

Lincoln Exhibits Committee
Urbana Free Library, Conference Room
210 W. Green St., Urbana
Tuesday, November 6, 2007 - 4:30 p.m.

Call to Order

The meeting of the Lincoln Exhibits Committee was convened at 4:30 p.m. by Barbara Wysocki, Committee Chair.

Roll Call

Committee Members Present: Kent Tucker, John Hoffman, Ray Cunningham, Vern Zehr, Anke Voss, Kay Grabow, Barbara Wysocki

Also Present: Cheryl Kennedy and Barbara Garvey, Early American Museum

Approval of the Agenda

Motion to approve the agenda by Kent Tucker, second by John Hoffman. Motion carried.

Approval of October 2, 2007 Minutes

Motion to approve the minutes by Kent Tucker, second by Vern Zehr. Motion carried.

Public Participation

There was no public participation.

Old Business (written report)

Barbara Wysocki suggested that old business in the future would be covered through a written report to facilitate effective use of meeting time. Information included a report of the 8th Judicial Circuit meeting in Springfield, the Bicentennial Commission meeting and the completion of IMLS grant for the courthouse exhibit. The Committee accepted the report and it will be attached to the minutes of the meeting.

Other Business

DVD Production - Barb Garvey reported that she and Ray Cunningham had met to determine the best location for information on the role of African Americans in Champaign County during this time period for the DVD. Barb has talked to three production groups and is working to set up a meeting with them to determine what else needs to be done for production and production costs. Barb will bring this information as well as a recommendation for the firm that she and Ray feel seems like the best fit for the project to the next meeting. Barb will also send the revised DVD narrative to Committee members in the next few days.

Illinois Lincoln Bicentennial Commission Grant - Cheryl reported that museum staff are working on a second grant application to the Illinois Bicentennial Commission. This grant is due November 15.

Fundraising - In light of the fact that we have submitted a grant to IMLS but we won't know whether we received it until July, we need to raise private dollars equal to the amount of the IMLS award now in case the grant is not awarded. It was determined that we needed to set a goal of no less than \$150,000. If the grant is awarded, this amount will prove invaluable for future grant applications, to cover any shortfall of inkind contributions, and any additional activities or needs.

The Committee developed a list of names to be considered for letters and visits and discussed various ways to approach and recognize them. Timing is critical if we hope to get donations before the end of the year. Names were identified as potential contacts for lead gifts. These gifts could set the stage for publicity to build our donation base.

Logo ideas for use on stationery and official documents were discussed. Anke Voss will begin the process by talking to the graphic designer that works for the library.

Next Meeting

The next meeting will be held on December 4, 2008, 4:30 p.m. at the Urbana Library Conference Room. Thinking ahead, the January meeting was set for January 8, 2009.

Adjournment

Motion by Kent Tucker, second by Ray Cunningham. Motion carried. The meeting was adjourned.

Respectfully submitted,
Cheryl Kennedy, Recording Secretary