

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
January 14, 2013**

Directors Present: Czajkowski, Emanuel, Hambrick, Hartke, Hodson, Maxwell, Palinkas

Directors Absent/Excused: None

Also Present: Busey, Gima

1. Call to Order

The meeting was called to order at 6:00 pm by Vice-Chair Palinkas

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda & Addendum

Agenda was approved (motion by Hambrick, second by Maxwell, unanimous).

4. Approval of Minutes

The open session minutes of November 19, 2012 were approved as submitted (motion by Hambrick, second by Maxwell, unanimous).

5. Public Participation

Pattsi Petrie suggested ideas that can increase census that would distinguish CCNH in the community. She provided examples of the Greenhouse and Eden Alternative. Ms. Petrie also posed the question of what is the tipping point with census and staffing.

6. Old Business

7. New Business

a. Election of New Officers

Chair – Emanuel
Vice Chair – Palinkas
Secretary - Hambrick

b. Operations (Management Report)

Gima reviewed the statistics for October and November. The average daily census

in October was 211.9, and 205.2 in November. Medicare census fell from 15.1 to 12.7 in the same period. December stats indicate census of 205 with 21 Medicare.

For the year, the total census averaged 199.7, Medicare – 15.1, Medicaid – 116, and private pay 68.6. In comparison, 2011 stats were 192.6 overall, Medicare - 16.9, Medicaid – 103.8 and private pay – 71.8.

The revenue payor mix for 2012 was Medicaid – 47.4%, Medicare – 19.6%, and private pay – 33.1%. On a census basis the payor mix was Medicaid – 58.1%, Medicare – 7.6% and private pay – 34.4%

In November, CCNH showed a net loss of -\$71k. Revenues fell from \$1.258 million in October to \$1.165 million in November. Medicare revenue fell by 460k.

Operating expenses increased from \$1.308 million in October to \$1.312 million in November. Administrative insurance expenses were over budget by \$28k due to a year-end journal adjustment to reflect an accurate 12-month accrual. Labor expenses were up from \$552k in October to \$600k in November. The average wage was \$97.45 per day in November, up from \$83.97 per day in October. Agency expenses fell from \$80k in October to \$44k in November.

c. Cash Position

The ending cash balance for November was \$786k, which is down from \$1.138 million in October. Accounts payable decreased by \$10k from October to November. Accounts receivable increased by \$163k during the same period. November was a three payroll month.

Gima reviewed the cash flow projection that summarizes actual cash receipts and disbursements from July 2012 through the end of December 2012. Cash projections cover January 2013 through December 2013. The projections include all anticipated cash outlays based on 2012. The projections also assume regular monthly Medicaid payments with no additional Medicaid payment delays. Projected cash at the end of December 2013 is \$2 million, compared to \$1.4 million at the end of December 2012.

The Board discussed the current status of Medicaid payments which are being made on a monthly basis, approximately three months in arrears. Gima stated that payment delays will occur in 2013, maybe as soon as March.

d. Renal Dialysis

In their proposal, PRS included the use of a temporary 4 station dialysis unit that could be put in place during the renovation of the child care area. MPA is now investigating the feasibility of using this option initially. If treatment volume meets expectations, it will provide justification for the capital investment for the permanent dialysis program. MPA will discuss the details with PRS and report

back to the Board of Directors.

e. Respiratory Therapy

Gima reported that Alliance Rehab has recruited a respiratory therapist candidate. Pending the reference checks, the tentative start date will be January 21st.

f. Corporate Compliance Program

Gima updated the Directors on the status of the compliance program. All audits have been completed. MPA (Margaret Scavotto, Buffenbarger and Gima) reviewed the audit reports with Noffke earlier today. The next step is the development of the compliance policies and areas of focus. Emanuel requested that MPA provide a summary of the areas of focus that will be addressed by the compliance program at a future date.

g. County Board Study Session

Gima discussed the Champaign County Board CCNH study session that will take place on the evening of January 29th. Gima encouraged all Directors to attend this meeting as it will discuss the current issues facing the County and CCNH. Gima will be providing a basic overview of the issues that we are facing as well as provide general information of the operations including main sources of revenue and major expense items.

h. Approval of Recommendation for Nursing Home Administrator Compensation Package

The Administrator's compensation was approved as submitted (motion by Hambrick, second by Cjakowski, unanimous).

8. Next Meeting Date

Monday February 11, 2014, 6:00 p.m.

9. Adjournment

Chair Emanuel declared meeting adjourned at 7:20 pm.

Respectfully submitted

Scott T. Gima
Recording Secretary