

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
December 11, 2008**

Directors Present: Czajkowski, Anderson, Nudo, Hirsbrunner, O'Shaughnessy

Directors Absent/Excused: Lansford, Holley

Also Present: Busey, Scavotto

1. Call to Order

The meeting was called to order at 6:00 pm by Acting Chair O'Shaughnessy.

2. Roll Call

Busey called the roll of Directors.

3. Agenda

On motion by Czajkowski (second Hirsbrunner) the agenda was approved (unanimous).

4. Approval of Minutes

On motion by Nudo (second Czajkowski) the minutes of the November 13, 2008 meeting were approved (unanimous).

On motion by Anderson (second Hirsbrunner) the minutes from the three (3) closed sessions on November 13, 2008 were approved.

5. Public Participation

It was announced that the League of Women Voters would be following the CCNH Board meetings.

6. Old Business

There was no old business.

7. New Business

a. Management Report

Scavotto updated the Board on October's performance, which was much improved. In response to a recommendation by Czajkowski, Scavotto allocated property tax receipts on a monthly basis. This treatment change shows CCNH turning a slight profit on October.

Preliminary results for November are even more encouraging as census was consistently over 180 and, for many days, over 190. Preliminary results for November indicate that revenues (without property tax receipts or allocations) were \$1.272 million, the highest level in CCNH's recent history. The Medicare per diem jumped from \$378 to \$414. Rehab expenses, primarily for Alliance Rehab, were just slightly over October's level of \$69k.

b. Marketing Discussion

O'Shaughnessey reported on continued efforts to develop a marketing approach to be implemented after Jan 1, 2009. O'Shaughnessey related recent writing efforts on a letter to the community about developments at CCNH. Guest commentaries and promotions (for example, resident life stories) are strong possibilities to be developed around the theme that CCNH is dedicated, affordable, and close to home.

There was related discussion prompted by Nudo regarding community speaking engagements. The general consensus was that CCNH should expand its use of resident satisfaction questionnaires and formalize routine post admission visits with resident and families in a continuing effort to learn more about resident satisfaction.

c. Discussion of Opportunities for Nursing Home Board of Directors Interaction with Nursing Home Employees

Nudo encouraged all Directors to visit CCNH more frequently, interacting with residents, families, and employees.

d. Quality Indicators – Quarterly Report

Scavotto introduced the Board to the QI/QM report for the period August 1 thru October 31, 2008. Scavotto, with strong assistance from Hirsbrunner, reviewed the purpose and use of the report and its implications for managing quality at CCNH. There was discussion of the need for a systems approach with an emphasis on documentation, training, and new software tools.

In January, CCNH Directors will begin a series of training sessions designed to familiarize them with long-term care quality issues, the measurement process, and their specific applications to CCNH.

8. Other Business

There was no Other Business.

9. Closed Session: Consider Collective Negotiating Matters between Champaign County nursing Home and Its Employees or Their Representatives

At approximately 7:20 pm, it was moved (Nudo, second Anderson, unanimous) to go into Closed Session. Busey called the roll. The Board emerged from Closed Session at approximately 7:50 with no action being taken.

10. Next Meeting Date

Thursday January 15, 2009, 6 pm

12. Adjournment

The meeting adjourned at approximately 7:55 (motion Czajkowski, second Nudo, unanimous)

Respectfully submitted

Recording Secretary