



## CHAMPAIGN COUNTY COMMITTEE AGENDA

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LINCOLN EXHIBITS COMMITTEE  
Urbana Free Library, Conference Room  
210 W. Green St., Urbana  
Tuesday, March 4, 2008 – 4:30 p.m.

**CHAIR:** Barbara Wysocki

**MEMBERS:** Raymond Cunningham, Kay Grabow, John Hoffmann,  
Kent Tucker, Anke Voss, Vern Zehr

<u>ITEM</u>	<u>PAGE NO.</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addendum</u>	
IV. <u>Approval of Minutes</u>	
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c. January 22, 2008	5
V. <u>Public Participation</u>	
VI. <u>New Business</u>	
a. Preview of DVD	
VII. <u>Old Business</u>	
a. Lincoln Bicentennial Press Conference February 12, 2008	
b. Courthouse Open House February 17, 2008	
c. Fundraising	
VIII. <u>Other Business</u>	
IX. <u>Next Meeting: April 1, 2008, 4:30 p.m. at Urbana Library Conference Room</u>	
X. <u>Adjournment</u>	

**Lincoln Exhibits Committee**  
**Urbana Free Library, Conference Room**  
**210 W. Green St., Urbana**  
**Tuesday, December 4, 2007 - 4:30 p.m.**

**Call to Order**

The meeting of the Lincoln Exhibits Committee was convened at 4:30 p.m. by Barbara Wysocki, Committee Chair.

**Roll Call**

**Committee Members Present:** Kay Grabow, John Hoffman, Kent Tucker, Anke Voss, Vern Zehr, Barb Wysocki Also Present: Cheryl Kennedy, Barb Garvey, Early American Museum.

**Approval of the Agenda**

Motion by Kent Tucker, second by Vern Zehr. Motion carried.

**Approval of the November 6, 2007 Minutes**

Motion by Vern Zehr, second by Kent Tucker. Motion carried.

**Public Participation**

There was no public participation.

**General Activity Report**

Barb and Cheryl have set a meeting with representatives of the Boy Scouts and cycling clubs to discuss ideas related to the circuit.

**Old Business**

**DVD script**

Barb Garvey handed out the revised DVD script for committee review. She felt there were still some minor changes to be made, i.e. repetitive words/terms. Barb reported on the interviews she and Ray had with two videographers and they would like to recommend Roger Inman for this job. Both felt there would be no problem completing the work by February. Kent Tucker moved that the committee approve Roger Inman to produce the DVD on Lincoln, second by Vern Zehr. Motion carried.

**Wayside Text Committee Meeting**

The wayside text committee met last week and writing tasks were assigned. Barb Wysocki has been in contact with the City of Urbana about their text and they report that things are moving along nicely and that they will be ready to submit their material on time. The text committee agreed that it would be beneficial for us to compare notes prior to submitting our material to the state to make sure that the stories are varied and complement each other. Steve Beckett will be writing the text for the courthouse and the judges will approve this material. The committee will receive copy of the text for all of the waysides at the January meeting.

## **Fundraising Activities**

### **Lincoln Logo**

Anke shared logo ideas designed by Heather Sinclair, graphic artist for the Urbana Library. The committee had a number of versions to choose from and after a lively discussion, it was decided that Anke would ask Heather to modify three of the designs and to present each of these designs as a letterhead and as a logo. Anke will send these modifications to the committee through email ASAP. The committee asked Anke to thank Heather for her work and that it was a hard decision.

### **Letter to Prospective Donors**

The committee reviewed and suggested changes to the letter draft. Donor levels were determined with these levels and the dollar amount to be outlined on an insert piece. Barb Wysocki will find out what and how the Clock and Bell Tower Committee is recognizing their donors and their wording related to memorials.

Kent mentioned that he likes the plexi glass plaques at the Lincoln museum. He also felt a certificate was appropriate. Donors could also be recognized further if they donate within a certain time. The committee gave Barb Wysocki the authority to make these decisions.

### **Next Meeting**

The next meeting will be on the second Tuesday - January 8, 2007 at 4:30 p.m. at the Urbana Library Conference Room.

### **Adjournment**

Motion by Kent Tucker, second by Anke Voss. Motion carried. The meeting was adjourned.

Respectfully submitted,  
Cheryl Kennedy, Recording Secretary

**Lincoln Exhibits Committee**  
**Urbana Free Library, Conference Room**  
**210 W. Greet St., Urbana**  
**Tuesday, January 8, 2008**

**Call to Order**

The meeting of the Lincoln Exhibits Committee was convened at 4:32 p.m. by Barbara Wysocki, Committee Chair.

**Roll Call:**

**Committee Members Present:** Kay Grabow, Kent Tucker, Anke Voss, Vern Zehr, Barbara Wysocki. Also Present: Cheryl Kennedy, Barb Garvey of the Early American Museum.

**Approval of the Agenda**

Motion by Kent Tucker, second by Ray Cunningham. Motion carried.

**Public Participation**

There was no public participation.

**Old Business**

**Updates on Fundraising Letter**

Barb reported on her the process adopted by the Clock Tower project. Anke suggested that the Exhibits Committee fundraising effort should be well defined. The Committee reviewed the revised previously proposed levels of giving. It was also suggested that these levels be identified as a range with donations "up to" the stated number identifying those within the category. We should note that all donors will be recognized.

The design for the letterhead was finalized. The address will be listed as P.O. Box 1040, Mahomet, IL 61853. The letter should clearly state that the Exhibits Committee is a collaborative of the County Board and the CCFPD and that all funds will be accepted through the CCFPD Foundation. Motion by Kent Tucker, second by Vern Zehr. Motion carried.

**University of Illinois Lincoln Collection**

The Commission will be responding to the University's decision to disperse the Lincoln collection. A letter has been drafted to demonstrate our displeasure with their proposal.

**Lincoln Bicentennial Commission Updates**

The calendar is in progress. The Bicentennial Commission has talked with 40N to get input from the arts community and they are definitely interested in working with this theme. We hope to see this conversation materialize into some additional events. Champaign Park District would like to use something related to Lincoln to feature their new bandshell. Dan McCollum is working on a circuit ride and a filmfest event at the Virginia. Urbana is working on an extensive calendar for Urbana due to the fact that they will be celebrating their 175th anniversary.

**Lincoln DVD**

The contract is complete and just needs the final signature. Barb and Ray have already been working to pull together the images and material Roger Inman has requested and feel we are on schedule.

**Other Business****Wayside Updates**

December 31st was the deadline for the initial payment, text and illustrations for the waysides. The courthouse, Homer, and St. Joseph waysides will be completed and sent off to Springfield by the end of the week.

**February 2008 Media Event**

There was a discussion of using February 12, 2008, as a kick-off for the campaign or a broader announcement of the upcoming Lincoln Bicentennial. This could help us with our approach to potential donors and bring attention to the work of both the Committee and the Commission. Kent suggested we schedule a special meeting to explore this idea. The date was set for Tuesday, January 22nd at 4 p.m. at the library conference room.

**Next Meeting**

The next regularly scheduled meeting is February 5, 2008, 4:30 p.m., at the Urbana Free Library conference room.

**Adjournment**

The meeting was adjourned at 6 p.m. Motion by Kent Tucker, second by Vern Zehr. Motion carried.

**Lincoln Exhibits Committee/Lincoln Bicentennial Commission Combined Meeting  
Urbana Free Library, Conference Room  
210 W. Green Street, Urbana  
Tuesday, January 22, 2008**

**Call to Order**

The combined meeting of the Lincoln Exhibits Committee and the Lincoln Bicentennial Commission was convened at 4:10 p.m. by Barbara Wysocki, Lincoln Exhibits Committee Chair.

**Roll Call**

**Members Present:** Kent Tucker, Vern Zehr, Ray Cunningham, John Hoffman, Kay Grabow, Anke Voss, Dan McCollum, Mary Muller, Greg Novak, Barb Wysocki, Cheryl Kennedy. Also present: Steve Beckett

**Approval of the Agenda**

Motion by Kent Tucker, second by Steve Beckett. Motion carried.

**Public Participation**

There was no public participation.

**New Business**

**Event Plan for February 12, 2008**

Barb reported that the Archive has been offered as the event space and that Anke will bring out Lincoln documents to be examined. It was decided that this event would be held from 11:30 a.m. to 1:00 p.m. It will be important to stage things so all forms of media are able to cover the event and its purpose. In addition to Exhibits Committee, Commission members, Champaign County Board members, CCFPD Board of Commissioners, invitations will be sent to City and Village Boards/Councils and Mayors, 40N, and the City celebration committees. Invitations will be sent to the heads of government – not each individual.

Vern moved that these plans be approved as outlined, second by Steve. Motion carried.

Barb passed out a proposed program plan that included: Welcome and explanation of why we are meeting and why at the Archive, activities of the Lincoln Bicentennial Commission, activities of the University of Illinois, and activities of the Lincoln Exhibits Committee. Those instrumental in organizing specific programs will be asked to share the details within this framework. The media event will end with questions and answers. During the discussion of details, Kay wondered whether a map might be designed to show the places of Lincoln's time. All agreed that this would be a great idea for a 2009 project.

The meeting was adjourned. Motion by Kent Tucker, second by Vern Zehr. Motion carried.