



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services

County of Champaign, Urbana, Illinois

Tuesday, September 14, 2021 at 6:30 p.m.

Shields-Carter Meeting Room/Zoom

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on October 12, 2021

Members Present: Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad Passalacqua, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorsland, Jodi Wolken, Kyle Patterson

Members Absent: Jacob Paul

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Director of Finance), Bill Colbrook (Director of Administration), Mike Ingram (Recorder of Deeds), Dustin Heuerman (Sheriff), Lucy Favila (Data Analyst, Sheriff), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), Dalitso Sulamoyo (Chief Executive Officer, RPC), Betty Murphy (Chief Operating Officer, RPC), Kathy Larson (ARPA Project Manager), Kari May (Executive Director, Children's Advocacy Center), Mike Williams (Director, Court Services), Judge R. Rosenbaum (Presiding Judge, Circuit Court), Susan McGrath (Circuit Clerk), Megan Robison (Recording Secretary),

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:45 p.m.

II. Roll Call

Roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Mr. Summers to approve the agenda; seconded by Ms. Lokshin. Upon roll call vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

- A. June 29, 2021 – Finance Study Session
- B. July 19, 2021 – Finance Study Session
- C. August 10, 2021 – Regular Meeting

OMNIBUS MOTION by Ms. Taylor to approve the minutes of June 29, 2021, July 19, 2021 and August 10, 2021; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

A. University YMCA ARPA request – Welcoming Center

Mr. Patterson mentioned the letter from the YMCA.

VII. Presentations

A. Sheriff's Office Data Collection – Lucy Favila-Melero

Ms. Favila, Sheriff's Office Data Analyst, gave a presentation highlighting the work she has been doing in the last year. Currently she is working on creating a public data portal and she gave a brief demonstration of the portal. The next step will be for her to get the data portal embedded into the County's website.

Ms. Taylor asked how Ms. Favila thinks the public will use this data portal. Ms. Favila thinks this will be more to satisfy the community's curiosity about what is going on around them, very informational for the public. Ms. Rodriguez believes this tool will be very useful to activists to know how the Sheriff's Office is interacting with the community. Ms. Fortado reminded everyone that Ms. Favila's position was a recommendation from the Racial Justice Task Force and this tool creates great transparency within the County.

VIII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – July 2021
- Public Defender – July & August 2021

Received and placed on file

B. Rosecrance Re-Entry Financial Report – July 2021

Information only

C. Other Business

None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – August 2021

Received and placed on file

2. Appointments/Reappointments

- a. Resolution appointing Mark Birkey to the Nelson-Moore-Fairfield Drainage District, unexpired term ending 8/31/2024
- b. Resolution appointing Jack Murray to the Blackford Slough Drainage District, unexpired term ending 8/31/2024
- c. Resolution appointing Brent Reifsteck to the County Board of Health, unexpired term ending 6/30/2022
- d. Resolution appointing Vinh Hick to the County Board of Health, unexpired term ending 6/30/2024

OMNIBUS MOTION by Mr. Passalacqua to recommend County Board approval of resolutions appointing Mark Birkey, Jack Murray, Brent Reifsteck and Vinh Hick to their respective boards; seconded by Ms. King. Upon roll call vote, the **MOTION CARRIED** unanimously.

- e. Currently vacant appointments – full list and information is available on the County’s website

Information only

- f. Applications for open appointments

Information only

3. Recommendation to the Finance Committee for approval of the creation of the Application Support Specialist position to be assigned to Grade Range G, and the concurrent elimination of one of the Desktop Support Technician positions from the staffing budget of Information Technology, effective September 23, 2021

MOTION by Mr. Thorsland to approve and forward the creation of the Application Support Specialist position in Grade Range G; seconded by Mr. Harper. Discussion followed regarding the job description and job duties. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. County Clerk

1. Monthly Report – August 2021

Received and placed on file

C. Other Business

None

D. Chair’s Report

1. Interim report from the Jail Facilities Ad Hoc Committee

Mr. Stohr gave a brief overview of who attended this committee meeting, the public comments, details of the \$20 million recommendation from Reifsteck Reid Architects and the Committee’s discussion.

F. Designation of Items to be Placed on the Consent Agenda

IX. A. 2. a, b, c, d

X. Finance

A. Treasurer

1. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 91-21-08-354-013
2. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 01-36-19-355-005
3. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 02-01-36-477-007
4. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 04-006-0231
5. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 29-050-0134
6. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 30-055-0841
7. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 30-056-0030
8. Resolution authorizing disbursement of funds on defaulted contract for mobile home tax sale, permanent parcel number 30-058-0227

OMNIBUS MOTION by Ms. Taylor to recommend County Board approval of the eight resolutions listed above; seconded by Mr. Summers. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Auditor

1. Monthly Report – August 2021 - Reports are available on the Auditor's webpage

Received and placed on file

C. County Executive

1. Recommendation to the County Board for approval of the creation of the Application Support Specialist position to be assigned to Grade Range G, and the concurrent elimination of one of the Desktop Support Technician positions from the staffing budget of Information Technology, effective September 23, 2021

MOTION by Mr. Thorsland to recommend County Board approval of a resolution creating the Application Support Specialist position in Grade Range G; seconded by Ms. King. Upon roll call vote, the **MOTION CARRIED** unanimously.

2. Decision on elected officials' compensation for December 2022 – November 2026

Mr. Colbrook shared some history for the elected officials' salaries and the comparables he received from other counties. Discussion followed regarding the Will County Executive salary and the COLA in previous years.

MOTION by Mr. Summers to recommend County Board approval of a resolution giving all officials in this group a 3% COLA, setting the County Clerk's salary at \$117,569 and the County Executive's salary at \$70,000; seconded by Ms. Carter. Discussion followed regarding the proposed decrease in the Executive's salary, hiring others to support the Executive's office and lowering the proposed amount for the County Clerk. Many members expressed a desire to research this item and the Board decided to defer a decision to the County Board meeting.

3. FY 2022 County Budget (discussion only)
 - a. Executive's memo
 - b. Department Head ARPA Requests for 2022
 - c. Update on ARPA from Project Manager – Kathy Larson

Ms. Kloeppe began with a brief overview of some of the items that have been included in the FY2022 budget and listed the outstanding items that still need to be decided. Ms. Kloeppe then asked each of the department heads to speak about their requests for ARPA funds in 2022. Each of the department heads discussed with the Board members the details of their requests.

D. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

X. A. 1-8, C. 1

XI. Other Business

None

XII. Adjournment

Chair Patterson adjourned the meeting at 10:10 p.m.