



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – APPROVED SEPTEMBER 6, 2019

DATE: Friday, August 2, 2019
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main, Urbana, IL

Committee Members

Present: Lorraine Cowart (Chair), Brad Clemmons (Vice-Chair), John Clifford, Jim McGuire, Giraldo Rosales, Chris Stohr, Pranjal Vachaspati

Absent:

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Rita-Morocoima-Black (CCRPC/CUUATS Planning and Community Development Director), Kristen Gisondi (Champaign County Program Compliance and Oversight Monitor)

Others Present: Drew Bargmann (MTD Special Services Manager), William Vavrik, (Vice President & Principal Engineer Applied Research Associates, Inc.)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:12 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mr. McGuire to approve the agenda; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously.**

IV. Approval of Minutes – May 10, 2019

MOTION by Mr. Rosales to approve the minutes of the May 10, 2019 meeting; seconded by Mr. McGuire.

Upon vote, the **MOTION CARRIED unanimously.**

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims – May 2019, June 2019, July 2019

MOTION by Mr. Rosales to receive and place on file the County and Township Motor Fuel Tax Claims for May 2019, June 2019 and July 2019; seconded by Mr. Stohr.

Upon vote, the **MOTION CARRIED unanimously.**

Mr. Vachaspati asked about the Motor Fuel Tax payments from the State of Illinois. Mr. Blue explained the County receives monthly disbursements of Motor Fuel Tax Funds. The first distribution with the

nineteen cent increase should be in September 2019. The County should see an estimated sixty-eight percent increase.

Ms. Gisondi, Champaign County Program Compliance and Oversight Monitor, discussed the Annual Rural Transit Service Report for Fiscal Year 2019. C-CARTS had 3,037 registered riders as of June 30, 2019, an increase of 8% from FY 18. Total rides for FY 19 were 31,285, a 16% increase from FY 18. Ms. Gisondi also explained the resolutions for the state and federal grant agreements for FY 2020.

VIII. Resolution Authorizing Execution of FY 2020 Downstate Operating Assistance Program (DOAP) Grant Agreement-Grant No. OP-20-05-IL, Agreement No. 5022 (20-1141-12684)

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**.

IX. Resolution Authorizing Execution of FY 2020 Section 5311 Grant Agreement-Grant No. OP-20-05-FED, Agreement No. 5077

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**.

X. Approval of Rural Transit Service Report for Fiscal Year 2019

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. Clemmons.

Upon vote, the **MOTION CARRIED unanimously**

Mr. Vavrik, Vice President & Principal Engineer with Applied Research Associates, Inc. discussed the current proposal to continue the operation of Champaign County's Pavement Management System on an annual basis for the next five years, including new rounds of field data collected biannually. Mr. Vavrik explained several tasks involved in the service. These include an updated records review, digital image and laser-based data collection, rolling weight deflectometer structural testing, pavement condition index condition rating, PMS data upload and quality check, PMS analysis including 5-year maintenance and rehabilitation plan development, a written report, and web-viewer access of images.

XI. Resolution Authorizing the County Engineer to Enter Into an Agreement and Appropriating \$309,000.00 from County Motor Fuel Tax Funds for a Five-Year Pavement Management Study, Section #19-00450-00-ES.

MOTION by Mr. McGuire to approve the resolution; seconded by Mr. Vachaspati.

Upon vote, the **MOTION CARRIED unanimously**

Mr. Blue stated for the County to receive Truck Access Route Program (TARP) funding for County Highway 9, a resolution is needed appropriating Motor Fuel Tax Funds and establishing the road as a Class II Designated Truck Route. The purpose of TARP funding is to help local governments upgrade roads to accommodate 80,000-pound truckloads. The County will receive \$462,600.00 TARP funds for CH 9.

XII. Resolution Appropriating Motor Fuel Tax Funds for the Improvement of County Highway 9 and Establishing a Class II Truck Route on County Highway 9

MOTION by Mr. Clemmons to approve the resolution; seconded by Mr. Clifford.

Upon vote, the **MOTION CARRIED unanimously**

XIII. Resolution Appropriating Motor Fuel Tax Funds for CUUATS, Section #19-00000-00-ES

MOTION by Mr. Vachaspati to approve the resolution; seconded by Mr. Stohr.

Upon vote, the **MOTION CARRIED unanimously**

Mr. Blue discussed the replacement of a box culvert in Kerr Township. The cost of replacing the culvert is estimated to be \$36,500.00. Kerr Township is prepared to pay one-half of the cost of replacement.

XIV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Kerr Township, #19-13078-00-BR

MOTION by Mr. Clifford to approve the resolution; seconded by Mr. Vachaspati.

Upon vote, the **MOTION CARRIED unanimously**

Mr. Blue discussed a recent accident on Windsor Road in ST Joseph Township. After the accident, the bridge was inspected for the replacement of the guardrail that was damaged. The bridge inspection revealed the outside bridge beam is failing. The beam must be replaced before the guardrail can be replaced. Mr. Blue requested the committee allow him to receive quotes for the bridge repair.

XV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, ST Joseph Township, Windsor Road Emergency Bridge Repair

MOTION by Mr. Stohr to approve the resolution; seconded by Mr. Rosales.

Upon vote, Mr. McGuire voted **No** and requested the Resolution go to the County Board for approval since the dollar amount is outside of board policy.

Mr. Blue stated there is a bridge located on 2400N in Compromise Township that needs repaired. The cost of repairing the bridge is estimated to be \$11,203.00. Compromise Township is prepared to pay one-half of the cost of replacement.

XVI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Compromise Township

MOTION by Mr. Clemmons to approve the resolution; seconded by Mr. Rosales.

Upon vote, the **MOTION CARRIED unanimously**

XVII. Other Business

Mr. Blue discussed bridge #010-0080 located on County Highway 15 west of Homer. A bridge inspection performed on February 19, 2019 rated the deck element a "3". Based on the deck element rating, the County has the option of posting the bridge with weight limit restrictions or rebuilding the bridge. The bridge replacement is scheduled to take approximately 60 working days. Mr. Blue said because all of the deck beams tie into the middle of the bridge it is impossible to repair the bridge one lane at a time. The bridge will be closed to traffic during the replacement. Mr. Blue said he does understand the concern and inconvenience. The timing is unfortunate.

XVIII. Chair's Report

None

XIX. Designation of Items to be Placed on Consent Agenda

Ms. Cowart stated that items VIII thru XIV and XVI be placed on the consent agenda.

XX. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 10:15 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*