

COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Summary of Action Taken Tuesday, August 13, 2019

Agenda Items

Action

- | | |
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| I. <u>Call To Order</u> | 6:32 p.m. |
| II. <u>Roll Call</u> | 19 Members Present |
| III. <u>Approval of Agenda/Addenda</u> | Approved as Amended |
| IV. <u>Approval of Minutes</u>
A. June 11, 2019 | Approved |
| V. <u>Public Participation</u> | Victor White, Superintendent, Prairieview-Ogden District #197
Andrew Larson, Superintendent, CUSD 7 in Tolono
Lindsey Hall, Superintendent, Mahomet-Seymour Community Schools
Brian Brooks, Principal, St. Joseph-Ogden High School
Tom Davis, Superintendent, Heritage School District
Bonnie McArthur, Superintendent, Thomasboro Grade School
Jay Smith, Superintendent, Gifford Grade School
Todd Pence, Superintendent, St. Joseph CCSD #169 –
Discussed this year’s late tax collections process and the negative impact to their budget process |
| VI. <u>Communications</u> | Mr. Rector stated that he will update COW on the Ending Veterans Homelessness effort

Mike Ingram gave information regarding the CU Girls Guide 2 being at Lincoln Square Mall on August 14, 2019 from 12-5pm

Mr. Vachaspati provided an update of the rules surrounding immigrants on a work Visa in regards to the public aid they receive and asked that information is distributed to county employees who may be affected by this

Mr. Rosales stated that Mr. Ralph Langenheim passed away peacefully with his family present and he will be missed |
| VII. <u>Justice & Social Services</u>
A. <u>New Business:</u>
1. Gift of Hope award presentation to Julia Rietz

2. Monthly Reports – All reports are available on each department’s webpage through the department reports page at:
http://www.co.champaign.il.us/CountyBoard/Reports.php<ul style="list-style-type: none">• Emergency Management Agency – June 2019• Head Start – July 2019• Public Defender – May, June and July 2019 | All reports received and placed on file |

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 2

- Probation & Court Services – April, May June, and July 2019
- Animal Control – June 2019

B. <u>Other Business</u>	None
C. <u>Chair’s Report</u>	None
D. <u>Designation of Items for Consent Agenda</u>	None

VIII. Policy, Personnel & Appointments

A. New Business

1. Appointments/Reappointments (*italicized name indicates incumbent*)

County Executive’s Appointments:

- a. Champaign County Drainage District – 1 Position, Term each 9/1/2019-8/31/2022

Applicants:

- i. *Richard Rayburn*
- ii. *William Wilken*
- iii. *Doug Bluhm*
- iv. *Dennis Riggs*
- v. *Kenneth Decker*
- vi. *Brian Buss*
- vii. *James T. Boland*
- viii. *Dave Mennenga*
- ix. *Steve Stierwalt*
- x. *Wayne Cox*
- xi. *Bryan Schluter*
- xii. *Marc Shaw*
- xiii. *Jerry Heinz*
- xiv. *Kevin Wienke*
- xv. *Carl Park*
- xvi. *Brian Buss*
- xvii. *Valerie Rogers*

****RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Trustees to their respective Drainage Districts, term 9/1/2019-8/31/2022***

- b. Sangamon Valley Public Water District – 1 Position, Term Present-5/31/2024
Applicant: James Ingram

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution appointing James Ingram to the Sangamon Valley Public Water District***

- c. Community Action Board – 2 Positions, Term 7/18/2019-12/21/2022
1 Applicant: Lindsey Trout

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution appointing Lindsey Trout to the Community Action Board***

- d. Sadorus Fire Protection District – 1 Position
Term 9/1/2019-5/31/2022
Applicant: James Reifsteck

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution appointing James Reifsteck to the Sadorus Fire Protection District***

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 3

- e. Champaign County Forest Reserve – 2 Positions
Term 7/1/2019-6/30/2019
Applicants: *Bobbie Herakovich* ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution appointing Lindsey Trout to the Community Action Board***

- 2. County Clerk
a. June and July 2019 Reports Received and Placed on File
b. June 2019 Semi-Annual Report

- 3. County Executive
a. July Monthly HR Report (Information Only)
b. Request for Authorization to send the Systems Administrator Job Description to the Job Evaluation Committee for Re-Evaluation and Review RECOMMEND Request to Review a Systems Administrator Position by Job Content Evaluation Committee
c. Request Approval of the Creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range, and with the creation of the new position that one Clerk position be eliminated from the AFSCME General Bargaining Unit. ****RECOMMEND COUNTY BOARD APPROVAL of Request to Approve Document Clerk Position***
d. Request approval for the creation of a new position titled Data Analyst position to be classified in the Grade Range F ****RECOMMEND COUNTY BOARD APPROVAL of Request to Approve Data Analyst Position***

IX. Designation of Items to be Placed on the Consent Agenda IX. A. 1. a, b, c, d, e, 3 c, d

X. Other Business None

**XI. Chair's Report
A. County Executive Appointments Expiring August 31, 2019**

- Drainage District Commissioners – 1 ea. –Vacancies Information Only
 - Beaver Lake
 - Lower Big Slough
 - Nelson-Moore-Fairfield
 - Pesotum Slough Special
 - Raup
 - Sangamon and Drummer
 - Silver Creek
 - Somer #1
 - St. Joseph #6
 - Union #1-Philo Crittenden
 - Union#2 St. Joseph & Ogden
 - Upper Embarrass River Basin
 - Union #1-Philo & Urbana
 - West Branch
 - #2 Town of Scott
 - Pesotum Consolidated
 - Willow Branch

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 4

Other Vacancies

Information Only

- Pesotum Fire Protection District-1 Vacancy-Expired April 2019
- Clements Cemetery Board-2 Vacancies-Expired June 2019
- Locust Grove Cemetery Association-1 Vacancy-Expired June 2015
- Stearns Cemetery Board-2 Vacancies-Expired June 2019
- Bailey Cemetery Board-1 Vacancy-Current Term Ending 2020
- Senior Services Advisory Board-Multiple Vacancies-Expired 2018

XII. **Finance**

A. **New Business**

1. Budget Amendments/Transfers

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 19-00038***

a. Budget Transfer 19-00038

Fund 089 County Public Health/Dept. 049 Board of Health
Increase Appropriations:\$25,826
Increase Revenue: \$25,826
Reason: To add additional Grant Revenue and Corresponding Expenditure to Professional Services for CUPHD to provide the scope of services and accommodate for building the IDOH Health Protection into this Grant.

b. Budget Transfer 19-00039

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 19-00039***

Fund 475 Self-Funded Insurance/Dept. 118 Property/Liability Insurance

Increase Appropriations:\$415,117

Increase Revenue: \$0

Reason: Budget Amendment for two claims in Resolution No. 2019-185 and No. 2019-186 Approved by the County Board on July 19, 2019.

c. Budget Amendment 19-00042

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 19-00042***

Fund 080 General Corporate/Dept. 077 Zoning and Enforcement

Increase Appropriations:\$26,648

Increase Revenue:\$26,648

Reason: Budget Amendment for expected increased Appropriations and expenditures during Fiscal Year 2019 For the update of the Champaign County Multi-Jurisdictional Hazard Mitigation Plan.

d. Budget Transfer 19-00005

****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Transfer 19-00005***

Fund 080 General Corporate/Dept. 020 Auditor

Total Amount:\$2,800

Reason: Transfer to increase appropriation by \$2,800 to cover document filing costs and required training for CPA's in auditor's office.

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 5

- e. Budget Amendment 19-00040
Fund 628 Election Assis/Accessibility/Dept.022 County Clerk
Increase Appropriations:\$21,000
Increase Revenue:\$21,000
Reason: This is to cover the Cyber Security Software equipment covered by the HAVA Grant. ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 19-00040**
2. Treasurer
- a. Monthly Report-
Reports are available on the Treasurer's Webpage at:
<http://www.co.champaign.il.us/treasurer/Reports.php> Not Received and not placed on file
- b. Resolution Authorizing the Cancellation of the
Appropriate Certificate of Purchase on Mobile Home,
Permanent Parcel No.02-001-0030 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase of Mobile Home Permanent Parcel No. 02-001-0030**
- c. Resolution Authorizing the Cancellation of the
Appropriate Certificate of Purchase on Mobile Home,
Permanent Parcel No. 30-054-0054 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase of Mobile Home Permanent Parcel No. 30-054-0054**
- d. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Mobile Home, Permanent Parcel
No. 30-054-0036 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home Permanent Parcel No. 30-054-0036**
- e. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Mobile Home, Permanent Parcel
No. 30-059-0049 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home Permanent Parcel No. 30-059-0049**
- f. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Real Property, Permanent Parcel
No. 30-055-0323 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 30-055-0323**
- g. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Real Property, Permanent Parcel
No. 02-01-17-408-012 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 02-01-17-408-012**
- h. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Real Property, Permanent Parcel
No. 30-059-002 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 30-059-0020**
- i. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Real Property, Permanent Parcel
No. 02-01-17-408-010 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 02-01-17-408-010**
- j. Resolution Authorizing the Cancellation of the Appropriate
Certificate of Purchase on Real Property, Permanent Parcel No.
02-01-36-477-006 ***RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 02-01-36-477-006**

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 6

- k. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 46-21-07-181-010 ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 46-21-07-181-010***
- l. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property, Permanent Parcel No. 28-22-14-152-015 ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Property Permanent Parcel No. 28-22-14-152-015***
- m. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 30-061-0023 ****RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase Permanent Parcel No. 30-061-0023***
3. Auditor
- a. Monthly Report – July 2019 Reports are available on the Auditor’s Webpage at:
<http://www.co.champaign.il.us/Auditor/countyboard-reports.php> Received and placed on file
4. County Clerk
- a. Request approval for authorization to send the County Clerk’s request to Upgrade one Sr. Election Specialist position to Supervisor of Elections to the Job Evaluation Committee for Re-evaluating and Review RECOMMEND Request to Review a Sr. Election Specialist Position by Job Content Evaluation Committee
5. County Executive
- a. Notification of receipt of Distinguished Budget Award by the Government Finance Officers Association by Tami Ogden, Deputy Director of Finance (Information only) Information Only
- b. Resolution authorizing the County Executive to enter into a Tornado Siren Intergovernmental Agreement **Forward to County Board without recommendation from the Committee**
- c. Request appropriation to receive and expend revenue for a shared siren system
Budget Amendment 19-00041
Fund 080 General Corporate / Dept. 012 Tornado Sirens
Increase Appropriations: \$22,686
Increase Revenue: \$22,686
Reason: To create a budget to act as fiscal agent for the Purpose of Upgrading Siren Systems Owned by Partnering Governmental Jurisdictions. **RECOMMEND County Board Approval of Budget Amendment No. 19-00041**
- d. Request for approval of job evaluation committee recommendation for creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the New position that one Clerk position be eliminated from the AFSCME General Bargaining Unit ***RECOMMEND COUNTY BOARD APPROVAL of Request to Approve Document Clerk Position**
- e. Request for approval of job evaluation committee recommendation for a new position titled Data Analyst and recommends the new Date Analyst position be classified in Grade Range F ***RECOMMEND COUNTY BOARD APPROVAL of Request to Approve Data Analyst Position**

Committee of the Whole
Finance; Policy, Personnel, & Appointments; Justice & Social Services
Summary of Action Taken August 13, 2019
Page 7

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| f. Request approval of recommendation for FY2020 Salary Administration and Benefits Contribution Plan for Non-Bargaining Employees | RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the FY2020 Salary Administration and Benefit Contribution Plan for Non-Bargaining Employees |
| B. <u>Other Business</u> | Mr. Esry spoke of concerns regarding the Treasurer's Office |
| C. <u>Chair's Report</u> | None |
| D. <u>Designation of Items to be Placed on the Consent Agenda</u> | VII. A. 1, a, b, c, d, e, 2. b, c, d, e, f, g, h, i, j, k, l, m, 5. d, e |
| XIII. <u>Other Business</u> | None |
| XIV. <u>Adjournment</u> | 8:06 pm |

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.