



NURSING HOME BOARD OF DIRECTORS AGENDA

County of Champaign, Urbana, Illinois

Monday, July 28, 2008 – 7:30 a.m.

Chapel, Champaign County Nursing Home
500 S. Art Bartell Road, Urbana

DIRECTORS: Jan Anderson, Peter Czajkowski, Jason Hirsbrunner, Mark Holley,
Charles Lansford, Alan Nudo, Mary Ellen O'Shaughnessey

ITEM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA/ADDENDUM

IV. APPROVAL OF MINUTES

- a. June 9, 2008
- b. June 12, 2008
- c. June 16, 2008
- d. Closed Session – June 9, 2008 – Session 1
- e. Closed Session – June 9, 2008 – Session 2
- f. Closed Session – June 12, 2008
- g. Closed Session – June 16, 2008 – Session 1
- h. Closed Session – June 16, 2008 – Session 2

V. PRESENTATION – NURSING HOME VOLUNTEER PROGRAM – Stephen Philbrook

VI. PRESENTATION – NURSING SCHOLARSHIPS and RECRUITMENT – Mark Holley

VII. OTHER BUSINESS

VIII. PUBLIC PARTICIPATION

IX. NEXT MEETING DATE & TIME

X. ADJOURNMENT

1 CHAMPAIGN COUNTY, ILLINOIS
2 MINUTES
3

4
5 **NURSING HOME BOARD OF DIRECTORS**

6 **Monday, June 9, 2008**

7 **In-service Classroom, Champaign County Nursing Home**

8 **500 S. Art Bartell, Urbana**

9
10 7:30 a.m.

11
12 **DIRECTORS PRESENT:** Jan Anderson, Peter Czajkowski, Jason Hirsbrunner, Mark Holley, Charles
13 Lansford, Alan Nudo, Mary Ellen O'Shaughnessey

14
15 **DIRECTORS ABSENT:** None

16
17 **OTHERS PRESENT:** Carol Ammons (County Board member), Kat Bork (Administrative
18 Secretary), Andrew Buffenbarger (Nursing Home Administrator), Deb
19 Busey (County Administrator of Finance & HR Management), Traci Heiden
20 (Assistant Nursing Home Administrator), Brendan McGinty (County Board
21 member), C. Pius Weibel (County Board Chair), Darlene Kloeppel
22 (Regional Planning Commission), Mike Scavatto (Management
23 Performance Associates)

24 **CALL TO ORDER**

25
26 Chair Lansford called the meeting to order at 7:30 a.m.

27
28 **ROLL CALL**

29
30 Bork called the roll. Anderson, Czajkowski, Hirsbrunner, Lansford, Nudo, and O'Shaughnessey
31 were present at the time of roll call.

32
33 **APPROVAL OF MINUTES**

34
35 O'Shaughnessey requested the minutes be more of an executive summary than as detailed as the
36 May 20, 2008 minutes. Busey explained the May 20, 2008 minutes contain the level of detail that is
37 provided in the County Board committees' minutes. The Directors concurred that the minutes should note a
38 discussion is held, but be condensed.

39
40 **MOTION** by Anderson to approve the May 5, 2008 minutes; seconded by Hirsbrunner. **Motion**
41 **carried.**

42
43 **MOTION** by O'Shaughnessey to approve the May 12, 2008 minutes; seconded by Hirsbrunner.
44 **Motion carried.**

45
46 **MOTION** by Hirsbrunner to approve the May 15, 2008 minutes; seconded by Anderson. **Motion**
47 **carried.**

48
49 **MOTION** by Anderson to approve the May 20, 2008 minutes; seconded by Hirsbrunner. **Motion**
50 **carried.**

51

52 **MOTION** by O'Shaughnessey to approve the closed session minutes of May 12, 2008; seconded by
53 Hirsbrunner. **Motion carried.**

54
55 Holley entered the meeting at 7:36 a.m.

56
57 **APPROVAL OF AGENDA/ADDENDUM**

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59 **MOTION** by O'Shaughnessey to approve the agenda; seconded by Anderson. **Motion carried.**

60
61 **RURAL TRANSPORTATION PROGRAM**

62
63 Darlene Kloepfel was present because Buffenbarger wanted to talk about working with the Regional
64 Planning Commission to provide rural transportation to seniors. Darlene explained RPC's Rural Rider
65 Program mainly provides transportation to seniors from rural areas into Champaign-Urbana for medical
66 appointments. The ridership is about fifty seniors a year, but there is more demand than RPC has space.
67 Because CCNH has a fleet of vehicles and transports Adult Day Care clients, Kloepfel proposed working out
68 a partnership to use the empty spaces on the CCNH's vehicles when they are transporting in the morning.
69 Buffenbarger stated CCNH has four vehicles and is hoping to obtain another through an IDOT grant. He
70 supports working with RPC. Kloepfel explained RPC had to eliminate rides on Monday due to funding cuts.
71 She described the funding sources for the Rural Riders Program. Buffenbarger volunteered to move forward
72 on this proposal if it will not create any additional expense for CCNH with the Directors' authorization.

73
74 Anderson agreed the idea sounds like something worth exploring. In her experience on the Mental
75 Health Board, transportation is always a problem on everyone's list. Lansford asked about the donations
76 from users mentioned by Kloepfel. Kloepfel confirmed the seniors can donate money, but they are not
77 required to nor is any fee charged. The program can pick up seniors at their homes or at central areas.

78
79 **MOTION** by Czajkowski to allow Buffenbarger to look into this collaboration with the Regional
80 Planning Commission on transportation for seniors; seconded by Anderson.

81
82 Czajkowski felt acting on this type of proposal would already fall into Buffenbarger purview as the
83 Nursing Home Administrator and he should not have to approach the Board of Directors for every initiative.
84 Buffenbarger stated he brought it to the Directors because it is a new type of business for CCNH.

85
86 **Motion carried.**

87
88 **GOVERNANCE STRUCTURE – CCNH**

89
90 Buffenbarger explained CCNH has been operating at financial deficit for fifteen years and once
91 CCNH depleted its operating and depreciation funds it began leaning on the General Corporate Fund to fund
92 its deficits. Buffenbarger and Busey looked at other county nursing homes that are operating in the black and
93 found the home in DeKalb County. DeKalb County employs Management Performance Associates (MPA)
94 and Buffenbarger described their research into DeKalb County and MPA's organizational structure. He
95 wanted to engage in discussion about the different organizational structure and how it may benefit CCNH.
96 He is looking at any type of solution at this point.

97
98 The Board of Directors discussed the organizational problems at CCNH and problems in recruiting
99 private pay residents. Mike Scavatto of MPA spoke about the decrease in private pay for skilled care across
100 the market and the change in focus to develop areas such as dementia care. The Directors acknowledged that
101 CCNH's mission has been to care for those elderly in the greatest need, but a home like CCNH has to attract

102 enough private pay residents to offset the costs of the Medicaid residents to keep CCNH from being forced to
103 close its doors. Scavatto and the Directors discussed what MPA provides to a nursing home and how the
104 problems at CCNH could be addressed. Scavatto said when MPA works with a client they always look at
105 market demographics and what they can expect for the service area. There are a lot of choices for the aging
106 population depending on how much money they have. Assisted living facilities have increased and it is
107 difficult to assess the strength of the Medicare referral pattern. Scavatto stressed the importance of
108 maintaining contact with hospitals for Medicare referrals. Discussion continued over demographics and
109 CCNH's status. Hirsbrunner acknowledged Medicaid reimbursement is very low and woefully underfunded
110 by the state, so taking private pay and Medicare clients allows CCNH to continue with its mission. Scavatto
111 added there is no question that the State of Illinois will continue with Supportive Living, which is the
112 Medicaid version of assisted living because the state is looking to pay less by paying supportive living
113 expenses instead for skilled care expenses. Czajkowski said there is often a point reached where a person
114 cannot live in an assisted living facility any longer and then may need to move to a facility for memory care.
115 Discussion continued on supportive living and memory care.

116
117 The Board of Directors and Scavatto discussed what services and expertise MPA would bring to help
118 CCNH as well as the various issues CCNH is facing including a lack of nurses, accounting problems, and the
119 resident pay mix. Scavatto encouraged the Directors to expeditiously make use of the pro forma that was
120 provided even if they did not enter into a contract with MPA. Anderson asked if CCNH had received MPA's
121 final report on the most recent audit. Scavatto said he gave it to Buffenbarger this morning. Buffenbarger
122 also had a sample management contract from MPA. The Directors requested to look at both documents.

123
124 MOTION by Czajkowski to consider a contract with MPA at the next Board of Directors meeting;
125 seconded by O'Shaughnessey.

126
127 The Directors agreed that they would consider the information on whether or not to recommend
128 MPA be engaged by the County Board. The Directors discussed having sufficient notice for the next
129 meeting.

130
131 **Motion carried.** The next Board of Directors meeting was scheduled for 7:30 a.m. on Thursday,
132 June 12, 2008. Scavatto exited the meeting after the discussion was completed.

133
134 **TALKING POINTS FOR JULY BOARD REPORT**

135
136 The Directors discussed presenting recommendations to the County Board. Nudo explained the
137 resolution approving the \$592,000 loan to the Nursing Home in June has a condition for the Nursing Home
138 Administrator to identify \$300,000 in net operating improvements by August. The County Board Finance
139 Committee wants the operating improvements identified, programmed, and set with an effective date of
140 action. Hirsbrunner said the Board of Directors needed to have definite numbers to the County Board on
141 fixed costs and what effect increasing census would have. Anderson asked if the operating improvements
142 had to be changed this year or next year. Nudo said it was not tied to a year, but was a \$300,000 change
143 over a fiscal year as a goal to work towards. There is a realization that it will not occur overnight. The
144 Directors continued to discuss the MPA proposal.

145
146 **REGULATORY UPDATE**

147
148 Buffenbarger stated the Chief of the Illinois Department of Public has agreed to personally review
149 CCNH's appeal at the request of CCNH's attorney in Springfield.

150
151

152 **PUBLIC PARTICIPATION**

153

154 The following individuals made comments about CCNH or provided written comments that were
155 read by another person: Joyce Wilkey, James Campbell, Carol Ammons, Nora Stewart, Bob Ward, Marvis
156 Rhodes, Tara McCauley, Rachel Schwartz, Brendan McGinty, Dallas Libka, Tressa Porter, and Sherry
157 Adams. Following public participation, Lansford declared a break from 9:31 a.m. to 9:40 a.m.

158

159 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C)6 FOR SETTING OF A PRICE FOR LEASE**
160 **OF PROPERTY OWNED BY THE PUBLIC BODY**

161

162 **MOTION** by Holley to enter into closed session pursuant to 5 ILCS 120/2(c)6 for setting of a price
163 for lease of property owned by the public body. He further moved the following individuals remain present:
164 the Recording Secretary, the Nursing Home Administrator, the Assistant Nursing Home Administrator, the
165 County Administrator of Finance & HR Management, and any County Board members. The motion was
166 seconded by Hirsbrunner. **Motion carried with a roll call vote of 7 to 0.** Anderson, Czajkowski,
167 Hirsbrunner, Holley, Lansford, Nudo, and O'Shaughnessey voted in favor of the motion. The Board of
168 Directors entered into closed session at 9:43 a.m. The Board of Directors resumed open session at 10:05
169 a.m.

170

171 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C)2 TO CONSIDER COLLECTIVE**
172 **NEGOTATING MATTERS BETWEEN CHAMAPIGN COUNTY AND ITS EMPLOYEES OR**
173 **THEIR REPRESENTATIVES**

174

175 **MOTION** by Holley to enter into closed session pursuant to 5 ILCS 120/2(c)2 for to consider
176 collective negotiating matters between Champaign County and its employees or their representatives. He
177 further moved the following individuals remain present: the Recording Secretary, the Nursing Home
178 Administrator, the Assistant Nursing Home Administrator, the County Administrator of Finance & HR
179 Management, and any County Board members. The motion was seconded by Hirsbrunner. **Motion carried**
180 **with a roll call vote of 7 to 0.** Anderson, Czajkowski, Hirsbrunner, Holley, Lansford, Nudo, and
181 O'Shaughnessey voted in favor of the motion. The Board of Directors entered into closed session at 10:06
182 a.m. The Board of Directors resumed open session at 10:27 a.m.

183

184 **ADJOURNMENT**

185

186 The meeting adjourned at 10:28 a.m.

187

188 Respectfully submitted,

189

190 Kat Bork

191 Administrative Secretary

192

193 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

1 CHAMPAIGN COUNTY, ILLINOIS
2 MINUTES
3

4
5 **NURSING HOME BOARD OF DIRECTORS**

6 **Thursday, June 12, 2008**

7 **Lyle Shields Meeting Room, Brookens Administrative Center**

8 **1776 East Washington Street, Urbana**
9

10 7:30 a.m.

11
12 **DIRECTORS PRESENT:** Jan Anderson, Peter Czajkowski, Jason Hirsbrunner, Mark Holley, Charles
13 Lansford, Alan Nudo, Mary Ellen O'Shaughnessey

14
15 **DIRECTORS ABSENT:** None

16
17 **OTHERS PRESENT:** Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County
18 Administrator of Finance & HR Management), David DeThorne (Senior
19 Assistant State's Attorney), Steve O'Connor (County Board Member), Traci
20 Heiden (Assistant Nursing Home Administrator), C. Pius Weibel (County
21 Board Chair), Mike Scavatto via telephone (Management Performance
22 Associates)
23

24 **CALL TO ORDER**

25
26 Chair Lansford called the meeting to order at 7:30 a.m.
27

28 **ROLL CALL**

29
30 Busey called the roll. Anderson, Czajkowski, Hirsbrunner, Lansford, Nudo, and O'Shaughnessey
31 were present at the time of roll call.
32

33 **APPROVAL OF AGENDA/ADDENDUM**

34
35 **MOTION** by Hirsbrunner to approve the agenda; seconded by Anderson. **Motion carried.**
36

37 **GOVERNANCE STRUCTURE – CCNH**

38 **Recommendation Regarding Consulting Services Agreement with Management Performance Associates, Inc.**
39

40 Lansford said the Directors had two proposals for consulting services and management services from
41 Management Performance Associates (MPA) of St. Louis, Missouri. The purpose of this meeting was to
42 discuss the contracts and see if they could come to some resolution about what to recommend to the County
43 Board. Lansford reminded those present that the Board of Directors is an advisory board. The Directors
44 discussed the changes needed with onsite management at the Champaign County Nursing Home (CCNH).
45 The Directors debated the merits of the consulting contract versus the management contract. Hirsbrunner
46 asked Buffenbarger what the management or consulting agreement with MPA would allow him to do that he
47 is currently unable to do. Buffenbarger felt it came back to the governance issue. Most \$15 million
48 businesses do not operate without some kind of central office function or governance group that periodically
49 comes to the organization and makes sure everything on the ground and from a distance is running fine. A
50 central office also watches the market to make sure the organization is in the right types of business all the
51 time. Buffenbarger noted that is his past experience, nursing home even one-fourth the size of CCNH have a

52 central team including a registered nurse, a finance person, and a construction manager who would come in
53 at least once a quarter to make sure everything was running internally and receive reports on the budget and
54 policies. The central office function is critical to overseeing the entire operation. Buffenbarger felt the
55 contract could provide the County with some guarantee that someone is responsible for watching the daily
56 operations. Hirsbrunner was concerned with the contract because MPA has not come up with anything that
57 is a ground-breaking fix to the problems facing CCNH, such as the nursing shortage, employee absenteeism,
58 and the ongoing issues with the Illinois Department of Public Health. Holley was looking for some kind of
59 progress benchmarks in the contracts, such as the reduction in use of agency nurses by a certain percentage,
60 so the County can evaluate if it is receiving the benefit it should from the management or consulting contract
61 for the money it will be paying to MPA. Nudo concurred with the idea of benchmarks and spoke about other
62 changes he would suggest negotiating into the contract. He noted the Board of Directors exists in an
63 advisory capacity and the CCNH administration is responsible for performance. O'Shaughnessey insisted
64 any contract with MPA should include a clause that if IPDH shuts CCNH down in July, then the County does
65 not owe MPA a penny. The Directors continued to discuss the contracts and the current governance structure
66 at CCNH. Lansford emphasized that everyone he spoke with wanted to save CCNH and the only way to do
67 so is through change to the current failing operation.
68

69 The Board of Directors proceeded to hold a conference call with Mike Scavatto of MPA. The
70 Directors asked Scavatto questions about the two contracts. Nudo asked about marketing experience
71 provided by MPA and Scavatto agreed to include it in the contract. Scavatto agreed MPA would be a
72 support for IDPH surveys. Czajkowski asked what expertise MPA would be providing under the contracts to
73 assist in increasing the census. Scavatto explained MPA would take the initiative to set up and implement
74 the plan. They are also responsible for the results. He explained MPA assumes greater responsibility in the
75 management contract. Czajkowski asked about decreasing the use of agency nursing and increasing the
76 number of regular staff nurses. Scavatto explained MPA is typically onsite more during the first year of an
77 engagement than in the second and third years. They need to be onsite to gather firsthand information on the
78 home's situation. The interface between the Nursing Home Administrator and MPA has to be strong and the
79 Administrator has to follow through. Scavatto stated they would try a course of action and if it did not work,
80 then they would try another until they do find one that does work. They need to have the confidence that the
81 implementation will be carried forward by the people at CCNH for it to work. Anderson spoke about the
82 County Board's previous objection to the Nursing Home Administrator being an MPA employee instead of a
83 County employee. She asked why the Nursing Home Administrator should be an MPA employee. Scavatto
84 explained an Administrator who is an MPA employee has stronger accountability. If having MPA employ
85 the Administrator is an unworkable option, then he suggested going with the consulting contract.
86 Czajkowski read in the management contract that the Administrator would still be approved by the County
87 and his/her salary would be approved by the County even though the person is a MPA employee. Scavatto
88 said that was entirely correct, the salary package would be approved by the County and the County has the
89 right to interview the candidate and express their level of comfort or discomfort with the candidate. Holley
90 asked about putting benchmarks in the contract for quality assurance, such as for the number of agency
91 nurses. Scavatto was not willing to say that because MPA looks at agency nurses as one part of a much
92 larger problem and he would rather be held accountable for how MPA does on an overall basis, since the
93 overall direction and financial performance of the facility has to improve on an overall basis. Holley asked
94 about putting benchmarks in the contract on an overall basis. Scavatto would be willing to think about for a
95 management contract, but not for a consulting contract. Hirsbrunner asked if MPA had solution to the
96 problems it pointed out in the pro forma. Scavatto said they can move on things at CCNH, but what works in
97 one nursing home does not necessarily work in another. The most recent report on CCNH had to be done
98 quickly and he would love to get in and understand more of the details. He represented that MPA could
99 make a very positive difference at CCNH. O'Shaughnessey asked how MPA would approach the contract
100 nursing issue. Scavatto explained the first step would be to find out why CCNH has holes that are being
101 filled with agency nurses. The Directors and Scavatto discussed the two possible contracts. Nudo wanted

102 something written into the contract to allow the County to extract themselves from the contract if they
103 decided it was not working. Scavatto was willing to consider this. Czajkowski asked about any proprietary
104 software MPA might bring to CCNH and what would occur to it if the contract ends. Scavatto explained the
105 only proprietary software MPA uses is Excel, which CCNH already has. MPA has developed some tracking
106 systems, for tracking Medicare per diems as an example that they have given to their clients to keep. The
107 Directors and Scavatto continued to discuss the CCNH operation and the services MPA offers. Lansford
108 thanked Scavatto for his answers and ended the conference call. The Directors discussed the two contracts
109 and how to make a recommendation to the County Board.

110
111 **MOTION** by Czajkowski for the Chair to appoint a negotiating team to negotiate a management
112 contract with Management Performance Associates to be submitted to the County Board; seconded by
113 O'Shaughnessey.

114
115 The Directors discussed whether to negotiate one or both of the contracts to present to the County
116 Board. The Directors discussed issues regarding CCNH operations and admissions. Buffenbarger stated his
117 preference that either the County Board or the Board of Directors approve the change in admission policy to
118 separate by payer source before he would enact this change. The Directors discussed the waiting list.

119
120 **Motion carried.**

121
122 **MOTION** by Nudo for the negotiating team to also negotiate the consulting contract with
123 Management Performance Associates to be submitted to the County Board; seconded by Anderson. **Motion**
124 **carried.**

125
126 The Directors agreed to meet on Monday, June 16, 2008 at 6:30 p.m. to hear the results from the
127 negotiating team and select one contract to recommend to the County Board. The Directors discussed their
128 authority to discuss contract terms with Scavatto to develop a recommendation to the County Board.

129
130 **PUBLIC PARTICIPATION**

131
132 The following individuals made comments about CCNH: Ralph Langenheim, Carol Ammons, Tara
133 McCauley, Brendan McGinty, James Campbell, Joyce Wilkie, and Robert Ward.

134
135 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C)2 TO CONSIDER COLLECTIVE**
136 **NEGOTATING MATTERS BETWEEN CHAMAPIGN COUNTY AND ITS EMPLOYEES OR**
137 **THEIR REPRESENTATIVES**

138
139 This closed session did not take place.

140
141 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C)1 TO CONSIDER THE APPOINTMENT,**
142 **EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF**
143 **SPECIFIC EMPLOYEES OF THE CHAMAPIGN COUNTY NURSING HOME**

144
145 **MOTION** by Nudo to enter into closed session pursuant to 5 ILCS 120/2(c)6 for to consider
146 collective negotiating matters between Champaign County and its employees or their representatives. He
147 further moved the following individuals remain present: the County Administrator of Finance & HR
148 Management, County's legal counsel, and any County Board members. The motion was seconded by
149 Czakowski. **Motion carried with a roll call vote of 7 to 0.** The Board of Directors entered into closed
150 session at 10:17 a.m. The Board of Directors resumed open session at 11:27 a.m.

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ADJOURNMENT

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Kat Bork
Administrative Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

1 CHAMPAIGN COUNTY, ILLINOIS
2 MINUTES
3

4
5 **NURSING HOME BOARD OF DIRECTORS**

6 **Monday, June 16, 2008**

7 **Lyle Shields Meeting Room, Brookens Administrative Center**

8 **1776 East Washington Street, Urbana**
9

10 6:30 p.m.

11
12 **DIRECTORS PRESENT:** Jan Anderson, Peter Czajkowski, Jason Hirsbrunner, Mark Holley, Charles
13 Lansford, Alan Nudo, Mary Ellen O'Shaughnessey

14
15 **DIRECTORS ABSENT:** None

16
17 **OTHERS PRESENT:** Andrew Buffenbarger (Nursing Home Administrator), Deb Busey (County
18 Administrator of Finance & HR Management), Ralph Langenheim (County
19 Board member), Brendan McGinty (County Board member), Susan
20 McGrath (Senior Assistant State's Attorney), Traci Heiden (Assistant
21 Nursing Home Administrator), C. Pius Weibel (County Board Chair),
22 Barbara Wysocki (County Board member)

23 **CALL TO ORDER**

24
25 Chair Lansford called the meeting to order at 6:30 p.m.

26
27 **ROLL CALL**

28
29 Busey called the roll. Anderson, Czajkowski, Hirsbrunner, Holley, Lansford, Nudo, and
30 O'Shaughnessey were present at the time of roll call.

31
32 **APPROVAL OF AGENDA/ADDENDUM**

33
34 **MOTION** by O'Shaughnessey to approve the agenda; seconded by Anderson. **Motion carried.**

35
36 **GOVERNANCE STRUCTURE – CCNH**

37 **Recommendation Regarding Professional Services Agreement with Management Performance Associates,**
38 **Inc.**

39
40 Anderson related a conversation she had with Marianne Wiesen, the Knox County Nursing Home
41 Administrator, about how the Knox County operates its nursing home and deals with some of the same issues
42 that face the Champaign County Nursing Home (CCNH). Wiesen offered to attend a meeting or come down
43 for a few days and bring a bookkeeper along to work with Buffenbarger for only mileage reimbursement.

44
45 Lansford, Czajkowski, Nudo, and Busey negotiated a professional services agreement with Mike
46 Scavatto of Management Performance Associates. Czajkowski and Nudo reviewed the agreement for the full
47 Board of Directors. Lansford complimented Czajkowski, Nudo, and Busey for their tireless and tremendous
48 efforts in meetings to negotiate the agreement. The Directors discussed various aspects of the agreement.

49
50 **MOTION** by Czajkowski to recommend to the County Board the approval of the management
51 consulting contract with Management Performance Associates, Inc; seconded by Nudo.

52 The Directors continued to discuss the contract. Hirsbrunner requested a short recess to consider the
53 contract. Lansford declared a ten minute recess. The meeting resumed after ten minutes and Lansford
54 announced the Directors would defer voting on the motion until after the first closed session of the meeting.
55

56 Discussion of the MPA contract resumed after the closed session. Lansford made clear that the
57 Board of Directors intends to continuing developing ideas and taking action to improve CCNH, they are just
58 getting some help in their work through MPA.
59

60 **Motion carried unanimously.**

61
62 **PUBLIC PARTICIPATION**

63
64 The following individuals made comments about CCNH: Joe Futrelle, Margaret Wright, Tara
65 McCauley, Carol Ammons, Jennifer Putman, Rachel Schwartz, Ralph Langenheim, and Brendan McGinty.
66

67 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C) (11) TO CONSIDER LITIGATION WHICH**
68 **IS PROBABLE OR IMMINENT BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL THAT**
69 **AFFECTS CHAMPAIGN COUNTY**

70
71 **MOTION** by Nudo to enter into closed session pursuant to 5 ILCS 120/2(C)(11) to consider
72 litigation which is probable or imminent before a court or administrative tribunal that affects Champaign
73 County. He further moved the following individuals remain present: the County Administrator of Finance &
74 HR Management, County's legal counsel, Nursing Home Administrator, Assistant Nursing Home
75 Administrator, and County Board members. The motion was seconded by Czajkowski. **Motion carried**
76 **with a roll call vote of 7 to 0.** Anderson, Czajkowski, Hirsbrunner, Holley, Lansford, Nudo, and
77 O'Shaughnessey voted in favor of the motion. The Board of Directors entered into closed session at 7:50
78 p.m. The Board of Directors resumed open session at 8:35 p.m.
79

80 **CLOSED SESSION PURSUANT TO 5 ILCS 120/2(C)2 TO CONSIDER COLLECTIVE**
81 **NEGOTATING MATTERS BETWEEN CHAMAPIGN COUNTY AND ITS EMPLOYEES OR**
82 **THEIR REPRESENTATIVES**

83
84 **MOTION** by Nudo to enter into closed session pursuant to 5 ILCS 120/2(C)2 for to consider
85 collective negotiating matters between Champaign County and its employees or their representatives. He
86 further moved the following individuals remain present: the Nursing Home Administrator, the Assistant
87 Nursing Home Administrator, the County Administrator of Finance & HR Management, and any County
88 Board members. The motion was seconded by Czajkowski. **Motion carried with a roll call vote of 7 to 0.**
89 Anderson, Czajkowski, Hirsbrunner, Holley, Lansford, Nudo, and O'Shaughnessey voted in favor of the
90 motion. The Board of Directors entered into closed session at 8:40 p.m. The Board of Directors resumed
91 open session at 9:30 p.m.
92

93 **ADJOURNMENT**

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95 The meeting was adjourned at 9:31 p.m.

96 Respectfully submitted,

97
98
99 Kat Bork

100 Administrative Secretary

101
102 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*