

Approved 3/13/2018

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, February 13, 2018
Lyle Shields Meeting Room**

MEMBERS PRESENT: Jack Anderson, Brad Clemmons, John Clifford, Shana Crews, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Robert King, Brooks Marsh, Jim McGuire, Max Mitchell, Kyle Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, James Tinsley, C. Pius Weibel

MEMBERS ABSENT: Lorraine Cowart, Josh Hartke

OTHERS PRESENT: Deb Busey (Interim County Administrator), John Farney (Treasurer), Allen Jones (Chief Deputy Sheriff), Brian Kelly (Chief Deputy Circuit Clerk), Barb Mann (State's Attorney Civil Division), Diane Michaels (Auditor), Tami Ogden (Deputy County Administrator/Finance), Kay Rhodes (Administrative Assistant), Susie Koenig, Joyce Ciyou, and Flora Reznik (SAK Nursing Home Management Team)

CALL TO ORDER

Weibel called the meeting to order at 8:06 p.m.

ROLL CALL

Rhodes called the roll. Anderson, Clemmons, Clifford, Crews, Esry, Fortado, Goss, Harper, King, Marsh, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Rosales to approve the Agenda/Addenda as amended, removing Finance items C7 and E1; seconded by Mitchell. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Anderson to approve the minutes of the January 9, 2018 Committee of the Whole meeting; seconded by Clemmons. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Patricia Marlow, James Kilgore, Tammie Bouseman, and Randy Nelson spoke about housing discrimination.

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COMMUNICATIONS

Tinsley discussed a recent payment of a fine. Weibel announced the Edgar Fellows Leadership Program seeking nominations, details sent out via email. Weibel read aloud a letter of thanks from the Village of Ludlow concerning the recent capture of dog, which had been running loose for some time, by the Champaign County Animal Control Department.

JUSTICE & SOCIAL SERVICES

Extension of Current Re-Entry Programming Grant

MOTION by Esry to recommend County Board approval of a resolution authorizing an addendum to the extended contract for re-entry program services; seconded by Petrie. **Motion carried with unanimous support.**

Racial Justice Task Force Report on Housing

Esther Patt, a former member of the Racial Justice Task Force and a member of the Champaign-Urbana Tenants Union, discussed the housing findings and recommendations included in the Racial Justice Task Force final report to the Committee of the Whole on November 14, 2017.

MOTION by Tinsley to recommend County Board approval of a resolution urging the Housing Authority of Champaign County to change its policies regarding applicants with criminal conviction records and County Board approval of a resolution urging the Champaign City Council members to repeal Section 17.4-5 of the city code to reduce recidivism and racial disparities in the criminal justice system; seconded by Stohr. **Motion carried with unanimous support.**

Monthly Reports

The monthly reports were received and placed on file.

Other Business

Illinois Counties Association Allocation of Funds

Weibel announced that the Illinois Counties Association has allocated \$9,000 to a 501(c)(3) charitable organization in Champaign County. Weibel sought recommendations from committee members as to which organization the allocation should be awarded. The deadline is March 30, 2018.

Chair's Report

King will continue to bring forth the recommendations of the Racial Justice Task Force each meeting of the Committee of the Whole.

Designation of Items for the Consent Agenda

Items A and B (RJTF final report for housing recommendations 2 and 4) were placed on the consent agenda.

FINANCE

Treasurer

Monthly Report

The Treasurer's January 2018 monthly report was received and placed on file.

Cash Flow Projection Presentation

Farney stated that the nursing home's ending cash balance for January 2018 was approximately \$241,000. The nursing home experienced payroll issues soon after, necessitating a loan on February 2, 2018.

The nursing home tax anticipation loan closed on January 25, 2018 and the County received just under \$1.1 million. These funds were applied to the FICA and IMRF owed to the County by the nursing home, as well as payment to a vendor.

Farney indicated that the months of March and April reflect a low balance of the General Fund. A loan from the Public Safety Sales Tax Fund is necessary to carry the County through until real estate tax distributions begin in the middle of May 2018.

Mobile Home Tax Sale-Certificate of Purchase

MOTION by Esry to recommend County Board approval of a resolution authorizing the County Board Chair to assign a mobile home tax sale Certificate of Purchase, permanent parcel 14-0023-0069; seconded by Patterson. **Motion carried with unanimous support.**

Designation of Depositories for Funds

MOTION by Harper to recommend County Board approval of a resolution designating depositories for funds; seconded by Goss. **Motion carried with unanimous support.**

Auditor

Monthly Report

The Auditor's January 2018 report was received and placed on file.

Nursing Home Accounts Payable Update

Michaels stated that as of February 8, 2018, the nursing home's obligations to vendors and lenders totaled of \$5.2 million. For comparison, the General Corporate Fund balance on February 8, 2018 as reported by the Treasurer's Office, was \$1.9 million. The total of owed to outside vendors is \$3.1 million. The total owed to Champaign County is just under \$2.1 million.

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Budget Amendments/Transfers

MOTION by Rector to recommend County Board approval of a resolution authorizing **Budget Transfer 17-00011** for Fund 076 Tort Immunity Tax-Dept. 075 General County in the amount of \$112,000 for increases in property and auto claims and required liability funding per actuarial study; seconded by King. **Motion carried with unanimous support.**

MOTION by Goss to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00001** for Fund 076 Tort Immunity Tax – Dept. 075 General County for increased appropriations of \$82,000 and no matching revenue required based on prior fiscal year expenditures and claims; seconded by Anderson. **Motion carried with unanimous support.**

MOTION by King to recommend County Board approval of a resolution authorizing **Budget Transfer 17-00012** for Fund 091 Animal Control-Dept. 247 Animal Warden Services and 047 Administration for a total of \$2,978 to cover computer services costs; seconded by Clifford. **Motion carried with unanimous support.**

MOTION by Esry to recommend County Board approval of a resolution authorizing **Budget Transfer 17-00013** for Fund 080 General Corporate-Dept. 030 Circuit Clerk for \$2,000 to pay for remaining FY2017 legal notices; seconded by Anderson. **Motion carried with unanimous support.**

MOTION by Goss to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00063** for Fund 610 Working Cash-Dept. 026 County Treasurer with increased appropriations of \$2,339 and matching revenue, to document receipt of more interest than budgeted; seconded by King. **Motion carried with unanimous consent.**

MOTION by Esry to recommend County Board approval of a resolution authorizing **Budget Amendment 17-00066** for Fund 089 County Public Health-Dept. 049 Board of Health with increased appropriations of \$62,238 and matching revenue to pay for Tobacco Prevention and Control Grant expenses; seconded by Crews. **Motion carried with unanimous support.**

MOTION by Petrie to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00002** for Fund 110 Workforce Development-Dept. 832 SNAP to Success Employment & Training with increased appropriations of \$86,000 and matching revenue for program in collaboration with Carle Health Systems designed to promote self-sufficiency among SNAP participants; seconded by Summers. **Motion carried with unanimous support.**

County Administrator

FY2017 General Corporate Fund Budget Projection & Budget Change Reports

Ogden provided a PowerPoint presentation regarding the FY2017 budget. Ogden stated that the FY2017 budgeted revenue includes an additional \$511,341 associated with preparing the property tax levy to capture new growth with a potential ruling in the hospital property tax exemption case. It was determined in March 2017 that the County would not receive any additional property tax revenue in FY2017. The County was reimbursed from the AOIC for FY2017 through June 30, 2017. The 10% cut to income tax resulted in the loss of \$130,000 of

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revenue. Fees and Fines were over budgeted and the balance reflects declines in the fiscal year-to-date revenues. Debt Service reimbursement from the nursing home will not occur in FY2017. The Fund Balance projection for FY2017 is \$4.5 million or 12.7%. Busey clarified that the \$4.5 million fund balance did not reflect the loans to the nursing home.

Resolution Abating Certain Taxes

MOTION by Weibel to recommend County Board approval of a resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds for the County; seconded by Rosales. **Motion carried with unanimous support.**

Loan to General Corporate Fund

MOTION by Stohr to recommend County Board approval of a resolution for authorization of loan to the General Corporate Fund from the Public Safety Sales Tax Fund; seconded by Goss. **Motion carried with unanimous support.**

FY2016 Audit – Additional Cost

Busey explained that the added cost was due to additional work needed because of the Circuit Clerk's implementation of a new financial system and issues surrounding the nursing home. The Circuit Clerk agreed to pay for a portion of the additional costs involved with the audit.

MOTION by Weibel to recommend approval of payment for the additional cost for the FY2016 audit and directed the County Administrator to pay them out of the FY2017 budget; seconded by Rosales. **Motion carried with unanimous support.**

Nursing Home

Payment of Nursing Home Insurance Premium

MOTION by Anderson to recommend County Board approval of a resolution authorizing payment of the nursing home insurance premium for liability/property insurance for FY2018; seconded by Weibel. **Motion carried with a roll call vote of 16-4.** Anderson, Clifford, Crews, Esry, Fortado, King, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley, and Weibel voted in favor of the motion. Clemmons, Goss, Harper, and Marsh voted against it.

The nursing home's Financial Statement Summaries were not discussed because SAK Management will give a presentation of the nursing home's finances at the County Board meeting on February 22, 2018.

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A3-4; C1-6; C8; D3-4; were designated for the Consent Agenda.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Weibel to recommend County Board approval of a resolution appointing Raymond Cunningham to the Lincoln Legacy Committee, term 3/1/2018-2/28/2021; seconded by Harper. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of a resolution appointing Kim Ruckman to the Community Action Board, term 12/1/2017-11/30/2020; seconded by King. **Motion carried with unanimous support.**

County Clerk

Report

The January 2018 report was received and placed on file.

Consolidation of Parcels into Voting Precinct

Busey explained that there were two parcels with the same street address that are currently in separate precincts and the County Clerk has requested that they be combined into a singular precinct, Mahomet 3. **MOTION** by Esry to recommend County Board approval of a resolution approving precinct boundaries; seconded by Rector. **Motion carried with unanimous support.**

County Administrator

Report

The January 2018 HR Report was received and placed on file.

Other Business

Other Appointments

OMNIBUS MOTION by Weibel to recommend County Board approval of resolutions appointing the following to their respective assignments: John Clifford to Labor/Management Health Insurance Committee and as the County Board liaison to the Regional Office of Education; Jack Anderson to the Litigation Committee; Aaron Esry as County Board liaison to the Rural Transit Advisory Group; and Brad Clemmons as County Board liaison to the Region 8 Human Services Transportation Plan (HSTP) Policy Committee; seconded by McGuire. **Motion carried with unanimous support.**

Chair's Report

Rosales noted there were no County Board appointments expiring March 31, 2018.

Designation of Items to be Placed on the Consent Agenda

Items A1-2; B2; and D1-5; were designated for the Consent Agenda.

OTHER BUSINESS

MOTION by Fortado to enter into closed session pursuant to 5 ILCS 120/2(c) 6 to discuss the setting of a price for sale or lease of property owned by Champaign County. Fortado further moved that the following individuals remain present: Barb Mann, legal counsel; Deb Busey, Interim County Administrator; Van Anderson, Special Projects Administrator; Rosecrance representatives David Gamel, Christopher Gleason, and Gail Raney; Matt Andriano, institutional property advisor; and Kay Rhodes, recording secretary; seconded by King. **Motion carried with a roll call vote of 17-3.** Anderson, Clemmons, Crews, Esry, Fortado, Goss, Harper, King, Marsh, McGuire, Patterson, Petrie, Rosales, Stohr, Summers, Tinsley, and Weibel voted in favor of the motion. Mitchell, Rector, and Clifford voted against it.

The Committee of the Whole entered into closed session at 8:39 p.m. and resumed open session at 10:00 p.m.

ADJOURNMENT

Chair Weibel adjourned the meeting at 10:01 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.