

Approved 2/5/2018

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

COUNTY EXECUTIVE TRANSITION COMMITTEE

Tuesday, January 23, 2018

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington St., Urbana**

MEMBERS PRESENT: Jim Goss, Jim McGuire, Kyle Patterson, Steve Summers,
C. Pius Weibel (Chair)

MEMBERS ABSENT: None

OTHERS PRESENT: Deb Busey (Interim County Administrator), Gordy Hulten (County Clerk),
Pattsi Petrie (County Board member), Kay Rhodes (Administrative
Assistant)

CALL TO ORDER

Weibel called the meeting to order at 4:31 p.m.

ROLL CALL

Goss, McGuire, Patterson, Summers, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Goss to approve the agenda; seconded by McGuire. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

DETERMINATION OF REGULAR MEETING DATE & TIME

The committee members agreed to meet on the 1st and 3rd Monday of each month through June 2018 at 4:30 p.m., with the exception of a meeting on Tuesday, February 20, 2018 due to holiday on Monday.

DISCUSSION REGARDING COUNTY EXECUTIVE TRANSITION

Weibel discussed the September 28, 2017 State's Attorney memorandum regarding the County Executive form of government, written to provide insight and items for consideration for the implementation. Weibel also discussed the *Governance Rules and Procedures for the Will County Board*. Weibel directed Rhodes to send committee members a link to this information. Busey indicated that the committee should also look at Ordinance No. 837, which describes the duties, powers and responsibilities

of the County Administrator; also included in the agenda packet. Weibel explained that the purpose of the committee was to not only update the County Board Rules, but to also define the duties of the County Executive and the County Board Chair.

Committee members agreed to review the Will County Board Rules, Champaign County Board Rules, and the ordinance regarding the responsibilities of the County Administrator before the next meeting on February 5, 2018 in order to begin the process of updating the Champaign County Board Rules. Weibel indicated that committee members should cite the source of information for any suggested changes and/or additions to the current rules.

Weibel stated that Donna Davis, Assistant State's Attorney would provide the committee with any necessary legal opinions.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

The meeting adjourned at 5:13 p.m.

Respectfully submitted,

Kay Rhodes,
Administrative Assistant