



**CHAMPAIGN COUNTY BOARD  
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, August 7, 2020 9:00 a.m.

Highway Building Conference Room

1605 E Main Street, Urbana, Illinois

**Committee Members:**

Lorraine Cowart – Chair

Brad Clemmons – Vice-Chair

Cynthia Fears

Jim McGuire

Diane Michaels

Giraldo Rosales

Chris Stohr

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – June 5, 2020 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – June & July 2020 4-5
- VIII. Regional Planning Commission Handouts 6-10
- IX. Approval of the FY 2021 Section 5311 CARES Act Grant Agreement 11-15
- X. Approval of the C-CARTS FY 2020 Annual Report 16-20
- XI. Approval of the Vehicle Lease Agreement Between the County of Champaign and the Champaign Urbana Mass Transit District 21-32
- XII. Resolution Authorizing Amendment to Intergovernmental Agreement Between the County of Champaign and Champaign Urbana Mass Transit District 33-46
- XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Philo Township #20-19103-00-BR 47-49
- XIV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Raymond Township #20-21101-00-BR 50-52
- XV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Sidney Township #20-24100-00-BR 53-55
- XVI. Resolution Appropriating County Motor Fuel Tax Funds for Champaign County's Share of the Champaign-Urbana Urbanized Area Transportation Study Section #20-00000-00-ES 56-57
- XVII. Resolution Appropriating County Motor Fuel Tax Funds for #12-00432-00-RS 58-59
- XVIII. Resolution Awarding County Bridge Funds for #20-00087-00-BR 60-61
- XIX. Budget Discussion 2021 62
- XX. Other Business
- XXI. Chair's Report
- XXII. Designation of Items to be Placed on the Consent Agenda
- XXIII. Adjournment

Champaign County strives to provide an environment welcoming to all persons regardless of disabilities, race, gender, or religion. Please call 217-384-3776 to request special accommodations at least two business days in advance.



**Champaign County Board  
Highway & Transportation Committee  
County of Champaign, Urbana, Illinois**

7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50

**MINUTES – SUBJECT TO REVIEW AND APPROVAL**

---

**DATE:** Friday, June 5, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**Committee Members**

**Present:** Lorraine Cowart (Chair), Brad Clemmons (via Zoom), Jim McGuire (via Zoom),  
Diane Michaels, Chris Stohr (via Zoom)  
**Absent:** Cynthia Fears, Giraldo Rosales

**County Staff:** Jeff Blue (County Engineer), Michelle Carter (Recording Secretary)

**MINUTES**

**I. Call to Order**

Committee Chair Cowart called the meeting to order at 9:03 a.m.

**II. Roll Call**

A verbal roll call was taken and a quorum was declared present.

**III. Approval of Agenda/Addendum**

**MOTION** by Mrs. Michaels to approve the agenda; seconded by Mr. Stohr.  
Upon vote, the **MOTION CARRIED unanimously.**

**IV. Approval of Minutes – May 8, 2020**

**MOTION** by Mr. Clemmons to approve the minutes of the May 8, 2020 meeting; seconded by Mr. McGuire.  
Upon vote, the **MOTION CARRIED unanimously.**

**V. Public Participation**

None

**VI. Communications**

None

**VII. County & Township Motor Fuel Tax Claims-May 2020**

**MOTION** by Mr. Stohr to receive and place on file the County and Township Motor Fuel Tax Claims for May 2020; seconded by Mrs. Michaels.  
Upon vote, the **MOTION CARRIED unanimously.**

**VIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Somer Township, Section #20-25096-00-BR**

51 Mr. Blue discussed the need to replace a culvert in Somer Township located southeast of Thomasboro.  
52 The cost to replace the culvert is estimated to be \$26,520.00.  
53 **MOTION** by Mrs. Michaels to approve the resolution; seconded by Mr. McGuire.  
54 Upon vote, the **MOTION CARRIED unanimously**  
55

56 **IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund,**  
57 **East Bend Township, Section #20-10097-00-BR**

58 Mr. Blue informed the committee that a culvert in East Bend Township needs replaced. The cost to  
59 replace the culvert is estimated to be \$25,200.00. Mr. Blue explained that a hydraulic analysis is  
60 performed to determine the square foot opening required when replacing a culvert.

61 **MOTION** by Mr. Clemmons to approve the resolution; seconded by Mrs. Michaels.  
62 Upon vote, the **MOTION CARRIED unanimously**  
63

64 **X. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund,**  
65 **Newcomb Township, Section #20-16098-00-BR**

66 Mr. Blue discussed a culvert located in Section 25 of Newcomb Township that needs replaced. The cost  
67 to replace the culvert is estimated to be \$12,600.00.

68 **MOTION** by Mr. Clemmons to approve the resolution; seconded by Mrs. Michaels.  
69 Upon vote, the **MOTION CARRIED unanimously**  
70

71 **XI. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund,**  
72 **Ogden Township, Section #20-17099-00-BR**

73 Mr. Blue informed the committee there is a culvert that needs replaced northeast of Royal in Ogden  
74 Township. The cost to replace the culvert is estimated to be \$18,100.00.

75 **MOTION** by Mrs. Michaels to approve the resolution; seconded by Mr. Clemmons.  
76 Upon vote, the **MOTION CARRIED unanimously**  
77

78 **XII. Resolution Appropriating County Motor Fuel Tax Funds for Champaign County's Share of the**  
79 **Champaign-Urbana Urbanized Area Transportation Study Section #18-00000-00-ES**

80 Mr. Blue stated a resolution needs approved for the fiscal year 2018 CUUATS expense. He said the  
81 funds have already been spent but a resolution was never approved appropriating the funds. Mrs.  
82 Michaels asked if the resolution affects the budget. Mr. Blue said the CUUATS expense was in the 2018  
83 budget; passing the resolution does not affect the current or past budgets.

84 **MOTION** by Mr. Stohr to approve the resolution; seconded by Mr. Clemmons.  
85 Upon vote, the **MOTION CARRIED unanimously**  
86

87 **XIII. Resolution Appropriating County Motor Fuel Tax Funds for County Road Maintenance Section #19-**  
88 **00000-00-GM**

89 Mr. Blue informed the committee that an additional \$13,029.31 needs to be appropriated for the Fiscal  
90 Year 2019 County MFT General Maintenance. The committee questioned why it took six months to  
91 determine the shortfall. Mr. Blue said our Motor Fuel Tax Accountant recently resigned and the  
92 department is working to bring the files up to date. Mr. Blue said the maintenance estimate is done in  
93 October of the previous year. Overspending or underspending is a typical issue with general  
94 maintenance.

95 **MOTION** by Mr. McGuire to approve the resolution: seconded by Mrs. Michaels.  
96 Upon vote, the **MOTION CARRIED unanimously**  
97

98 **XIV. Other Business**

99 **MOTION** by Mr. McGuire to cancel the July Highway Committee Meeting: seconded by Mr. Clemmons.  
100 Upon vote, the **MOTION CARRIED unanimously**  
101

102 **XV. Chair's Report**

103 None

104

105 **XVI. Designation of Items to be Placed on Consent Agenda**

106 Ms. Cowart stated that items VIII thru XIII be placed on the consent agenda.

107

108 **XVII. Adjournment**

109 There being no further business, Ms. Cowart adjourned the meeting at 9:30 am.

110 *\*\*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

July 28, 2020

## COUNTY MOTOR FUEL TAX CLAIMS FOR JUNE & JULY

Req No.	Payee	Description	Amount
35	Sherwin Industries	Detack	842.88
36	Lehigh Hanson	CA06/10 rock purchased	3,374.69
37	Lehigh Hanson	CA06/10 rock purchased	1,259.43
38	Lehigh Hanson	CA06/10 rock purchased	744.43
39	Tuscola Stone	CA06/10 rock purchased	7913.50
40	Stark Excavating	Pay estimate #2 CH 1 #12-00992-00 BR	121,648.18
41	Stark Excavating	Pay estimate #2 CH 1 #12-00993-00 BR	118,205.46
42	Lehigh Hanson	CA10 rock purchased	1,195.48
43	Lehigh Hanson	CM 11 rock purchased	2,632.28
44	Emulsicoat, Inc.	HFE-90 oil purchased	306.56
45	Lehigh Hanson	CM11 rock purchased	743.58
46	Lehigh Hanson	CA06 rock purchased	2,409.11
47	Lehigh Hanson	CA06 rock purchased	2,429.27
48	Applied Research	Data collection	87,000.00
49	Cross Construction	Pay estimate #6 CH 9, 18-00449-00-RS	324,593.19
50	Lehigh Hanson	CA06/10 rock purchased	480.92
51	Illiana Construction	Oil furnish and spread and equipment rental	166,719.69
52	Champaign County Treasurer	Equipment rental Jan 1 <sup>st</sup> - May 31 <sup>st</sup>	119,461.09
53	Lehigh Hanson	CA06/10 rock purchased	1,599.95
54	Lehigh Hanson	CA10 rock purchased	628.21
55	Midwest Engineering	Engineering #12-00993-00-BR	480.00
56	Lehigh Hanson	CA 06-10 rock purchased	239.36
57	Stark Excavating	Pay estimate CH 1, #12-00992-00-BR	210,211.83
58	Stark Excavating	Pay estimate CH 1, #12-00993-00-BR	253,114.65
59	Lehigh Hanson	CA06 rock purchased	1,672.11
60	Emilsicoat, Inc.	HFE-90 oil purchased	306.56
61	Lehigh Hanson	CA10 rock purchased	1,815.85

\$1,432,028.26

# CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE  
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800  
FAX (217) 328-5148

URBANA, ILLINOIS 61802

## TOWNSHIP MOTOR FUEL TAX CLAIMS JUNE and JULY

Req No.	Payee	Description	Amount
29	Tuscola Stone	Brown Twp. CA 15 rock purchased	12,050.06
30	Illiana Construction	Colfax Twp. MC-30 F&S	34,407.43
31	RJ Freight	Compromise Twp. CM 16 freight	11,920.10
32	Pro Agr	Compromise Twp CM 16 rock purchased	11,920.10
33	Emulsicoat	East Bend Twp- HFE-90	1,182.15
34	Tuscola Stone	Raymond Twp – CA15 rock purchased	3,834.61
35	Pro Arg	Compromise Twp. CM16 rock purchased	1,303.39
36	RJ Freight	Compromise Twp. Freight for CM16	1,303.39
37	Illiana Construction	Pesotum Twp. HFE-90 F&S	96,275.51
38	Emulsicoat	East Bend Twp. HFE-90 F&S	290.88
39	Illiana Construction	Scott Twp. HFE-90	97,560.67
40	Emulsicoat	Compromise Twp. HFE-90	395.46
41	Emulsicoat	East Bend Twp. HFE-90	1914.25
42	Tuscola Stone	Pesotum Twp, CA14 rock purchased	23,580.60
43	Tuscola Stone	Raymond Twp. CA15 rock purchased	16,002.57
44	Emilsicoat	East Bend Twp. HFE-90 oil purchased	413.03
45	Illiana Construction	East Bend Twp. Oil spreading	9,907.64
46	Summer Trucking	Harwood Twp. CA15- rock purchased	3,343.70
47	Summers Trucking	Somer Twp. CA06/10- rock purchased	32,266.18
48	Illiana Construction	Ayers Twp. HFE-90 F&S	36,998.73
49	Illiana Construction	Brown Twp. HFE-90 F&S	68,513.14
50	Illiana Construction	St Joe. Twp. HFE-90 F&S	68,268.41
51	Illiana Construction	Colfax Twp. HFE-90 F&S	36,405.07
52	Emulsicoat	East Bend Twp. HFE-90M	2,427.76
53	RJ Freight	Somer Twp. Delivery of CA14	2,691.27
54	RJ Freight	Somer Twp. Delivery of CA14/CM16	8,641.70
55	Illiana Construction	Urbana Twp. HFE-90 F&S	70,435.00
56	Illiana Construction	Stanton Twp. HFE-90 F&S	81,054.71
57	Illiana Construction	Raymond Twp. HFE F&S	63,283.95
58	Illiana Construction	Harwood Twp. HFE-90	80,839.74

---

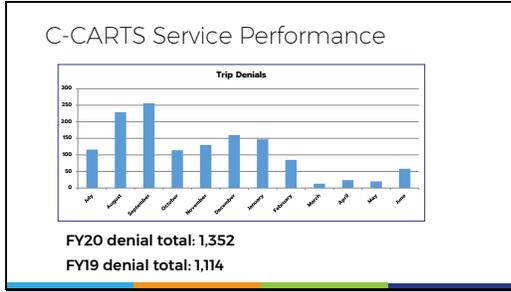
---

**\$879,431.20**





Slide 7




---

---

---

---

---

---

---

---

---

---

---

---

Slide 8

### C-CARTS Service Performance

- FY20 Ridership total: 31,535**
  - 1% increase from FY19
- Average trips per day**
  - Demand-response: 56
    - 26% drop from FY19
    - Can be attributed to COVID-19
  - Deviated-fixed route: 69
    - 18% trip per day increase from FY19
- Demand-response**
  - Main trip types**
    - Employment: 33%
    - Medical: 26%
    - Increase in social types
  - Lift use: 19%**
    - Slightly greater than last year
  - Passengers over 60: 70%**
    - 23% increase from FY19
  - Total registered riders: 3,225**
    - 7% increase

---

---

---

---

---

---

---

---

---

---

---

---

Slide 9

### Vehicle Inventory

- Currently have 15 vehicles
- Received three 14-passenger on June 19<sup>th</sup>
- Will receive four new buses from 5339b funding this fiscal year
  - 3 replacements and 1 expansion

---

---

---

---

---

---

---

---

---

---

---

---



Slide 13

Intergovernmental Agreement

- **Added Section 8, Item B:**
  - "The USDOT and FTA requirements' 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements."
- **Requested by FTA auditor**
- **No other changes**

---

---

---

---

---

---

---

---



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

## Memorandum

**To:** Members of the Champaign County Board  
**From:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director  
Kristen Gisondi, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural  
Public Transportation  
**Date:** July 27, 2020  
**Re:** FY2021 Section 5311 CARES Act Grant Agreement – Grant No. CARES-2410-20409, Agreement  
No. 5242

**Requested Action:** Approve Resolution Authorizing Execution of FY2021 Section 5311 Grant  
Agreement – Grant No. CARES-2410-20409, Agreement No. 5242

**Background:** On April 21, 2020, the Champaign County Board authorized the application for \$579,840  
in Section 5311 CARES Act (emergency rural public transportation funding) with Resolution #2020-137.  
On July 17, 2020, CCRPC staff received the federal Section 5311 CARES Act grant agreement for  
Champaign County’s partial execution for the same amount requested and previously approved by  
the County Board.

The amount of this grant agreement is \$579,840.



Champaign County Urbanized Area Transportation Study  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 CCRPC.ORG

**INTER-GOVERNMENTAL AGREEMENT**



**BETWEEN**

**THE STATE OF ILLINOIS, ILLINOIS DEPARTMENT OF TRANSPORTATION**

**AND**

**CHAMPAIGN COUNTY**

The Illinois Department of Transportation (Grantor) with its principal office 2300 South Dirksen Parkway, Springfield IL. 62764,

and Champaign County (Grantee) with its principal office 1776 E. Washington St., Urbana, IL 61802,

and payment address (if different than principal office) at N/A

hereby enter into this Inter-Governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

**PART ONE - THE UNIFORM TERMS**

**RECITALS**

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

**ARTICLE I**

**AWARD AND GRANTEE SPECIFIC INFORMATION AND CERTIFICATION**

1.1 DUNS Number. SAM Registration: Nature of Entity. Under penalties of perjury, Grantee certifies that 961922478 is Grantee's correct DUNS Number, that N/A is Grantee's correct UEI, if applicable, that 376006910 is Grantee's correct FEIN or Social Security Number, and that

Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

- |  |   |
|--|---|
| <input type="checkbox"/> Individual                            | <input type="checkbox"/> Pharmacy-Non Corporate   |
| <input type="checkbox"/> Sole Proprietorship                   | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp.                             |
| <input type="checkbox"/> Partnership                           | <input type="checkbox"/> Tax Exempt   |
| <input type="checkbox"/> Corporation (includes Not for Profit) | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| <input type="checkbox"/> Medical Corporation                   | <input type="checkbox"/> P = partnership  |
| <input checked="" type="checkbox"/> Governmental Unit          | <input type="checkbox"/> C = corporation  |
| <input type="checkbox"/> Estate or Trust                       |   |

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2 Amount of Agreement. Grant Funds (check one)  shall not exceed or  are estimated to be \$579,840.00, of which \$579,840.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this agreement.

1.3 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is IL-2020-034-00, the federal awarding agency is Federal Transit Administration (FTA), and the federal award date is 06/10/20. If applicable, the Catalog of Federal Domestic Assistance (CFDA) Name is Formula Grants for Rural Areas and the Number is 20.509. The Catalog of State Financial Assistance (CSFA) Number is 494-80-2410. The State Award Identification Number is 2410-20409.

1.4 Term. This Agreement shall be effective 01/20/2020 and shall expire on 06/30/2023 unless terminated pursuant to this Agreement.

1.5 Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and corrects and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misinterpretations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

**THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK**



State of Illinois  
UNIFORM GRANT BUDGET TEMPLATE

**Budget Narrative Summary**—When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$0.00	\$0.00	\$0.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual Services	\$551,703.00	\$0.00	\$551,703.00
7. Consultant (Professional Services)	\$0	\$0	\$0
8. Construction	\$0.00	\$0.00	\$0.00
9. Occupancy (Rent and Utilities)	\$3,639.00	\$0.00	\$3,639.00
10. Research and Development (R & D)	\$0.00	\$0.00	\$0.00
11. Telecommunications	\$0.00	\$0.00	\$0.00
12. Training and Education	\$0.00	\$0.00	\$0.00
13. Direct Administrative Costs	\$0.00	\$0.00	\$0.00
14. Other or Miscellaneous Costs	\$10,425.00	\$0.00	\$10,425.00
15. GRANT EXCLUSIVE LINE ITEM(S)	\$14,073.00	\$0.00	\$14,073.00
16. Indirect Costs	\$0	\$0	\$0.00
State Request	\$579,840		
Non-State Amount	\$0		
<b>TOTAL PROJECT COSTS</b>			\$579,840

Resolution No. \_\_\_\_\_

**AUTHORIZING EXECUTION AND AMENDMENT OF FEDERAL 5311 CARES ACT GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5311 ("Section 5311"), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILSC 740/2-1 et seq. to provide the Section 5311 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CHAMPAIGN COUNTY:

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 for fiscal year 2020 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Champaign County.

Section 2. That while participating in said operating assistance program the Champaign County will provide all required local match funds.

Section 3. That the Champaign County Executive is authorized and directed to execute and file on behalf of Champaign County such application.

Section 4. That the County Executive is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with aforesaid application for said grant.

Section 5. That the County Executive is authorized and directed to execute and file on behalf of Champaign County Section 5311 Grant Agreement ("Agreement") with the Illinois Department of Transportation, and amend such an Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 for fiscal year 2021.

Section 6. That the County Executive is authorized to provide such information and file to such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2021.

PRESENTED and ADOPTED this 20<sup>th</sup> day of August 2020.

\_\_\_\_\_  
*Champaign County Executive*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*Attest*

\_\_\_\_\_  
*(Date)*



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

## Memorandum

**To:** Members of the Champaign County Board  
**From:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director  
Kristen Gisondi, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural  
Public Transportation  
**Date:** July 27, 2020  
**Re:** Annual Rural Transit Service Report for Fiscal Year 2020

**Background:** A quarterly service report is prepared and submitted to Champaign County Rural Transit Advisory Group (RTAG), and annually, a compiled service report is presented to the Champaign County Board per the adopted RTAG bylaws. The attached service report was prepared by the Champaign County Program Compliance and Oversight Monitor (PCOM), and will be discussed by the RTAG on August 12th, 2020. The attached annual report details rural public transportation services operated by Champaign-Urbana MTD from July 1st, 2019 through June 30th, 2020. All quarterly reports can be found on the C-CARTS website at <http://c-carts.com/performance/>.

C-CARTS had 3,225 registered riders as of June 30, 2020, an increase of 7% from FY19. Total rides for FY20 were 31,777, a 1% increase from FY19.

### Notable Events:

- July 15, 2019: Champaign County purchased the flagstop module for \$1,440 for C-CARTS through the capital grant. The module was added to the ITS, and it helps track ridership by bus stops and routes.
- August 12, 2019: Rural Transit Advisory Group approved the Champaign County Public Transportation Service Plan.
- August 22, 2019: FY2020 DOAP Grant Agreement was fully executed by IDOT, with the 65% reimbursement rate and \$655,995 total funding available.
- August 22, 2019: FY2020 Section 5311 Grant Agreement was fully executed by IDOT, with the 50% reimbursement rate for operating expenses and 80% eligible administrative expenses. The grant funding total is \$153,871.



Champaign County Urbanized Area Transportation Study  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 CCRPC.ORG



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

- November 22, 2019: IDOT sent notification that Champaign County was one of the recipients of the FY19 5339b competitive bus and bus facility funding. The County had applied for 3 replacement buses and 1 expansion bus. The buses should arrive sometime this year.
- January 13-14, 2020: RLS and IDOT conducted an on-site review of C-CARTS operations and management. All deficiencies have been remediated.
- March 18, 2020: C-CARTS went fare-free as part of an effort to keep drivers and passengers safe during the COVID-19 pandemic.
- June 19, 2020: C-CARTS received 3 buses from Midwest Transit as part of the CY17 Consolidated Vehicle Program.

**Requested Action:** Review and approve to be placed on file, the Champaign County Rural Transportation Annual Service Report including ridership and statistics for areas served in FY20 ending on June 30th, 2020.



Champaign County Urbanized Area Transportation Study  
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426  
TTY 217.384.3862 [CCRPC.ORG](http://CCRPC.ORG)

people.possibilities.

# Champaign County Area Rural Public Transportation System (C-CARTS)

## FY2020 Annual Service Report

To Be Presented August 7, 2020



The annual report below covers the last completed IDOT grant year – Fiscal Year 2020 from July 1<sup>st</sup>, 2019 to June 30<sup>th</sup>, 2020.

**Grantee:** Champaign County

**Subcommittee & Oversight:** Rural Transit Advisory Group (RTAG) & Champaign County Regional Planning Commission (CCRPC)

**Operator:** Champaign Urbana Mass Transit District (MTD)

**Transit Service** – The table below reflects C-CARTS trips per quarter for FY20\*

**Trip type** indicates the purpose of each trip. Note: Trips to return home are classified by the trip’s purpose preceding it. For example, if a rider goes to a doctor, then afterwards to a grocery store before returning home; the first trip would be medical and the return trip would be shopping.

**Trips** are one-way rides, counted each time an individual rider enters and exits a vehicle. A round-trip would count as two trips.

**Days** are the number of business days (normally M-F, except on Federal holidays and closures due to inclement weather) operated during the month.

**Average Trips** is the total trips divided by total number of operating days.

**Accessible services** include the number of trips requiring ADA **Lift** equipment to be used, and trips provided to older adults **60+** years of age.

**Denials** are counted when a rider requests a trip that could not be accommodated.

**\*These numbers only reflect demand-response service, as these details are not tracked on the deviated-fixed route.**

Quarter	Trip Type Breakouts*						Trips	Days	Daily Average	Accessibility*		Denials Trips
	Medical	Personal	Shopping	Social	Employment	Education				Lift	60+	
July – Sept	743	206	376	922	1,140	6	3,293	64	51	663	1,809	601
Oct – Dec	598	163	316	857	954	2	2,990	63	47	687	1,713	404
Jan – Mar	693	189	279	582	1,038	0	3,023	64	48	660	1,472	245
April – June	616	141	176	0	319	0	1,252	63	20	269	406	98
<b>Total</b>	<b>2,650</b>	<b>699</b>	<b>1,147</b>	<b>2,361</b>	<b>3,451</b>	<b>8</b>	<b>10,558</b>	<b>253</b>	<b>41</b>	<b>1,957</b>	<b>7,166</b>	<b>1,120</b>
<b>Deviated-Fixed Route Totals (Trip Type Not Tracked)</b>							<b>21,219</b>	<b>253</b>	<b>84</b>	<b>Not Tracked</b>		<b>n/a</b>

**System Capacity** – The table below reflects rural vehicle system services per quarter for FY20:

FY 2020	6-passenger	14-passenger	Miles	Vehicle Hours
July – Sept	1	11	80,405	3,947
Oct – Dec	1	11	71,611	3,249
Jan – March	1	11	71,458	3,673
April - June	1	11	64,767	3,292
<b>Total</b>	<b>1</b>	<b>12</b>	<b>288,241</b>	<b>14,161</b>

# FY2020 Fiscal Report

## FY2020 Quarterly Project Revenue

Quarter	Project Income / Fares	Service Contract Revenue	Total Revenue
Quarter 1	\$17,082.73	\$27,775.02	\$44,857.75
Quarter 2	\$14,578.56	\$27,958.34	\$42,537.90
Quarter 3	\$13,010.25	\$28,050.00	\$41,060.25
Quarter 4	\$0.00	\$28,050.00	\$28,050.00
<b>Total</b>	<b>\$44,671.54</b>	<b>\$111,833.36</b>	<b>\$156,505.90</b>

**Fare Structure:** 5311 trips that begin or end in the rural general public service area are \$5 each way. Riders age 60+ are eligible for a \$2 one-way fare. Personal Care Assistants ride for free, and children age 12 and under ride for \$1 each way. Trips that begin and end in Rantoul are \$2 each way, regardless of passenger's age.

## Grant Funding

**Total FY 2020 Federal Award: \$153,871**

**Total FY 2020 State Award: \$655,995**

**Combined Federal and State Grant Awards: \$809,866**

**CARES Act funding (not bound to fiscal year): \$579,840**

**Combined Federal and State Grant Awards (including CARES Act funding): \$1,389,666**

Fiscal Year 2020	Total Eligible Expenses	Project Income	Service Contract Revenue	Total Revenue	Expended Federal	Remaining Federal	Expended State	Remaining State	Total Expended Grant Funds	Total Remaining Grant Funds
Quarter 1	\$165,851	\$17,083	\$27,775	\$44,858	\$79,738	\$74,133	\$69,031	\$586,964	\$148,769	\$661,097
Quarter 2	\$185,932	\$13,846	\$27,958	\$42,537	\$74,133	\$0	\$97,220	\$489,744	\$320,122	\$340,975
Quarter 3	\$43,073	\$13,101	\$28,050	\$41,060	\$0	\$0	\$29,948	\$459,796	\$350,070	\$311,027
Quarter 4	\$12,714	\$4,450	\$28,050	\$32,500	\$0	\$0	\$8,264	\$451,532	\$358,334	\$302,763

\*Note: Numbers in this table are rounded to the nearest dollar.

## FY20 Total New C-CARTS Riders = 226

Figures in the table below are the number of new registered riders over the last completed fiscal year, based on their provided home address.

Rural Demand Zone Communities		FY20 Start	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	FY20 New Riders	Total Riders End FY20
DRZ1	Dewey	14						14
	Fisher	26	1	1			2	28
	Foosland	2						2
	Gifford	23						23
	Ludlow	28	2		2	1	5	33
	Penfield	14						14
	Rantoul	1,887	36	38	59	19	152	2,039
	Thomasboro	37			1		1	38
DRZ2	Allerton	2						2
	Broadlands	1						1
	Homer	21			2		2	23
	Longview	5						5
	Ogden	4						4
	Philo	9						9
	Royal	0						0
	Saint Joseph	59			1		1	60
	Sidney	16			1		1	17
DRZ3	Ivesdale	1						1
	Pesotum	8						8
	Sadorus	3	1				1	4
	Tolono	58	1				1	59
DRZ4	Mahomet	120			2		2	122
	Seymour	6						6
	Bondville	1						1
MTD District	Champaign	271	6	2	1	4	30	301
	Savoy	9						9
	Urbana	353	3	5	7	5	20	373
Outside County Riders		45			1		1	46
Registered Riders		2,999	50	66	81	29	226	3,225

### Notes on Residency of Riders:

- Residency is based on the zip code of the home address provided by the rider.
- Outside County Registered Riders – These registered riders' home addresses are outside of the county, but at some point they traveled within Champaign County.



**TO:** Champaign County Board  
**FROM:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director  
Kristen Gisondi, Champaign County Program Compliance and Oversight Monitor (PCOM)  
**DATE:** July 10<sup>th</sup>, 2020  
**RE:** Vehicle Lease Agreement between Champaign County and Champaign Urbana Mass Transit District for FY2021-FY2023.

**REQUESTED ACTION:** To approve the attached Vehicle Lease Agreement between Champaign County and the Champaign Urbana Mass Transit District, revised to reflect the current fleet and corresponding grant agreements.

**BACKGROUND:** The purpose of the attached Vehicle Lease Agreement is to ensure continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) for the next three fiscal years.

The current Vehicle Lease Agreement between Champaign County and the Champaign Urbana Mass Transit District was approved for FY2017 through FY2020 in June 2017, and the attached agreement is overall identical, except for the following changes:

- 1) SECTION 1 Vehicles Leased:
  - a. C54, C56, C57, and C59 are no longer part of the fleet;
  - b. C71, C72, and C73 were delivered on June 19<sup>th</sup> and will be added into service in August 2020;
  - c. Grant agreements are now listed individually with corresponding vehicles (contract numbers for C71, C72, and C73 will be added upon receipt of contract).
- 2) Champaign-Urbana Mass Transit District ("CUMTD") is now "MTD."
- 3) Section 22 Default – Added "Lessee not abiding by U.S. DOT 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements."

**VEHICLE LEASE AGREEMENT  
BETWEEN  
COUNTY OF CHAMPAIGN, ILLINOIS  
AND  
CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

This Agreement is made and entered into, by and between the County of Champaign, Illinois, hereinafter referred to as "Lessor", and the Champaign Urbana Mass Transit District ('MTD'), hereinafter referred to as "Lessee." Lessor and Lessee, for the considerations set forth below, hereby agree as follows:

**SECTION 1**  
Vehicles Leased

Lessor hereby leases to Lessee, on the terms and conditions herein contained the following motor vehicles:

- 1) 2012 Dodge Caravan/Gran, 6 passenger mini-van, VIN 2C4RDGCG9CR139812, commonly known as "C58"
- 2) 2014 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FDEE4FL9EDA86288, commonly known as "C59"
- 3) 2014 Ford Starcraft Bus, 14 passenger medium duty, VIN 1FDEE4FL0EDA86292, commonly known as "C60"
- 4) 2014 Ford Starcraft Bus, 14 passenger medium duty, VIN 1FDEE4FL3EDA86321, commonly known as "C61"
- 5) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS5GDC04206, commonly known as "C62"
- 6) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS8GDC04247, commonly known as "C63"
- 7) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS6GDC06479, commonly known as "C64"
- 8) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FSXGDC04251, commonly known as "C65"
- 9) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS1GDC04252, commonly known as "C66"
- 10) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS8GDC04202, commonly known as "C67"
- 11) 2016 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FSXGDC04248, commonly known as "C68"
- 12) 2017 Ford Starcraft Bus, 14 Passenger medium duty, VIN 1FD4E4FS2HDC70973, commonly known as "C70"
- 13) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FD4E4FS7KDC65405, commonly known as "C71"
- 14) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FD4E4FS5KDC65404, commonly known as "C72"
- 15) 2019 Ford Elkhart Coach, 14 passenger medium duty, VIN 1FD4E4FS9KDC65406, commonly known as "C73"

Purchased with funds from the Illinois Department of Transportation (IDOT) and the Federal Transit Administration (FTA) through the following grant agreements between IDOT and the Lessor:

- 1) Contract No. 1089CVP State Grant No. CAP-04-879-CVP; Federal Grant No. IL-18-X026 (C58)
- 2) Contract No. 1170CVP State Grant No. CAP-13-1020-CVP, IJN; Federal Grant No. IL-18-X028 (C59, C60, and C61)
- 3) Contract No. 1385CVP State Grant No. CAP-13-1022-CVP; Federal Grant No. IL-18-X030 (C62)
- 4) Contract No. 4490-CVP State Grant No. CAP-13-1021-CVP (C63, C64, C65, C66, C67, and C68)
- 5) Contract No. CY16PP004-CVP, State Grant No. CAP-13-1021-CVP; Federal Grant No. IL-2017-008 (C70)
- 6) Contract No. TBD State Grant No. CVP-20-1103-CAP; Federal Grant No. IL-2019-017 (C71, C72, C73)

Vehicles shall have lettering, identifying it with the "Champaign-County Area Rural Transit System" logo, telephone number, and website address, and other information as directed by Lessor. Said lettering shall be provided at the cost of Lessor; Lessee shall be responsible for having the vehicle lettering completed within fifteen (15) days of Lessor's request.

## **SECTION 2**

### Use and Scope of Service Limits

Lessee agrees that it will not use or permit the use of the leased vehicles in any negligent or improper manner, or in violation of any statute, law, or ordinance, or so as to void any warranty or insurance covering the vehicles, or permit any vehicle to become subject to any lien, charge, or encumbrance which may affect Lessor's title to said vehicle.

## **SECTION 3**

### Term

The term of the lease shall be for three operating years of rural public transit system within Champaign County beginning July 1<sup>st</sup>, 2020, and ending June 30<sup>th</sup>, 2023, which is contingent upon receiving grant funding from the Illinois Department of Transportation – Office of Intermodal Project Implementation, hereinafter referred to as "IDOT", which entails the Lessor concurring that CUMTD is still the selected operator for the Champaign County rural public transit system. Subject to the terms of the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Intergovernmental Agreement between the Lessor and CUMTD, the Lessee shall notify Lessor in writing, no later than ninety (90) days prior to the termination date specified in writing.

## **SECTION 4**

### Additional Conditions of IDOT

The State of Illinois, Department of Transportation, Office of Intermodal Project Implementation (hereinafter referred to as IDOT) is lien holder on the vehicles to be leased, previously operated by Lessor pursuant to the above-mentioned capital grant agreements listed in Section 1. IDOT acknowledges that the making of these Agreements between Lessor and Lessee neither violates the terms of the above mentioned Grant Contracts nor causes any default or forfeiture thereunder.

Lessee shall use the vehicles for the purposes as described in the above-mentioned capital grant agreements listed in Section 1, and in the Federal Section 5311 Operating Assistance Program, State of Illinois Downstate Operating Assistance Program (DOAP) and the Transportation System Provider Agreement between the Lessor and CUMTD to provide general rural public transportation.

Lessee represents and warrants that it will comply with said terms, conditions and obligations of IDOT, so as not to jeopardize Lessor's relationship with IDOT, nor cause Lessor to be in default of any agreement with IDOT. Any breach of the above-mentioned contracts shall be considered a default by Lessee under the terms hereof.

#### **SECTION 5**

#### **Lessee's Representations and Warranties**

In consideration of Lessor entering into this Agreement, the Lessee hereby represents and warrants:

- (a) Lessee is an Illinois corporation, duly organized, validly existing, and in good standing under the laws of the State of Illinois, and has the power and authority to carry on its business, as now conducted, to own and operate its property and assets, to execute this Agreement and any other agreements and instruments referred to in this Agreement that it is executing and delivering, and to carry out the transactions contemplated hereby and thereby.
- (b) Neither the execution, delivery nor performance of this Agreement or any other agreement or instrument referred to in this Agreement that is executed and delivered by or on behalf of Lessee in conjunction herewith, nor the consummation of the transactions herein or therein contemplated, nor compliance with the terms and provisions hereof or thereof, contravenes the Certificate of Incorporation, Articles of Incorporation, or Bylaws of Lessee or any provision of law, statute, rule, regulation, or order of any court or governmental authority to which Lessee is subject, or any judgment, decree, franchise, order or permit applicable to Lessee, or conflicts or is inconsistent with, or will result in any breach of or constitute a default under, any contract, commitment, agreement, understanding, arrangement, or instrument, or result in the creation of or imposition of, or the obligation to create or impose, any lien, encumbrance or liability on any of the property or assets of Lessee, or will increase any such lien, encumbrance, or liability.
- (c) Lessee now has and will continue to have during the term of this Agreement, all necessary licenses, certification, or other documents required by any governmental agency, federal, state or local, which authorize or empower the services to be performed hereunder by Lessee.

#### **SECTION 6**

#### **Rent and Terms of Payment**

Lessee agrees to pay as rent for the vehicles leased herein the sum of one dollar (\$1) per year, paid annually in advance by the fifteenth (15<sup>th</sup>) of June of each year for the remaining duration of this lease agreement.

#### **SECTION 7**

#### **Insurance**

Lessee shall, at its sole cost, provide and maintain during the term of this Agreement, a policy or policies of vehicle liability insurance containing the coverage, exceptions, and exclusions which are ordinarily contained in vehicle liability insurance policies written for the locality where the vehicle is stored. Such policy shall insure Lessor and Lessee, and their respective agent and employees, with respect to liability as a result of the ownership, maintenance, use or operation of vehicle furnished by Lessor to Lessee pursuant to this Agreement. Furthermore, Lessee shall, at its sole cost, provide and maintain during the term of the Agreement, insurance coverage for collision and comprehensive damages as is customary for such vehicle, naming Lessor as an additional insured.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall, at minimum afford the following coverage:

Combined single limit:	\$1 million
Medical Payments:	\$5,000
Hired and Non-Owned:	\$1 million

Such insurance shall include destruction and/or loss of use or property as a result of an accident. Lessor shall not be liable for damage to property owned by, rented to, or in charge of Lessee.

All such insurance shall be in a form acceptable to Lessor. Lessee shall cause the insurer to furnish to Lessor a certificate of insurance, and a certificate of any renewal or replacement of insurance, evidencing coverage as outlined herein. The certificate shall provide that the insurance shall not be cancelled or materially modified except upon ten (10) days advance written notice to Lessor.

## **SECTION 8**

### License Plates and Registration

The vehicles subject to this Agreement shall bear the proper license plate. The title to such vehicle is registered in the name of the Lessor, subject to the lien rights of IDOT. The annual registration, license fees, safety inspection costs, etc. shall be paid by Lessee.

## **SECTION 9**

### Delivery of Vehicle

Lessor shall use all reasonable diligence to transfer the vehicles leased hereunder to the Lessee on the execution of this Agreement and any supplement thereto, but shall not be liable to Lessee for any failure or delay if Lessor shall have exercised reasonable diligence herein.

## **SECTION 10**

### Reporting and Audit

- (a) Lessee shall be responsible for providing any and all data pertaining to the scope of services as requested upon reasonable notice by Lessor. Data required may include, but not be limited to, vehicle maintenance records and trip logs.
- (b) Lessor or representatives from IDOT and the Federal Transit Administration (hereinafter referred to as "FTA") or any designees may perform, at any time,

one or more audits and/or inspection of the records with regard to compliance with the provisions of the Agreement. Lessee agrees to comply with all requests to have equipment available as requested by Lessor for completion of audits.

- (c) Lessee agrees to preserve for a period of five years after the termination of this Agreement, any and all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of the Agreement.

### **SECTION 11** Maintenance

All vehicles need to be maintained according to the Lessee's vehicle maintenance policy and plan, which should include a schedule for preventative maintenance service and vehicle replacement as reviewed and approved by IDOT staff during their annual compliance review. Lessee shall prepare and maintain accurate records relating to all vehicle maintenance performed herein and shall provide Lessor with any such information when requested in writing.

### **SECTION 12** Acceptance by Lessee

Upon taking possession of vehicle, it shall be conclusively presumed to be in neat and proper appearance, good repair, mechanical condition and running order when accepted by Lessee.

NEITHER LESSOR NOR LESSEE IS THE MANUFACTURER OF THE VEHICLES SUBJECT TO THIS AGREEMENT, NOR THE MANUFACTURER'S AGENT, AND NEITHER MAKES ANY EXPRESS OR IMPLIED WARRANTY OF ANY NATURE REGARDING THE VEHICLE SUBJECT TO THIS AGREEMENT, INCLUDING BUT NOT LIMITED TO: ITS MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE; ITS DESIGN OR CONDITION; ITS WORKMANSHIP; ITS FREEDOM FROM LATENT DEFECTS; ITS COMPLIANCE WITH THE REQUIREMENTS OF ANY LAW, RULE, SPECIFICATION OR CONTRACT; OR ITS NONINFRINGEMENT OF ANY PATENT, TRADEMARK OR LICENSE.

This Agreement shall not operate to release or waive any rights of Lessor or Lessee against any person not a party hereto, including the manufacturer of the vehicle subject to this Agreement.

Lessor shall assign or otherwise make available, as legally permitted, any manufacturer's warranties covering the vehicle subject to this Agreement.

### **SECTION 13** Risk of Loss

Lessee shall bear all risks of damage or loss of the leased vehicle, or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitution of parts or equipment of respective vehicle shall be at the cost and expense of the Lessee and shall be accessions to the vehicle. The Lessee shall at all times, and at Lessee's expense, keep the vehicle in good working order, condition, and repair, reasonable wear and tear excepted.

### **SECTION 14** Indemnity

Lessee agrees to save Lessor and the State of Illinois, including IDOT, harmless from any and all claims, losses, causes of action, and expenses, for whatever reason, including legal expenses and reasonable attorney's fees, arising from the use, maintenance, and operation of the vehicle leased under this Agreement or the provision of services hereunder.

**SECTION 15**  
Additional Charges

Lessee agrees to pay any and all storage charges, parking charges, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees. Lessee will pay any fees (including vehicle registration and inspection fees) or taxes which may be imposed with respect to such vehicle by any duly constituted governmental authority as the result of Lessee's use or intended use of the vehicle.

**SECTION 16**  
Drivers of Vehicle

The leased vehicles under this Agreement shall be operated only by safe, careful, and legally qualified drivers having a proper license. Such drivers shall be selected, employed, controlled, and paid by Lessee. Lessee shall cause the vehicle to be used and operated with reasonable care and precaution to prevent loss and damage to said vehicle because of negligent or reckless use, abuse, fire, theft, collision, or injury to persons or property.

Lessee's drivers shall comply with all applicable state and federal regulations governing transportation services.

**SECTION 17**  
Termination

This Agreement shall terminate in any event upon default as provided in Section 3.

Right of Each Party to Terminate: Upon written notice to the other parties, each party (IDOT, Lessor and Lessee) reserve the right to terminate this Agreement:

- a) when a party is, or has been, in violation of the terms of this Agreement;
- b) for each parties' convenience;
- c) in the event that the Operating Grant Agreement between Lessor and IDOT is not renewed or is terminated;
- d) in the event that Lessor decides to remove the vehicle from service (i.e., replace it because it is beyond its useful life);
- e) in the event that Lessor decides to reassign the vehicle to another Lessee; or
- f) In the event that the Lessor and/or IDOT determine, in their sole discretion, that the purpose of the Acts authorizing the Grant would not be best served by the continuation of said Agreement.

Termination of the Agreement will not invalidate obligations properly incurred by the Lessee and concurred in by the Lessor and IDOT prior to the termination date; to the extent they are non-cancelable.

**SECTION 18**  
Surrender of Vehicle

Upon termination, at the sole option of Lessor, Lessee shall surrender the respective vehicles leased hereunder, in the same condition as when received, less reasonable wear and tear, free from collision or upset damage, to the Lessor at the address listed in Section 26, or at any other location mutually agreed on by the parties to the Agreement.

**SECTION 19**  
Warranties

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, BY THE LESSOR TO THE LESSEE AND LESSOR SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE TO LESSEE, NOR TO ANYONE ELSE, OF ANY KIND AND HOWSOEVER CAUSED, WHETHER BY THE LEASED VEHICLES, OR BY THE FAILURE OF THE VEHICLES, OR INTERRUPTION OF SERVICE OR USE OF THE LEASED VEHICLES.

**SECTION 20**  
Compliance with Laws

The vehicles leased under this Agreement will not, while in the possession, custody, or control of Lessee, be operated in excess of rated maximum weights or capacity. If a vehicle is damaged in any manner due to overloading, Lessee shall immediately pay to Lessor the amount of any and all damages and losses it may sustain thereby.

The leased vehicles shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations applicable to the operation of such vehicles. Lessee will hold Lessor harmless from any and/or all fines, forfeitures, penalties for traffic violations or for the violation of any statute, law, ordinance, rule, or regulation of any duly constituted public authority.

Lessee shall not use nor allow any vehicle(s) to be used for any unlawful purpose or for the transportation of any property or material deemed hazardous by reason of being explosive, inflammable, or fissionable.

**SECTION 21**  
Assignment

Lessee agrees not to assign, transfer, sublet, pledge, or encumber any of its rights under this Agreement, or the Agreement itself, or the subject vehicles, without the prior written consent of Lessor and IDOT. Lessee hereby consents to and authorizes Lessor's assignment of all rentals, charges, and any other amounts payable by Lessee to Lessor, or to become payable. This Agreement and the rights and interests of Lessee under this Agreement are subordinate to any security agreement executed by Lessor and any such assignee, covering the vehicles leased hereunder.

**SECTION 22**  
Default

Time is of the essence of this Agreement. Lessor, at its option, may declare this Agreement in default on the happening of any of the following:

- (a) Default by Lessee in payment or performance of any of its obligations under this Agreement.

- (b) Voluntary assignment of Lessee's interests herein.
- (c) Involuntary transfer of Lessee's interest herein, whether or not by operation of law, bankruptcy, or any assignment of Lessee's property for the benefit of creditors, or if a receiver or trustee is appointed for Lessee's property or business.
- (d) Expiration or cancellation of any policy of insurance agreed to be paid for by Lessee, or the cessation in force according to its original terms of such insurance, or of any extension or renewal of such insurance, during the entire term of this Agreement.
- (e) Lessee not abiding by the terms set forth in CAP-10-942-CVP Contract No. 1089CVP between IDOT and Lessor.
- (f) Lessee not abiding by the terms set forth in CAP-04-879-CVP Contract No. 1089CVP between IDOT and Lessor.
- (g) Lessee not abiding by the terms set forth in CAP-13-1020-CVP, IJN Contract No. 1170CVP between IDOT and Lessor.
- (h) Lessee not abiding by the terms set forth in CAP-13-1022 Contract No. 1385CVP between IDOT and Lessor.
- (i) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. 4490CVP between IDOT and Lessor.
- (j) Lessee not abiding by the terms set forth in CAP-13-1021-CVP Contract No. CY16PP004-CVP between IDOT and Lessor.
- (k) Lessee not abiding by the terms set forth in CVP-20-1103-CAP Contract No. **TBD** between IDOT and Lessor.
- (l) Lessee not abiding by the terms and conditions of the Federal Section 5311 Operating Assistance Program.
- (m) Lessee not abiding by U.S. DOT 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- (n) Lessee not abiding by the terms and conditions of the Illinois Downstate Operating Assistance Program.
- (o) Lessee not abiding by the terms and conditions of the Transportation System Provider Agreement between Lessor and Lessee.

Lessor shall provide Lessee with written notice of default. Lessee shall have ten (10) days from the date Lessor's notice is given as required by Section 26 of this Agreement to cure the default. If upon the expiration of said ten (10) days time frame Lessee has not cured the default, then Lessor may seek to enforce any rights and or remedies it may have against Lessee hereunder.

On declaration by Lessor that the Agreement is in default, and after expiration of the cure period set forth above, the vehicles subject to this Agreement shall be surrendered and delivered to Lessor, and Lessor may take possession of the vehicles wherever they may be found, and for that purpose may enter on the premises of Lessee provided there is no breach of peace. If allowed by applicable law or upon abandonment of the vehicles by Lessee, the Lessor's right to take possession of the vehicles may be without process of law. On default, Lessee and Lessee's successor in interest, whether by operation of law or otherwise, shall have no right, title, or interest in the vehicles subject to this Agreement, or the possession or use of such vehicles, and Lessor shall retain all rents and other sums paid by Lessee under this Agreement with respect to said vehicles. The rights and remedies of Lessor under this Agreement are not exclusive, but cumulative and in addition to all other rights and remedies provided by law. Lessor shall be entitled to collect from Lessee the costs and expenses, including reasonable attorneys fees, in connection with any matters concerning the default of Lessee and the repossession of the vehicles.

**SECTION 23**  
AUXILIARY

THIS SECTION INTENTIONALLY LEFT BLANK

**SECTION 24**  
Waiver

Failure of Lessor in any one or more instances to insist on the performance of any of the terms of this Agreement, or to exercise any right or privilege conferred herein, or the waiver of any breach of any terms of this Agreement shall not thereafter be construed as a waiver of such terms, which shall continue in force as if no such waiver had occurred.

**SECTION 25**  
Lease Only

This Agreement is one of leasing only and Lessee shall not acquire hereby any right, title, or interest to vehicles leased hereunder other than that of Lessee. Lessee acknowledges that Lessor owns (subject to IDOT lien) the vehicles subject to the Agreement. Nothing herein shall affect Lessor's absolute ownership of any title to said vehicles.

**SECTION 26**  
Notices

Notices provided for under this Agreement shall be deemed given when mailed certified mail to the addresses of the Lessor and Lessee, as set forth below:

**IF TO LESSOR:** Champaign County Board  
(c/o RTAG/ Regional Planning Commission)  
1776 E. Washington Street  
Urbana, IL 61802

**IF TO LESSEE:** Managing Director  
Champaign Urbana Mass Transit District

1101 E University Ave  
Urbana, IL 61802

**SECTION 27**  
Right to Repossess

Upon failure of Lessee to return or deliver the vehicles subject to the terms hereof as directed by Lessor, or if Lessee fails to use, repair, or maintain the vehicles as required herein, Lessee shall permit Lessor, without demand, legal process, or a breach of the peace, to enter any premises where the vehicles are or may be located to take possession of and remove the vehicles. Lessee shall not prosecute or assist in the prosecution of any claim, suit, action or other proceeding arising out of any such repossession by Lessor. Lessee shall reimburse Lessor for any and all costs including reasonable attorneys' fees, incurred by Lessor in connection with actions taken by Lessor pursuant to this section.

**SECTION 28**  
Inspection of Vehicle

Lessor and/or representatives of IDOT and the FTA or its representatives, and all designees, shall have the right to inspect the respective vehicles during reasonable business hours, or cause the vehicles to be inspected at any time, with or without prior notice to Lessee. Lessor shall also have the right to demand from time to time a written statement from Lessee setting forth the condition of the vehicles or any parts thereof. Lessee shall furnish such a statement to Lessor within ten (10) days after receipt of Lessor's demand therefore. Should Lessor or its designee determine, in its sole discretion that the vehicles have not been maintained in accordance with this Agreement, Lessor or its designee shall report all deficiencies to Lessee in writing. Except for safety related deficiencies, which shall be corrected as soon as reasonably possible and prior to placing the vehicles in service, Lessee shall have thirty (30) days to correct the reported deficiencies.

**SECTION 29**  
Return of Vehicle

Immediately following termination of this Agreement, whether by completion of the term or any reason, Lessee shall surrender and deliver to Lessor the vehicles and related records, unless the right is waived at Lessor's sole discretion.

**SECTION 30**  
Succession

This Agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the parties to this Agreement.

**SECTION 31**  
Amendment

This Agreement may not be amended or altered in any manner unless such amendment or alteration is in writing and signed on behalf of the parties.

**SECTION 32**  
Liability for Contents

Lessor shall not be liable for loss of or damage to any property left, stored, loaded, or transported in or upon the vehicles furnished by Lessor to Lessee pursuant to this Agreement, whether or not due to the negligence of Lessor, its agents or employees.

Lessee shall hold Lessor, its agents and employees, harmless from and indemnify them from and against all claims based on or arising out of such loss or damage.

No right of Lessor under this section may be waived except by agreement in writing signed by an executive officer of Lessor.

**SECTION 33**  
Attorneys Fees

Except as provided for in Section 22, concerning default of Lessee, the prevailing party shall be entitled to reimbursement from the losing party for costs and expenses including reasonable attorneys fees incurred in enforcing the terms and provisions of this Agreement and in the defending and proceeding to which Lessor or Lessee is made a party to any legal proceedings as a result of acts or omissions of the other party.

**SECTION 34**  
Governing Law

This Agreement shall be governed by the laws of the State of Illinois and constitutes the entire Agreement between Lessor and Lessee.

**IN WITNESS THEREOF**, the parties have executed this Agreement as of the day and year first-above written.

**LESSOR:**

**County of Champaign, Illinois (C/O Regional Planning Commission)**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Darlene Kloepfel  
Champaign County Executive

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

**LESSEE:**

**Champaign Urbana Mass Transit District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Karl Gnadt, Managing Director  
MTD

Attest: \_\_\_\_\_ Date: \_\_\_\_\_

**To:** Champaign County Board

**From:** Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director  
Kristen Gisondi, CCRPC / Champaign County Program Compliance Oversight Monitor (PCOM)

**Date:** July 29, 2020

**Re:** Intergovernmental Agreement between Champaign County and Champaign Urbana Mass Transit District for FY2021-FY2022.

**REQUESTED ACTION:** To approve the amended Intergovernmental Agreement between Champaign County and the Champaign Urbana Mass Transit District

**BACKGROUND:** The purpose of the attached Intergovernmental Agreement is to ensure continued transportation services of the Champaign County Area Rural Transit System (C-CARTS) for the next two fiscal years.

The current Intergovernmental Agreement between Champaign County and the Champaign Urbana Mass Transit District was approved for FY2021 through FY2022 in April 2020, and the attached agreement is overall identical, except for the following changes:

1) Added Section 8, Item B: "The USDOT and FTA requirements' 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements."

The original draft of the IGA accurately listed the expectations and requirements for MTD and the county related to the operation of C-CARTS.

In the past, the IGA has not listed specific FTA requirements that MTD is required to fulfill, such as civil rights requirements, environmental regulations, and other administrative functions. Because MTD is already an FTA grantee that is required to comply with those regulations, it had been viewed as somewhat of a redundancy.

However, there is an FTA requirement to enumerate each of those obligations, since many agencies employed in this manner are not full-fledged transit agencies. The updated IGA lists each of those obligations. Since MTD was already required to do them, this does not represent any enhanced scrutiny or obligation; it was simply fulfilling a requirement to make the agreement compliant.

**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN**  
**THE COUNTY OF CHAMPAIGN**  
**AND**  
**CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

**PREAMBLE**

**WHEREAS**, the County of Champaign ("County") and the Champaign-Urbana Mass Transit District ("MTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation – Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance ("Section 5311") (49 USC § 5311), and Downstate Public Transportation Operating Assistance ("Downstate") Grant Agreement;

**WHEREAS**, the County and MTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

**WHEREAS**, the County has certain assets which may be used by MTD in its provision of public transportation in the County of Champaign;

**WHEREAS**, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"), specifically the Program Compliance and Oversight Monitor (PCOM);

**WHEREAS**, Champaign County Area Rural Transit System (C-CARTS) is the program name under which rural public transportation is provided within Champaign County; and

**WHEREAS**, MTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, it is agreed between the County and MTD as follows:

- I. **Incorporation of Recitals.** The Preamble Recitals of this Intergovernmental Agreement ("Agreement") are hereby adopted and incorporated as if fully set forth herein.
- II. **Limitations.** This Agreement shall not limit or supersede any specified Grant Agreement funding requirements executed between the County and IDOT-OIPI.
- III. **Representations and Compliance with the Intergovernmental Cooperation Act.**  
The County and MTD hereby represent on their behalf as follows:
  - A. Each is a public agency as defined in 5 ILCS 220/2 (Intergovernmental Cooperation Act).

- B. The scope of this Agreement relates to the performance of governmental services, activities or undertakings, which the agencies entering into this Agreement are authorized by law to perform.
- C. The respective governing bodies of each party named here have approved and authorized this Agreement as well as performance activities set forth herein. Each party acknowledges and represents that it has the legal power, right, and authority to enter into this Agreement and to perform the duties and obligations contemplated hereby.
- D. This Agreement fully sets forth the purposes, powers, rights, objectives, and responsibilities of the contracting parties with respect to the subject matter hereof.

**IV. Powers, Rights, and Responsibilities of the County.**

- A. The County shall lease to MTD vehicles awarded to Champaign County for rural public transportation purposes, which are specified within the IDOT-OIPI Grant Agreement, pursuant to Applications made by the County under Section(s) 5310 and 5311 of the Urban Mass Transportation Act of 1964, as amended.
- B. After other transportation related assets are procured through IDOT-OIPI or other agencies for Champaign County rural public transportation services, the County shall have the option to lease those items to MTD through a leasing agreement.

**V. Powers, Rights, and Responsibilities of RPC.** The RPC shall provide transportation services oversight on behalf of the County by:

- A. Facilitating the Champaign County Rural Transit Advisory Group ("RTAG"), a subcommittee of the County's Board as described in the adopted bylaws. In doing so, will ensure that the subcommittee is in compliance with the Illinois Open Meetings Act (5 ILCS 1201 et seq.);
- B. Maintaining Champaign County copies of current MTD service operation and vehicle maintenance policies;
- C. Collecting MTD transportation service reports that include all data such as trip denials, public complaints, and fiscal information and periodically verifying accuracy of reports along with associated service policies and practices; and
- D. Preparing quarterly and annually transportation service reports to be presented to the RTAG and the Champaign County Board.
- E. Developing and updating a Public Transportation Service Plan.
- F. Attending local coordination meetings and statewide training sessions.
- G. Providing fiscal administration oversight on behalf of the County by:
  - i. Quarterly reviewing and approving state and federal requests for payment (from here forth referred to as "requisitions") to IDOT-OIPI;

- ii. Reviewing and keeping files on any grant related fiscal reports and records; and
  - iii. Reviewing and approving any grant application materials prepared on behalf of Champaign County.
- H. Preparing the following sections of the Section 5311 grant application for each fiscal year:
  - i. Section I: Introduction
  - ii. Section II: Section 5311 Grant Application Checklist
  - iii. Section III: Uniform Application for State Assistance
  - iv. Section IV: Description of the Project
  - v. Section V: Grantee Information and Service Operators
  - vi. Section VI: Other Transportation Services
  - vii. Section VII: Public Transit Employee Protections
  - viii. Section VIII: Local Planning Efforts
  - ix. Section XI: Forms, Certifications and Assurances
  - x. Exhibit A: Title VI Questionnaire
  - xi. Exhibit C: Standard Certifications and Assurances
  - xii. Exhibit D: Board Resolution
  - xiii. Exhibit E: Special Section 5333(B) Warranty for Application to the Small Urban and Rural Program
  - xiv. Exhibit G: Applicant's Certification of Intent
  - xv. Exhibit H: Ordinance
  - xvi. Table 1: 5311 Proposed System Service Level
  - xvii. Attachment I: Map of Service Area
  - xviii. Attachment II: Documentation of Applicant's Effort to Involve the Private Sector
  - xix. Attachment VI: Certified Copy of Public Notice for Public Hearing
  - xx. Attachment VII: Copy of Minutes of Public Hearing in Support of the Application
- I. Preparing the following sections of the Downstate Operating Assistance Program (DOAP) grant application for each fiscal year:
  - i. Uniform Application for State Assistance
  - ii. Form OP-1: Cover Letter
  - iii. Form OP-2: Description of Applicant's Organization
  - iv. Form OP-3: Summary of Totals for Revenues and Expenses

- v. Form OP-6A Route Information
  - vi. Form OP-6b & OP-6c: Vehicle Use & Passengers
  - vii. Form OP-7: Purchase of Service and Subaward Contracts
- J. Preparing the following reports and documents for each fiscal quarter:
- i. Disadvantaged Business Enterprise (DBE) Letter
  - ii. Charter Letter
  - iii. PCOM Quarterly Report
  - iv. Grant Funds Recovery Act (GFRA) Reports for Operating and Capital Grants
- K. Preparing the following year-end documents:
- i. National Transit Database (NTD) Report (due August 1<sup>st</sup>)
  - ii. Non-DOAP Local Match Survey (due August 1<sup>st</sup>) Programmatic Risk Assessment
- L. Providing compliance and liability oversight on behalf of the County by:
- i. Participating throughout the IDOT-OIPI's program review of MTD;
  - ii. Maintaining vehicle titles and tracking all corresponding liability insurances purchased by MTD for vehicles owned by Champaign County; and
  - iii. Annually verifying compliance and vehicle maintenance practices are being followed by reviewing fiscal, service, and maintenance records. Additionally, RPC will communicate with IDOT-OIPI to ensure all compliance requirements are up to date and currently being met for any executed Grant Agreement.

For the above described oversight activities, the RPC will track oversight hours and related Champaign County administrative expenses and submit these to MTD on a monthly basis for inclusion in requisitions. Such expenses shall not exceed amounts provided for in the Grants for such expenses.

The RPC will retain the portion of funding submitted for oversight activities and will pass through all remaining administration as well as operating reimbursement to MTD within two weeks upon receipt of said grant funds.

**VI. MTD Responsibilities.**

- A. To the extent it has the legal authority; MTD shall provide rural public transportation in the County of Champaign, Illinois.
- B. MTD shall prepare on behalf of the County the following sections of the Section 5311 grant application for each fiscal year and submit application materials for RPC review and approval:

- i. Section IX: Project Cost and Revenue Proposal
  - ii. Exhibit B: Proposed GATA and Exhibit B Budget for the fiscal year
  - iii. Exhibit I: Non-Vehicle Capital Asset Inventory
  - iv. Exhibit J: Vehicle Asset Inventory
  - v. Attachment III: Organizational Chart for the Operator
  - vi. Attachment V: Copy of Most Recent Audit & 5311 Annual Financial Report
- C. MTD shall prepare on behalf of the County the following sections of the DOAP grant application for each fiscal year and submit application materials for RPC review and approval:
- i. Form 501: Operating Labor Summary
  - ii. Rural DOAP GATA Budget
- D. MTD shall prepare on behalf of the County the following documents and reports for each fiscal quarter and submit materials to RPC for review and approval:
- i. Section 5311 Request for Payment
  - ii. Form OP-4: Itemization of Operating Revenues and Expenses
  - iii. DOAP Request for Payment
  - iv. Public Transit Account (PTA) Reconciliation
  - v. Periodic Financial Report (BOBS 2832)
- E. MTD shall prepare on behalf of the County the following year-end documents and reports for each fiscal year and submit materials to RPC for review and approval:
- i. OP-9 Report: Labor & Operating Data (due August 1<sup>st</sup>)
  - ii. Final OP-10D (due August 1<sup>st</sup>)
  - iii. Section 5311 Audited Schedule of Revenue and Expenses (ASRE) (due December 31<sup>st</sup>)
  - iv. DOAP Audited Schedule of Revenue and Expenses (ASRE) (due December 31<sup>st</sup>)
- F. In order to operate rural public transportation services for the County of Champaign, Illinois, by entering into this Agreement, MTD shall be responsible for all current and future applicable state, federal, and/or funding program rules, requirements, and regulations listed below in **Section VIII. Identification of Applicable Transportation Service Regulations**, except as undertaken by the County and RPC in sections IV and V.
- G. When procuring goods and/or services with a combined value in excess of \$250,000, MTD shall make a genuine good faith effort to explore

Disadvantaged Business Enterprises (“DBE”) contracting opportunities to the greatest extent possible. In the event combined procured goods and/or services exceed \$250,000, MTD shall establish a DBE plan as federally required and amend this Agreement accordingly.

- H. MTD, as Champaign County’s designated rural operator, shall ensure financial accountability by utilizing a third party independent auditor to conduct its annual fiscal and compliance audit. Audit schedules as required by IDOT shall support the operating and administrative costs claimed for reimbursement under the Section 5311 grant award. Audit documents will be forwarded to IDOT-OIPI upon completion according to a minimum federal contract and program requirements.
- I. It is the goal of Champaign County that all employee hiring, pay actions and advancements are made on the basis of merit.
  - i. MTD will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability. MTD in all solicitations or advertisements for employees placed by or on behalf of Champaign County; shall state that all qualified applicants will receive consideration for employment without regard for age, race, creed, color, national origin, ancestry, marital status, sexual orientation or disability.
  - ii. MTD will employ, promote and demote persons based on performance, qualifications and merit and will not discriminate in favor of the employment of relatives or family members. Relative or family member is defined as one of the following: spouse, parent, child, sibling, in-law, aunt, uncle, niece, grandparent, grandchild, or members of the same household. Should MTD employ, promote or demote a family member of an existing MTD employee, MTD will notify Champaign County’s PCOM before the hire or promotion.
- J. MTD shall operate Champaign County rural public transportation services in compliance with any Grant Applications made on behalf of the County and/or Agreements between the County and IDOT-OIPI.
  - i. Between July 1<sup>st</sup>, 2020 and June 30<sup>th</sup>, 2022 Champaign County rural transportation services are subject to the requirements contained in Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (49 USC § 5311) and Downstate Public Transportation Operating Assistance Grant Agreement;
  - ii. Therefore, the following *Champaign County Rural Public Transportation Service Parameters* **hereto are set forth below** unless amended.

**VII. Champaign County Rural Public Transportation Service Parameters.**

- A. Minimum Service Days & Hours.** Barring natural disasters, unsafe weather conditions, mutually agreed upon holidays (New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day), and unforeseen reduction of available fleet size; MTD will operate Champaign County rural public transportation services with a minimum of five (5) vehicles Monday to Friday from 6:00 AM to 6:00 PM continuously between July 1<sup>st</sup>, 2020 and June 30<sup>th</sup>, 2022.
- B. Service Reporting & Approval.** MTD shall provide RTAG quarterly and annually service reports as well as any grant applications for rural service made on behalf of the County or other agreements for rural service within Champaign County for review and approval. Quarterly, MTD shall provide all service data to RPC for performance evaluation. In the case of a temporary suspension of rural transportation services caused by emergency or unforeseen circumstances, RPC will be informed immediately. Except in case of an emergency or exigent circumstance, both MTD and RPC will agree in writing about the changes to rural transportation services before MTD implements such changes to the services.
- C. Grant Funding & Local Match.**
- i.** Service contracts operating at the end of each fiscal year shall continue as a source of local match for the next fiscal year. However, to make a good faith effort to be a sustainable rural transit system with diverse local match sources and in an effort to obtain the maximum federal and state funding, RPC staff and MTD staff will work together to seek a diverse mix of local match funding sources. RPC staff will twice a year identify potential sources of local match revenue currently not being sought by MTD, and work with MTD to develop a strategy to access these other local funds. MTD will be responsible for providing all cost estimates associated with the development of any service contracts.
  - ii.** MTD is expected to monitor the grant funding spend down on a monthly basis and to provide a quarterly status report to RTAG and RPC on how fiscal operations are progressing. If at any time the Downstate funding is unexpectedly discontinued or if the expenses of the system far outpace the availability of federal, state, and local match funding, MTD shall submit a 90-day notice of service reductions or termination of transportation services, in order to operate within the funding limitations as budgeted in the grant application.
- D. Quarterly Expenditures and Requisitions.** In accordance with Grant Agreements between IDOT-OIPI and Champaign County for rural public transportation services, for each quarter MTD transportation expenditures shall not exceed 25% of all awarded grant funds for rural public transportation (i.e. Section 5311 and IL Downstate Operating Assistance Program). In the event unanticipated expenditures result in a quarterly requisition going over said ceiling amount, MTD shall notify RPC in writing, no

later than two weeks after charges have been incurred, to explain the overages, how the remaining year operations will be covered, and request an approved exception for the particular quarter. RPC shall monthly provide MTD a copy of all oversight administrative services performed as well as all documentation required by MTD Auditor. MTD shall quarterly prepare and submit to RPC the requisitions along with any other IDOT-OIPI and/or County required documentation. MTD shall ensure the eligibility of all expenditures within the prepared requisition. MTD shall make available to RPC staff any applicable fiscal documentation necessary to review accuracy of the requisitions to be submitted. RPC will review the submitted requisitions for accuracy and the County's Authorized representative will approve and sign said requisitions to be sent to IDOT-OIPI for payment. RPC will submit the requisitions and other documentation to IDOT-OIPI and will maintain a copy of each requisition for the County's records. Such submittal shall be made by RPC within seven (7) days after MTD has provided RPC with any documents requested by RPC.

- E. **Rolling Stock Lease Agreement.** MTD will lease rolling stock from Champaign County to operate the rural public transportation services in Champaign County for \$1 per year per vehicle as available. Refer to ***Vehicle Lease Agreement between County of Champaign, Illinois and Champaign Urbana Mass Transit District*** for additional terms and conditions.
- F. **Office and Vehicle Storage Lease Agreement.** Champaign County will lease office space and indoor/outdoor vehicle storage from MTD as set forth in the ***Lease Agreement between County of Champaign, IL and Champaign Urbana Mass Transit District***, included in this IGA as an addendum.
- G. **Vehicle Maintenance.** MTD shall provide for leased vehicle preventative and comprehensive maintenance in compliance with all federal, state, and/or funding program requirements by following IDOT-OIPI compliant vehicle maintenance plan and policies. MTD shall track maintenance costs of vehicles used for Champaign County rural transportation services separately. Maintenance costs tracked separately for the appropriate Champaign County rural public transportation services are eligible expenditures under requisitions for Champaign County FY2021 – FY2023 Downstate Operating Assistance Program Grant Agreements and are reimbursed to MTD upon receipt of DOAP funds. MTD shall ensure compliance of vehicle maintenance as required under federal regulations and funding program requirements. MTD shall keep comprehensive maintenance records and have these records annually available for RPC oversight. Cost parameters for vehicle maintenance include:
  - i. MTD will perform all preventative maintenance, mechanical repair work, body shop work, and road calls requested at the actual hourly rate needed for the work. The FY2021 hourly rate for all services is \$44.12 and \$44.98 in FY2022.
  - ii. MTD will charge the cost of any required parts at current pricing.

- iii. The hourly rate for service will increase to \$44.12 in FY2021 and \$44.98 in FY2022. MTD will reconcile these rates to the audited actual rates each year, and increase or decrease the rate for the following fiscal year.
- iv. MTD will fuel C-CARTS vehicles as requested. The cost per gallon will be calculated as a monthly average based on overall MTD fuel purchases.
- v. MTD will wash, sweep, and empty the trash of each C-CARTS vehicle during the weekend. Each wash will be charged at \$3 a wash.

**H. Vehicle Liability Insurance.** MTD shall maintain adequate liability insurance to operate the public services as specified by IDOT to be primary, and not excessive or contributory, and at minimum afford the following coverage levels:

Combined single limit	\$1 million
Medical Payments	\$5,000
Hired and Non-Owned	\$1 million

**VIII. Identification of All Applicable Transportation Service Regulations.** The provision of rural public transportation services within the County of Champaign, Illinois is subject to the rules and regulations found in the following documents:

- A. The United States Department of Transportation (USDOT) Federal Transit Administration (FTA) Master Agreement as published on FTA's website and authorized by the Federal Ledger;
- B. The USDOT and FTA requirements' 2 CFR § 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which requires that recipients to ensure that all subrecipients and contractors clearly understand all Federal requirements.
- C. Any Grant Agreement between IDOT-OIPI and the County executed and filed with IDOT-OIPI officers and copy retained in the County's records; and
- D. Any Grant Application(s) made to IDOT-OIPI on behalf of the County, which includes resolutions made by the Champaign County Board: 1) Illinois Department of Transportation ("IDOT") and FTA Assistance Programs Joint Certifications and Assurances, and 2) 5333b Special Warranty.

**IX. Terms.**

- A. The term of this Agreement shall be from July 1<sup>st</sup>, 2020 to June 30<sup>th</sup>, 2022. Upon written notice:
  - i. MTD may suspend or terminate all or part of this agreement when the County is, or has been, in material violation of the terms of this Agreement, or at MTD's convenience,
  - ii. The County may terminate all or part of this agreement when it determines, in its sole discretion, that the purpose of the Champaign County rural public transportation services would

not be adequately served by continuation of the IDOT-OIPI Grant Agreement or at the County's convenience.

**B.** Termination of any part of this Agreement will not invalidate obligations properly incurred by MTD prior to the date of termination; to the extent they are non-cancelable. Neither the acceptance of a remittance by the County of any or all Champaign County rural transportation services from the IDOT-OIPI Grant Agreement nor the closing out of MTD expenditures for Champaign County rural transportation service shall constitute a waiver of any claim which the IDOT-OIPI Grant Agreement may otherwise have arising out of this Agreement.

**X. Notices.** All notices or other communications required or permitted hereunder shall be in writing and personally delivered or registered or certified mail, postage pre-paid, return receipt requested and addressed to the parties hereto at their respective addresses set forth below. Such notice or other communications shall be deemed given upon receipt or one (1) business day after tendering to an overnight air-express service.

***Notices to the County shall be sent to:***

PCOM  
Champaign County Regional Planning Commission  
1776 E. Washington Street  
Urbana, IL 61802  
Fax: 217-384-3896

***Notice to MTD shall be sent to:***

Managing Director  
Champaign Urbana Mass Transit District  
1101 E. University Avenue  
Urbana, IL 61802

**XI. Governing Law and Venue.** This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Illinois. The parties agree that the venue for any action pertaining hereto shall be in Champaign County, Illinois.

**XII. Entire Agreement.** This Agreement represents the entire agreement between the parties with respect to the subject matter and may not be modified except by writing.

**XIII. Compliance with Law.** The County and MTD shall comply with all the applicable provisions of local, state, and federal laws relating to the performance of the terms of this Agreement.

**IN WITNESS WHERE OF,** the County has caused this Agreement to be executed by the Chair of the Champaign County Board and attested by the County Clerk pursuant to authority given

by the Champaign County Board, and MTD has caused this Agreement to be executed by its Managing Director pursuant to authority given by its Board of Directors this **29<sup>rd</sup> of July, 2020**.

**COUNTY OF CHAMPAIGN**

**CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

By: \_\_\_\_\_  
 Darlene A. Kloeppel  
 Champaign County Executive

By: \_\_\_\_\_  
 Karl P. Gnadl, Managing Director  
 MTD

**Exhibit A**

It is recognized by the parties that the amounts set forth in this work order are premised on the current level of support by the State of Illinois as set forth in the Downstate Public Transportation Act (30 ILCS 740/1-1 et. Seq.) ("the Act").

If at any time after the execution of this agreement by the parties, state reimbursement is reduced from its current 65% level contained in the Act, the amount contained in the work order shall be adjusted to automatically reflect the amount of any such decrease. The increase in cost to the customer shall be in the same percentage of the decrease in state support.

The following table shows examples of how customer cost will be determined for maintenance:

Fiscal Year	Fully Allocated Cost per Hour	Level of State Reimbursement	Local Share (Cost to Customer)	Hourly Rate Charged to Customer
2021	\$126.06	65%	35%	\$44.12
2022	\$128.51	65%	35%	\$44.98

**Exhibit B**

C-CARTS agrees to pay to MTD as rent for the initial term of the Agreement, by the following schedule:

\$15.00/sf July 1, 2020 through June 30, 2022 or \$1034.38/month for office space; and

\$5.00/sf July 1, 2020 through June 30, 2022 or \$666.67/month for interior parking for 8 service vehicles; and

\$3.00/sf July 1, 2020 through June 30, 2022 or \$300.00/month for exterior parking for 6 service vehicles.

Monthly rent total for July 1, 2020 through June 30, 2022 totals \$24,012.60 or \$2,001.05/month.

**ALL RENT PAYMENTS SHALL BE MADE PAYABLE TO MTD AT:**

**MTD  
1101 E. University Avenue  
Urbana, Illinois 61802-2009**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING AMENDEDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF CHAMPAIGN AND CHAMPAIGN URBANA MASS TRANSIT DISTRICT**

**WHEREAS**, THE COUNTY OF CHAMPAIGN ("County") and the CHAMPAIGN URBANA MASS TRANSIT DISTRICT ("CUMTD") support the access to, and availability of, public transportation in rural Champaign County through grant funding allocated by the Illinois Department of Transportation-Office of Intermodal Project Implementation ("IDOT-OIPI") Non-Metro Area Transportation Operating, Operating Capital and Administrative Assistance (Federal Program: "Section 5311") and Downstate Public Transportation Operating Assistance (State Program: "Downstate") Grant Agreements;

**WHEREAS**, the County and CUMTD understand the advantages of governmental cooperation to promote improved access to and availability of public transportation;

**WHEREAS**, the County has certain assets which may be used by CUMTD in its provision of public transportation in the County of Champaign;

**WHEREAS**, the County as legal recipient for Section 5311 and Downstate Operating Assistance funds, designates oversight responsibilities of rural public transportation funding within Champaign County to its Regional Planning Commission ("RPC"); and

**WHEREAS**, CUMTD and the County are empowered to enter into intergovernmental agreements pursuant to the provisions of Article VII, Section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1, et. seq.

**WHEREAS**, the County and CUMTD are currently operating under an Intergovernmental Agreement approved April 23<sup>rd</sup>, 2020;

**WHEREAS**, the current Intergovernmental Agreement has been revised to change the allocated cost per hour and total monthly rent agreement between the County and CUMTD for office space and vehicle storage;

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorized the County Board Chair to enter into the revised intergovernmental agreement with CUMTD.

**PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August, 2020.**

**COUNTY OF CHAMPAIGN**

**Attest:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Darlene Kloeppel

Aaron Ammons

Champaign County Executive

Champaign County Clerk

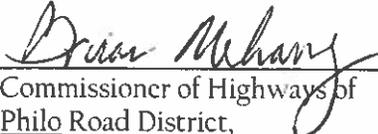
PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Brian Mcharry hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Philo Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 6 & 1, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$31,200.00, which will be more than .02% of the value of all the taxable property in the Philo Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Philo Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Philo Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

  
Commissioner of Highways of  
Philo Road District,  
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvement.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Philo Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Philo Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

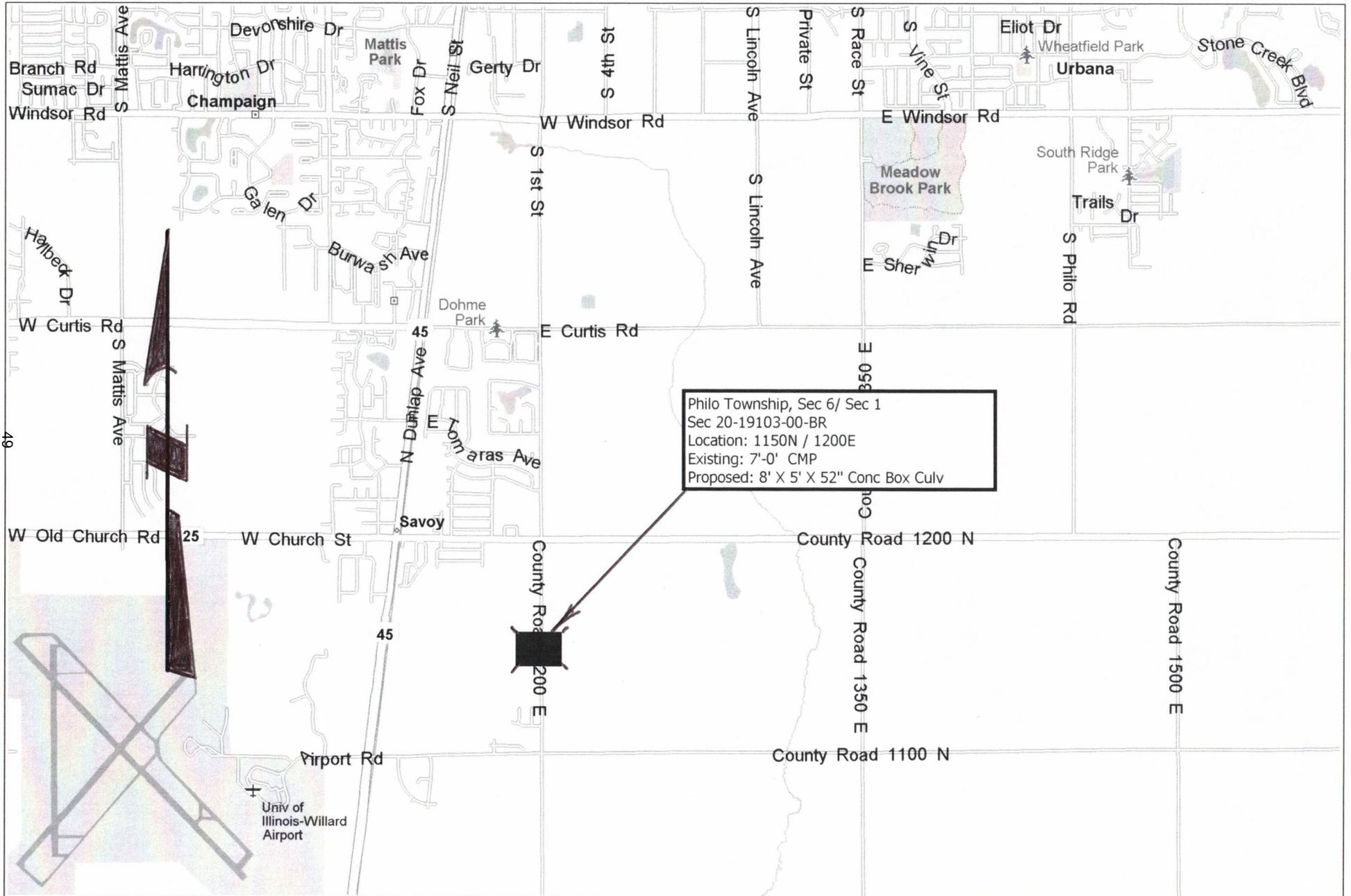
Approved:

Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

# PHILO TOWNSHIP CULVERT REPLACEMENT - SEC 20-19103-00-BR



LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Hank Lewis hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Raymond Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 25 & 26, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$25,850.00, which will be more than .02% of the value of all the taxable property in the Raymond Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Raymond Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Raymond Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

  
\_\_\_\_\_  
Commissioner of Highways of  
Raymond Road District,  
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvement.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Raymond Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Raymond Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

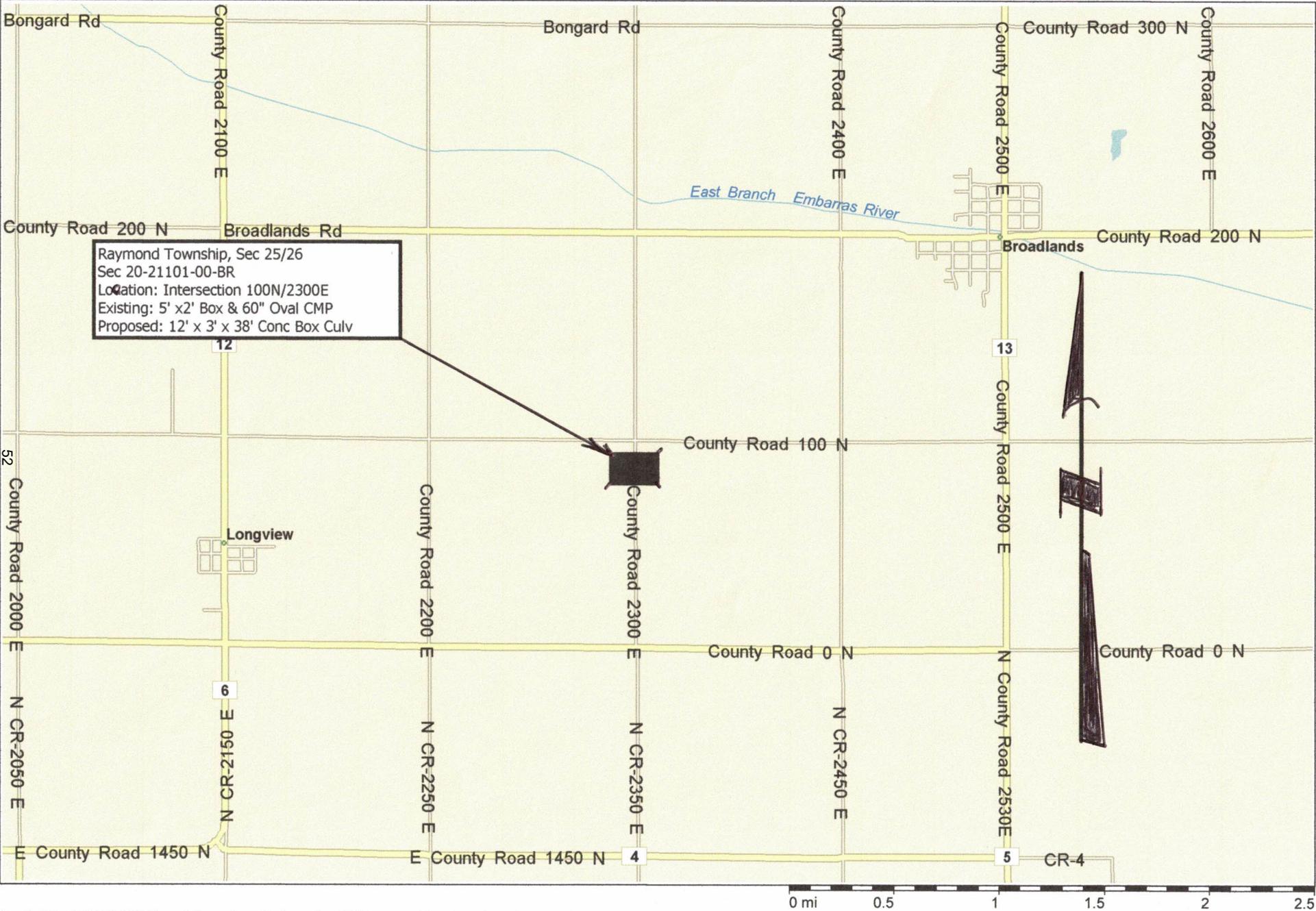
Approved:

Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

# RAYMOND TOWNSHIP CULVERT REPLACEMENT - SEC 20-21101-00-BR



Raymond Township, Sec 25/26  
 Sec 20-21101-00-BR  
 Location: Intersection 100N/2300E  
 Existing: 5' x 2' Box & 60" Oval CMP  
 Proposed: 12' x 3' x 38' Conc Box Culv

Copyright © and (P) 1988-2012 Microsoft Corporation and/or its suppliers. All rights reserved. <http://www.microsoft.com/streets/>  
 Certain mapping and direction data © 2012 NAVTEQ. All rights reserved. The Data for areas of Canada includes information taken with permission from Canadian authorities, including: © Her Majesty the Queen in Right of Canada, © Queen's Printer for Ontario. NAVTEQ and NAVTEQ ON BOARD are trademarks of NAVTEQ. © 2012 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc. © 2012 by Applied Geographic Solutions. All rights reserved. Portions © Copyright 2012 by Woodall Publications Corp. All rights reserved.

## LOCATION MAP

PETITION REQUESTING AND RESOLUTION APPROVING  
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND  
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, John Chesnut hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Sidney Road District, Champaign County, Illinois; and
2. There is a culvert located in Section 2, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$11,016.00, which will be more than .02% of the value of all the taxable property in the Sidney Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Sidney Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Sidney Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,

  
Commissioner of Highways of  
Sidney Road District,  
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvement.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Sidney Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Sidney Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Approved:

Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

# SIDNEY TOWNSHIP, SEC. 20-24100-00-BR, CULVERT REPLACEMENT



Copyright © and (P) 1988-2012 Microsoft Corporation and/or its suppliers. All rights reserved. <http://www.microsoft.com/str/east/>  
 Certain mapping and direction data © 2012 NAVTEQ. All rights reserved. The Data for areas of Canada includes information taken with permission from Canadian authorities, including: © Her Majesty the Queen in Right of Canada, © Queen's Printer for Ontario, NAVTEQ and NAVTEQ ON BOARD are trademarks of NAVTEQ. © 2012 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc. © 2012 by Applied Geographic Solutions. All rights reserved. Portions © Copyright 2012 by Woodall Publications Corp. All rights reserved.

# LOCATION MAP

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROPRIATING \$33,545.40 FROM  
COUNTY MOTOR FUEL TAX FUNDS FOR  
CHAMPAIGN COUNTY'S SHARE OF THE  
CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY  
SECTION #20-00000-00-ES

WHEREAS, The County Board of Champaign County is desirous of entering into a contract to have the following study performed under the Illinois Highway Code, designated at Section #20-00000-00-ES:

CHAMPAIGN-URBANA URBANIZED AREA TRANSPORTATION STUDY; and

WHEREAS, the proposed study consists of the County of Champaign's annual contribution to the Champaign County Regional Planning Commission and its share of funding the above mentioned study.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of Thirty-three Thousand Five Hundred Forty-five Dollars and Forty Cents (\$33,545.40) from County Motor Fuel Tax Funds for the County's share; and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit two (2) certified copies of this resolution to Mr. Kensil Garnett, District Engineer, Illinois Department of Transportation, Paris, Illinois.

PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign county, at its County Board meeting held at Urbana, Illinois on August 20, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this \_\_\_\_ day of \_\_\_\_\_ A.D. 2020.

(SEAL)

\_\_\_\_\_  
County Clerk

APPROVED

\_\_\_\_\_  
Date

Department of Transportation

\_\_\_\_\_  
District Engineer

RESOLUTION NO.

RESOLUTION APPROPRIATING \$113,993.61 FROM  
COUNTY MOTOR FUEL TAX FUNDS  
FOR THE CONSTRUCTION OF  
COUNTY HIGHWAY 1  
SECTION #12-00432-00-RS

BE IT RESOLVED, By the County Board of Champaign County, Illinois, that County Highway 1 (Dewey-Fisher Road) from the North City limits of the City of Champaign northerly to U.S. Route 136, a distance of 11 miles, in Champaign County has been improved; and

BE IT FURTHER RESOLVED, That the type of improvement consisted of widening and resurfacing, and was designated as Section #12-00432-00-RS; and

BE IT FURTHER RESOLVED, That the improvement was by contract; and

BE IT FURTHER RESOLVED, That the bid was over the estimate which caused a shortfall in the County MFT Appropriation for the project; and

BE IT FURTHER RESOLVED, Now that the project is complete and final the county needs to appropriate additional funds to match the funds expended on the project as per the Illinois Department of Transportation requirements for proper accounting procedures.

NOW, THEREFORE, BE IT RESOLVED, That there is hereby appropriated the sum of One Hundred Thirteen Thousand Nine Hundred Ninety-Three dollars and Sixty-One cents (\$113,993.61) from the County’s Motor Fuel Tax Funds for the construction of this project, and

BE IT FURTHER RESOLVED, That the County Clerk is hereby directed to transmit three (3) certified copies of this resolution to the Illinois Department of Transportation, District Engineer, in Paris, Illinois

PRESENTED, ADOPTED, APPROVED and RECORDED this 20<sup>th</sup> day of August A.D., 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Approved:

Recorded & Attest \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

\_\_\_\_\_  
Darlene A. Kloepfel  
County Executive

Date: \_\_\_\_\_

Prepared by: Jeff Blue  
County Engineer

Resolution No.

I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on August 20, 2020.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2020.

(SEAL) \_\_\_\_\_ County Clerk

APPROVED

\_\_\_\_\_  
Date

Department of Transportation

\_\_\_\_\_  
Regional Engineer

RESOLUTION NO.

RESOLUTION AWARDING OF CONTRACT FOR  
BRIDGE REPAIR  
SECTION #20-00087-00-BR

WHEREAS, The following low bid was received at a Public Letting held on August 5, 2020 in Urbana, Illinois, for the repair of bridge 010-4269 on 000N road in Champaign County

XXXXXXXXXXXXXXXXXXXX

WHEREAS, The County Engineer recommends to the County Board that the low bid be awarded; and

WHEREAS, The County Board of Champaign County concurs in the action recommended by the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Champaign County does hereby award the above listed bid to XXXXXXXXXXXXXXXX.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 20<sup>th</sup> day of August A.D., 2020.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

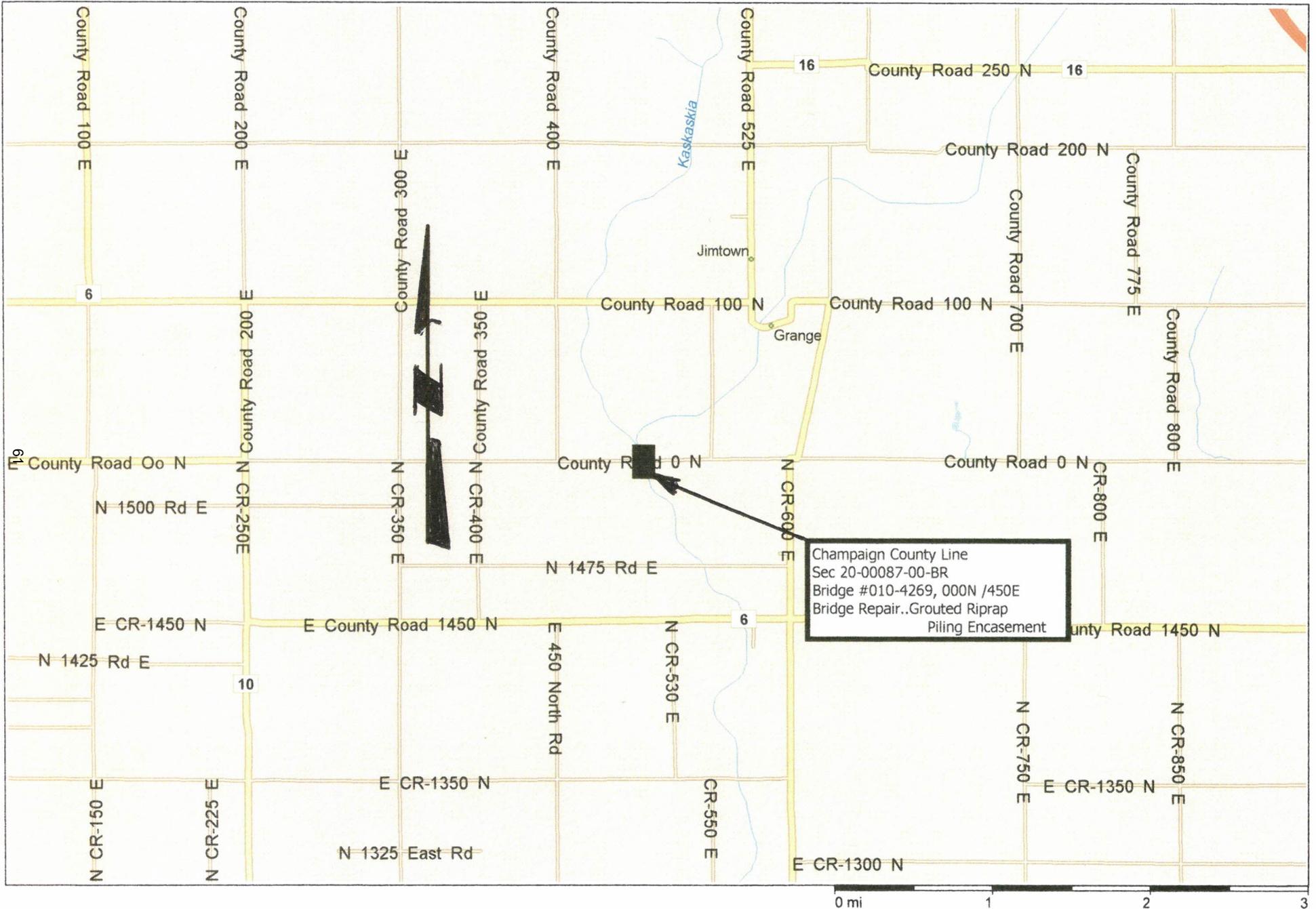
Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive

Date: \_\_\_\_\_

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-Officio Clerk of the  
Champaign County Board

Date: \_\_\_\_\_

# CHAMPAIGN COUNTY, SEC 20-00087-00-BR



Copyright © and (P) 1988–2012 Microsoft Corporation and/or its suppliers. All rights reserved. <http://www.microsoft.com/streets/>  
 Certain mapping and direction data © 2012 NAVTEQ. All rights reserved. The Data for areas of Canada includes information taken with permission from Canadian authorities, including: © Her Majesty the Queen in Right of Canada, © Queen's Printer for Ontario. NAVTEQ and NAVTEQ ON BOARD are trademarks of NAVTEQ. © 2012 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc. © 2012 by Applied Geographic Solutions. All rights reserved. Portions © Copyright 2012 by Woodall Publications Corp. All rights reserved.

## LOCATION MAP

## Highway Department Budget Highlights 2021

- 083-060 \$112,000 to building maintenance sinking fund  
\$333,000 for equipment replacement  
Road Saw - \$40,000  
Boom Mower - \$110,000  
Tracked Skid Steer - \$60,000  
Asphalt Patching Hot Box - \$35,000  
F350 4x4 - \$50,000  
Asphalt Roller - \$40,000
- 083-062 No Major projects scheduled  
\$100,000 budgeted in case we have an emergency building issue
- 084-060 Six Major Bridge Projects Scheduled for 2021  
Bridge Projects Budgeted:  
High Cross Road - Urbana Township TBP Project  
Broadlands Road - County Road 13 Bridge Replacement  
Sadorus to Ivesdale Road - County Road 17 Federal Aid Bridge Replacement  
Sadorus Road - County Road 19 Bridge Repair  
Royal Road - County Road 20 Bridge Repair  
County Road 900 N - Tolono Township Demonstartion Project Bridge Replacement
- 085-060 MFT revenues are down due to COVID-19 and people travelling less  
MFT Down 30% on old 19 Cents, but up 20% in total due to new TRF Funds  
Total was anticipated to be a 68% increase prior to COVID  
\$1,000,000 budgeted as a contingency if REBUILD grant doesn't come through  
\$1,000,000 in road/bridge maintenance
- 103-060 \$25,000 budgeted to cover the local match for a federal safety grant to develop a systemic safety evaluation tool for rural roadways
- 120-060 New fund to track revenues and expenditures of the REBUILD Illinois grants  
Expenditure must be for capital projects with a minimum 13 year life  
Anticipated revenues of \$5,774,699 over 3 years  
Funds budgeted:  
Sidney Road - Balance of project not covered by outside funds  
Flatville Road - County Road 11 Deck Replacement - \$750,000