

**Lincoln Exhibits Committee
Urbana Free Library, Conference Room
210 W. Green St., Urbana
Tuesday, August 5, 2008**

Call to Order

The meeting of the Lincoln Exhibits Committee was convened at 4:30 p.m. by Barbara Wysocki, Committee Chair.

Roll Call

Committee members present: Kent Tucker, Kay Grabow, John Hoffman, Vern Zehr, Anke Voss, and Barbara Wysocki. Also present: Cheryl Kennedy and Barb Garvey of the Early American Museum and Mary Ellen Wuellner of the Champaign County Forest Preserve District.

Approval of the Agenda

Motion by Kent Tucker, second by Anke Voss. Motion carried.

Motion to Approve July 1, 2008 Minutes

Motion by Vern Zehr, second by Kent Tucker. Motion carried.

Public Participation

There was no public participation.

Old Business

IMLS Grant

Barb Wysocki reported that the Institute of Museum and Library Services grant request in the amount of \$116,500 to develop the courthouse exhibit had been awarded. Reviewer comments and the proposed timeline were mailed to committee members to help acquaint everyone with our responsibilities. The evaluator - Heather Tucker's work will begin immediately with the development of front-end evaluation tools that will help identify our audience, determine what we hope to accomplish and how we will measure our success. The timeline developed for the grant shows that the evaluation plan will be developed by October 1st.

The timeline also shows that the design firm will be selected and the research and the storyline will be delivered to this firm by October 1st. Cheryl reported that exhibit design firms located in Illinois were investigated through a Request for Information process at the time of the grant application. Kent Tucker noted that Taylor Studios is located in Champaign County and offers the advantage of easy access for communication and exhibit fabrication. Motion by Kent Tucker that the committee authorize representatives to begin negotiations with Taylor Studios, second by Anke Voss. Motion carried.

Mary Ellen distributed the most recent budget outlining the expenditures and the revenue shortfall currently being used for grant applications and fundraising. Expenditures are

proposed on a cost per square foot estimate. The committee felt it offered an excellent summary of where we are at this point in time.

Fundraising

Grant applications have been submitted to Ameren, Motorola, Bank of America and Coleman. The next application submitted will be to the Champaign Rotary. State Farm and Verizon remain on the list as well. The State Farm request will most likely be a collaborative with the David Davis Mansion. Local donations are being sought to provide a match for an application to the Illinois Bureau of Tourism.

Courthouse Space

Barbara reported that the letter she sent has obviously had an effect. Meetings are to be scheduled soon to address these concerns and explore ways to resolve them.

Waysides

Two wayside exhibit signs were delivered the end of July - Bement and Tolono. Eleven more will arrive the last week of August.

Next Meeting:

The next regularly scheduled meeting of the Lincoln Exhibits Committee is Tuesday, September 2, 2008.

Adjournment

The meeting was adjourned. Motion by Kent Tucker, second by Anke Voss. Motion carried.