addressed with her brother, he also wanted to discuss his experiences of emotional abuse and his efforts to cope with his feelings. Both of these children have demonstrated improvements with their behavior and their communication.

Their mother initially reported that she was greatly struggling to believe her children's reports and was focused on the steps necessary for the reunification of their family. She strongly questioned her ability to cope without her husband and to appropriately parent her children given her deep depression. After reading the police report with her husband's attorney, however, she reported that she fully believed her children and knew that the husband could never be around them again. Sessions focused on increasing her self-confidence as a parent, increasing her self-care, decreasing her symptoms of depression (through actions as well as getting medication through her doctor), re-establishing her identity separate from her husband and helping her set boundaries with him (who had been calling her from jail). Her relationships with her in-laws and overall communication skills also received attention.

Over time, all three family members seemed to become more relaxed as they embraced a sense of safety and optimism of their future. The mother's decision to discontinue contact with her husband seemed to very positively affect her and her children. Family communication increased and their fun interactions increased with each other as well.

#### Case management:

During the Christmas Holiday Season our VOCA funded case manager, organized volunteers who provided assistance in the way of gifts and food baskets to 17 families serving 48 children. One of our young clients, a 14 year-old girl who had been a victim in a 2013 case, came with mom to pick up gifts and brought a gift of her own...a thank you card expressing gratitude for services and a neatly tied pouch of what she call "good luck rocks". She said she wanted to give us the rocks so we could "keep helping kids like her". This gift also came with a hug.

## V. Goals and Objectives

This section provides an overview of your program's accomplishments during the current performance period, and also helps us learn about what helped or hindered your program during this time. *(This section should provide guidance as to whether objectives or program strategies should be modified for the upcoming year.)*

A universal goal was developed for your current grant program. Please indicate the goal that was chosen for your current performance period.

**Goal:** To provide direct services to (check one) for the purpose of alleviating trauma and suffering incurred from victimization.

All crime victims  Child Victims of Sexual Assault and Serious Physical Abuse, and their non-offending family members.

(Sub-population of crime victims. This should match the crime(s) indicated in Section: IV)

If completing this section prior to the end of the program performance period please estimate.

(Objective) Service Provided	Number identified from prior performance period.	Number of clients that actually received this service.*	Objective met?*	Number for upcoming performance period.
a. Crisis Counseling	180	190	yes	160
b. Follow Up Contact	500	750	yes	550
c. Therapy	0	0	0	0
d. Group Treatment	0	0	0	0
e. Crisis Hotline Counseling	0	0	0	0
f. Shelter/Safe House	0	0	0	0
g. Information and Referral (In person)	0	0	0	0
h. Criminal Justice Support / Advocacy	0	0	0	0
i. Emergency Financial Assistance	0	0	0	0
j. Emergency Legal Advocacy	0	0	0	0
k. Personal Advocacy	275	350	yes	275
l. Telephone Contacts (Information and Referral)	125	250	yes	150
m. Other (specify):				
n. Other (specify):				

\*If you did not meet the objective(s) listed above, please detail each objective not met.

1. What were the successes of your program during the current performance period? Include any anecdotal information that may highlight the crime(s) and victims served through this program. *Do not use names or other information that would identify a specific victim.*

The success of our program continues to be reflected in the heartfelt thanks we receive from the families we serve.

For instance, our ability to offer crisis counseling in Spanish for those children and family members who are most comfortable communicating in that language can be a lifesaver. For some of our Spanish-speaking families, if we did not offer counseling in their language of choice they would not participate in counseling at all. The following anecdote comes from our Spanish-speaking crisis counselor:

Q (not her real name), female, age 16, Hispanic reported sexual abuse to counselor at school. She was interviewed at CAC on 11-18-2013. The perpetrator was mother's boyfriend and she ended the relationship when Q. reported abuse.

I started seeing Q on the same week; she reported stomach pain as related to stress. We worked on anger issues and her concerns with connection with her relatives in Mexico. I explained about some of the symptoms of trauma such as hyper vigilance and sleep difficulties. I also helped make sense of the abuse by explaining the concept of grooming and talked about creating a better relationship with her mother. Q feels better in relationship to biological father who is in Mexico. She is able to express her anger and then integrate her experiences. A., Q's mother came to one session; she would like to support Q and does not know how to do it. I also talked about grooming and mother was able to understand the process. Mother and stepfather want know how to help Q.

2. What barriers did you experience in implementing your program during the current performance period? How did you respond to them? Include any anecdotal information that may highlight the crime(s) and victims served through this program. *Please do not use names or other information that would identify a specific victim or a particular person.*

One of the situations our clients continue to struggle with is how to provide crisis counseling to clients who live in outlying areas and do not have a car. There is no public transportation in most of our county because of the rural nature of the area. For families who do not have a car, getting to services can be almost impossible. There is a shuttle from the north end of the county to Champaign-Urbana where our clinicians have their offices. Unfortunately, the \$5/person cost each way is prohibitive for low-income families. We intend to offer a remedy by contracting with this local shuttle service to pay for transportation for our clients to ICJIA-funded Crisis Counseling. If each child/parent pair uses the service 6 times, the \$120 cost per family will be well worth the price. Due to an increase in private donations, we have added a line item to our new budget for this enhancement.

One family includes two young girls who were sexually abused; they live in the Village of Rantoul in the northern part of our county. The father takes the only car to work all say, leaving the mother without transportation and therefore severely limiting her ability to go anywhere or see other people. The two girls experience the same situation after they are dropped off by the school bus in the afternoon. According to our Case Manager, both of the girls and the mom (non-

offending parent) could greatly benefit from crisis counseling. We hope that they will be able to use the new transportation subsidy to begin counseling with our Crisis Counselors here in Champaign-Urbana.

3. Is there anything else you would like us to know based on your experiences with the current performance period? If so, please describe here.

None.

## VI. Program Implementation

The problem statement describes the issue(s) to be addressed in the following year. This section will tell us how these ends are going to be accomplished by describing how the **VOCA grant as well as match funded activities** will be implemented in clear, logical detail and should explain how your program will achieve its goals and objectives and work to resolve the issues addressed.

1. Please describe the specific activities each staff member (federal and match funded) under **this program** will provide to crime victims and explain how those activities benefit your target population.

**Crisis Intervention Counseling:** Counselors assigned to this project will ensure that child victims referred to the Children's Advocacy Center and their non-offending family members or significant others receive immediate, short-term services and support to reduce the severity of the crisis. The Crisis Intervention Counselors will provide the victims and their families with identification of, referrals to, and linkage with all necessary and appropriate mental health services; short-term crisis intervention counseling designed to address the immediate effects of the crisis and to reduce the severity of the crisis both for the victims and their families; emotional support in the short-term as the victims and their families attempt to cope with the aftereffects of sexual or serious physical abuse; information about behaviors exhibited by victimized children and strategies for appropriate parental intervention and support; and support for parents and other family members in addressing their own needs in the aftermath of child abuse. In most cases, crisis intervention counseling services will be provided for a period of 6-8 weeks following the forensic interview, or until the client is linked with long-term mental health services, if deemed appropriate.

Crisis intervention counseling services benefit the target population by ensuring that children and their families can begin the healing and recovery process with minimal, if any, delay and without the need to endure a waiting list before the onset of services. Whenever possible, the crisis intervention assessment is initiated at the Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the assigned Crisis Intervention Counselor which we hope will lead to a greater level of engagement with ongoing services.

**Case Management Services:** The CAC Case Manager will provide comprehensive case management services which include establishing social histories with victims and families; identifying areas of concern and areas of need for making referrals; making appropriate referrals for needed services; identifying community resources for victims and families; providing ongoing support; assessing progress in securing appropriate services and meeting recovery-related goals; assisting with consequent legal proceedings; facilitating follow up-interviews; and participating in pre- and post-interview case debriefings and Multidisciplinary Team Case Review meetings.

By working through and with local agency and service providers to facilitate investigations, making medical, treatment and other support services referrals, and assisting with consequent legal proceedings, the CAC Case Manager helps to support child victims of sexual and serious physical abuse and their families. The CAC Case Manager serves as a single point of contact for clients as they attempt to navigate the oftentimes confusing legal and social service systems and ensures that children and families receive the critical help they need as soon as possible.

2. Explain how the issues or barriers to the implementation of the program that you listed above in Section V, question 2, will be addressed during the new program period?

We will continue to be aware of and sensitive to transportation issues and other access barriers and will seek innovative and cost-effective solutions for helping families overcome those difficulties so that they and their children can fully engage in services. This year we have instituted a transportation assistance fund to subsidize transportation to crisis counseling for rural and small town families without access to transportation. We are also hoping that the recent addition of a bilingual Therapist to our team of Crisis Intervention Counselors will increase the engagement of Spanish-speaking families in services.

3. What training needs have you identified for the staff funded under this program?

It is imperative that Crisis Intervention Counselors and the Children's Advocacy Center's Case Manager maintain an awareness and understanding of current and emerging local, State and national issues and resources related to child sexual and serious physical abuse, as well as victims' rights and services. Our Case Manager's training needs have been deferred for several years; she would benefit from training in emerging trends in the identification and treatment of child sexual and severe physical abuse. All of our in-house staff could benefit from additional training in cultural issues, and we need annual reminders each fall of how to reduce communicable disease transmission such as colds and flu.

4. How will you address those training needs? If unable to address those needs, please explain why.

Funding is available this fiscal year to send our Case Manager to the Midwest Conference on Child Sexual Abuse, held annually in at the University of Wisconsin-Madison. This premier conference addresses multiples aspects of child sexual abuse and will fulfil the need identified above. Additionally, we have instituted a local training cooperative, along with other community social service agencies, focused on cultural and linguistic competence. The group has started offering quarterly trainings on culture from a broad perspective. We have already had sessions on:

- 1) Independent or Non-conforming Cultures: The Roma People (Gypsies)
- 2) Working with LGBTQ Individuals
- 3) Youth Culture

Our Case Manager also participates in the quarterly Victim Advocate Journal Club Call sponsored by the Midwest Regional Children's Advocacy Center. all in-house staff will receive an annual training on preventing the transmission of communicable diseases..

5. If VOCA funds were not available, has your organization developed a plan for the continuation of this program? Please explain.

The CAC has no other funding available for crisis counseling and would likely discontinue the service if VOCA funding were not available. In that event, child victims and their non-offending family members would no longer have access to immediate, no-cost crisis intervention counseling services and would be placed on a waiting list for services at the local community mental health center, or at our local rape crisis services center.

In addition, without VOCA funding, the CAC would face a funding deficit for the Case Manager; we would have to consider reducing her hours by approximately 20%. The use of VOCA funds allows us to maintain services at the current level.

## VII. Implementation Schedule

The implementation schedule should be used as a planning tool for the program and should reflect a realistic projection of how the program will proceed. The Implementation Schedule should indicate: the VOCA funded activities and services that will be provided; the month the activity/service begins; the month the activity/service is completed; the personnel responsible for each activity/service; and the frequency with which the activity/service will be provided. Please use the following implementation schedule form using examples as a guide.

Activity	Month Begun	Month Completed	Personnel Responsible	Frequency
<i>Example: Distribute Brochures</i>	<i>Month 1</i>	<i>Ongoing</i>	<i>Volunteers</i>	<i>As needed</i>
<i>Example: Hire Medical Advocate</i>	<i>Month 1</i>	<i>Month 2</i>	<i>Coordinator</i>	<i>N/A</i>
<i>Example: Provide Support Groups</i>	<i>Month 2</i>	<i>Month 12</i>	<i>Advocate</i>	<i>Weekly</i>
Provide Crisis Counseling services	Month 1	Ongoing	Crisis Counselors	As needed
Provide Crisis Counseling in Spanish	Month 1	Ongoing	Spanish-speaking Crisis Counselor	As needed
Provide Information & Referral (in person)	Month 1	Ongoing	Case Manager	As needed
Provide Personal Advocacy	Month 1	Ongoing	Case Manager	As needed
Provide Telephone Information and Referral Services	Month 1	Ongoing	Case Manager	As needed
Provide information about transportation assistance to crisis counseling	Month 1	Ongoing	Case Manager	As needed

**EXHIBIT B: BUDGET  
IDENTIFICATION OF SOURCES OF FUNDING**

**Implementing Agency:** **Children's Advocacy Center of Champaign County**  
**Agreement #:** **212316**

	<u>SOURCE</u>	<u>AMOUNT</u>
<b>Federal Amount:</b>	Grant Fund: VOCA FFY: 12	\$50,338
	Subtotal:	\$50,338
<b>Match:</b>	Children's Advocacy Center of Champaign County	\$12,585
	Subtotal:	\$12,585
<b>Over Match:</b>		\$0
	Subtotal:	\$0
	<b>GRAND TOTAL</b>	<b>\$62,923</b>



<u>EQUIPMENT</u> <u>Item</u>	<u>Cost per Unit</u>	<u># of Units</u>	<u>Pro-rated</u> <u>Share</u>	<u>Federal</u> <u>Amount</u>	<u>Match</u> <u>Contribution</u>	<u>Total Cost</u>
Not applicable.	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -

\* For Equipment Budgets over \$5000, the Authority must be notified prior to the disposal of any equipment.

<b>TOTAL EQUIPMENT COST</b>	\$ -	\$ -	\$ -
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Budget Narrative for Equipment. Please give a brief description for each line of the Equipment Budget.

(See Attached Budget Instructions)

<b>COMMODITIES</b>					
<u>Item</u>	<u>Cost / Month</u>	<u># of Months</u>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
Not applicable.	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -
<b>TOTAL COMMODITIES COST</b>			\$ -	\$ -	\$ -

**Budget Narrative for Commodities. Please give a brief description for each line of the Commodities Budget.**

(See Attached Budget Instructions)

<b>TRAVEL</b> <u>Not applicable</u>	<u>Cost/Mile</u>	<u># of Miles/mo</u>	<u># of Months</u>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
Program Staff Mileage*	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
	\$ -			\$ -	\$ -	\$ -
Conference Travel**	<u>Cost/ person</u>	<u># of people</u>	<u># of days</u>	\$ -	\$ -	\$ -
Airfare	\$ -			\$ -	\$ -	\$ -
PerDiem	\$ -			\$ -	\$ -	\$ -
Lodging	\$ -			\$ -	\$ -	\$ -
Other (Specify)	\$ -			\$ -	\$ -	\$ -
* State rate is calculated at \$.55.5/mile. If agency rate is lower use that lower rate.						
** Out of State Travel requires prior Authority approval.						
				<b>TOTAL TRAVEL COST</b>	\$ -	\$ -
					\$ -	\$ -

**Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.**

(See Attached Budget Instructions)

## Budget &amp; Budget Narrative

Children's Advocacy Center of Champaign County

Agreement#

212316

<b>CONTRACTUAL</b>	<u>Cost/month</u>	<u>Dollar/hour</u>	<u># of hours per month</u>	<u>Pro-rated Share</u>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
Cell Service	\$ -				\$ -	\$ -	\$ -
Telephone Service	\$ -				\$ -	\$ -	\$ -
	\$ -				\$ -	\$ -	\$ -
Conference Registration Fees	\$ -				\$ -	\$ -	\$ -
Other: (Specify)	\$ -				\$ -	\$ -	\$ -
Other (Specify)	\$ -				\$ -	\$ -	\$ -
Use Boxes Below for Contractual Personnel					\$ -	\$ -	\$ -
Crisis Intervention Counselors (direct service)		\$ 119.88	<u>27.015</u>		\$ 38,863.00	\$ -	\$ 38,863.00
Crisis Intervention Counselors (attendance at Multidisciplinary Team meetings)		\$ 77.24	<u>3.75</u>		\$ 3,475.00	\$ -	\$ 3,475.00
		\$ -			\$ -	\$ -	\$ -
<b>TOTAL CONTRACTUAL COST</b>					\$ 42,338.00	\$ -	\$ 42,338.00

**Budget Narrative for Contractual. Please give a brief description for each line of the Contractual Budget.**

(See Attached Budget Instructions)

The Children's Advocacy Center of Champaign County (CAC) will contract with three licensed therapists to provide crisis intervention counseling services to children referred to the CAC and their non-offending family members. These services are provided free of charge to the children who meet our Protocol for the Investigation of Child Sexual Abuse. The contract with the clinicians specifies the following payment rate: Direct Services will be billed at the rate of \$119.88/hour. Attendance at Multidisciplinary Team meetings and other staffing will be billed at the rate of \$77.24/hour. We estimate that the Crisis Counselors will spend combined 324.18 hours annually providing direct crisis counseling services, and 45 hours annually attending Multidisciplinary Team Case Review meetings and other staffing.

<b>GRAND TOTAL</b>	<u>Federal Amount</u>	<u>Match Contribution</u>	<u>Total Cost</u>
<b>PERSONNEL SERVICES</b>	\$ 8,000.00	\$ 12,585.00	\$ 20,585.00
<b>EQUIPMENT</b>	\$ -	\$ -	\$ -
<b>COMMODITIES</b>	\$ -	\$ -	\$ -
<b>TRAVEL</b>	\$ -	\$ -	\$ -
<b>CONTRACTUAL</b>	\$ 42,338.00	\$ -	\$ 42,338.00
<b>TOTAL COST</b>	\$ 50,338.00	\$ 12,585.00	\$ 62,923.00

All procurements must be competitive

**FRINGE BENEFIT WORKSHEET: Agreement # 212316**

Use this sheet to calculate the fringe benefits to be paid for project personnel. For each element of the benefit package, indicate the rate as a percentage of salary or the dollar amount of the flat rate paid per employee. Use the TOTAL FRINGE BENEFITS amount from this worksheet as the fringe benefit dollar amount on the BUDGET under PERSONNEL SERVICES (cell C-12 and D-12)

<b>RATED FRINGE BENEFITS</b>	<b>Rate as % of Salary</b>
FICA	7.650%
UNEMPLOYMENT	
RETIREMENT/PENSION	
WORKER'S COMP	
DENTAL/VISION	
HOSPITALIZATION	
Other (Specify)	
Total % Fringe Rate	7.650%
Total Salary Paid By Grant (Federal and Match - Please use figure from cell I-12 in the Budget Detail)	
<b>TOTAL RATED FRINGE BENEFITS</b>	<b>\$0</b>
<b>FLAT RATE FRINGE BENEFITS</b>	<b>\$ per FTE</b>
HEALTH/MEDICAL INSURANCE	
OTHER (SPECIFY)	
Total Flat Rate Fringe	\$0.00
Number of grant-funded FTE (full-time equivalent) positions receiving Flat Rate Fringe Benefits . (Please use figure from cell F-11 of Budget Detail)*	
<b>FLAT RATE FRINGE BENEFITS</b>	<b>\$0</b>
<b>TOTAL FRINGE BENEFITS: (Total rated + Total flat rate benefits)</b>	<b>\$0</b>

\*PLEASE REFER TO YOUR RESPONSE IN EXHIBIT A, SECTION II, QUESTION #1.

DATE:	October 27, 2014
TO:	Finance - Committee of the Whole
FROM:	Susan Monte
RE:	Proposed RFP 2014-009 for an Electronics Recycling Contractor to Provide Collection Services at Two 2015 Countywide Residential Electronics Collections
ACTION REQUEST:	Approval

This request is to approve distribution of Request for Proposal 2014-009 to solicit bids for an electronics recycling contractor to provide services at two Countywide Residential Electronics Collections (CRECs) to be held in 2015.

The County's designated recycling coordinator would issue the RFP on behalf of the county and local municipalities (Urbana, Champaign, and Savoy) which intend to partner with the county to hold the two CRECs in 2015. Champaign County Probation and Court Services staff would seek to continue to provide community service workers opportunities to provide support services at the two CRECs in 2015.

Fewer Electronics Recycling Options for Residents Statewide

At present, with the landfill ban on 17 categories of electronics in effect in Illinois, the collection of tv's and monitors by electronics recyclers are at a virtual standstill due largely to state-set manufacturers' quotas being met early in the fiscal year.

In Champaign County we are down to one local option: Best Buy, which agrees to only accept limited electronics items (up to 3 per household) and does not accept tv's or monitors exceeding 32 inches in diameter.

Solid waste managers, recycling coordinators at county and local levels, and IEPA staff are working to identify a near-term interim workable solution.

Preliminary Planning for Two CREC Events in 2015

With the new fiscal year, new sets of manufacturers' quotas will need to be met. We expect that electronics recyclers will be collecting during much of the first half of 2015.

Potential CREC Host Site

Parkland College administrators are again willing to consider serving as a Host Site for the CREC events. Parkland College campus premises are suitable for CREC events based on location, site layout, and accessibility. At present, local recycling coordinators are working to identify two workable and available dates for CREC events.

Attachment

- A Draft Champaign County Request for Proposal 2014-009

**REQUEST FOR PROPOSAL 2014-009**

**ELECTRONICS RECYCLING COLLECTION SERVICES FOR TWO COUNTYWIDE RESIDENTIAL  
ELECTRONICS COLLECTIONS DURING 2015**

**Issued by:**

**CHAMPAIGN COUNTY, ILLINOIS**

RFP 2014-009 Issue Date:	November 14, 2014
Proposal Due Date:	December 31, 2014, 3:30 p.m.
Issuance of Award:	January 23, 2015

**Proposal Submittal Format:**

One copy of the proposal is to be submitted in accordance with RFP 2014-009 to:

Champaign County Recycling Coordinator  
Susan Monte  
Champaign County Regional Planning Commission  
1776 East Washington Street  
Urbana, IL 61802

## INTRODUCTION

The purpose of this Request for Proposal (RFP) is to provide qualified electronics recycling and/or refurbishing contractors with information to enable them to prepare and submit a proposal to provide specific collection, transportation, recycling and/or refurbishing services for electronic waste collected at two planned Countywide Residential Electronics Collections (CREC) events for area-wide and Champaign County residents in 2015. A qualified electronics recycling and/or refurbishing contractor must be registered and meet the requirements of Illinois Public Act 97-0287, the Electronic Products Recycling and Reuse Act (hereinafter 'Act').

### Contracting Agency

This RFP is issued by Champaign County, Illinois (hereinafter 'County').

### Schedule of Key Dates Relevant to Issuance, Acceptance, and Award of Contract

RFP 2014-009 Issue Date	November 14, 2014
Proposal Due Date and Time	December 31, 2014, 3:30 p.m.
Notice to Successful Proposer	January 6, 2014
Issuance of Award*	January 23, 2015

The issuance of a contract award will be contingent upon a contract to be developed between the coordinator (Champaign County), host site (Parkland College) and the contractor regarding certain details with regard to use of the host site for the CREC events.

### Defined Terms

The terms used in this RFP are intended to be identical to the defined terms found in Section 10 of the Act. (A copy of Section 10, which includes the definitions, is provided as Attachment A.) Two key definitions from the Act are provided below:

"Covered electronic device" or "CED" means any computer, computer monitor, television, or printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player that has memory capability and is battery powered, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server sold at retail and that is taken out of service from a residence in this State regardless of purchase location. "Covered electronic device" does not include any of the following:

- (1) an electronic device that is a part of a motor vehicle or any component part of a motor vehicle assembled by or for a vehicle manufacturer or franchised dealer, including replacement parts for use in a motor vehicle;
- (2) an electronic device that is functionally or physically part of a larger piece of equipment or that is taken out of service from an industrial, commercial (including retail), library checkout, traffic control, kiosk, security (other than household security), governmental, agricultural, or

medical setting, including but not limited to diagnostic, monitoring, or control equipment; or  
(3) an electronic device that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, water pump, sump pump, or air purifier. To the extent allowed under federal and State laws and regulations, a CED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

"Eligible electronic device" or "EED" means any of the following electronic products sold at retail and taken out of service from a residence in this State regardless of purchase location: mobile telephone; computer cable, mouse, or keyboard; stand-alone facsimile machine; MP3 player; portable digital assistant (PDA); or video game console, video cassette recorder/player, digital video disk player, or similar video device; zip drive; or scanner. To the extent allowed under federal and state laws and regulations, an EED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

## **DESCRIPTION OF PLANNED COLLECTION EVENTS**

### ***Purpose of Collection Events***

A total of two planned CREC events in Champaign County in 2015 are intended to provide residents with publicly advertised opportunities to safely and conveniently drop off electronics waste, including televisions and computers, and computer-related components, for recycling or re-use, at a single, centrally located site, at no charge to the resident.

### ***Location, Dates, and Time***

The two planned CREC events will take place at the Host Site facility, which is Parkland College, located at 2400 W. Bradley Avenue, Champaign, IL. Area wide residents will drop off electronics waste between the hours of 8:00 a.m. and 12 noon on Saturday, \_\_\_\_\_ 2015 and on Saturday, \_\_\_\_\_ 2015, between the hours of 8:00 a.m. and 12 noon.

### ***Electronic Waste Description***

The type of electronics waste to be collected at the residential electronics waste collection events are: computer, computer monitor, television, or printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player that has memory capability and is battery powered, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server, mobile telephone; computer cable, mouse, or keyboard; stand-alone facsimile machine; MP3 player; portable digital assistant (PDA); or video game console, video cassette recorder/player, digital video disk player, or similar video device; zip drive; or scanner. Other small electronics items that may be collected include: electronic items such as radios, toaster ovens, microwaves, vacuums (no bags), hair dryers and other small electronics with a cord.

***Event Organizer Responsibilities***

The County recycling coordinator and local municipal recycling representatives will serve as the CREC event organizers and will coordinate each planned CREC event. At no cost to the selected contractor, the event organizers will be responsible for:

- 1) advertising and promoting each collection event;
- 2) providing traffic control during each collection event;
- 3) providing and coordinating sufficient volunteer labor for each collection event. Volunteers will be responsible for removing electronics items from residents' vehicles and will preliminarily sort items collected onsite nearby pallets or placing looser electronics items in gaylord boxes, per direction of the contractor.

The CREC event organizers will make no estimation of the amount of electronics waste that will be collected and will not guarantee a minimum or maximum amount. For general planning purposes, Attachment B contains an overview and summary of collection results from previous CREC events held at the same location during the past three years.

**DESCRIPTION OF SERVICES REQUIRED**

***Contractor Responsibilities***

The contractor selected to provide recycling and/or refurbishing services for the planned collection events will be expected to:

- 1) Be registered with the Illinois Environment Protection Agency in accordance with the Act, as a 'collector, recycler, and refurbisher' and meet all established standards for the recycling, refurbishing and processing of electronic waste in accordance with provisions of the Act.
- 2) Be either R-2 certified or utilize an R-2 certified processor.
- 3) Enter into a contractual service agreement with Champaign County within 10 calendar days of notice to the successful proposer.
- 4) Provide sufficient employees for each CREC event and be responsible for all onsite stacking, shrink-wrapping, loading, and transporting off-site of all items collected;
- 5) Agree to pay the cost of a [Parkland College/City of Champaign Police Department] traffic control officer, at a rate of \$50 per hour of service on the day of each CREC event. [Parkland College/City of Champaign Police Department] will send an invoice to the Contractor following each CREC event. (Typically 5 or 6 hours of traffic control service is provided on the day of each collection event).
- 6) Provide proof of insurance, to be requested as part of the contractual service agreement with Champaign County, with Champaign County and Parkland College listed as additional insured.

- 8) Provide instructions to the CREC event organizer regarding requested day-of-event onsite separation, sorting, and packaging of collected electronics waste by volunteers.
- 9) At no charge, provide and set up a sufficient amount of pallets and gaylord boxes, and provide a sufficient amount of shrink-wrap at the Parkland College host site prior to the beginning of each scheduled CREC event.
- 10) Remove, transport and process pursuant to the Act, items collected at each CREC event, at no cost to the CREC event organizers, and in accordance with an agreement to be established between the contractor, coordinator, and host site.
- 11) Provide the following information with regard specific items collected at each collection event to the Champaign County Recycling Coordinator within one month following each CREC event:
  - a) total weight of computers collected;
  - b) total weight of computer monitors collected;
  - c) total weight of printers collected;
  - d) total weight of televisions collected; and
  - e) total weight of EED's collected

#### **CONTRACTOR RESPONSE TO RFP**

A response to this RFP must contain:

- 1) title of contractor's firm, address, telephone, fax, web site and electronic mail (if applicable), and contact person;
- 2) background on the company, description of general services, and any relevant experience;
- 3) list of former clients, including contact information;
- 4) complete list of types of electronics waste that will be accepted/will not be accepted;
- 5) description of the procedures to be used for the destruction or sanitization of data on collected hard drives and other collected data storage devices;
- 6) description of the same-day-of-event, on-site sorting by volunteers to be requested;
- 7) description of any on-site assistance the contractor will provide on the day of the collection event, such as labor, equipment, etc.;
- 8) description of the method of dismantling, salvage, sale, reuse, recycling and/or disposal to be employed for each type of CED and EED collected; and

9) indicate the amount of financial contribution, if any, that the contractor would agree to provide to Champaign County (on behalf of event organizers), based on the total amount of CED's and EED's collected.

#### **EVALUATION OF RFP RESPONSES**

Proposals received in response to this RFP will be reviewed and evaluated by the CREC organizers.

#### **QUESTIONS ABOUT THE RFP**

Questions about the RFP may be directed to Susan Monte, Champaign County Recycling Coordinator, by phone at (217) 328-3313 or via email at [smonte@ccrpc.org](mailto:smonte@ccrpc.org) prior to the RFP response due date.

#### **REVISIONS TO THE RFP**

No changes or exceptions will be made to this RFP without the Champaign County Recycling Coordinator (on behalf of the event organizers) issuing an immediate written notice (by FAX, email or certified mail) to all recipients of this RFP.

#### **SUBMISSION OF RESPONSE TO RFP**

Contractors must submit one paper copy or email copy of their proposal in response to this RFP no later than 3:30 PM, C.S.T., on Wednesday, December 31, 2014, to:

Mail or hand delivery:	Susan Monte Champaign County Recycling Coordinator Champaign County Regional Planning Commission 1776 E. Washington Street Champaign, IL 61802
Email:	Susan Monte <a href="mailto:smonte@ccrpc.org">smonte@ccrpc.org</a>

**Note:** The Champaign County Recycling Coordinator will not be responsible for any correspondence that is not received (via regular email or mail) by the RFP response deadline.

DATE:	October 27, 2014
TO:	Finance - Committee of the Whole
FROM:	Susan Monte
RE:	2015 Electronic Products Recycling and Reuse Grant Application
ACTION REQUEST:	Approve Application and, If Awarded, Accept Grant

This request is to approve the attached 2015 Electronic Products Recycling and Reuse Grant application to the Illinois Environmental Protection Agency for \$2,000 for Champaign County, and, if awarded, to accept the grant.

IEPA, subsequent to Public Act 097-0287(415 ILCS 150/20 (c-5), provides the opportunity for each county to apply for this grant, as follows:

“...the Agency shall use a portion of the manufacturer, recycler, and refurbisher registration fees to provide a \$2,000 grant to the recycling coordinator each county of the State in order to inform residents in each county about this and opportunities to recycle CEDs and EEDs. The recycling coordinator shall expend the \$2,000 grant before December 31 of the program year which the grant is received. The recycling coordinator shall maintain records that document the use of the grant funds.”

Attachment

A 2015 Electronic Products Recycling and Reuse Grant Application



# Illinois Environmental Protection Agency

Bureau of Land • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Electronic Products Recycling and Reuse Grant Form for 2015

Application for Electronic Recycling Grant

**Application Deadline is November 1, 2014**

The Electronic Recycling Grant provides \$2,000 to recycling coordinators in each county of the State.

Requirements of the grant include:

- The grant must be used to inform residents in each county about the Act and to educate consumers on their recycling opportunities.
- The recycling coordinator must expend the \$2,000 grant before December 31 of the program year in which the grant is received. Any funds unspent by December 31 of the program year in which the grant was received needs to be returned to the Illinois Environmental Protection Agency via check made payable to the Treasurer State of Illinois and remitted to IEPA, Fiscal Services #2, PO BOX 19276, Springfield, Illinois 62794-9276. Write on the check "Unspent EWaste Grant Funds."
- The recycling coordinator must maintain receipts and records that document the use of the grant funds.
- Grant funded projects must be of the educational nature: pamphlets, radio ads, signs, newspaper ads, etc.
- No monies from the grant may be used towards administrative costs or towards collection events.
- Illinois EPA must approve all grant applications prior to distributing funds. Applicants must use this form when making their grant requests.
- Illinois EPA must be acknowledged on any materials paid for with grant money, such as fliers, advertisements, signs and websites.
- All grant applications for the 2015 program year are due to Illinois EPA by **November 1, 2014**.

*Please type or print clearly in blank ink.*

### **Application Information:**

County: Champaign County

County Coordinator: Susan Monte

Email: smonte@ccrpc.org

Telephone: (217) 328-3313 Extension: 196

Fax: (217) 328-2426 Federal Employer Identification #: 37-6006910

Fax number will be used to send the acceptance letter, agreement form and W9 for signature.

Address: 1776 E. Washington Street

City: Urbana

State: Illinois

Zip Code: 61802

## Proposed Scope of Work for 2015

**Project:** Promote Information regarding Electronics Items Recycling Options for Champaign County Residents

**Project Description:**

Partnering local government recycling coordinators will develop a publicity/media campaign to encourage area-wide residents to recycle unwanted electronics items at each of the local businesses registered with IEPA to collect and recycle unwanted electronics items from residents at no cost.

**Project Partners, if any:**

Champaign County, Champaign County Regional Planning Commission, City of Urbana, City of Champaign, Village of Savoy

**Budget request for Project:** \$2,000

**Estimated project period and complete date:** January 1, 2015 through December 31, 2015

For more information or for help in completing the application, please contact Michelle Bentley at 217-524-6713 or [michelle.bentley@illinois.gov](mailto:michelle.bentley@illinois.gov).

## ORDINANCE NO.

### FY2015 ANNUAL TAX LEVY ORDINANCE

**WHEREAS**, we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$30,621,797 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2015 Annual Budget and Appropriation Ordinance,

**NOW, THEREFORE, BE IT ORDAINED** that there is hereby levied a tax in the amount of \$9,218,910 for the County General Corporate purposes;

\$1,071,687 for salaries and operating budget of the Circuit Court  
\$5,380,015 for salaries and operating budget of the Correctional Center  
\$971,545 for salaries and operating budget of the Public Defender's Office  
\$1,795,663 for salaries and operating budget of the Physical Plant;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax in the amount of \$1,462,958 for the purpose of purchasing insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$1,462,958 is exclusive of and in addition to those sums heretofore levied; and

\$575,300 levied for liability/property insurance/claims reserve  
\$562,500 levied for Worker Compensation insurance claims/reserve  
\$325,158 levied for unemployment insurance/claims reserve;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$2,247,106 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$2,247,106 is exclusive of and in addition to those sums heretofore levied; and

\$1,710,497 levied for Highway Department employee salaries and fringe benefits  
\$ 536,609 levied for operating budget of Highway Department;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,127,166 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,127,166 being exclusive of and in addition to those sums heretofore levied; and

\$1,127,166 levied for bridges, culverts and engineering fees;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$4,194,638 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Community Mental Health Fund" and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$4,194,638 is exclusive of and in addition to those sums heretofore levied; and

\$ 507,118 levied for Mental Health Board employee salaries and fringe benefits  
 \$3,510,918 levied for Mental Health grants to service providers  
 \$ 176,602 levied for contracts and professional services;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$3,003,569 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$3,003,569 being exclusive of and in addition to those sums heretofore levied; and

\$3,003,569 levied for General Corporate Employer Retirement Costs;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,661,865 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$1,661,865 is exclusive of and in addition to those sums heretofore levied; and

\$1,661,865 levied for General Corporate Employer Social Security and Medicare.

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$90,318 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$90,318 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

\$90,318 levied for road improvement match funds;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$422,183 for the purpose of the County's share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$422,183 is exclusive of and in addition to those sums heretofore levied; and

\$422,183 levied for Cooperative Extension Education Programs;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,066,808 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55 ILCS 5/5-25010 to 5-25011, said \$1,066,808 shall be held in a separate fund known as the County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

\$476,117 levied for public health services in Champaign County outside of Champaign-Urbana

\$590,691 levied for rebate to the Champaign-Urbana Public Health District;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,142,494 for the purpose of the County Nursing Home Fund in accordance with 55 ILCS 5/5-21001, said \$1,142,494 shall be held in a separate fund known as the Champaign County Nursing Home Fund, and is exclusive of and in addition to those sums heretofore levied; and

\$1,142,494 levied for Nursing Home employee salaries and fringe benefits.

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$1,429,613 for the purpose of paying the principal and interest due on Nursing Home Construction Bonds dated February 26, 2003, issued pursuant to County Board Resolution No. 4644 adopted February 6, 2003, said sum of \$1,429,613 is exclusive of and in addition to those sums heretofore levied; and

\$1,429,613 levied for bond principal/interest payments;

**BE IT FURTHER ORDAINED** that there is hereby levied a tax, in the amount of \$3,554,169 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are mentally retarded or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .10 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Fund for Persons With a Developmental Disability" and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$3,554,169 is exclusive of and in addition to those sums heretofore levied; and

\$3,554,169 levied for grants to service providers and professional services in administering grants;

**BE IT FURTHER ORDAINED** that the sums heretofore levied in the total amount of \$30,621,797 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2014.

**PRESENTED, PASSED, APPROVED and RECORDED** by the County Board of  
Champaign County, Illinois, at the recessed September, A.D. 2014 session.

Dated this 20<sup>th</sup> day of November A.D. 2014.

---

Alan Kurtz, Chair  
Champaign County Board

**AYE \_\_\_ NAY \_\_\_ ABSENT**

ATTEST:

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Gordy Hulten, County Clerk & ex-officio  
Clerk of the Champaign County Board

**TRUTH IN TAXATION  
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of the County of Champaign, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation Law" or the levy ordinance does not exceed 105% of the previous year's extension.

This certificate applies to the RY2014 levy.

Date: November 20, 2014.

PRESIDING OFFICER: \_\_\_\_\_  
Alan Kurtz, Chair  
Champaign County Board

## **ORDINANCE NO.**

### **FY2015 ANNUAL BUDGET AND APPROPRIATION ORDINANCE**

**WHEREAS**, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning January 1, 2015 and ending December 31, 2015, and has further proposed County expenditures in the attached recommended Budget; and

**WHEREAS**, pursuant to 55 ILCS 5/6-1002, the attached recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

**WHEREAS**, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made by notifying the County Auditor on forms provided by the Auditor. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

**WHEREAS**, the Regional Planning Commission’s legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made by notifying the county Auditor on standardized forms;

**NOW, THEREFORE, BE IT ORDAINED** by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning January 1, 2015 and ending December 31, 2015.

**PRESENTED, PASSED, APPROVED, AND RECORDED** by the County Board of Champaign County, Illinois, at the recessed September, A.D. 2014 session.

Dated this 20<sup>th</sup> day of November A.D. 2014.

---

Alan Kurtz, Chair  
Champaign County Board

AYE \_\_\_\_ NAY \_\_\_\_ ABSENT \_\_\_\_

ATTEST:

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Gordy Hulten, County Clerk & ex-officio  
Clerk of the Champaign County Board

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Stephanie A Joos

**ADDRESS:** 62 Mary Ln Champaign IL 61822  
Street City State Zip Code

**EMAIL:** sjoos@co.champaign.il.us **PHONE:** \_\_\_\_\_

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Animal Control Director

**BEGINNING DATE OF TERM:** 12/1/14 **ENDING DATE:** 11/30/16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have worked in the Animal Control Department since 2002. I have been the Director since 2005.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The Animal Control Director's role is to lead the animal control department in fulfilling the requirements of the State law and county ordinances. Provide quality animal control services for the citizens of Champaign County.

\_\_\_\_\_  
\_\_\_\_\_

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have extensive knowledge of the Animal Control Department. I was directly involved in the creation of the Animal Services Facility building. I was a important part of the development of the department.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

10/23/14

Date

APPLICATION FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE  
CHAMPAIGN COUNTY NURSING HOME

1. Mary Fraser Hodson, 2011 O Donnell Dr., Champaign, IL 61821, 217-356-5551 (H), 217-493-6957 ©, [maryfhodson@aol.com](mailto:maryfhodson@aol.com). September 17, 2014

2. I currently serve on the CCNH Advisory Board. I have previously served two terms on the Cunningham Children's Home Board Human Resources Committee, including one term as Chair of the Human Resources Committee and full board member. I also served about 25 years on the Champaign County Employees Credit Union Board.

3. Before retiring, I worked 13 years with the State of Illinois Department of Public Aid, 17 years with the Champaign County Nursing Home and 9 years with the Champaign County Regional Planning Commission. During the time I worked for the Department of Public Aid I was a long term care case manager, a staff development specialist and a member of a long term care survey team.

While working as a Human Resources Director for CCNH and RPC, I held a State of Illinois Long Term Care Administrator's License and a Professional Human Resources certification. I served on the County's EA Job Content Evaluation Committee and collective bargaining negotiating teams for both CCNH and the RPC.

The Cunningham Children's Home Human Resources Committee was involved in the selection and evaluation of the administrator and approval of personnel policies and programs.

4. I have a degree in sociology with a minor in history from Northern Illinois University.

5. I am retired and currently serve on the Champaign County Nursing Home Auxiliary.

6. As stated in #3, I have worked for the State of Illinois and Champaign County.

7. I sing with the CCNH Auxiliary's weekly sing-a-longs at the nursing home and volunteer at the nursing home's "Busy Bee". I am a member of Champaign Urbana Sunrise Rotary and serve on several club as well as district Rotary committees. I am a Rotary Shelter Box Representative. I volunteer at the Champaign Library Friends Shop and Eastern Illinois Food Bank and read to Head Start children with the WILL Book Mentor Program. I am a member of the Phi Alpha Theta History Fraternity and served as the secretary for the 825<sup>th</sup> Tank Destroyer Battalion Association. I am a member of the VFW Auxiliary and American Legion Auxiliary in my home town and received my high school's Alumnae Award for Service.

8. I wish to serve on the CCNH Advisory Board because I love Champaign County Nursing Home and believe strongly in its legacy and its continued mission to serve the families of Champaign County. Having formerly worked at the nursing home, I feel that I bring a unique perspective to the Advisory Board. I also feel that it is very important to maintain communication between the Advisory Board and the Nursing Home Auxiliary.

Conflict of Interest Questionnaire

Pursuant to the purposes and intent of the conflict of interest policy adopted by the Governing Body of Champaign County Nursing Home requiring disclosure of certain interests, a copy of which has been furnished to me, I hereby state that I or members of my immediate family have the following affiliations or interests and have taken part in the following transactions that, when considered in conjunction with my position with or relation to Champaign County Nursing Home, might possibly constitute a conflict of interest.

(Check "None" where applicable.)

1. Outside Interests

Identify any interests, other than investments, held by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

None

2. Investments

List and describe all investments held by you or a member of your immediate family that might fall within the category of "material financial interest," as described in the list of definitions accompanying this questionnaire.

None

3. Outside Activities

Identify any outside activities, engaged in by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

None

4. Material Financial Interest

Identify whether you, your spouse, or any immediately family member living with you (a) is entitled to receive more than 7 ½% of the total distributable income under a contract with CCNH or (b) if you, together with your spouse and immediate family members living with you are entitled to receive more than 15% in the aggregate of the total distributable income under a contract with CCNH.

None

Robert D. Palinkas, M.D.  
9391 E. 2250 N Road  
Danville, IL 61834  
H: 217-776-2456  
W: 217-244-5345  
Cell: 217-213-8388  
Fax: 217-244-1758  
E-mail: Palinkas@illinois.edu

APPLICATION FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE  
CHAMPAIGN COUNTY NURSING HOME

Statement of Experience: Please refer to the accompanying curriculum vitae.

Here is my statement regarding a wish to serve on the Champaign County Nursing Home Board of Directors:

As a medical administrator and physician I have a long-standing interest in the delivery of health care services. This interest has expanded from my normal every day responsibilities to include nursing home activities due to the recent time my father has board would enrich my understanding of the health care system for older individuals, and broaden my experience as a medical administrator.

Additionally, I feel that I have much to offer as an experienced administrator who has worked with both unionized and non-unionized staff. I have significant experience in management of financial affairs and for large and similar sized operations, and my medical background in internal medicine and infectious disease lends itself to involvement in matters of public health.

Thank you for any consideration in this matter.

Sincerely,



Robert D. Palinkas, M.D.

RDP/mjc

Robert D. Palinkas, M.D.

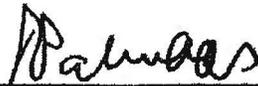
### STATEMENT OF OUTSIDE ACTIVITIES

In addition to the items listed in my curriculum vitae submitted to the Champaign County governing body, I wish to disclose certain outside activities which have little or no impact to my appointment to the Advisory Board of the Champaign County Nursing Home.

In addition to my 100%, 12-month appointment to the University of Illinois as an administrator and physician at the McKinley Health Center, and as a member of the faculty of the College of Medicine, I conduct the following outside activities:

1. I am currently chairman of the Vaccine Preventable Disease Committee of the American College Health Association.
2. I am a member of the adult working group of the Centers for Disease Control Advisory Committee on Immunization Practice.
3. I am a regular unpaid advisor to the Department of Defense, often functioning as a civilian observer or advisor to military exercises and operations.

None of these unpaid activities represent a conflict on my part since these agencies do not conduct business with or compete with services of the Champaign County Nursing Home, or render other services in competition with the Champaign County Nursing Home or any of its related entities.



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Robert D. Palinkas, M.D.

RDP/mjc

Frank G. Johnston  
918 W Daniel, Champaign, IL 61821  
Phone: 773-633-7704 Email: johnstonfr@gmail.com

1. Frank Johnston  
918 W. Daniel  
Champaign, IL 61821  
C: 773-633-7704  
W: 217-352-6700  
F: 217-352-6705  
Johnstonfr@gmail.com  
Date of Application: 10/09/14
2. None
3. I have a long history of volunteering with numerous public interest groups, including Land of Lincoln Legal Assistance Foundation, Chicago Legal Clinic at the Daley Center Chancery Advice Desk and the Center for Economic Progress.
4. I received a B.A. from Michigan State University in 2005 and a J.D. from The John Marshall Law School in 2008. I was sworn into the Illinois State Bar in November 2008 and have been a licensed attorney ever since.
5. As a trust officer and attorney, I am an expert in estate planning and trust law. I have extensive experience with Medicare and Medicaid, analyzing and interpreting the regulations for clients and community members. I work on Medicare and Medicaid compliance issues as well. Working for a bank, I also have experience for the finance side of things, setting up budgets and long-term financial plans.
6. First Financial Bank 2012-Current
7. For the most part, my hobbies revolve around my wife and two kids, be it going to a new restaurant with my wife or building forts with my kids. I love to golf and enjoy sipping on coffee throughout the day. I am a member of the Champaign County Bar, Vermilion County Bar, and Young Lawyers Network. In the past, I have done pro bono work for Land of Lincoln Legal Assistance Foundation.
8. The CCNH Board of Directors have a very important and vital function in our community. In the next 30 years, there will be a great need to provide a place for our elders to live comfortably with the respect that they deserve. As the oft-quoted tenet goes "to care for those who once cared for us is one of the highest honors," I think our community has a duty to take care of our elders. Now, I do not want overstate my role in this-any praise should go for those that care for them day in and day out-but I want step forward and use my expertise as a trust officer and attorney to help in my little way. I would be honored to serve on the CCNH Board of Directors. And it really is a great fit. I can use my experience and knowledge as a trust officer to help with Medicaid, Medicare and financial issues; legal acumen for compliance and contract issues; and energy to help the Nursing home run smoothly. I want the CCNH to continue to fulfill its purpose: maintain and operate a nursing and rehabilitation institution for the care of ill, injured or disabled persons and to enhance the health of those in the community served by the nursing home.

Frank G. Johnston  
918 W Daniel, Champaign, IL 61821  
Phone: 773-633-7704 Email: johnstonfr@gmail.com

9. Conflict of Interest Questionnaire is attached. I have read the document, understand it, and will comply with it.

**Conflict of Interest Questionnaire**

1. Outside Interests: None
2. Investments: None
3. Outside Activities: None
4. Material Financial Interests: None

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** David L. King  
**ADDRESS:** 3310 Cypress Creek Road Champaign Illinois 61822  
Street City State Zip Code  
**EMAIL:** DaveKing@comcast.net **PHONE:** 217-778-8078

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County Board of Health

**BEGINNING DATE OF TERM:** 12/01/2014 **ENDING DATE:** 06/30/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I retired from the University of Illinois on October 1, 2014. For most of my career, I worked in various administrative positions within state and local public health agencies: the Illinois Department of Public Health (18 years); and Champaign-Urbana Public Health District (6 years). That experience has given me a good understanding of the mission of public health, the importance of that mission, and how public health services are commonly delivered by public health agencies.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of the Board of Health is to advise the Champaign County Board regarding the public health services that are provided by Champaign County. As a Board of Health member, I envision working with other Board members to understand the public health needs of the county, including concerns from the public, and recommend to the CC Board those public health services (and a budget) for the CC Public Health Department that will best meet those needs.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I believe the Board of Health oversees the Champaign County Public Health Department and its services. The county contracts with the C-U Public Health District to provide public health services for the CC Public Health Dept. that serves residents outside C-U. I served as the Administrator for CUPHD and the CC Public Health Department until 2005, thus was familiar with the staffing, taxes and fees for the CC Public Health Dept. then; however, changes have undoubtedly occurred since 2005.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

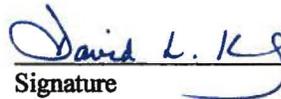
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

10/24/2014

Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Michelle L. Mayol

**ADDRESS:** 2509 S. Anderson St. Urbana IL 61801  
Street City State Zip Code

**EMAIL:** michelle.township@gmail.com **PHONE:** 217-369-2872

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County Public Aid Appeals Committee

**BEGINNING DATE OF TERM:** 12/1/2014 **ENDING DATE:** 11/30/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have worked at the Cunningham Township Supervisor's Office for over 18 years. I have been the Township Supervisor since May 2013 and before being elected as the Township Supervisor, I was the Director of Accounting & GA Medical. I am very familiar with the General Assistance Program.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role is to be knowledgeable of the General Assistance Program and to apply the rules and regulations to each individual case (appeal) as it is presented. I will carry out the responsibilities by applying my knowledge of the General Assistance Program to each individual appeal.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Cunningham Township has been to the Public Aid Appeals Committee and presented cases upon appeal. I am very familiar with the operation and staff.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

09/22/2014

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: James Rusk

ADDRESS: 607 E. Sangamon IL 61866  
Street City State Zip Code

EMAIL: rustoul@township1.org PHONE: 2176214137

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeal

BEGINNING DATE OF TERM: Dec 1 2014 ENDING DATE: Nov 30 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Rustoul Township supervisor since 1997, dealing with general assistance cases

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

ALWAYS Trying to make a fair decision on cases.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

*knows very little of this.*

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

*only if appeal was from my township.*

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

*I am available anytime except Nov 15 - March 15.*

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

*[Signature]*  
Signature

*10-12-14*  
Date



4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Seamus Reilly  
Signature  
9/12/14  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: MARY J. SLEETH  
ADDRESS: 602 WOODLAND DR. PO Box 66, St. Joseph, IL 61873  
Street City State Zip Code  
EMAIL: RCHARD SLEETH @ AOL. Com PHONE: 217-469-7274

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group  
BEGINNING DATE OF TERM: 12/1/2014 ENDING DATE: 11/30/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

WELL, my position on this Advisory group has been to represent the seniors. I am a senior, and have already been serving on this Advisory board for over a year now. I have not missed a meeting of this group. I am eager to witness any new services or improvements to those who need this assistance.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

My responsibilities are to bring up any concerns seniors might have regarding this County Service. Also I have been promoting knowledge of this service through personal contacts, and at the center for healthy living in Urbana.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My knowledge is based on over a year of sitting on this Advisory board. I have been witness to the change over from "CRS" to the newly named CCARTS, and been present for all the financial and legal considerations for that change.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Mary J. Sleeth  
Signature

October 7, 2014  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jessie H. Smith

ADDRESS: 1604 S. Maple St. Urbana IL 61801-5127  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 309-269-5729

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Committee

BEGINNING DATE OF TERM: 12/1/2014 ENDING DATE: 11/30/2017

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have work with city before  
E.J. Y.M.C.A., Y.W.C.A C.Home  
Inter Faith Health Dep.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

if something is put on your plate you  
do your best to get it done. if it can be done.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Management property holdings, staff

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

most of the time because of VA Dr. Appts.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Jessie H. H. Smith

Signature

5/22/14

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: GAIL BROADIE

ADDRESS: 718 W. Washington Champaign Ill. 61820  
Street City State Zip Code

EMAIL: GAIL.BROADIE@comcast.net PHONE: 217-352-4245

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Committee

BEGINNING DATE OF TERM: 12-1-2014 ENDING DATE: 11-30-2017

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I've been a Physical Therapist for 39 years with 25  
years of working with the elderly. During my 16 years  
of working for Care Home Services, I had the  
opportunity of working closely with community  
services in both Champaign and Vermilion Counties

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Evaluate the services offered, the clients who use  
the services and what types of services are  
not offered.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

None but I'm willing to learn what is required  
to perform the duties

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Gaie Brodie  
Signature

8-23-2014  
Date



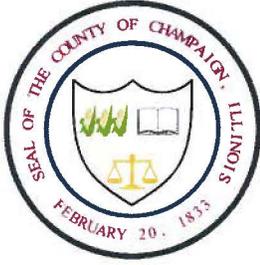
**Gordy Hulten**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**OCTOBER**  
**2014**

Liquor Licenses & Permits	-
Civil Union Licenses	0.00
Marriage License	7,350.00
Interests	15.51
State Reimbursements	-
Vital Clerk Fees	21,806.96
Tax Clerk Fees	6,561.86
Refunds of Overpayments	-
<b>TOTAL</b>	<b>35,734.33</b>
Additional Clerk Fees	1,504.00



# CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE  
MANAGEMENT SERVICES

Deb Busey, County Administrator

## ADMINISTRATIVE SERVICES – MONTHLY HR REPORT OCTOBER 2014

### VACANT POSITIONS LISTING

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2014 HRS	FY 2014 SALARY
80	16	Exec Asst to Co Admin	\$18.38	1950	\$35,841.00	2122.5	\$39,011.55
80	22	Deputy County Clerk	\$11.86	1950	\$23,127.00	2122.5	\$25,172.85
80	30	PT Legal Clerk	\$11.86	1040	\$12,334.40	1132	\$13,425.52
80	36	Asst Public Defender	\$24.45	1950	\$47,677.50	2122.5	\$51,895.13
80	40	Clerk	\$11.86	1950	\$23,127.00	2122.5	\$25,172.85
80	40	Deputy Sheriff	\$21.77	2080	\$45,281.60	2264	\$49,287.28
80	40	Deputy Sheriff	\$21.77	2080	\$45,281.60	2264	\$49,287.28
80	42	Deputy Coroner	\$16.48	2080	\$34,278.40	2264	\$37,310.72
80	51	Court Services Officer	\$19.47	1950	\$37,966.50	2122.5	\$41,325.08
80	77	Senior Planner	\$27.49	1950	\$53,605.50	2122.5	\$58,347.53
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2264	\$42,676.40
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2264	\$42,676.40
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2264	\$42,676.40
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2264	\$42,676.40
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2264	\$42,676.40
80	140	Master Control Officer	\$11.86	2080	\$24,668.80	2264	\$26,851.04
80	140	Master Control Officer	\$11.86	2080	\$24,668.80	2264	\$26,851.04
80	140	PT Master Control Officer	\$11.86	1040	\$12,334.40	1132	\$13,425.52
80	140	PT Master Control Officer	\$11.86	1040	\$12,334.40	1132	\$13,425.52
83	60	Senior Engineer	\$24.45	2080	\$50,856.00	2264	\$55,354.80
850	111	Business System Analyst	\$24.45	1950	\$47,677.50	2122.5	\$51,895.13
-- TOTAL --			\$375.98		\$727,100.40		\$791,420.83

### UNEMPLOYMENT REPORT

Notice of Claims received – 3 total

Head Start – 1

Nursing Home – 2

Benefit Determinations - 3

RPC – benefits allowed

JDC – benefits denied

Head Start – benefits denied

Employer Protests Filed – 2 total

Head Start - 1

Nursing Home - 1

Notice of Telephone Hearing – 0

**PAYROLL REPORT**

OCTOBER PAYROLL INFORMATION

Pay Group	10/3/2014		10/17/2014	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	501	\$897,644.05	503	\$902,783.95
Nursing Home	199	\$233,002.66	206	\$235,646.60
RPC/Head Start	228	\$277,913.39	234	\$280,378.91
<b>Total</b>	<b>928</b>	<b>\$1,408,560.10</b>	<b>943</b>	<b>\$1,418,809.46</b>

Pay Group	10/31/2014	
	EE's Paid	Total Payroll \$\$
General Corp	516	\$930,976.01
Nursing Home	199	\$232,520.33
RPC/Head Start	231	\$275,433.44
<b>Total</b>	<b>946</b>	<b>\$1,438,929.78</b>

**HEALTH INSURANCE/BENEFITS REPORT**

**October, 2014**

Total Number of Employees Enrolled: 726

General County Union:

Single 212; EE+spouse 29; EE+child(ren) 67; Family 31; waived 37

Nursing Home Union:

Single 69; EE+spouse 7; EE+child(ren) 5; Family 1; waived 8

Non-bargaining employees:

Single 122; EE+spouse 35; EE+child(ren) 35; Family 17; waived 51

Life Insurance Premium paid by County: \$1,856.53

Health Insurance Premium paid by County: \$356,696.10

Health Reimbursement Account contribution paid by County: \$20,360.00

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

October 2014 : 7.29% average over the last 12 months

October 2014: 6 out of 580 Employees left Champaign County-5 were voluntary resignations and 1 was a retirement.

**WORKERS' COMPENSATION REPORT**

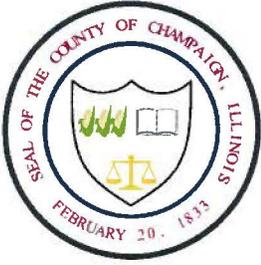
<u>Entire County Report</u>	<u>October 2014</u>	<u>October 2013</u>
New Claims 10/1 – 10/31	8	3
Closed Claims 10/1 – 10/31	5	7
Open Claims	31	12
(Ongoing #, total number of open claims as of 10/31)		

Year to Date Total (Ongoing #, total number of open claims)

October 2013	62
October 2014	71

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	14	Meetings Staffed	10	Minutes Posted	14
Appointments Posted	3	Notification of Appointment	3	Contracts Posted	5
Calendars Posted	6	Resolutions Prepared	21	Ordinances Prepared	1



## **CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES**

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE  
MANAGEMENT SERVICES**

**Debra Busey, County Administrator**

### **MEMORANDUM**

**TO: James Quisenberry, Deputy Chair-Policy, Personnel & Appointments and MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: Deb Busey, County Administrator  
Debbie Heiser, Insurance Specialist  
Molly Rollings, Dimond Brothers Insurance Agency**

**DATE: October 31, 2014**

**RE: FY2015 RENEWAL of INSURANCE POLICIES – Liability & Worker’s Compensation**

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Working through the County’s Broker – Dimond Brothers Insurance Agency – the County has received renewal proposals for the County’s liability and worker’s compensation FY2015 insurance coverage from the following companies: Cincinnati Insurance Company; Chartis; Capitol Indemnity; NFIP/Selective Flood and Illinois Counties Risk Management Trust (ICRMT). Detailed information regarding the policies purchased is attached for your review.

The premium proposals received include the following for the period from December 1, 2014 – November 30, 2015:

1. Property/inland marine/boiler and machinery coverage provided by Cincinnati Insurance Company in the amount of \$163,873; *(reflects an increase of \$10,839 or 7.08% over the FY2014 premium rate of \$153,034)*
2. Liability coverage for Champaign County provided by ICRMT in the amount of \$533,553; *(reflects an increase of \$11,825 or 2.27% over the FY2014 premium rate of \$521,728)*
3. Pollution Legal Liability coverage for the Champaign County Nursing Home provided by Chartis in the amount of \$17,761; *(reflects a \$0/0% increase over the FY2014 premium of \$17,761)*
4. Student Accidental Death & Dismemberment coverage for the Champaign County Head Start Program provided by Capitol Indemnity in the amount of \$876; *(reflects a \$0/0% increase over the FY2014 rate of \$876)*
5. Worker’s Compensation coverage for Champaign County provided by ICRMT in the amount of \$213,646 *(reflects a \$27,842 increase or 14.98% increase over the FY2014 rate of \$185,804.) SIR (deductible) increased from \$250,000 to \$300,000 for FY2015.*

6. Flood coverage for Champaign County provided by NFIP/Selective in the amount of \$12,257 (reflects a \$520 increase or .50% increase over the FY 2014 rate of \$11,737).

*The total \$929,709 cost of all premiums reflects a \$50,506 or 5.74% increase over the total FY2014 rate of \$879,203 as well as increase in worker's compensation SIR from \$250,000 to \$300,000.*

**RECOMMENDED ACTION:**

***Policy, Personnel & Appointments recommends to the County Board approval of insurance coverage for liability and worker's compensation for FY2015 from December 1, 2014 – November 30, 2015 through plans and premiums provided as follows:***

1. ***Property/inland marine/boiler and machinery coverage provided by Cincinnati Insurance company in the amount of \$163,873;***
2. ***Liability coverage for Champaign County provided by ICRMT in the amount of \$533,553;***
3. ***Pollution Legal Liability coverage for the Champaign County Nursing Home provided by Chartis in the amount of \$17,761;***
4. ***Student Accidental Death & Dismemberment coverage for the Champaign County Head Start program provided by Capitol Indemnity in the amount of \$876;***
5. ***Worker's Compensation coverage for Champaign County provided ICRMT in the amount of \$213,646; with an increase in the SIR from \$250,000 to \$300,000;***
6. ***Flood Insurance coverage for Champaign County provided by NFIP/Selective Flood in the amount of \$12,257.***

Thank you for your consideration of this recommendation. We will be present at your meeting on November 13, 2014 if you have additional questions or concerns.

Attachments

# County of Champaign

## 2014-2015 Insurance Proposal

**Insurance Companies:** Cincinnati Insurance Company (A+/XV)  
Illinois Counties Risk Management Trust  
Chartis (A/XV)  
Capitol Indemnity Corporation (A/IX)

**Coverage Dates:** 12/01/2014 to 12/01/2015

**Prepared by:**  
**Producers:** Molly M. Rollings  
**Service Representative:** Susi Boastick

**Dimond Bros. Agency**  
1806 Woodfield Drive  
Savoy, IL 61874  
**Phone:** (217) 356-6400 x3810  
**Fax:** (217) 356-8044  
**Email:** molly.rollings@dimondbros.com



This presentation is designed to give you an overview of the insurance coverages we recommend for your company. It is meant only as a general understanding of your insurance needs and should not be construed as a legal interpretation of the insurance policies that will be written for you. Please refer to your specific insurance contracts for details on coverages, conditions, and exclusions.

## COMMERCIAL PACKAGE POLICY – Cincinnati Insurance Co.



### Property Coverage

#	Building Occupant	Address	Current Building Limit	Contents Limit	Business Income
1	Courthouse	101 E. Main	\$ 34,000,000	\$ 2,080,000	\$ 300,000
2	Juvenile Detention Center	400 Art Bartell	\$ 6,505,200	\$ 1,040,000	\$ 50,000
3	Sheriff Office/Correctional Center	204 E. Main	\$ 10,921,000	\$ 1,040,000	\$ 100,000
4	Adult Detention Facility	502 S. Lierman	\$ 14,674,400	\$ 1,040,000	\$ 50,000
5	Brookens Admin. Center	1776 E. Washington	\$ 10,615,000	\$ 2,080,000	\$ 905,000
6	ILEAS Building	1701 E. Main St	\$ 18,700,000	\$ -	\$ 5,000
	Garage-ESDA	1701 E. Main	\$ 98,800	\$ 52,000	\$ -
	ILEAS Boiler House	1701 E. Main St (Rear)	\$ 62,350	\$ 50,000	\$ -
	ILEAS Garage	1701 E. Main St (Rear)	\$ 13,100	\$ 20,000	\$ -
7	Old Salt Storage	301 Art Bartell	\$ 50,000	\$ 41,600	\$ 5,000
	Highway Salt Dome	301 Art Bartell	\$ 161,200	\$ 20,800	\$ -
8	County Office Bldg (EMA/METCAD)	1905 E. Main	\$ 1,690,000	\$ 624,000	\$ 10,000
9	Animal Control Facility (impoundment)	210 S. Bartell	\$ 327,600	\$ 46,800	\$ 10,000
10	Highway Fleet Maintenance Bldg	1605 E. Main St.	\$ 7,000,000	\$ 1,000,000	\$ 10,000
11	Nursing Home	500 Art Bartell	\$ 23,000,000	\$ 1,000,000	\$ 25,000
12	Marilyn Queller/Urbana Head Start	108 E Webber	\$ -	\$ 187,475	\$ 10,000
13	Coroner / Physical Plant	202 Art Bartell	\$ 1,355,005	\$ 200,000	\$ 10,000
14	Sheriff/ILEAS Garage 2	1707 E. Main	\$ 223,600	\$ 41,600	\$ 5,000
15	Highway Maint Garage 3	1705 E. Main	\$ 100,000	\$ 50,000	\$ 5,000
		<b>Total</b>	<b>\$ 129,497,255</b>	<b>\$ 10,614,275</b>	<b>\$ 1,500,000</b>

**Cause of Loss:** Special including Theft

**Deductible:** \$5,000

**Co-Insurance:** 100 %

**Valuation:** Replacement Cost

**Forms/Endorsements:**

- **State Amendatory Endorsements**
- **Earthquake – Full Limits at all locations**
- **Flood**
  - \$5,000,000 Per Occurrence
  - \$5,000,000 Aggregate
    - \$25,000 Deductible
- **Valuable Papers & Records – Courthouse & Brookens**
  - \$500,000 per location
  - Deductible = \$1,000

**XC Property Extension:**

• Accounts Receivable.....	\$50,000
• Building Glass Liability.....	Included
• Business Income.....	\$50,000
• Change of Temperature or Humidity.....	Included
• Debris Removal.....	\$10,000
• Electronic Data Processing (Including Transit).....	\$10,000
• Exhibitions or Fairs.....	\$10,000
• Fences.....	\$5,000
• Fine Arts.....	\$25,000
• Fire Department Service Charge.....	\$25,000
• Fire Extinguisher Recharge Expense.....	\$25,000
• Fungi, wet rot and bacteria from covered cause of loss	\$15,000
• Inventory, Appraisal, Loss Statement Expense.....	\$10,000
• Lock Replacement.....	\$1,000
• Newly Acquired Property	
○ Building.....	\$1,000,000
○ Personal Property.....	\$500,000
• Non-Owned Building – damage from theft.....	\$25,000
• Ordinance or Law Coverage	
○ Loss to Undamaged Portion of the building.....	Included
○ Demolition Costs.....	\$20,000
• Outdoor Property (Trees, shrubs, plants).....	\$10,000
• Personal Effects (Max \$1,000 per person).....	\$25,000
• Pollutant Clean-up and Removal.....	\$20,000
• Property in Transit.....	\$10,000
• Property Off Premises.....	\$10,000
• Rewards – arson/vandalism/malicious mischief/theft/etc	\$10,000
• Signs not separately scheduled.....	\$5,000
• Trailers.....	\$5,000
• Utility Service (Direct Damage).....	\$25,000
• Underground Property.....	\$25,000
• Valuable Papers & Records – Cost of Research.....	\$50,000
• Water Back-up from sewers/drains/sump pumps.....	\$10,000

## Inland Marine Coverage

Equipment	Limit	Deductible
Computers/EDP	\$ 4,685,344	\$ 1,000
Phone Equipment	\$ 199,541	\$ 1,000
Machinery Equipment	\$ 946,755	\$ 1,000
Maintenance Equipment	\$ 194,006	\$ 1,000
Other Equipment	\$ 710,693	\$ 1,000
Police Equipment	\$ 259,205	\$ 1,000
Radio Equipment	\$ 600,595	\$ 1,000
Voting Equipment	\$ 1,145,931	\$ 1,000
Camera Equipment	\$ 205,610	\$ 1,000
Leased or rented Equipment	\$ 360,000	\$ 1,000

## Boiler Coverage – Included under Property Coverage

Locations: All Buildings Covered

Limit of Insurance: Full Building Value

Covered Items: All Fired & Unfired Pressure Vessels, All Boilers, Air Conditioning Equipment and Heating Equipment

Deductible: \$5,000

## COMMERCIAL CRIME POLICY – ICRMT

### CRIME

Blanket Employee Dishonesty	<u>\$500,000</u>
Loss Inside the Premises - Money & Securities	<u>\$500,000</u>
Loss Outside the Premises	<u>\$500,000</u>
Money Orders and Counterfeit Currency	<u>\$500,000</u>
Depositors Forgery or Alterations	<u>\$500,000</u>
Computer Fraud	<u>\$500,000</u>
Funds Transfer Fraud	<u>\$500,000</u>
DEDUCTIBLE:	<u>\$5,000</u>

The ICRMT Crime Form includes coverage for any of your officials who are required by law to give bonds for the faithful performance of their service against Loss through the failure of any Employee under the supervision of that official to faithfully perform his or her duties as prescribed by law and will meet the requirements for Public Officials bonds up to the statutory limit or policy limit, whichever is less.

**POLLUTION LEGAL LIABILITY – Chartis**



Limit	Coverage	Deductible	Premium	Deductible Coverage J Only	Day Limitation	Total Premium
\$1,000,000	B, C, E, F, G, H & J	\$ 10,000	\$ 17,610	\$10,000 + 7 Day waiting period	30	<b>\$17,761</b>

**Coverage Forms:**

- **Coverage B:** On-Site Clean-up of New Conditions
- **Coverage C:** Third-Party Claims on-site Bodily Injury and Property Damage
- **Coverage E:** Third-Party Claims for off-site Clean-up resulting from new conditions.
- **Coverage F:** Third-Party Claims for off-site Bodily Injury and Property Damage
- **Coverage G:** Third-Party Claims for on-site Bodily Injury, Property Damage or Clean-up costs – Non-Owned Locations
- **Coverage H:** Third-Party Claims for off-site Bodily Injury, Property Damage or Clean-up costs – Non-Owned Locations
- **Coverage J:** Business Interruption Coverage – Actual Loss or Rental Value

**Policy Forms/Endorsements:**

- **75321 (08/04)** AISLIC PLS Dec Page
- **90365 (01/06)** Conditions of Payment Endorsement
- **80145 (03/04)** Service of Suit – Illinois
- **79098 (12/01)** War Exclusion Endorsement
- **81270 (12/02)** Terrorism Exclusion w/ Certified Acts (Attached)
- **83260 (11/03)** Multiple Coverage Aggregate Limit Endorsement (Attached)
- **89433 (06/05)** Cov C & F – New Conditions Only w/ scheduled property (Attached)
- **78795 (09/01)** 100% Minimum Earned Premium Endorsement (Attached)
- **86289 (07/04)** Microbial Matter Coverage's Endorsement (Attached)
  - **MOLD Deductible \$50,000**
- **CI1141 (09/00)** Notice of Loss/Notice of Claim

**Terms & Conditions:**

- Claims Made Form – Retro Active Date will be inception of policy term
- 100% Minimum Earned

**In Order to Bind Coverage:**

- Singed & Completed Legal Liability Application and Air Quality Questionnaire
- Signed and completed terrorism Disclosure Form if the Insured REJECTS terrorism coverage.

## COMMERCIAL LIABILITY POLICY - ICRMT

### ILLINOIS COUNTIES RISK MANAGEMENT TRUST INSURANCE PROGRAM RENEWAL PROPOSAL

**Named Insured:** Champaign County

**Who Is An Insured:** Champaign County and any person or organization to whom the Named Insured is obligated to provide insurance afforded by this Policy, because of written contract, but only for damage or injury arising out of the premises or operations of the Named Insured;

Any member of the governing body of the Named Insured, any member of boards or commissions of the Named Insured, and any elected or appointed official of the Named Insured, but only while acting within the scope or the course of duties as a member or as an official;

Your employees acting within the scope or course of their employment;

Any volunteer or unpaid worker authorized by an official of the Named Insured but only while acting within the scope or course of their duties and on behalf of the Named Insured.

(See policy for complete wording)

**Quote Number:** ICRMT2014247

**Program Year:** Dec 01, 2014 - Dec 01, 2015 (Common Anniversary Date)

**ICRMT Features and Benefits:**

- Property and Casualty Policy is Non-Auditable
- Terrorism Coverage included
- The ICRMT Trust Agreement contains a Resolution by the Executive Board making the program Non-Assessable
- Public Agency Training Council's Law Enforcement Consultation Services
- Open Door Legal Consultation
- Tailored Risk management Services
- Property Appraisals when applicable



## GENERAL LIABILITY

### **Coverage**

	<u>Limits</u>
Each Occurrence	<u>\$1,000,000</u>
General Annual Aggregate	<u>\$3,000,000</u>
Products/Completed Operation Annual Aggregate	<u>\$1,000,000</u>
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	

### **Sexual Abuse Liability**

Each Occurrence	<u>\$1,000,000</u>
Annual Aggregate	<u>\$1,000,000</u>
Retroactive Date:	12/01/2006
Innocent Party Defense Coverage Included	
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	

### **Coverages to Include:**

- Liquor Liability
- Medical Professional (excluding Doctors & Dentists)
- Special Events
- Terrorism
- Volunteers
- Non-Auditable

## LAW ENFORCEMENT LIABILITY

	<u>Limits</u>
Each Occurrence	<u>\$1,000,000</u>
General Annual Aggregate	<u>\$3,000,000</u>
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	

### **Coverages to Include:**

- Auxiliary Officers
- Intergovernmental/Mutual Aid Agreements
- Jails/Holding Cells
- Good Samaritan
- Commandeered Autos



**AUTOMOBILE**

**Auto Liability**

Each Occurrence	<u>Limits</u> <u>\$1,000,000</u>
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	

**Auto Physical Damage**

Total Scheduled Value	<u>Limits</u> <u>\$1,489,560</u>
Total Agreed Value	<u>\$0</u>
Number of Vehicles:	<u>188</u>
Comprehensive Per Loss Deductible	<u>\$25,000</u>
Collision Per Loss Deductible	<u>\$25,000</u>

**Coverages to Include:**

- Automatic Liability for Newly Acquired Vehicles (Non-Auditable)	<u>Included</u>
- Newly Acquired Automobiles Physical Damage (Non-Auditable)	<u>\$500,000</u>
- Hired/Non-Owned Liability	<u>Included</u>
- Hired Auto Physical Damage	<u>Included</u>
- Garage Keepers Legal Liability - per Occurrence	<u>\$100,000</u>
- Pollution Caused by Upset/Overtum	<u>Included</u>
- Commandeered Autos	<u>Included</u>
- Loss of Use and Lease Gap Coverage	<u>Included</u>



**PUBLIC OFFICIALS LIABILITY - CLAIMS MADE**

	<u>Limits</u>
Each Occurrence	<u>\$1,000,000</u>
Public Officials Annual Aggregate	<u>\$1,000,000</u>
Retroactive Date: 01/01/1996	
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	
Employment Practices Liability	
Retroactive Date: 1/1/1996	
SELF-INSURED RETENTION: <u>\$250,000</u>	
Employee Benefits Liability	
Retroactive Date: 12/1/2013	
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	
Cyber Liability Extension	
Each Occurrence	<u>\$50,000</u>
Annual Aggregate	<u>\$100,000</u>
Retroactive Date: 12/1/2013	
SELF-INSURED RETENTION: <u>\$250,000 each occurrence</u>	
<b>Coverages to Include:</b>	
- Employee Wage Reimbursement	
Each Occurrence	<u>\$10,000</u>
Annual Aggregate	<u>\$20,000</u>
- Non-Monetary Legal Defense	
Each Occurrence	<u>\$25,000</u>
Annual Aggregate	<u>\$50,000</u>
- Sexual Harassment	
- Discrimination	
- Wrongful Termination	
- FOIA / Open Meetings Act	
- Attorney's Professional	

**STUDENT ACCIDENTAL DEATH & DISMEMBERMENT POLICY – Capitol Indemnity**

**Limits:**

- Accidental Death, Dismemberment or Loss of Sight - Principal Sum: \$1,000
- Accident Medical Expense - Primary Plan, Maximum Benefit Amount Per Covered Person - 100% of Usual & Customary Charges \$2,500
- Deductible \$10

**EXCESS LIABILITY POLICY - ICRMT**

**EXCESS LIABILITY - Follow Form**

		<u>Limits</u>
General Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Law Enforcement Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Auto Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Public Official (Claims Made)	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>

**Coverages Excluded:**

- Sanitary Sewer Backup
- Sexual Abuse
- Uninsured/Underinsured Motorist Coverage

## WORKERS COMPENSATION POLICY - ICRMT

### ILLINOIS COUNTIES RISK MANAGEMENT TRUST Workers' Compensation Renewal Proposal

**Named Insured:** Champaign County  
1776 E. Washington  
Urbana, IL 61802

**Program Year:** 12/01/2014 - 12/01/2015

**Effective Date:** 12/01/2014 - 12/01/2015

**Quote Number:** ICRMT2014247

**Workers' Compensation Limit:** Statutory

**Employers' Liability Limit:** \$2,500,000 Each Accident and \$2,500,000 Each Employee for Disease

**Self-Insured Retention:** \$300,000 Each Accident

**Extensions of Coverage:** Volunteers

**ICRMT Features and Benefits:**

- Payrolls are subject to an annual audit
- Policy is only cancellable at program anniversary and after 30 days written notice is given. If required notice is not given, full estimated premium is earned, due and payable.
- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review.

Code	Classification	Estimated Payroll	Rate	Estimated Premium
0083	Farm: Cattle or Livestock Raising NOC & Drivers	\$1,201	8.9900	\$108
4299	Print Shop Assistant	\$871	4.1900	\$36
5403	Carpentry - Commercial	\$201,679	17.1500	\$34,588
5437	Carpentry - Cabinetry/Interior Trim	\$102,666	14.7900	\$15,184
5506	Street & Road	\$681,320	12.8700	\$87,686
6400	Fence Installation	\$0	20.1600	\$0
7705	Ambulance / EMS	\$124,405	14.4500	\$17,977
7720	Law Enforcement	\$10,658,266	6.8300	\$727,960
8008	Store/Clothing	\$0	1.8300	\$0
8017	Store Retail	\$1,226	3.2400	\$40
8292	Warehouse Assistant	\$0	7.2400	\$0
8293	Warehouse Shipping & Receiving	\$3,797	18.0700	\$686
8380	Auto Repair	\$0	6.7500	\$0
8601	Architect/Engineer	\$534,566	0.8700	\$4,651
8810	Clerical	\$11,847,072	0.6100	\$72,267
8820	Attorney - All Employees & Clerical	\$3,446,551	0.5200	\$17,922
8829	Nursing Home	\$6,126,644	6.8300	\$418,450
8831	Animal Control	\$297,151	4.3400	\$12,896
8832	Physician/Coroner/Health Department & Clerical	\$296,383	0.5000	\$1,482
8868	Teachers/College/Professional	\$2,920	0.5400	\$16
8869	Child Day Care Center - Professionals	\$2,906,334	1.7700	\$51,442
9015	Building Operations/Custodial/Maintenance NOC	\$980,944	9.6400	\$94,563
9082	Restaurant NOC	\$93,671	3.0700	\$2,876
9102	Parks	\$5,260	7.2300	\$380
9410	Municipal NOC	\$0	6.6700	\$0
<b>Totals:</b>		<b>\$38,312,927</b>		<b>\$1,561,209</b>

Gross Annual Premium		\$1,561,209
Increased Limit Multiplier	1.02	\$1,592,434
Experience Modifier	1.07	\$1,703,904
Schedule Modifier	0.14	\$241,954
Expense Modifier		\$241,954
Subtotal		\$241,954
Premium Discount	11.70%	(\$28,309)
Total Annual Premium		\$213,646
Total Pro-Rated Premium	100.00%	\$213,646

## EXCESS LIABILITY POLICY - ICRMT

### EXCESS LIABILITY - Follow Form

		<u>Limits</u>
General Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Law Enforcement Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Auto Liability	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>
Public Official (Claims Made)	Excess of \$1,000,000 Per Occurrence	<u>\$9,000,000</u>

### **Coverages Excluded:**

- Sanitary Sewer Backup
- Sexual Abuse
- Uninsured/Underinsured Motorist Coverage

## PRIMARY FLOOD POLICIES – NFIP/SELECTIVE

### Policy #1

**Location: 101 E Main St; Urbana, IL 61801**

Building Limit: \$500,000

Contents Limit: \$500,000

Deductible: \$1,000

### Policy #1

**Location: 204 E. Main St; Urbana, IL 61801**

Building Limit: \$500,000

Contents Limit: \$500,000

Deductible: \$1,000

### Policy #1

**Location: 108 S. Webber St; Urbana, IL 61801**

Building Limit: NA

Contents Limit: \$500,000

Deductible: \$1,000

## PREMIUM SUMMARY

### Option #1 – No Changes – WC SIR \$250,000

Line of Business	Renewal Premium - 2014	Renewal Premium - 2015	% Change
<b>ICRMT</b>			
Crime	\$ 9,891	\$ 8,171	-17.39%
Automobile Liability	\$ 31,759	\$ 29,830	-6.07%
Auto Physical Damage (Highway)	\$ 1,089	\$ 1,927	76.95%
Auto Physical Damage (EMA)	\$ 300	\$ 1,405	368.33%
General Liability (Nursing Home)	\$ 92,717	\$ 85,386	-7.91%
Errors & Omissions	\$ 67,729	\$ 71,917	6.18%
General Liability (County)	\$ 82,530	\$ 78,601	-4.76%
Law Enforcement Liability	\$ 72,804	\$ 91,454	25.62%
Excess Liability (County)	\$ 125,967	\$ 133,067	5.64%
Excess Liability (Nursing Home)	\$ 36,942	\$ 31,795	-13.93%
<b>Total ICRMT</b>	<b>\$ 521,728</b>	<b>\$ 533,553</b>	<b>2.27%</b>
Workers Compensation (\$250K SIR)	\$ 185,804	\$ 253,646	36.51%
Payroll	\$ 37,724,000	\$ 38,312,927	1.56%
<b>Cincinnati</b>			
Property (County)	\$ 81,497	\$ 83,899	2.95%
Property (Nursing Home)	\$ 23,327	\$ 24,545	5.22%
Inland Marine	\$ 39,505	\$ 46,629	18.03%
Boiler & Machinery	\$ 8,705	\$ 8,800	1.09%
<b>Total Cincinnati</b>	<b>\$ 153,034</b>	<b>\$ 163,873</b>	<b>7.08%</b>
<b>NFIP/Selective Flood</b>			
101 E Main	\$ 4,807	\$ 5,025	4.54%
204 E Main	\$ 4,807	\$ 5,025	4.54%
108 S Webber	\$ 2,123	\$ 2,207	3.96%
<b>Total NFIP/Selective</b>	<b>\$ 11,737</b>	<b>\$ 12,257</b>	<b>0.50%</b>
<b>Capitol Indemnity</b>			
Student AD&D	\$ 876	\$ 876	0.00%
<b>Chartis</b>			
Pollution Legal Liability	\$ 17,761	\$ 17,761	0.00%
<b>Total Premium</b>	<b>\$ 879,203</b>	<b>\$ 969,709</b>	<b>10.29%</b>

**Option #2 – \$300,000 SIR on WC**

Line of Business	Renewal Premium - 2014	Renewal Premium - 2015	% Change
<b>ICRMT</b>			
Crime	\$ 9,891	\$ 8,171	-17.39%
Automobile Liability	\$ 31,759	\$ 29,830	-6.07%
Auto Physical Damage (Highway)	\$ 1,089	\$ 1,927	76.95%
Auto Physical Damage (EMA)	\$ 300	\$ 1,405	368.33%
General Liability (Nursing Home)	\$ 92,717	\$ 85,386	-7.91%
Errors & Omissions	\$ 67,729	\$ 71,917	6.18%
General Liability (County)	\$ 82,530	\$ 78,601	-4.76%
Law Enforcement Liability	\$ 72,804	\$ 91,454	25.62%
Excess Liability (County)	\$ 125,967	\$ 133,067	5.64%
Excess Liability (Nursing Home)	\$ 36,942	\$ 31,795	-13.93%
<b>Total ICRMT</b>	<b>\$ 521,728</b>	<b>\$ 533,553</b>	<b>2.27%</b>
Workers Compensation (\$300K SIR)	\$ 185,804	\$ 213,646	14.98%
Payroll	\$ 37,724,000	\$ 38,312,927	1.56%
<b>Cincinnati</b>			
Property (County)	\$ 81,497	\$ 83,899	2.95%
Property (Nursing Home)	\$ 23,327	\$ 24,545	5.22%
Inland Marine	\$ 39,505	\$ 46,629	18.03%
Boiler & Machinery	\$ 8,705	\$ 8,800	1.09%
<b>Total Cincinnati</b>	<b>\$ 153,034</b>	<b>\$ 163,873</b>	<b>7.08%</b>
<b>NFIP/Selective Flood</b>			
101 E Main	\$ 4,807	\$ 5,025	4.54%
204 E Main	\$ 4,807	\$ 5,025	4.54%
108 S Webber	\$ 2,123	\$ 2,207	3.96%
<b>Total NFIP/Selective</b>	<b>\$ 11,737</b>	<b>\$ 12,257</b>	<b>0.50%</b>
<b>Capitol Indemnity</b>			
Student AD&D	\$ 876	\$ 876	0.00%
<b>Chartis</b>			
Pollution Legal Liability	\$ 17,761	\$ 17,761	0.00%
<b>Total Premium</b>	<b>\$ 879,203</b>	<b>\$ 929,709</b>	<b>5.74%</b>

**Option #3 - \$300,000 SIR on WC and \$15,000,000 Umbrella**

Line of Business	Renewal Premium - 2014	Renewal Premium - 2015	% Change
<b>ICRMT</b>			
Crime	\$ 9,891	\$ 8,171	-17.39%
Automobile Liability	\$ 31,759	\$ 29,830	-6.07%
Auto Physical Damage (Highway)	\$ 1,089	\$ 1,927	76.95%
Auto Physical Damage (EMA)	\$ 300	\$ 1,405	368.33%
General Liability (Nursing Home)	\$ 92,717	\$ 85,386	-7.91%
Errors & Omissions	\$ 67,729	\$ 71,917	6.18%
General Liability (County)	\$ 82,530	\$ 78,601	-4.76%
Law Enforcement Liability	\$ 72,804	\$ 91,454	25.62%
Excess Liability (County) (\$15 M)	\$ 125,967	\$ 174,204	33.53%
Excess Liability (Nursing Home) (\$5 M)	\$ 36,942	\$ 31,795	2.32%
<b>Total ICRMT</b>	<b>\$ 521,728</b>	<b>\$ 574,695</b>	<b>10.15%</b>
Workers Compensation (\$300K SIR)	\$ 185,804	\$ 213,646	14.98%
Payroll	\$ 37,724,000	\$ 38,312,927	1.56%
<b>Cincinnati</b>			
Property (County)	\$ 81,497	\$ 83,899	2.95%
Property (Nursing Home)	\$ 23,327	\$ 24,545	5.22%
Inland Marine	\$ 39,505	\$ 46,629	18.03%
Boiler & Machinery	\$ 8,705	\$ 8,800	1.09%
<b>Total Cincinnati</b>	<b>\$ 153,034</b>	<b>\$ 163,873</b>	<b>7.08%</b>
<b>NFIP/Selective Flood</b>			
101 E Main	\$ 4,807	\$ 5,025	4.54%
204 E Main	\$ 4,807	\$ 5,025	4.54%
108 S Webber	\$ 2,123	\$ 2,207	3.96%
<b>Total NFIP/Selective</b>	<b>\$ 11,737</b>	<b>\$ 12,257</b>	<b>0.50%</b>
<b>Capitol Indemnity</b>			
Student AD&D	\$ 876	\$ 876	0.00%
<b>Chartis</b>			
Pollution Legal Liability	\$ 17,761	\$ 17,761	0.00%
<b>Total Premium</b>	<b>\$ 879,203</b>	<b>\$ 970,851</b>	<b>10.42%</b>

**CHANGES IN COVERAGE:**

1. **Workers Compensation quoted at \$300,000 due to loss history (\$250,000 SIR option given)**

**Required To Bind Coverage:**

- **Pollution Liability – Application and Terrorism Disclosure Form (Provided Separately)**
- **Signed and dated ICRMT premium pages (Provided Separately)**

RESOLUTION NO.

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached a 5, 10, 15, 20, 25, 30, 35 and 40 year milestones in FY2014;

NAME	DEPARTMENT	YEARS
Terry Flick	Animal Control	5
Kirk Bedwell	Circuit Clerk	5
Sara Palacio	Circuit Clerk	5
Paula Clark	Circuit Clerk	10
Angela McCarty	Circuit Clerk	20
Amber Nugent	Circuit Court	10
Tracy Brookshire	Coroner	5
Dawn Moro	Corrections	5
Alicia Hibbs	Corrections	10
Craig Morrison	Corrections	15
David Umbarger	Corrections	15
Amber Kocher	Corrections	20
Kevin McCallister	Corrections	20
Vicky Wurl	Corrections	20
Karen Anglin	Corrections	25
Ellen Guillory	County Assessment Office	15
Rena Anderson	County Clerk	10
Kathleen Crombez	GIS Consortium	5
Thomas Laue	GIS Consortium	10
Leanne Riley	GIS Consortium	10
Jeff Blue	Highway	10
Clifford Crowley	Highway	10
Joshua Reifsteck	Highway	10
Guy Davis	Highway	25
James Snodgrass	Highway	25
Mark Plotner	Highway	30
Annah Mwangi	Information Technology	5

Tim Breen	Information Technology	25
Bryant Whalen	Juvenile Detention Center	5
Marla Elmore	Juvenile Detention Center	10
Meghan Nau	Juvenile Detention Center	10
Kyle Saveley	Juvenile Detention Center	15
Charles Schwab	Juvenile Detention Center	15
Lynn Canfield	Mental Health Board	5
Mark Driscoll	Mental Health Board	15
Anthony Beasley	Nursing Home	5
Jataia Newell	Nursing Home	5
Erica Taylor	Nursing Home	5
Dianna Tompkins	Nursing Home	5
Nelly Yunga	Nursing Home	5
Daniel Burt	Nursing Home	10
Cheryl Haynes	Nursing Home	10
Suzanne Kayala	Nursing Home	10
Amy Poll	Nursing Home	10
Demetra Ruffin	Nursing Home	10
Zewditu Tessema	Nursing Home	10
Ellen George	Nursing Home	15
Howard George	Nursing Home	15
Pamela Grant	Nursing Home	15
Tunoia Jones	Nursing Home	20
Samantha Kibler	Nursing Home	20
Gail Shivers	Nursing Home	20
Jamie Hitt	Planning & Zoning	30
Janet Wells	Probation & Court Services	30
Lindsey Yanchus	Public Defender	5
Bobbie Johnson	Public Defender	10
Marjorie Miller Jones	Public Defender	15
Pamela Burnside	Public Defender	20
Sandra Angle	Public Properties	10
Justin Matthew	Public Properties	10
Larry Adams	Public Properties	30
Sharalynn Janeski	Recorder of Deeds	10
Nita Collins	Regional Planning Commission	5
Stephanie Deloney	Regional Planning Commission	5
Sarah Gerth	Regional Planning Commission	5
Patricia Henry	Regional Planning Commission	5
Kathy Larson	Regional Planning Commission	5
Frederick Leek	Regional Planning Commission	5
Nicole Martin	Regional Planning Commission	5
Tracy McAfee	Regional Planning Commission	5
Michelle Mingo	Regional Planning Commission	5
Darcy Sager	Regional Planning Commission	5
Stephanie Vandeventer	Regional Planning Commission	5
Toni Woods	Regional Planning Commission	5

Hollie Hutchcraft	Regional Planning Commission	10
Babette Leek	Regional Planning Commission	10
Dawn Rear	Regional Planning Commission	10
Julianne Reidner	Regional Planning Commission	10
Brenda Todd	Regional Planning Commission	10
Christine Ward	Regional Planning Commission	10
Donna Blumer	Regional Planning Commission	15
Cheryl Chancellor	Regional Planning Commission	15
Darlene Kloepfel	Regional Planning Commission	15
Paul McKinney	Regional Planning Commission	15
Susan Monte	Regional Planning Commission	15
Pamela Brown	Regional Planning Commission	20
Edwina Caldwell	Regional Planning Commission	20
Cathy Digges	Regional Planning Commission	20
James Hogue	Regional Planning Commission	20
Dorthey Jamerson	Regional Planning Commission	20
Mary Kushad	Regional Planning Commission	20
Diane Nesbitt	Regional Planning Commission	20
Billy Pryor	Sheriff	5
Nathaniel Cook	Sheriff	10
Andrew Good	Sheriff	10
Shawn Hallett	Sheriff	10
Seth Herrig	Sheriff	10
Michael Wertz	Sheriff	10
William Davis	Sheriff	15
David Sherrick	Sheriff	15
Keith Cunningham	Sheriff	25
Allen Jones	Sheriff	25
Teresa Schleinz	Sheriff	25
Dana Craig	State's Attorney	10
Troy Lozar	State's Attorney	10
Joel Fletcher	State's Attorney	15
Susan Chapin	State's Attorney	20
Julie Ogle	State's Attorney	30
Barb Doyle-Little	Treasurer	15

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 20<sup>th</sup> day of November A.D., 2014.

\_\_\_\_\_  
Alan Kurtz, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

**RESOLUTION NO.  
RESOLUTION HONORING RETIRING COUNTY EMPLOYEES**

**WHEREAS**, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

**WHEREAS**, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

**WHEREAS**, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

**WHEREAS**, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2014;

Terrence Alexander	Corrections	14
Merle Kopmann	Corrections	12
Nedra Lafenhagen	Corrections	34
Brenda Richards	Corrections	13
Creaser Pearson	Nursing Home	26
Elsie Stombaugh	Nursing Home	24
Christine Jones	Probation & Court Services	28
Mary Leming	Probation & Court Services	21
Priscilla Lindstrom	Regional Planning Commission	12
Alfred Anderson	Regional Planning Commission	1
Shirley Wagner	Regional Planning Commission	12
Kris Bolt	Sheriff	28
Joseph Ferry	Sheriff	20
Eric Shumate	Sheriff	24
Margaret Carney	State's Attorney	24
Larry Adelsberger	State's Attorney	9

**NOW, THEREFORE, BE IT RESOLVED** That the County Board of Champaign County hereby recognizes each of the aforementioned retiring Champaign County employees as

an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 20<sup>th</sup> day of November A.D., 2014.

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Alan Kurtz, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board