



**CHAMPAIGN COUNTY BOARD
COMMITTEE AGENDA**

COUNTY EXECUTIVE TRANSITION COMMITTEE

**Brookens Administrative Center, Jennifer K. Putman Meeting Room
1776 E. Washington, Urbana
Monday, February 5, 2018 – 4:30 p.m.**

CHAIR: C. Pius Weibel

MEMBERS: Jim Goss, Jim McGuire, Kyle Patterson, Steve Summers

ITEM

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes – January 23, 2018**
- V. Public Participation**
- VI. Discussion & Approval of New Champaign County Board Rules**
- VII. List of Questions for State's Attorney**
- VIII. Other Business**
- IX. Adjourn**

1 CHAMPAIGN COUNTY BOARD
2 COMMITTEE MINUTES

3
4 **COUNTY EXECUTIVE TRANSITION COMMITTEE**

5 **Tuesday, January 23, 2018**

6 **Brookens Administrative Center, Jennifer K. Putman Meeting Room**

7 **1776 E. Washington St., Urbana**

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10 **MEMBERS PRESENT:** Jim Goss, Jim McGuire, Kyle Patterson, Steve Summers,
11 C. Pius Weibel (Chair)

12
13 **MEMBERS ABSENT:** None

14
15 **OTHERS PRESENT:** Deb Busey (Interim County Administrator), Gordy Hulten (County Clerk),
16 Patsi Petrie (County Board member), Kay Rhodes (Administrative
17 Assistant)

18
19 **CALL TO ORDER**

20
21 Weibel called the meeting to order at 4:31 p.m.

22
23 **ROLL CALL**

24
25 Goss, McGuire, Patterson, Summers, and Weibel were present at the time of roll call, establishing
26 the presence of a quorum.

27
28 **APPROVAL OF AGENDA/ADDENDUM**

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30 **MOTION** by Goss to approve the agenda; seconded by McGuire. **Motion carried with**
31 **unanimous support.**

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33 **PUBLIC PARTICIPATION**

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35 There was no public participation.

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37 **DETERMINATION OF REGULAR MEETING DATE & TIME**

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39 The committee members agreed to meet on the 1st and 3rd Monday of each month through June
40 2018 at 4:30 p.m., with the exception of a meeting on Tuesday, February 20, 2018 due to holiday on
41 Monday.

42
43 **DISCUSSION REGARDING COUNTY EXECUTIVE TRANSITION**

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45 Weibel discussed the September 28, 2017 State's Attorney memorandum regarding the County
46 Executive form of government, written to provide insight and items for consideration for the
47 implementation. Weibel also discussed the *Governance Rules and Procedures for the Will County Board*.
48 Weibel directed Rhodes to send committee members a link to this information. Busey indicated that the
49 committee should also look at Ordinance No. 837, which describes the duties, powers and responsibilities

50 of the County Administrator; also included in the agenda packet. Weibel explained that the purpose of
51 the committee was to not only update the County Board Rules, but to also define the duties of the County
52 Executive and the County Board Chair.

53
54 Committee members agreed to review the Will County Board Rules, Champaign County Board
55 Rules, and the ordinance regarding the responsibilities of the County Administrator before the next
56 meeting on February 5, 2018 in order to begin the process of updating the Champaign County Board
57 Rules. Weibel indicated that committee members should cite the source of information for any suggested
58 changes and/or additions to the current rules.

59
60 Weibel stated that Donna Davis, Assistant State's Attorney would provide the committee with
61 any necessary legal opinions.

62
63 **OTHER BUSINESS**

64
65 There was no other business.

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67 **ADJOURNMENT**

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69 The meeting adjourned at 5:13 p.m.

70
71 Respectfully submitted,

72
73
74 Kay Rhodes,
75 Administrative Assistant