



**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

MINUTES – Approved September 11, 2020

DATE: Friday, August 7, 2020
TIME: 9:00 a.m.
PLACE: Highway Building Conference Room
1605 East Main Street, Urbana, Illinois

Committee Members

Present: Lorraine Cowart (Chair), Jim McGuire, Diane Michaels, Giraldo Rosales (via phone), Chris Stohr (via phone)

Absent: Brad Clemmons, Cynthia Fears,

County Staff: Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Kristen Gisondi (Human Services Transportation Coordinator/PCOM)(via phone)

MINUTES

I. Call to Order

Committee Chair Cowart called the meeting to order at 9:05 a.m.

II. Roll Call

A verbal roll call was taken and a quorum was declared present.

III. Approval of Agenda/Addendum

MOTION by Mrs. Michaels to approve the agenda; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

IV. Approval of Minutes – June 5, 2020

MOTION by Mr. Rosales to approve the minutes of the June 5, 2020 meeting; seconded by Mr. Stohr.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

V. Public Participation

None

VI. Communications

None

VII. County & Township Motor Fuel Tax Claims-June & July 2020

MOTION by Mrs. Michaels to receive and place on file the County and Township Motor Fuel Tax Claims for June and July 2020; seconded by Mr. Stohr.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

VIII. Regional Planning Commission Handouts

Ms. Gisondi discussed (via phone conference) agenda items IX thru XII. Handouts were available outlining available funds, service performance, vehicle inventory, future goals, a vehicle lease agreement, and an amended Intergovernmental Agreement.

IX. Approval of the FY 2021 Section 5311 CARES Act Grant Agreement

MOTION by Mr. McGuire to approve the resolution authorizing the execution and amendment of federal 5311 CARES Act Grant Agreement; seconded by Mrs. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

X. Approval of the C-CARTS FY 2020 Annual Report

MOTION by Mrs. Michaels to approve the C-CARTS FY 2020 Annual Report; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XI. Approval of the Vehicle Lease Agreement between the County of Champaign and the Champaign Urbana Mass Transit District

MOTION by Mr. McGuire to approve the Vehicle Lease Agreement between the County of Champaign and the Champaign Urbana Mass Transit District; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XII. Resolution Authorizing Amendment to Intergovernmental Agreement between the County of Champaign and Champaign Urbana Mass Transit District

MOTION by Mr. Rosales to approve the Resolution Authorizing Amendment to the Intergovernmental Agreement between the County of Champaign and Champaign Urbana Mass Transit District; seconded by Mr. Stohr.

Ms. Gisondi informed the committee the amendment was for a small change made to the agreement signed in April. The committee discussed whether the County Executive and/or the County Board Chair should sign the resolution. The committee requested the resolution be changed to include both signatures.

MOTION by Mrs. Michaels to amend the Resolution to include the second signature line of the County Board Chair; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

Mr. Blue stated the amendment passed now we need a vote on the original motion as amended. Ms. Cowart requested a roll call for the original motion to approve the Resolution as amended.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XIII. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Philo Township, #20-19103-00-BR

Mr. Blue discussed a rusted metal culvert in Philo Township that needs replaced. The new culvert will be an 8' x 5' concrete box culvert. The location of the culvert is 1150N and 1200E. The cost of replacement is estimated at \$31,200.00.

MOTION by Mr. McGuire to approve the resolution; seconded by Mrs. Michaels

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XIV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Raymond Township, #20-21101-00-BR

Mr. Blue discussed a culvert located between section 25 and 26 in Raymond Township that needs replaced. The cost to replace the culvert is estimated to be \$25,850.00.

MOTION by Mrs. Michaels to approve the resolution; seconded by Mr. Rosales.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XV. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Sidney Township, #20-24100-00-BR

Mr. Blue discussed a culvert located in Section 2 of Sidney Township that needs replaced. The cost of replacement is estimated to be \$11,016.00.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. McGuire.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XVI. Resolution Appropriating County Motor Fuel Tax Funds for Champaign County's Share of the Champaign-Urbana Urbanized Area Transportation Study Section #20-00000-00-ES

Mr. Blue informed the committee the Highway Department had received an invoice for the County's annual contribution to the Champaign-Urbana Urbanized Area Transportation Study. Champaign County's share for fiscal year 2020 is \$33,545.40.

MOTION by Mr. Rosales to approve the resolution; seconded by Mr. Stohr.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XVII. Resolution Appropriating County Motor Fuel Tax Funds for Section #12-00432-00-RS

Mr. Blue informed the committee that CH 1 Section #12-00432-00-RS is complete and the County needs to appropriate an additional \$113,993.61 to match the funds expended on the project as per the Illinois Department of Transportation requirements for proper accounting procedures.

MOTION by Mr. Rosales to approve the resolution; seconded by Mrs. Michaels.

MOTION CARRIED by unanimous roll-call vote.

Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5

Nays: None

XVIII. Resolution Awarding County Bridge Funds for Section #20-00087-00-BR

Mr. Blue discussed the bid tab results for Section #20-00087-00-BR. The engineer's estimate for the bridge repair was \$71,125.00. The county received 2 bid proposals. The bid submitted by Duce Construction was \$110,675.00 and the other bid from White Construction was \$123,750.00. Mr. Blue said he did not recommend awarding the project since the proposals were much higher than the engineer's estimate.

MOTION by Mr. Stohr to not approve the resolution; seconded by Mrs. Michaels.

MOTION CARRIED by unanimous roll-call vote.
Yeas: McGuire, Rosales, Michaels, Stohr, Cowart-5
Nays: None

XIX. Budget Discussion 2021

Mr. Blue discussed the highway budget for fiscal year 2021. He discussed equipment purchases, major projects scheduled for 2021, and the anticipated revenue for the upcoming year.

XX. Other Business

None

XXI. Chair's Report

None

XXII. Designation of Items to be Placed on the Consent Agenda

Ms. Cowart stated that items IX thru XI and XIII thru XVIII be placed on the consent agenda.

XXIII. Adjournment

There being no further business, Ms. Cowart adjourned the meeting at 10:10 am.

***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*