

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, November 10, 2015
Lyle Shields Meeting Room**

MEMBERS PRESENT: Christopher Alix, Jack Anderson, Lorraine Cowart, Aaron Esry, Stan Harper, Shana Harrison, Josh Hartke, John Jay, Jim McGuire, Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry, Jon Rector, Giraldo Rosales, Rachael Schwartz, Sam Shore, C. Pius Weibel

MEMBERS ABSENT: Astrid Berkson, Lloyd Carter, Gary Maxwell, Jon Schroeder

OTHERS PRESENT: Deb Busey (County Administrator), John Farney (Auditor), Dan Welch (Treasurer), Jim Roberts (Director Environmental Health), Andy Rhodes (IT), Tami Ogden (Deputy County Administrator/Finance), Tammy Asplund (Administrative Assistant)

CALL TO ORDER

Petrie called the meeting to order at 6:31 p.m.

ROLL CALL

Asplund called the roll. Anderson, Cowart, Esry, Harper, Hartke, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rector, Rosales, Schwartz, Shore, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Rosales to approve the Agenda/Addenda; seconded by Cowart. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Rohn Koester read an open letter to the County Board regarding the Racial Justice Task Force.

COMMUNICATIONS

Mr. Rosales provided information regarding a film called "Racial Taboo" to be shown at Centennial High School; and a discussion and "Understanding Mass Incarceration" book signing by James Kilgore on the same date (Thurs) at IMC. He encouraged the committee to attend.

Ms. Petrie announced the Application and Announcement thereof, for the Racial Justice Task Force, is posted on the County website. A five-member committee will review all submitted applications. The deadline is December 10, 2015.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments

MOTION by Petrie to recommend County Board approval of resolutions authorizing the appointments of Tami Fruhling-Voges and Cathy Lentz to the Senior Services Advisory Committee for 2 terms; December 1, 2015 – November 30, 2018; seconded by Harper. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of resolutions authorizing the appointments of Bryan Wrona, Andrew Quarnstrom, and Bernie Magsamen to the Public Aid Appeals Committee for 3 terms; December 1, 2015 – November 30, 2017; seconded by Esry. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of a resolution authorizing the appointment of Frank DiNovo to the Zoning Board of Appeals for the unexpired term ending November 30, 2019; seconded by Shore. **Motion carried.**

Ms. Petrie explained the delay of some of the appointments originally on the agenda is due to the fact she could not meet with all the applicants because she experienced an extensive house fire. She hopes to interview and be able to present these applicants at the next full board meeting.

MOTION by Petrie to recommend County Board approval of a resolution authorizing the appointment of Catherine Emmanuel to the Nursing Home Board of Directors for 1 terms; December 1, 2015 – November 30, 2017; seconded by Maxwell. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of a resolution authorizing the appointment of Sami L. Anderson to the Deputy Sheriff Merit Commission for 1 terms; December 1, 2015 – November 30, 2018; seconded by Weibel. **Motion carried with unanimous support.**

County Clerk

The October 2015 report was received and placed on file.

County Board of Health

MOTION by McGuire to recommend to County Board approval of a resolution approving the Health Ordinance of Champaign County; seconded by Anderson. **Motion carried.**

In response to a question by Mr. McGuire, Mr. Roberts commented that the closed loop well is a new responsibility given to the local health departments starting December 1, last year;

making this a new item that had to be added to the ordinance. There was also discussion on the National Pollutant Discharge Elimination System (NPDES) permit required by the EPA. Mr. Roberts reviewed the changes necessary due to statutory references, code changes, and formatting issues.

County Administrator

The Administrative Services October 2015 report was received and placed on file.

MOTION by Mitchell to recommend to County Board approval of the FY2016 Calendar of Meetings; seconded by Jay. **Motion carried with unanimous support.**

The 2016 Holiday Calendar was received and placed on file.

The handout containing the ADA Settlement Agreement Compliance update was received and placed on file.

MOTION by Hartke to recommend to County Board approval of the FY2016 Renewal of Property Liability & Worker's Compensation Policies; seconded by Alix. **Motion carried with unanimous support.**

MOTION by Shore to recommend to County Board the approval of a Resolution honoring Champaign County employees; seconded by Harper. **Motion carried with unanimous support.**

MOTION by Cowart to recommend to County Board the approval of a Resolution honoring Champaign County retirees; seconded by Anderson. **Motion carried with unanimous support.**

Other Business

None

Chair's Report

MOTION by Jay to recommend to County Board approval of the County Administrator Contract Amendment; seconded by Weibel. **Motion carried with unanimous support.**

Discussion followed regarding the timeline of Ms. Busey's retirement. Mr. Quisenberry commented that the process of creating a committee to search for Ms. Busey's replacement has started. The goal is to have a search committee that can vet candidates and be active in the interviewing process. Mr. Quisenberry stated he would like to have the committee in place by the next full board meeting. He proposed the committee be made up of 5 County Board members, 2 members of the Republican caucus, some department heads who are elected officials, Ms. Busey, and a staff member who is not a department head. Mr. Quisenberry reminded the committee the hire is an action of the board.

Designation of Items to be Placed on the Consent Agenda

Items A1, 2, 4 & 5; D2 & 5; F1 were designated for the Consent Agenda.

FINANCE

Treasurer

The Treasurer's October 2015 report was received and placed on file.

MOTION by Michaels to recommend County Board approval of a resolutions authorizing the Execution of a Deed of Conveyance of the County's Interest or Cancellation of the Appropriate Certificate of Purchase of Real Estate, Permanent Parcels 46-21-06-353-013, 02-01-31-176-005, and 02-01-31-176-004; seconded by Esry. **Motion carried with unanimous support.**

There was discussion about these parcels and the sealed bid process. Mr. Welch stated he would like to implement a process whereby after two years in the sealed bid process, if these types of parcels (strips of land with no access) could be deeded to the landowner adjacent.

Auditor

The Auditor's October 2015 and Quarterly Financial reports were received and placed on file.

Budget Amendments/Transfers

MOTION by Quisenberry to recommend County Board approval of a resolution authorizing **Budget Transfer 15-00006** for the 080 General Corporate – 020 Auditor for additional funds needed to create online County checkbook; seconded by Michaels. **Motion carried with unanimous support.**

There was discussion regarding the privacy of county employees; with the use of the new electronic checkbook.

MOTION by Weibel to recommend County Board approval of a resolution authorizing **Budget Amendment 15-00055** for the 080 General Corporate Fund-075 General County with increased appropriations of \$25,000 with matching revenue from the Department of Justice \$150,000 Mental Health Collaboration Program Grant to reflect revenue and expenditure for November and December 2015; seconded by McGuire. **Motion carried with unanimous support.**

Animal Control

MOTION by McGuire to recommend County Board approval of a resolutions authorizing an Intergovernmental Agreement between Champaign County and the Village of Pesotum for Animal Control and Animal Impound Services; seconded by Jay. **Motion carried with unanimous support.**

Children's Advocacy Center

MOTION by Weibel to recommend County Board approval for the Application for, and If Awarded, Acceptance of Illinois Criminal Justice Information Authority Grant; seconded by Harrison. **Motion carried with unanimous support.**

Nursing Home

MOTION by Weibel to recommend County Board approval for Resolution authorizing the issuance of Tax Anticipation Warrants in anticipation of the collection of taxes levied for the year 2015, by the County Board of The County of Champaign, Illinois, for Nursing Home Fund purposes; seconded by Shore. **Motion carried.**

County Administrator

FY2015 General Corporate Fund Budget Projection Report and FY 2015 General Corporate Fund Budget Change Report were received and placed on file.

MOTION by Rosales to recommend County Board approval for the Ordinance to Increase the GIS Fee; seconded by Weibel. **Motion carried with unanimous support.**

MOTION by Quisenberry to recommend County Board approval of a Resolution to renew the Xerox Agreement for new equipment and service; seconded by Esry. **Motion carried with unanimous support.**

Ms. Busey stated the current contract expires in September 2016; but Xerox submitted a proposal with a competitive bid including upgraded equipment and decreased pricing with this contract renewal. Department heads and elected officials have reviewed the proposal. Ms. Busey noted the County Clerk was able to move away from outsourcing ballot printing using the current Xerox equipment; resulting in a significant annual savings.

Mr. Rhodes commented on the savings plan proposed by Xerox. He stated costs would decrease due to reductions in the pool volume and service provided by the full-time technician on site with the county. According to Mr. Rhodes, the agreement covers everything with the exception of paper and staples.

MOTION by Quisenberry to recommend County Board approval of the Annual Tax Levy Ordinance and Annual Budget & Appropriation Ordinance; seconded by Hartke. **Motion carried with unanimous support.**

Other Business

None

Chair's Report

Mr. Alix reported the State House today passed a bill today, which will result in the Motor Fuel Tax and 9-1-1 funds being released to municipal governments.

Designation of Items for the Consent Agenda

Items A2, 3 & 4; C1 & 2; D1 & 2; E1; G3, 4, 5 & 6 were designated for the Consent Agenda.

JUSTICE & SOCIAL SERVICES

MOTION by Quisenberry to recommend Approval of Intent to Renew Re-Entry Program Grant Funding to Community Elements for the Term March 1, 2016 – February 28, 2017; seconded by Rector. **Motion carried.**

Monthly Reports

Animal Control-September 2015; EMA-October 2015; Head Start-October 2015; Probation & Court Services-September 2015; Public Defender-September 2015; and the Veterans' Assistance Commission-October 2015 were all received and placed on file.

Other Business

None

Chair's Report

Mr. McGuire shared information regarding the Illinois Criminal Information Justice Authority Conference (partnership to reduce violent crime) he attended. Champaign County was well represented at the conference; with members of the City of Champaign, Urbana, Rantoul, the Mayor's Office, State's Attorney Office, and the University of Illinois.

Cowart left the meeting at 7:46 p.m.

Designation of Items for the Consent Agenda

Item A was designated for the Consent Agenda.

There was no other business.

Adjournment

MOTION to adjourn by Quisenberry; seconded by Harper. Adjourned at 7:49 p.m.

Respectfully submitted,

Tammy Asplund,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.