



**CHAMPAIGN COUNTY BOARD
HIGHWAY COMMITTEE AGENDA**

County of Champaign, Urbana, Illinois

Friday, October 2, 2020 9:00 a.m.

Highway Building Conference Room
1605 E Main Street, Urbana, Illinois

Committee Members:

Lorraine Cowart – Chair

Brad Clemmons – Vice-Chair

Cynthia Fears

Jim McGuire

Diane Michaels

Giraldo Rosales

Chris Stohr

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes – September 11, 2020 1-3
- V. Public Participation
- VI. Communications
- VII. County & Township Motor Fuel Tax Claims – September 2020 4
- VIII. Approval of Resolution Executing the FY21 Downstate Operating Assistance Program Grant Contract 5-7
- IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge Fund, Hensley Township #20-12104-00-BR 8-10
- X. Resolution Appropriating \$750,000.00 from Champaign County Motor Fuel Tax Fund for the Rehabilitation of Structure #010-4125 on County Highway 11, Section # 19-00080-00-BR 11-13
- XI. Other Business
- XII. Chair's Report
- XIII. Designation of Items to be Placed on the Consent Agenda
- XIV. Adjournment

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**Champaign County Board
Highway & Transportation Committee
County of Champaign, Urbana, Illinois**

7 **MINUTES – SUBJECT TO REVIEW AND APPROVAL**

8 DATE: Friday, September 11, 2020
9 TIME: 9:00 a.m.
10 PLACE: Highway Building Conference Room
11 1605 East Main Street, Urbana, Illinois
12

13 **Committee Members**

14 **Present:** Lorraine Cowart (Chair), Brad Clemmons, Cynthia Fears (via phone), Jim McGuire,
15 Diane Michaels, Giraldo Rosales (via phone), Chris Stohr (via phone)

16 **Absent:** None
17

18 **County Staff:** Jeff Blue (County Engineer), Michelle Carter (Recording Secretary), Kristen Gisondi
19 (Human Services Transportation Coordinator/PCOM)(via phone)
20

21 **MINUTES**

22 **I. Call to Order**

23 Committee Chair Cowart called the meeting to order at 9:06 a.m.
24

25 **II. Roll Call**

26 A verbal roll call was taken and a quorum was declared present.
27

28 **III. Approval of Agenda/Addendum**

29 **MOTION** by Mr. Rosales to approve the agenda; seconded by Mr. Clemmons.

30 **MOTION CARRIED by unanimous roll-call vote.**

31 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**

32 **Nays: None**
33

34 **IV. Approval of Minutes – August 7, 2020**

35 **MOTION** by Mrs. Michaels to approve the minutes of the August 7, 2020 meeting; seconded by
36 Mr. Rosales.

37 **MOTION CARRIED by unanimous roll-call vote.**

38 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**

39 **Nays: None**
40

41 **V. Public Participation**

42 None
43

44 **VI. Communications**

45 None
46
47

- 48 **VII. County & Township Motor Fuel Tax Claims-August 2020**
49 **MOTION** by Mr. McGuire to receive and place on file the County and Township Motor Fuel Tax
50 Claims for August 2020; seconded by Mr. Clemmons.
51 **MOTION CARRIED by unanimous roll-call vote.**
52 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**
53 **Nays: None**
54
- 55 **VIII. Approve the Revised Bylaws for the Champaign County Rural Transit Advisory Group**
56 Ms. Gisondi explained (via phone conference) due to COVID-19, they are requesting a change to
57 the Bylaws that allow the current members to continue until the Champaign County Rural
58 Transit Advisory Group meetings are held in-person again. Changes to the bylaws include:
59 Members may serve beyond their terms during extraordinary times, such as a global pandemic.
60 Terms may be extended until normal conditions resume. "Normal conditions" will be defined as
61 holding the regularly scheduled, quarterly meetings in person. During extraordinary times, such
62 as a global pandemic, meetings may be held virtually.
63 **MOTION** by Mr. Clemmons to approve the resolution; seconded by Mr. Rosales.
64 **MOTION CARRIED by unanimous roll-call vote.**
65 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**
66 **Nays: None**
67
- 68 **IX. Petition Requesting and Resolution Approving Appropriation of Funds from the County Bridge**
69 **Fund, Urbana Township, #18-30057-00-BR**
70 Mr. Blue discussed the Urbana Township bridge project. He said the original plan was to do a
71 deck replacement however, after looking at the bridge, a total bridge replacement is needed.
72 The total cost of the bridge replacement is estimated at 1.2 million dollars. Eighty percent of the
73 project will be funded with Township Bridge Funds, ten percent will be from County Bridge
74 Funds, and Urbana Township will fund the remaining ten percent. Mr. Blue said he plans to bid
75 the project this fall/winter and for the construction to begin next summer.
76 **MOTION** by Mrs. Michaels to approve the resolution; seconded by Mr. Clemmons.
77 **MOTION CARRIED by unanimous roll-call vote.**
78 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**
79 **Nays: None**
80
- 81 **X. Resolution for the Anticipation of Township Bridge Funds**
82 Mr. Blue explained that since the Urbana Township Bridge project is so large, the Township
83 Bridge Fund does not currently have funds available to cover the eighty percent. Mr. Blue
84 outlined the Township Bridge Fund balance and the expected funds for FY 2021. The County
85 Bridge Fund will be indebted for FY 2021; when the Township Bridge Funds are received in 2021,
86 the money will be reimbursed to the County Bridge Fund. Mr. Stohr asked how this would affect
87 an emergency project. Mr. Blue stated that Township Bridge Funds are not used for emergency
88 projects. Typically, County Bridge Funds are used for emergency situations. Mrs. Michaels
89 asked for clarification, that the resolution has no effect on the overall funds for FY 2020 or FY
90 2021. Mr. Blue said that is correct.
91 **MOTION** by Mr. Rosales to approve the resolution; seconded by Mr. McGuire.
92 **MOTION CARRIED by unanimous roll-call vote.**
93 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**
94 **Nays: None**
95

96 **XI. Resolution Appropriating \$1,000,000.00 from Champaign County Motor Fuel Tax Fund for the**
97 **Construction of CH 18, #20-00453-00-SP**

98 Mr. Blue discussed a letter received from the Illinois Department of Transportation on August
99 21, 2020 awarding Champaign County \$2,553,900.00 for Highway Safety Improvement Program
100 funding. The project on CH 18 from US Route 45 to Illinois Route 130 involves HMA shoulders,
101 shoulder rumble strips, centerline rumble strips, warning signs, and sideslope flattening. Mr.
102 Blue said he does not have a good estimate of the total cost of the project and plans to apply for
103 additional funding. He also stated the project qualifies as a capital improvement project and the
104 MFT Rebuild funds will be used. Mr. Clemmons and Mr. Stohr both voiced positive remarks
105 regarding the proposed construction.

106 **MOTION** by Mr. Rosales to approve the resolution; seconded by Mr. Clemmons.

107 **MOTION CARRIED by unanimous roll-call vote.**

108 **Yeas: McGuire, Rosales, Michaels, Stohr, Fears, Clemmons, Cowart-7**

109 **Nays: None**

110

111 **XII. Other Business**

112 None

113

114 **XIII. Chair's Report**

115 None

116

117 **XIV. Designation of Items to be Placed on the Consent Agenda**

118 Ms. Cowart stated that items VIII thru XI be placed on the consent agenda.

119

120 **XV. Adjournment**

121 There being no further business, Ms. Cowart adjourned the meeting at 9:34 am.

122 ***Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at*
123 *the meeting.*

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

October 2, 2020

COUNTY MOTOR FUEL TAX CLAIMS FOR SEPTEMBER

Req No.	Payee	Description	Amount
80	Lehigh Hanson	22.90 ton, 022RR03, 022RR01	500.80
81	Lehigh Hanson	25.14 ton, 022RR03	678.78
82	Champaign County Treasurer	CUUATS	33,545.40
83	Tuscola Stone	574.67 ton, CA06/CA10	6465.06
84	Lehigh Hanson	106.88 ton, CA06/CA10	1,175.68
85	Lehigh Hanson	259.11 ton, CA06/CA10	3,195.81
86	Lehigh Hanson	66.07 ton, CA06/CA10	726.77
87	Open Road Paving	Pay Est #1, Gifford	230,573.64
88	Stark Excavating	Pay Est #5	41,852.25
89	Stark Excavating	Pay Est #5	223,870.73
			<hr/> \$ 542,584.92 <hr/>

TOWNSHIP MOTOR FUEL TAX CLAIMS SEPTEMBER

Req No.	Payee	Description	Amount
83	Illiana Construction	Crittenden Twsp, HFE-90, 35,429.87 gal	80,425.80
84	Illiana Construction	Sidney Twsp, HFE-90, 54,657.95 gal	121,250.01
85	Illiana Construction	Scott Twsp, HFE-90, 7,682.64 gal	15,439.34
86	Emulsicoat	East Bend Twsp, HFE-90, 106.67 gal	197.34
87	Emulsicoat	Compromise Twsp, HFE-90, 42,666.99 gal	78,933.94
88	Illiana Construction	Hensley Twsp, HFE-90, 6,447.01 gal	14,634.71
89	Illiana Construction	Somer Twsp, HFE-90, 23,245.40 gal	56,267.06
90	Illiana Construction	Rantoul Twsp, HFE-90, 7,048.46 gal	100,000.00
91	Pro Arg	Somer Twsp, CM16/SC16, 691.33 ton	11,332.97
92	Illiana Construction	Ogden Twsp, HFE-90, 237.04 gal	578.08
93	Illiana Construction	Harwood Twsp, HFE-90, 586.69 gal	1,538.79
			<hr/> \$480,598.04 <hr/>



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Memorandum

To: Members of the Champaign County Board
From: Rita Morocoima-Black, CCRPC/CUUATS Planning and Community Development Director
Kristen Gisondi, CCRPC/Program Compliance Oversight Monitor for Champaign County Rural
Public Transportation
Date: September 21, 2020
Re: FY2021 Downstate Operating Assistance Program (DOAP) Grant Agreement – Grant No. 21-1141-22705, Agreement No. 5184

Requested Action: Approve Resolution Authorizing Execution of FY2021 Downstate Operating Assistance Program (DOAP) Grant Agreement – Grant No. 21-1141-22705, Agreement No. 5184

Background: On April 21, 2020, the Champaign County Board authorized the application for \$723,852 in Downstate Operating Assistance Program funding (rural public transportation grant) with Public Ordinance #2020-5. On September 9, 2020, CCRPC staff received the state DOAP grant agreement for Champaign County’s partial execution for the same amount requested and previously approved by the County Board. The DOAP funding requires a 35 percent match for all eligible expenses.

The amount of this grant agreement is \$723,852.



Champaign County Urbanized Area Transportation Study
A program of the Champaign County RPC

1776 E. Washington St. Urbana, IL 61802
P 217.328.3313 F 217.328.2426
TTY 217.384.3862 CCRPC.ORG 5



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Budget Narrative Summary--When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel	\$0.00	\$0.00	\$0.00
2. Fringe Benefits	\$0.00	\$0.00	\$0.00
3. Travel	\$1,300.00	\$700.00	\$2,000.00
4. Equipment	\$0.00	\$0.00	\$0.00
5. Supplies	\$0.00	\$0.00	\$0.00
6. Contractual Services	\$669,902.00	\$360,717.00	\$1,030,619.00
7. Consultant (Professional Services)	\$0	\$0	\$0
8. Construction	\$0.00	\$0.00	\$0.00
9. Occupancy (Rent and Utilities)	\$2,925.00	\$1,575.00	\$4,500.00
10. Research and Development (R & D)	\$0.00	\$0.00	\$0.00
11. Telecommunications	\$0.00	\$0.00	\$0.00
12. Training and Education	\$0.00	\$0.00	\$0.00
13. Direct Administrative Costs	\$0.00	\$0.00	\$0.00
14. Other or Miscellaneous Costs	\$28,600.00	\$15,400.00	\$44,000.00
15. GRANT EXCLUSIVE LINE ITEM(S)	\$21,125.00	\$11,375.00	\$32,500.00
16. Indirect Costs	\$0	\$0	\$0
State Request	\$723,852		
Non-State Amount	\$389,767		
TOTAL PROJECT COSTS			\$1,113,619

Resolution No. _____

**AUTHORIZING EXECUTION AND AMENDMENT OF DOWNSTATE OPERATING ASSISTANCE
GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, the Downstate Public Transportation Act (30 ILSC 740/2-1 et seq.) ("Act") authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under the Downstate Public Transportation Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF CHAMPAIGN COUNTY:

Section 1. That the Champaign County enter into a Downstate Public Transportation Operating Assistance Agreement ("Agreement") with the State of Illinois and amend such an Agreement, if necessary, for fiscal year 2021 in order to obtain grant assistance under the provisions of the Act.

Section 2. That the Champaign County Executive is authorized and directed to execute the Agreement or its amendment(s) on behalf of Champaign County for such assistance for fiscal year 2021.

Section 3. That the Champaign County Executive is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2021.

Section 4. That while participating in said operating assistance program, Champaign County will provide all required local match funds.

PRESENTED and ADOPTED this 22nd day of October 2020.

Champaign County Executive

(Date)

Attest

(Date)

PETITION REQUESTING AND RESOLUTION APPROVING
APPROPRIATION OF FUNDS FROM THE COUNTY BRIDGE FUND
PURSUANT TO 605 ILCS 5/5-501

PETITION

Petitioner, Robert Sherman hereby requests an appropriation of funds from the Champaign County Bridge Fund pursuant to 605 ILCS 5/5-501. In support of this petition, Petitioner states the following:

1. Petitioner is the duly elected Highway Commissioner for the Hensley Road District, Champaign County, Illinois; and
2. There is a culvert located between Sections 30 & 31, which is in poor condition and is inadequate to serve the needs of the traveling public; and
3. To ensure the adequacy of said structure for the traveling public, it is necessary that said structure be replaced; and
4. The cost of replacing the aforesaid structure is estimated to be \$7,000.00, which will be more than .02% of the value of all the taxable property in the Hensley Road District, as equalized or assessed by the Department of Revenue; and
5. The tax rate for road purposes in the Hensley Road District was in each year for the last two (2) years not less than the maximum allowable rate provided for in Section 6-501 of the Illinois Highway Code (605 ILCS 5/6-501); and
6. The Hensley Road District is prepared to pay one-half of the cost of the replacement of said structure.

Respectfully submitted,



Commissioner of Highways of
Hensley Road District,
Champaign County, Illinois

RESOLUTION NO.

WHEREAS, the County Board finds that based on the representations in the attached Petition, it is required pursuant to 605 ILCS 5/5-501 to provide the requested aid.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

1. The County Board hereby appropriates from the County Bridge Fund a sufficient sum to meet one-half the cost of replacing the structure.
2. The County Board hereby directs the County Engineer to cause plans and specifications to be prepared for said improvement.
3. The County Board hereby orders that said improvement be made under the general supervision of the County Engineer, by receiving quotes for the improvement.
4. The County Board hereby directs the County Engineer to certify to the County Board when the work has been satisfactorily completed to meet his or her approval. Such certificate shall include an itemized account of the cost of all items of work incurred in the completion of said improvements and shall show the division of cost between the County and the Hensley Road District.
5. The County Board further directs the County Engineer to file said certificate with the clerk of the Hensley Road District.
6. This Resolution shall become effective upon its adoption.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of October 2020.

Giraldo Rosales, Chair
Champaign County Board

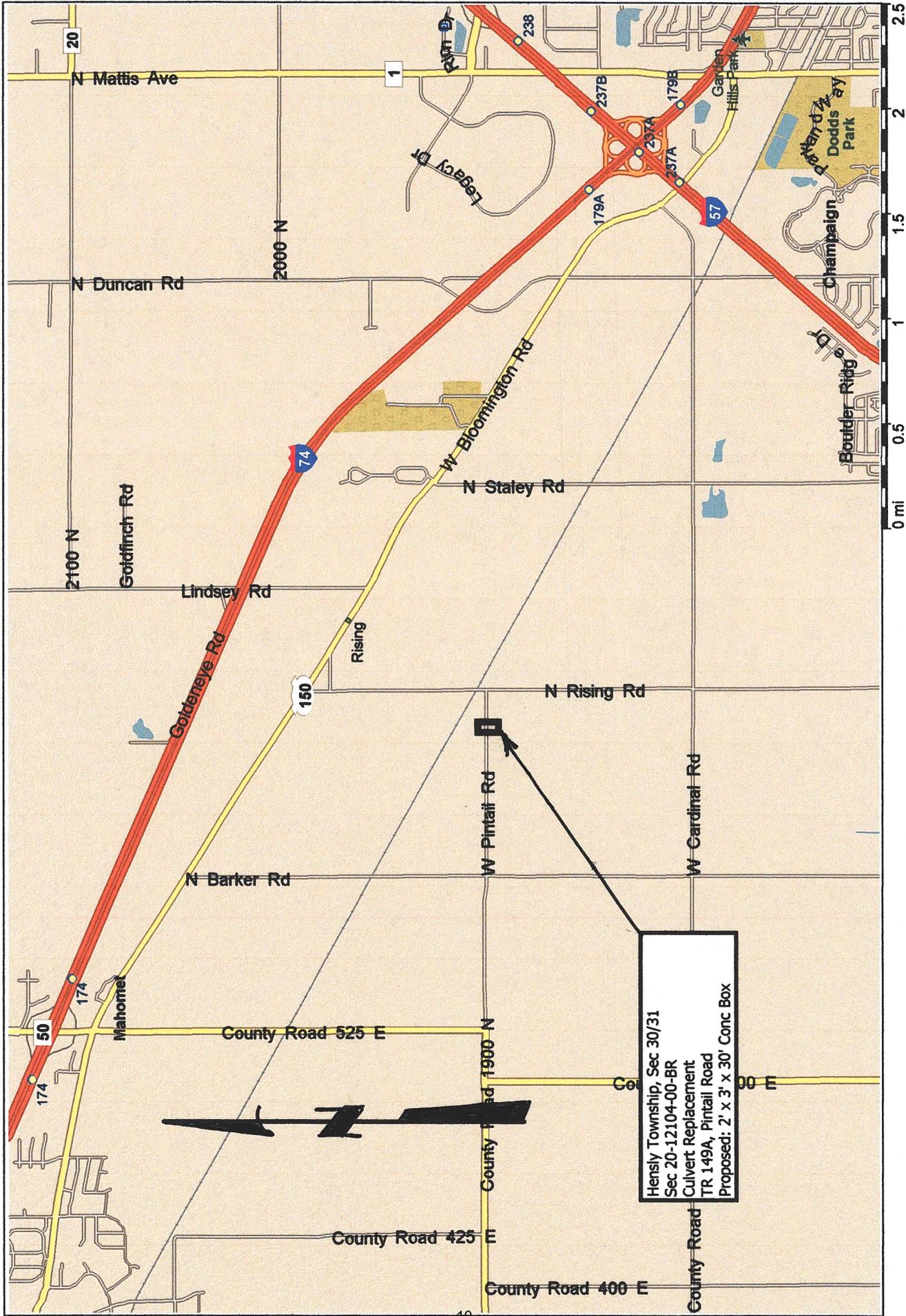
Approved:

Recorded & Attest: _____
Aaron Ammons, County Clerk
and ex-Officio Clerk of the
Champaign County Board

Darlene A. Kloeppel, County Executive

Date: _____

HENSLEY TWP, SEC 20-12104-00-BR



Hensley Township, Sec 30/31
 Sec 20-12104-00-BR
 Culvert Replacement
 TR 149A, Pintail Road
 Proposed: 2' x 3' x 30' Conc Box

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LOCATION MAP

RESOLUTION NO. _____

**RESOLUTION APPROPRIATING \$750,000.00 FROM
CHAMPAIGN COUNTY MOTOR FUEL TAX FUND
FOR THE REHABILITATION OF STRUCTURE #010-4125
ON COUNTY HIGHWAY 11
SECTION #19-00080-00-BR**

WHEREAS, Structure #010-4125 on County Highway 11 (Flatville Road) located between Sections 29 and 32 in Rantoul Township is in poor condition and is inadequate to serve the needs of the traveling public; and

WHEREAS, To insure the safety of the traveling public, it is necessary that said bridge be rehabilitated by replacing the superstructure (deck); and

WHEREAS, The cost of rehabilitating the aforesaid bridge is estimated to be \$750,000.00.

NOW THEREFORE BE IT RESOLVED, That the improvement shall be by contract; and

BE IT FURTHER RESOLVED, That this project qualifies as a REBUILD, Bondable Capital Improvement Project; and

BE IT FURTHER RESOLVED, That there is hereby appropriated the sum of Seven Hundred Fifty Thousand dollars (\$750,000.00) from the County's Motor Fuel Tax Funds for the costs of the improvement.

PRESENTED, ADOPTED, APPROVED and RECORDED this 22nd day of October, A.D., 2020.

Giraldo Rosales, Chair
Champaign County Board

Approved:

Recorded & Attest _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board

Darlene A. Kloepfel
County Executive

Date: _____

Resolution No.

I, Aaron Ammons, County Clerk in and for said County, in the State aforesaid and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of Champaign County at its county Board Meeting held at Urbana, Illinois, on October 22, 2020.

IN TESTIMONY, WHEREOF, I have hereunto set my hand and affixed the seal of said County at my office in Urbana in said County, this _____ day of _____ A.D., 2020.

(SEAL) _____ County Clerk

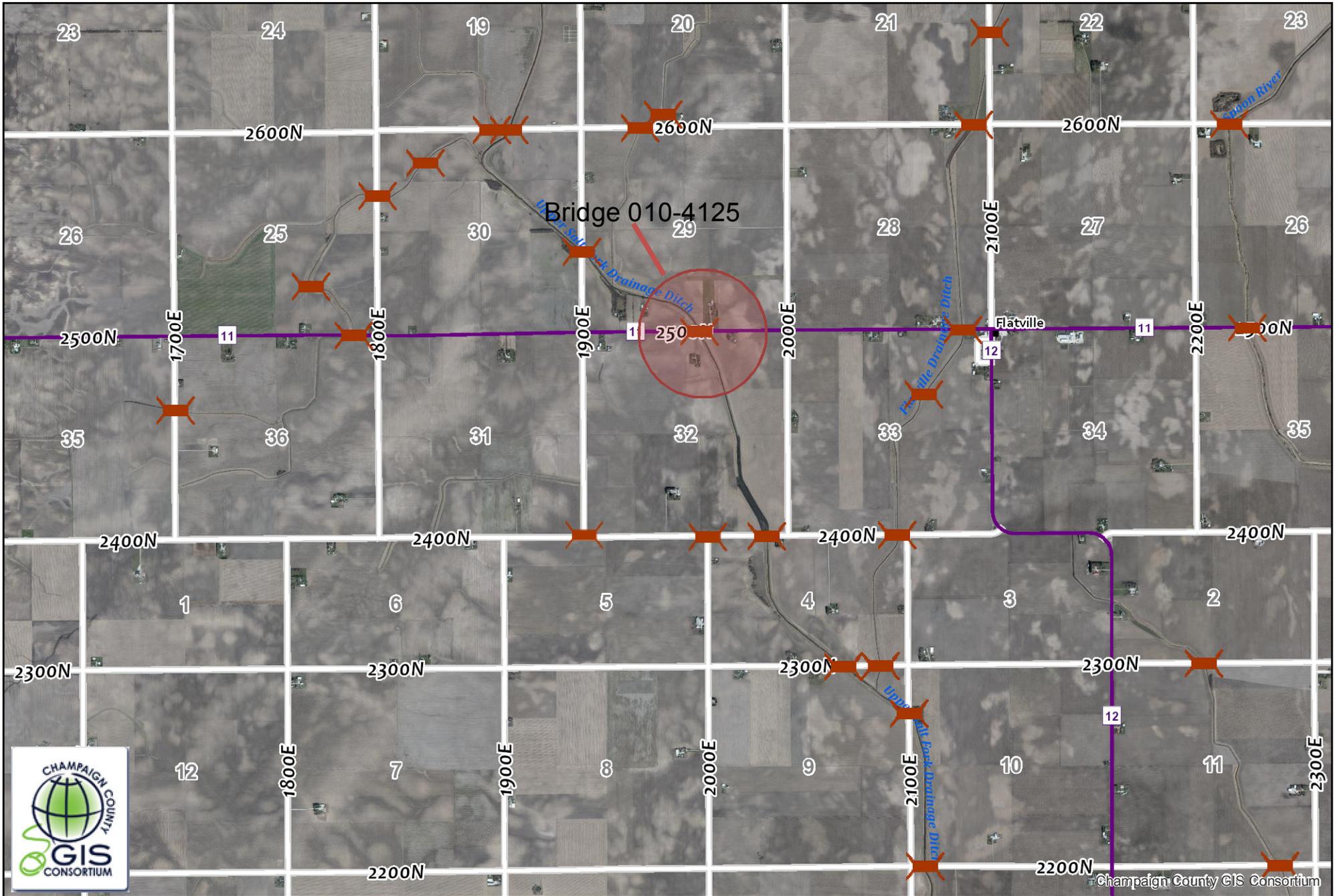
APPROVED

Date

Department of Transportation

Regional Engineer

Bridge 010-4125



2,300
Feet

This map was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this map is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this map and information contained herein. The use of this map constitutes acknowledgement of this disclaimer.

