



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Minutes

County of Champaign, Urbana, Illinois

Tuesday, October 14, 2025 at 6:30 p.m.

Shields-Carter Meeting Room

Bennett Administrative Center

102 E. Main Street, Urbana, Illinois

MINUTES – Approved as Distributed on November 10, 2025

Members Present: Jon Cagle, Samantha Carter, Lorraine Cowart, Ben Crane, John Farney, Stephanie Fortado, Elly Hanauer-Friedman, Jenny Lokshin, Brett Peugh, Emily Rodriguez, Monique Settles, Tom ‘Ed’ Sexton, Eric Thorsland, Bethany Vanichtheeranont, Daniel Wiggs, Jeff Wilson, and Jennifer Locke

Members Absent: Aaron Esry, Jake Fava, Jilmala Rogers, and Matt Sullard

Others Present: Steve Summers (County Executive), Michelle Jett (Director of Administration), Chris Smith (Building and Grounds Manager), Susan McGrath (Circuit Clerk), Laurie Brauer (Coroner), and Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Chair Locke called the meeting to order at 6:30 p.m.

II. Roll Call

Roll Call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Vanichtheeranont to approve the agenda; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. September 9, 2025 – Regular Meeting

MOTION by Ms. Lokshin to approve the minutes of September 9, 2025; seconded by Mr. Crane. Mr. Peugh voiced his concerns about the minutes not including enough details of the discussion and stated he would like to receive handouts well in advance of the meeting. Ms. Lokshin reminded members that the minutes are a summary of the discussion, and the verbatim record is posted on YouTube. Upon vote, the **MOTION CARRIED**.

V. Public Input

Circuit Clerk McGrath spoke to the Committee about her request for additional personnel and she hopes they will approve those through the upcoming budget process.

VI. Communications

Ms. Lokshin shared details of the upcoming Disability Resources Expo.

Mr. Farney shared details of the upcoming community meeting regarding the Mahomet Solar Project.

Mr. Wilson stated the Navy is celebrating its 250th anniversary and shared details of the Navy's history. He also spoke about the release of 20 hostages in Hamas and stated that many are calling for President Trump to get the Nobel Peace Prize which has only been awarded to four other presidents.

Mr. Thorsland reminded everyone that it is still harvest time and to be careful as there will be more farm equipment on the roads. He read a passage from the American Farm Bureau Federation and asked for everyone to think of the farmers when they are voting. He shared additional history of the Nobel Peace Prize, stating that Martin Luther King and President Obama were two of the previous recipients. He also shared details of the upcoming No Kings Rally and the Pride Festival.

Ms. Rodriguez pointed out what is happening to the undocumented community in Chicago and reminded everyone that are community is not immune to these same activities. She asked everyone to record anything that they see.

VII. Finance

A. Budget Amendments/Transfers

1. Monthly General Corporate Budget Amendment Report – August 2025

Information only

2. Budget Amendment BUA 2025/9/477

Fund 2085 County Motor Fuel Tax / Dept 060 Highway

Increased Appropriations: \$3,000,000

Increased Revenue: \$0

Reason: Increased costs in road maintenance materials necessitates a budget amendment to cover the remaining costs for 2025.

MOTION by Ms. Cowart to recommend County Board approval of a resolution approving budget amendment BUA 2025/9/477; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Transfer BUA 2025/9/531

Fund 2091 Animal Control / Dept 047 Animal Control Admin & 248 Impound Services

Amount: \$29,200

Reason: Unanticipated operational costs stemming from FY24 expenses paid from the FY25 budget.

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving budget transfer BUA 2025/9/531; seconded by Mr. Wiggs. Upon vote, the **MOTION CARRIED** unanimously.

Mr. Peugh left the meeting at 6:45 p.m.

4. Budget Amendment BUA 2025/10/173

Fund 1080 General Corporate / Dept 041 State's Attorney

Increased Appropriations: \$25,000

Increased Revenue: \$0

Reason: Appropriation required for the potential overrun of expenses in FY2025.

MOTION by Ms. Vanichtheeranont to recommend County Board approval of a resolution approving budget amendment BUA 2025/10/173; seconded by Ms. Fortado. Discussion followed regarding the request being premature and no departmental representative in attendance to answer Board questions. Upon vote, the **MOTION CARRIED**.

B. Auditor

1. Reports through April 2025 are available on the Auditor’s webpage

Information only

C. Treasurer

1. Monthly Report – September 2025 – Reports are available on the Treasurer’s webpage

Received and placed on file

2. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-019-0059
3. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-019-0080
4. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 04-002-0138
5. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-053-0039
6. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-060-0054
7. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 14-019-0007
8. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-063-0099
9. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 20-032-0123
10. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-054-0009
11. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-058-0159

OMNIBUS MOTION by Ms. Locke to recommend County Board approval of resolutions authorizing the County Executive to assign mobile home tax sale certificates of purchase for the above-mentioned parcels; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

12. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest on Real Estate, permanent parcel 14-03-01-379-006
13. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest on Real Estate, permanent parcel 02-01-36-480-008
14. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest on Real Estate, permanent parcel 20-09-02-152-016
15. Resolution Authorizing the Execution of a Deed of Conveyance of the County’s Interest on Real Estate, permanent parcel 22-31-07-451-003

16. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 01-35-30-206-010
17. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 20-03-34-483-009
18. Resolution Authorizing the Execution of a Deed of Conveyance of the County's Interest on Real Estate, permanent parcel 02-01-17-409-003

OMNIBUS MOTION by Mr. Sexton to recommend County Board approval of resolutions authorizing the execution of a deed of conveyance of the county's interest on real estate for the above-mentioned parcels; seconded by Mr. Crane. Upon vote, the **MOTION CARRIED** unanimously.

19. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, permanent parcel 04-004-0027
20. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, permanent parcel 20-032-0215
21. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, permanent parcel 30-056-0199

OMNIBUS MOTION by Ms. Vanichtheeranont to recommend County Board approval of resolutions authorizing the cancellation of the appropriate certificate of purchase on a mobile home for the above-mentioned parcels; seconded by Mr. Sexton upon vote, the **MOTION CARRIED** unanimously.

D. Regional Planning Commission

1. Resolution Authorizing the Application, and if Awarded, the Acceptance of the Career Planner Training Academy Grant

MOTION by Ms. Lokshin to recommend County Board approval of a resolution authorizing the application and, if awarded, the acceptance of the Career Planner Training Academy grant; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

E. State's Attorney

1. Resolution Agreeing to Participate in the Service Program of the Office of the State's Attorney's Appellate Prosecutor for 2026

MOTION by Mr. Farney to recommend County Board approval of a resolution agreeing to participate in the service program of the Office of the State's Attorney's, Appellate Prosecutor for 2026; seconded by Ms. Locke. Upon vote, the **MOTION CARRIED** unanimously.

F. County Executive

1. FY2024 Audit Update

Ms. Carter questioned why the additional staff were hired to complete the Audit, if they also were unable to meet the official deadline. Ms. Hanauer-Friedman explained that the Auditor was already very well behind on the Audit, when the Executive's Office took over, stating that many items should have been started last year.

G. Other Business

None

H. Chair's Report

None

I. Designation of Items to be Placed on the Consent Agenda

VII. A. 2-3, C. 2-21, D. 1, E. 1

VIII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Emergency Management Agency – August & September 2025
- Probation & Court Services – August 2025
- Public Defender – September 2025

Received and placed on file

B. Other Business

None

C. Chair's Report

None

D. Designation of Items to be Placed on the Consent Agenda

None

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – September 2025

Received and placed on file

2. Amending the schedule of authorized positions in the Administrative Services Department – Finance Specialist

MOTION by Mr. Farney to recommend County Board approval of a resolution amending the schedule of authorized positions and the Administrative Services Department - Finance specialist; seconded by Ms. Fortado. Discussion followed regarding the job duties of this position and why they are requesting to add an additional Finance Specialist.

MOTION to AMEND by Ms. Locke to change the title of the resolution to include Accounts Payable Clerk; seconded by Mr. Sexton. Ms. Rodriguez reiterated that this is not a triplication of positions. Upon vote, the **MOTION to Amend CARRIED**.

Ms. Carter asked for clarification on the positions being added to ensure it was not a duplication. Ms. Fortado explained the move of positions from the Auditor's Office to the Finance Division, stating they are not adding positions, and this request is just to reclassify one of those current positions.

Upon vote, the **MOTION CARRIED**.

3. Request approval of the 2026 Holiday Calendar

MOTION by Mr. Farney to recommend County Board approval of a resolution approving the 2026 holiday calendar; seconded by Ms. Lokshin upon vote. The **MOTION CARRIED** unanimously.

4. Request approval of the 2026 County Board Calendar of Meetings

MOTION by Mr. Sexton to recommend County Board approval of a resolution approving the 2026 County Board Calendar of Meetings; seconded by Ms. Rodriguez. Ms. Lokshin requested to move the November Facilities meeting because the current date falls on Election Day. Committee members were amenable to the change. Upon vote, the **MOTION CARRIED** unanimously.

5. Appointments/Reappointments

- a. Currently vacant appointments – full list and information is available on the County’s website

Information only

- b. Applications for open appointments

Information only

B. County Clerk

1. Monthly Fee Reports – September 2025

Received and placed on file

C. County Board

1. Resolution appointing Jilmala Rogers to the Litigation Committee to replace Carolyn Greer

No action taken

D. Other Business

Ms. Fortado requested that the minutes reflect when County Board members leave the meeting, to ensure the public knows they did not vote on the remaining items. Ms. Lokshin stated she has seen that information included in previous minutes.

E. Chair’s Report

None

F. Designation of Items to be Placed on the Consent Agenda

IX. A. 3-4

X. Other Business

- A. Approval of Closed Session Minutes
1. September 9, 2025 – 1st Session
 2. September 9, 2025 – 2nd Session

OMNIBUS MOTION by Mr. Cagle to approve the closed session Minutes of September 9th, 2025 – first session and September 9th, 2025 – second session; seconded by Mr. Sexton upon vote, the **MOTION CARRIED** unanimously.

XI. Adjournment

Chair Locke adjourned the meeting at 7:14 PM.