

**Memo To: County Board, County Executive Kloeppel, George Danos, Marisol Hughes and Tami Ogden**

**From: Champaign County Clerk Aaron Ammons**

**Additional Grant Funding for the 2020 General Election FY2020**

REVISED 10/13/20

Increased appropriation of \$174,600 for the Center for Tech and Civic Life and the United Way Grant. We initially intended to put these grants into the 628 fund, but after further review and discussion with the Illinois State Board of Elections, we realized these grants would need to be put in the General Fund 080. To the very best of our ability and knowledge this is what we are projecting to spend in the line items for the 2020 General Election. Running this election while COVID-19 is happening and trying to predict exactly where all the grant funding should go is a bit of a moving target. These grants have an incredibly tight deadline and we may need to come back to the board after the election and request a budget amendment. We intend to utilize these additional grants to help offset costs to the County in running the 2020 General Election.

**Center for Tech and Civic Life: Grant award is \$159,6000.** We have received the full amount of this grant will be tracked and we will be required to give a brief summary of how we utilized the funds. Grant funds must be used by December 30, 2020.

**United Way has approved funding for \$15,000** for sanitation workers at polling locations on November 3, 2020. In a partnership with CUPHD and Untied Way, this grant will be utilized to pay for sanitation workers at polling locations to help prevent the spread of COVID-19. This grant is a reimbursement grant and will be used only for the purpose of sanitation workers at polling locations.

Aaron Ammons

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, flowing style.

Champaign County Clerk

FUND 080 GENERAL CORPORATE

DEPARTMENT 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-511.05 TEMP. SALARIES & WAGES	65,000	51,000	111,000	60,000
080-022-511.09 OVERTIME	35,000	35,000	50,000	15,000
080-022-544.38 ELECTION/VOTER REG EQUIP	483,140	420,640	505,240	84,600
080-022-533.64 ELECTION JUDGES & WORKERS	230,000	230,000	245,000	15,000
TOTALS	813,140	736,640	911,240	174,600

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-334.90 CTCL GRANT - CTY CLERK	0	0	159,600	159,600
080-022-334.91 UNITED WAY GRT-CTY CLERK	0	0	15,000	15,000
TOTALS	0	0	174,600	174,600

EXPLANATION: GRAND FRUNDS FRO M CENTER FOR TECH & CIVIC LIFE AND UNITED WAY TO HELP OFFSET THE ADDITIONAL EXPENSES ACCRUED FOR THE 2020 GENERAL ELECTION.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

*AP- Rep*



CENTER FOR  
TECH AND  
CIVIC LIFE

September 25, 2020

Champaign County, Illinois

Champaign County Board

1776 E Washington St.

Urbana, IL 61802

Champaign County Board:

I am pleased to inform you that based on and in reliance upon the information and materials provided by Champaign County, the Center for Tech and Civic Life ("CTCL"), a nonprofit organization tax-exempt under Internal Revenue Code ("IRC") section 501(c)(3), has decided to award a grant to support the work of Champaign County ("Grantee").

The following is a description of the grant:

**AMOUNT OF GRANT:** \$159,600.00 USD

**PURPOSE:** The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Champaign County in 2020 ("Purpose").

Before CTCL transmits these funds to Grantee, CTCL requires that Grantee review and sign this agreement ("Grant Agreement") and agree to use the grant funds in compliance with the Grant Agreement and with United States tax laws and the laws and regulations of your state and jurisdiction ("Applicable Laws"). Specifically, by signing this letter Grantee certifies and agrees to the following:

1. Grantee is a local government unit or political subdivision within the meaning of IRC section 170(c)(1).
2. This grant shall be used only for the Purpose described above, and for no other purposes.
3. Grantee has indicated that the amount of the grant shall be expended on the following specific election administration needs: Ballot drop boxes, Personal protective equipment (PPE) for staff, poll workers, or voters, Poll worker recruitment funds, hazard pay, and/or training expenses, Polling place rental and cleaning expenses for early voting or Election Day, Temporary staffing, Vote-by-mail/Absentee voting equipment or supplies, and Election administration equipment. Grantee may allocate grant funds among those needs, or to other public purposes listed in the grant application, without further notice to or permission of CTCL.
4. Grantee shall not use any part of this grant to make a grant to another organization, except in the case where the organization is a local government unit or political subdivision within the meaning of IRC section 170(c)(1) or a nonprofit organization tax-exempt under IRC section 501(c)(3), and the subgrant is intended to accomplish the Purpose of this grant. Grantee shall take reasonable steps to ensure that any such subgrant is used in a manner consistent with the terms and conditions of this Grant Agreement, including requiring that subgrantee agrees in writing to comply with the terms and conditions of this Grant Agreement.
5. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs may be applied to the grant. The Grantee shall expend the amount of this grant for the Purpose by December 31, 2020.
6. Grantee is authorized to receive this grant from CTCL and certifies that (a) the receipt of these grant funds does not violate any Applicable Laws, and (b) Grantee has taken all required, reasonable and necessary steps to receive, accept and expend the grant in accordance with the Purpose and Applicable Law.
7. The Grantee shall produce a brief report explaining and documenting how grant funds have been expended in support of the activities described in paragraph 3. This report shall be sent to CTCL no later than January 31, 2021 in a format approved by CTCL and shall include with the report a signed certification by Grantee that it has complied with all terms and conditions of this Grant Agreement.

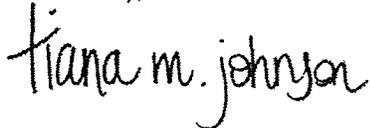


8. This grant may not supplant previously appropriated funds. The Grantee shall not reduce the budget of the County Clerk ("the Election Department") or fail to appropriate or provide previously budgeted funds to the Election Department for the term of this grant. Any amount supplanted, reduced or not provided in contravention of this paragraph shall be repaid to CTCL up to the total amount of this grant.
9. CTCL may discontinue, modify, withhold part of, or ask for the return all or part of the grant funds if it determines, in its sole judgment, that (a) any of the above terms and conditions of this grant have not been met, or (b) CTCL is required to do so to comply with applicable laws or regulations.
10. The grant project period of June 15, 2020 through December 31, 2020 represents the dates between which covered costs for the Purpose may be applied to the grant.

Your acceptance of and agreement to these terms and conditions and this Grant Agreement is indicated by your signature below on behalf of Grantee. Please have an authorized representative of Grantee sign below, and return a scanned copy of this letter to us by email at [grants@techandcivicle.org](mailto:grants@techandcivicle.org).

On behalf of CTCL, I extend my best wishes in your work.

Sincerely,



Tiana Epps Johnson

Executive Director

Center for Tech and Civic Life



CENTER FOR TECH & CIVIC LIFE  
233 N. MICHIGAN AVE., SUITE 1800  
CHICAGO, IL 60601  
[HELLO@TECHANDCIVICLIFE.ORG](mailto:HELLO@TECHANDCIVICLIFE.ORG)

GRANTEE

By: Angie Patton

Title: Chief Deputy Clerk

Date: 9/27/20



CENTER FOR TECH & CIVIC LIFE  
233 N. MICHIGAN AVE., SUITE 1800  
CHICAGO, IL 60601  
[HELLO@TECHANDCIVICLIFE.ORG](mailto:HELLO@TECHANDCIVICLIFE.ORG)

## Angela Patton

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**From:** Bill.com Operations <NoReply-Payments@hq.bill.com>  
**Sent:** Wednesday, September 30, 2020 2:02 AM  
**To:** Angela Patton  
**Subject:** Your payment from The Center for Technology and Civic Life is on its way!

**CAUTION:** External email, be careful when opening.

## The Center for Technology and Civic Life

Hi Champaign County Clerk,

The check will arrive around 10/06/20. This date is an estimate based on USPS delivery speed. The payment is for these invoices:

Invoice #	Due Date	Amount	Payment Amount
Champaign County Clerk	09/29/20	\$159,600.00	\$159,600.00
<b>Total:</b>			<b>\$159,600.00</b>

**Manage your account**

If the button above doesn't work, copy and paste the following link into your web browser:

<https://app-signup.us.bill.com/NetworkNodeSignup?prn=0261704891212297&action=PayBill&node=nno02NLNBWUZSYLJW1zv>

Have questions about the payment? Contact The Center for Technology and Civic Life at 650-796-4695.

Thank you,  
The Center for Technology and Civic Life

Have questions about the Bill.com™ Service? Visit our overview page at

## Angela Patton

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**From:** Aaron O. Ammons  
**Sent:** Tuesday, September 29, 2020 3:09 PM  
**To:** Angela Patton  
**Subject:** FW: Sanitation workers  
**Attachments:** Partner Fiscal Information and ACH Authorization Sheet.xlsx

Angie please take a look at this and let's work on it together as soon as possible.

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**From:** Beverley Baker <beverley@uwayhelps.org>  
**Sent:** Tuesday, September 29, 2020 1:39 PM  
**To:** Aaron O. Ammons <aammons@co.champaign.il.us>  
**Cc:** Sue Grey <sue@uwayhelps.org>; Cathy Baird <cathy@uwayhelps.org>  
**Subject:** RE: Sanitation workers

CAUTION: External email, be careful when opening.

Mr. Ammons,

I've re-engaged communications with CUPHD to gain clarification on the CV19 grant they are awarding to United Way of Champaign County (UWCC).

The maximum amount available from UWCC to the Champaign County Clerk's Office for safety monitors who will assist with mask wearing, spacing and wiping things down is the up to \$15,000 originally discussed with CUPHD.

*This is a reimbursement style grant.*

To seek reimbursement, you will need to submit to UWCC timesheet and proof of payment not to exceed \$15,000 for the safety monitor costs incurred related to Nov 3, 2020 Election Day Safety Monitoring.

I've attached the ACH form we will need completed to transfer funds.

I will work on an agreement both you and UWCC need to sign with more details of implementation.

Please let me know if you have additional questions.

We are pleased to be able to assist our community on such an important day and maintain health and safety.

*Beverley Baker*

**Chief Impact Officer**

United Way of Champaign County

5 Dunlap Court

Savoy, IL 61874

[beverley@uwayhelps.org](mailto:beverley@uwayhelps.org)

(217)352-5151

[Web](#) | [Facebook](#) | [Twitter](#)

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**From:** Aaron O. Ammons [<mailto:aammons@co.champaign.il.us>]  
**Sent:** Monday, September 28, 2020 2:28 PM  
**To:** Beverley Baker <[beverley@uwayhelps.org](mailto:beverley@uwayhelps.org)>  
**Subject:** Sanitation workers

Good afternoon Bev. Please give me a call. 217 721-0934