



CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
County of Champaign, Urbana, Illinois
Thursday, March 7, 2013 - 6:00 p.m.

Lyle Shields Meeting Room
Brookens Administrative Center
1776 E. Washington St., Urbana

Committee Members:

Ralph Langenheim – Chair
Aaron Esry – Vice-Chair
Astrid Berkson
Stan Harper

Alan Kurtz
Patti Petrie
Jon Schroeder

AGENDA

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**CHAMPAIGN COUNTY BOARD
ENVIRONMENT and LAND USE COMMITTEE (ELUC)
Agenda**

March 7, 2013

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**Champaign County Board
 Environment and Land Use Committee (ELUC)
 County of Champaign, Urbana, Illinois**

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MINUTES – SUBJECT TO REVIEW AND APPROVAL

DATE: Thursday, February 7, 2013
 TIME: 6:00 p.m.
 PLACE: Lyle Shields Meeting Room
 Brookens Administrative Center
 1776 E Washington, Urbana, IL 61802

Committee Members

Present	Absent
Ralph Langenheim (Chair)	
Aaron Esry (Vice Chair)	
Astrid Bergson	
Stan Harper	
Alan Kurtz	
Pattsi Petrie	
Jon Schroeder	

County Staff: John Hall (Director of Planning & Zoning), Deb Busey (County Administrator), Susan Monte (Planner - Ch Co Regional Planning Commission), Beth Brunk (Recording Secretary)

Others Present: Michael Richards, John Jay (Champaign Co Board), Brad Uken (Champaign Co Farm Bureau), Dr. Derek Winstanley (former Chief of Illinois State Water Survey)

MINUTES

- I. Call to Order**
 Committee Chair Langenheim called the meeting to order at 6:02 p.m.
- II. Roll Call**
 A verbal roll call was taken and a quorum was declared present.
- III. Approval of Agenda**
MOTION by Ms. Petrie to approve the agenda as distributed; seconded by Mr. Kurtz. Upon vote, **the MOTION CARRIED unanimously.**
- IV. Public Participation**
 None
- V. Communications**
 None
- VI. Consideration/Approval by ELUC Committee (to allow 30 days for public review then final document is brought back to ELUC for approval)**

1 A. Draft – Minor Amendments to Land Resource Management Plan (LRMP)

2 Susan Monte introduced the document as the annual update of the County’s LRMP. Of the four
3 suggested amendments, #4 concerns recently available maps of prime natural recharge areas for
4 the Mahomet Aquifer in Champaign County.
5

6 Brad Uken, manager at Champaign County Farm Bureau, is active in the Regional Water Supply
7 Planning Committee (RWSPC). He spoke to the Committee about the Mahomet Aquifer which is a
8 limited natural resource. Mr. Uken dispelled two common myths about the Mahomet Aquifer: 1)
9 it does not flow from West Virginia – the water comes from recharge in this area, and 2) it is not a
10 flowing river underground – it moves approximately 6 inches per year. The Mahomet aquifer
11 touches 15 counties – from Watseka in the north, moves south through Paxton and Rantoul, goes
12 around Champaign-Urbana to Monticello then into the Illinois River. Water composition in east-
13 central Illinois comes from surface water (22%), shallow aquifers (10%) and the Mahomet Aquifer
14 (68%).
15

16 In 2007, former Governor Blagojevich created the RWSPC with funding for three years that was
17 ultimately cut to two. The Committee works closely with the Mahomet Aquifer Consortium. The
18 overall goal of the RWSPC was to examine the supply of the Mahomet Aquifer, determine demand
19 and develop a management plan. The Committee also looked at those communities that depend
20 on surface water – Bloomington, Decatur, Danville and Springfield – and suggested the
21 development of current drought preparedness plans. The final RWSPC report from 2009 called for
22 these items: additional stakeholder involvement, education, plans for aquifer management on a
23 regional level and voluntary programs.
24

25 Since 2009, Mr. Uken described the activities of the RWSPC which have included public outreach,
26 development of a sample drought preparedness plan, identification/examination of recharge
27 areas, discussions on water-related issues affecting the aquifer and solicitation of funding from
28 private and public sectors to update the 2009 RWSPC report by June 2014.
29

30 Mr. Uken highlighted three prime natural recharge areas for the Mahomet Aquifer in and nearby
31 Champaign County based on current assumptions and the best available data: south/east of
32 Rantoul, north/west of Rantoul and north of Penfield in the Middle Fork River Forest Preserve.
33 Additionally, a small area in the Mahomet has some unusual characteristics but it is questionable
34 to describe it as a natural recharge area.
35

36 The Water Management subcommittee of the RWSPC is developing a white paper to facilitate an
37 understanding of what recharge means and options for protection. It is currently being revised
38 with a final document to be approved at the end of March 2013. It will be open to the public and
39 posted on the RWSPC website. Stakeholders are being contacted who own land, live or farm in
40 the recharge areas to discuss and educate about possible protection options.
41

42 Mr. Kurtz asked if the white paper will prioritize the areas with the fastest recharge rate. Mr.
43 Uken responded that the document will identify these areas in broad terms of aquifer protection
44 or management. Mr. Harper wanted to know what protection means. Mr. Uken stated that the
45 white paper will provide examples of what is being done around the country. These examples
46 may or may not be applicable to east central Illinois. There are no specifics yet but all the
47 stakeholders such as the landowners, citizens and environmentalists need to work together to
48 determine the level of protection if any.
49

50 Ms. Monte pointed out that the County’s LRMP includes a natural resources goal with an objective
51 about groundwater quality and availability. LRMP Policy 8.14 states, “to the extent that distinct
52 recharge areas are identified for any aquifers, the County will work to prevent development in
53 such areas that would significantly impair recharge to the aquifers.” The priority item reads,
54 “monitor progress towards identification and mapping of distinct recharge areas in and adjacent

1 to Champaign County. In the event that such areas are identified, amend relevant County
2 ordinances to prevent development of such areas.”
3

4 Ms. Petrie inquired if future generations are being considered in the wording of the white paper.
5 Dr. Winstanley indicated that the document is clearly geared to protecting sustainable use of
6 water in the region by providing adequate supply of clean water for all future generations. Ms.
7 Petrie noted that there were informational gaps on the Mahomet Aquifer Consortium (MAC)
8 website. She asked if the map of the recharge areas would be posted on MAC’s website. Mr.
9 Uken said that the map from Dr. Roadcap will be included in the white paper. Ms. Petrie
10 wondered if RWSPC had considered posting the draft white paper on the website so the public
11 can begin reading it with the ability to add comments. Mr. Uken commented that the white paper
12 is still being revised, and RWSPC would like to get the document as correct as possible before
13 releasing it to the public. Comments will be allowed by the public at that time.
14

15 Mr. Schroeder speculated that the quick recharge areas located in Champaign County Forest
16 Preserve land in Penfield and Mahomet are connected with sand veins.
17

18 **Ms. Berkson joined the meeting at 6:30 p.m.**
19

20 Mr. Uken stated that there is no question that the geology of the soil plays a role in recharge. Dr.
21 Winstanley explained that the recharge areas on the maps outlined in red are sandy soil types.
22 The complexity arises in understanding what happens to the water as it infiltrates the soil in these
23 sandy areas and how it recharges the Mahomet Aquifer below. The geology is incredibly
24 complicated.
25

26 Mr. Langenheim had a general inquiry about the specific actions taken to protect the recharge
27 areas in the country. Dr. Winstanley commented that efforts are primarily focused on water
28 quality/prevention of pollution. The recharge areas are the most vulnerable for water quality
29 degradation. The western end of the Mahomet Aquifer (Mason, Tazwell, Gifford, Peoria counties)
30 has been designated a protected recharge area under the Illinois Clean Water Act. The Central
31 Region Groundwater Protection Committee (CRGPC) have focused on pollution prevention
32 through education to protect the recharge areas, promotion to seal of abandoned wells and
33 ordinances to prevent pollution by chemical plants. In Champaign County with these newly
34 identified recharge areas, consideration should be given to both water quality and quantity.
35

36 Mr. Schroeder asked if there was a funding mechanism for the CRGPC. Dr. Winstanley replied
37 that limited funding comes from IEPA but it is mostly volunteer-based. Mr. Schroeder inquired
38 what process could be used to determine a safe withdrawn level from the aquifer. Dr. Winstanley
39 replied that model simulation is used to gauge withdrawal effect. Currently, Illinois American
40 Water in western Champaign draws down 21 million gallons/day. Total water withdrawals in
41 Champaign County are approximately 32-34 million gallons/day. This withdrawal creates a cone
42 of depression drawing down water levels in wells within the aquifer. This cumulative withdrawal
43 affects all of Champaign County.
44

45 Mr. Kurtz asked how the Farm Bureau may view protection of the aquifer recharge areas – private
46 property rights versus public concerns for the safety of the aquifer. Mr. Uken reiterated that all
47 stakeholders must be involved and a balance needs to be discussed. There are no concrete
48 answers at this time.
49

50 Ms. Petrie wondered if the white paper will incorporate options offered by other communities to
51 reduce water use like incentives to replace toilets with low-flow models. Mr. Uken answered that
52 the white paper will be concentrating on the recharge areas and will not include those water
53 conservation options. However, water conservation is a key aspect that the RWSPC Water
54 Management Subcommittee will be addressing later including the use of greywater.

1
2 Mr. Harper asked if there had been repercussions in areas like Nebraska who have irrigated for
3 years. Mr. Uken replied that some areas in the west have dewatered aquifers from overuse. Mr.
4 Langenheim inquired if additional wells would be drilled for testing. Mr. Uken stressed that
5 further advanced studies to research the aquifer require time and money. The Mahomet Aquifer
6 Consortium and RWSPC encourage others to do the appropriate planning and research but do not
7 conduct research themselves. It would be up to the Water Survey and Geological Survey to drill
8 more wells. MAC and RWSPC are encouraging the respective surveys to come up with a
9 combined research agenda on what needs to be done to fill the information gaps that exist.

10
11 Ms. Monte suggested that updating the LRMP concerning prime natural recharge areas of the
12 Mahomet Aquifer (#4 Amendment) should be deferred until the white paper have been released.
13 She also explained the other three LRMP amendments. This document would be open to public
14 review for 30 days.

15
16 **MOTION** by Mr. Kurtz to accept and place on file the minor amendments #1-#3 to the LRMP as presented; seconded
17 by Ms. Petrie. Upon vote, **the MOTION CARRIED unanimously.**

18
19 **VII. Provided for Information Only**

20 A. Mahomet Aquifer Consortium (MAC) seeks Financial Support from Partners

21 Mr. Uken stated that the MAC is seeking voluntary funds from various communities, counties and
22 organizations throughout the 15-county region. The money will provide an update to the the
23 2009 RWSPC report and various educational outreach programs on the aquifer. Mr. Uken is
24 hopeful that the Champaign County Board will contribute to the MAC especially after the
25 discussion on the importance of newly identified aquifer recharge areas in Champaign County.

26
27 Ms. Petrie explained that she supports the protection of the aquifer but found that the MAC
28 website had no details on how the approximately \$70,000 in fundraising had been spent. Dr.
29 Winstanley agreed that it is important to describe how the money is spent. In addition to the
30 website, MAC sends a quarterly newsletter to those on the mailing list.

31
32 B. Annual Update: Land Resource Management Conditions within the County

33 Ms. Monte detailed the 2013 annual update which is a summary of ongoing trends or new
34 development relevant to Champaign County land resource and management conditions including:

- 35 • Update County Floodplain maps by Illinois State Water Survey
- 36 • Champaign Urbana Urbanized Area Transportation Study (CUUATS) update of the Long
37 Range Transportation Plan 2040
- 38 • Model Water Restriction Ordinance for Champaign County
- 39 • Efforts to Protect the Mahomet Aquifer
- 40 • Recycling Efforts for Pharmaceuticals & Household Hazardous Waste
- 41 • National Pollution Discharge Elimination System Update

42
43 Ms. Petrie commented that CUUATS Technical Committee meetings are not open to the public
44 which is a growing concern to her. Ms. Monte had stated that only existing pharmaceutical
45 collection occurs at Carle Clinic but that program may be ending. Ms. Petrie wanted more details.
46 Ms. Monte explained that the organizer from the Illinois-Indiana Sea Grant Program had
47 expressed that concern, and the funding is from IEPA.

48
49 C. IEPA Notice of Application for Permit to Manage Waste for the Landscape Recycling Center

50 Ms. Monte reported that the City of Urbana is experimenting with composting small-scale
51 vegetable food scraps at the Landscape Recycling Center. This document is the notification to
52 jurisdictions that a permit modification has been requested.

53
54 Ms. Petrie is excited about this program and hopes it multiplies throughout other communities in

1 the county. She noted that this has been mandated in San Francisco since 2009. Mr. Schroeder
2 noted that it has been done locally as well by Illinois State University.
3

4 **VIII. Monthly Reports**

5 A. November 2012

6 Mr. Hall mentioned that the monthly reports will be in the packets from now on and not handed
7 out at the meetings. Mr. Schroeder asked if the number of permits has increased. Mr. Hall
8 reported that last fiscal year permit totals were significantly more than the previous two years.
9 Zoning cases have also increased to the point it is hard the Planning & Zoning staff to keep up with
10 them.

11
12 Mr. Kurtz noted that there are currently six members of the Zoning Board of Appeals (ZBA), and he
13 would like to find a person to bring the Board to seven members. Ms. Petrie wondered if there
14 was a way to adjust the geographic restrictions on ZBA Board members so there could be more
15 elasticity. Mr. Hall stated that the restriction regarding one member from each township is a
16 statutory restriction – it is inflexible. The other rule where members of the Champaign County ZBA
17 must reside in the unincorporated area is not a state restriction but one approved by the
18 Champaign County Board. The latter is the most difficult challenge in finding candidates for the
19 ZBA.

20
21 Ms. Petrie wondered if this should be an agenda item for a future ELUC to explore the possibility
22 to put more elasticity into the criteria that the County Board has oversight on. Mr. Schroeder felt
23 that rezoning, variances and special uses mostly affect those in the unincorporated areas. It just
24 takes time to find the right person. Mr. Hall pointed out that along the ZBA has been short a
25 member for almost a year, the attendance is very good and the Board continues to function.
26

27 **IX. Other Business**

28 None

29
30 **X. Chair's Report**

31 Mr. Langenheim stated that a formal amendment packet for the LRMP will be on the agenda for next
32 month. In addition, the County's legal department is considering an update of the County's jurisdiction
33 of water.
34

35 **XI. Adjournment**

36 There being no further business, Mr. Langenheim adjourned the meeting at 7:22 p.m.
37
38
39



DATE: February 25, 2013

TO: Environment and Land Use Committee

FROM: Kathy Larson, Economic Development Specialist

RE: CDAP Loan Request from L.A. Gourmet Catering, LLC

ACTION REQUESTED: Approval of CDAP Loan of \$600,950

Background

The Community Development Assistance Program (CDAP) is one of four revolving programs from which RPC provides financing for various businesses and projects throughout East Central Illinois. The CDAP program lends funds to businesses in rural Champaign County.

L.A. Gourmet Catering, LLC (L.A. Gourmet) has requested a loan of \$600,950 in order to expand their business at 2150 North County Road 1000 East on the rural edge of North Champaign. The funds would be used for rehabilitating the property into an event center and site. L.A. Gourmet began in 2006, is co-owned by Lauren Miller and Anne Murray, and provides full service catering in Champaign-Urbana and surrounding communities.

In addition to large events, L.A. Gourmet also has drop-off catering that includes boxed lunches and gourmet trays. L.A. Gourmet has catered over 200 weddings, and hundreds of business and social functions ranging from fifteen guests to five thousand guests. Their customers are primarily affiliated with the University of Illinois, Parkland College, Kraft Foods, DuPont Pioneer, and Horizon Hobby Distributors.

The event site will host weddings, corporate events and social functions ranging from fifteen to five hundred guests. This expansion will enhance L.A. Gourmet's existing catering business, and will involve provision of services into a new market segment. The event center will be approximately 12,321 square feet in size, and offer indoor and outdoor space. The property currently has a 3,100 square foot cabin that will also be utilized as a small venue on the site.

The total cost of this project is \$1,717,000. Funds would be obtained from Fisher National Bank in Mahomet, Champaign County, and owner equity. The CDAP loan request is for \$600,950; however RPC staff is also requesting \$150,000 from its Intermediary Relending Program (IRP) for L.A. Gourmet, which could then reduce the actual CDAP loan to \$450,950. The IRP loan committee will be reviewing the request in early March.

Sources and Uses of Funds

Fisher National Bank Loan:	\$ 858,500	Site Acquisition	\$ 407,000
Champaign County CDAP Loan:	\$ 450,950	Site Rehab/Construction:	\$ 1,300,000
Champaign County IRP Loan:	\$ 150,000	Misc. Project Costs:	\$ 10,000
Owner Equity:	\$ 257,550		
Total Sources:	\$ 1,717,000	Total Uses:	\$ 1,717,000

Debt Service Coverage

The debt service coverage calculates the amount of cash available to meet debt obligations after expenses are paid. Coverage should be a minimum ratio of 1.0 in order to at least meet the minimum debt payments.

Projected for Year 1

Cash Flow Available for Debt Service	\$ 252,719
Total Debt Service	\$ 148,194
Cash Flow After Debt Service	\$ 104,525
Debt Service Coverage	1.7

Projected for Year 2

Cash Flow Available for Debt Service	\$ 253,831
Total Debt Service	\$ 157,094
Cash Flow After Debt Service	\$ 96,737
Debt Service Coverage	1.6

Debt service coverage projections are well above 1.0 and projected cash available to pay debt is adequately sufficient for L.A. Gourmet.

Collateral Coverage

Collateral coverage is sufficient. RPC would have a second lien position on the business assets behind Fisher National Bank of Mahomet; a second position mortgage on 2150 County Road 1000 East in Champaign, behind Fisher National Bank; and personal guarantees from Lauren Miller, Anne Murray, and John Murray.

Employment

The business plans to retain 7 full-time and 19 part-time employees, and create 5 full-time and 15 part-time positions.

Rate and Term of CDAP Loan

This loan request is for \$600,950 with a 4.00% fixed interest rate, 10-year balloon with 20-year amortization.

Staff Recommendation

RPC staff recommends approval of a loan of \$600,950 with rate and terms as specified. L.A. Gourmet is a successful business in Champaign County, and this expansion project will enhance their ability to increase service base and profitability.

To: **Environment and Land Use Committee**

From: **John Hall**, Director & Zoning Administrator
Andrew Levy, RPC Planner

Date: **February 26, 2013**

RE: **Recommendation to County Board for Approval to deliver required documents to the Illinois Environmental Protection Agency (IEPA) regarding Champaign County's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Storm Water Permit**

BACKGROUND

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program. A brief overview of the NPDES MS4 program is included in the Introduction on page 1 of Attachment B.

Local governments who are MS4s maintain compliance with the NPDES as follows:

1. Submitting to the Illinois Environmental Protection Agency (IEPA) a "Notice of Intent" (NOI) that outlines how that government will implement six minimum required control measures by using selected Best Management Practices (BMPs) to reduce pollution. Once approved the NOI permits the County to discharge storm water into the Waters of the United States for a period of 5 years. A new NOI must be resubmitted prior to the expiration of any current NOI.
2. Submitting to the IEPA an annual update in June of each year reporting on achievements in the previous year (April 1 to March 31) in regards to the BMPs.

The first NOI covered the period from March 2003 to March 2008 and the County submitted a NOI that had been prepared by a consultant. The Director of the Planning and Zoning Department has always been the contact person for Champaign County but the BMPs also require participation of the Highway and Facilities Departments and the Health Department.

When the first NOI expired in 2008 the County did not prepare a new NOI. The County has also not sent in any annual update since 2004.

Champaign County received a Notice of Violation of the NPDES MS4 requirements from the Illinois Environmental Protection Agency on February 6, 2013. The Notice cited the failure to renew the MS4 Permit in a timely manner (lack of an updated NOI) and failure to submit the Annual Reports.

The Notice of Violation requires a written response within 45 days. In order to correct the Violation and be in compliance the County must submit (1) a new Notice of Intent and (2) the Annual Update for the period March 2011 to March 2012.

ACTIONS REQUIRED FOR COMPLIANCE

An updated NOI is included as Attachment 1. The Annual Update is included as Attachments 2, A, B, C, D and E. Both the NOI and the Annual Update require the signature of the County Board Chair. Provided that the County Board approves these documents at their meeting on March 21, 2013, the documents can be forwarded to the

Zoning Administrator
FEBRUARY 26, 2013

IEPA on Friday, March 22, 2013, within the 45 day allowance and the County should be back in compliance.

The new NOI is similar to the original NOI although nearly all Best Management Practices (BMPs) have been changed to some degree and three BMPs have been deleted and one BMP has been added.

If no written response is provided to IEPA within the 45 day limit the violation case could be referred to a prosecutorial authority.

ACTIONS REQUIRED TO MAINTAIN COMPLIANCE IN THE NEAR FUTURE

The next Annual Update for the period March 2012 to March 2013 will be on the ELUC Agenda for April so that it can be forwarded to the IEPA as soon as possible prior to the June deadline.

A new Notice of Intent is also due in September of this year. A Draft Notice of Intent may be included on the Agenda for May to allow ample time for Committee review in order to finalize the NOI for County Board approval on August 22, 2013. IEPA has not released information about the new NOI so this time frame is subject to change.

The IEPA has also announced that it will be auditing all MS4s in Champaign County in calendar year 2013 but no specific dates have been announced. The other MS4s are the City of Champaign, City of Urbana, Village of Savoy, University of Illinois, and Fountainhead Drainage District. Staff anticipates that the results of the Champaign County audit will not be good but those results will be shared with the Committee. The results are likely to find additional violations related to absence of storm water permits for some County construction.

ATTACHMENTS

- 1 Notice of Intent**
- 2 Annual Facility Inspection Report (IEPA Form WPC 691 with attachments):**
 - A Changes to Best Management Practices**
 - B Status of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (April 1, 2011- March 31, 2012)**
 - C Champaign County Construction Projects (April 1, 2011- March 31, 2012)**
 - D Proposed N.P.D.E.S. Permit Activities for Year 4 (April 1, 2012- March 31, 2013)**
 - E Map of Champaign County N.P.D.E.S. MS4 Jurisdictional Area Based on 2010 Census**

Attachment 1. Notice of Intent

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013



Illinois Environmental Protection Agency

Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

**Notice of Intent for New or Renewal of General
Permit for Discharges from Small Municipal Separate
Storm Sewer Systems - MS4's**

Part I. General Information

1. MS 4 Operator Name: County of Champaign, Illinois

2. MS4 Mailing Address: 1776 East Washington St.

City: Urbana State: IL

3. Operator Type: County Other:

4. Operator Status: County Other:

5. Name(s) of governmental entity(ies) in which MS4 is located:

Champaign County

Add Another Entity

Delete Last Entity

6. Area of land that drains to your MS4 in square miles: 10.4

7. Latitude and Longitude at approximate geographical center of MS4 for which you are requesting authorization to discharge:

Latitude: 40 05 45 Longitude: 88 14 15
Degrees Minutes Seconds Degrees Minutes Seconds

8. Name(s) of known receiving waters

- Upper Kaskaskia Basin - Kaskaskia River
- Vermillion Basin - Saline Branch
- Upper Kaskaskia Basin - Two Mile Slough
- Vermillion Basin - Unnamed tributary to Salt Fork
- Upper Kaskaskia Basin - Copper Slough - Phinney
- Embarras Basin - Embarras River
- Vermillion Basin - Vermillion River, Salt Fork

Attachment 1. Notice of Intent
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

Page 2 of 23

9. Persons responsible for implementation or coordination of Stormwater Management Program:

Name: John Hall	Title: Director of Planning and Zoning	Phone: 217-384-3708
Area of Responsibility: Primary Point of Contact		
Name: Jeff Blue	Title: County Engineer	Phone: 217-384-3800
Area of Responsibility:		
Name: Alan Reinhart	Title: Facilities Director	Phone: 217-384-3765
Area of Responsibility:		
Name:	Title:	Phone:
Area of Responsibility:		

Part II. Best Management Practices (include shared responsibilities) which have been implemented or are proposed to be implemented in the MS4 area:

A. Public Education and Outreach

Qualifying Local Programs:

Measurable Goals (include shared responsibilities)

A.1 Distributed Paper Material

Brief Description of BMP:

A.1.1 - Flyers and information sheets at permit counter.

Measurable Goals, including frequencies:

Develop and distribute one new educational material handout.

Milestones:

Go to Additional Pages

Year 1:

Distribute handout

Year 2:

Distribute handout

Year 3:

Distribute handout

Year 4:

Distribute handout

Year 5:

Update & distribute handout

Attachment 1. Notice of Intent

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

A.2 Speaking Engagement

Page 3 of 23

Brief Description of BMP:

A.2.1 - Inform business groups about MS4, NPDES, and BMP's.

Measurable Goals, including frequencies:

Conduct one presentation per year, upon request.

Milestones:

Year 1:

Conduct one presentation upon request.

Year 2:

Conduct one presentation upon request.

Year 3:

Conduct one presentation upon request.

Year 4:

Conduct one presentation upon request.

Year 5:

Conduct one presentation upon request.

Go to Additional Pages

A.3 Public Service Announcement

A.4 Community Event

A.5 Classroom Education Material

A.6 Other Public Education

(You may need to go to the next page to fill in this information)

Attachment 1. Notice of Intent

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

Brief Description of BMP:

Page 4 of 23

A.6.1 - Educational and informational material on web page.

Measurable Goals, including frequencies:

Develop web page with annual updates on informational and educational materials.

Milestones:

Year 1:

Develop web page.

Year 2:

Develop web page.

Year 3:

Develop web page.

Year 4:

Develop web page.

Year 5:

Develop web page.

Go to Additional Pages

B. Public Participation/Involvement

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

[Redacted area]

- B.1 Public Panel
- B.2 Educational Volunteer
- B.3 Stakeholder Meeting
- B.4 Public Hearing
- B.5 Volunteer Monitoring
- B.6. Program Involvement

(You may need to go to the next page to fill in this information)

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FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

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Brief Description of BMP:

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B.6.1 - Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)

Measurable Goals, including frequencies:

Hold at least four MS4 coordination meetings each year

Milestones:

Year 1:

Attend meetings.

Year 2:

Attend meetings.

Year 3:

Attend meetings.

Year 4:

Attend meetings.

Year 5:

Attend meetings.

Go to Additional Pages

B.7 Other Public Involvement (You may need to go to the next page to fill in this information)

Brief Description of BMP:

B.7.1 - Include NPDES MS4 requirements in the County's Land Resource Management Plan

Measurable Goals, including frequencies:

Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.

Milestones:

Year 1:

No milestone proposed

Year 2:

Include MS4 requirements in Land Resource Management Plan

Year 3:

Include MS4 in work plan for FY12

Year 4:

Include MS4 in work plan for FY13

Year 5:

Include MS4 in work plan for FY14

Go to Additional Pages

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C. Illicit Discharge Detection and Elimination

Qualifying Local Programs:

[Redacted]

Measurable Goals (include shared responsibilities)

C.1 Sewer Map Preparation (You may need to go to the next page to fill in this information)

Brief Description of BMP:

C.1.1 - Map drainage system out falls into streams and rivers.

Measurable Goals, including frequencies:

Update as information is available and complete a system wide update every 3 years.

Milestones:

Year 1:

Develop drainage system map.

Year 2:

Develop drainage system map.

Year 3:

Develop drainage system map.

Year 4:

Develop drainage system map.

Year 5:

Develop drainage system map.

Go to Additional Pages

C.2 Regulatory Control Program (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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C.2.1 - Prohibit illegal dumping and illicit discharges into drainage system.

Measurable Goals, including frequencies:

Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.

Milestones:

Year 1:

Review existing Ordinance and draft new language for future adoption.

Year 2:

Review existing Ordinance and draft new language for future adoption.

Year 3:

Review existing Ordinance and draft new language for future adoption.

Year 4:

Review existing Ordinance and draft new language for future adoption.

Year 5:

Review existing Ordinance and draft new language for future adoption.

Go to Additional Pages

C.3 Detection/Elimination Prioritization Plan (You may need to go to the next page to fill in this information)

Brief Description of BMP:

C.3.1 - Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage system.

Measurable Goals, including frequencies:

Develop and maintain phone line.

Milestones:

Year 1:

Maintain complaint phone line.

Year 2:

Maintain complaint phone line.

Year 3:

Maintain complaint phone line.

Year 4:

Maintain complaint phone line.

Year 5:

Identify phone line in both online and published materials (phone book, local government reference).

Go to Additional Pages

C.4 Illicit Discharge Tracing Procedures

C.5 Illicit Source Removal Procedures

C.6 Program Evaluation and Assessment (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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C.6.1 - Annual report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.

Measurable Goals, including frequencies:

Present Annual Report and placed on file.

Milestones:

Year 1:

Annual Report completed.

Year 2:

Annual Report completed.

Year 3:

Annual Report completed.

Year 4:

Annual Report completed.

Year 5:

Annual Report completed.

Go to Additional Pages

- C.7 Visual Dry Weather Screening
- C.8 Pollutant Field Testing
- C.9 Public Notification
- C.10 Other Illicit Discharge Controls

D. Construction Site Runoff Control

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

- D.1 Regulatory Control Program (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

Page 9 of 23

D.1.1 - Soil Erosion and Sediment Control regulations.

Measurable Goals, including frequencies:

Review existing erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations.

Milestones:

Year 1:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 2:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 3:

Review existing regulations. Draft new/revised regulations. Adopt revised regulations.

Year 4:

Review existing regulations and draft a new Ordinance based on the "model ordinance" adopted by both Champaign and Urbana. Identify and establish if possible, the relevant legal authority for county regulation of soil erosion and sediment control.

Year 5:

Present draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.

Go to Additional Pages

D.2 Erosion and Sediment Control BMPs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

D.2.1 - Erosion and Sediment Control BMP's.

Measurable Goals, including frequencies:

Review and evaluate existing BMP's to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for the ordinance.

Milestones:

Year 1:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 2:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 3:

Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.

Year 4:

Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.

Year 5:

Include BMP's in new draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.

Go to Additional Pages

D.3 Other Waste Control Program (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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D.3.1 - Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.

Measurable Goals, including frequencies:

Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.

Milestones:

Year 1:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 2:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 3:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 4:

Review existing Ordinance and draft proposed revisions for future adoption.

Year 5:

Review existing Ordinance and draft proposed revisions for future adoption.

Go to Additional Pages

D.4 Site Plan Review Procedures (You may need to go to the next page to fill in this information)

Brief Description of BMP:

D.4.1 - Develop procedures and processes to evaluate proposed construction site runoff mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to evaluate proposed construction site runoff mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and implement procedures.

Go to Additional Pages

D.5 Public Information Handling Procedures

D.6 Site Inspection/Enforcement Procedures (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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D.6.1 - Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and implement procedures.

Go to Additional Pages

D.7 Other Construction Site Runoff Controls

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E. Post-Construction Runoff Control

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Qualifying Local Programs:

[Redacted]

Measurable Goals (include shared responsibilities)

E.1 Community Control Strategy

E.2 Regulatory Control Program

Brief Description of BMP:

E.2.1 - Require annual inspection of publicly-owned storm water management facilities (post- construction).

Measurable Goals, including frequencies:

Review and update Ordinance requiring annual inspections of publicly-owned storm water management facilities to ensure facilities function as designed (post-construction).

Milestones:

Year 1:

Develop language for ordinance and amend ordinance.

Year 2:

Develop language for ordinance and amend ordinance.

Year 3:

Develop language for ordinance and amend ordinance.

Year 4:

Develop language for ordinance and amend ordinance.

Year 5:

Develop language for ordinance and amend ordinance.

Go to Additional Pages

E.3 Long Term O & M Procedures

(You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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E.3.1 - Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).

Measurable Goals, including frequencies:

Develop maintenance and operations plan for storm water facilities (post-construction).

Milestones:

Year 1:

Develop and implement maintenance and operations plan.

Year 2:

Develop and implement maintenance and operations plan.

Year 3:

Develop and implement maintenance and operations plan.

Year 4:

Develop and implement maintenance and operations plan.

Year 5:

Develop and implement maintenance and operations plan.

Go to Additional Pages

E.4 Pre-Construction Review of BMP Designs (You may need to go to the next page to fill in this information)

Brief Description of BMP:

E.4.1 - Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Measurable Goals, including frequencies:

Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Milestones:

Year 1:

Director's designee attends training

Year 2:

Director's designee attends training

Year 3:

Director's designee attends training

Year 4:

Director's designee attends training

Year 5:

Director's designee attends training

Go to Additional Pages

E.5 Site Inspections During Construction (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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E.5.1 - Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.

Measurable Goals, including frequencies:

Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.

Milestones:

Year 1:

Develop and implement procedures.

Year 2:

Develop and implement procedures.

Year 3:

Develop and implement procedures.

Year 4:

Develop and implement procedures.

Year 5:

Develop and implement procedures.

Go to Additional Pages

- E.6 Post-Construction Inspections
- E.7 Other Post-Construction Runoff Controls

F. Pollution Prevention/Good Housekeeping

Measurable Goals (include shared responsibilities)

Qualifying Local Programs:

[Redacted area]

- F.1 Employee Training Program (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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F.1.1 - Spill prevention protocol.

Measurable Goals, including frequencies:

Conduct annual spill prevention training with appropriate County staff. Track with meeting agenda, materials, and attendee sign-in sheet.

Milestones:

Year 1:

Training session completed.

Year 2:

Training session completed.

Year 3:

Training session completed.

Year 4:

Training session completed.

Year 5:

Training session completed.

Go to Additional Pages

F.2 Inspection and Maintenance Program (You may need to go to the next page to fill in this information)

Brief Description of BMP:

F.2.1 - Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.

Measurable Goals, including frequencies:

Prepare SWPPP for all County owned facilities.

Milestones:

Year 1:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 2:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 3:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 4:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Year 5:

Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.

Go to Additional Pages

F.3 Municipal Operations Storm Water Control (You may need to go to the next page to fill in this information)

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Brief Description of BMP:

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F.3.1 - Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.

Measurable Goals, including frequencies:

Review and develop a feasibility plan. Update feasibility plan each year, if necessary.

Milestones:

Year 1:

Review and develop plan.

Year 2:

Review and develop plan.

Year 3:

Review and develop plan.

Year 4:

Review and develop plan.

Year 5:

Review and develop plan.

Go to Additional Pages

- F.4 Municipal Operations Waste Disposal
- F.5 Flood Management/Assess Guidelines
- F.6 Other Municipal Operations Controls

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Part III. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fines and imprisonment.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony (415 ILCS 5/44 (h)).

[Redacted Name Field]

Authorized Representative Name

[Redacted Title Field]

Title

[Redacted Date Field]

Date

Authorized Representative Signature

You may complete this form online and save a copy locally before printing and signing the form. It should then be sent to:

Illinois Environmental Protection Agency
Bureau of Water
Division of Water Pollution Control
Attn: Permit Section
P.O. Box 19276
1021 North Grand Avenue East
Springfield, IL 62794-9276

Information required by this form must be provided to comply with 415 ILCS 5/39 (2000). Failure to do so may prevent this form from being processed and could result in your application being denied.

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FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

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Additional Info - Page 1

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A. Public Education and Outreach

BMP Number A.2.2

Brief Description of BMP: A.2.2 - Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMP's.

Measurable Goal(s) including frequencies: Conduct one presentation each year.

Milestones: Year 1: Conduct one presentation.

Year 2: Conduct one presentation.

Year 3: Conduct one presentation.

Year 4: Conduct one presentation.

Year 5: Conduct one presentation.

BMP Number A.2.3

Brief Description of BMP: A.2.3 - Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMP's.

Measurable Goal(s) including frequencies: Conduct one presentation each year.

Milestones: Year 1: Conduct one presentation.

Year 2: Conduct one presentation.

Year 3: Conduct one presentation.

Year 4: Conduct one presentation.

Year 5: Conduct one presentation.

BMP Number A.2.4

Brief Description of BMP: A.2.4 - Inform environmental groups about MS4, NPDES, and BMP's, upon request

Measurable Goal(s) including frequencies: Conduct one presentation each year.

Milestones: Year 1: Conduct one presentation upon request.

Year 2: Conduct one presentation upon request.

Year 3: Conduct one presentation upon request.

Year 4: Conduct one presentation upon request.

Year 5: Conduct one presentation upon request.

Add Another BMP

Delete Last Entry

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B. Public Participation/Involvement

BMP Number

Add Another BMP

Delete Last Entry

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Additional Info - Page 3

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C. Illicit Discharge Detection and Elimination

BMP Number C.3.2

Brief Description of BMP: C.3.2 - Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems.

Measurable Goal(s) including frequencies: Develop and maintain phone line.

Milestones: Year 1: Maintain complaint phone line.

Year 2: Maintain complaint phone line.

Year 3: Maintain complaint phone line.

Year 4: Maintain complaint phone line.

Year 5: Identify phone line in online and published materials (phone book, local government reference book).

BMP Number C.3.3

Brief Description of BMP: C.3.3 - Create a database of existing private sewage treatment systems and develop a management plan to bring non-compliant systems into compliance.

Measurable Goal(s) including frequencies: Create database and develop and adopt management plan. Implement management plan.

Milestones: Year 1: Create database and develop management plan.

Year 2: Create database and develop management plan.

Year 3: Create database and develop management plan.

Year 4: Create database and develop management plan.

Year 5: Create database and develop management plan.

Add Another BMP

Delete Last Entry

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FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

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Additional Info - Page 4

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D. Construction Site Runoff Control

BMP Number D.4.2

Brief Description of BMP: D.4.2 - Training class or workshop for evaluating and inspecting construction site runoff control mechanism.

Measurable Goal(s) including frequencies: Zoning Officer (or Director's designee) attendance at training class or workshop

Add Another BMP

Delete Last Entry

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E. Post-Construction Runoff

BMP Number

Add Another BMP

Delete Last Entry

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Additional Info - Page 6

F. Pollution Prevention/Good

BMP Number F.1.2

Brief Description of BMP: F.1.2 - Spill response protocol.

Measurable Goal(s) including frequencies: Conduct annual spill response training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet.

Milestones: Year 1: Training session completed.
Year 2: Training session completed.
Year 3: Training session completed.
Year 4: Training session completed.
Year 5: Training session completed

BMP Number F.1.3

Brief Description of BMP: F.1.3 - Pesticide storage, application, and disposal training.

Measurable Goal(s) including frequencies: Conduct annual pesticide storage, application, and disposal training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet. Review licensing annually.

Milestones: Year 1: Review license and complete training.
Year 2: Review license and complete training.
Year 3: Review license and complete training.
Year 4: Review license and complete training.
Year 5: Review license and complete training.

BMP Number F.1.4

Brief Description of BMP: F.1.4 - Hazardous material and storage management training.

Measurable Goal(s) including frequencies: Conduct annual hazardous material and storage management training with appropriate County staff. Track with meeting agenda, materials and attendee sign-in sheet. Review licensing annually.

Milestones: Year 1: License review and training session completed.
Year 2: License review and training session completed.
Year 3: License review and training session completed.
Year 4: License review and training session completed.
Year 5: License review and training session completed.

Add Another BMP

Delete Last Entry

**Attachment 2. Annual Inspection Report
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

You must have Adobe Acrobat Reader 8.0 or above installed to use the features on this form.

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2011 To March, 2012

Permit No. ILR40 00256

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Champaign County Mailing Address 1: _____
Mailing Address 2: 1776 East Washington Street County: Champaign
City: Urbana State: IL Zip: 61802 Telephone: _____
Contact Person: John Hall Email Address: jhall@co.champaign.il.us
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Champaign

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | |
|--|---|
| 1. Public Education and Outreach <input checked="" type="checkbox"/> | 4. Construction Site Runoff Control <input checked="" type="checkbox"/> |
| 2. Public Participation/Involvement <input checked="" type="checkbox"/> | 5. Post-Construction Runoff Control <input checked="" type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination <input checked="" type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping <input checked="" type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Owner Signature: _____
Printed Name: _____

Date: _____
Title: _____

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585
WPC 801 Rev 6/10
This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

**Attachment 2. Annual Inspection Report
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
ANNUAL FACILITY INSPECTION REPORT
N.P.D.E.S. PHASE II PERMIT FOR STORMWATER DISCHARGES
from
MUNICIPAL SEPARATE STORM SEWER SYSTEMS

**Champaign County, Illinois
NPDES Permit No. ILR 4000256**

REPORTING PERIOD:

Year 3 which is April 1, 2011, to March 31, 2012

MS4 OPERATOR INFORMATION:

County of Champaign, Illinois
Brookens Administrative Center
1776 East Washington Street
Urbana IL 61802
Contact person: John Hall, Director of Planning and Zoning

GOVERNMENTAL ENTITY IN WHICH MS4 IS LOCATED:

Champaign County, Illinois

INTRODUCTION

Champaign County was identified as a small Municipal Separate Storm Sewer System (MS4) in March 2003 as part of the expanded Phase II of the National Pollutant Discharge Elimination System (NPDES) Storm Water Program.

Mandated by Congress under the Clean Water Act, the NPDES Storm Water Program is a comprehensive two-phased national program for addressing the non-agricultural sources of storm water discharges which adversely affect the quality of our nation's waters. The Clean Water Act prohibits anybody from discharging pollutants through a point source into a water of the United States unless they have an NPDES permit. A point source is any discernible, confined and discrete conveyance, such as a pipe, ditch, channel, or container.

Phase II required small MS4s in urbanized areas to obtain NPDES permits and implement six minimum control measures by using selected best management practices (BMPs).

Urbanized areas are delineated by the Census Bureau and are defined as a central place or places and the adjacent densely settled surrounding area, that together have a residential population of

Attachment 2. Annual Inspection Report
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

at least 50,000 people and an overall population density of at least 500 people per square mile. Only about 10 square miles (about 1%) of the approximately 1,000 square miles that make up Champaign County are included in the urbanized area (see the attached map).

Champaign County is not a municipality but the regulatory definition of MS4 also includes any County owned road with a drainage system. County Highway roadside ditches are the only point sources in the urbanized area that are maintained by Champaign County and are the primary reason why Champaign County was identified as a small MS4.

Champaign County must maintain compliance with the MS4 requirements of the NPDES Storm Water Program. MS4 compliance requires that an updated Notice of Intent (NOI) be on file with the Illinois Environmental Protection Agency (IEPA) at all times. The NOI must explain which best management practices Champaign County will use to implement the six required *minimum control measures*. *The six required minimum control measures* are the following:

- **Public Education and Outreach.** Selected BMPs should educate the public on the various ways to reduce storm water pollution.
- **Public Participation and Involvement.** Selected BMPs should involve the public in developing, implementing, and reviewing MS4 best management practices.
- **Illicit Discharge Detection and Elimination (IDDE) .** Selected BMPs should identify improper discharges and spills to drainage systems and include enforcement mechanisms.
- **Construction Site Runoff Control.** Selected BMPs should enable construction site operators (builders and MS4s) to manage storm water runoff so as to reduce pollution.
- **Post-Construction Runoff Control.** Selected BMPs should enable property owners (developers and MS4s) to manage storm water runoff so as to reduce pollution from a site after construction activities have ended.
- **Pollution Prevention and Good Housekeeping**. Selected BMPs should enable the MS4 entity to minimize pollution from its own property and facilities by reducing pollution from streets, parking lots, open spaces, and storage and vehicle maintenance areas and is discharged into local waterways or that results poor maintenance of storm sewer systems.

Champaign County has worked in cooperation with the other MS4s in the Champaign County Urbanized Area to share costs and expertise and common efforts to develop a regional consistency towards fulfilling the NPDES Phase II MS4 requirements.

Champaign County has sought to develop a plan suited to the MS4 requirements but also tailored to the abilities of an Illinois county. The NPDES Phase II MS4 requirements were included as a formal County land use policy in the Champaign County Land Resource Management Plan that was adopted in April 2010.

Champaign County was late in submitting the second Notice of Intent (NOI) to IEPA. Therefore, the five year period for this second NOI will be that of the reissued general permit, April 1, 2009, to March 31, 2014. This document serves as the report of the Year 3 activities.

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SELF ASSESSMENT OF PERMIT COMPLIANCE

The original Champaign County NOI contained 32 BMPs but the second NOI only contains 30.

Changes to the BMPs are indicated in bold face in Attachment A and the more significant changes are summarized below.

Four BMPs have been implemented (see Attachment B) and are as follows:

- A.1.1. Flyers and information sheets at permit counters.
- B.6.1. Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions).
- B.7.1. (a new BMP) Include NPDES MS4 requirements in the County's Land Resource Management Plan. This BMP has been added with the intent being to garner more resources for MS4 implementation by elevating it to the position of a formal County policy and then including it as a specific work item in the annual planning contract with the Regional Planning Commission.
- C.6.1. Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.

The following three BMPs have been deleted:

- BMP B.1.1. (Interviews with general public etc.) has been deleted because it will be sometime before this BMP could generate any useful information and it could be reinstated in the future if need be.
- BMPs B.4.1. (Zoning Board of Appeals meetings) and B.4.2. (Environment and Land Use Committee meetings) have been deleted even though these two types of meetings still occur as often as before but the meetings are never solely about the MS4 requirements. However, these meetings are a necessary part of County government and they still occur at the same frequency as before.

Other BMPs have been changed significantly, as follows:

- BMPs A.2.1. & A.2.4. have been revised to occur "as requested" because the very limited geographic extent of Champaign County's MS4 jurisdiction means (1) that in regards to business, which BMP A.1.2. is focused on, almost any significant development in the County MS4 jurisdiction would occur under municipal review and the municipal MS4 requirements should be of much more interest to that public, and (2) in regards to environmental and conservation groups which BMP A.2.4. is focused on, these groups are interested in the entire 1,000 square miles of the County and not just the 1% that is in the County MS4 jurisdiction.
- No milestone was ever achieved for BMP A.6.1. (Educational and informational material on web page.) for the first NOI. Champaign County has continued to operate with the

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original permit milestone from Year 2 (Develop web page) intended to be the first milestone whenever resources allow. That is now the new milestone included for Year 5.

This same approach is used for BMPs A.2.2; A.2.3; C.1.1.; C.2.1.; C.3.3.; D.1.1.; D.2.1.; D.3.1.; D.4.1.; D.4.2.; D.6.1.; E.2.1.; E.3.1.; E.4.1.; E.5.1.; F.1.1.; F.1.2.; F.1.3.; F.1.4.; F.2.1.; and F.3.1. In total there are 22 BMPs that have continued in the same way.

- BMPs C.3.1. & C.3.2. involve establishing citizen complaint phone lines (for illegal dumping for C.3.1. and non-functioning septic system for C.3.2.). In fact, Champaign County already receives such complaints and follows up with enforcement but could do a better job of identifying that specific enforcement activity in the relevant phone line directories. Therefore, the milestones for Years 1 through 4 have been changed to “Maintain complaint phone line” and Year 5 indicates “Identify phone line in both online and published materials (phone book, local government reference book)”.

INFORMATION COLLECTED AND ANALYZED IN YEAR 3

None.

MS4 ACTIVITIES FOR YEAR 4

The activities proposed for Year 4 are summarized in Attachment D.

RELIANCE ON OTHER GOVERNMENTAL ENTITY

None.

YEAR 3 CONSTRUCTION PROJECTS

Champaign County construction projects for Year 3 are summarized in Attachment C.

There were six roadway construction projects in Year 3 and none of them disturbed one acre of land and all roadway projects were outside of the MS4 jurisdictional area.

The construction of the New Building for the Coroner, County Clerk, and Physical Plant disturbed approximately 1.26 acres of land on the Brookens Campus that is located within the MS4 jurisdictional area.

ATTACHMENTS

- A Changes to Best Management Practices
- B Status of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (April 1, 2011- March 31, 2012)
- C Champaign County Construction Projects (April 1, 2011- March 31, 2012)
- D Proposed N.P.D.E.S. Permit Activities for Year 4 (April 1, 2012- March 31, 2013)
- E Map of Champaign County N.P.D.E.S. MS4 Jurisdictional Area Based on 2010 Census

**Attachment A. Changes to Best Management Practices
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BMP No. A1.1.

Brief Description of BMP: Flyers and information sheets at permit counters.

Measurable Goal(s), including frequencies: Develop and distribute one new educational material handout.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Develop written material for information handout.</u>	<u>Distribute handout</u>
Year 2:	<u>Develop written material for information handout.</u>	<u>Distribute handout</u>
Year 3:	<u>Distribute handout.</u>	<u>Distribute handout.</u>
Year 4:	<u>Distribute handout.</u>	<u>Distribute handout.</u>
Year 5:	<u>Distribute handout.</u>	<u>Update & distribute handout</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.2.1 - (previously numbered A.1.2)

Brief Description of BMP: Inform business groups about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year, upon request.

	<i>Original Permit Milestones</i> ¹ :	<i>Proposed Milestones</i> ² :
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. A.2.2.

Brief Description of BMP: Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year.

	<i>Original Permit Milestones ¹:</i>	<i>Proposed Milestones ²:</i>
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.2.3

Brief Description of BMP: Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMP's.

Measurable Goal(s), including frequencies: Conduct one presentation per year.

	<i>Original Permit Milestones ¹:</i>	<i>Proposed Milestones ²:</i>
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. A.2.4

Brief Description of BMP: Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMP's, upon request.

Measurable Goal(s), including frequencies: Conduct one presentation each year, upon request.

	<i>Original Permit Milestones ¹:</i>	<i>Proposed Milestones ²:</i>
Milestones: Year 1:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 2:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 3:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 4:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>
Year 5:	<u>Conduct one presentation.</u>	<u>Conduct one presentation upon request.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. A.6.1.

Brief Description of BMP: Educational and informational material on web page.

Measurable Goal(s), including frequencies: Develop web page with annual updates on informational and educational materials.

	<i>Original Permit Milestones ¹:</i>	<i>Proposed Milestones ²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop web page.</u>
Year 2:	<u>Develop web page.</u>	<u>Develop web page.</u>
Year 3:	<u>Update web page material.</u>	<u>Develop web page.</u>
Year 4:	<u>Update web page material.</u>	<u>Develop web page.</u>
Year 5:	<u>Update web page material.</u>	<u>Develop web page.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. B.1.1 - REMOVE

Brief Description of BMP: Interviews conducted with the general public, elected and appointed County officials, and local engineers to gage level of resident knowledge on storm water quality issues and gage effectiveness of storm water programs.

Measurable Goal(s), including frequencies: Develop interview material. Conduct interviews.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Remove this BMP.</u>
Year 2:	<u>No milestone proposed</u>	
Year 3:	<u>No milestone proposed</u>	
Year 4:	<u>No milestone proposed</u>	
Year 5:	<u>Conduct interviews.</u>	

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. B.4.1 - REMOVE

Brief Description of BMP: Zoning Board of Appeals public hearing and public participation segments for Zoning Ordinance text amendments.

Measurable Goal(s), including frequencies: Hold Zoning Board of Appeals with public on an as-needed basis to solicit comments on Zoning Ordinance text amendments

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Zoning Board of Appeals meeting, if needed</u>	<u>Remove this BMP.</u>
Year 2:	<u>Zoning Board of Appeals meeting, if needed</u>	
Year 3:	<u>Zoning Board of Appeals meeting, if needed</u>	
Year 4:	<u>Zoning Board of Appeals meeting, if needed</u>	
Year 5:	<u>Zoning Board of Appeals meeting, if needed</u>	

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. B.4.2 - REMOVE

Brief Description of BMP: Environment and Land Use Committee (of the Champaign County Board) public hearings on all Subdivision Ordinance amendments.

Measurable Goal(s), including frequencies: Hold Committee meetings as-needed to discuss all Ordinance amendments

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Committee meeting held as-needed</u>	<u>Remove this BMP.</u>
Year 2:	<u>Committee meeting held as-needed</u>	
Year 3:	<u>Committee meeting held as-needed</u>	
Year 4:	<u>Committee meeting held as-needed</u>	
Year 5:	<u>Committee meeting held as-needed</u>	

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. B.6.1.

Brief Description of BMP: **Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)**

Measurable Goal(s), including frequencies: **Hold at least four MS4 coordination meetings each year**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 2:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 3:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 4:	<u>4 meetings to be held</u>	<u>Attend meetings</u>
Year 5:	<u>4 meetings to be held</u>	<u>Attend meetings</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. B.7.1. (New BMP)

Brief Description of BMP: **Include NPDES MS4 requirements in the County’s Land Resource Management Plan**

Measurable Goal(s), including frequencies: **Include NPDES MS4 requirements in the County’s Land Resource Management Plan and include in annual long range work plan as required.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>New BMP</u>	<u>No milestone proposed</u>
Year 2:		<u>Include MS4 requirements in Land Resource Management Plan</u>
Year 3:		<u>Include MS4 in work plan for FY12</u>
Year 4:		<u>Include MS4 in work plan for FY13</u>
Year 5:		<u>Include MS4 in work plan for FY14</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.1.1.

Brief Description of BMP: **Map drainage system out falls into streams and rivers..**

Measurable Goal(s), including frequencies: **Update as information is available and complete a system wide update every 3 years.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 2:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 3:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 4:	<u>Develop drainage system map.</u>	<u>Develop drainage system map.</u>
Year 5:	<u>Complete drainage system map.</u>	<u>Develop drainage system map.</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. C.2.1.

Brief Description of BMP: Prohibit illegal dumping and illicit discharges into storm drainage system.

Measurable Goal(s), including frequencies: Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 3:	<u>Review existing Ordinance. Draft new Ordinance language.</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 4:	<u>New Ordinance language effective.</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>
Year 5:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft new language for future adoption.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.3.1.

Brief Description of BMP: Establish citizen complaint phone line for illegal dumping and illicit discharges into storm drainage system.

Measurable Goal(s), including frequencies: Develop and maintain phone line.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Maintain complaint phone line.</u>
Year 2:	<u>Develop complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 3:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 4:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 5:	<u>Maintain complaint phone line.</u>	<u>Identify phone line in both online and published materials (phone book, local government reference)</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. C.3.2.

Brief Description of BMP: Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatments systems.

Measurable Goal(s), including frequencies: Develop and maintain phone line.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Maintain complaint phone line.</u>
Year 2:	<u>Develop complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 3:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 4:	<u>Maintain complaint phone line.</u>	<u>Maintain complaint phone line.</u>
Year 5:	<u>Maintain complaint phone line.</u>	<u>Identify phone line in both online and published materials (phone book, local government reference book)</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. C.3.3.

Brief Description of BMP: Create a database of existing private sewage treatments systems and develop management plan to bring non-compliant systems into compliance.

Measurable Goal(s), including frequencies: Create database and develop and adopt management plan.
Implement management plan.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 2:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 3:	<u>No milestone proposed</u>	<u>Create database and develop management plan.</u>
Year 4:	<u>Create database and develop management plan.</u>	<u>Create database and develop management plan.</u>
Year 5:	<u>Implement management plan.</u>	<u>Create database and develop management plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. C.6.1.

Brief Description of BMP: Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board

Measurable Goal(s), including frequencies: Present Annual Report and place on file.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 2:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 3:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 4:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>
Year 5:	<u>Annual Report to be completed.</u>	<u>Annual Report completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. D.1.1.

Brief Description of BMP: Soil Erosion and Sediment Control Regulations.

Measurable Goal(s), including frequencies: Review existing soil erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 3:	<u>No milestone proposed</u>	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations.</u>
Year 4:	<u>No milestone proposed</u>	<u>Review existing regulations and draft a new ordinance based on the “model ordinance” adopted by both Champaign & Urbana. Identify and establish, if possible, the relevant legal authority for county regulation of soil erosion and sediment control.</u>
Year 5:	<u>Review existing regulations. Draft new/revised regulations. Adopt revised regulations</u>	<u>Present draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.</u>

1. “Original Permit Milestones” refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. “Proposed Milestones” refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. D.2.1.

Brief Description of BMP: Erosion and Sediment Control BMPs.

Measurable Goal(s), including frequencies: Review and evaluate existing BMP's to determine which should be included in the erosion and sediment control ordinance.
Review existing regulations and develop new regulations for the ordinance.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 3:	<u>No milestone proposed</u>	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>
Year 4:	<u>No milestone proposed</u>	<u>Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.</u>
Year 5:	<u>Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.</u>	<u>Include BMP's in new draft erosion and sediment control regulations for approval by the County Board after public hearing at Zoning Board of Appeals.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. D.3.1.

Brief Description of BMP: **Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.**

Measurable Goal(s), including frequencies: **Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 2:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 3:	<u>Review existing Ordinance. Draft new Ordinance language.</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 4:	<u>New Ordinance language effective.</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>
Year 5:	<u>No milestone proposed</u>	<u>Review existing Ordinance and draft proposed revisions for future adoption.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. D.4.1.

Brief Description of BMP: **Develop processes and procedures to evaluate proposed construction site runoff control mechanisms.**

Measurable Goal(s), including frequencies: **Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Develop and implement plan.</u>	<u>Develop and implement procedures.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. D.4.2.

Brief Description of BMP: Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.

Measurable Goal(s), including frequencies: Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 2:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 3:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 4:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 5:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. D.6.1.

Brief Description of BMP: Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.

Measurable Goal(s), including frequencies: Develop and implement plan for inspection of construction site runoff mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>No milestone proposed</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Develop and implement inspection plan.</u>	<u>Develop and implement procedures.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. E.2.1.

Brief Description of BMP: Require annual inspection of **publicly-owned** storm water management facilities (post- construction).

Measurable Goal(s), including frequencies: Review and update Ordinance requiring annual inspections of **publicly-owned** storm water management facilities to ensure facilities function as designed (post-construction).

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 2:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 3:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 4:	No milestone proposed	<u>Develop language for ordinance and amend ordinance.</u>
Year 5:	<u>Review and update existing ordinance. Develop new language for ordinance implementation.</u>	<u>Develop language for ordinance and amend ordinance.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. E.3.1.

Brief Description of BMP: Develop procedures to ensure that storm water management facilities are maintained to function as designed (post-construction).

Measurable Goal(s), including frequencies: Develop maintenance and operations plan for storm water facilities (post-construction).

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 2:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 3:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 4:	No milestone proposed	<u>Develop and implement maintenance and operations plan.</u>
Year 5:	<u>Develop and implement maintenance and operation plan. Implement plan.</u>	<u>Develop and implement maintenance and operations plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2003 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. E.4.1.

Brief Description of BMP: Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

Measurable Goal(s), including frequencies: Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 2:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 3:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 4:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>
Year 5:	<u>Zoning Officer attendance at training</u>	<u>Director's designee attends training</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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FEBRUARY 25, 2013

BMP No. E.5.1.

Brief Description of BMP: Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.

Measurable Goal(s), including frequencies: Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop and implement plan.</u>	<u>Develop and implement procedures.</u>
Year 2:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 3:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 4:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>
Year 5:	<u>Implement plan.</u>	<u>Develop and implement procedures.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. F.1.1.

Brief Description of BMP: Spill prevention protocol.

Measurable Goal(s), including frequencies: Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>Training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

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BMP No. F.1.2.

Brief Description of BMP: Spill response protocol.

Measurable Goal(s), including frequencies: Conduct annual spill response **prevention** training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>Training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>Training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

BMP No. F.1.3.

Brief Description of BMP: Pesticide storage, application, and disposal training.

Measurable Goal(s), including frequencies: Conduct annual pesticide **storage, application, and disposal** training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 2:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 3:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 4:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>
Year 5:	<u>Review license and complete training</u>	<u>Review license and complete training.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. F.1.4.

Brief Description of BMP: Hazardous material and storage management training.

Measurable Goal(s), including frequencies: Conduct annual **hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.**

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 2:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 3:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 4:	<u>Training session completed.</u>	<u>License review and training session completed.</u>
Year 5:	<u>Training session completed.</u>	<u>License review and training session completed.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
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Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. F.2.1.

Brief Description of BMP: Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.

Measurable Goal(s), including frequencies: Prepare SWPPP for all County owned facilities.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Develop and implement plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 2:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 3:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 4:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>
Year 5:	<u>Implement and update, as needed, plan.</u>	<u>Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

**Attachment A. Changes to Best Management Practices
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No. F.3.1.

Brief Description of BMP: Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.

Measurable Goal(s), including frequencies: Review and develop a feasibility plan. Update feasibility plan each year, if necessary.

	<i>Original Permit Milestones¹:</i>	<i>Proposed Milestones²:</i>
Milestones: Year 1:	<u>Review and develop plan.</u>	<u>Review and develop plan.</u>
Year 2:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 3:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 4:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>
Year 5:	<u>Update plan, if necessary.</u>	<u>Review and develop plan.</u>

1. "Original Permit Milestones" refers to the Milestones that were revised in the last submitted Annual Update dated 5/31/04. Years 1 through 5 relate to years 2004 through 2008.
2. "Proposed Milestones" refers to the Milestones that are given in the NOI for the period 3/09 through 3/14 and that was submitted on 3/22/13 (concurrent with the reissued ILR40 Permit). Years 1 through 5 relate to years 2009 through 2013.

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
A.1.1	Flyers and information sheets at permit counter.	COMPLETE	Develop and distribute one new educational material handout	Distribute handout	Handout displayed and available at Planning and Zoning permit counter
A.2.1	Inform business groups about MS4, NPDES, and BMPs, <u>upon request.</u>	COMPLETE	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request.</u>	No presentation requested and none given
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	INCOMPLETE	Conduct one presentation per year.	Conduct one presentation	NONE
A.2.3	Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	INCOMPLETE	Conduct one presentation per year.	Conduct one presentation	NONE
A.2.4.	Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs, <u>upon request.</u>	COMPLETE	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request</u>	No presentation requested and none given
A.6.1.	Educational and informational material on web page.	INCOMPLETE	Develop web page with annual updates on informational and educational materials.	Develop web page	NONE
B.6.1.	Intergovernmental Storm Water Management group meetings (coordination meetings for all Champaign County MS4 jurisdictions)	COMPLETE	Hold at least four MS4 coordination meetings each year.	Attend meetings	Attended at least 4 MS4 meetings
B.7.1.	Include NPDES MS4 requirements in the County's Land Resource Management Plan	COMPLETE	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required	Include MS4 in work plan for Fiscal Year 2012	RPC Planning Contract included 200 hours for MS4 implementation

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
C.1.1.	Map drainage system outfalls into streams and rivers.	<i>INCOMPLETE</i>	Update as information is available and complete a system wide updated every 3 years.	Develop drainage system map.	NONE
C.2.1.	Prohibit illegal dumping and illicit discharges into drainage system.	<i>INCOMPLETE</i>	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems. Implement either a new ordinance or amend existing ordinance.	Review existing Ordinance and draft new language for future adoption	NONE
C.3.1.	Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	<i>INCOMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line	NONE
C.3.2.	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	<i>INCOMPLETE</i>	Develop and maintain complaint phone line.	Maintain complaint phone line	NONE
C.3.3.	Create a database of existing private sewage treatment systems and develop management plan to bring non-compliant systems into compliance.	<i>INCOMPLETE</i>	Create database and develop management plan. Implement plan.	Create database and develop management plan.	NONE
C.6.1.	Annual Report to the Environment and Land Use Committee (of the Champaign County Board) and the Champaign County Board.	<i>INCOMPLETE</i>	Present Annual Report and place on file.	Annual Report completed.	Annual Report completed and reviewed on March 7, 2013, and approved on March 21, 2013
D.1.1.	Soil erosion and sediment control regulations	<i>INCOMPLETE</i>	Review existing soil erosion and sediment control	Review existing regulations. Draft	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			regulations. Prepare draft regulations for County Board adoption. Approve revised regulations	new/revised regulations. Adopt revised regulations.	
D.2.1.	Erosion and sediment control BMPs	<i>INCOMPLETE</i>	Review and evaluate existing BMPs to determine which should be included in the erosion and sediment control ordinance. Review existing regulations and develop new regulations for ordinance.	Review and evaluation of BMP's complete. Existing regulations reviewed. New ordinance language drafted and approved.	NONE
D.3.1.	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities	<i>INCOMPLETE</i>	Review and strengthen Nuisance Ordinance to include illegal dumping and illicit discharges into drainage system. Implement either a new ordinance language or amend existing.	Review existing ordinance and draft proposed revisions for future adoption.	NONE
D.4.1.	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	<i>INCOMPLETE</i>	Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.	Develop and implement procedures	NONE
D.4.2.	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	<i>INCOMPLETE</i>	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site runoff control mechanisms.	Director's designee attends training.	NONE
D.6.1.	Develop procedures and processes to inspect construction sites for	<i>INCOMPLETE</i>	Develop and implement plan for inspection of construction	Develop and implement	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
	compliance with construction site runoff control mechanisms.		site runoff control mechanisms.	procedures.	
E.2.1.	Require annual inspections of publicly owned storm water management facilities (post-construction).	INCOMPLETE	Review and update ordinance requiring annual inspections of publicly storm water management facilities to insure they function as designed (post-construction).	Develop language for ordinance and amend ordinance	NONE
E.3.1.	Develop procedures to insure that storm water management facilities are maintained to function as designed (post-construction).	INCOMPLETE	Develop maintenance and operations plans for storm water facilities (post-construction).	Develop and implement maintenance and operation plan.	NONE
E.4.1.	Training class or workshop for evaluating and inspecting construction site runoff control mechanisms (post-construction).	INCOMPLETE	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Director's designee attends training.	NONE
E.5.1.	Develop procedures and processes to inspect construction sites for compliance with post-construction runoff control mechanisms.	INCOMPLETE	Develop procedures and processes to inspect construction sites for compliance with approved post-construction site runoff control mechanisms.	Develop and implement procedures.	NONE
F.1.1.	Spill prevention protocol	INCOMPLETE	Conduct annual spill prevention training with appropriate staff. Track meeting agenda, materials,	Training session completed	NONE

Attachment B. Status Of Compliance With N.P.D.E.S. Permit Conditions for Year 3 (March 2011 – March 2012)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Status	Measurable Goal	Year 3 Milestone	Description of Activities
			and attendee sign-in sheet.		
F.1.2.	Spill response protocol	<i>INCOMPLETE</i>	Conduct annual spill response training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed	NONE
F.1.3.	Pesticide storage, application, and disposal training.	<i>INCOMPLETE</i>	Conduct annual pesticide storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	Review license and complete training	NONE
F.1.4.	Hazardous material and storage management training.	<i>INCOMPLETE</i>	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	License review and training session completed	NONE
F.2.1.	Storm water Pollution Prevention Plan (SWPPP) for County owned facilities.	<i>INCOMPLETE</i>	Prepare SWPPP for all County owned facilities.	Begin development of SWPPP for all County owned facilities including a timeline for proposed implementation.	NONE
F.3.1.	Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	<i>INCOMPLETE</i>	Review and develop a feasibility plan. Update feasibility plan each year, if necessary.	Review and develop plan	NONE

**Attachment C. List of Construction Projects
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013

ROADWAY CONSTRUCTION PROJECTS for YEAR 3 March 2011 to March 2012

Section Number	Project Name	Project Location	Project Statistics	Project Notes
10-00963-00-BR	Box culvert carrying CH23 (FAS339) over tributary to Hillsbury Slough	CH 23 between CH9 & Ford County*	118 feet in length;	SN 010-4551 East Bend TWP
10-12967-00-BR	Single span bridge carrying TR2175N over unnamed waterway	2175 between 700E & 750E*	100 feet in length	SN 010-4553 Hensley TWP
10-12793-00-BR	Single span bridge carrying 2200N over unnamed waterway	2200N between 800E & 900E*	400 feet in length	SN 010-4560 Hensley TWP
09-00956-00-BR	Maplewood Bridge	CH 55, Rantoul*	Less than 100 feet in length	
10-08968-00-BR	TWP bridge project	Crittenden TWP on TR 2958*	Less than 100 feet in length	
10-00429-00-BR	Bit. paving project	CH 11 / CH 32 between US RTE 45 and 2 miles north of Gifford *	14.5 miles	
NOTES *Not located in Champaign County MS4 jurisdictional area				

OTHER CONSTRUCTION PROJECTS for YEAR 3 April 1, 2011, to March 31, 2012

Project Name	Project Location	Project Statistics	Project Notes
New Building for Coroner, County Clerk, Physical Plant	202 Art Bartell Road (on the Brookens Campus)**	Approximately 1.26 acres in area	Construction project closed out on 10/27/11
NOTES ** Located in Champaign County MS4 jurisdictional area			

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
A.1.1	Flyers and information sheets at permit counter.	Develop and distribute one new educational material handout	Distribute handout.	Distribute handout.
A.1.2	Inform business groups about MS4, NPDES, and BMPs, <u>upon request.</u>	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request.</u>	Conduct one presentation if requested.
A.2.2	Inform developer, contractor, engineering, and architecture groups about MS4, NPDES, and BMPs.	Conduct one presentation per year.	Conduct one presentation.	Conduct one presentation.
A.2.3	Inform agriculture community, Farm Bureau, and 4H about MS4, NPDES, and BMPs.	Conduct one presentation per year.	Conduct one presentation.	Conduct one presentation.
A.2.4.	Inform environmental, conservation, and citizen groups about MS4, NPDES, and BMPs, <u>upon request.</u>	Conduct one presentation per year, <u>upon request.</u>	Conduct one presentation, <u>upon request.</u>	Conduct one presentation if requested.
A.6.1.	Educational and informational material on web page.	Develop web page with annual updates on informational and educational materials.	Update web page material.	Develop webpage.
B.6.1.	Intergovernmental Storm Water Management group meetings	Hold at least four MS4 coordination meetings each year.	Attend meetings.	Attend meetings.
B.7.1.	Include NPDES MS4 requirements in the County's Land Resource Management Plan	Include NPDES MS4 requirements in the County's Land Resource Management Plan and include in annual long range work plan as required.	Include MS4 in work plan for FY13.	Identify and establish budget for NPDES related tasks. Include tasks in the Champaign County Planning Contract.
C.1.1.	Map drainage system out falls into streams and rivers.	Update as information is available and complete a system wide	Develop drainage system map.	Produce a map of Champaign County MS4 jurisdiction based on 2010

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
		update every 3 years.		Urbanized Area definition.
C.2.1.	Prohibit illegal dumping and illicit discharges into drainage systems.	Review existing Nuisance Ordinance and revise Ordinance to include illegal dumping and illicit discharges into drainage systems. Implement either a new Ordinance or amend existing Ordinance.	Review existing Ordinance and draft new language for future adoption.	Review existing Ordinance and draft new language for future adoption.
C.3.1.	Establish citizen complaint phone line for illegal dumping and illicit discharges into drainage systems.	Develop and maintain phone line.	Maintain complaint phone line.	Maintain complaint phone line.
C.3.2.	Establish citizen complaint phone line for non-complying and/or non-functioning private sewage treatment systems	Develop and maintain complaint phone line.	Maintain complaint phone line.	Maintain complaint phone line.
C3.3.	Create a database of existing private sewage treatments systems and develop management plan to bring non-compliant systems into compliance.	Create database and develop and adopt management plan. Implement management plan.	Create database and develop management plan.	Create database and develop management plan.
C.6.1.	Annual report to the Environment and Land Use Committee of the Champaign County Board.	Develop annual report	Annual report completed	Complete annual report.
D.1.1.	Soil erosion and sediment control regulations	Review existing soil erosion and sediment control regulations. Prepare draft regulations for County Board adoption. Approve revised regulations	Review existing regulations and draft a new ordinance based on the “model ordinance” adopted by both Champaign &	Draft new Ordinance and undertake legal review of ordinance and County Authority.

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
			Urbana. Identify and establish, if possible, the relevant legal authority for county regulation of soil erosion and sediment control.	
D.2.1.	Erosion and sediment control BMPs	Review and evaluate existing BMPs to determine which should be included in the Erosion and Sediment Control Ordinance. Review existing regulations and develop new regulations for ordinance.	Evaluate BMP's used in the model ordinance adopted by both Champaign and Urbana and modify as needed for new County ordinance.	New BMPs included in new Draft Ordinance.
D.3.1.	Prohibit illegal dumping and illicit discharges into storm drainage system from construction activities.	Review existing Nuisance Ordinance and revise Ordinance language to include illegal dumping and illicit discharges into drainage systems from construction activities. Implement either a new Ordinance or amend existing Ordinance.	Review existing Ordinance and draft proposed revisions for future adoption.	Review existing Ordinance and draft proposed revisions for future adoption.
D.4.1.	Develop processes and procedures to evaluate proposed construction site runoff mechanisms.	Develop procedures and processes to evaluate proposed construction site runoff control mechanisms.	Develop and implement procedures.	Develop and implement procedures.
D.4.2.	Training class/ workshop for evaluating and inspecting construction site runoff control mechanism.	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting construction site	Director's designee attends training.	Director's designee attends training.

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
		runoff control mechanisms.		
D.6.1.	Develop procedures and processes to inspect construction sites for compliance with construction site runoff control mechanisms.	Develop and implement plan for evaluation of construction site runoff mechanisms.	Develop and implement procedures.	Develop and implement procedures.
E.2.1.	Require annual inspection of publicly-owned storm water management facilities (post- construction).	Review and update Ordinance requiring annual inspections of publicly-owned storm water management facilities to ensure facilities function as designed (post-construction).	Develop language for ordinance and amend ordinance.	Develop language for ordinance and amend ordinance.
E.3.1.	Develop procedures to ensure that storm water management facilities are maintained to function as designed (post- construction).	Develop maintenance and operations plan for storm water facilities (post-construction).	Develop and implement maintenance and operations plan.	Develop and implement maintenance and operations plan.
E.4.1.	Training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Zoning Officer (or Director's designee) attendance at training class or workshop for evaluating and inspecting site runoff control mechanisms (post-construction).	Director's designee attends training.	Director's designee attends training.
E.5.1.	Develop procedures and processes to inspect construction sites for compliance with runoff control mechanisms.	Develop inspection plan for runoff control measure compliance during construction.	Develop and implement procedures.	Develop and implement procedures
F.1.1.	Spill prevention protocol	Conduct annual spill prevention training with appropriate County staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	Training session completed.

D-4

Attachment D. Proposed N.P.D.E.S. Permit Activities For Reporting Year 4 (March 2012 – March 2013)

FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

Champaign County Permit No. ILR40 00256

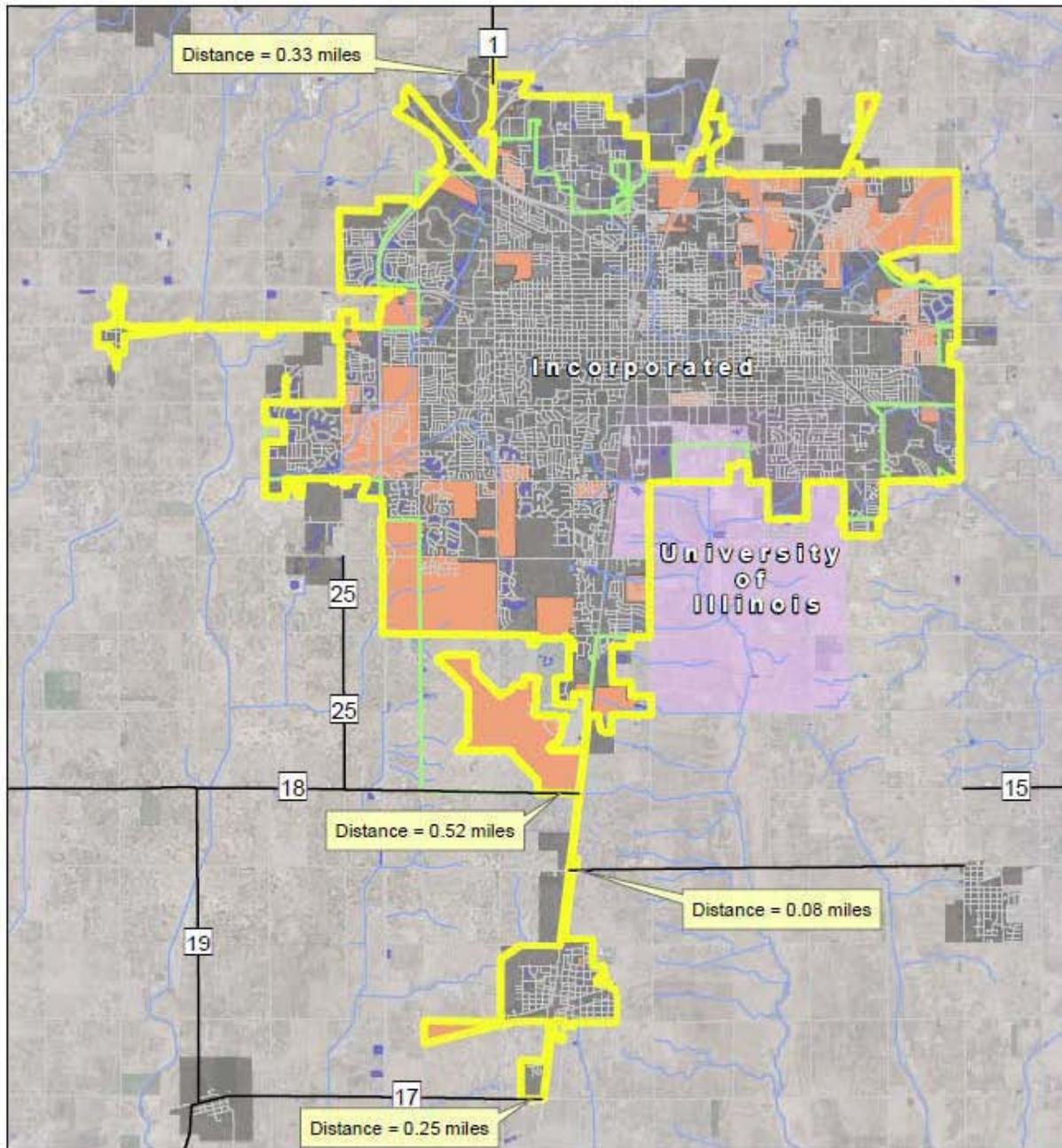
February 25, 2013

BMP No.	Brief Description of Best Management Practice (BMP)	Measurable Goal	Year 4 Milestone	Proposed Activity (2012-2013)
F.1.2.	Spill response protocol	Conduct annual spill response prevention training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet.	Training session completed.	Training session completed.
F.1.3.	Pesticide storage, application, and disposal training.	Conduct annual pesticide storage, application, and disposal training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	Review license and complete training.	Review license and complete training.
F.1.4.	Hazardous material and storage management training.	Conduct annual hazardous material and storage management training with appropriate staff. Track meeting agenda, materials, and attendee sign-in sheet. Review licensing annually.	License review and training session completed.	License review and training session completed.
F.2.1.	Stormwater Pollution Prevention Plan (SWPPP) for County owned facilities.	Prepare SWPPP for all County owned facilities.	Begin development of SWPPP for all County owned facilities including a proposed timeline for implementation.	Begin development of SWPPP for all County owned facilities including a timeline for proposed implementation.
F.3.1.	Investigate feasibility and effectiveness of integrated, bio-detention and filtering for County campus redesign.	Review and develop a feasibility plan. Update feasibility plan each year, if necessary.	Review and develop plan	Review feasibility of integrated, bio-detention and filtering and develop a plan of implementation

**Attachment E. Map of Champaign County N.P.D.E.S. MS4 Jurisdictional Area Based on 2010 Census
FOR MUNICIPAL SEPARATE STORM SEWER SYSTEM**

Champaign County Permit No. ILR40 00256

FEBRUARY 25, 2013



Champaign County MS4 Jurisdiction

Urbanized Area based on the 2010 Census

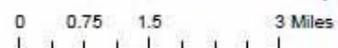
This map shows the defined MS4 jurisdiction including 10.4 square miles of unincorporated County. Location and size of County stormwater facilities are noted.

MS4 Related Boundaries

- County Hwys
- Urbanized Area 2010
- Urbanized Area 2000
- County MS4 Area 2012



Map Created 2/15/13



Champaign County
Department of

**PLANNING &
ZONING**

**Brookens Administrative
Center**
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

To: **Champaign County Environmental and Land Use
Committee**

From: **John Hall, Director & Zoning Administrator**
Andy Kass, Associate Planner

Date: **February 25, 2013**

RE: **Zoning Ordinance Text Amendment Case 733-AT-12**

Request: **Request Preliminary Recommendation for Approval of a Text
Amendment to the Champaign County Zoning Ordinance in
Zoning Case 733-AT-12 to add “AGRICULTURAL
DRAINAGE CONTRACTOR” as a principal use.**

Petitioner: **Zoning Administrator**

STATUS

The Zoning Board of Appeals voted 5 to 0 (with one member absent) to RECOMMEND ENACTMENT of this amendment at the February 14, 2013, public hearing.

The Committee of the Whole authorized this text amendment at the October 2, 2012, meeting. The amendment recommended by the ZBA has some changes from what the Committee authorized. These changes are briefly reviewed below.

Standard protocol is for the Committee to make a preliminary recommendation on a proposed text amendment at the first Committee meeting following a ZBA recommendation and then make final recommendation to the County Board at the next regularly scheduled Committee meeting (April 4, 2013, in this instance). The one month delay in a final recommendation is intended to give municipalities and townships with plan commissions one month in which to provide comments or protests.

CHANGES AT THE Z.B.A.

Changes were made to the proposed amendment while at the ZBA. The changes are annotated in Attachment B and are as follows:

- The footnote in Section 5.2 that limits the amount of retail sales has been revised to include “on average”.
- An additional footnote in Section 5.2 was added to limit the amendment so that only such facilities that may be authorized in the CR District are “any AGRICULTURAL DRAINAGE CONTRACTOR Facility that was in existence (but not authorized) on {EFFECTIVE DATE OF AMENDMENT}”

Zoning Administrator

FEBRUARY 25, 2013

- The proposed standard conditions in Section 6.1.3 have been revised to ensure that any such facility in the CR District "...will minimize the disturbance of existing areas that provide habitat for native and game species, or mitigate the impacts of unavoidable disturbance to such areas by enhancing other habitat." which is based on LRMP Policies 8.51, 8.5.2, and 8.6.2.

SUMMARY FINDING OF FACT

The complete As-Approved Finding of Fact is available on the website as a handout under the February 14, 2013, ZBA meeting. The Summary Finding of Fact summarizes the achievement of relevant LRMP Goals, Objective, and Policies, the purpose of the *Zoning Ordinance*, and the improvements to the *Zoning Ordinance* that the amendment will provide.

ATTACHMENTS

- A Summary Finding of Fact for Case 733-AT-12**
- B Proposed Amendment (ANNOTATED) to Add "Agricultural Drainage Contractor Facility" to Section 5.2**
- C Proposed Amendment (NON-ANNOTATED) to Add "Agricultural Drainage Contractor Facility" to Section 5.2**

Attachment A. Summary Finding of Fact
FEBRUARY 25, 2013

SUMMARY FINDING OF FACT

From the documents of record and the testimony and exhibits received at the public hearing conducted on, **January 31, 2013, and February 14, 2013**, the Zoning Board of Appeals of Champaign County finds that:

1. The proposed text amendment **HELPS ACHIEVE** the Land Resource Management Plan because of the following (objectives and policies are very briefly summarized):
 - A. The proposed text amendment **HELPS ACHIEVE** the following LRMP goals:

Goal 4 Agriculture because while it will not impede 6 Objectives and 16 Policies and is not relevant to 1 Objective and 3 Policies under this goal, it **HELPS ACHIEVE** the following:

- Objective **4.2 requiring discretionary development to not interfere with agriculture** because it **HELPS ACHIEVE** the following:
 - Policy **4.2.1 requiring a proposed business in a rural area to support agriculture or provide a service that is better provided in the rural area (see Item 9.A.(1)).**
 - Policy **4.2.2 requiring discretionary development in a rural area to not interfere with agriculture or negatively affect rural infrastructure (see Item 9.A.(2)).**
- Objective **4.3 requiring any discretionary development to be on a suitable site** because it **HELPS ACHIEVE** the following:
 - Policy **4.3.5 requiring any business on best prime farmland to be appropriate in a rural area and on a site that is well suited (see Item 9.B.(1)).**

Goal 5 Urban Land Use because while it will not impede 2 Objectives and 9 Policies and is not relevant to 4 Policies under this goal, it **HELPS ACHIEVE** the following:

- Objective **5.2 requiring any urban development to demonstrate good stewardship of natural resources** because it **HELPS ACHIEVE** the following:
 - Policy **5.2.3 requiring that new urban development shall result in no more than minimal disturbance to natural areas with significant quality (see Item 10.B.(1)).**

Goal 8 Natural Resources because while it will not impede 4 Objectives and 8 Policies and is not relevant to 3 Objective and 26 Policies under this goal, it **HELPS ACHIEVE** the following:

- Objective **8.5 that encourages the maintenance and enhancement of aquatic and riparian habitats** because it **HELPS ACHIEVE** the following:
 - Policy **8.5.1 requiring discretionary development to preserve existing habitat, enhance degraded habitat and restore habitat (see Item 13.A.(1)).**
- Objective **8.6 that avoids loss or degradation of habitat** because it **HELPS ACHIEVE** the following:
 - Policy **8.6.2 requiring new development to minimize the disturbance of habitat or to mitigate unavoidable disturbance of habitat (see Item 13.B.(1)).**

Attachment A. Summary Finding of Fact

FEBRUARY 25, 2013

B. The proposed text amendment will **NOT IMPEDE** the following LRMP goal(s):

- **Goal 1 Planning and Public Involvement**
- **Goal 2 Governmental Coordination**
- **Goal 3 Prosperity**
- **Goal 6 Public Health and Public Safety**
- **Goal 7 Transportation**
- **Goal 9 Energy Conservation**

C. The proposed text amendment is **NOT RELEVANT** to the following LRMP goal(s):

- **Goal 10 Cultural Amenities**

2. The proposed amendment **HELPS ACHIEVE the purpose of the Zoning Ordinance** as follows:

- Classifies, regulates, and restricts the location of a specific trade (Purpose 2.0 (i) see Item 16.I.).
- Fixes regulations and standards to which USES shall conform (Purpose 2.0 (k) see Item 16.K.).
- Protects natural features in the CR District such as forested areas and watercourses (Purpose 2.0 (o) see Item O.).

3. The proposed text improvement **WILL IMPROVE the Zoning Ordinance** as follows:

- Adds the principal use “AGRICULTURAL DRAINAGE CONTRACTOR” that is currently not included in the Zoning Ordinance even though it is present in the county and needed by the agricultural community.
- Specifies an important differences between an “AGRICULTURAL DRAINAGE CONTRACTOR” and other types of contractors.
- Accommodates the expansion of nonconforming “AGRICULTURAL DRAINAGE CONTRACTOR” uses in the CR District but not allowing the establishment of new “AGRICULTURAL DRAINAGE CONTRACTOR” uses that are not already located in the CR District.
- Specifies standards by which an “AGRICULTURAL DRAINAGE CONTRACTOR” can be authorized.

Attachment B. Proposed Amendment (ANNOTATED) to Add “Agricultural Drainage Contractor Facility” to Section 5.2

FEBRUARY 25, 2013

Note: Underlined text indicates the original proposed amendment. Double underlined text indicates additions made by the ZBA.

1. Add to Section 3 DEFINITIONS (new text underlined):

AGRICULTURAL DRAINAGE CONTRACTOR: A contractor whose principal business is installing and/ or selling agricultural drainage facilities such as grassed waterways, field terraces, underground drainage tile, tile inlets, culverts, and related drainage improvements.

2. Revise Section 5.2 as follows (new text underlined):

SECTION 5.2 TABLE OF AUTHORIZED PRINCIPAL USES

Principal USES	Zoning DISTRICTS										Zoning DISTRICTS					
	CR	AG-1	AG-2	R-1	R-2	R-3	R-4	R-5	B-1	B-2	B-3	B-4	B-5	I-1	I-2	
Contractors Facilities (with No Outdoor STORAGE Nor Outdoor OPERATIONS)		S	S													
Contractors Facilities with Outdoor STORAGE and/or Outdoor OPERATIONS		S	S									5				
AGRICULTURAL DRAINAGE CONTRACTOR Facility (with no Outdoor STORAGE and/or Outdoor OPERATIONS) ²⁰	<u>S²¹</u>	<u>S</u>	<u>S</u>						*			*		*	*	
AGRICULTURAL DRAINAGE CONTRACTOR Facility with Outdoor STORAGE and/or Outdoor OPERATIONS ²⁰	<u>S²¹</u>	<u>S</u>	<u>S</u>						*			<u>5</u>	<u>S</u>	*	*	
												<u>S</u>				

 = Permitted by right	 = Permitted on individual LOTS as a SPECIAL USE	 = COUNTY BOARD Special Use Permit
 = Proposed to be permitted by right	 = Proposed to be permitted on individual LOTS as a SPECIAL USE	

Footnotes

5. Outdoor STORAGE as an ACCESSORY USE is allowed by right when all OUTDOOR STORAGE is located in the REAR YARD and is completely screened by a Type D SCREEN meeting the provisions of Sec. 7.6.3.

20. As much as 50% of the dollar volume of business at an AGRICULTURAL DRAINAGE CONTRACTOR facility on average may be retail sales of agricultural drainage products.

21. Only applicable to any AGRICULTURAL DRAINAGE CONTRACTOR Facility that was in existence (but not authorized) on {EFFECTIVE DATE OF AMENDMENT}.

**Attachment B. Proposed Amendment (ANNOTATED) to Add “Agricultural
Drainage Contractor Facility” to Section 5.2**

FEBRUARY 25, 2013

3. Add the following to Section 6.1.3 (new text underlined):

**SECTION 6.1.3 SCHEDULE OF STANDARD CONDITIONS FOR SPECIFIC TYPES
OF SPECIAL USES**

SPECIAL USES or USE Categories	Minimum Fencing Required ⁶	Minimum LOT Size		Maximum HEIGHT		Required YARDS (feet)					Explanatory or Special Provisions	
		AREA (Acres)	Width (feet)	Feet	Stories	Front Setback from STREET Centerline ²			SIDE	REAR		
						MAJOR	COLLECTOR	MINOR				
<u>AGRICULTURAL DRAINAGE CONTRACTOR Facility with Outdoor STORAGE and/or Outdoor OPERATIONS ; or with no Outdoor STORAGE and/or Outdoor OPERATIONS</u>	<u>NR</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>(1)</u>	<u>*See below</u>
	<p>1. <u>In all DISTRICTS other than the B-5 DISTRICT, outdoor STORAGE and/ or outdoor OPERATIONS allowed as an ACCESSORY USE subject to subsection 7.6.</u></p> <p>2. <u>In the B-5 DISTRICT, Outdoor STORAGE and/ or outdoor OPERATIONS allowed as an ACCESSORY USE provided as follows:</u> <u>A. No outdoor STORAGE and/ or outdoor OPERATIONS shall be visible from any second floor DWELLING UNIT.</u> <u>B. Outdoor STORAGE and/ or outdoor OPERATIONS may be located at the property line but shall be screened by a Type D SCREEN consistent with 4.3.3 H.1.</u></p> <p>3. <u>In the CR DISTRICT, any expansion shall minimize the disturbance of existing areas that provide habitat for native and game species, or mitigate the impacts of unavoidable disturbance to such areas by enhancing other habitat.</u></p>											

Footnotes

1. Standard same as applicable zoning DISTRICT.

Attachment C. Proposed Amendment (NON-ANNOTATED) to Add “Agricultural Drainage Contractor Facility” to Section 5.2

FEBRUARY 25, 2013

1. Add to Section 3 DEFINITIONS:

AGRICULTURAL DRAINAGE CONTRACTOR: A contractor whose principal business is installing and/ or selling agricultural drainage facilities such as grassed waterways, field terraces, underground drainage tile, tile inlets, culverts, and related drainage improvements.

2. Revise Section 5.2 as follows:

SECTION 5.2 TABLE OF AUTHORIZED PRINCIPAL USES

Principal USES	Zoning DISTRICTS										Zoning DISTRICTS				
	CR	AG-1	AG-2	R-1	R-2	R-3	R-4	R-5	B-1	B-2	B-3	B-4	B-5	I-1	I-2
Contractors Facilities (with No Outdoor STORAGE Nor Outdoor OPERATIONS)		S	S												
Contractors Facilities with Outdoor STORAGE and/or Outdoor OPERATIONS		S	S									5			
												S			
AGRICULTURAL DRAINAGE CONTRACTOR Facility (with no Outdoor STORAGE and/or Outdoor OPERATIONS) ²⁰	S ²¹	S	S												
AGRICULTURAL DRAINAGE CONTRACTOR Facility with Outdoor STORAGE and/or Outdoor OPERATIONS ²⁰	S ²¹	S	S									5	S		
												S			



= Permitted by right



=Permitted on individual LOTS as a SPECIAL USE



= COUNTY BOARD Special Use Permit

Footnotes

- 5. Outdoor STORAGE as an ACCESSORY USE is allowed by right when all OUTDOOR STORAGE is located in the REAR YARD and is completely screened by a Type D SCREEN meeting the provisions of Sec. 7.6.3.
- 20. As much as 50% of the dollar volume of business at an AGRICULTURAL DRAINAGE CONTRACTOR facility on average may be retail sales of agricultural drainage products.
- 21. Only applicable to any AGRICULTURAL DRAINAGE CONTRACTOR Facility that was in existence (but not authorized) on {EFFECTIVE DATE OF AMENDMENT}.

**Attachment C. Proposed Amendment (NON-ANNOTATED) to Add “Agricultural
Drainage Contractor Facility” to Section 5.2**

FEBRUARY 25, 2013

3. Add the following to Section 6.1.3 (new text underlined):

**SECTION 6.1.3 SCHEDULE OF STANDARD CONDITIONS FOR SPECIFIC TYPES
OF SPECIAL USES**

SPECIAL USES or USE Categories	Minimum Fencing Required ⁶	Minimum LOT Size		Maximum HEIGHT		Required YARDS (feet)					Explanatory or Special Provisions	
		AREA (Acres)	Width (feet)	Feet	Stories	Front Setback from STREET Centerline ²			SIDE	REAR		
						MAJOR	COLLECTOR	MINOR				
AGRICULTURAL DRAINAGE CONTRACTOR Facility with Outdoor STORAGE and/or Outdoor OPERATIONS ; or with no Outdoor STORAGE and/or Outdoor OPERATIONS	NR	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	*See below
		<ol style="list-style-type: none"> 1. In all DISTRICTS other than the B-5 DISTRICT, outdoor STORAGE and/ or outdoor OPERATIONS allowed as an ACCESSORY USE subject to subsection 7.6. 2. In the B-5 DISTRICT, Outdoor STORAGE and/ or outdoor OPERATIONS allowed as an ACCESSORY USE provided as follows: <ol style="list-style-type: none"> A. No outdoor STORAGE and/ or outdoor OPERATIONS shall be visible from any second floor DWELLING UNIT. B. Outdoor STORAGE and/ or outdoor OPERATIONS may be located at the property line but shall be screened by a Type D SCREEN consistent with 4.3.3 H.1. 3. In the CR DISTRICT, any expansion shall minimize the disturbance of existing areas that provide habitat for native and game species, or mitigate the impacts of unavoidable disturbance to such areas by enhancing other habitat. 										

Footnotes

1. Standard same as applicable zoning DISTRICT.

DATE: February 26, 2013
TO: Environment and Land Use Committee
FROM: Susan Monte and John Hall
RE: Draft Minor Amendments to the Champaign County Land Resource
Management Plan

ACTION REQUEST: Approve

This February, Committee members received information regarding the following four proposed minor amendments to the LRMP:

- 1) update *LRMP Volume 1 Existing Conditions and Trends Report* to include the existing Best Prime Farmland definition
- 2) update *LRMP Volume 2 Land Resource and Management Plan* so that LRMP Policy 8.2.1 refers to the existing Best Prime Farmland definition
- 3) update the *LRMP Land Use Management Areas Map* to include current municipal and 1-1/2 mile Extraterritorial Jurisdiction boundaries, and Best Prime Farmland soils based on the existing BPF definition
- 4) update the *LRMP Volume 1 Existing Conditions and Trends Report* to include available information regarding surface locations of Prime Natural Recharge Areas of the Mahomet Aquifer within the County.

Status

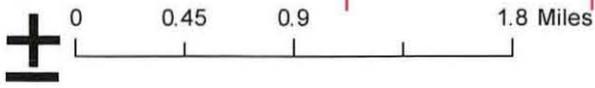
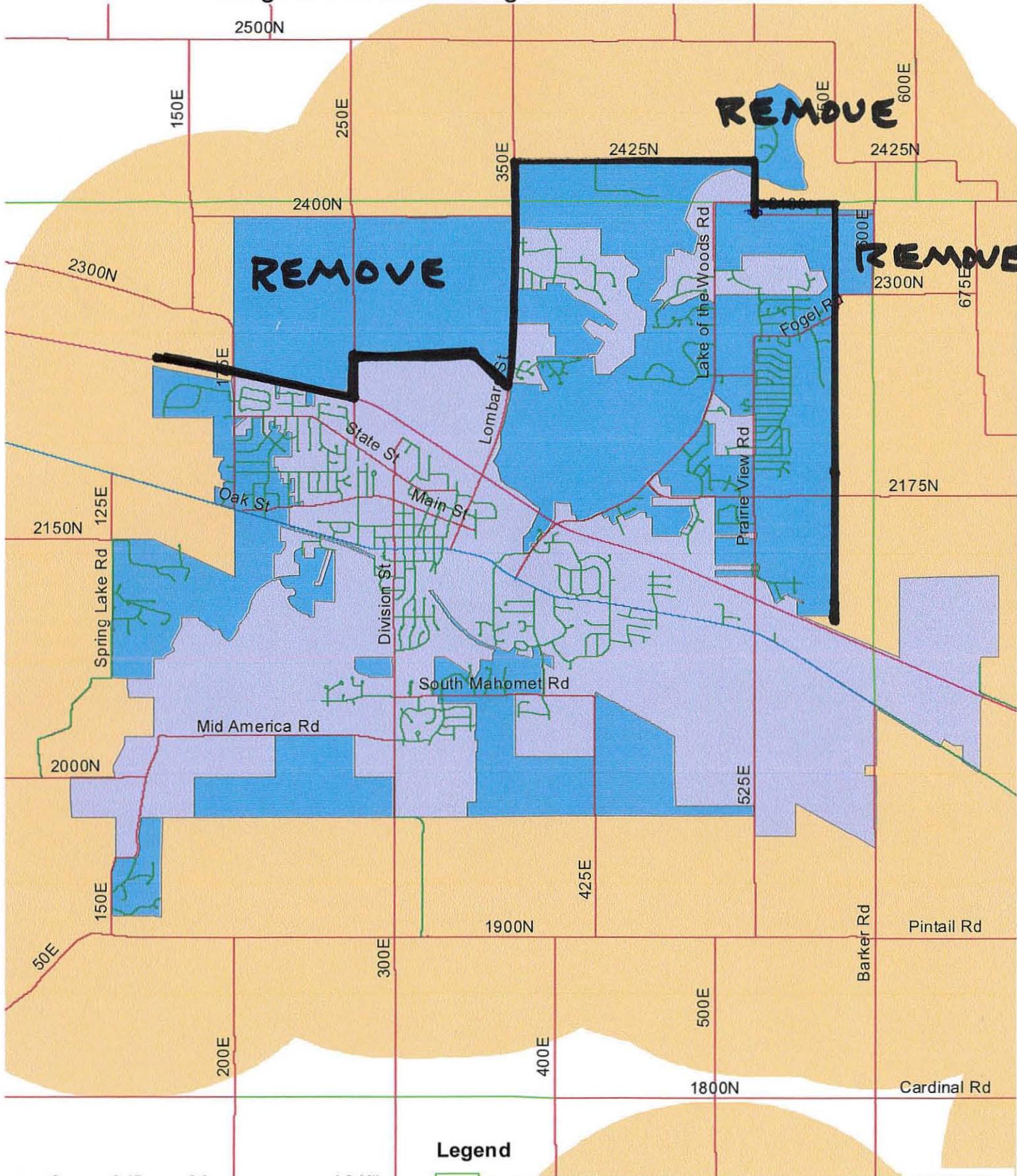
At the February 7, 2013 ELUC meeting, members learned that the official publication source with regard to the Prime Natural Recharge Areas will be a White Paper being developed by the Regional Water Supply Planning Committee. The White Paper is expected to be publicly released on or about March 25, 2013.

The four requested minor amendments shown above will continue to be held for public review and will return to ELUC this April.

One additional draft minor amendment is proposed at this time:

- 5) a minor amendment to the *LRMP Land Use Management Areas Map* to adjust the location of the Contiguous Urban Growth Area boundary for the Village of Mahomet based on information provided by the Village regarding current and near-term availability of public water supplied by the Village of Mahomet. The proposed adjustment is shown on Attachment A.

Village of Mahomet Contiguous Urban Growth Area



For Planning Purposes Only

Legend

- Civil Township Boundary
- Village Boundary_2013
- CUGA



To: **Environment and Land Use Committee**

From: **John Hall**, Director & Zoning Administrator

Date: **February 26, 2013**

Request: **Request approval to proceed with a public hearing for a Zoning Ordinance Text Amendment to Allow Variances from Municipal Subdivision Regulations for Rural Water District Water Treatment Plant and Related Facilities**

Brookens Administrative
Center

1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
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BACKGROUND

The Board recently approved map amendment Case 717-AM-12 authorizing an expansion of the AG-2 Agriculture Zoning District to allow for the expansion of the Sangamon Valley Public Water District treatment plant located at 709 North Prairieview Road, Mahomet. The Board approved that map amendment even though the Village of Mahomet had made a formal protest.

Based on testimony and other evidence in Case 717-AM-12 and the related Cases 718-S-12 and 717-V-12, the Village required annexation as part of the plat approval for the property and the Water District was opposed to annexation because it feared that annexation could eventually result in the Water District being dissolved and its facilities taken into the Village water services. The Water District was very clear that it was not opposed in principal to plat approval.

During the consideration of Case 717-AM-12 and the related zoning cases it was made clear that Section 13 of the Zoning Ordinance required compliance with municipal subdivision regulations and paragraph 9.1.9 B. of the Ordinance prohibited any variance from that requirement.

Today the Water District and the Village appear no closer to a compromise regarding annexation and the deadline nears for the Water District expansion.

This amendment proposes to authorize the County Board to approve a variance from the requirement for annexation to a municipality pursuant to or as a requirement for plat approval by that municipality in exactly similar instances but only if the municipality will not consider plat approval without the requirement for annexation.

If the amendment is adopted and if the Water District would apply for and be granted such a variance, the amendment would allow a Zoning Use Permit to be approved for construction of the new plant. The Water District could then construct the plant expansion in full conformance with the County Zoning Ordinance and the Village would have the right to pursue enforcement of its subdivision regulations.

The effect of the amendment is to relieve the County of municipal subdivision regulation enforcement responsibilities but only in very limited cases:

Zoning Administrator
FEBRUARY 26, 2013

- (1) only in cases involving the expansion and/or construction of a water treatment plant or related facilities owned and operated by a predominately rural water district; and
- (2) only when the requirement for annexation is a requirement for plat approval by a municipality that has its own water treatment plant and related facilities; and
- (3) only when no plat approval shall be considered without the requirement for annexation.

OVERVIEW OF PROPOSED AMENDMENT

The amendment directly affects Section 9.1.9 and Section 13 of the Zoning Ordinance as follows:

1. Section 9.1.9 is proposed to be amended to allow for County Board (the Ordinance already defines “Governing Body” as the Champaign County Board) approval of this specific kind of variance as follows (see Attachment A):
 - a. “GOVERNING BODY” is added to paragraphs 9.1.9 A., C., D, and E.
 - b. A new paragraph 9.1.9 F. is added that provides for protest of a County Board approved variance by any township with a planning commission, as authorized by state law.
2. Section 13 of the Zoning Ordinance is proposed to be amended by adding this specific exception to subparagraph 13.2.1A.4.a. (see Attachment B).

The proposed amendment also includes a long overdue amendment to Section 9.2.2 explaining the effect of township protest rights on map amendments for townships with planning commissions (see Attachment C). This part of the amendment is long overdue.

MUNICIPAL PROTESTS LIKELY

This proposed amendment is likely to be protested by all County municipalities but a protest from even one municipality will trigger the supermajority requirement for approval.

NO STATE’S ATTORNEY REVIEW YET

Because of the deadline faced by Sangamon Valley Public Water District related to the Water Treatment Plant expansion and other zoning related issues that the State’s Attorney has been working on, this proposed amendment has been forwarded to ELUC without the benefit of prior State’s Attorney review. If the proposed amendment is authorized to proceed to a public hearing there will be State’s Attorney review in as timely a manner as possible.

ATTACHMENTS

- A Proposed Amendment to Section 9.1.9 of the Zoning Ordinance**
- B Proposed Amendment to Section 13 of the Zoning Ordinance**
- C Proposed Amendment to Section 9.2.2 of the Zoning Ordinance**

Attachment A Proposed Amendment to Section 9.1.9 of the Zoning Ordinance

9.1.9 VARIANCES

A. Table of VARIANCE Classifications and Presiding Authority

VARIANCE Classification	Presiding Authority
<p>ADMINISTRATIVE VARIANCE:</p> <p>Deviation of 10 percent or less from regulation or standard of this ordinance related to the location of STRUCTURES or to bulk requirements</p>	<p>May be authorized by the Zoning Administrator in accordance with Section 9.1.10</p>
<p>Minor VARIANCE:</p> <p>Contested ADMINISTRATIVE VARIANCE</p> <p>Deviation of 10 percent or less from numerical regulations or standard of this ordinance not related to the location of STRUCTURES or to bulk requirements</p> <p>Deviation of more than 10 percent but not exceeding 25 percent from numerical regulation or standard of this ordinance</p>	<p>May be granted by the Hearing Officer or by the BOARD in accordance with Paragraph 9.1.5B and the requirements of this Section.</p>
<p>Major VARIANCE:</p> <p>Deviation exceeding 25 percent from numerical regulation or standard of this ordinance.</p> <p>Waiver from nonnumerical regulation or standard of this ordinance.</p> <p>Deviation from numerical regulation or standard of the <i>Champaign County Stormwater Management Policy</i> or <i>Champaign County Special Flood Hazard Areas Ordinance</i>.</p> <p>Waiver from nonnumerical regulations or standard of the <i>Champaign County Stormwater Management Policy</i> or <i>Champaign County Special Flood Hazard Ordinance</i>.</p>	<p>May be granted by the BOARD in accordance with the requirements of this Section.</p>
<p><u>County Board VARIANCE:</u></p> <p><u>Any VARIANCE authorized by Section 13.</u></p>	<p><u>May be granted by the GOVERNING BODY in accordance with the requirements of this Section.</u></p>

Attachment A Proposed Amendment to Section 9.1.9 of the Zoning Ordinance

B. Prohibited VARIANCES

At no time shall the BOARD, ~~or~~ the Hearing Office or the GOVERNING BODY grant a VARIANCE in the following instances:

1. To grant a VARIANCE to allow a USE not permissible under the terms of this ordinance in the DISTRICT involved, or any USE expressly or by implication prohibited by the terms of this ordinance in said DISTRICT.
2. To waive compliance with any municipal, state, or federal regulation incorporated into this ordinance except as authorized in Section 13.
3. To waive compliance with any procedural requirement contained in this ordinance.
4. To waive compliance with regulations pertaining to NONCONFORMING LOTS, STRUCTURES, or USES, except as specifically authorized in Section 8.
5. To authorize any USE or CONSTRUCTION prohibited by Section ~~14.2.1~~ 13.2.1.
6. To authorize a SMALL WIND TURBINE TOWER rotor diameter larger than 75 feet.

C. VARIANCE Criteria

1. A VARIANCE from the terms of this ordinance shall not be granted by the BOARD, ~~or~~ the Hearing Officer or the GOVERNING BODY unless a written application for a VARIANCE is submitted demonstrating all of the following:
 - a. that special conditions and circumstances exist which are peculiar to the land or STRUCTURE involved which are not applicable to other similarly situated land or STRUCTURES elsewhere in the same zoning DISTRICT;
 - b. that practical difficulties or hardships created by carrying out the strict letter of the regulations sought to be varied prevent reasonable and otherwise permitted USE of the land or STRUCTURES or CONSTRUCTION on the LOT;

Attachment A Proposed Amendment to Section 9.1.9 of the Zoning Ordinance

- c. that the special conditions, circumstances, hardships, or practical difficulties do not result from actions of the applicant;
 - d. that the granting of the VARIANCE is in harmony with the general purpose and intent of this ordinance;
 - e. that the granting of the VARIANCE will not be injurious to the neighborhood, or otherwise detrimental to the public health, safety, or welfare.
2. No NONCONFORMING USE of the neighboring lands or STRUCTURES in the same DISTRICT, and no permitted USE of lands or STRUCTURES in other DISTRICTS shall be considered grounds for the issuance of a VARIANCE.

D. Findings

1. The BOARD, ~~or~~ the Hearing Officer or the GOVERNING BODY shall make findings that the requirements of Section 9.1.9C have been met by the applicant for a VARIANCE, and justify the granting of the VARIANCE.
2. The BOARD, ~~or~~ the Hearing Officer or the GOVERNING BODY shall further make a finding that the VARIANCE is the minimum variation that will make possible the reasonable use of the land or STRUCTURE.

E. Conditions

1. In granting any VARIANCE, the BOARD, ~~or~~ the Hearing Officer or the GOVERNING BODY may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violation of conditions under which the VARIANCE is granted shall be deemed a violation of this ordinance and punishable as provided in Section 11.2.3 of this ordinance.

F. Action of the GOVERNING BODY

1. In the case of a written protest against a VARIANCE on land which is located within a township with a plan commission, and the plan commission objects to the VARIANCE, the township board of trustees shall submit its written objections to the GOVERNING BODY within 15 days after the public hearing at the Zoning Board of Appeals, and such VARIANCE shall not be approved except by the favorable vote of three-fourths of all members of the GOVERNING BODY.

Attachment B Proposed Amendment to Section 13 of the Zoning Ordinance

**SECTION 13 NON-INTERFERENCE WITH GREATER RESTRICTIONS
OTHERWISE IMPOSED**

13.1 It is not intended by this ordinance to interfere with, or abrogate or annul any easements, restrictions, covenants, or other agreements between parties, nor to interfere with, or abrogate or annul any ordinances other than expressly repealed hereby. Rules, regulations, or permits previously adopted or issued, and not in conflict with any of the provisions of this ordinance, or which shall be adopted or provided shall remain in full force and effect except that where this ordinance imposes a greater restriction upon the USE of land or STRUCTURES, or upon the HEIGHT of STRUCTURES, or BUFFER STRIPS, COURTS, LOT AREA, LOT AREA per DWELLING UNIT or LODGING UNIT, BUILDING AREA, LOT COVERAGE, PARKING SPACES, SETBACK LINE, LOT width, or LOT depth, or any similar restrictions, than are required by or imposed by such ordinances, rules, regulations, or permits, the provisions of this ordinance shall control.

13.2.1 The BOARD or the GOVERNING BODY shall not approve VARIANCES or SPECIAL USE Permits, and the Zoning Administrator shall not issue Zoning Use Permits or Zoning Compliance Certificates when:

A. The CONSTRUCTION or USE would violate:

1. the *Champaign County Special Flood Hazard Area Development Ordinance* (Ord. No 209, as amended);
2. the *Illinois Plat Act* (765 ILCS 205/0.01 *et seq.*);
3. the *Champaign County Subdivision Regulations* (Ord. No. 44, as amended);
4. the SUBDIVISION regulations of a municipality where the LOT is within the jurisdiction of a municipality which has enacted SUBDIVISION regulations except for the following:
 - a. The requirement for annexation to a municipality pursuant to or as a requirement for plat approval by that municipality involving the expansion and/or construction of a water treatment plant or related facilities or a sewage treatment plant and related facilities owned and operated by a predominately rural water district, when the municipality has it's own water treatment plant and related facilities. If no plat approval shall be considered without the requirement for annexation then a VARIANCE from the requirement for compliance with the municipal SUBDIVISION regulations may be considered by the GOVERNING BODY.

Attachment B Proposed Amendment to Section 13 of the Zoning Ordinance

5. the *Champaign County Health Ordinance* (Ord. No. 573);
 6. the *Champaign County Public Nuisance Ordinance* (Ord. No. 468, as amended): or
 7. any license ordinance of Champaign County.
- B. The CONSTRUCTION or USE is located on a LOT or LOTS created in violation of said *Illinois Plat Act*, *Champaign County Subdivision Regulations* or municipal SUBDIVISION regulations except as provided for in 13.2.1A.4.a.
- C. An outstanding violation of the *Zoning Ordinance* or any regulation listed in Section 13.2.1A exists on the LOT except when:
1. the Zoning Use Permit or Zoning Compliance Certificate is the sole impediment to correcting the violation;
 2. the BOARD finds that granting a VARIANCE or SPECIAL USE Permit will facilitate correction of any non-*Zoning Ordinance* violations;
 3. the VARIANCE, SPECIAL USE Permit, Zoning Use Permit or Compliance Certificate is required to effect any stipulation, agreement or court order resolving the violation; or
 4. a municipality or the Champaign County Health Department has the legal authority to waive compliance with a regulation and stipulates in writing that it has no objection to issuing the VARIANCE, SPECIAL USE Permit, Zoning Use Permit or Zoning Compliance Certificate.
- 13.2.2** The above provisions notwithstanding, no VARIANCE, SPECIAL USE Permit, Zoning Use Permit or Zoning Compliance Certificate shall be denied for USE or CONSTRUCTION on LOTS created prior to May 21, 1991 solely because such LOTS were created in violation of the *Illinois Plat Act* or *Champaign County Subdivision Regulations* provided that such LOTS conform to all other applicable regulations and standards of this ordinance and the creation of such LOTS did not violate any applicable municipal SUBDIVISION ordinance in effect at the time such LOTS were created.

Attachment B Proposed Amendment to Section 9.2.2 of the Zoning Ordinance

9.2.2 Action of the GOVERNING BODY

- A. In case of a written protest against any such action:
1. signed by the OWNER or OWNERS of at least 20% of the land to be rezoned; or
 2. signed by the OWNER or OWNERS of land immediately touching, or immediately across the street, alley, or public right-of-way from, at least 20% of the perimeter of the land to be rezoned; and filed with the County Clerk, such action shall not be passed except by the favorable vote of three-fourths of all the members of the GOVERNING BODY.
- B. In the case of a written protest against any such action concerning the alteration of the Zoning classifications of land which lies within one and one-half miles of the limits of a ZONED MUNICIPALITY such written protest signed and acknowledged by the city/village council or president and board of trustees of a ZONED MUNICIPALITY nearest adjacent, and filed with the County Clerk, such amendment shall not be passed except by the favorable vote of three-fourths of all the members of the GOVERNING BODY.
- C. In the case of a written protest against any such text amendment or map amendment affecting an unincorporated area of a township with a plan commission, the township board of trustees shall submit its written objections to the GOVERNING BODY within 30 days after the public hearing at the Zoning Board of Appeals, and such amendment shall not be approved except by the favorable vote of three-fourths of all members of the GOVERNING BODY.

CHAMPAIGN COUNTY LOCAL FOODS POLICY COUNCIL

RESOLUTION 2013 – 1

A RESOLUTION RECOMMENDING AN AMENDMENT TO SECTION 5.4.3 OF THE CHAMPAIGN COUNTY, ILLINOIS ZONING ORDINANCE, “ESTABLISHMENT OF THE RURAL RESIDENTIAL OVERLAY ZONING DISTRICT”, THAT HELPS TO PROTECT AND CONSERVE AGRICULTURAL LAND PARCELS SUITABLE FOR LOCAL FOOD PRODUCTION

Whereas, the Illinois Food, Farm and Jobs Act of 2007 calls for “expanding and supporting a State local and organic food system” as well as “assessing and overcoming obstacles to an increase in locally grown food and local organic food production”; and,

Whereas, the Illinois Department of Commerce and Employment Opportunity recognizes that a “statewide local food farm and jobs system will lead to community revitalization, grow job opportunities and will play a vital role in our state’s economic recovery”; and,

Whereas, the Champaign County Board created the Champaign County Local Foods Policy Council to “encourage the offering of better and fresher food available locally” and to “encourage the efficient use of land, and preservation and conservation of agriculture”; and,

Whereas, desirable sites for farms that produce locally grown food can be located on parcels of land that are less than 25 acres and/or are close to populous or urbanized areas, factors that could cause such parcels to have a poor LESA score; and,

Whereas, the soils in Champaign County are some of the most fertile and productive in the world.

Now, therefore, be it resolved by the Champaign County Local Foods Policy Council to recommend that the Champaign County Zoning Board of Appeals and the Champaign County Board add the following wording as Sub-section C.2.m of Section 5.4.3 “Establishment of the Rural Residential OVERLAY Zoning District”: “Effects of the proposed development on the local food production capability of the subject site and surrounding lands.”

Passed by the Champaign County Local Foods Policy Council this 13th day of February, 2013.

Tod Satterthwaite, Chair
Champaign County Local Foods Policy Council



MONTHLY REPORT for DECEMBER 2012¹

Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Two zoning cases were filed in December and one was filed in December 2011. The average number of cases filed in December in the preceding five years was 1.0.

One ZBA meeting was held in December and one case was finalized. One ZBA meeting was held in December 2011 and four cases were completed. The average number of cases finalized in December in the preceding five years was 2.0.

By the end of December there were 17 cases pending. By the end of December 2011 there were 11 cases pending.

Brookens Administrative Center
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Table 1. Zoning Case Activity in December 2012 & December 2011

Type of Case	December 2012 1 ZBA meeting		December 2011 1 ZBA meeting	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	1	1	0	1
SFHA Variance	0	0	0	0
Special Use	1	0	0	1
Map Amendment	0	0	0	0
Text Amendment	0	0	0	0
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	1	1
Interpretation / Appeal	0	0	0	1
TOTALS	2	1	1	4
Total cases filed (fiscal year to date)	2 cases		1 cases	
Total cases completed (fiscal year to date)	1 cases		4 cases	
Case pending*	17 cases		11 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				

¹ Note that approved absences and sick days resulted in an average staffing level of 77% or the equivalent of 3.9 staff members (of the 5 authorized) present for each of the 19 work days in December.

Subdivisions

There was no County subdivision application, review, or recording in December.

Two municipal subdivisions reviewed for compliance with County zoning in December.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in December can be summarized as follows:

- 10 permits for 10 structures were received in December compared to 11 permits for 11 structures in December 2011. The five-year average for permits in December in the preceding five years is 8.4.
- 11 months in the last 27 months (including December 2012, October 2012, September 2012, May 2012, April 2012, January 2012, December 2011, August 2011, February 2011, January 2011, September 2010) have met or exceeded the five-year average for number of permits.
- 7.4 days was the average turnaround (review) time for complete initial residential permit applications in December.
- \$725,662 was the reported value for the permits in December compared to a total of \$1,836,066 in December 2011. The five-year average reported value for authorized construction in December is \$957,779.
- 15 months in the last 47 months (including November 2012, September 2012, August 2012, May 2012, April 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, February 2011, August and May 2010 and March 2009) have equaled or exceeded the five-year average for reported value of construction.
- \$1,579 in fees were collected in December compared to a total of \$2,324 in December 2011. The five-year average for fees collected in December is \$1,686.
- 11 months in the last 43 months (including October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, June 2011, August 2010, and December and March 2009) have equaled or exceeded the five-year average for collected permit fees.
- There were also 6 lot split inquiries and 165 other zoning inquiries in July.
- A Zoning Verification Letter was completed for the Woods Edge Manufactured Home Park.
- Minutes were prepared for one ZBA meeting

Planning & Zoning Monthly Report
DECEMBER 2012

Table 2. Zoning Use Permit Activity in December 2012

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL:		N.A.			N.A.	
Residential						
Other	3	N.A.	66,700	3	N.A.	66,700
SINGLE FAMILY Residential:						
New - Site Built	1	1,029	616,662	1	1,029	616,662
Manufactured						
Additions	3	323	30,400	3	323	30,400
	3	227	11,900	3	227	11,900
TWO-FAMILY Residential						
Average turn-around time for permit approval			7.38 days			
MULTI - FAMILY Residential						
HOME OCCUPATION:						
Rural						
Neighborhood		N.A.			N.A.	
COMMERCIAL:						
New						
Other						
INDUSTRIAL:						
New						
Other						
OTHER USES:						
New						
Other						
SIGNS						
TOWERS (Includes Acc. Bldg.)						
OTHER PERMITS						
TOTAL	10	\$1,579	\$725,662	10	\$1,579	\$725,662

*10 permits were issued for 10 structures during December, 2012

◇10 permits have been issued for 10 structures since December, 2012 (FY 12/2012 - 11/2013)

NOTE: Home occupations and other permits (change of use, temporary use) total 0 since December, 2012, (this number is not included in the total # of structures).

Zoning Compliance Inspections

- 1 compliance inspection was made in December for a total of 163 compliance inspections for FY2012.
- 1 compliance certificate was issued in December. The FY2013 budget anticipated a total of 510 compliance inspections for an average of 9.8 inspections per week.

Zoning and Nuisance Enforcement

Table 3 contains the detailed breakdown of enforcement activity for December 2012 and can be summarized as follows:

- One new complaint was received in December compared to 2 complaints in December 2011. No complaint was referred to another agency in either month.
- 35 enforcement inspections were conducted in December compared to 43 in December 2011. One of the inspections was for the new complaint received in December.
- No contacts were made prior to written notification in December and no such contacts were made in December 2011.
- 35 initial investigation inquiries were made in December for an average of 8.8 per week in December and for the fiscal year. The FY2013 budget had anticipated an average of 9.6 initial investigation inquiries per week.
- No First Notices and no Final Notices were issued in December compared to 1 First Notice and 1 Final Notice in December 2011. The FY2013 budget anticipates a total of 30 First Notices.
- Two cases were referred to the State's Attorney in December and no cases were referred in December 2011.
- No cases were resolved in December and 3 cases were resolved in December 2011.
- 441 cases remain open at the end of December compared to 428 open cases at the end of December 2011.

APPENDICES

- A Zoning Use Permits Authorized**
- B Zoning Compliance Certificates Issued**

Table 3. Enforcement Activity in December 2012

	FY 2012 Enforcement	December, 2012
Complaints Received	80	1
Initial Complaints Referred to Other Agencies	10	0
TOTAL CASES INCLUDING PREVIOUS YEARS		
Inspections	515	35 ³
Phone or On-Site Contact Prior to Written Notification	13	0
1st Notices Issued	24	0
Final Notices Issued	8	0
Referrals to State's Attorney's Office	5	2
Cases Resolved ¹	69	0
Open Cases ²	440	441*/**

¹Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.

²Open Cases are unresolved cases, and include any cases referred to the State's Attorney's Office or new complaints not yet investigated.

³1 inspection of the 35 performed was done for the 1 complaint received in December, 2012.

*Open Cases include the previous number of open cases plus the number of new complaints received in the current month less the number of cases resolved in that same month.

**The 441 open cases include 31 cases that have been referred to the State's Attorney's Office, some of which were referred as early as 2001, which brings the total of open cases to 410.

Planning & Zoning Monthly Report
DECEMBER 2012

APPENDIX A. ZONING USE PERMITS AUTHORIZED IN DECEMBER 2012

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
111-05-01		Pending Special Use Permit		
221-05-01		Pending resolution of violation		
RHO				
345-05-01		Under review		
26-06-02		Under review		
88-06-01		More information needed		
RHO				
118-06-02		Under review		
277-06-02		More information needed		
FP				
82-07-01		Need IDNR response		
FP				
192-07-02		More information needed		
FP				
219-07-01		More information needed		
219-07-02		More information needed		
RHO				
250-07-02		More information needed		
320-07-01		More information needed		
FP				
18-08-01		Under review		
137-08-01		Under review		
187-08-02		Under review		
235-08-01		More information needed, possible Variance		
235-08-02		More information needed, possible Variance		
266-08-01		Variance needed		
12-09-01		Under review		
147-09-01		Under review		
357-09-01		Under review		
RHO				

Planning & Zoning Monthly Report
DECEMBER 2012

APPENDIX A. ZONING USE PERMITS AUTHORIZED IN DECEMBER 2012

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
54-10-01	Under review			
251-10-01	Variance needed			
03-11-01	Zoning Case required			
26-11-01	Under review			
66-11-01	More information required			
77-11-02	More information required, possible variance			
168-11-01 FP	Under review			
196-11-01	Under review			
13-12-01	More information needed			
65-12-01	Variance needed			
74-12-03	Variance needed			
101-12-01	More information needed			
157-12-02	More information needed			
244-12-01	Under review			
257-12-01	More information needed			
292-12-01	Under review			
311-12-01 AG-1	Lots 12 and 13 of Jones Subdivision No. 2, Section 16, Tolono Township; 886 CR 900N, Champaign, IL PIN: 29-26-16-402-005 & 006	Kevin and Terri Cramer	11/06/12 12/19/12	construct a detached storage shed
312-12-01	More information required			

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APPENDIX A. ZONING USE PERMITS AUTHORIZED IN DECEMBER 2012

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
318-12-01 FP	Need IDNR response			
321-12-01 AG-1	A 160 acre tract of land in the S ½ of the NE 1/4 and the NE ½ of the SE 1/4 of Section 20, St. Joseph Township; 1436 CR 1950E, Urbana, IL PIN: 28-22-20-200-002	Leland Collins	11/16/12 12/03/12	construct a detached storage shed for agriculture equipment
332-12-01 AG-2	A tract of land located in part of the SW 1/4 of the NE 1/4 of Section 10, Mahomet Township, lying immediately North of the Jesse M. Dowell Sr., Route 47 Subdivision; 2267 CR 350E, Mahomet, Illinois PIN: 15-13-10-251-002	Dave Wisehart	11/27/12 12/20/12	construct an addition to an existing detached garage
332-12-02 AG-2	A tract of land located in the NW 1/4 of the NW 1/4 of Section 33, Somer Township; 803 E. Olympian Road, Urbana, Illinois PIN: 25-15-33-100-007	David and Marian Stone	11/27/12 12/03/12	construct a screened porch addition to an existing single family home and an open deck
340-12-01 R-1	Lot 7, Russell E. Davis Subdivision, Section 13, Mahomet Township; 2005 Tin Cup Road, Mahomet, Illinois PIN: 15-13-13-151-007	Verlin Richardson	12/05/12 12/20/12	construct a detached garage
341-12-01	Issued in January			

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APPENDIX A. ZONING USE PERMITS AUTHORIZED IN DECEMBER 2012

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
342-12-01 AG-1	A tract of land being the SE 1/4 of Section 24, Somer Township; 1762 CR 2400N, Urbana, IL PIN: 25-15-24-400-007	Don Flessner	12/07/12 12/21/12	construct an addition to an existing agriculture shed
342-12-02 AG-2	Lot 14, Denhart's 2 nd Subdivision, Section 13, St. Joseph Township; 1414 Peters Drive, St. Joseph, Illinois PIN: 28-22-13-1746-004	Tom and Cathy Bialeschki	12/07/12 12/21/12	construct a detached storage shed
345-12-01 R-3	The N 1/2 of the E 66' of the W 264' of Tract 62 of FredC. Carroll's 1 st Subdivision of the E 1/2 of the NW 1/4 of Section 29, Urbana Township; 1207 E. Kerr Avenue, Urbana, Illinois PIN: 30-21-09-176-006	Tim Feldkamp	12/10/12 12/21/12	construct an addition to an existing single family home
349-12-01 AG-1	Two tracts of land comprising 7.686 acres located in the S 1/2 of the SE 1/4 of Section 35 & the S 1/2 of the SW 1/4 of Section 36, Crittenden Township; 1694 CR 0N, Villa Grove, Illinois PIN: 08-33-35-400-014 & 36-300-004	Tim and Connie Berry	12/14/12 12/27/12	construct an addition to an existing agriculture storage shed
352-12-01	Fee required			
352-12-02	A 7.5 acre tract of land located in the NE 1/4 of the NE 1/4 of Section 34, Somer Township; 3805 N. Highcross Road, Urbana, Illinois PIN: 25-15-34-200-011	Graham Berry	12/07/12 12/26/12	construct a single family home with attached garage
356-12-01	More information required			

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APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED IN DECEMBER 2012

<u>DATE</u>	<u>LOCATION</u>	<u>PROJECT</u>
12/19/12 311-12-01	Lots 12 & 13 of Jones Subdivision No. 2, Section 16, Tolono Township; 886 CR 800N, Champaign, Illinois (Address is for Lot 13. This is a joint lot development) PIN: 29-26-16-402-005 & 006	a detached storage shed



MONTHLY REPORT for JANUARY 2013¹

Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Two zoning cases were filed in January and none was filed in January 2012. The average number of cases filed in January in the preceding five years was 2.8.

Two ZBA meetings were held in January and four cases were finalized. No ZBA meetings were held in January 2012. The average number of cases finalized in January in the preceding five years was 1.8.

By the end of January there were 15 cases pending. By the end of January 2012 there were 11 cases pending.

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Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
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Table 1. Zoning Case Activity in January 2013 & January 2012

Type of Case	January 2013 2 ZBA meetings		January 2012 No ZBA meetings	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	0	2	0	0
SFHA Variance	0	0	0	0
Special Use	1	1	0	0
Map Amendment	1	1	0	0
Text Amendment	0	0	0	0
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	0	0
Interpretation / Appeal	0	0	0	0
TOTALS	2	4	0	0
Total cases filed (fiscal year to date)	4 cases		1 case	
Total cases completed (fiscal year to date)	5 cases		4 cases	
Case pending*	15 cases		11 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				

¹ Note that approved absences and sick days resulted in an average staffing level of 83% or the equivalent of 4.2 staff members (of the 5 authorized) present for each of the 19 work days in January.

Subdivisions

There was no County subdivision application, review, or recording in January.

No municipal subdivisions were reviewed for compliance with County zoning in January.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in January can be summarized as follows:

- 3 permits for 3 structures were received in January compared to 13 permits for 8 structures in January 2012. The five-year average for permits in January in the preceding five years is 6.0.
- 11 months in the last 28 months (including December 2012, October 2012, September 2012, May 2012, April 2012, January 2012, December 2011, August 2011, February 2011, January 2011, September 2010) have met or exceeded the five-year average for number of permits.
- 2.0 days was the average turnaround (review) time for complete initial residential permit applications in January.
- \$1,288,355 was the reported value for the permits in January compared to a total of \$582,841 in January 2012. The five-year average reported value for authorized construction in January is \$450,260.
- 16 months in the last 48 months (including January 2013, November 2012, September 2012, August 2012, May 2012, April 2012, February 2012, January 2012, December 2011, November 2011, August 2011, June 2011, February 2011, August and May 2010 and March 2009) have equaled or exceeded the five-year average for reported value of construction.
- \$2,006 in fees were collected in January compared to a total of \$2,775 in January 2012. The five-year average for fees collected in January is \$1,400.
- 12 months in the last 44 months (including January 2013, October 2012, September 2012, May 2012, April 2012, February 2012, January 2012, December 2011, June 2011, August 2010, and December and March 2009) have equaled or exceeded the five-year average for collected permit fees.
- There were also 11 lot split inquiries and 232 other zoning inquiries in January.
- Minutes were prepared for one ZBA meeting

Planning & Zoning Monthly Report
JANUARY 2013

Table 2. Zoning Use Permit Activity in January 2013

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL:		N.A.			N.A.	
Residential						
Other	1	N.A.	88,355	4	N.A.	155,055
SINGLE FAMILY Residential:						
New - Site Built				1	1,029	616,662
Manufactured						
Additions				3	323	30,400
				3	227	11,900
TWO-FAMILY Residential						
Average turn-around time for permit approval			2 days			
MULTI - FAMILY Residential						
HOME OCCUPATION:						
Rural						
Neighborhood		N.A.			N.A.	
COMMERCIAL:						
New	2	2,006	1,200,000	2	2,006	1,200,000
Other						
INDUSTRIAL:						
New						
Other						
OTHER USES:						
New						
Other						
SIGNS						
TOWERS (Includes Acc. Bldg.)						
OTHER PERMITS						
TOTAL	3	\$2,006	\$1,288,355	13	\$3,585	\$2,014,017

*3 permits were issued for 3 structures during January 2013

◇13 permits have been issued for 13 structures since December 1, 2012 (FY2013)

NOTE: Home occupations and other permits (change of use, temporary use) total 0 since December, 2012, (this number is not included in the total # of structures).

Zoning Compliance Inspections

- 4 compliance inspections were made in January for a total of 5 compliance inspections so far in FY2013.
- 4 compliance certificates were issued in January for a total of 5 compliance certificates so far in FY2013. The FY2013 budget anticipated a total of 510 compliance inspections for an average of 9.8 inspections per week.

Zoning and Nuisance Enforcement

Table 3 contains the detailed breakdown of enforcement activity for January 2012 and can be summarized as follows:

- 9 new complaints were received in January compared to 5 new complaints in January 2012. No complaint was referred to another agency in either month.
- 49 enforcement inspections were conducted in January compared to 47 in January 2012. Nine of the 2013 inspections were for the nine new complaints received in January 2013.
- No contacts were made prior to written notification in January and one such contact was made in January 2011.
- 49 initial investigation inquiries were made in January for an average of 9.8 per week in January and 9.3 per week for the fiscal year. The FY2013 budget had anticipated an average of 9.6 initial investigation inquiries per week.
- Seven First Notices and one Final Notice were issued in January compared to 1 First Notice and no Final Notices in January 2012. The FY2013 budget anticipates a total of 30 First Notices.
- No cases were referred to the State's Attorney in January and no cases were referred in January 2012.
- Eight cases were resolved in January (one of the cases was received in January) and 10 cases were resolved in January 2012.
- 442 cases remain open at the end of January compared to 423 open cases at the end of January 2012.

APPENDICES

- A Zoning Use Permits Authorized**
- B Zoning Compliance Certificates Issued**

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Table 3. Enforcement Activity in January 2013

	FY 2012 Enforcement	December, 2012	January, 2013	TOTALS FOR FY 13
Complaints Received	80	1	9	10
Initial Complaints Referred to Other Agencies	10	0	0	0
TOTAL CASES INCLUDING PREVIOUS YEARS				
Inspections	515	35	49 ³	84 ⁴
Phone or On-Site Contact Prior to Written Notification	13	0	0	0
1st Notices Issued	24	0	7	7
Final Notices Issued	8	0	1	1
Referrals to State's Attorney's Office	5	2	0	2
Cases Resolved ¹	69	0	8 ⁵	8 ⁶
Open Cases ²	440	441	442	442 ^{**}

¹Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.

²Open Cases are unresolved cases, and include any cases referred to the State's Attorney's Office or new complaints not yet investigated.

³9 inspections of the 49 performed were done for the 9 complaints received in January, 2013.

⁴11 inspections of the 84 inspections performed in 2013 were for complaints received in 2013.

⁵1 of the resolved cases for January, 2013, was received in January, 2013.

⁶1 of the 8 cases resolved in FY 2013 was a complaint that was also received in FY 2013.

*Open Cases include the previous number of open cases plus the number of new complaints received in the current month less the number of cases resolved in that same month.

**The 442 open cases include 31 cases that have been referred to the State's Attorney's Office, some of which were referred as early as 2001, which brings the total of open cases to 411.

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APPENDIX A. ZONING USE PERMITS AUTHORIZED IN JANUARY 2013

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
312-12-01 AG-1	Lots 1, 2 and 3 of August Miller Subdivision, Section 34, East Bend Township; 3062 CR 950E, Dewey, Illinois PIN: 10-02-34-200-003 & 002		United Prairie	11/07/12 01/10/13
318-12-01 FP	Need IDNR response			
341-12-01 B-1	A tract of land located in the NE Corner of the NW 1/4 of the NE 1/4 of Section 17, St. Joseph Township; 1597 CR 1975E, St. Joseph, IL PIN: 28-22-174-200- 007 & 008	Premier Cooperative, Inc.	12/06/12 01/07/13	construct one grain bin, 1 in diameter, 130' high CASE: 726-S-12
352-12-01	Fee required			
356-12-01	More information required			
09-13-01 AG-1	A 199.19 acre parcel located in the W 1/2 of Section 7, Crittenden Township; 484 CR 1200E, Tolono, Illinois PIN: 08-33-07-100-001		William Norton	01/09/13 01/14/13
22-13-01	Under review			
25-13-01	Under review			
25-13-02	Under review			
25-13-03	Under review			
29-13-01	Under review			
36-13-01	Under review			

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APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED IN DECEMBER 2012

<u>DATE</u>	<u>LOCATION</u>	<u>PROJECT</u>
01/09/13 144-12-02	Lot 62, Regency West Subdivision, Section 35, Hensley Township; 1508 Kingsway Drive, Champaign, Illinois PIN: 12-14-35-328-024	an attached garage and a room addition to an existing single family home (proposed attached garage converted to living space)
01/22/13 67-12-01	A tract of land located in the SW 1/4 of Section 14, Hensley Township, immediately North of the Thor-O-Bred Acres Subdivision; 2130 CR 1000E, Champaign, Illinois PIN: 12-14-14-300-007	a Temple and Cultural Center and erect a freestanding sign issued with conditions
01/24/13 227-12-01	Lot 2 of Bartlow's First Subdivision, Section 5, Urbana Township; 2711 Bartlow Road, Urbana, Illinois PIN: 30-21-05-226-003	a manufactured home with detached garage
01/24/13 319-12-01	Lot 18, Richardson Estates 2, Section 3, Urbana Township; 2910 Kyle Street, Urbana, Illinois PIN: 30-21-03-428-004	a detached storage shed