

GEORGE P. DANOS, CPA
COUNTY AUDITOR

K. ORION SMITH, CPA
CHIEF DEPUTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR CHAMPAIGN COUNTY, ILLINOIS

BOARD ACTION WORKSHEET

DATE : August 9, 2021
TO : Finance Chair Stephanie Fortado, Finance Vice-Chair Jim Goss and County Board Members
FROM : George P. Danos, County Auditor & Orion Smith, Chief Deputy Auditor
RE : RFP 2021-005 Financial Auditing Services

Audit Services Evaluation Team:

Stephanie Fortado, County Board Deputy Chair, Finance	Darlene A. Kloeppe, County Executive
Jim Goss, County Board Assistant Deputy Chair, Finance	Tami Ogden, Director of Finance
George P. Danos, Auditor	Susan McGrath, Circuit Clerk
K. Orion Smith, Chief Deputy Auditor	Isak Griffiths, Chief Deputy Circuit Clerk
Betty Murphy, CEO Regional Planning Commission	Cassandra (CJ) Johnson, Treasurer
Chris Ward, Fiscal Manager	DeShawn Williams, Chief Deputy Treasurer
Leanne Brehob-Riley, GIS Director	

Report:

On June 16, 2021, Requests for Proposals for Financial Auditing Services were released by Champaign County. The RFP was sent to firms who had previously indicated an interest in providing audit services to the county. Appropriate notices were placed in the Legal Notices section of the News Gazette and the RFP was posted on the County's website.

The County received proposals from the following four firms on July 15, 2021:

- Baker Tilly May
- CliftonLarsonAllen
- Sikich
- Wipfli

Evaluation Team members individually reviewed all proposals utilizing the evaluation rating form established for this project. On July 21, 2021, an internal audit meeting was held to allow Review Committee members to express feedback. On July 22, 2021, Danos and Smith then met to analyze the comprehensive results and based on the outcome, consensually short-listed the firms to CliftonLarsonAllen and Wipfli.

Wipfli and CliftonLarsonAllen gave oral presentations to the Evaluation Team on 8/3 and 8/6, respectively. At the completion of presentations, and based upon the compilation of individual rankings, the top-ranked firm was CliftonLarsonAllen. The Team recommended that an agreement with CliftonLarsonAllen be negotiated and that the firm be asked to give precise attention to the transparent allocation of fees for the audit segments.

Fiscal Impact: The cost of the current audit contract for fiscal year 2020 is \$82,810.

The cost of the 5-year contract with CliftonLarsonAllen for fiscal years 2021-2025 is as follows:

2021 \$88,395
2022 \$86,910
2023 \$89,065
2024 \$91,310
2025 \$93,785

RECOMMENDATION

The RFP 2021-005 Evaluation Team recommends the award of a contract for Financial Audit Services to CliftonLarsonAllen.