

NURSING HOME BOARD OF DIRECTORS AGENDA

County of Champaign, Urbana, Illinois

Monday, February 11, 2013 – 6:00pm

In Service Classroom, Champaign County Nursing Home
500 S. Art Bartell Road, Urbana

CHAIR: Catherine Emanuel
DIRECTORS: Peter Czajkowski, Lashunda Hambrick, Josh Hartke, Mary Hodson, Gary Maxwell, Robert Palinkas

ITEM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES

January 14, 2013 (open session)
September 10, 2012 (closed session)
October 15, 2012 (closed session)
November 19, 2012 (closed session)

V. PUBLIC PARTICIPATION

VI. OLD BUSINESS

Respiratory Therapy

VII. NEW BUSINESS

Management report
 Operations (Management Report)
 Cash Position
Quality Measures – Karen Noffke
Health & Life Safety Survey Update
Champaign County Board Study Session Recap

VIII. OTHER BUSINESS

IX. NEXT MEETING DATE & TIME

March 11, 2013 – 6:00pm

X. ADJOURNMENT

Attachments: Management Report, Management Update

**Board of Directors
Champaign County Nursing Home
Urbana, Illinois
January 14, 2013**

Directors Present: Czajkowski, Emanuel, Hambrick, Hartke, Hodson, Maxwell, Palinkas

Directors Absent/Excused: None

Also Present: Busey, Gima

1. Call to Order

The meeting was called to order at 6:00 pm by Vice-Chair Palinkas

2. Roll Call

Busey called the roll of Directors. A quorum was established.

3. Agenda & Addendum

Agenda was approved (motion by Hambrick, second by Maxwell, unanimous).

4. Approval of Minutes

The open session minutes of November 19, 2012 were approved as submitted (motion by Hambrick, second by Maxwell, unanimous).

5. Public Participation

Pattsi Petrie suggested ideas that can increase census that would distinguish CCNH in the community. She provided examples of the Greenhouse and Eden Alternative. Ms. Petrie also posed the question of what is the tipping point with census and staffing.

6. Old Business

7. New Business

a. Election of New Officers

Chair – Emanuel
Vice Chair – Palinkas
Secretary - Hambrick

b. Operations (Management Report)

Gima reviewed the statistics for October and November. The average daily census in October was 211.9, and 205.2 in November. Medicare census fell from 15.1 to 12.7 in the same period. December stats indicate census of 205 with 21 Medicare.

For the year, the total census averaged 199.7, Medicare – 15.1, Medicaid – 116, and private pay 68.6. In comparison, 2011 stats were 192.6 overall, Medicare - 16.9, Medicaid – 103.8 and private pay – 71.8.

The revenue payor mix for 2012 was Medicaid – 47.4%, Medicare – 19.6%, and private pay – 33.1%. On a census basis the payor mix was Medicaid – 58.1%, Medicare – 7.6% and private pay – 34.4%

In November, CCNH showed a net loss of -\$71k. Revenues fell from \$1.258 million in October to \$1.165 million in November. Medicare revenue fell by 460k.

Operating expenses increased from \$1.308 million in October to \$1.312 million in November. Administrative insurance expenses were over budget by \$28k due to a year-end journal adjustment to reflect an accurate 12-month accrual. Labor expenses were up from \$552k in October to \$600k in November. The average wage was \$97.45 per day in November, up from \$83.97 per day in October. Agency expenses fell from \$80k in October to \$44k in November.

c. Cash Position

The ending cash balance for November was \$786k, which is down from \$1.138 million in October. Accounts payable decreased by \$10k from October to November. Accounts receivable increased by \$163k during the same period. November was a three payroll month.

Gima reviewed the cash flow projection that summarizes actual cash receipts and disbursements from July 2012 through the end of December 2012. Cash projections cover January 2013 through December 2013. The projections include all anticipated cash outlays based on 2012. The projections also assume regular monthly Medicaid payments with no additional Medicaid payment delays. Projected cash at the end of December 2013 is \$2 million, compared to \$1.4 million at the end of December 2012.

The Board discussed the current status of Medicaid payments which are being made on a monthly basis, approximately three months in arrears. Gima stated that payment delays will occur in 2013, maybe as soon as March.

d. Renal Dialysis

In their proposal, PRS included the use of a temporary 4 station dialysis unit that could be put in place during the renovation of the child care area. MPA is now investigating the feasibility of using this option initially. If treatment volume meets expectations, it will provide justification for the capital investment for the permanent dialysis program. MPA will discuss the details with PRS and report back to the Board of Directors.

e. Respiratory Therapy

Gima reported that Alliance Rehab has recruited a respiratory therapist candidate. Pending the reference checks, the tentative start date will be January 21st.

f. Corporate Compliance Program

Gima updated the Directors on the status of the compliance program. All audits have been completed. MPA (Margaret Scavotto, Buffenbarger and Gima) reviewed the audit reports with Noffke earlier today. The next step is the development of the compliance policies and areas of focus. Emanuel requested that MPA provide a summary of the areas of focus that will be addressed by the compliance program at a future date.

g. County Board Study Session

Gima discussed the Champaign County Board CCNH study session that will take place on the evening of January 29th. Gima encouraged all Directors to attend this meeting as it will discuss the current issues facing the County and CCNH. Gima will be providing a basic overview of the issues that we are facing as well as provide general information of the operations including main sources of revenue and major expense items.

h. Approval of Recommendation for Nursing Home Administrator Compensation Package

The Administrator's compensation was approved as submitted (motion by Hambrick, second by Cjakowski, unanimous).

8. Next Meeting Date

Monday February 11, 2014, 6:00 p.m.

9. Adjournment

Chair Emanuel declared meeting adjourned at 7:20 pm.

Respectfully submitted

Scott T. Gima
Recording Secretary

To: Board of Directors
Champaign County Nursing Home

From: Scott Gima
Manager

Date: February 6, 2013

Re: Management Report

The census fell slightly 205.2 in November to 204.8 in December. Medicare increased dramatically, from 12.7 in November to 21.1 in December. Medicaid census fell from 122.1 to 116.2. Private pay also declined, falling from 70.4 in November to 67.5 in December. December was another light month for Medicaid conversion days – 30 which was less than the 54 conversion days in November.

In January, the overall census will fall below 200 due to a large number of Medicare discharges home as well as deaths. But Medicare will be close to if not slightly higher than the December average of 21. The current census is down to 186, but Medicare is strong at 27. The Medicare increase confirms the continued referrals for Medicare admissions, but the overall census continues to decline with the loss of long term residents.

To recap, for FY 2012, the ADC was 199.7. Medicare – 15.1, Medicaid – 116, and Private pay 68.6.

The December payor mix: Medicare – 10.3 percent, Medicaid – 56.7 percent and Private Pay – 33.0 percent. IN FY 2012, the mix was Medicare – 7.6 percent, Medicaid 58.1 percent and Private Pay – 34.4 percent.

December revenues and expense highlights are summarized below:

With the strong overall census and especially strong Medicare census, the net income was \$79,775.

Operating revenues jumped from \$1.165 million in November, to \$1.265 million in December, nearly a \$100k increase. Medicare revenue increased from \$184k to \$301k. Medicaid and private pay revenue were relatively unchanged between November and December. Medicaid revenues in December were \$534k. Private pay revenues totaled \$392k in December. Revenues exceeded budget by \$50k.

Operating expenses fell from \$1.312 million in November to \$1.272 million in December – a \$40k decrease. Please note that November's expenses will change as the auditors review and make year-end journal entries. Total expenses were over budget by \$41k. Expenses were under budget for the month by \$38k.

The following are the expense highlights:

Overtime was up in almost all departments with nursing showing the largest amount of overtime. Like last month, holiday pay, which is recorded as overtime is the primary factor. Agency expenses increased from \$44k in November to \$77k in December.

Labor expenses totaled \$600k in November, up from \$551,612. The average wage per resident day increased from \$83.97 to \$97.45. Holiday pay was the primary contributor with Veterans Day and Thanksgiving occurring in November. The holiday pay is recorded in overtime. The higher census is also a factor which requires an increase in staffing.

Nursing professional services totaled \$26k, almost \$21k above budget. The use of temporary staff for the Director of Nursing, and a MDS Coordinator position.

Social services professional services totaled \$7,634, which was over budget by \$7,400. This is the charge for the interim Social Services Director. A replacement has been hired and is expected to start sometime in mid to late February. The interim Director will be retained for a few additional weeks to provide training for the new Director.

Food costs were over budget by over \$5,150.

Take a look at the figures in bold type-face as they represent significant changes from prior months. (*Figures will not add to 100 percent.*) The Medicare revenue percentage jumped from 15.8 percent in November to 23.9 percent in December. Medicaid fell from 46 percent in November to 42.6 percent in December. Private pay fell from 33.8 percent to 31 percent during the same period.

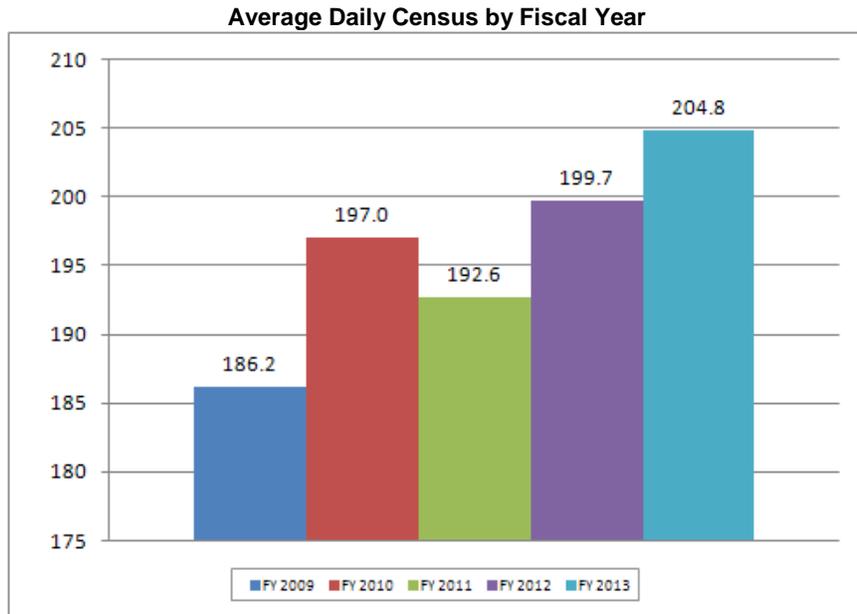
	Sept-12	As % of Pt. Revenue	Oct-12	As % of Pt. Revenue	Nov-12	As % of Pt. Revenue	Dec-12	As % of Pt. Revenue
Medicare A	\$203k	16.9%	\$243k	19.3%	\$184k	15.8%	\$301k	23.9%
Medicaid	\$601k	50.2%	\$640k	50.8%	\$534k	46.0%	\$537k	42.6%
Pvt Pay	\$321k	26.8%	\$295k	23.5%	\$392k	33.8%	\$391k	31.0%

Misc Revenue and Property Taxes excluded from calculation

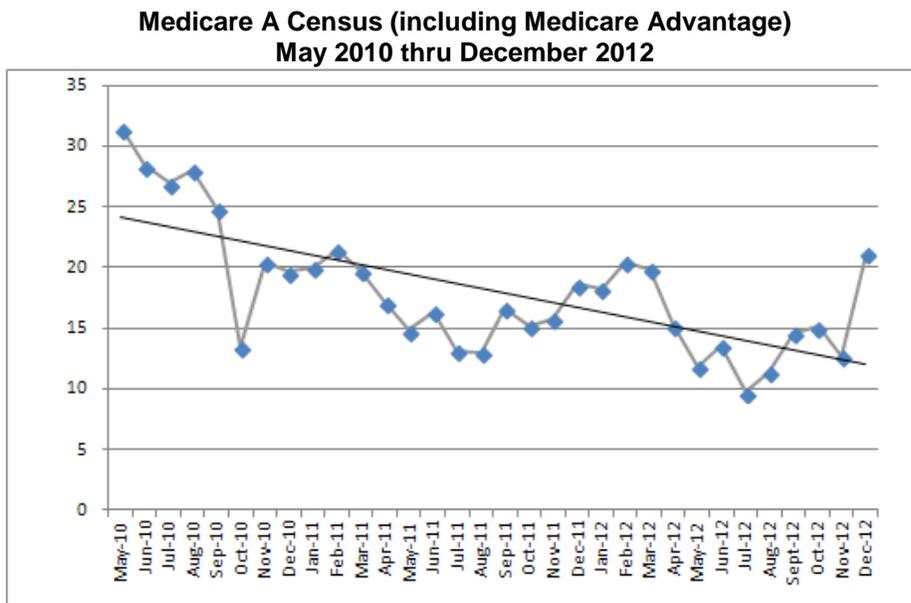
In the chart below, monthly census in 2012 continues to exceed 2011 numbers.

	Apr 12	May 12	June 12	July 12	Aug 12	Sept 12	Oct 12	Nov 12	Dec 12
ADC	191.1	192.3	199.7	199.5	203.6	210.5	211.9	205.2	204.8
	Apr 11	May 11	June 11	July 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11
ADC	185.7	185.0	190.6	187.1	188.8	195.7	194.6	201.1	199.7

The following chart includes a new data bar for FY 2013. It is only one month, but we are off to a good start.

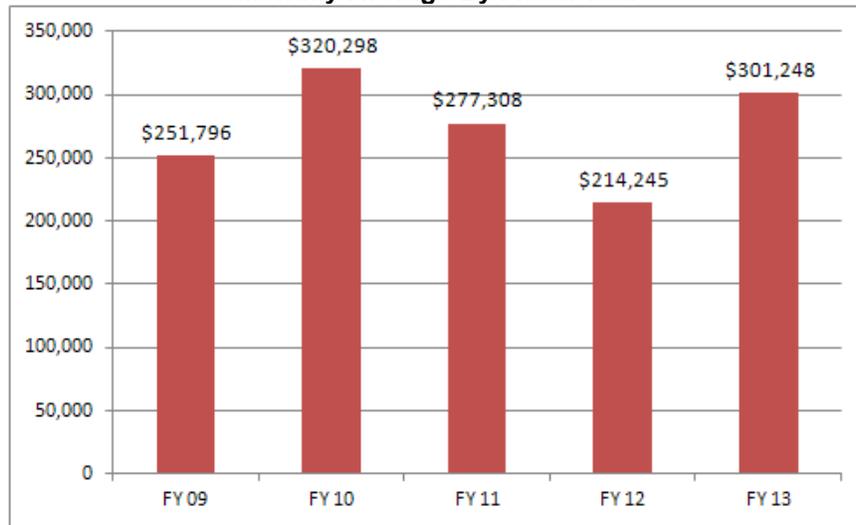


The chart below shows the Medicare census trend. It clearly shows the large jump in the month of December. Medicare in January is at or above December's average. As of February 6, the Medicare census was 27.



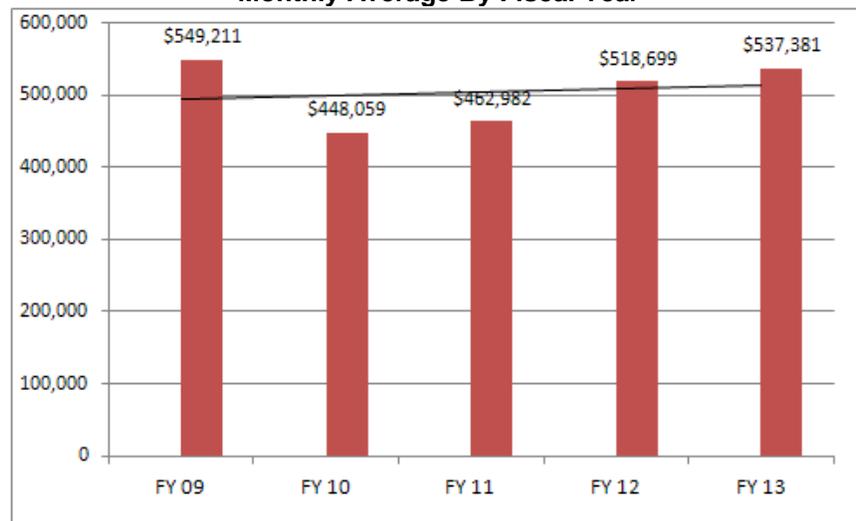
The next chart summarizes the average monthly Medicare revenue since FY2009 and a new data bar for FY2013 has been added. 2010 was the banner year, when the average was over \$320k per month with an average per diem of \$457. In 2011, the monthly revenue fell due to a drop in Medicare census despite a per diem of \$539 per day. 2012 numbers were down due to the combination of Medicare rate cuts (12 percent) that were implemented on October 1, 2011 and the severe census slow down in the spring and early summer of 2012. 2012 finished with the average monthly revenue of \$214k and a per diem is of \$458. FY2013 is starting well with \$301k for the month. The December per diem is \$460.

**Medicare A Revenues
Monthly Average By Fiscal Year**



In FY 2012, Medicaid revenues averaged \$519k per month. The implementation of the “fully funded” Medicaid rate in April 2012, pushed the monthly revenue above the \$500k mark. In December, the first month of FY 2013, Medicaid revenue totaled \$537k for the month.

**Medicaid Revenues
Monthly Average By Fiscal Year**



Med B revenue was \$19k in December, down from \$36k in November. The monthly average was \$43k in FY 2012.

The comparative revenue payor mix summary shows a decline in the Medicaid mix between 2008 and 2010. With the higher Medicaid reimbursement rate, the Medicaid revenue mix is now over 47% in 2012 but remains well below 2008 levels. The high Medicaid revenue mix in 2008 corresponds to a high Medicaid census. In December, the mix looks solid – Medicare is up by almost five percentage points. Medicaid is down by almost 4 percentage points and private pay is down slightly – 1.3 percentage points.

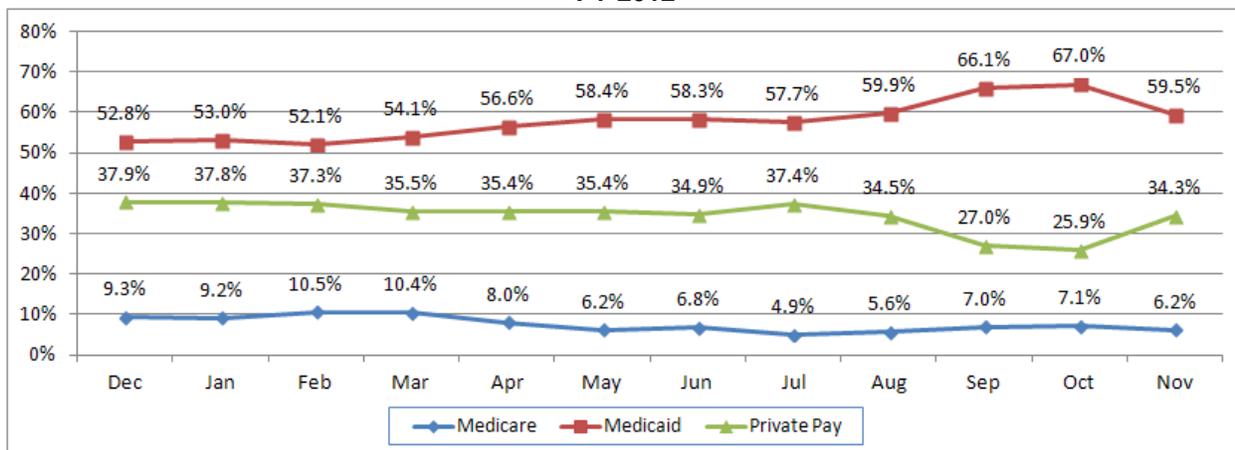
**Comparative Payor Mix
FY 2008, 2009, 2010, 2011, 2012 and 2013**

Payor Mix	2008	2009	2010	2011	2012	2013
Medicaid	57.6%	47.7%	40.0%	42.0%	47.4%	43.7%
Medicare	18.3%	21.9%	28.6%	25.2%	19.6%	24.5%
Private Pay	24.0%	30.4%	31.4%	32.8%	33.1%	31.8%

The increase in Medicaid between 2010 and 2011 is a positive trend because of the additional census but again, is also a reflection of a higher Medicaid rate. Coupled with an improved Medicare and Private pay mix compared to 2008 all adds up to an improved revenue scenario. 2012 does fall short of 2011 levels, but that is primarily due to the CMS error in significantly increasing Medicare rehab rates. The result was a significant increase in Medicare revenue that was unintentional in the eyes of the Feds. The Medicare rate cut basically put the rates back in line with 2010 levels.

The table below summarizes the monthly census payor mix for FY 2012. In December the payor mix by days is Medicare – 10.3 percent, Medicaid – 56.7 percent and Private Pay – 33.0 percent.

**Payor Mix by Days
FY 2012**



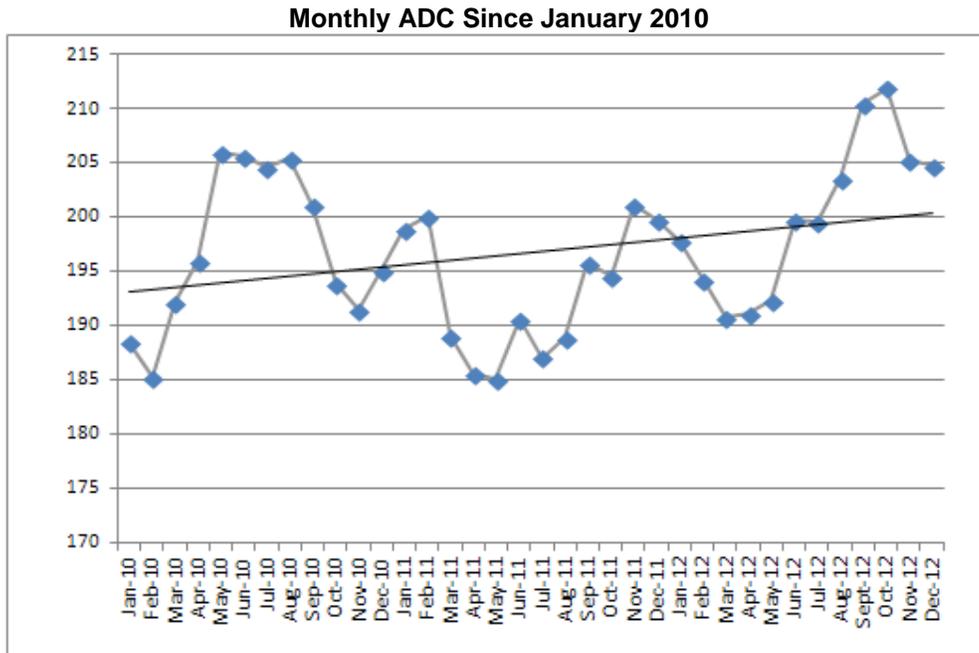
**Last Five Months w/Property Tax and County
Overhead Allocated Monthly**

	Aug-12	Sept-12	Oct-12	Nov-12	Dec-12
Medicare A	\$174,239	\$202,930	\$243,175	\$184,115	\$301,248
Medicare B	\$45,821	\$54,140	\$56,408	\$35,605	\$18,755
Medicaid	\$533,762	\$601,462	\$639,551	\$534,016	\$537,381
Pvt Pay	\$409,624	\$320,686	\$295,318	\$392,469	\$391,185
Adult Day-Private	\$4,551	\$6,501	\$8,797	\$5,948	\$3,704
Adult Day-TXX	\$20,152	\$12,294	\$14,763	\$9,787	\$9,968
Miscellaneous	\$32,845	\$2,538	\$170	\$3,178	\$2,880
Property Tax	\$86,286	\$86,286	\$86,286	\$76,412	\$86,531
All Revenues	\$1,278,586	\$1,286,671	\$1,344,301	\$1,241,531	\$1,351,652
All Expenses	\$1,278,586	\$1,250,950	\$1,308,107	\$1,312,045	\$1,271,877
Net Income/(Loss)	\$408	\$35,721	\$36,194	\$(70,514)	\$79,775
Add Back Depr	\$60,638	\$60,638	\$60,638	\$60,639	\$60,639
Cash	\$61,046	\$96,359	\$96,832	\$(9,875)	\$140,414
Census	6,313	6,315	6,569	6,155	6,349
Change	2.1%	0.0%	4.0%	-6.3%	3.2%
ADC	203.6	210.5	211.9	205.2	204.8
Change	2.1%	3.4%	0.7%	-3.2%	-0.2%
FTE's Paid	191	194	195	200	187

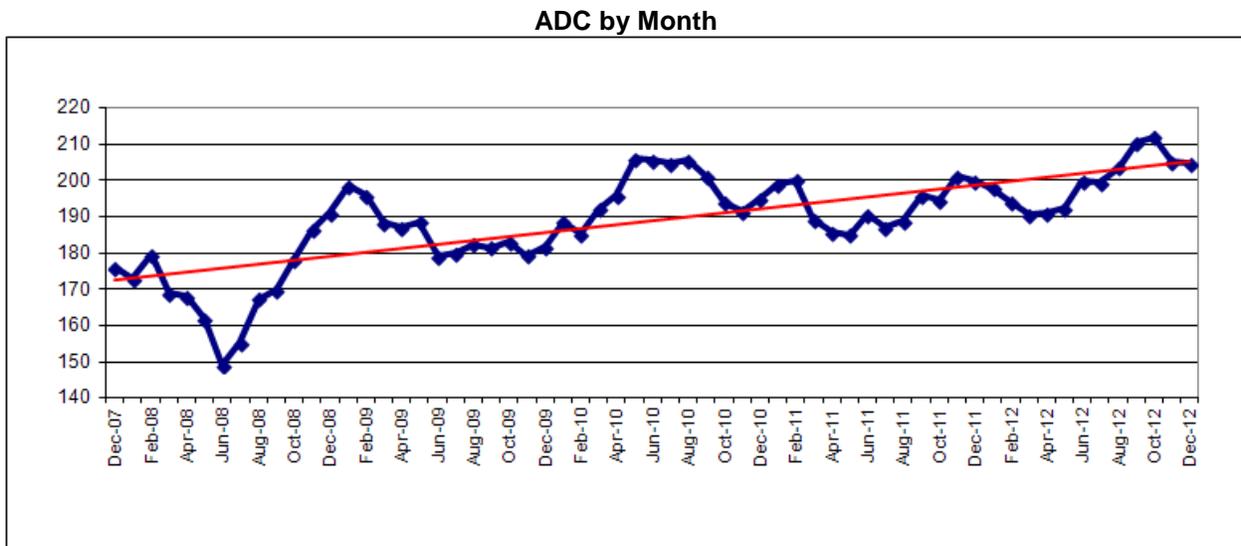
The following graphs provide a comparative statement of position for CCNH for FY 2012.

Census

Fiscal 2010 ended with an ADC of 196.5. The ADC in FY2011 was 193. The FY2012 ADC was 199.7. In the first month of FY 2012, the ADC is 204.8.



CCNH shows solid census in the last few months of FY2012 and the first month of FY2013.



Revenues

In FY 2011, patient care revenue averaged \$1.176 million per month. For FY 2012, the monthly average was \$1.158 million, a 1.5 percent decrease from 2011. The critical factor was Medicare revenue. In FY 2011, Medicare averaged \$277k per month. In 2012, the monthly Medicare average revenue was \$214k, a 23 percent decline from 2011. In the first month of FY 2013, revenues are strong compared to 2012 averages.

Average Patient Service Revenue and Medicare Revenue By Month

Year	Patient Service Revenue	Annual % Change	Medicare Revenue	Annual % Change
FY 2008	\$1,064,788		\$180,184	
FY 2009	\$1,250,614	14.8%	\$251,796	39.7%
FY 2010	\$1,188,863	(4.9)%	\$320,298	27.2%
FY 2011	\$1,175,737	(1.1)%	\$277,308	(13.4)%
FY 2012	\$1,158,606	(1.5)%	\$214,245	(22.7)%
FY 2013	\$1,262,242	8.9%	\$301,248	40.6%

In 2012, despite the significant fall in Medicare revenue, private revenue and Medicaid revenue growth significantly softened the poor Medicare numbers. Total patient service revenue decreased by 1.5 percent between 2011 and 2012.

When one compares CCNH's current performance against historical performance, the Medicare drop has been significant and it has had a telling impact on revenues. So, while the monthly average revenue from patient services is down 1.5 percent, the monthly average Medicare revenue is down by 23 percent. The October 2011 rate cuts are one factor, but the declining census in early 2012 was the other contributor to the problem. The table below shows that the monthly average number of days was down by 10.7 percent between 2011 and 2012 and down by 34 percent between 2010 and 2012.

Medicare Average Census Days

Period	Days/month
FY 2008	479
FY 2009	595
FY 2010	701
FY 2011	515
FY 2012	460
FY 2013	655
Pct Change (2012 vs. 2013)	42.4 pct
Pct Change (2010 vs. 2013)	(6.6) pct

2013 is starting off strong with the days only 6.6 percent less than the 2010 average.

The table below summarizes the Medicare data by fiscal year. It clearly shows that 2010 was a good Medicare year. The national average Medicare rate cut was about 12 percent in October

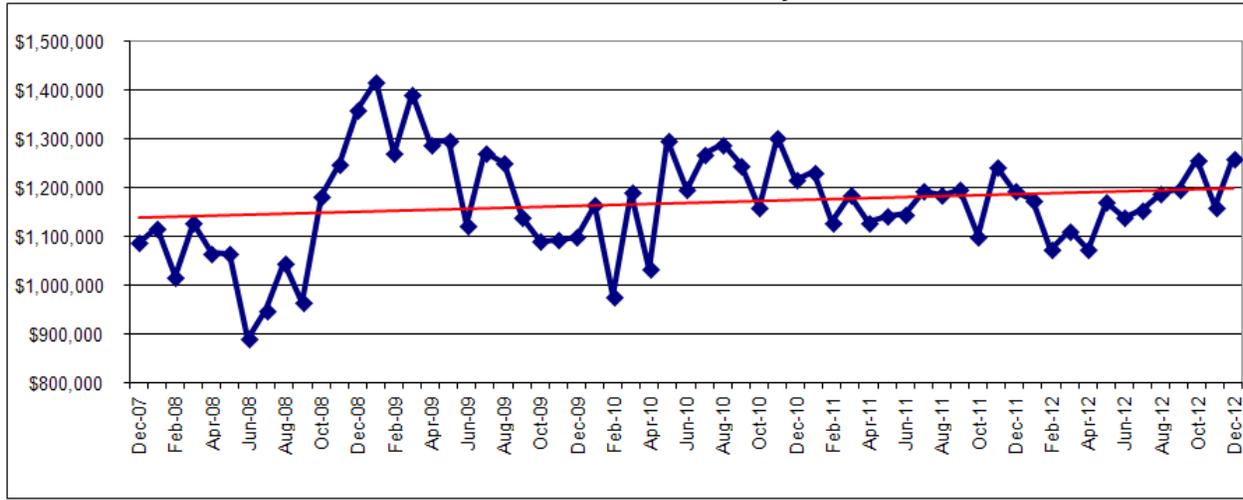
2011. In 2012, CCNH's average revenue per day is 15 percent less compared to 2011. Let's hope the strong numbers in December continue into calendar year 2013.

**Medicare Revenue Per Month
FY 2008, 2009, 2010, 2011, 2012 and YTD 2013**

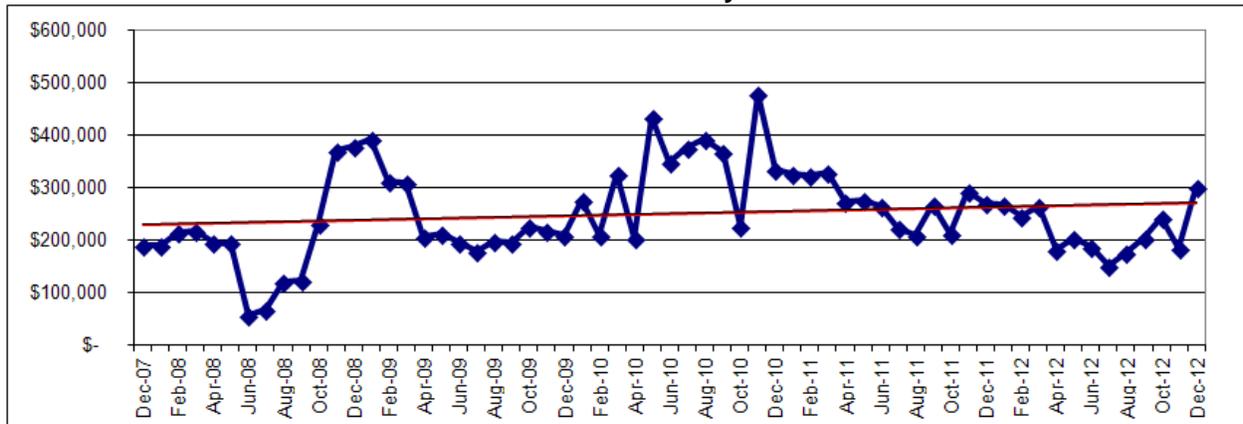
	2009	2010	2011	2012	YTD 2013
Revenue Per Month	\$251,796	\$320,298	\$277,308	\$214,245	\$301,248
Days Per Month	595	701	515	460	655
Revenue Per Day	\$434	\$457	\$539	\$458	\$460

The following charts summarize the long term revenue trends.

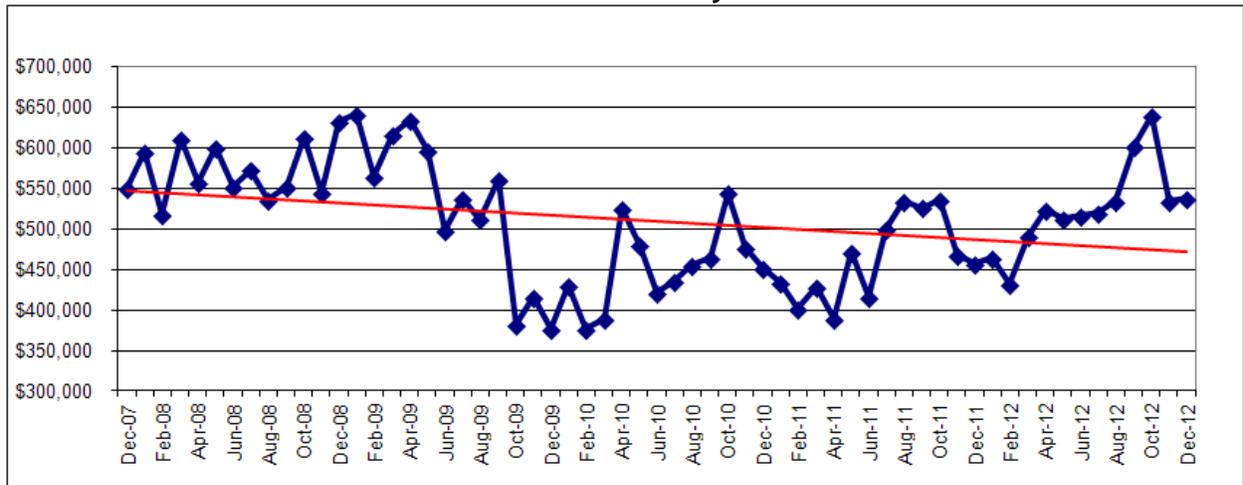
Revenue from Patient Services by Month



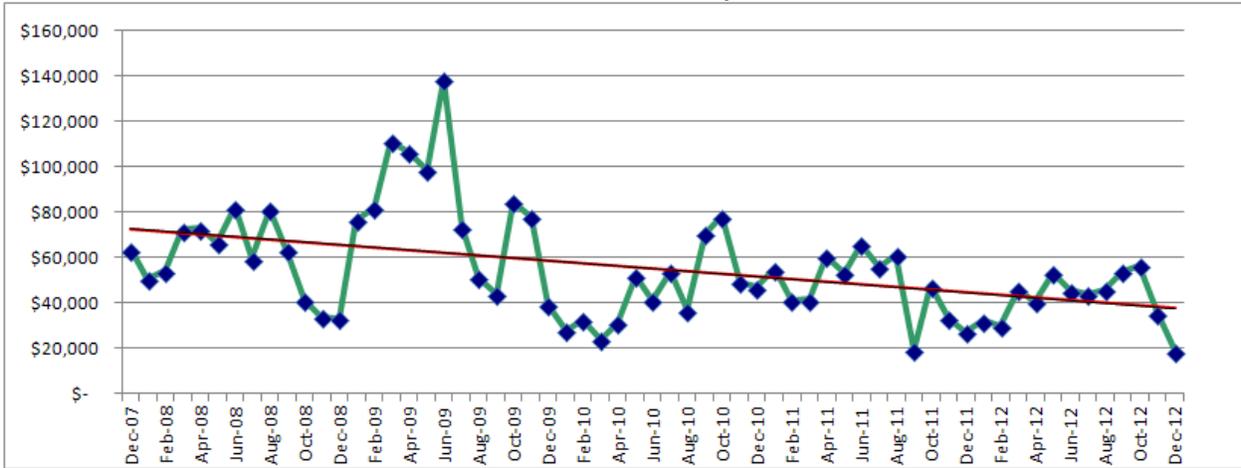
Medicare A Revenues by Month



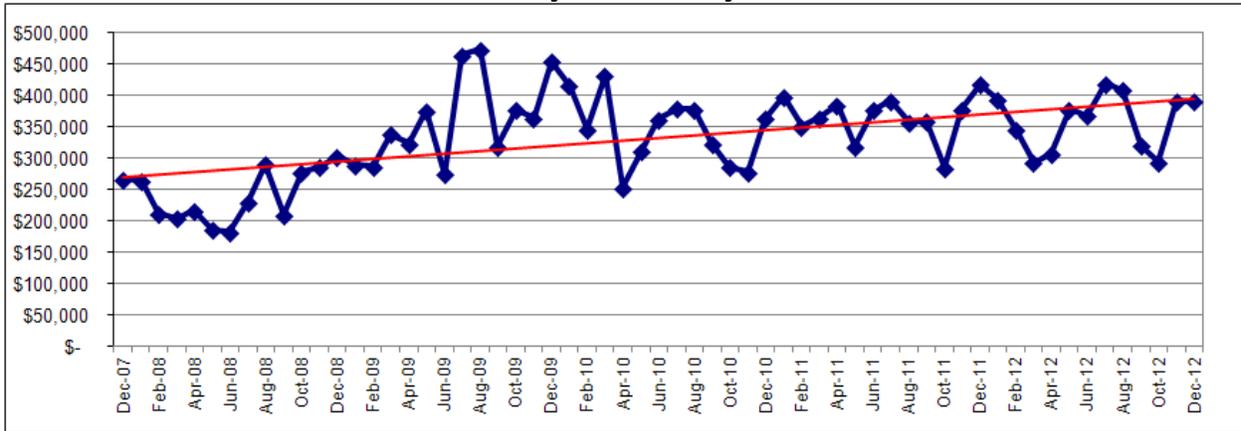
Medicaid Revenues By Month



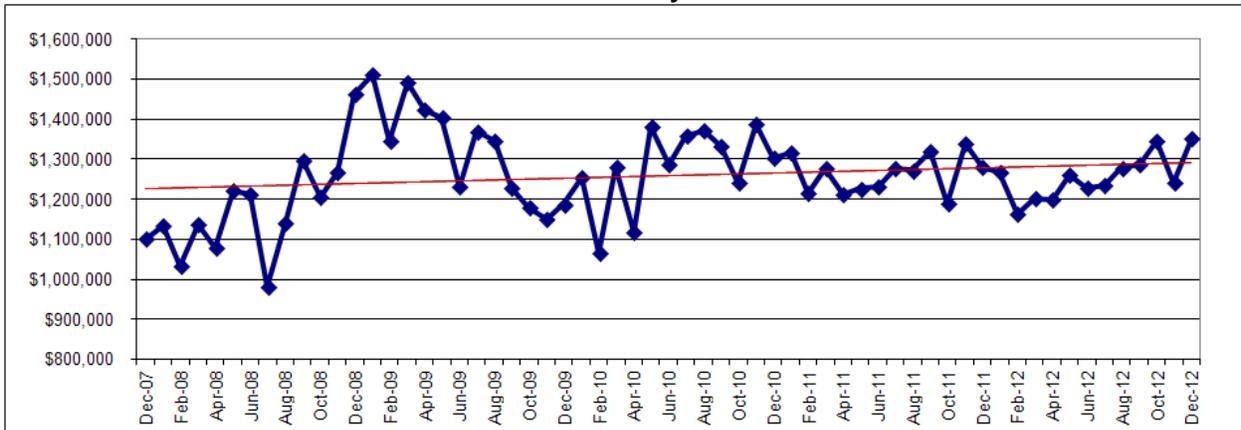
Medicare B Revenues By Month



Private Pay Revenues By Month

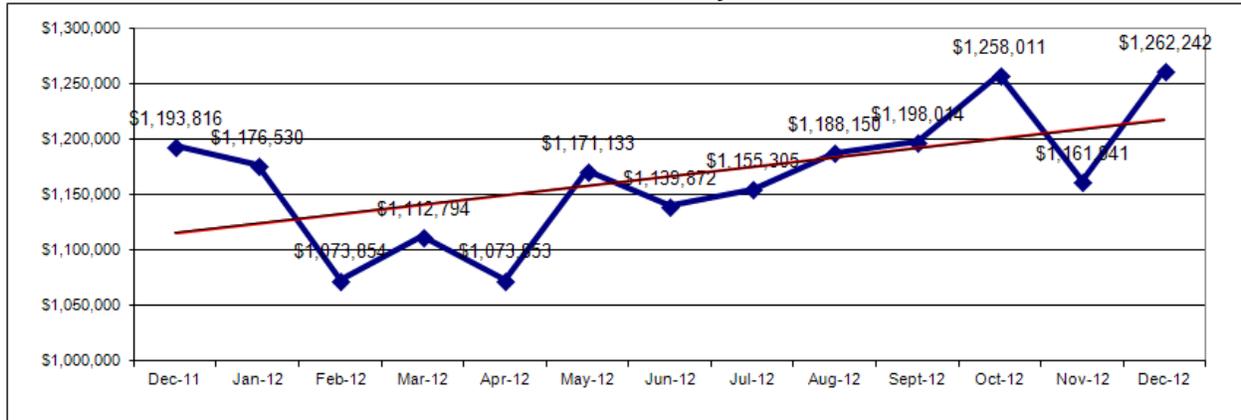


All Revenues By Month

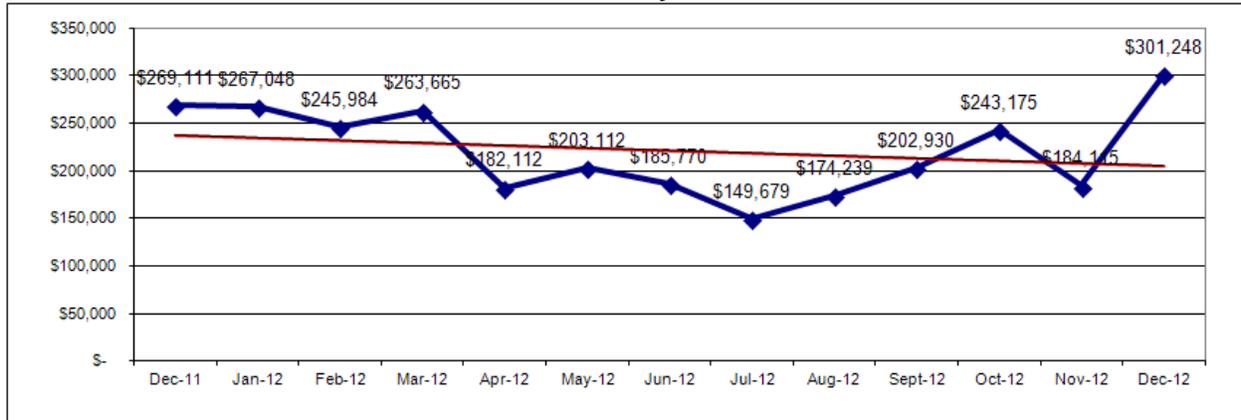


The following charts summarize the monthly revenues trends for FY 2012 and December 2012.

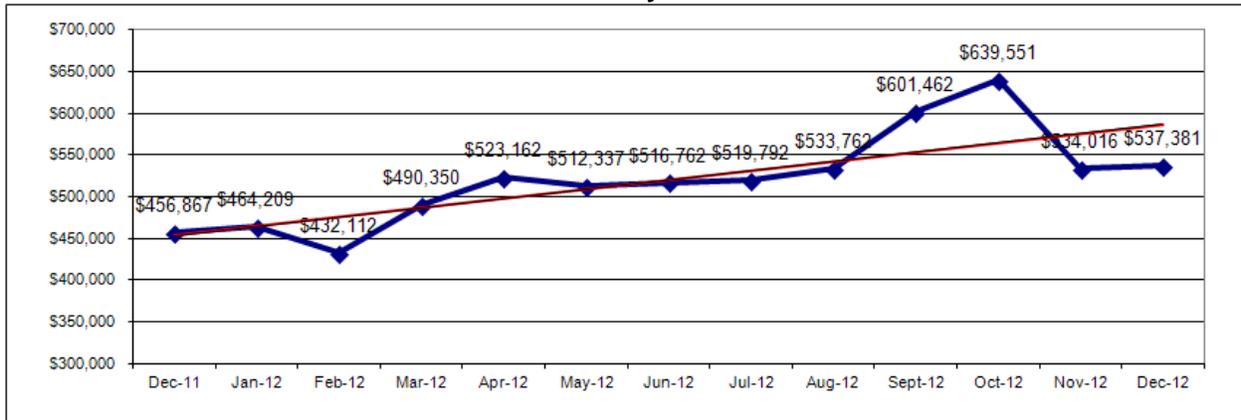
Revenue from Patient Services by Month – FY 2012



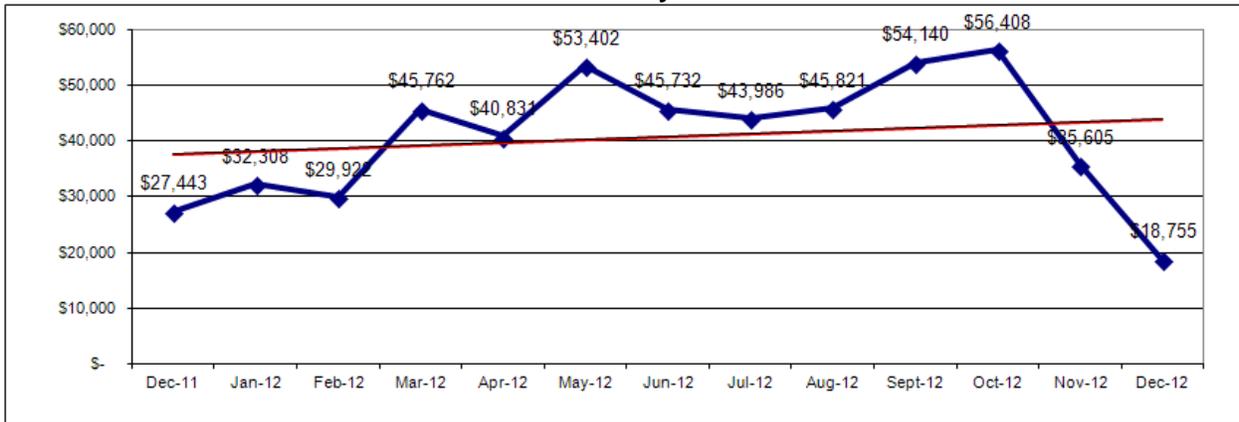
Medicare A Revenues by Month – FY 2012



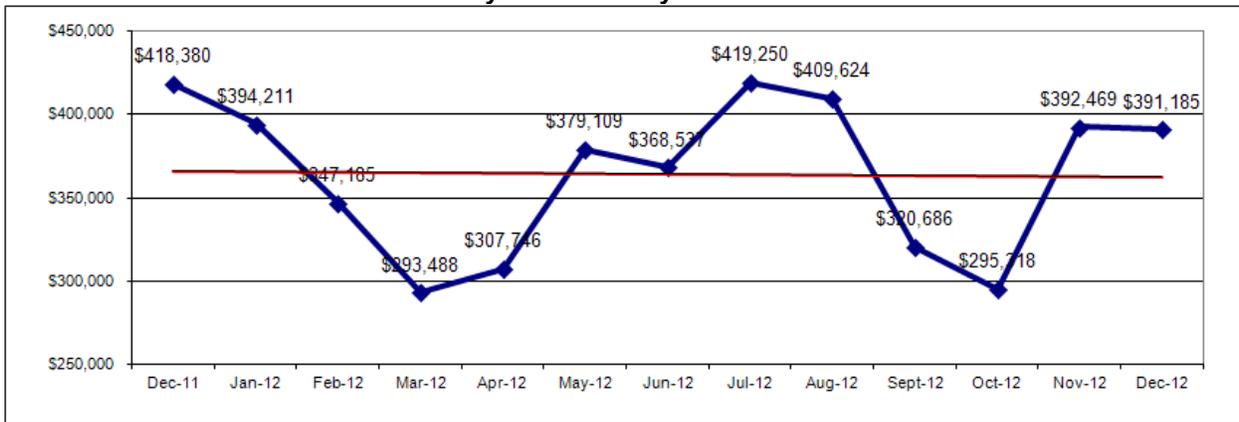
Medicaid Revenues By Month – FY 2012



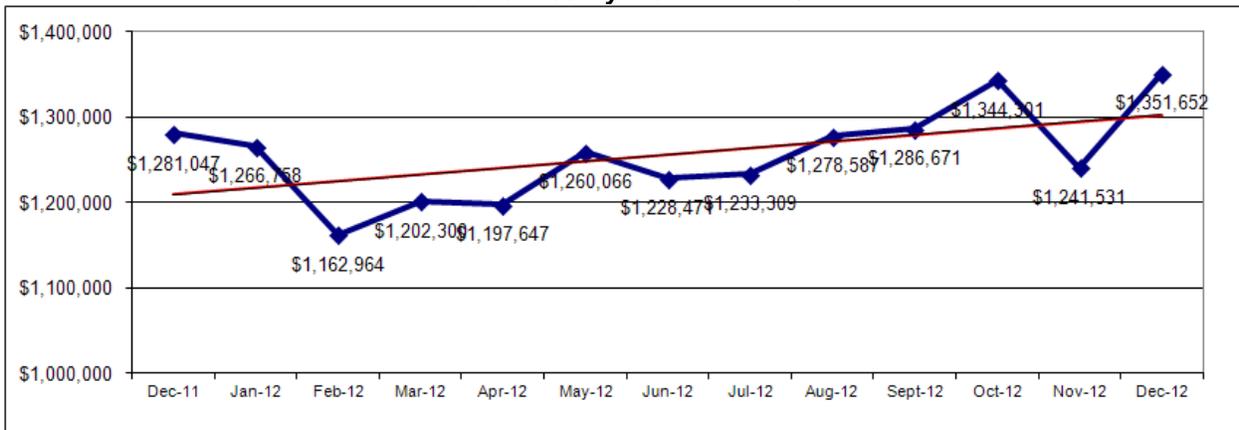
Medicare B Revenues By Month – FY 2012



Private Pay Revenues By Month – FY 2012

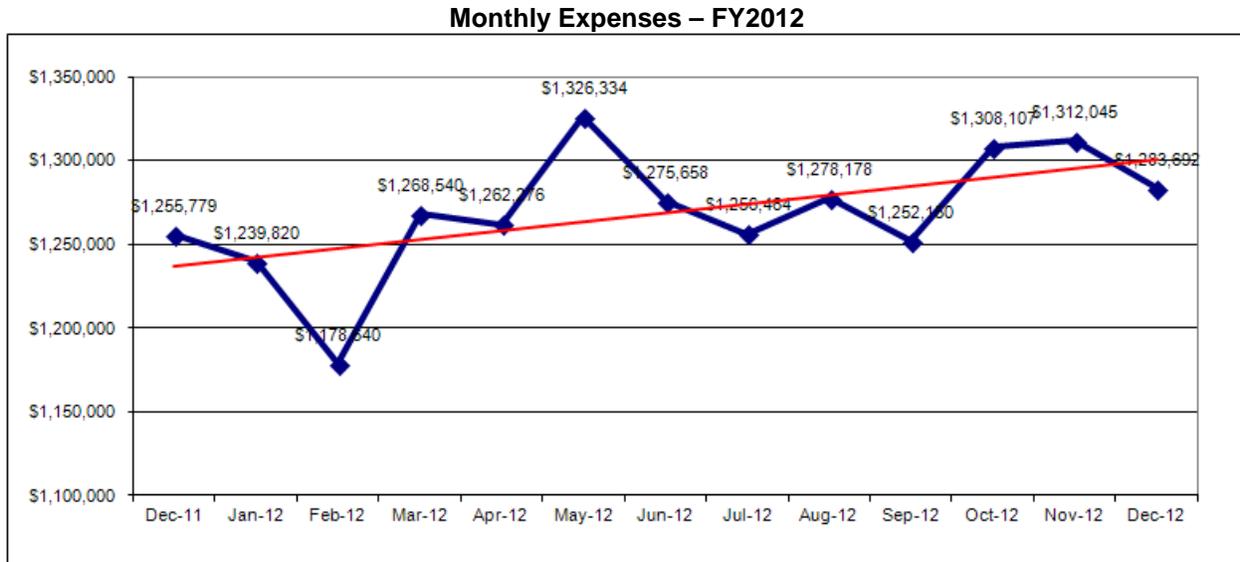


All Revenues By Month – FY 2012

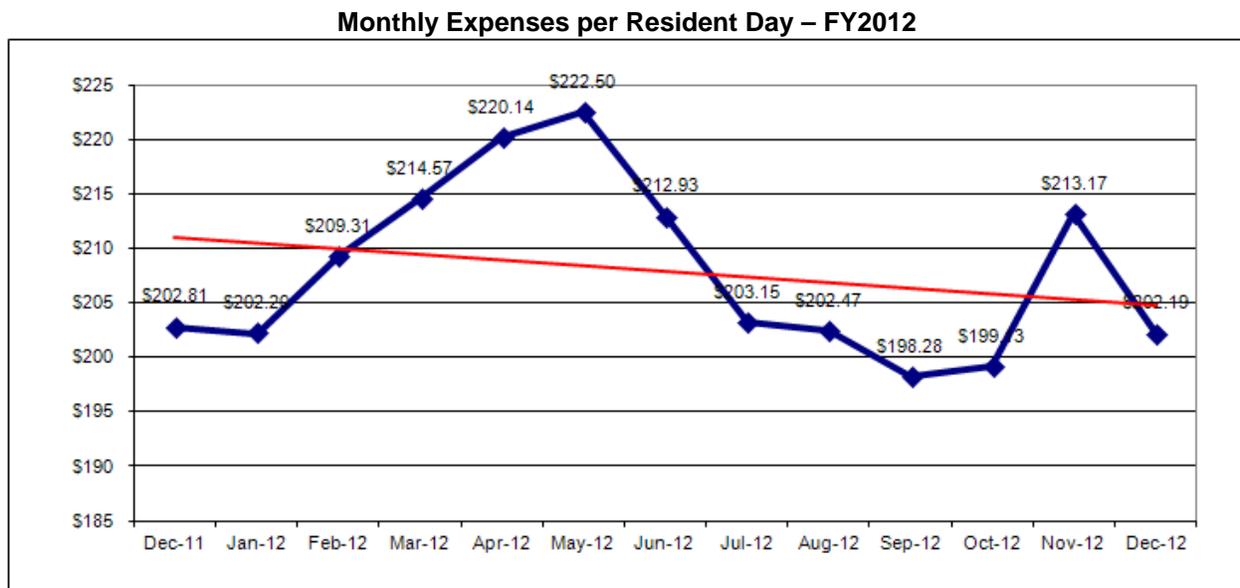


Expenses

Expenses decreased from \$1.312 in November to \$1.284 million in December.



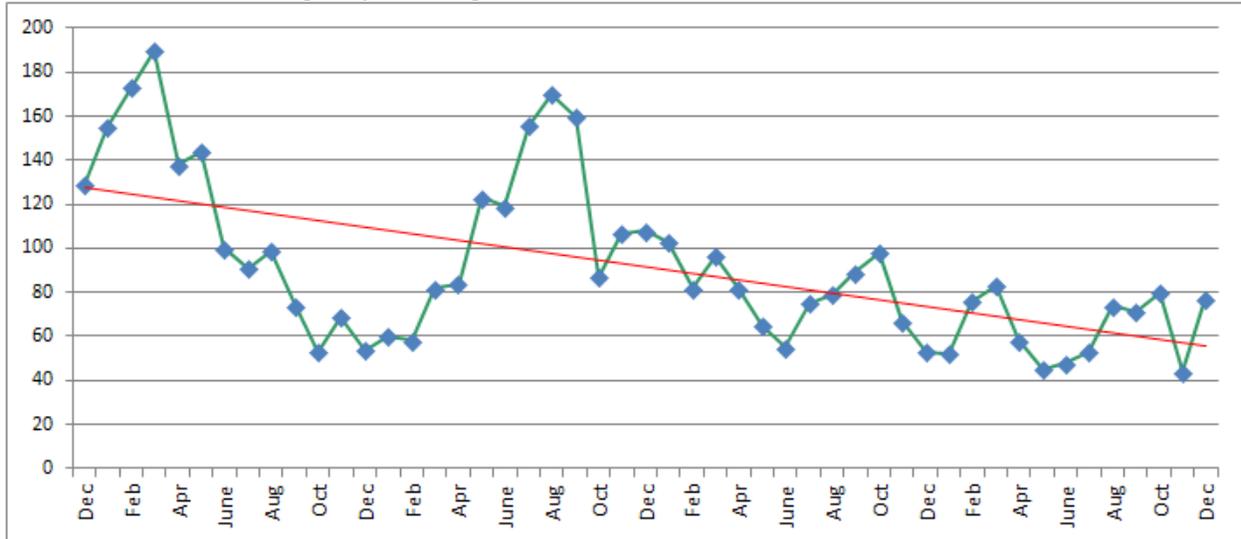
The chart below summarizes the monthly expenses per resident day. It clearly shows that as the census fell between March and May, the costs per day increased dramatically. Since then, as the census has increased, the average costs per day have steadily declined through October before showing a year-end increase in November. December 2012 shows a nice decline down to \$202 per day.



The following graph illustrates agency expense through November 2012. Expenses showed a steady increase between May and October before falling to a year low of \$44k in November. In

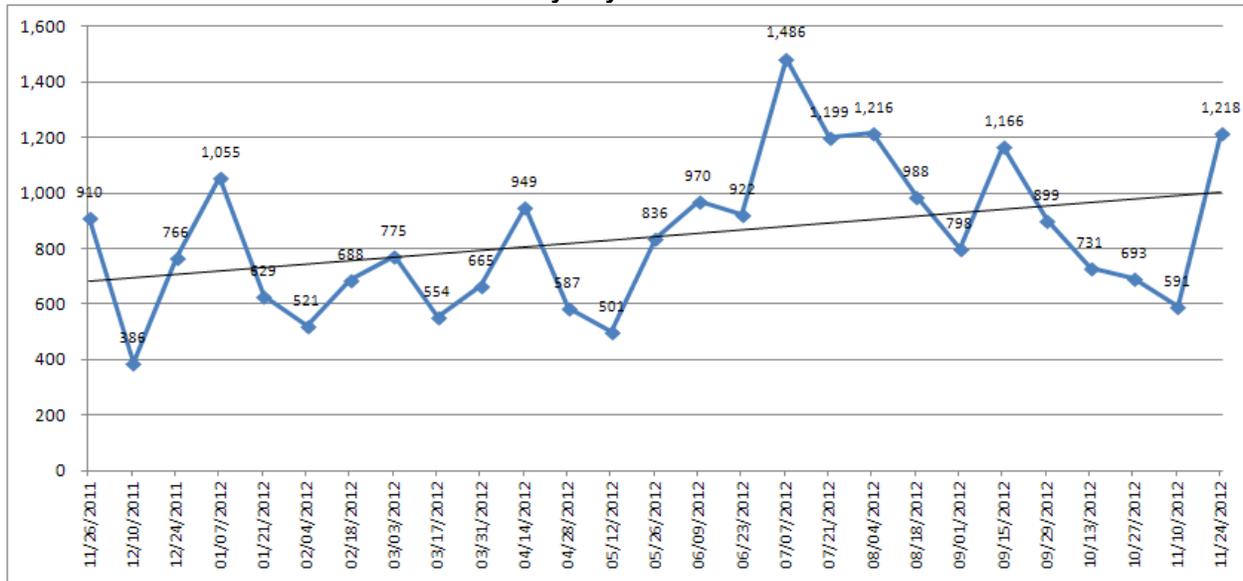
December, agency costs increased to \$77k.

Agency Nursing Costs – Dec 2008 thru December 2012

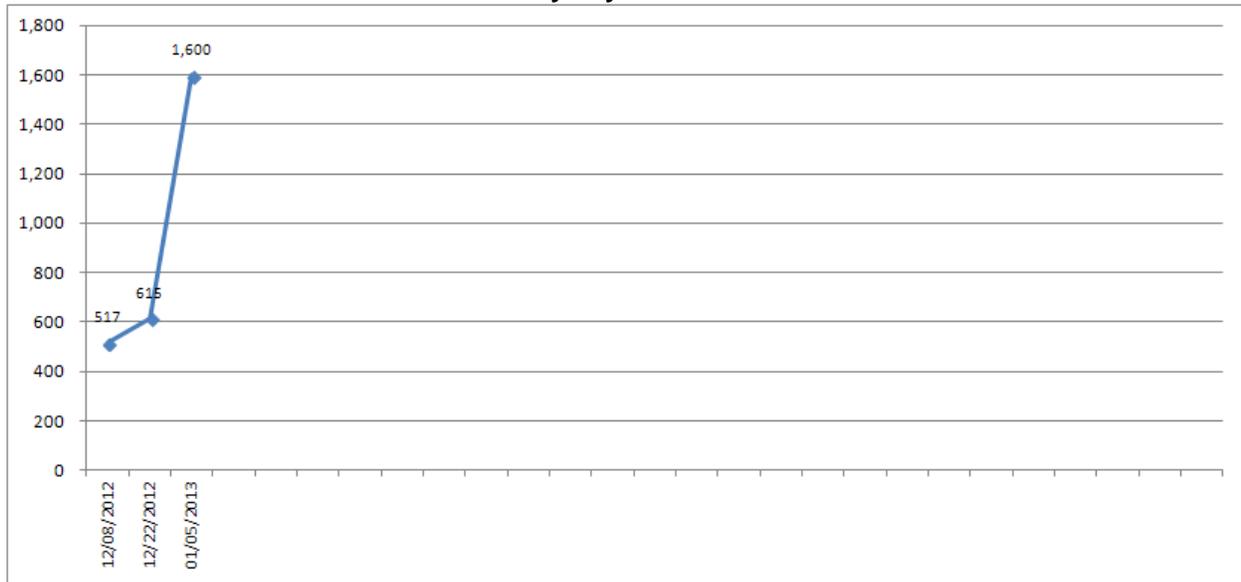


Vacation or TOPS usage usually drives an increase in agency expense. I have added the TOPS hours for 2013 with the 2012 chart for comparison. A significant increase in TOPs hours was used in the payroll period ending January 5.

TOPS Hours by Payroll Period – FY 2012



TOPS Hours by Payroll Period – FY 2013



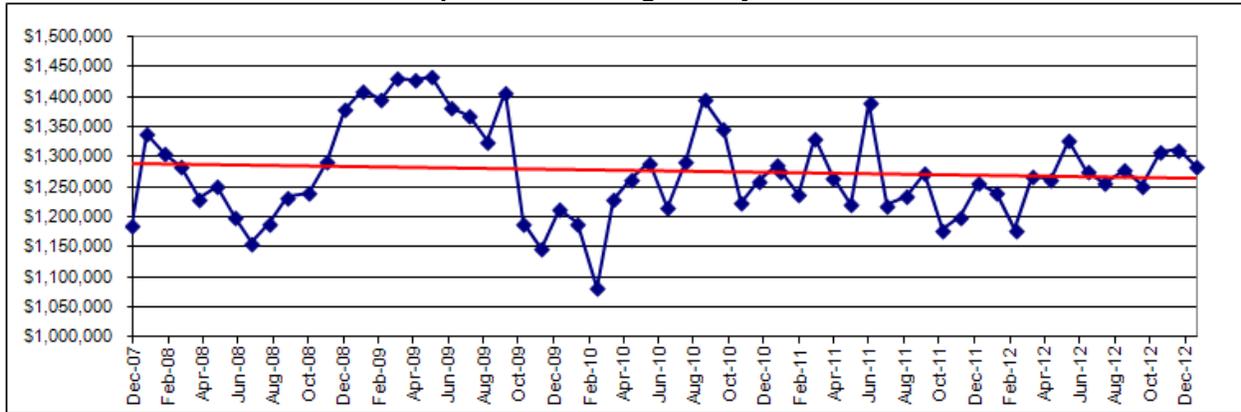
The table below summarizes the average monthly operating expenses since FY 2008. Except for the 9 percent increase between 2008 and 2009, there has been little growth in expenses. Expenses have increased by less than one percent annually since 2011. December's expenses were 1.3 percent higher than the 2012 monthly average.

Monthly Average Operating Expenses

Year	Operating Expenses	Annual % Change
FY 2008	\$1,241,775	
FY 2009	\$1,357,833	9.3%
FY 2010	\$1,249,738	(8.0)%
FY 2011	\$1,259,420	0.8%
FY 2012	\$1,267,833	0.7%
FY 2013	\$1,283,692	1.3%

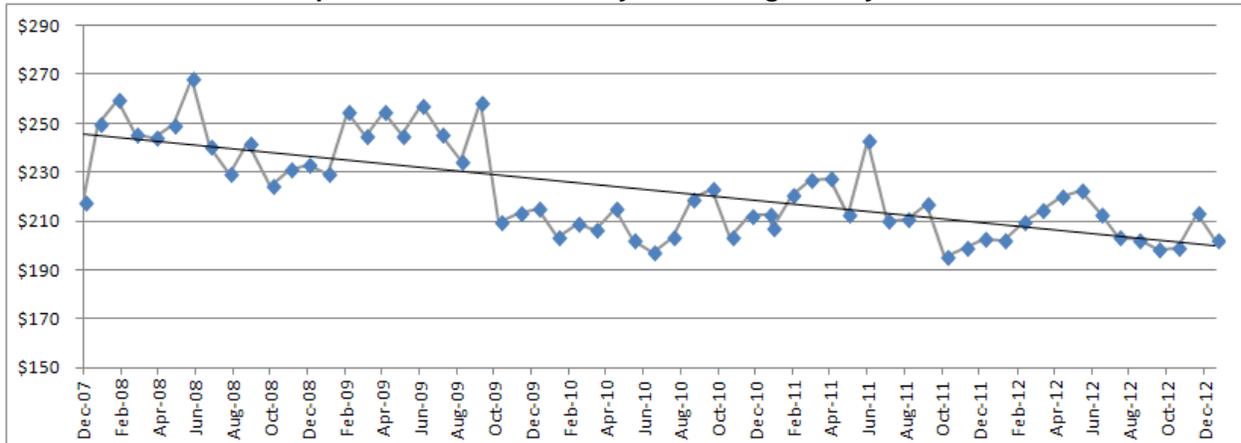
The following graph profiles the long term expense trend for CCNH. The figures since October 09 reflect the elimination of the transfer expense associated with IGT program.

All Expenses Including County Overhead

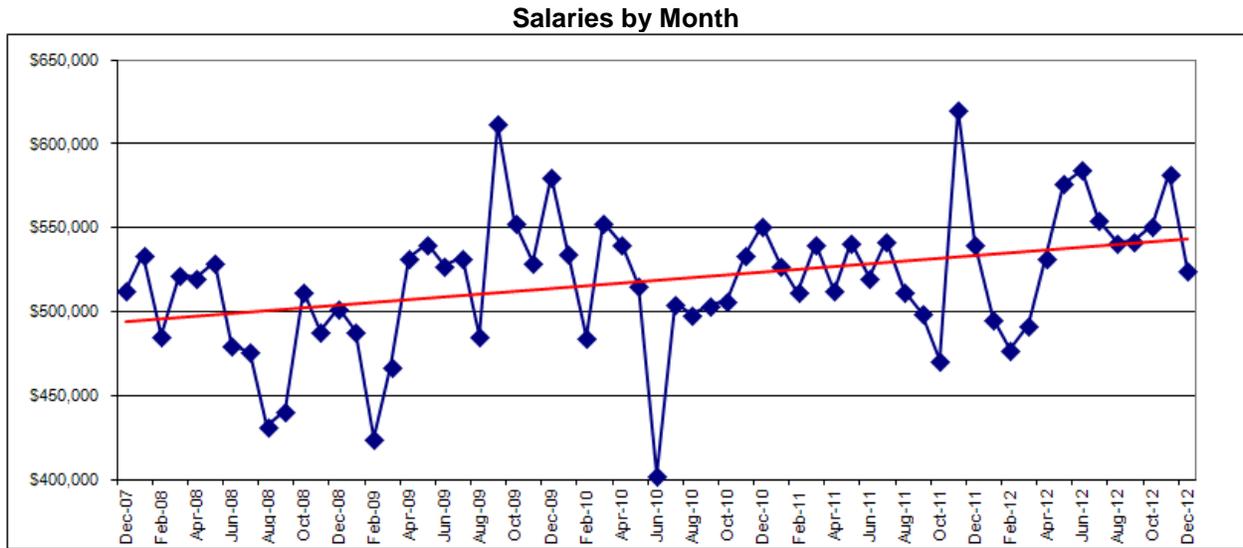


The chart below shows the long-term expenses per day trend. The IGT expense was eliminated in October of 2009. Costs per day have showed significant improvement.

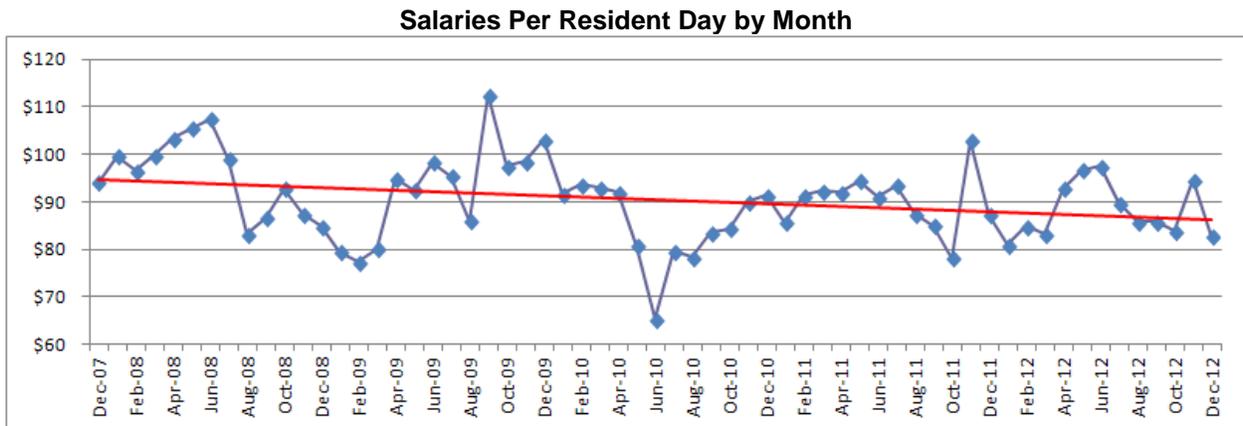
All Expenses Per Resident Day – Including County Overhead



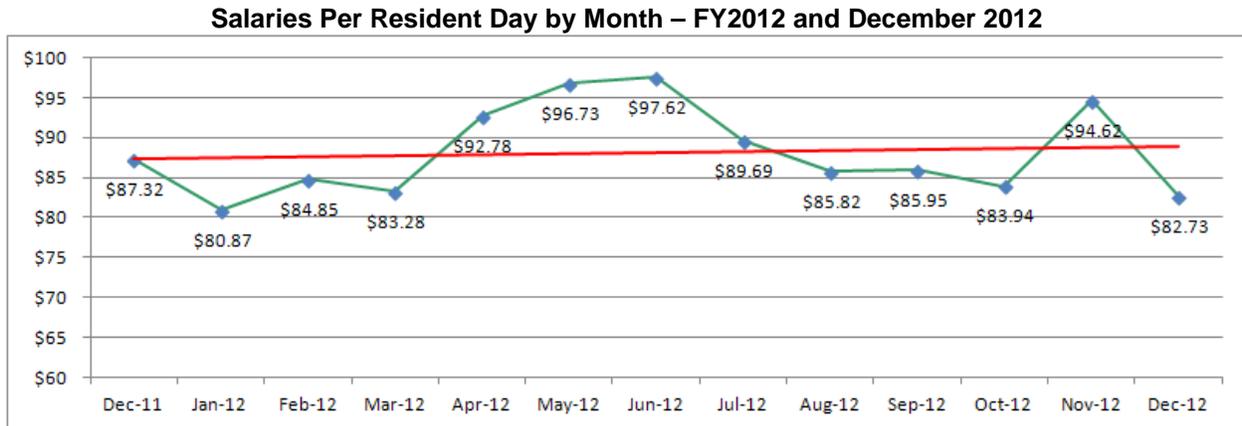
The trend in wages since December 2007 is graphically summarized below. It shows a gradual positive slope.



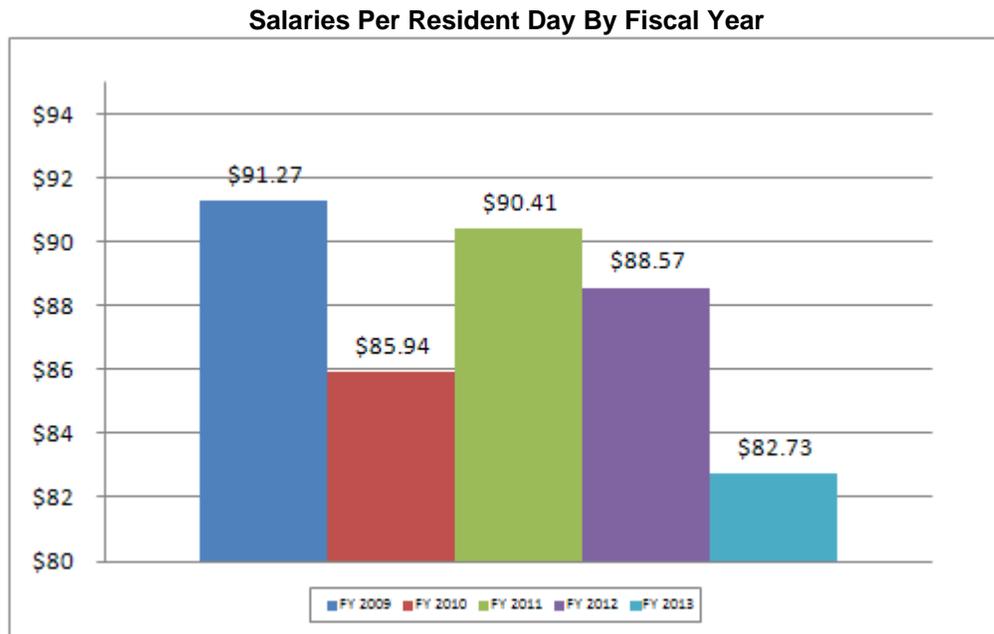
When salaries are calculated on a per day basis, a declining trend is seen over the past five years.



The chart below summarizes the salaries per day for FY 2012. In the low census months in April, May and June, salaries per day increased. Since then, coinciding with the census growth, the salaries per day has shown a declining trend – a positive sign. The increase in November 2012 is due to the payout of two holidays resulting in a sharp increase. December’s per diem fell to \$82.73 per day.

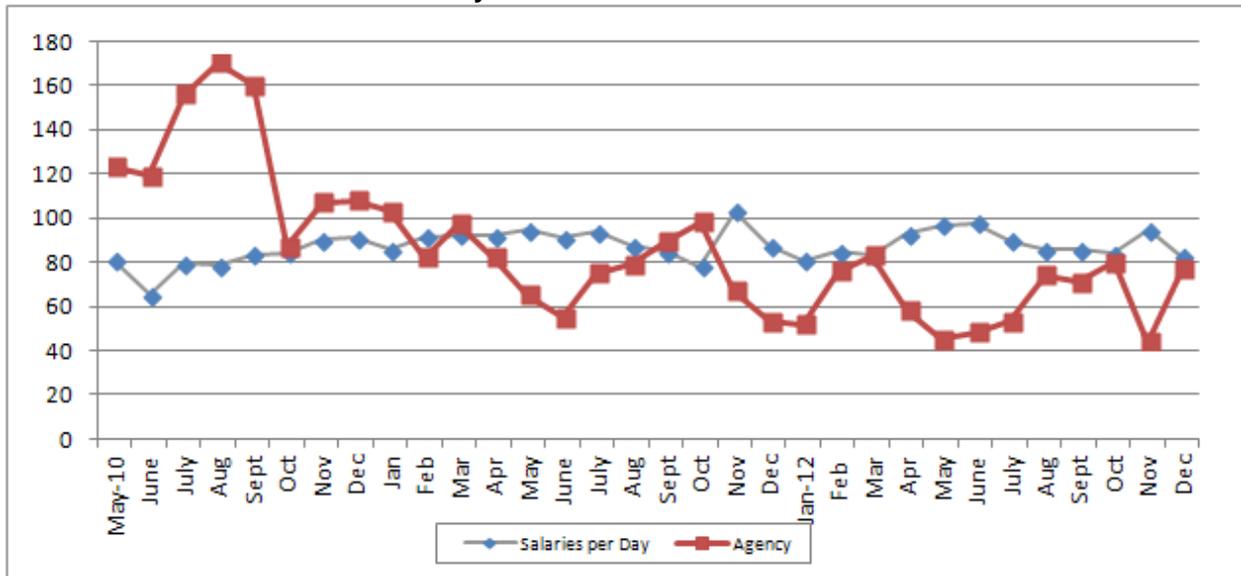


The table below shows that salary costs per day was lower in 2012 compared to 2011. The December 2012 salaries per day compares favorably to historical figures.



The last graph below compares CCNH salaries to agency expenses. Since May of 2010, agency costs have been drastically reduced while salary costs per day have remained in check.

**CCNH Salaries Per Resident Day vs Agency Expense
May 2010 thru December 2012**



Summary

December's census and income are proof that strong census coupled with strong Medicare numbers will result in excellent financial number. Net income was \$80k and cash flow was a positive \$140,286.

To: Board of Directors
Champaign County Nursing Home

From: Scott T Gima
Manager

Date: February 6, 2013

Re: Cash Position
Sources & Uses of Anticipated Funds
Cash Flow Projection

Attached are the exhibits showing CCNH's cash position as of December 31, 2012.

The ending cash balance increased from \$786,264 to \$1,361,624 between November and December. Operations provided a cash contribution of \$140,286. Accounts receivable increased from \$3.709 million to \$3.841 million. Accounts payable fell from \$2.014 million to \$1.883 million. The cash balance is bolstered by the receipt of the tax anticipation note totaling \$914,000.

Also attached is a revised cash flow analysis/projection that was included in last month's cash report. This update was presented at the County Board Study Session. This version includes two additional columns that project the impact of 1) a Medicaid payment delay beginning in March, and 2) a Medicaid payment delay and reducing CCNH vendor payments by an average of \$200k per month. Monthly vendor payments currently range between \$600k and \$700k per month. Scenario 1 predicts a negative cash balance in June. Scenario 2 gets us to August.

Champaign County Nursing Home
Statement of Cash Flows (Indirect Method)
1 Month
November 30, 2012 through December 31, 2012

CASH FLOW FROM OPERATING ACTIVITIES:

Net Income (Loss) - YTD	\$	79,775
Depreciation Expense		60,511
(Incr.)/Decr. in Accounts Receivable		(131,340)
(Incr.)/Decr. in Prepaid Expenses		1,625
(Incr.)/Decr. in Inventory		-
(Incr.)/Decr. in Patient Trust		(56)
Incr./(Decr.) in Accounts Payable		(130,857)
Incr./(Decr.) in Salaries and Wages Payable		8,613
Incr./(Decr.) in Interest Payable		(57,711)
Incr./(Decr.) in Accrued Com. Absences		(413)
Incr./(Decr.) in Other Liabilities		56
		-
Net Cash Provided by Operating Activities		(169,797)

CASH FLOW FROM INVESTING ACTIVITIES:

Purchase of Equipment		-
Improvements (CIP)		-
		-
Net Cash Provided by Investing Activities		-

CASH FLOW FROM FINANCING ACTIVITIES:

Increase in Tax Anticipation Note		914,000
(Decrease) in Bonds Payable		(170,000)
Increase in Equity Adjustment		-
		-
Net Cash Provided by Financing Activities		744,000

Total Cash Flow		574,203
Beginnng Cash Flow - 11/30/2012		787,421
		787,421

ENDING CASH - 12/31/2012	\$	1,361,624
		1,361,624

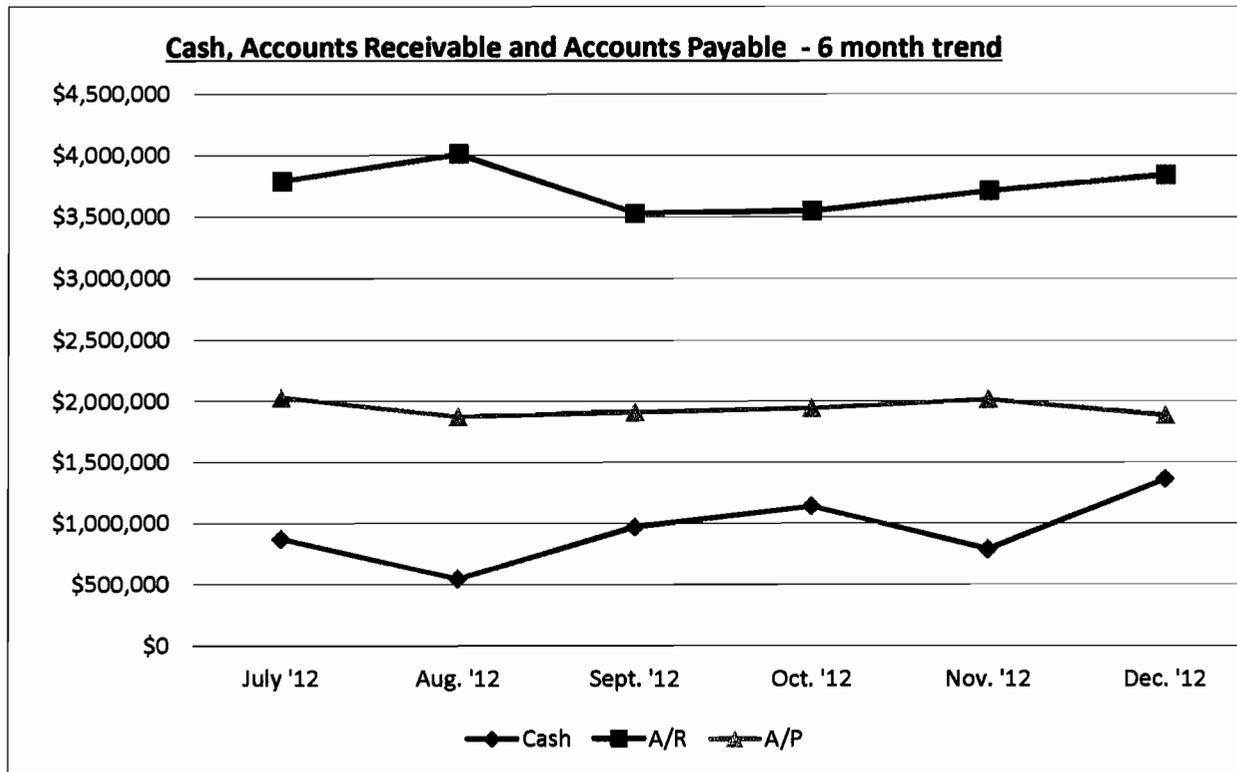
Champaign County Nursing Home
Monthly Statements of Cash Flow (Indirect Method)
July 31, 2012 through December 31, 2012

	<u>July '12</u>	<u>Aug. '12</u>	<u>Sept. '12</u>	<u>Oct. '12</u>	<u>Nov. '12</u>	<u>Dec. '12</u>
<u>CASH FLOW FROM OPERATING ACTIVITIES:</u>						
Net Income (Loss) - Monthly	\$ (23,154)	\$ 408	\$ 34,521	\$ 36,194	\$ (98,250)	\$ 79,775
Depreciation Expense	60,638	60,638	60,638	60,638	66,948	60,511
(Incr.)/Decr. in Accounts Receivable	(58,717)	(222,711)	480,770	(19,808)	(163,032)	(131,340)
(Incr.)/Decr. in Prepaid Expenses	12,356	12,356	12,356	12,356	12,356	1,625
(Incr.)/Decr. in Inventory	-	-	-	-	-	-
(Incr.)/Decr. in Patient Trust	430	(145)	(164)	(705)	1,329	(56)
Incr./(Decr.) in Accounts Payable	(54,985)	(157,664)	36,459	35,624	70,387	(130,857)
Incr./(Decr.) in Salaries and Wages Payable	43,142	58,501	33,364	52,039	(205,539)	8,613
Incr./(Decr.) in Interest Payable	11,425	11,425	11,425	11,426	11,425	(57,711)
Incr./(Decr.) in Accrued Com. Absences	(14,929)	799	(2,222)	(10,633)	(26,096)	(413)
Incr./(Decr.) in Other Liabilities	(430)	146	163	705	(1,330)	56
Net Cash Provided (Used) by Operating Activities	<u>(24,224)</u>	<u>(236,247)</u>	<u>667,310</u>	<u>177,836</u>	<u>(331,802)</u>	<u>(169,797)</u>
<u>CASH FLOW FROM INVESTING ACTIVITIES:</u>						
Purchase of Equipment	-	-	-	(7,540)	(6,051)	-
Improvements (CIP)	-	(13,527)	13,527	-	(13,527)	-
Net Cash Provided (Used) by Investing Activities	<u>-</u>	<u>(13,527)</u>	<u>13,527</u>	<u>(7,540)</u>	<u>(19,578)</u>	<u>-</u>
<u>CASH FLOW FROM FINANCING ACTIVITIES:</u>						
Incr./(Decr.) in Tax Anticipation Note	(13,065)	(76,268)	(254,923)	-	-	914,000
Incr./(Decr.) in Bonds Payable	-	-	-	-	-	(170,000)
Incr./(Decr.) in Equity Adjustment	-	-	-	(53)	53	-
Net Cash Provided (Used) by Financing Activities	<u>(13,065)</u>	<u>(76,268)</u>	<u>(254,923)</u>	<u>(53)</u>	<u>53</u>	<u>744,000</u>
Total Cash Flow	(37,289)	(326,042)	425,914	170,243	(351,327)	574,203
Beginning Cash Balance (Prior Month's)	905,922	868,633	542,591	968,505	1,138,748	787,421
MONTH ENDING CASH BALANCE	<u>\$ 868,633</u>	<u>\$ 542,591</u>	<u>\$ 968,505</u>	<u>\$ 1,138,748</u>	<u>\$ 787,421</u>	<u>\$ 1,361,624</u>

Champaign County Nursing Home July 31, 2012 through December 31, 2012

Key Balance Sheet Items Charted Below:

	<u>July '12</u>	<u>Aug. '12</u>	<u>Sept. '12</u>	<u>Oct. '12</u>	<u>Nov. '12</u>	<u>Dec. '12</u>
Cash	868,633	542,591	968,505	1,138,748	787,421	1,361,624
A/R	3,784,412	4,007,123	3,526,354	3,546,162	3,709,194	3,840,535
A/P	2,028,983	1,871,319	1,907,778	1,943,402	2,013,789	1,882,932



Champaign County Nursing Home
Cash Flow Projection - Calendar Year 2013

	Deposits		March	Impact of	Assumption
	Pending Deposits	Cash	Medicaid	Holding A/P	Minimum
	<u>Projected Deposits</u>	<u>Balance</u>	<u>Payment Delay</u>	<u>& Medicaid</u>	<u>A/P paid</u>
				<u>Payment Delay</u>	<u>Monthly</u>
					<u>(400,000)</u>
<u>July 2012</u>					
Beginning Balance	905,922	905,922			
Medicare Deposit	291,000	1,196,922			
Private Pay Deposit	435,200	1,632,122			
Deposit Medicare B / Co-ins./ PP	-	1,632,122			
Deposit Resident Liability	125,000	1,757,122			
Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	-	1,757,122			
Medicaid Deposit	330,000	2,087,122			
Payroll (\$250k per payroll)	(512,000)	1,575,122			
A/P (Vouchers) - Friday after 3rd Tuesday	(706,210)	868,912			
<u>Aug</u>					
Beginning Balance	868,912	868,912			
Medicare Deposit	149,500	1,018,412			
Private Pay Deposit	409,200	1,427,612			
Deposit Medicare B / Co-ins./ PP	-	1,427,612			
Deposit Resident Liability	125,000	1,552,612			
Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	-	1,552,612			
Medicaid Deposit	286,200	1,838,812			
Payroll	(483,400)	1,355,412			
A/P (Vouchers) - Friday after 3rd Tuesday	(813,200)	542,212			
<u>Sep</u>					
Beginning Balance	542,212	542,212			
Medicare Deposit	38,600	580,812			
Private Pay Deposit	496,000	1,076,812			
Deposit Medicare B / Co-ins./ PP	-	1,076,812			
Deposit Resident Liability	125,000	1,201,812			
Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	-	1,201,812			
Medicaid Deposit	640,000	1,841,812			
Tax Distribution	100,000	1,941,812			
IGA Payment	121,900	2,063,712			
Payroll	(509,600)	1,554,112			
A/P (Vouchers) - Friday after 3rd Tuesday	(586,000)	968,112			
<u>Oct</u>					
Beginning Balance	968,112	968,112			
Medicare Deposit	266,545	1,234,657			
Private Pay Deposit	590,700	1,825,357			
Deposit Medicare B / Co-ins./ PP	-	1,825,357			
Deposit Resident Liability	125,000	1,950,357			
Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	-	1,950,357			
Medicaid Deposit	342,000	2,292,357			
Liab./Prop. Tax	-	2,292,357			
Payroll	(499,500)	1,792,857			
A/P (Vouchers) - Friday after 3rd Tuesday	(660,000)	1,132,857			
<u>Nov</u>					
Beginning Balance	1,132,857	1,132,857			
Medicare Deposit	188,905	1,321,762			
Private Pay Deposit	619,784	1,941,546			
Deposit Medicare B / Co-ins./ PP	-	1,941,546			
Deposit Resident Liability	-	1,941,546			
Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	-	1,941,546			
Medicaid Deposit	261,990	2,203,536			
Tax Distribution	35,128	2,238,664			
Payroll - 3 payrolls	(769,666)	1,468,998			
A/P (Vouchers) - Friday after 3rd Tuesday	(677,719)	791,279			

Champaign County Nursing Home
Cash Flow Projection - Calendar Year 2013

		Deposits		March	Impact of	Assumption
		Pending Deposits	Cash	Medicaid	Holding A/P	Minimum
		<u>Projected Deposits</u>	<u>Balance</u>	<u>Payment Delay</u>	<u>& Medicaid</u>	<u>A/P paid</u>
					<u>Payment Delay</u>	<u>Monthly</u>
						<u>(400,000)</u>
<u>Dec</u>						
	Beginning Balance	791,279	791,279			
	Medicare Deposit					
12/3/2012	Medicare Deposit	2,118	793,397			
12/6/2012	Medicare Deposit	31,970	825,367			
12/7/2012	Medicare Deposit	2,234	827,602			
12/10/2012	Medicare Deposit	390	827,992			
12/11/2012	Medicare Deposit	15,203	843,194			
12/13/2012	Medicare Deposit	57	843,251			
12/17/2012	Medicare Deposit	1,242	844,493			
12/18/2012	Medicare Deposit	2,203	846,696			
12/19/2012	Medicare Deposit	2,976	849,672			
12/20/2012	Medicare Deposit	57	849,728			
12/27/2012	Medicare Deposit	3,699	853,427			
12/28/2012	Medicare Deposit	10,722	864,149			
12/31/2012	Medicare Deposit	351	864,500			
12/31/2012	Medicare Deposit	68,721	933,220			
	Private Pay Deposit					
12/5/2012	Private Pay Deposit	55,638	988,858			
12/6/2012	Private Pay Deposit	4,617	993,475			
12/7/2012	Private Pay Deposit	9,304	1,002,779			
12/11/2012	Private Pay Deposit	4,627	1,007,406			
12/13/2012	Private Pay Deposit	34,976	1,042,383			
12/14/2012	Private Pay Deposit	1,833	1,044,216			
12/17/2012	Private Pay Deposit	28,688	1,072,903			
12/18/2012	Private Pay Deposit	127,371	1,200,274			
12/19/2012	Private Pay Deposit	55,058	1,255,332			
12/20/2012	Private Pay Deposit	57,873	1,313,205			
12/21/2012	Private Pay Deposit	58,756	1,371,961			
12/27/2012	Private Pay Deposit	68,346	1,440,307			
12/28/2012	Private Pay Deposit	29,302	1,469,608			
12/31/2012	Private Pay Deposit	12,449	1,482,057			
12/19/2012	VA Deposits	19,936	1,501,993			
12/19/2012	Medicaid Deposit	357,127	1,859,120			
12/3/2012	Tax Distribution	914,000	2,773,120			
12/27/2012	IGA Payment	166,347	2,939,467			
12/21/2012	Liab./Prop. Tax	(104,895)	2,834,572			
12/21/2012	Bond Principal Payment	(238,551)	2,596,021			
	Payroll		2,596,021			
12/14/2012	Payroll	(277,292)	2,318,729			
12/28/2012	Payroll	(239,339)	2,079,390			
	A/P (Vouchers) - Friday after 3rd Tuesday	-	2,079,390			
12/7/2012	A/P (Vouchers) - Friday after 3rd Tuesday	(355,323)	1,724,067			
12/14/2012	A/P (Vouchers) - Friday after 3rd Tuesday	(120,964)	1,603,103			
12/21/2012	A/P (Vouchers) - Friday after 3rd Tuesday	(126,911)	1,476,193			
12/28/2012	A/P (Vouchers) - Friday after 3rd Tuesday	(106,316)	1,369,876			
<u>Jan 2013</u>						
	Beginning Balance	1,369,876	1,369,876			
1/2/2013	Medicare	19,774	1,389,651			
1/3/2013	Medicare	4,761	1,394,411			
1/3/2013	Facility/Bank Deposits	67,610	1,462,022			
	Estimated Medicare Deposit	170,000	1,632,022			
	Est. Deposit Medicare (remain. F/M/A/M/I/J/A/S/O/N/D/I)	25,465	1,657,487			
	Estimated Private Pay Deposit	497,626	2,155,113			
	Estimated VA Deposits	13,000	2,168,113			

**Champaign County Nursing Home
Cash Flow Projection - Calendar Year 2013**

	Deposits	Cash	March	Impact of	Assumption
	Pending Deposits	Balance	Medicaid	Holding A/P	Minimum
	Projected Deposits	Balance	Payment Delay	& Medicaid	A/P paid
				Payment Delay	Monthly
					(400,000)
Estimated Insurance Deposits	69,225	2,237,338			
Estimated Medicaid Deposit	321,000	2,558,338			
Estimated Bed Tax	(66,066)	2,492,272			
Settlement Check	(35,000)	2,457,272			
Estimated Payroll	(500,000)	1,957,272			
Estimated A/P (Vouchers) - Friday after 3rd Tuesday	(667,000)	1,290,272			
Feb					
Beginning Balance	1,290,272	1,290,272			
Estimated Medicare Deposit	170,000	1,460,272			
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,490,272			
Estimated Private Pay Deposit	512,000	2,002,272			
Estimated VA Deposits	17,000	2,019,272			
Estimated Insurance Deposits	75,000	2,094,272			
Estimated Hospice Deposits	15,000	2,109,272			
Estimated Title XX Deposits	20,000	2,129,272			
Estimated Medicaid Deposit	321,000	2,450,272			
Estimated Bed Tax	(34,083)	2,416,189			
Estimated Payroll	(500,000)	1,916,189			
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(612,000)	1,304,189			
Mar					
Beginning Balance	1,304,189	1,304,189			
Estimated Medicare Deposit	170,000	1,474,189			
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,504,189			
Estimated Private Pay Deposit	512,000	2,016,189			
Estimated VA Deposits	17,000	2,033,189			
Estimated Insurance Deposits	75,000	2,108,189			
Estimated Hospice Deposits	15,000	2,123,189			
Estimated Title XX Deposits	20,000	2,143,189			
Estimated Medicaid Deposit	321,000	2,464,189	2,143,189	2,143,189	
Estimated IGT/FFP Payment	175,000	2,639,189	2,318,189	2,318,189	
Estimated Bed Tax	(36,056)	2,603,133	2,282,133	2,282,133	A/P Hold
Estimated Payroll	(500,000)	2,103,133	1,782,133	1,782,133	3 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(607,000)	1,496,133	1,175,133	1,382,133	(400,000)
Apr					
Beginning Balance	1,496,133	1,496,133	1,175,133	1,382,133	
Estimated Medicare Deposit	170,000	1,666,133	1,345,133	1,552,133	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,696,133	1,375,133	1,582,133	
Estimated Private Pay Deposit	512,000	2,208,133	1,887,133	2,094,133	
Estimated VA Deposits	17,000	2,225,133	1,904,133	2,111,133	
Estimated Insurance Deposits	75,000	2,300,133	1,979,133	2,186,133	
Estimated Hospice Deposits	15,000	2,315,133	1,994,133	2,201,133	
Estimated Title XX Deposits	20,000	2,335,133	2,014,133	2,221,133	
Estimated Medicaid Deposit	321,000	2,656,133	2,014,133	2,221,133	
Estimated Bed Tax	(36,426)	2,619,707	1,977,707	2,184,707	A/P Hold
Estimated Payroll	(500,000)	2,119,707	1,477,707	1,684,707	4 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(727,000)	1,392,707	750,707	1,284,707	(400,000)
May					
Beginning Balance	1,392,707	1,392,707	750,707	1,284,707	
Estimated Medicare Deposit	170,000	1,562,707	920,707	1,454,707	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,592,707	950,707	1,484,707	
Estimated Private Pay Deposit	512,000	2,104,707	1,462,707	1,996,707	
Estimated VA Deposits	17,000	2,121,707	1,479,707	2,013,707	
Estimated Insurance Deposits	75,000	2,196,707	1,554,707	2,088,707	
Estimated Hospice Deposits	15,000	2,211,707	1,569,707	2,103,707	

Champaign County Nursing Home
Cash Flow Projection - Calendar Year 2013

	Deposits	Cash	March	Impact of	Assumption
	Pending Deposits	Balance	Medicaid	Holding A/P	Minimum
	Projected Deposits	Balance	Payment Delay	& Medicaid	A/P paid
				Payment Delay	Monthly
					(400,000)
Estimated Title XX Deposits	20,000	2,231,707	1,589,707	2,123,707	
Estimated Medicaid Deposit	321,000	2,552,707	1,589,707	2,123,707	
Estimated Bed Tax	(36,038)	2,516,669	1,553,669	2,087,669	A/P Hold
Estimated Payroll	(750,000)	1,766,669	803,669	1,337,669	5 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(647,000)	1,119,669	156,669	937,669	(400,000)
June					
Beginning Balance	1,119,669	1,119,669	156,669	937,669	
Estimated Medicare Deposit	170,000	1,289,669	326,669	1,107,669	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,319,669	356,669	1,137,669	
Estimated Private Pay Deposit	512,000	1,831,669	868,669	1,649,669	
Estimated VA Deposits	17,000	1,848,669	885,669	1,666,669	
Estimated Insurance Deposits	75,000	1,923,669	960,669	1,741,669	
Estimated Hospice Deposits	15,000	1,938,669	975,669	1,756,669	
Estimated Title XX Deposits	20,000	1,958,669	995,669	1,776,669	
Estimated Medicaid Deposit	321,000	2,279,669	995,669	1,776,669	
Estimated IGT/FFP Payment	175,000	2,454,669	1,170,669	1,951,669	
Estimated Bed Tax	(37,749)	2,416,920	1,132,920	1,913,920	A/P Hold
Estimated Payroll	(530,000)	1,886,920	602,920	1,383,920	6 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(597,000)	1,289,920	5,920	983,920	(400,000)
Estimated Bond Payment	(65,045)	1,224,875	(59,125)	918,875	
July					
Beginning Balance	1,224,875	1,224,875	(59,125)	918,875	
Estimated Medicare Deposit	170,000	1,394,875	110,875	1,088,875	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,424,875	140,875	1,118,875	
Estimated Private Pay Deposit	512,000	1,936,875	652,875	1,630,875	
Estimated VA Deposits	17,000	1,953,875	669,875	1,647,875	
Estimated Insurance Deposits	75,000	2,028,875	744,875	1,722,875	
Estimated Hospice Deposits	15,000	2,043,875	759,875	1,737,875	
Estimated Title XX Deposits	20,000	2,063,875	779,875	1,757,875	
Estimated Medicaid Deposit	321,000	2,384,875	779,875	1,757,875	
Estimated Bed Tax	(35,376)	2,349,499	744,499	1,722,499	A/P Hold
Estimated Payroll	(500,000)	1,849,499	244,499	1,222,499	7 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(677,000)	1,172,499	(432,501)	822,499	(400,000)
Aug					
Beginning Balance	1,172,499	1,172,499	(432,501)	822,499	
Estimated Medicare Deposit	170,000	1,342,499	(262,501)	992,499	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,372,499	(232,501)	1,022,499	
Estimated Private Pay Deposit	512,000	1,884,499	279,499	1,534,499	
Estimated VA Deposits	17,000	1,901,499	296,499	1,551,499	
Estimated Insurance Deposits	75,000	1,976,499	371,499	1,626,499	
Estimated Hospice Deposits	15,000	1,991,499	386,499	1,641,499	
Estimated Title XX Deposits	20,000	2,011,499	406,499	1,661,499	
Estimated Medicaid Deposit	321,000	2,332,499	406,499	1,661,499	
Estimated Bed Tax	(36,000)	2,296,499	370,499	1,625,499	A/P Hold
Estimated Payroll	(500,000)	1,796,499	(129,501)	1,125,499	8 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(597,000)	1,199,499	(726,501)	725,499	(400,000)
Sept					
Beginning Balance	1,199,499	1,199,499	(726,501)	725,499	
Estimated Medicare Deposit	170,000	1,369,499	(556,501)	895,499	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,399,499	(526,501)	925,499	
Estimated Private Pay Deposit	512,000	1,911,499	(14,501)	1,437,499	
Estimated VA Deposits	17,000	1,928,499	2,499	1,454,499	
Estimated Insurance Deposits	75,000	2,003,499	77,499	1,529,499	
Estimated Hospice Deposits	15,000	2,018,499	92,499	1,544,499	

**Champaign County Nursing Home
Cash Flow Projection - Calendar Year 2013**

	Deposits		March	Impact of	Assumption
	Pending Deposits	Cash	Medicaid	Holding A/P	Minimum
	Projected Deposits	Balance	Payment Delay	& Medicaid	A/P paid
				Payment Delay	Monthly
					(400,000)
Estimated Title XX Deposits	20,000	2,038,499	112,499	1,564,499	
Estimated Medicaid Deposit	321,000	2,359,499	112,499	1,564,499	
Estimated IGT/FFP Payment	175,000	2,534,499	287,499	1,739,499	
Estimated Property Tax Monies	125,000	2,659,499	412,499	1,864,499	
Estimated Bed Tax	(36,000)	2,623,499	376,499	1,828,499	A/P Hold
Estimated Payroll	(500,000)	2,123,499	(123,501)	1,328,499	9 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(597,000)	1,526,499	(720,501)	928,499	(400,000)
Oct					
Beginning Balance	1,526,499	1,526,499	(720,501)	928,499	
Estimated Medicare Deposit	170,000	1,696,499	(550,501)	1,098,499	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,726,499	(520,501)	1,128,499	
Estimated Private Pay Deposit	512,000	2,238,499	(8,501)	1,640,499	
Estimated VA Deposits	17,000	2,255,499	8,499	1,657,499	
Estimated Insurance Deposits	75,000	2,330,499	83,499	1,732,499	
Estimated Hospice Deposits	15,000	2,345,499	98,499	1,747,499	
Estimated Title XX Deposits	20,000	2,365,499	118,499	1,767,499	
Estimated Medicaid Deposit	321,000	2,686,499	118,499	1,767,499	
Estimated Bed Tax	(36,000)	2,650,499	82,499	1,731,499	A/P Hold
Estimated Payroll	(500,000)	2,150,499	(417,501)	1,231,499	10 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(627,000)	1,523,499	(1,044,501)	831,499	(400,000)
Nov					
Beginning Balance	1,523,499	1,523,499	(1,044,501)	831,499	
Estimated Medicare Deposit	170,000	1,693,499	(874,501)	1,001,499	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,723,499	(844,501)	1,031,499	
Estimated Private Pay Deposit	512,000	2,235,499	(332,501)	1,543,499	
Estimated VA Deposits	17,000	2,252,499	(315,501)	1,560,499	
Estimated Insurance Deposits	75,000	2,327,499	(240,501)	1,635,499	
Estimated Hospice Deposits	15,000	2,342,499	(225,501)	1,650,499	
Estimated Title XX Deposits	20,000	2,362,499	(205,501)	1,670,499	
Estimated Medicaid Deposit	321,000	2,683,499	(205,501)	1,670,499	
Estimated Property Tax Monies	15,000	2,698,499	(190,501)	1,685,499	
Estimated Bed Tax	(36,000)	2,662,499	(226,501)	1,649,499	A/P Hold
Estimated Payroll	(750,000)	1,912,499	(976,501)	899,499	11 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(592,000)	1,320,499	(1,568,501)	499,499	(400,000)
Estimated IMRF Early Obligation Payment	(36,000)	1,284,499	(1,604,501)	463,499	
Estimated Property/Liability Insurance	(110,000)	1,174,499	(1,714,501)	353,499	
Dec					
Beginning Balance	1,174,499	1,174,499	(1,714,501)	353,499	
Estimated Medicare Deposit	170,000	1,344,499	(1,544,501)	523,499	
Est. Deposit Medicare (remain. F/M/A/M/J/J/A/S/O/N/D/J)	30,000	1,374,499	(1,514,501)	553,499	
Estimated Private Pay Deposit	512,000	1,886,499	(1,002,501)	1,065,499	
Estimated VA Deposits	17,000	1,903,499	(985,501)	1,082,499	
Estimated Insurance Deposits	75,000	1,978,499	(910,501)	1,157,499	
Estimated Hospice Deposits	15,000	1,993,499	(895,501)	1,172,499	
Estimated Title XX Deposits	20,000	2,013,499	(875,501)	1,192,499	
Estimated Medicaid Deposit	321,000	2,334,499	(875,501)	1,192,499	
Estimated IGT/FFP Payment	175,000	2,509,499	(700,501)	1,367,499	
Estimated Tax Warrants	900,000	3,409,499	199,499	2,267,499	
Estimated Bed Tax	(36,000)	3,373,499	163,499	2,231,499	A/P Hold
Estimated Payroll	(500,000)	2,873,499	(336,501)	1,731,499	12 Months
Estimated A/P (Vouchers) - Thursdays & Friday after 3rd Monday	(578,000)	2,295,499	(914,501)	1,331,499	(400,000)
Estimated Bond Payment	(245,045)	2,050,454	(1,159,546)	1,086,454	
Estimated FY13 County Billings	(40,000)	2,010,454	(1,199,546)	1,046,454	

To: Board of Directors
Champaign County Nursing Home

From: Scott T Gima
Manager

Date: February 6, 2013

Re: Management Update

This is the fifty-fourth in a series of updates designed to keep you current on developments at CCNH.

Renal Dialysis

Discussions with PRS on the 4-station unit option continue. There are potential IDPH regulatory issues with this “temporary” option.

Respiratory Therapy

The respiratory program began on Tuesday, January 22nd. The program currently has 8 Medicare residents being seen by the respiratory therapist. To augment the respiratory therapy program, CCNH is now in discussions with a pulmonologist to develop a pulmonary clinic at CCNH. A pulmonologist will conduct patient rounds on any residents that have pulmonary related medical conditions and work with the respiratory therapist to develop treatment plans and provide ongoing evaluation and changes to treatment plans. With the development of this program, additional investment in pulmonary rehab equipment may be needed. This is a very exciting development that will significantly improve the medical care provided at CCNH.

Corporate Compliance

MPA is in the process of drafting two letters summarizing the findings from the baseline audit. The first letter covers all sections except for billing. The second letter covers billing. The letters summarize any existing compliance related policies and procedures. The letter also summarizes the tasks that will be needed to create/change/refine compliance policies, procedures and compliance related audit tools. Both letters will be sent to Karen for review before being finalized. Once completed, the copies of the summary letters will be distributed (probably in a flash update) to the Board of Directors.

The compliance areas covered in the baseline audit are listed in the table below.

Audit Section	Baseline Audit Status
Compliance Program P&P	Completed
Quality of Care	Completed
Resident Rights & Safety	Completed

Employee Screening	Completed
Billing and Claims Submission	Completed
Kickbacks, Inducements and Self-Referrals	Completed
Creation and Retention of Records	Completed
HIPAA	Completed
Cost Reporting	Completed
Anti-Supplementation	Completed
Medicare Part D	Completed
Miscellaneous	Completed

Open Manager Positions

We currently have four open manager positions, Director of Nursing, Social Services Director, Adult Day Care Director and Maintenance Director. We have not received any viable applications or resumes for the Director of Nursing position. An interim Director of Nursing is in place. We have identified a person for the Maintenance Director position and we are awaiting clearance from the criminal background check. The new Social Services Director will start around the 18th of February after providing notice to his current employer. The interim Social Services Director will be retained for a short period of time to assist with training. No viable candidates have been identified for the Adult Day Care Director. Traci Heiden, Assistant Administrator is the interim Director.

Quality Assurance

Karen Noffke will do a presentation on the 5 Star Nursing Home Compare Rating System and quality improvement work that is currently in place. A copy of her PowerPoint is included in the management report package.

Champaign County Board – CCNH Study Session

In the study session, MPA provided an overview of the. Chris Alix, County Finance Committee Chair provided a financial overview. Gary Maxwell finished up the night with a discussion of the Board of Directors By-Laws and Policy Book. I have attached a copy of the MPA presentation, Chris Alix's presentation slides and memo and Gary Maxwell's memo. There are additional documents that were included in the County Board's packet. The following link will direct you to the complete set of board handouts.

<http://www.co.champaign.il.us/COUNTYBD/cbagenda.htm#cb>

Annual Health & Life Safety Survey

On December 13, 2012, CCNH completed the annual survey for 2012. IDPH conducted a desk review of our health and life safety plan of corrections. The remedies outlined in the plan of corrections have been accepted and our survey window is officially closed. IDPH did not conduct an on-site follow-up inspection. The scope and severity of the tags for the four life safety tags ranged from a C to F. The nine health survey tags ranged between a C to E. The following table summarizes the severity letter scoring. F and below are considered low on the severity scale. A G or higher letter typically denotes more severe deficiencies (in the opinion of the state) and include fines and penalties.

Health Inspection Scope and Severity Codes and Weights

Severity	Scope		
	Isolated	Pattern	Widespread
Immediate jeopardy to resident health or safety	J 50 points* (75 points)	K 100 points* (125 points)	L 150 points* (175 points)
Actual harm that is not immediate jeopardy	G 20 points	H 35 points (40 points)	I 45 points (50 points)
No actual harm with potential for more than minimal harm that is not immediate jeopardy	D 4 points	E 8 points	F 16 points (20 points)
No actual harm with potential for minimal harm	A 0 point	B 0 points	C 0 points

As always, give me a call (314-434-4227, x12) or contact me via e-mail if you have questions.

12/31/12

Champaign County Nursing Home
Actual vs Budget Statement of Operations

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue						
Lunch Reimbursement	540.00	525.00	15.00	540.00	525.00	15.00
Late Charge, NSF Check Charge	1,895.72	1,334.00	561.72	1,895.72	1,334.00	561.72
Other Miscellaneous Revenue	20.00	717.00	(697.00)	20.00	717.00	(697.00)
Total Miscellaneous Revenue	2,455.72	2,576.00	(120.28)	2,455.72	2,576.00	(120.28)
Medicare A Revenue						
Medicare A	231,485.39	201,154.00	30,331.39	231,485.39	201,154.00	30,331.39
ARD - Medicare A	16,789.22	14,568.00	2,221.22	16,789.22	14,568.00	2,221.22
NH Pt_Care - Medicare Advantage/ Hmo	52,973.75	42,629.00	10,344.75	52,973.75	42,629.00	10,344.75
ARD_Pt Care - Medicare Advantage/ HMO		884.00	(884.00)		884.00	(884.00)
Total Medicare A Revenue	301,248.36	259,235.00	42,013.36	301,248.36	259,235.00	42,013.36
Medicare B Revenue						
Medicare B	18,755.49	39,052.00	(20,296.51)	18,755.49	39,052.00	(20,296.51)
Total Medicare B Revenue	18,755.49	39,052.00	(20,296.51)	18,755.49	39,052.00	(20,296.51)
Medicaid Revenue						
Medicaid Title XIX (IDHFS)	335,488.37	341,342.00	(5,853.63)	335,488.37	341,342.00	(5,853.63)
ARD - Medicaid Title XIX (IDHFS)	123,845.37	155,113.00	(31,267.63)	123,845.37	155,113.00	(31,267.63)
Patient Care-Hospice	40,247.55	8,071.00	32,176.55	40,247.55	8,071.00	32,176.55
ARD Patient Care - Hospice	37,799.68	5,842.00	31,957.68	37,799.68	5,842.00	31,957.68
Total Medicaid Revenue	537,380.97	510,368.00	27,012.97	537,380.97	510,368.00	27,012.97
Private Pay Revenue						
VA-Veterans Nursing Home Care	20,154.03	11,507.00	8,647.03	20,154.03	11,507.00	8,647.03
ARD - VA - Veterans Care		2,923.00	(2,923.00)		2,923.00	(2,923.00)
Nursing Home Patient Care - Private Pay	274,061.41	273,516.00	545.41	274,061.41	273,516.00	545.41
Nursing Home Beauty Shop Revenue	3,371.50	3,731.00	(359.50)	3,371.50	3,731.00	(359.50)
Medical Supplies Revenue	5,409.35	5,594.00	(184.65)	5,409.35	5,594.00	(184.65)
Patient Transportation Charges	1,086.75	1,626.00	(539.25)	1,086.75	1,626.00	(539.25)
ARD Patient Care- Private Pay	87,101.50	84,475.00	2,626.50	87,101.50	84,475.00	2,626.50
Total Private Pay Revenue	391,184.54	383,372.00	7,812.54	391,184.54	383,372.00	7,812.54
Adult Day Care Revenue						
VA-Veterans Adult Daycare	3,343.20	2,500.00	843.20	3,343.20	2,500.00	843.20
IL Department Of Aging-Day Care Grant (Title XX)	9,968.10	12,917.00	(2,948.90)	9,968.10	12,917.00	(2,948.90)
Adult Day Care Charges-Private Pay	361.15	4,667.00	(4,305.85)	361.15	4,667.00	(4,305.85)
Total Adult Day Care Revenue	13,672.45	20,084.00	(6,411.55)	13,672.45	20,084.00	(6,411.55)
Total Income	1,264,697.53	1,214,687.00	50,010.53	1,264,697.53	1,214,687.00	50,010.53

Operating Expenses**Administration**

Reg. Full-Time Employees	23,217.40	29,665.00	6,447.60	23,217.40	29,665.00	6,447.60
Temp. Salaries & Wages	1,638.86	903.00	(735.86)	1,638.86	903.00	(735.86)
Per Diem		209.00	209.00		209.00	209.00
Overtime	265.26	103.00	(162.26)	265.26	103.00	(162.26)
TOPS - Balances	(1,320.49)	1,185.00	2,505.49	(1,320.49)	1,185.00	2,505.49
TOPS - FICA	(101.02)	90.00	191.02	(101.02)	90.00	191.02
Social Security - Employer	1,754.33	2,210.00	455.67	1,754.33	2,210.00	455.67
IMRF - Employer Cost	2,171.06	2,866.00	694.94	2,171.06	2,866.00	694.94
Workers' Compensation Insurance	1,923.32	1,707.00	(216.32)	1,923.32	1,707.00	(216.32)
Unemployment Insurance	78.02	500.00	421.98	78.02	500.00	421.98

Monday, February 04, 2013

3:35 PM

Champaign County Nursing Home
Actual vs Budget Statement of Operations

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Employee Health/Life Insurance	3,859.20	4,840.00	980.80	3,859.20	4,840.00	980.80
IMRF - Early Retirement Obligation	3,465.44	3,510.00	44.56	3,465.44	3,510.00	44.56
Employee Development/Recognition	33.97	154.00	120.03	33.97	154.00	120.03
Employee Physicals/Lab	1,500.00	1,922.00	422.00	1,500.00	1,922.00	422.00
Stationary & Printing		322.00	322.00		322.00	322.00
Books, Periodicals & Manuals	69.00	11.00	(58.00)	69.00	11.00	(58.00)
Copier Supplies	770.65	749.00	(21.65)	770.65	749.00	(21.65)
Postage, UPS, Federal Express	330.27	619.00	288.73	330.27	619.00	288.73
Operational Supplies	1,306.51	2,133.00	826.49	1,306.51	2,133.00	826.49
Audit & Accounting Fees	4,023.50	3,661.00	(362.50)	4,023.50	3,661.00	(362.50)
Attorney Fees		7,249.00	7,249.00		7,249.00	7,249.00
Professional Services	28,732.85	50,250.00	21,517.15	28,732.85	50,250.00	21,517.15
Job Required Travel Expense	68.84	165.00	96.16	68.84	165.00	96.16
Insurance	22,441.67	20,620.00	(1,821.67)	22,441.67	20,620.00	(1,821.67)
Property Loss & Liability Claims		481.00	481.00		481.00	481.00
Computer Services	8,461.67	4,203.00	(4,258.67)	8,461.67	4,203.00	(4,258.67)
Telephone Services	1,510.62	1,475.00	(35.62)	1,510.62	1,475.00	(35.62)
Automobile Maintenance		48.00	48.00		48.00	48.00
Legal Notices, Advertising	218.00	3,924.00	3,706.00	218.00	3,924.00	3,706.00
Photocopy Services	1,100.00	870.00	(230.00)	1,100.00	870.00	(230.00)
Public Relations	292.10	3.00	(289.10)	292.10	3.00	(289.10)
Dues & Licenses	1,625.08	1,115.00	(510.08)	1,625.08	1,115.00	(510.08)
Conferences & Training		389.00	389.00		389.00	389.00
Finance Charges, Bank Fees	1,283.69	218.00	(1,065.69)	1,283.69	218.00	(1,065.69)
Cable/Satellite TV Expense	2,474.32	2,465.00	(9.32)	2,474.32	2,465.00	(9.32)
IPA Licensing Fee	46,511.50	53,444.00	6,932.50	46,511.50	53,444.00	6,932.50
Fines & Penalties		1,225.00	1,225.00		1,225.00	1,225.00
Depreciation Expense	60,511.20	61,763.00	1,251.80	60,511.20	61,763.00	1,251.80
Interest-Tax Anticipation Notes Payable		583.00	583.00		583.00	583.00
Interest- Bonds Payable	10,840.83	11,133.00	292.17	10,840.83	11,133.00	292.17
Total Administration	231,057.65	278,982.00	47,924.35	231,057.65	278,982.00	47,924.35
Environmental Services						
Reg. Full-Time Employees	25,731.56	30,627.00	4,895.44	25,731.56	30,627.00	4,895.44
Overtime	2,406.24	751.00	(1,655.24)	2,406.24	751.00	(1,655.24)
TOPS - Balances	(1,866.24)	1,274.00	3,140.24	(1,866.24)	1,274.00	3,140.24
TOPS- FICA	2,208.33	97.00	(2,111.33)	2,208.33	97.00	(2,111.33)
Social Security - Employer	2,121.05	2,328.00	206.95	2,121.05	2,328.00	206.95
IMRF - Employer Cost	2,792.06	3,138.00	345.94	2,792.06	3,138.00	345.94
Workers' Compensation Insurance	1,963.04	1,735.00	(228.04)	1,963.04	1,735.00	(228.04)
Unemployment Insurance	188.29	833.00	644.71	188.29	833.00	644.71
Employee Health/Life Insurance	6,283.49	7,236.00	952.51	6,283.49	7,236.00	952.51
Operational Supplies	5,178.13	4,744.00	(434.13)	5,178.13	4,744.00	(434.13)
Gas Service	12,000.00	12,106.00	106.00	12,000.00	12,106.00	106.00
Electric Service	19,054.33	21,891.00	2,836.67	19,054.33	21,891.00	2,836.67
Water Service	2,586.30	2,307.00	(279.30)	2,586.30	2,307.00	(279.30)
Pest Control Service	482.00	554.00	72.00	482.00	554.00	72.00
Waste Disposal & Recycling	4,745.27	4,125.00	(620.27)	4,745.27	4,125.00	(620.27)
Equipment Rentals	258.00	260.00	2.00	258.00	260.00	2.00
Sewer Service & Tax	1,500.00	1,634.00	134.00	1,500.00	1,634.00	134.00
Total Environmental Services	87,631.85	95,640.00	8,008.15	87,631.85	95,640.00	8,008.15
Laundry						
Reg. Full-Time Employees	7,744.88	9,083.00	1,338.12	7,744.88	9,083.00	1,338.12
Overtime	418.08	229.00	(189.08)	418.08	229.00	(189.08)
TOPS Balances	215.91	507.00	291.09	215.91	507.00	291.09

Champaign County Nursing Home
Actual vs Budget Statement of Operations

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
TOPS - FICA	16.52	38.00	21.48	16.52	38.00	21.48
Social Security - Employer	612.44	688.00	75.56	612.44	688.00	75.56
IMRF - Employer Cost	806.22	928.00	121.78	806.22	928.00	121.78
Workers' Compensation Insurance	587.26	515.00	(72.26)	587.26	515.00	(72.26)
Unemployment Insurance		233.00	233.00		233.00	233.00
Employee Health/Life Insurance	2,258.00	1,782.00	(476.00)	2,258.00	1,782.00	(476.00)
Laundry Supplies	755.00	1,601.00	846.00	755.00	1,601.00	846.00
Linen & Bedding	1,559.12	1,374.00	(185.12)	1,559.12	1,374.00	(185.12)
Total Laundry	14,973.43	16,978.00	2,004.57	14,973.43	16,978.00	2,004.57
Maintenance						
Reg. Full-Time Employees	3,251.24	4,105.00	853.76	3,251.24	4,105.00	853.76
Overtime		26.00	26.00		26.00	26.00
TOPS - Balances	(124.74)	223.00	347.74	(124.74)	223.00	347.74
TOPS - FICA	(9.55)	17.00	26.55	(9.55)	17.00	26.55
Social Security - Employer	247.54	312.00	64.46	247.54	312.00	64.46
IMRF - Employer Cost	325.81	421.00	95.19	325.81	421.00	95.19
Workers' Compensation Insurance	243.30	228.00	(15.30)	243.30	228.00	(15.30)
Unemployment Insurance		145.00	145.00		145.00	145.00
Employee Health/Life Insurance	573.20	4.00	(569.20)	573.20	4.00	(569.20)
Gasoline & Oil	2,614.34	12.00	(2,602.34)	2,614.34	12.00	(2,602.34)
Ground Supplies		23.00	23.00		23.00	23.00
Maintenance Supplies	2,700.59	4,682.00	1,981.41	2,700.59	4,682.00	1,981.41
Professional Services		20.00	20.00		20.00	20.00
Automobile Maintenance	377.08	573.00	195.92	377.08	573.00	195.92
Equipment Maintenance	2,170.88	1,758.00	(412.88)	2,170.88	1,758.00	(412.88)
Equipment Rentals	275.60		(275.60)	275.60		(275.60)
Nursing Home Building Repair/Maintenance	5,296.30	7,500.00	2,203.70	5,296.30	7,500.00	2,203.70
Conferences & Training		243.00	243.00		243.00	243.00
Landscaping Services		4.00	4.00		4.00	4.00
Parking Lot/Sidewalk Maintenance	325.00	961.00	636.00	325.00	961.00	636.00
Nursing Home Building Construction/Improvements		778.00	778.00		778.00	778.00
Total Maintenance	18,266.59	22,035.00	3,768.41	18,266.59	22,035.00	3,768.41
Nursing Services						
Reg. Full-Time Employees	110,537.95	111,176.00	638.05	110,537.95	111,176.00	638.05
Reg. Part-Time Employees		2,911.00	2,911.00		2,911.00	2,911.00
Temp. Salaries & Wages	15,619.57	27,780.00	12,160.43	15,619.57	27,780.00	12,160.43
Overtime	60,650.52	40,254.00	(20,396.52)	60,650.52	40,254.00	(20,396.52)
TOPS - Balances	2,368.01	3,706.00	1,337.99	2,368.01	3,706.00	1,337.99
No Benefit Full-Time Employees	76,201.18	86,145.00	9,943.82	76,201.18	86,145.00	9,943.82
No Benefit Part-Time Employees	41,073.59	30,710.00	(10,363.59)	41,073.59	30,710.00	(10,363.59)
TOPS - FICA	181.16	283.00	101.84	181.16	283.00	101.84
Social Security - Employer	22,889.14	22,525.00	(364.14)	22,889.14	22,525.00	(364.14)
IMRF - Employer Cost	28,318.76	27,043.00	(1,275.76)	28,318.76	27,043.00	(1,275.76)
Workers' Compensation Insurance	18,316.12	16,533.00	(1,783.12)	18,316.12	16,533.00	(1,783.12)
Unemployment Insurance	3,337.74	5,833.00	2,495.26	3,337.74	5,833.00	2,495.26
Employee Health/Life Insurance	18,812.50	17,316.00	(1,496.50)	18,812.50	17,316.00	(1,496.50)
Books, Periodicals & Manuals	139.95	64.00	(75.95)	139.95	64.00	(75.95)
Stocked Drugs	1,853.18	3,333.00	1,479.82	1,853.18	3,333.00	1,479.82
Pharmacy Charges-Public Aid	2,038.99	992.00	(1,046.99)	2,038.99	992.00	(1,046.99)
Oxygen	60.50	3,333.00	3,272.50	60.50	3,333.00	3,272.50
Incontinence Supplies	10,023.55	9,000.00	(1,023.55)	10,023.55	9,000.00	(1,023.55)
Pharmacy Charges - Insurance	4,231.59	6,666.00	2,434.41	4,231.59	6,666.00	2,434.41
Equipment < \$2,500	5,246.54		(5,246.54)	5,246.54		(5,246.54)
Operational Supplies	22,162.36	15,240.00	(6,922.36)	22,162.36	15,240.00	(6,922.36)

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Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Pharmacy Charges-Medicare	14,669.56	13,449.00	(1,220.56)	14,669.56	13,449.00	(1,220.56)
Medical/Dental/Mental Health	3,400.00	1,616.00	(1,784.00)	3,400.00	1,616.00	(1,784.00)
Professional Services	25,880.57	5,000.00	(20,880.57)	25,880.57	5,000.00	(20,880.57)
Job Require Travel		81.00	81.00		81.00	81.00
Laboratory Fees	2,894.83	2,013.00	(881.83)	2,894.83	2,013.00	(881.83)
Equipment Rentals	7,433.13	4,084.00	(3,349.13)	7,433.13	4,084.00	(3,349.13)
Dues & Licenses		45.00	45.00		45.00	45.00
Conferences & Training		526.00	526.00		526.00	526.00
Contract Nursing Services	53,531.28	50,000.00	(3,531.28)	53,531.28	50,000.00	(3,531.28)
Medicare Medical Services	133.03	6,250.00	6,116.97	133.03	6,250.00	6,116.97
Medical/ Health Equipment		449.00	449.00		449.00	449.00
Total Nursing Services	552,005.30	514,356.00	(37,649.30)	552,005.30	514,356.00	(37,649.30)
Activities						
Reg. Full-Time Employees	12,269.08	16,666.00	4,396.92	12,269.08	16,666.00	4,396.92
Overtime	119.93	38.00	(81.93)	119.93	38.00	(81.93)
TOPS - Balances	6.95	250.00	243.05	6.95	250.00	243.05
TOPS - FICA	0.53	19.00	18.47	0.53	19.00	18.47
Social Security - Employer	905.18	1,245.00	339.82	905.18	1,245.00	339.82
IMRF - Employer Cost	1,191.50	1,677.00	485.50	1,191.50	1,677.00	485.50
Workers' Compensation Insurance	930.95	923.00	(7.95)	930.95	923.00	(7.95)
Unemployment Insurance	230.03	308.00	77.97	230.03	308.00	77.97
Employee Health/Life Insurance	2,800.69	3,012.00	211.31	2,800.69	3,012.00	211.31
Operational Supplies	325.83	245.00	(80.83)	325.83	245.00	(80.83)
Professional Services		125.00	125.00		125.00	125.00
Conferences & Training		81.00	81.00		81.00	81.00
Total Activities	18,780.67	24,589.00	5,808.33	18,780.67	24,589.00	5,808.33
Social Services						
Reg. Full-Time Employees	6,834.88	11,489.00	4,654.12	6,834.88	11,489.00	4,654.12
Temp. Salaries & Wages		601.00	601.00		601.00	601.00
Overtime	66.47	387.00	320.53	66.47	387.00	320.53
TOPS - Balances	(190.55)	533.00	723.55	(190.55)	533.00	723.55
TOPS - FICA	(14.58)	40.00	54.58	(14.58)	40.00	54.58
Social Security - Employer	520.01	918.00	397.99	520.01	918.00	397.99
IMRF - Employer Cost	684.52	1,176.00	491.48	684.52	1,176.00	491.48
Workers' Compensation Insurance	511.59	690.00	178.41	511.59	690.00	178.41
Unemployment Insurance		275.00	275.00		275.00	275.00
Employee Health/Life Insurance	1,694.80	2,076.00	381.20	1,694.80	2,076.00	381.20
Books, Periodicals & Manuals		58.00	58.00		58.00	58.00
Professional Services	7,634.70	235.00	(7,399.70)	7,634.70	235.00	(7,399.70)
Conferences & Training		121.00	121.00		121.00	121.00
Total Social Services	17,741.84	18,599.00	857.16	17,741.84	18,599.00	857.16
Physical Therapy						
Reg. Full-Time Employees	4,152.96	4,377.00	224.04	4,152.96	4,377.00	224.04
Overtime	8.31	3.00	(5.31)	8.31	3.00	(5.31)
TOPS - Balances	(192.49)	324.00	516.49	(192.49)	324.00	516.49
TOPS - FICA	(14.73)	24.00	38.73	(14.73)	24.00	38.73
Social Security - Employer	308.46	339.00	30.54	308.46	339.00	30.54
IMRF - Employer Cost	406.04	431.00	24.96	406.04	431.00	24.96
Workers' Compensation Ins.	309.55	242.00	(67.55)	309.55	242.00	(67.55)
Unemployment Insurance		91.00	91.00		91.00	91.00
Employee Health/Life Insurance	1,141.20	1,204.00	62.80	1,141.20	1,204.00	62.80
Professional Services	29,087.51	43,916.00	14,828.49	29,087.51	43,916.00	14,828.49
Total Physical Therapy	35,206.81	50,951.00	15,744.19	35,206.81	50,951.00	15,744.19

Champaign County Nursing Home
Actual vs Budget Statement of Operations

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Occupational Therapy						
Reg. Full-Time Employees	2,066.42	2,102.00	35.58	2,066.42	2,102.00	35.58
Overtime	(11.31)		11.31	(11.31)		11.31
TOPS - Balances	(131.00)	36.00	167.00	(131.00)	36.00	167.00
TOPS - FICA	(10.02)	2.00	12.02	(10.02)	2.00	12.02
Social Security - Employer	156.87	149.00	(7.87)	156.87	149.00	(7.87)
IMRF - Employer Cost	206.51	217.00	10.49	206.51	217.00	10.49
Workers' Compensation Ins.	153.79	116.00	(37.79)	153.79	116.00	(37.79)
Unemployment Insurance		46.00	46.00		46.00	46.00
Employee Health/Life Insurance	570.60	602.00	31.40	570.60	602.00	31.40
Professional Services	28,506.06	40,231.00	11,724.94	28,506.06	40,231.00	11,724.94
Total Occupational Therapy	31,507.92	43,501.00	11,993.08	31,507.92	43,501.00	11,993.08
Speech Therapy						
Professional Services	9,664.85	13,724.00	4,059.15	9,664.85	13,724.00	4,059.15
Total Speech Therapy	9,664.85	13,724.00	4,059.15	9,664.85	13,724.00	4,059.15
Food Services						
Reg. Full-Time Employees	37,426.42	39,617.00	2,190.58	37,426.42	39,617.00	2,190.58
Reg. Part-Time Employees	1,813.60	2,422.00	608.40	1,813.60	2,422.00	608.40
Overtime	4,830.69	1,471.00	(3,359.69)	4,830.69	1,471.00	(3,359.69)
TOPS - Balances	(732.84)	498.00	1,230.84	(732.84)	498.00	1,230.84
TOPS - FICA	(56.06)	38.00	94.06	(56.06)	38.00	94.06
Social Security - Employer	3,321.52	3,222.00	(99.52)	3,321.52	3,222.00	(99.52)
IMRF - Employer Cost	4,372.26	4,344.00	(28.26)	4,372.26	4,344.00	(28.26)
Workers' Compensation Insurance	2,921.04	2,406.00	(515.04)	2,921.04	2,406.00	(515.04)
Unemployment Insurance	751.78	1,083.00	331.22	751.78	1,083.00	331.22
Employee Health/Life Insurance	7,369.00	7,803.00	434.00	7,369.00	7,803.00	434.00
Food	41,232.61	36,083.00	(5,149.61)	41,232.61	36,083.00	(5,149.61)
Nutritional Supplements	3,385.59	2,500.00	(885.59)	3,385.59	2,500.00	(885.59)
Operational Supplies	4,805.07	3,756.00	(1,049.07)	4,805.07	3,756.00	(1,049.07)
Professional Services	2,600.59	2,616.00	15.41	2,600.59	2,616.00	15.41
Equipment Rentals	404.95	394.00	(10.95)	404.95	394.00	(10.95)
Dues & Licenses		13.00	13.00		13.00	13.00
Conferences & Training		83.00	83.00		83.00	83.00
Total Food Services	114,446.22	108,349.00	(6,097.22)	114,446.22	108,349.00	(6,097.22)
Barber & Beauty						
Reg. Full-Time Employees	4,171.45	4,446.00	274.55	4,171.45	4,446.00	274.55
Overtime	(18.68)	4.00	22.68	(18.68)	4.00	22.68
TOPS - Balances	(212.08)	155.00	367.08	(212.08)	155.00	367.08
TOPS - FICA	(16.22)	11.00	27.22	(16.22)	11.00	27.22
Social Security - Employer	280.53	242.00	(38.53)	280.53	242.00	(38.53)
IMRF - Employer Cost	369.28	336.00	(33.28)	369.28	336.00	(33.28)
Workers' Compensation Insurance	310.49	246.00	(64.49)	310.49	246.00	(64.49)
Unemployment Insurance		166.00	166.00		166.00	166.00
Employee Health/Life Insurance	1,141.20	1,204.00	62.80	1,141.20	1,204.00	62.80
Operational Supplies		118.00	118.00		118.00	118.00
Total Barber & Beauty	6,025.97	6,928.00	902.03	6,025.97	6,928.00	902.03
Adult Day Care						
Reg. Full-Time Employees	9,284.48	12,908.00	3,623.52	9,284.48	12,908.00	3,623.52
Temp. Salaries & Wages		32.00	32.00		32.00	32.00
Overtime	28.10	50.00	21.90	28.10	50.00	21.90
TOPS - Balances	(536.74)	340.00	876.74	(536.74)	340.00	876.74

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Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
TOPS - FICA	(41.06)	26.00	67.06	(41.06)	26.00	67.06
Social Security - Employer	697.05	958.00	260.95	697.05	958.00	260.95
IMRF - Employer Cost	917.54	1,288.00	370.46	917.54	1,288.00	370.46
Workers' Compensation Insurance	691.29	718.00	26.71	691.29	718.00	26.71
Unemployment Insurance		250.00	250.00		250.00	250.00
Employee Health/Life Insurance	2,282.40	2,598.00	315.60	2,282.40	2,598.00	315.60
Books, Periodicals & Manuals		30.00	30.00		30.00	30.00
Gasoline & Oil	1,069.41	1,319.00	249.59	1,069.41	1,319.00	249.59
Operational Supplies	37.10	35.00	(2.10)	37.10	35.00	(2.10)
Conferences & Training		25.00	25.00		25.00	25.00
Total Adult Day Care	14,429.57	20,577.00	6,147.43	14,429.57	20,577.00	6,147.43
Alzheimers and Related Disord						
Reg. Full-Time Employees	23,993.84	22,433.00	(1,560.84)	23,993.84	22,433.00	(1,560.84)
Overtime	13,488.09	11,837.00	(1,651.09)	13,488.09	11,837.00	(1,651.09)
TOPS - Balances	148.21	389.00	240.79	148.21	389.00	240.79
No Benefit Full-Time Employees	21,713.22	21,746.00	32.78	21,713.22	21,746.00	32.78
No Benefit Part-Time Employees	14,249.75	12,785.00	(1,464.75)	14,249.75	12,785.00	(1,464.75)
TOPS - FICA	11.34	29.00	17.66	11.34	29.00	17.66
Social Security - Employer	5,546.06	5,145.00	(401.06)	5,546.06	5,145.00	(401.06)
IMRF - Employer Cost	7,300.49	6,942.00	(358.49)	7,300.49	6,942.00	(358.49)
Workers' Compensation Insurance	4,580.14	1,895.00	(2,685.14)	4,580.14	1,895.00	(2,685.14)
Unemployment Insurance	1,512.36	1,500.00	(12.36)	1,512.36	1,500.00	(12.36)
Employee Health/Life Insurance	4,522.40	3,783.00	(739.40)	4,522.40	3,783.00	(739.40)
Operational Supplies		77.00	77.00		77.00	77.00
Conferences & Training		238.00	238.00		238.00	238.00
ARD - Contract Nursing	23,072.83	5,833.00	(17,239.83)	23,072.83	5,833.00	(17,239.83)
Total Alzheimers and Related Disorders	120,138.73	94,632.00	(25,506.73)	120,138.73	94,632.00	(25,506.73)
Total Expenses	1,271,877.40	1,309,841.00	37,963.60	1,271,877.40	1,309,841.00	37,963.60
Net Operating Income	(7,179.87)	(95,154.00)	87,974.13	(7,179.87)	(95,154.00)	87,974.13
NonOperating Income						
Local Taxes						
Current-Nursing Home Operating	86,530.67	86,531.00	(0.33)	86,530.67	86,531.00	(0.33)
Total Local Taxes	86,530.67	86,531.00	(0.33)	86,530.67	86,531.00	(0.33)
Miscellaneous NI Revenue						
Investment Interest		84.00	(84.00)		84.00	(84.00)
Restricted Donations	424.28	417.00	7.28	424.28	417.00	7.28
Total Miscellaneous NI Revenue	424.28	501.00	(76.72)	424.28	501.00	(76.72)
Total NonOperating Income	86,954.95	87,032.00	(77.05)	86,954.95	87,032.00	(77.05)
Net Income (Loss)	79,775.08	(8,122.00)	87,897.08	79,775.08	(8,122.00)	87,897.08

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Operating Income													
Miscellaneous Revenue													
Lunch Reimbursement	138	946	594	477	591	500	206	240	200	511	1,818	540	6,761
Late Charge, NSF Check Charge	3,236	(386)	541	3,010	1,637	1,753	3,294	3,405	1,564	(436)	1,330	1,896	20,844
Other Miscellaneous Revenue	318	1,761	531	1,432	210	29	381	159	133	10	(868)	20	4,116
Total Miscellaneous Revenue	3,692	2,321	1,666	4,919	2,438	2,282	3,880	3,804	1,897	85	2,281	2,456	31,720
Medicare A Revenue													
Medicare A	220,897	208,444	182,809	144,263	150,371	156,996	102,518	140,572	158,293	159,041	139,773	231,485	1,995,463
ARD - Medicare A	16,726	11,075	26,113	21,571	4,564	3,077	5,623			3,804	1,131	16,789	110,475
NH Pt_Care - Medicare Advantage/ H	29,424	26,465	54,742	11,402	48,176	25,697	41,537	33,667	44,637	80,330	43,211	52,974	492,263
ARD_Pt Care - Medicare Advantage/				4,875									4,875
Total Medicare A Revenue	267,048	245,984	263,665	182,112	203,112	185,770	149,679	174,239	202,930	243,175	184,115	301,248	2,603,076
Medicare B Revenue													
Medicare B	32,308	29,922	45,762	40,831	53,402	45,732	43,986	45,821	54,140	56,408	35,605	18,755	502,673
Total Medicare B Revenue	32,308	29,922	45,762	40,831	53,402	45,732	43,986	45,821	54,140	56,408	35,605	18,755	502,673
Medicaid Revenue													
Medicaid Title XIX (IDHFS)	302,179	288,543	318,981	360,936	348,187	351,217	343,239	389,706	422,984	419,644	353,451	335,488	4,234,555
ARD - Medicaid Title XIX (IDHFS)	153,644	133,641	160,121	143,567	141,715	129,674	136,422	109,763	140,913	172,491	128,795	123,845	1,674,589
Patient Care-Hospice	4,609	6,609	7,700	12,592	9,959	26,431	29,335	18,695	19,460	25,510	28,301	40,248	229,447
ARD Patient Care - Hospice	3,778	3,320	3,549	6,067	12,477	9,441	10,796	15,598	18,105	21,906	23,470	37,800	166,306
Total Medicaid Revenue	464,209	432,112	490,350	523,162	512,337	516,762	519,792	533,762	601,462	639,551	534,016	537,381	6,304,896
Private Pay Revenue													
VA-Veterans Nursing Home Care	7,368	12,569	14,520	13,653	13,436	13,003	15,386	14,303	13,003	15,820	16,253	20,154	169,467
ARD - VA - Veterans Care	8,885												8,885
Nursing Home Patient Care - Private	285,390	245,293	232,772	205,854	263,659	261,982	312,215	255,603	204,987	230,313	264,945	274,061	3,037,077
Nursing Home Patient Care - Private										(9,122)			(9,122)
Nursing Home Beauty Shop Revenue	3,903	3,617	3,656	3,484	3,836	3,666	3,855	3,603	3,576	3,831	3,598	3,372	43,994
Medical Supplies Revenue	7,798	3,441	5,093	5,007	4,823	1,742	5,837	8,334	1,868	7,371	4,945	5,409	61,668
Patient Transportation Charges	1,637	2,703	2,003	886	1,391	27	1,211	1,162	250	502	1,048	1,087	13,906
ARD Patient Care- Private Pay	79,231	79,562	35,444	78,862	91,963	88,117	80,745	126,620	97,003	46,603	101,680	87,102	992,932
Total Private Pay Revenue	394,211	347,185	293,488	307,746	379,109	368,537	419,250	409,624	320,686	295,318	392,469	391,185	4,318,808
Adult Day Care Revenue													
VA-Veterans Adult Daycare	2,810	2,559	3,269	3,198	3,212	2,982	3,056	2,840	3,053	4,116	3,226	3,343	37,664
IL Department Of Aging-Day Care Gra	10,634	9,721	12,617	13,721	16,612	16,173	15,293	17,313	12,294	14,763	9,787	9,968	158,897

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**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Adult Day Care Charges-Private Pay	5,310	6,371	3,643	3,082	3,348	3,916	4,250	4,551	3,448	4,681	2,722	361	45,681
Total Adult Day Care Revenue	18,754	18,650	19,528	20,001	23,172	23,072	22,599	24,703	18,795	23,559	15,735	13,672	242,241
Total Income	1,180,222	1,076,174	1,114,458	1,078,772	1,173,571	1,142,154	1,159,185	1,191,953	1,199,911	1,258,096	1,164,222	1,264,698	14,003,414

Operating Expenses

Administration

Reg. Full-Time Employees	31,149	28,688	29,177	28,724	29,943	29,873	36,458	38,225	32,864	32,134	39,986	23,217	380,438
Temp. Salaries & Wages	782	621	971	562	955	1,196	840	774	1,229	1,190	1,145	1,639	11,904
Per Diem	180	180	315	159	274	207	225	180	180	135	35		2,070
Overtime	251	11	16	8	329	171	96	77	292	171	170	265	1,857
TOPS - Balances	1,083	1,755	1,698	(98)	1,327	5,715	(2,316)	(2,001)	(2,287)	2,794	(11,269)	(1,320)	(4,918)
TOPS - FICA	83	134	130	(8)	102	437	(177)	(153)	(175)	214	(862)	(101)	(376)
Social Security - Employer	2,169	2,064	2,197	2,122	2,265	2,334	2,735	2,854	2,453	2,394	3,259	1,754	28,602
IMRF - Employer Cost	2,751	2,637	2,763	2,723	2,862	2,934	3,493	3,661	3,062	3,017	4,223	2,171	36,298
Workers' Compensation Insurance	1,791	1,570	1,669	1,620	1,710	1,719	2,064	2,158	1,886	1,049	3,305	1,923	22,463
Unemployment Insurance	2,397	395	1,281	711	600	465	279	108	68	73	(131)	78	6,323
Employee Health/Life Insurance	4,195	4,195	4,871	4,739	4,739	4,882	4,739	4,739	4,739	4,393	3,776	3,859	53,869
IMRF - Early Retirement Obligation	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,356	3,465	41,575
Employee Development/Recognition	90	34	49	26	525	147	59	49	86	(53)	53	34	1,100
Employee Physicals/Lab	1,119	2,006	1,744	1,745	1,615	1,905	2,478	3,715	3,794	4,432	898	1,500	26,952
Stationary & Printing		1,701		99		202	111		173		357		2,644
Books, Periodicals & Manuals												69	69
Copier Supplies	582	893	636	602	674	609	432	548	548	914	731	771	7,940
Postage, UPS, Federal Express	956	808	804	386	421	736	501		1,072	953	335	330	7,302
Operational Supplies	1,511	2,125	3,518	1,058	1,128	1,156	3,251	1,889	588	958	516	1,307	19,005
Audit & Accounting Fees	3,625	3,625	3,625	3,625	3,625	6,225	3,625	3,625	3,625	3,625	8,408	4,024	51,281
Architect Fees		3,082											3,082
Attorney Fees	8,117	13,878	7,998	4,450	5,287	864	6,409	1,073	3,986	7,765	5,952		65,777
Engineering Fees											5,550		5,550
Professional Services	35,045	34,936	33,237	38,582	32,856	29,151	23,882	24,579	30,518	40,813	6,424	28,733	358,753
Job Required Travel Expense	479	(45)	249	123	129	119	144	155	136	141	204	69	1,902
Insurance	10,731	14,508	10,241	20,731	24,731	24,981	24,731	24,731	24,731	24,808	48,776	22,442	276,142
Property Loss & Liability Claims	2,671	(76)	38		227	42							2,902
Computer Services	3,230	3,222	4,008	2,939	3,309	4,220	3,318	3,309	4,284	3,309	5,232	8,462	48,843
Telephone Services	1,430	1,487	664	2,011	1,585	1,382	1,613	1,617	1,404	1,420	1,371	1,511	17,495
Automobile Maintenance	290												290
Legal Notices, Advertising	4,071	2,194	6,278	3,467	3,428	4,213	6,520	3,578	2,764	2,145	1,914	218	40,788
Photocopy Services	1,005	1,041	1,041	1,041	1,041	2,082	1,041		1,224	1,047	1,499	1,100	13,162
Public Relations				23		217	153	739	(133)	188	33	292	1,513
Dues & Licenses		(175)	1,925	1,625	1,625	1,625	1,625	1,625	3,615	1,700	1,325	1,625	18,141
Conferences & Training			1,267		1,047	327		342	72	548	435		4,037

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Finance Charges, Bank Fees	(12,792)	2,711	1,981	3,128	1,803	1,953	1,835	1,878	1,626	1,624	22,497	1,284	29,526
Cable/Satellite TV Expense	2,379	2,472	2,472	2,472	2,472	2,474	2,474	2,474	2,474	2,474	2,474	2,474	29,586
IPA Licensing Fee	11,300	10,571	11,300	43,082	45,219	45,019	47,356	47,726	46,973	49,049	439,588	46,512	843,691
Fines & Penalties			1,430	5,850							90		7,370
General Liability Claims											35,000		35,000
Furnishings, Office Equipment													
Depreciation Expense	61,222	60,774	60,762	60,762	60,762	60,638	60,638	60,638	60,638	60,638	66,948	60,511	734,933
Transfers to General Corporate Fund								3,960					3,960
Interest-Tax Anticipation Notes Payabl					2,173	2,633	246	381	222		(18)		5,637
Interest- Bonds Payable	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	10,841	136,518
Total Administration	198,794	218,922	215,254	253,989	255,685	257,753	255,780	254,154	253,634	270,961	715,010	231,058	3,380,995
Environmental Services													
Reg. Full-Time Employees	30,394	30,130	31,531	30,744	31,471	35,104	30,874	31,216	29,073	32,364	32,612	25,732	371,244
Overtime	2,394	38			1,207	4	1,193		1,196		1,672	2,406	10,109
TOPS - Balances	521	929	2,329	1,174	1,673	(143)	(1,909)	67	564	819	(3,512)	(1,866)	647
TOPS- FICA	40	71	178	90	128	(11)	(146)	5	43	63	(269)	2,208	2,401
Social Security - Employer	2,073	2,278	2,380	2,292	2,416	2,640	2,368	2,304	2,243	2,394	2,766	2,121	28,276
IMRF - Employer Cost	2,735	2,999	3,133	3,016	3,180	3,476	3,117	3,033	2,953	3,151	3,708	2,792	37,294
Workers' Compensation Insurance	1,552	1,666	1,744	1,700	1,740	1,941	1,707	1,726	1,608	979	2,818	1,963	21,146
Unemployment Insurance	2,889	640	1,672	1,454	1,415	1,471	1,221	484	233	249	123	188	12,040
Employee Health/Life Insurance	5,998	6,543	6,725	7,087	7,604	7,274	7,060	6,515	5,970	6,256	5,574	6,283	78,891
Operational Supplies	4,312	5,502	4,141	5,177	4,326	4,112	3,680	4,962	2,118	7,071	4,123	5,178	54,701
Gas Service	16,395	13,385	8,570	11,429	11,624	6,457	4,324	4,745	4,332	10,742	18,942	12,000	122,943
Electric Service	20,871	18,949	23,096	23,953	25,634	26,580	29,833	29,796	30,000	20,769	22,429	19,054	290,964
Water Service	2,476	2,273	2,233	2,165	2,250	2,172	2,644	2,290	2,172	2,697	2,474	2,586	28,433
Pest Control Service	468	468	468	954	468	482	942	932	482	482	482	482	7,108
Waste Disposal & Recycling	5,247	5,448	5,745	5,735	5,119	2,737	2,462	6,004	3,245	6,955	3,840	4,745	57,281
Equipment Rentals	258	258	258	258	258	258	258	258	258	258	18	258	2,856
Conferences & Training										221			221
Sewer Service & Tax	1,437	1,573	2,738	1,278	1,400	1,286	1,760	1,413	1,500	(161)	2,787	1,500	18,511
Total Environmental Services	100,060	93,148	96,940	98,505	101,913	95,839	91,388	95,753	87,990	95,310	100,587	87,632	1,145,066
Laundry													
Reg. Full-Time Employees	9,723	8,728	8,410	9,035	8,711	10,496	9,465	9,983	8,997	9,973	8,976	7,745	110,241
Overtime	748			5	361		368		243		554	418	2,697
TOPS Balances	722	313	1,025	196	183	(569)	(824)	(480)	(301)	83	(878)	216	(313)
TOPS - FICA	55	24	78	15	14	(44)	(63)	(37)	(23)	6	(67)	17	(24)
Social Security - Employer	665	652	627	675	677	795	735	746	691	746	775	612	8,396
IMRF - Employer Cost	877	858	825	889	891	1,046	968	983	909	982	1,044	806	11,078
Workers' Compensation Insurance	510	483	465	500	482	580	523	552	498	308	804	587	6,292
Unemployment Insurance	891	218	451	477	428	432	371	208	80		(41)		3,516

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Employee Health/Life Insurance	1,612	1,612	1,662	1,612	1,612	1,662	1,612	1,609	1,609	1,675	1,642	2,258	20,178
Laundry Supplies	1,860	2,315	1,170	1,323	1,545	1,442	2,218	1,062	1,137	1,691	1,771	755	18,287
Linen & Bedding	1,118	1,843	809	1,314	1,065	1,735		462	638	2,946	771	1,559	14,261
Total Laundry	18,782	17,046	15,521	16,042	15,967	17,576	15,372	15,089	14,479	18,410	15,352	14,973	194,608
Maintenance													
Reg. Full-Time Employees	3,536	3,315	4,242	4,904	5,237	5,155	5,089	5,400	4,696	4,667	3,747	3,251	53,239
Overtime		4		4	148		11						166
TOPS - Balances	(427)	50	796	415	456	243	(527)	259	(29)	(407)	(328)	(125)	376
TOPS - FICA	(33)	4	61	32	35	19	(40)	20	(2)	(31)	(25)	(10)	29
Social Security - Employer	236	254	323	372	408	392	386	409	356	355	300	248	4,040
IMRF - Employer Cost	312	334	426	490	537	516	508	539	468	468	401	326	5,325
Workers' Compensation Insurance	182	183	235	271	290	285	281	299	260	176	308	243	3,013
Unemployment Insurance	366	14	228	264	272	273	268	194	96		(19)		1,956
Employee Health/Life Insurance	3	3	3	5	5	550	550	550	550	572	1,105	573	4,468
Gasoline & Oil		7		65		1,227					(1,227)	2,614	2,687
Ground Supplies	138												138
Maintenance Supplies	10,720	4,530	3,674	6,017	7,346	2,022	3,179	2,448	1,613	3,526	4,033	2,701	51,810
Professional Services		123											123
Automobile Maintenance	163	520	931	482	560	2,228	209	398	1,217	447	109	377	7,640
Equipment Maintenance	769	385	676	4,439	2,804	919	1,730	1,903	4,005	992	5,098	2,171	25,891
Equipment Rentals	(241)						19	19	18	18	241	276	348
Nursing Home Building Repair/Mainte	4,330	14,903	9,295	7,512	10,795	(2,616)	6,984	5,648	991	12,711	14,243	5,296	90,092
Conferences & Training			486		959						35		1,480
Landscaping Services					24								24
Parking Lot/Sidewalk Maintenance	2,010	2,300	1,134	267							213	325	6,249
Nursing Home Building Construction/I	1,731		(2,496)								(2,894)		(3,659)
Total Maintenance	23,796	26,929	20,012	25,539	29,874	11,212	18,647	18,085	14,238	23,495	25,340	18,267	255,434
Nursing Services													
Reg. Full-Time Employees	109,564	108,259	110,704	110,697	113,272	116,140	99,965	99,994	107,151	104,893	94,265	110,538	1,285,440
Reg. Part-Time Employees	3,862	2,632	2,625	2,678	2,106	3,034	2,632	1,050	1,237	105	(478)		21,482
Temp. Salaries & Wages	33,071	22,415	19,317	21,600	31,655	35,961	31,389	17,871	17,269	17,502	15,801	15,620	279,471
Overtime	58,167	20,766	28,825	36,344	50,153	44,808	43,276	38,133	45,250	36,169	62,571	60,651	525,114
TOPS - Balances	3,797	2,209	7,981	3,671	(331)	(16,671)	(5,659)	2,322	(1,708)	(11,270)	5,624	2,368	(7,667)
No Benefit Full-Time Employees	73,743	74,213	84,010	103,593	93,197	93,527	92,422	91,783	95,048	98,213	87,366	76,201	1,063,316
No Benefit Part-Time Employees	26,705	25,143	30,485	35,354	37,934	40,988	40,037	36,736	38,293	46,659	44,261	41,074	443,668
TOPS - FICA	290	169	611	281	(25)	(1,275)	(433)	178	(131)	(862)	430	181	(587)
Social Security - Employer	21,454	18,897	20,790	23,398	24,950	25,415	23,365	21,533	23,001	22,909	23,683	22,889	272,287
IMRF - Employer Cost	24,649	22,575	25,309	27,718	28,814	29,406	27,387	26,421	26,789	28,329	30,254	28,319	325,969
Workers' Compensation Insurance	14,174	12,716	13,667	15,148	15,404	15,997	14,734	13,683	14,323	8,169	20,972	18,316	177,303
Unemployment Insurance	28,378	(4,671)	11,991	9,789	8,709	7,535	6,409	4,425	3,245	2,655	2,859	3,338	84,662

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Employee Health/Life Insurance	14,377	16,135	16,947	17,068	16,532	16,498	14,937	13,853	14,395	15,055	15,796	18,813	190,405
Books, Periodicals & Manuals					381	89	120	591			113	140	1,434
Stocked Drugs	2,996	3,448	2,778	4,497	5,146	2,263	1,179	2,577	13,315	4,312	2,133	1,853	46,497
Pharmacy Charges-Public Aid	1,464	517	1,275	855	979	2,164	1,886	2,879	1,144	1,181	2,698	2,039	19,082
Oxygen	3,816	3,402	4,223	3,155	3,116	3,560	3,788	3,005	2,102	3,061	(355)	61	32,932
Incontinence Supplies	7,278	16,294	8,209	6,727	10,797	8,248	9,235	10,660	5,435	8,185	11,449	10,024	112,542
Pharmacy Charges - Insurance	6,298	18,232	8,344	2,913	2,883	2,550	2,995	2,425	3,275	4,425	2,850	4,232	61,422
Equipment < \$2,500								2,100	110	686	3,079	5,247	11,222
Operational Supplies	12,617	14,520	21,618	13,678	12,365	12,138	16,727	16,700	11,771	24,791	12,183	22,162	191,270
Pharmacy Charges-Medicare	13,000	15,307	15,276	12,150	8,050	8,725	7,018	7,275	9,175	8,875	8,800	14,670	128,320
Medical/Dental/Mental Health			6,400	1,600	1,600	1,600	16,000	3,400	3,400	3,400	16,000	3,400	56,800
Professional Services	10,740	10,501	18,117	19,996	22,133	21,807	19,465	25,636	18,693	21,366	35,195	25,881	249,529
Job Require Travel				182	305		766			208	239		1,700
Laboratory Fees	2,574	2,425	1,918	2,397	1,547	1,713	990		1,697		1,638	2,895	19,793
Equipment Rentals	4,092	6,491	5,707	712	2,016	2,319	4,490	4,536	3,734	4,749	5,891	7,433	52,171
Dues & Licenses	120		150						160				430
Conferences & Training	99		959	519	1,080	129	1,218	352	168		607		5,131
Contract Nursing Services	49,073	68,000	74,099	47,435	37,695	35,478	44,561	61,900	52,788	50,462	28,609	53,531	603,632
Medicare Medical Services	1,202	1,568	1,904	2,679	21,643	840	4,943	1,419	1,344	5,329	3,580	133	46,584
Medical/ Health Equipment	1,175	1,496									(2,671)		
Total Nursing Services	528,774	483,658	544,242	526,834	554,103	514,985	525,843	513,437	512,473	509,558	535,443	552,005	6,301,355
Activities													
Reg. Full-Time Employees	14,475	14,036	14,345	13,719	20,084	11,674	9,844	10,943	11,616	14,472	14,187	12,269	161,664
Overtime					231	347	192	102				120	992
TOPS - Balances	1,341	244	414	107	(7,446)	(717)	(544)	251	377	(561)	(303)	7	(6,828)
TOPS - FICA	103	19	32	8	(570)	(55)	(42)	19	29	(43)	(23)	1	(522)
Social Security - Employer	1,007	1,022	1,075	1,022	1,529	909	747	823	869	1,083	1,122	905	12,113
IMRF - Employer Cost	1,327	1,345	1,415	1,345	2,012	1,196	983	1,084	1,144	1,426	1,510	1,192	15,979
Workers' Compensation Insurance	792	754	793	759	1,111	646	544	605	642	438	1,217	931	9,232
Unemployment Insurance	1,620	(222)	759	662	554	492	374	313	327	293	222	230	5,624
Employee Health/Life Insurance	2,725	2,726	2,807	2,725	2,725	2,263	2,180	2,180	2,180	2,290	2,758	2,801	30,359
Books, Periodicals & Manuals							60		61				121
Equipment < \$2,500													
Operational Supplies	177	322	349	362	132	142	133	254	387	609	848	326	4,042
Professional Services	125	125	125	125	125	125	125	125	125	249			1,372
Conferences & Training			486								(122)		365
Total Activities	23,692	20,369	22,600	20,833	20,486	17,021	14,597	16,700	17,759	20,257	21,416	18,781	234,511
Social Services													
Reg. Full-Time Employees	11,906	11,470	11,337	10,971	11,743	11,611	11,582	11,505	10,682	11,544	16,108	6,835	137,295
Temp. Salaries & Wages	462	722	536	419	1,435	2,111	1,917	727					8,329

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**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Overtime	201	156	367	17	62	18	19	37			56	66	998
TOPS - Balances	732	154	899	6	949	413	642	307	108	709	(7,488)	(191)	(2,761)
TOPS - FICA	56	12	69		73	32	49	23	8	54	(573)	(15)	(211)
Social Security - Employer	837	882	908	845	983	1,037	1,005	910	790	854	1,289	520	10,860
IMRF - Employer Cost	1,059	1,088	1,141	1,071	1,150	1,152	1,127	1,124	1,040	1,124	1,722	685	13,483
Workers' Compensation Insurance	680	641	662	630	729	759	746	676	591	353	1,247	512	8,225
Unemployment Insurance	841	569	634	374	391	306	134	37	1		(27)		3,259
Employee Health/Life Insurance	1,607	1,607	2,201	2,151	2,151	2,212	2,151	2,151	2,151	2,239	2,195	1,695	24,513
Books, Periodicals & Manuals					349								349
Operational Supplies						41	(41)				153		153
Professional Services	125	776	125	125	125	125	125	125	125		4,915	7,635	14,324
Conferences & Training			486		238						(122)		603
Total Social Services	18,506	18,075	19,364	16,609	20,376	19,816	19,456	17,622	15,496	16,878	19,477	17,742	219,417
Physical Therapy													
Reg. Full-Time Employees	4,728	4,111	4,300	4,097	4,503	4,561	4,307	4,503	3,912	4,502	4,574	4,153	52,251
Overtime			22						4		4	8	39
TOPS - Balances	168	193	583	501	186	(225)	276	(789)	24	563	(38)	(192)	1,249
No Benefit Full-Time Employees					390	(390)							
TOPS - FICA	13	15	45	38	14	(17)	21	(60)	2	43	(3)	(15)	96
Social Security - Employer	266	304	320	303	407	344	319	333	290	333	260	308	3,788
IMRF - Employer Cost	351	401	421	399	439	452	420	439	382	439	508	406	5,056
Workers' Compensation Ins.	228	227	238	227	249	252	238	249	216	141	399	310	2,974
Unemployment Insurance	303	209	227	216	222	172	84	6			(16)		1,424
Employee Health/Life Insurance	1,089	1,089	1,122	1,089	1,089	1,122	1,089	1,089	1,089	1,133	1,111	1,141	13,254
Professional Services	29,420	30,508	31,789	32,888	40,139	35,862	35,489	36,294	35,729	33,724	27,194	29,088	398,125
Total Physical Therapy	36,566	37,057	39,067	39,759	47,638	42,134	42,243	42,064	41,649	40,879	33,993	35,207	478,255
Occupational Therapy													
Reg. Full-Time Employees	2,427	1,851	2,144	2,046	1,851	2,786	2,144	2,241	1,949	2,241	2,211	2,066	25,957
Overtime												(11)	(11)
TOPS - Balances	90	173	194	(32)	(75)	(7)	208	(23)	(105)	232	(150)	(131)	373
TOPS - FICA	7	13	15	(2)	(6)	(1)	16	(2)	(8)	18	(11)	(10)	29
Social Security - Employer	144	140	163	155	96	183	163	170	148	170	260	157	1,948
IMRF - Employer Cost	190	185	214	204	224	240	214	224	195	224	250	207	2,570
Workers' Compensation Ins.	119	102	119	113	124	132	119	124	108	70	195	154	1,479
Unemployment Insurance	157	99	114	111	113	114	12				(8)		712
Employee Health/Life Insurance	545	545	561	545	545	561	545	545	545	567	556	571	6,627
Professional Services	32,324	31,130	32,541	30,171	32,346	32,783	29,087	31,385	34,539	32,227	24,661	28,506	371,699
Total Occupational Therapy	36,000	34,238	36,064	33,311	35,218	36,792	32,507	34,664	37,370	35,748	27,964	31,508	411,383
Speech Therapy													

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Professional Services	10,376	8,467	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	125,986
Total Speech Therapy	10,376	8,467	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	125,986
Food Services													
Reg. Full-Time Employees	39,440	36,822	39,904	38,844	40,683	40,438	37,592	38,950	38,453	41,655	37,058	37,426	467,266
Reg. Part-Time Employees	1,807	2,773	3,078	2,383	2,634	2,150	2,566	2,284	1,664	1,599	2,109	1,814	26,861
Overtime	4,632	176	173	375	1,404	1,999	2,531	609	1,445	171	3,993	4,831	22,339
TOPS - Balances	26	665	2,521	(798)	124	(456)	(3,591)	1,427	(266)	(2,770)	(882)	(733)	(4,731)
TOPS - FICA	2	51	193	(61)	10	(35)	(275)	109	(20)	(212)	(67)	(56)	(362)
Social Security - Employer	3,010	2,918	3,227	3,111	3,344	3,374	3,192	3,127	3,114	3,248	3,487	3,322	38,473
IMRF - Employer Cost	3,959	3,841	4,247	4,095	4,402	4,441	4,202	4,117	4,074	4,275	4,683	4,372	50,707
Workers' Compensation Insurance	2,243	2,146	2,381	2,280	2,356	2,395	2,221	2,280	2,219	1,343	3,477	2,921	28,261
Unemployment Insurance	4,678	(786)	2,297	1,953	1,884	1,844	1,385	773	691	761	955	752	17,187
Employee Health/Life Insurance	7,055	7,058	7,275	7,061	7,061	7,275	7,058	5,969	5,969	6,255	6,120	7,369	81,524
Food	31,321	38,692	39,649	38,746	38,221	40,658	37,477	38,406	35,976	40,160	37,310	41,233	457,848
Nutritional Supplements	2,725	2,913	4,238	3,295	3,444	3,985	3,155	3,779	2,944	2,600	2,706	3,386	39,169
Equipment < \$2,500										1,262			1,262
Operational Supplies	2,259	3,702	5,404	3,374	3,288	6,450	2,822	4,338	4,829	3,300	4,431	4,805	49,003
Professional Services	3,064	2,905	2,609	2,553	2,253	2,542	3,476	9,785	5,971	5,138	3,297	2,601	46,195
Equipment Rentals	721	405	405	405	405	405	405	405	405	405	405	405	5,176
Dues & Licenses			80										80
Conferences & Training			486		933						(122)		1,297
Total Food Services	106,942	104,281	118,169	107,616	112,445	117,465	104,217	116,358	107,468	109,188	108,960	114,446	1,327,555
Barber & Beauty													
Reg. Full-Time Employees	4,899	4,129	4,326	4,129	4,514	4,829	4,326	4,523	3,933	4,523	4,387	4,171	52,689
Overtime					28							(19)	9
TOPS - Balances	193	418	516	(138)	47	(272)	129	(601)	(13)	67	(375)	(212)	(240)
TOPS - FICA	15	32	39	(11)	4	(21)	10	(46)	(1)	5	(29)	(16)	(18)
Social Security - Employer	207	230	241	230	253	324	241	252	219	252	382	281	3,109
IMRF - Employer Cost	244	302	317	303	333	427	317	331	239	331	452	369	3,966
Workers' Compensation Insurance	239	228	239	228	250	267	239	250	217	141	394	310	3,005
Unemployment Insurance	309	212	227	218	223	228	23				(16)		1,424
Employee Health/Life Insurance	1,089	1,089	1,122	1,089	1,089	1,122	1,089	1,089	1,089	1,133	1,111	1,141	13,254
Operational Supplies	184		209		159	216	207		272	104	6		1,357
Total Barber & Beauty	7,379	6,642	7,236	6,049	6,900	7,121	6,581	5,798	5,955	6,557	6,312	6,026	78,556
Adult Day Care													
Reg. Full-Time Employees	14,301	12,796	13,374	12,771	13,760	14,459	13,375	13,234	12,145	13,971	14,086	9,284	157,557
Temp. Salaries & Wages		29	86			363	104		456				1,037
Overtime	11	10	20	9	234	77	62	132	45	59	75	28	762
TOPS - Balances	235	(610)	(571)	295	2,017	295	40	(246)	162	6	(3,883)	(537)	(2,799)

Monday, February 04, 2013

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**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

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Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
TOPS - FICA	18	(47)	(44)	23	154	23	(1,699)	1,683	12		(297)	(41)	(214)
Social Security - Employer	885	962	1,009	953	1,043	1,126	1,009	995	943	1,045	1,154	697	11,821
IMRF - Employer Cost	1,169	1,263	1,319	1,255	1,372	1,446	1,318	1,309	1,196	1,376	1,543	918	15,484
Workers' Compensation Insurance	719	709	745	706	761	820	745	732	697	438	1,203	691	8,966
Unemployment Insurance	875	614	712	637	499	229	16		24		(48)		3,558
Employee Health/Life Insurance	2,178	2,178	2,244	2,696	2,696	2,773	2,696	2,696	2,696	2,806	2,751	2,282	30,694
Books, Periodicals & Manuals					90								90
Gasoline & Oil	675	1,040	1,398	1,450	1,246	94		2,495	1,200	1,042	1,770	1,069	13,478
Operational Supplies	12	66	35	48	38	34		31	43	4	43	37	390
Field Trips/Activities							16				27		43
Conferences & Training				150		78		165	25				418
Automobiles, Vehicles		(16)									16		
Total Adult Day Care	21,076	18,994	20,327	20,992	23,910	21,818	17,683	23,226	19,643	20,750	18,439	14,430	241,286
Alzheimers and Related Disord													
Reg. Full-Time Employees	20,866	23,096	22,548	20,274	21,959	24,826	24,433	29,105	25,109	27,042	24,774	23,994	288,026
Overtime	19,839	7,387	14,047	6,642	8,451	8,192	10,772	10,471	9,745	5,645	12,247	13,488	126,927
TOPS - Balances	1,592	587	3,214	(216)	(2,241)	291	206	248	1,412	(144)	(759)	148	4,338
No Benefit Full-Time Employees	24,959	23,784	16,930	17,716	21,246	23,651	20,641	24,355	19,967	19,583	20,383	21,713	254,929
No Benefit Part-Time Employees	11,674	9,486	13,828	13,168	14,441	14,701	14,217	16,805	18,801	20,428	15,063	14,250	176,861
TOPS - FICA	122	45	246	(16)	(171)	22	1,718	(1,683)	108	(11)	(58)	11	332
Social Security - Employer	5,073	4,775	5,089	4,360	4,992	5,427	5,299	6,113	5,577	5,503	5,875	5,546	63,629
IMRF - Employer Cost	6,699	6,286	6,699	5,740	6,571	7,143	6,945	8,047	7,341	7,244	7,874	7,300	83,891
Workers' Compensation Insurance	3,192	2,966	3,069	2,829	3,188	3,494	3,279	3,886	142	5,440	5,398	4,580	41,462
Unemployment Insurance	7,801	276	3,367	2,139	2,069	1,848	1,364	1,442	1,215	1,282	1,111	1,512	25,427
Employee Health/Life Insurance	3,243	3,243	3,342	3,782	3,782	3,347	3,237	3,778	3,778	3,943	3,866	4,522	43,866
Operational Supplies	14		403	43					42		42		545
Conferences & Training			486		928				21	1,581	(1,655)		1,361
ARD - Contract Nursing	4,001	8,883	8,975	10,120	7,255	12,758	8,545	12,170	18,242	29,340	15,355	23,073	158,717
Total Alzheimers and Related Disorde	109,076	90,814	102,244	86,580	92,469	105,701	100,656	114,737	111,502	126,878	109,517	120,139	1,270,312
Total Expenses	1,239,820	1,178,640	1,268,540	1,262,276	1,326,334	1,275,658	1,256,464	1,278,178	1,252,150	1,308,107	1,746,675	1,271,877	15,664,720
Net Operating Income	(59,599)	(102,466)	(154,082)	(183,504)	(152,763)	(133,504)	(97,279)	(86,225)	(52,239)	(50,011)	(582,454)	(7,180)	(1,661,306)
NonOperating Income													
Local Taxes													
Current-Nursing Home Operating	86,119	86,119	86,187	86,147	86,023	86,119	86,119	86,119	86,119	86,119	75,056	86,531	1,022,777
Back Tax-Nursing Home Operating											1,589		1,589
Mobile Home Tax											1,127		1,127
Payment in Lieu of Taxes								167					167
Total Local Taxes	86,119	86,119	86,187	86,147	86,023	86,119	86,119	86,286	86,119	86,119	77,772	86,531	1,025,659

**Champaign County Nursing Home
Historical Statement of Operations**

12/31/12

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Description	01/12	02/12	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	Total
Miscellaneous NI Revenue													
Prior Period Adjustment				32,549			(12,600)				405,877		425,825
Investment Interest	142	170	111	119	89	98	107	77	67	86	208		1,274
Restricted Donations	275	500	1,543	60	384	100	498	270	574		347	424	4,975
Total Miscellaneous NI Revenue	417	670	1,654	32,728	472	198	(11,995)	347	641	86	406,432	424	432,074
Total NonOperating Income	86,536	86,789	87,840	118,875	86,496	86,317	74,124	86,633	86,760	86,205	484,204	86,955	1,457,734
Net Income (Loss)	26,937	(15,677)	(66,242)	(64,629)	(66,267)	(47,187)	(23,154)	408	34,521	36,194	(98,250)	79,775	(203,572)

Champaign County Nursing Home
Balance Sheet

12/31/12

1

ASSETS

Current Assets

Cash

Cash	\$1,361,324.04
Petty Cash	\$300.00
Total Cash	\$1,361,624.04

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Private Pay	\$807,618.09
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$855,892.60
Total Rec., Net of Uncollectible Amounts	\$1,663,510.69

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Hospice	\$222,761.99
Allowance for Uncollectible Accts-Private Pay	(\$12,932.00)
Allowance for Uncollectible Accts-Patient Care P	(\$2,323.00)
Allowance for Uncollectible Accts-Patient Care H	(\$309.00)
Total Rec., Net of Uncollectible Amounts	\$207,197.99

Accrued Interest

Property Tax Revenue Receivable	\$86,658.67
Total Accrued Interest	\$86,658.67

Intergvt. Rec., Net of Uncollectibl

Due from Collector Funds	\$419.53
Due From Other Funds	\$76.01
Due from Other Governmental Units	\$442,304.60
Due from IL Public Aid	\$695,871.41
Due from IL Department of Aging-Title XX	\$108,209.60
Due from US Treasury-Medicare	\$597,291.07
Due From VA-Adult Daycare	\$10,123.46
Due From VA-Nursing Home Care	\$57,757.31
Allowance for Uncollectible Accts-IPA	(\$17,564.00)
Allow For Uncollectible Accts-IL Dept Of Aging	(\$545.00)
Allowance for Uncollectible Accts-Medicare	(\$10,258.00)
Allowance For Uncollectible Accts-VA Adult Day C	(\$76.00)
Allowance for Uncollectible Accts-VA Veterans Nu	(\$443.00)
Total Intergvt. Rec., Net of Uncollectibl	\$1,883,166.99

Prepaid Expenses

Prepaid Expenses	\$62,462.90
Stores Inventory	\$20,473.27
Total Prepaid Expenses	\$82,936.17

Long-Term Investments

Patient Trust Cash, Invested	\$7,860.27
Total Long-Term Investments	\$7,860.27
Total Current Assets	\$5,292,954.82

Champaign County Nursing Home
Balance Sheet

12/31/12

2

Fixed Assets

Nursing Home Buildings	\$23,223,630.04
Improvements not Buildings	\$469,743.52
Equipment, Furniture & Autos	\$1,313,192.18
Construction in Progress	\$0.00
Accumulated Depreciation-Land Improvements	(\$217,938.69)
Accumulated Depreciation-Equipment, Furniture, &	(\$777,770.47)
Accumulated Depreciation-Buildings	(\$3,426,173.08)
Total Fixed Assets	<u>\$20,584,683.50</u>
Total ASSETS	<u><u>\$25,877,638.32</u></u>

LIABILITIES & EQUITY

Current Liabilities

A/R Refunds	\$0.00
Accounts Payable	\$1,882,931.69
Salaries & Wages Payable	(\$66,338.38)
Interest Payable - Bonds	(\$2,501.54)
Due to General Corporate Fund	\$333,141.98
Due to Others (Non-Government)	(\$143.58)
Tax Anticipation Notes Payable	\$914,000.00
Total Current Liabilities	\$3,061,090.17

Non-Current Liabilities

Nursing Home Patient Trust Fund	\$7,860.27
Bonds Payable	\$3,065,000.00
Accrued Compensated Absences	\$339,095.94
Total Non-Current Liabilities	\$3,411,956.21
Total Current Liabilities	\$6,473,046.38

Equity

Revenues	\$0.00
Retained Earnings-Unreserved	\$19,309,975.28
Year To Date Earnings	\$14,841.58
Contributed Capital	\$0.00
Total Equity	\$79,775.08
Total LIABILITIES & EQUITY	\$25,877,638.32

CCNH Quality Measures

Karen Noffke RN, BC LNHA
Administrator

[1]

5 STAR RATINGS

[2]

Overview of 5 Star Rating Items

- 5 Star includes data from the following:
 - Health Inspections
 - Quality Measures
 - Long Stay
 - Short Stay
 - Staffing

{ 3 }

Health Inspections

- Calculated from points (scoring) that are assigned to the results of surveys and complaint investigations over the past 3 years and re-survey results.
- Based on a number, and scope and severity levels of the facilities deficiencies.
 - Immediate Jeopardy is most severe scope and severity (higher score).
- A lower health inspection score results in a better 5 Star rating on Nursing Homes Compare.
- This score is allegedly recalculated every month to account for new surveys results entering into the system.
 - Has not been updated with our most recent annual survey

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Quality Measure (QM) Ratings

- Calculated from a performance on 29 QMs.
- Cumulative days in a facility (CDIF) are total number of days within an episode of care (period of time spanning one or more stays)during which the resident was in the facility.
- Long –term stay- is an episode of care with CDIF greater than 100 days at the end of the target period (timespan that defines a QM reporting period which is a calendar quarter).

[5]

Long Stay Quality Measures (QMs)

- Include:
 - Catheter inserted and left in bladder*;
 - Depressive symptoms;
 - Excessive weight loss;
 - Falls with major injury*;
 - High-risk residents with pressure sores*;
 - Influenza vaccine
 - Low-risk residents who lose bowel/bladder control;
 - Need for help with activities of daily living (ADLs) has increased*;

* Included in 5 Star Rating on Nursing Home Compare

[6]

Long Stay Quality Measures (QMs)

- Continued:
 - Physical restraints*;
 - Pneumococcal vaccine;
 - Self reported moderate to severe pain*;
and
 - Urinary tract infection

* Included in 5 Star Rating on Nursing Home Compare

[7]

Short Stay Quality Measures (QMs)

- Antipsychotic*;
- Influenza vaccine
- New or worsened pressure ulcers*;
- Pneumococcal vaccine; and
- Self reported moderate to severe pain*

* Included in the 5 Star rating on Nursing Home Compare.

[8]

Staffing Ratings

- Calculated on two measures – Registered nurse (RN) hours per resident day and total nursing staffing hours (RN, licensed practical nurse (LPN), and CNA per resident day.
- Staffing measures derived from CASPER data that is then case mix adjusted based on the facility's distribution of MDS assessments by RUG-III group, based on number of RN, LPN, and CNA minutes associated with each RUG III group

[9]

CCNH QUALITY MEASURE ACTION PLAN ITEMS

[10]

Urinary Related Issues

- Catheters/Incontinence/UTI
- Challenges and barriers:
 - Data includes indwelling catheters/supra-pubic and nephrostomy tubes
 - NP/MDs reluctant to discontinue catheters
 - Catheters must be justified with a CMS definition
 - Supra-pubic catheters and nephrostomy tubes can not be removed
 - Definition of UTI can be met in another environment (look back 30 days)
- Action Plan includes:
 - Skills training/competency in pericare and catheter care
 - Catheter justification based on CMS regulation ongoing
 - Developing and re-evaluating Individualized toileting programs
 - Therapy ACP urinary incontinence programming
 - Patterning of continence status on admission and as needed
 - Staff training on incontinence management
 - Admission and quarterly assessment of continence status
 - Evaluate for toileting program based on assessments
 - RD fluid recommendations, make fluids available

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Vaccines

Vaccine status evaluated on admission:

Challenges/Barriers:

- Influenza Oct 1, 12- March 13 (Vaccine received in this facility)
 - Offered during influenza season
 - Vaccine records are often not included in resident history
- Pneumococcal Vaccine (Vaccine status up to date if no answer why)
 - Vaccinated after age 65
 - Can be repeated after 5 years from initial
 - Vaccine records are often not included in resident history or knowledge of vaccine history something resident or families don't readily know and decline vaccine.
- Action plan:
 - Review vaccine status on admission, quarterly
 - Algorithms were develop for staff to determine if vaccines are needed.

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ADL Declines

- Decline in 2 Late loss ADLs : bed mobility, transfers, eating, toileting (7 day look back)
- Challenges/barriers:
 - Declining status of our population = ADL decline
 - Missing or inaccurate coding
 - Staff training orientation and routinely
 - Coding is somewhat complicated
 - Audits of coding weekly
 - During MDS completion coding will be verified with staff to ensure accuracy
- Action Plan
 - Continue with staff education on coding requirements
 - Act on weekly audit results
 - ADL declines referred to therapy monthly
 - Therapy meets with restorative coordinator monthly
 - Develop or re-evaluate restorative program/ referral to therapy

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Weight Loss

- Weight recorded at a minimum of one time per month (look back most recent weight in last 30 days)
- Challenges/barriers:
 - Inconsistent weights
 - Staff “copy” weights
 - Accuracy not priority
- Action Plan
 - Preventative maintenance checks of scales with a known weight for accuracy
 - Staff skill assessment developed for weighing accuracies
 - Baseline weights on admission and x 4 weeks to determine accuracy
 - Reweights monthly with weight variations
 - RD referrals on admission and to evaluate weight loss as it occurs
 - Supplements, extra protein, whole milk, fortified foods, second helpings, preferences in food requests, water on tables at meals
 - Activities: include fluids and snacks
 - Target weight loss individuals with food related activities

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Pain

- Challenges/barriers:
 - Based on resident interview (5 day look back)
 - Missing data during look back period
 - As needed (prn) medications utilized versus routine pain management
- Action Plan:
 - Medication training topics every month with RPh
 - Nurse to ask resident every shift to rate pain 0-5 scale and document
 - RPh reviews pain medication usage monthly and makes recommendations as appropriate

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Falls

- Challenges/barriers:
 - Falls happen as seniors struggle to remain independent even in the LTC setting.
 - Staff do not always ensure safety devices are present and operational on required safety rounds at prescribed times and logged as required.
 - Investigations to not identify root cause of fall with appropriate interventions.
- Major injury fall category is a 12 month look back period (So could have happened in another environment)
- Action Plan
 - Fall assessments on admission
 - Weekly interdisciplinary fall meeting/discussion of interventions
 - Staff training on investigation for root cause of fall, implementation of individualized interventions
 - Safety committee established/monthly safety training topics/walkthroughs
 - Safety rounds by staff every 2 hours
 - Working with IPMG on safety issues residents/employees

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Depression and Anxiety

- Lack of documentation of behaviors by staff
- Action Plan:
 - Social services will evaluate residents on admission of symptoms
 - Social Service will review diagnosis and medication regimen
 - Referrals to Psychologist
 - Developing with consultant appropriate tools to consistently evaluate resident status.
 - RPh, MD/NP review monthly of medication regimen
 - Behavior monitoring that is individualized
 - Staff training on behavior monitoring and interventions

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Clinical Work

- Development of clinical protocols to decrease variation in care, improve guideline compliance, and improve overall quality of resident care.
- Staff training on disease specific assessment
- Skills enhancement
- Communication Improvement: CNA/Nurse/Family/ Staff

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Re-hospitalization Reduction Work

- We have developed algorithms in cooperation with our Medical Director to address the following:
 - CHF
 - Urinary Tract Infection
 - Fever
 - Lower Respiratory Infections
 - Change in Mental Status
 - Dehydration
- Re-hospitalization Work:
 - Care Path development
 - Work collaborative with Carle/Health Alliance to reduce re-hospitalizations
 - Weekly QA of any transfers to ED or hospital

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Quality Assurance

- Monthly QA meetings
 - Committee of department leaders meets monthly
 - Clinical QA committee meets monthly (Medical Director, Nursing, Administrator)
 - Rehabilitation twice monthly with Rehab Medical Director
- Medical Director's input on action items
- Interdepartmental actions to address action plan items with PDSA model of change.
- Consultant input into action items ongoing.

(20)



Champaign County Nursing Home
Champaign County Study Session
January 29, 2013

Scott Gima, RN, MHA
Vice President

Gary Winschel
Director of Financial Services

Management Performance Associates
Saint Louis, Missouri

1

Champaign County Nursing Home

- 243 beds
- Medicare and Medicaid Certified
- New facility opened on February 28, 2007
- MPA Management began July 2008

2

Presentation Highlights

- Payor Sources
- Margin versus Mission
- Expense Improvements
Future Revenue Issues & Opportunities
- Cash

3

Payor Sources

- Medicare
- Medicaid
- Private Pay

4

Medicare

- Short term coverage – up to 100 days per episode of care
- Residents may be discharged or transition to a permanent stay
- Requires a minimum 3-day hospital stay
- CCNH provides high level of rehabilitation and nursing care
- Reimbursement averages \$458 per Medicare resident per day
- Represents 8% of residents and 20% of revenue

5

Medicaid

- Long term coverage
- Low reimbursement at about \$151 per day
- Rate includes a \$21 inter-governmental transfer add-on
- Represents 58% of residents but only 47% of revenue
- Low-income individuals or coverage after spend down of assets to qualifying level

6

Private Pay

- Long term coverage
- Reimbursement at about \$180 per day
- Represents 34% of residents and 33% of revenue

7

Margin versus Mission

8

Mission

- CCNH takes Medicaid
- Other facilities limit Medicaid or do not accept Medicaid

9

Margin

- Medicaid rate is \$150 per day
- Expenses are \$200 per day
- Loss of \$50 per day
- Difference is \$2,125,000 annually

10

Mission Must be Balanced Against Finances

- Medicaid mix has been reduced
- Emphasis on Medicare admissions
- CCNH will not accept new Medicaid applicants from the community
- CCNH does not have a specific limit on Medicaid

11

Annual Census by Payor & Occupancy Rate

	2008	2012
Medicaid	102	116
Medicare	16	15
Private Pay	51	69
Total	169	200
Occupancy	70%	82%

12

Payor Mix

Days	2008	2012
Medicaid	61%	58%
Medicare	9%	8%
Private Pay	30%	34%
Revenue	2008	2012
Medicaid	58%	47%
Medicare	18%	20%
Private Pay	24%	33%

13

Expense Improvements Future Revenue Issues & Opportunities

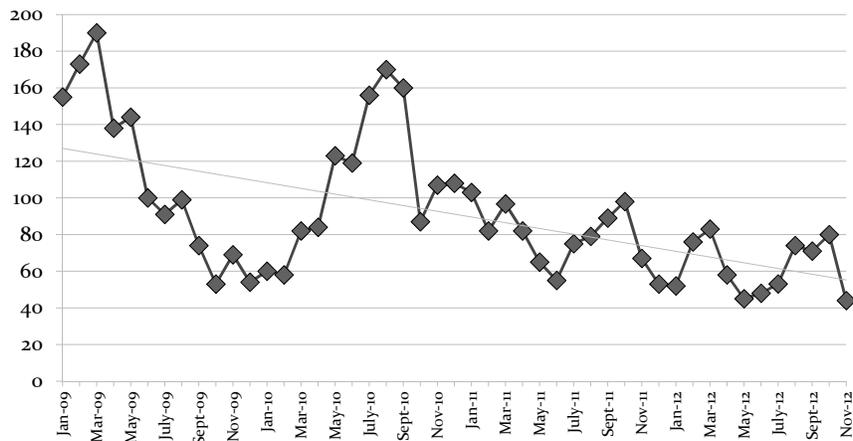
14

Expense Improvements

- Reduced staff turnover
- Improved workforce – reduced the number of poor performing staff, improved hiring practices
- Reduction in agency use
- New vendor pricing structure - Therapy, Pharmacy, Food
- Quarterly review supply costs

15

Contract Nursing Monthly Expenses Dec 2008 thru Nov 2012



16

Future Reimbursement Issues

- Medicare Rates
 - 1.8% increase in October
 - Fiscal cliff– 2% reduction in January if Congress does not act.
 - \$53,000 annual loss
- Medicaid Rates
 - Frozen until January 2014
 - \$500,000 annual increase with new rate methodology

17

Looking Ahead - Revenue Opportunities in a Rapidly Changing Market

- Reducing Hospital Readmissions
- IL Dual Eligible Managed Care Demonstration Program

Goals – save Medicare/Medicaid costs, improve coordination of care

- Opportunity for high performing SNFs
- Changing Incentives

18

Initiatives to Position CCNH for Managed Care

- Renal Dialysis
- Respiratory Therapy
- Medical Management
- Nursing Case Management

19

Cash Flow

20

Recent Issues Impacting Cash Flow

- IGT payments stopped in September 2009
- A lump sum IGT payment was made in December 2011 covering the period October 2009 through December 2011 – approximately \$1.2 million.
- No Medicaid payments between July 2011 and December 2011 – 6 month payment delay
- In December 2011, CCNH was classified as an expedited facility – 3 month payment delay
- CCNH received approximately \$900,000

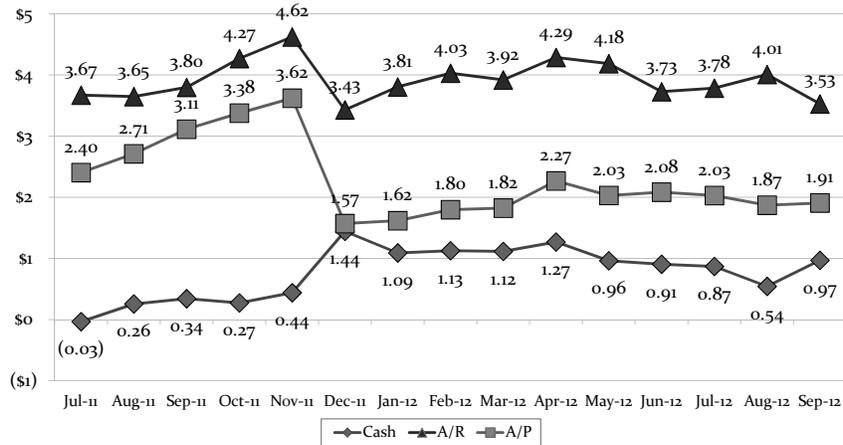
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Current Accounts Payable Position

- Paid down about \$2 million in payables since December 2011
- Currently about 2 months in arrears

22

Cash, Accounts Receivable, Accounts Payable (in millions)



23

Cash Flow - Medicaid

- Currently paid 2 to 3 months in arrears
- Receiving regular monthly payments
- Delays ~~likely~~ will occur in 2013
- Maybe as early as March 2013

24

Cash Flow Projection Handout

- Actual cash payments and disbursements between July 2012 and December 2012
- Projected cash payments and outlays from January 2013 to December 2013

25

Cash Flow Projection Assumptions

- Status quo
Cash increases to \$2 million by 12/13
- Medicaid payments stop in March 2013
Cash depleted in June

26

Cash Flow Projection Assumptions

- Medicaid payments stop in March & CCNH reduces payout of payables by about \$200k per month in starting in March

Probably gets us through August or September
Six (6) or seven (7) additional months

Depends on vendor reaction

27

Options to Preserve Cash Flow

- State policy directive for Illinois County Homes
- Conserve cash by increasing the delay in paying bills
- Revenue Anticipation Notes

28

Revenue Anticipation Notes (RAN)

- Short term debt – one year maturity
- Amount based on 85% of anticipated revenue source
- Interest Rate estimated between 2-4%
- Payoff with revenue source other than taxes
- County approves amounts in increments (option for quarterly or annual increments)

29

Collateral

- Medicaid Accounts Receivable – as reported by HFS
- Champaign County Guaranty, upon 12 month maturity

30

County Exposure to Making a Payment How Bad Does It Have To Get?

- Current payment delay – Three months
- RAN provides twelve additional months
- RAN provides protection up to a fifteen (15) month payment delay

31

Likelihood of Extended Delay (15 Months)

- We are entering uncharted waters
- An extended payment delay is possible
- Overall risk is low

32

Likelihood of Extended Delay (15 Months) is Low - Why?

- A major payment delay would devastate the industry
- Good relationship with Comptroller to get County Homes paid
- There may be legislation requiring Medicaid vouchers to be generated immediately by HFS

Champaign County Nursing Home Financial Overview

Chris Alix, Finance Chair
Champaign County Board Study Session
January 29th, 2013

Context

This presentation provides some high-level information about the financial aspects of the Champaign County Nursing Home as it integrates with the Champaign County budget as a whole. It is not intended to be a complete description of the CCNH's finances, which are well documented in the financial reports maintained by the CCNH and the County Auditor.

The following is a summary of the CCNH's debt obligations and revenue sources in approximate chronological order.

Construction Bonds

A 2002 referendum, "Shall Champaign County construct a new Champaign County Nursing Home building and make and acquire related improvements, facilities, fixtures, furnishings and equipment, and issue its general obligation bonds in the amount of \$20,000,000 for the purpose of paying the costs thereof?" was approved 32,749 to 18,298.

\$19.9M of bonds were issued in February 2003, refinanced in 2005 and 2011. The annual debt service (principal and interest) is approximately \$1.4M, supported by a dedicated property tax levy. The bonds will be paid off in 2022 and the tax levy will expire.

This debt, revenue and debt service is not included in the financials prepared by MPA.

Property Tax Levy for Nursing Home Operations

Another 2002 referendum, "Shall Champaign County be authorized to levy and collect a tax at a rate of .03% (3 cents per \$100 of equalized assessed valuation) for the purpose of maintaining a county nursing home?" was approved 29377 to 21694. This levy generates approximately \$1M a year. Increasing it would require a referendum; in any event it is limited by statute to .10%.

The primary justification for the tax when it was originally proposed is reportedly to support the increased level of wages and benefits paid by the County Nursing Home relative to those paid in the private sector. As a point of comparison, without taking wages into account, the annual cost of IMRF contributions is about \$610K and the annual cost of health insurance benefits is about \$642K.

Although would also seem logical to view the tax levy as a way of subsidizing care for the indigent, restrictions on using local funding sources to supplement Medicaid-funded services may preclude this.

One-Time Grants from General Corporate Fund (2004-2007)

Prior to the completion of the new Nursing Home in 2007, the County Board transferred funds from the General Corporate Fund to the Nursing Home Fund to cover shortfalls in the operation of the old Nursing Home. These were transfers rather than loans, and appear to have been made without

expectation of repayment. This list comes from the 2011 CAFR (the audit report).

Fiscal Year	Grants
2004	\$10,000
2005	\$25,786
2006	\$1,229,782
2007	\$327,812
TOTAL	\$1,593,380

General Corporate Fund Bonds (2006)

Mold problems at the construction site and deficiencies in the new building's HVAC systems resulted in construction cost overruns. \$4M of additional bonds were issued in 2006 to cover these costs. A portion of the general 1% sales tax was pledged as the underlying collateral for this bond, under the expectation that these bonds would be serviced from the General Corporate Fund. The annual debt service (principal and interest) is approximately \$307K. The bonds will be paid off in 2026.

The 2007 payment (interest only) of \$138,253 was paid from the General Corporate Fund.

The 2008 payment (principal and interest) of \$305,771 was paid from the General Corporate Fund. The GCF was reimbursed \$299,893 from the Nursing Home Construction Fund, using proceeds from legal settlements with PKD (general contractor) and Otto Baum (subcontractor) related to the mold problems at the construction site.

The 2009 payment (principal and interest) of \$305,428 was made from the General Corporate Fund.

Loans from General Corporate Fund (2007-2009)

In 2007 and 2008 the General Corporate Fund made loans to the Nursing Home Fund. These were renewed by the County Board by resolutions in subsequent years.

Fiscal Year	Loan Amount	Balance
2007	\$361,015	\$361,015
2008	\$972,127	\$1,333,142
2009	(\$1,000,000)*	\$333,142

In August 2009, \$1M in proceeds from a legal settlement with Farnsworth Group over the HVAC problems were deposited into the General Corporate Fund. At that time \$1,000,000 of the \$1,333,142 outstanding loan balance was forgiven, and the Nursing Home Fund agreed to begin reimbursing the General Corporate Fund for the full annual interest and principal payment on the 2006 bonds, at an annual cost of about \$307,000. The Nursing Home Fund made these reimbursements in 2010, 2011, and 2012 and it is anticipated that it will continue to do so for the lifetime of the 2006 bonds (until 2026).

2006 Bond Revisited

As a result of the 2009 arrangement, the outstanding principal of the \$4M 2006 bond is carried on the Nursing Home balance sheet as a liability, and the interest portion of the debt service is expensed on the Nursing Home's operating statement. The principal payment is revenue neutral in that it amounts to

using an asset (cash) to eliminate a liability (debt), but it obviously requires cash, so the impact of both the interest and principal payments appear on the Nursing Home cash flow statement.

Two issues arise as a result of the 2009 arrangement.

First, it seems inconsistent that the 2006 (\$4M) supplemental bonds are carried and serviced by the Nursing Home Fund, whereas the 2003/2005/2011 bonds (the \$20M construction bonds) are not. Moving the 2006 bonds back to the General Corporate Fund would require that the GCF come up with an extra \$307K annually, which in the absence of significant revenue growth does not appear to be feasible. If the Board viewed this as a priority, we could explore the possibility of diverting \$307K from the \$1M Property Tax levy to use to service the 2006 bonds; this would have no net effect since the Nursing Home is out the \$307K either way, but would keep it off the NH's books.

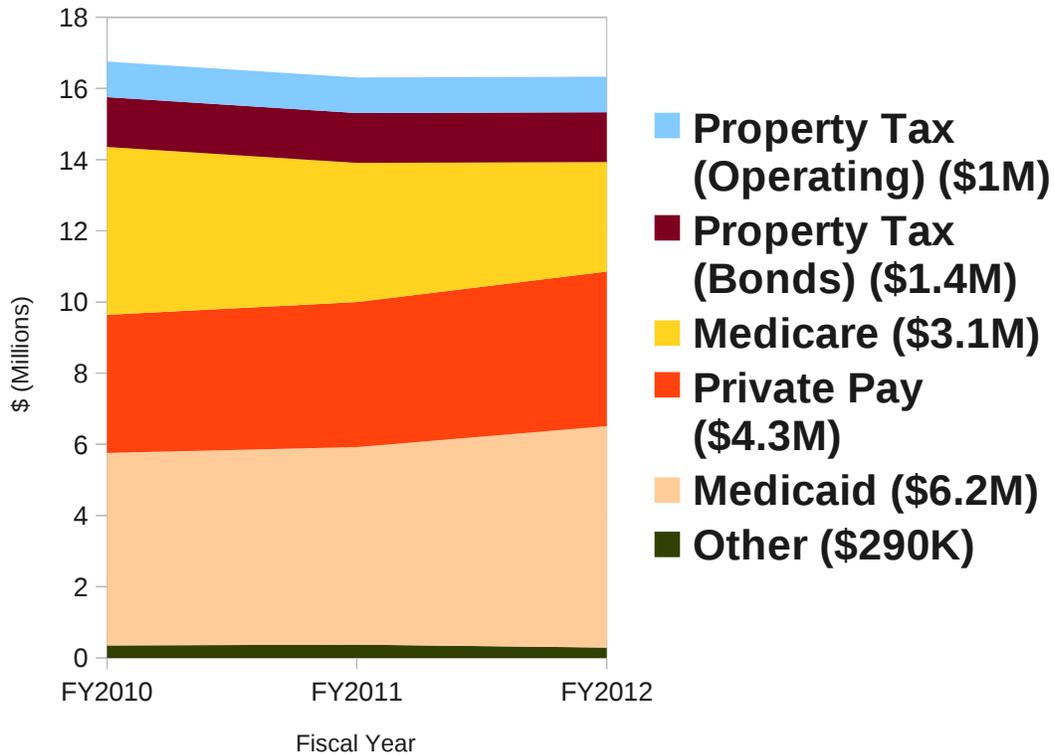
Second, there is the matter of the \$333,142 “outstanding” loan from the General Corporate Fund to the Nursing Home Fund. With the 2006 bonds having serviced since 2010 by the NHF rather than the GCF as per the 2009 agreement, the NHF has already paid over \$900K in debt service that the GCF would otherwise have been responsible for. Based on the reasoning that taking over the GCF's debt service payments is as good a way of paying back the loan as any, it seems appropriate to declare the loan balance as paid and get it off the books. If the NHF continues to service the 2006 bonds until their maturity in 2026, the NHF will have paid almost \$5M in principal and interest.

Revenues and Expenses

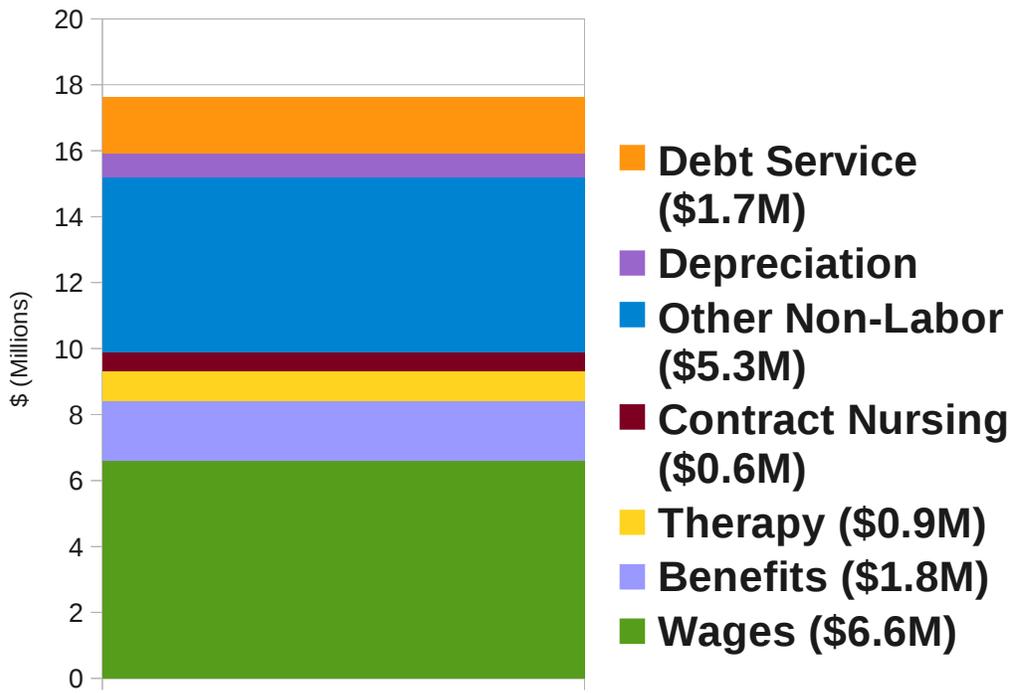
The following graphs are a quick look at major revenues and expenses. Although the MPA-prepared financials do not include the 2003/2005/2011 bonds or the \$1.4M property tax line which services them, they are included here to give a sense of the total “cost of ownership.” In addition, I think it is important to note that in the overall context of the Nursing Home budget, the property tax subsidies and debt service are relatively small—clearly the Nursing Home sinks or swims on its ability to generate health care revenues and its ability to control health care expenses.

As is the case in most enterprises, labor and related costs account for a large share of expenses. Contract Nursing costs are down to about \$600,000, suggesting that there probably is not a whole lot left there to gain. Debt Service on the graph includes both the \$20M and \$4M bond issues. Note that I only showed 2012 on the expenses graph assuming it's the best predictor of future results.

Nursing Home Revenue including Property Tax (2010-2012)



Nursing Home Expenses including Debt Service (2012)



Nursing Home Board of Directors Monthly Report

The agenda packet for the monthly meeting of the Nursing Home Board of Directors includes a detailed Statement of Cash Flows, Operating Statement, and Balance Sheet. I am recommending that we incorporate the financial portion of this report into the Finance section of the Committee of the Whole. This will offer County Board members an opportunity to discuss the financial aspects of the CCNH, hopefully involving the Board representatives on the Nursing Home Board of Directors, and more hopefully without devolving into attempts at micromanagement. The relationship between the County Board, the Nursing Home Board of Directors and MPA is a topic for elsewhere in this Study Session, but I think that reviewing, accepting and placing on file the NH financials on a monthly basis is an appropriate exercise of oversight by the County Board.

One thing to note when reviewing the NH financials presented by MPA is that they are maintained on an accrual basis rather than a cash basis. In one sentence, the difference is that in accrual accounting, revenue is recorded at the time it is billed, and expenses are recorded at the time they are incurred; whereas in cash accounting, revenue is recorded at the time it is received and expenses are recorded at the time they are paid. The rest of the County's financials (including the reports from the Auditor) are maintained on a cash basis. As long as the general timing of revenues and expenses is comparable, either method provides a reasonable view into the financial condition of the Nursing Home. At any rate, the document of primary interest to County Board members will be the statement of cash flows (which by definition is maintained on a cash basis), which reflects cash on hand.

Another notable aspect of the Nursing Home financials (including those in the County budget and the Auditor's Report) is that the Nursing Home expenses depreciation on the Nursing Home facility. This theoretically represents the decrease in the value of the building over its useful life. Businesses use depreciation for tax purposes and to provide an accurate estimate of net worth. It has no cash impact. It also results in an overstatement of the Nursing Home's expenses by about \$720K annually. No other County operations expense depreciation; it is apparently a requirement of the external auditor that the Nursing Home do so because it is considered an "enterprise."

Note that depreciation is simply an accounting concept, and is not the same thing as setting aside money for capital replacement! We should be doing that anyway, on a countywide basis, but we aren't. The County's philosophy (like that of many other municipalities) has always been to finance construction projects through bonded debt backed by dedicated sources of tax revenue, rather than by accumulating funds in advance.

Sensitivity to Timing of State Payments

The Nursing Home's numbers seem to indicate that it's in decent financial shape provided that the Federal and State Medicare and Medicaid reimbursements which account for the bulk of its revenue continue to be passed through by the State in a timely fashion.

Currently the Nursing Home is considered as an "expedited facility" due to its limited cash balance. Once the state issues a Medicare/Medicaid voucher acknowledging its responsibility to pay a given bill submitted by the Nursing Home, the Nursing Home is paid quickly. The issue is that the State can still delay the issuance of the voucher.

The State is not excessively delaying payments at the moment. However, in the past the State has a history of slow-rolling payments to providers in order to manage its own cash shortfalls. It would be

wise for the County Board to think about contingency plans in case we begin to see delays again, because the dollar amounts are large and the Nursing Home's modest cash reserves are not sufficient to sustain it for very long in the face of substantial payment delays.

Some options which have been suggested are as follows:

Executive Action to Accelerate Payments to State Homes

The Governor has the power to issue a directive to the Director of Healthcare & Family Services saying that County nursing homes should be treated like “Critical Access Hospitals” and “Safety Net Hospitals” (facilities which receive preferential payment because they treat a disproportionate number of indigent patients). MPA and others are lobbying the Governor's office to do this. This would essentially guarantee prompt payment, at least until a different Governor decided to change the policy.

Revenue Anticipation Notes

Revenue Anticipation Notes are one-time loans issued by a bank using specific anticipated revenue (in this case, state payments) as collateral. Notes are typically quarterly or annual. In order for the Nursing Home to get a bank to write a note, the County would have to agree to back the note from the General Corporate Fund. If the state makes its payments before the note expires, there is no financial impact on the county. The problem arises if the state delays payments so long that the Nursing Home is forced to default on the note; that problem being that the General Corporate Fund doesn't have an obvious source of revenue to pay off the note. Keep in mind that the General Corporate Fund receives almost all of its revenue in June and September. By May of each year the GCF would essentially be about \$1M in the red without the ability to borrow against the Public Safety Sales Tax fund to tide it over until the June property tax cycle. Therefore, if the County Board is interested in backing RANs, we need to have a strategy in mind for how to deal with an unlikely but possible default (probably borrowing money from internal or external sources). If the Board decides it is interested in pursuing this approach we can have Dan Welch and our bond counsel provide more information.

Basically, a RAN is a gamble that the State can't stiff its creditors indefinitely. One school of thought is that a years' delay is essentially inconceivable because the sheer number of health care providers dependent on Medicare and Medicaid reimbursements would force federal intervention; most of the funds come from federal tax dollars in the first place, so presumably at some point the feds would step in and stop the state from using the federal dollars to cover its own cash shortages. That being said, in Illinois, anything is possible.

Legislative Action to allow Lines of Credit

Public nursing homes currently do not have the statutory authority to take out lines of credit backed by state receivables. MPA and others are lobbying the legislature to provide this option to County nursing homes to enable them to finance operations in the presence of payment delays. In addition, although the state is currently required to pay 1% interest on late payments, public nursing homes are apparently not statutorily allowed to receive the interest.

A line of credit, although presumably more flexible than a RAN, relies on the same underlying assumption—that the State can't stiff its creditors indefinitely.

Delaying Payables

Vendor payments account for about \$400K a month of expenses. A modest cash crisis may be able to be ridden out by delaying payments to vendors. This is not without cost—interest on late payments, and the potential loss of vendors who aren't willing to act as de facto lenders. Vendors are currently being paid about 60 days after receipt of invoice, which is not ideal but not unusual when dealing with large companies or institutions.

Increase in the Property Tax Nursing Home Levy

The property tax levy for the Nursing Home is currently \$.03 per \$100 of equalized assessed valuation. Increasing this, to anywhere between the current level and the statutory maximum of \$.10 (which would generate approximately \$2M in extra annual revenue) would require a referendum. Such a referendum could be put on the ballot by petition or by County Board action. If a referendum were brought to the voters and approved, any proceeds would be realized with the next tax cycle. For example, if a referendum were approved in November 2014, and placed in effect by the County Board soon after adoption, the June 2015 tax receipts would reflect the higher rate.

Even for proponents of an increase, The time delay associated with getting something on the ballot, the effort required to educate voters about the issue, and the difficulty and uncertainty of passing a tax referendum in a struggling economy suggest that this should be viewed more as a policy question than a realistic approach to dealing with short-term delays in state payments.

What else the County Board can do

We can support MPA and the County Nursing Home Association in their lobbying of the Governor's Office and State Legislature in order to achieve favorable treatment for public nursing homes.

We can promote the Nursing Home in the community through our own connections, helping generate interest in the NH among patients who have a choice of where to go. Administrator Karen Noffke is available to speak or present information on the Nursing Home to civic groups, service clubs, etc.

We can help make the NH Auxiliary more effective by direct participation or by promoting it as a volunteer option within the community.

CCNH Finance Issues

Not an exhaustive overview
(see NHBOD packets and quarterly reports)

Focus on specific issues

Shared understanding of status quo

2003 Construction Bonds

- November 2002: “Shall Champaign County construct a new Champaign County Nursing Home building and make and acquire related improvements, facilities, fixtures, furnishings and equipment, and issue its general obligation bonds in the amount of \$20,000,000 for the purpose of paying the costs thereof?”
- Approved 32,749 to 18,298

2003 Construction Bonds

- \$19.9M of bonds issued in February 2003
- Refunded (refinanced) in 2005 and 2011
- Annual debt service (P&I) about \$1.4M
- Supported by dedicated Property Tax levy
- Not on CCNH books
- Will be paid off in 2022, tax levy will expire

Operating Tax Subsidy

- November 2002: “Shall Champaign County be authorized to levy and collect a tax at a rate of .03% for the purpose of maintaining a county nursing home? ”
- 3 cents per \$100 of EAV
- Approved 29377 to 21694
- \$1M per year, goes to CCNH revenues
- Permanent

One-Time Grants '04-'07

- Grants made from GCF to NHF
- Pre-MPA, Pre-opening of new building
 - 2004 \$10,000
 - 2005 \$25,786
 - 2006 \$1,229,782
 - 2007 \$327,812
 - TOTAL \$1,593,380

Additional Bonds (2006)

- \$4M in bonds to cover construction cost overruns with new building, to be paid off in 2026
- Portion of \$.01 sales tax pledged as collateral
- Debt service (P&I) about \$307,000 a year
- Originally serviced from GCF
 - 2007 \$138K (interest only)
 - 2008 \$305K \$300K came from settlements
 - 2009 \$305K

Loans from GCF '07-'09

- Loans made from GCF to NHF
- Repayment anticipated
 - 2007 \$361,015
 - 2008 \$972,127
 - Total \$1,333,142

2009 Debt Agreement

- GCF received \$1M+ settlement from Farnsworth Group (HVAC contractor)
- GCF forgave \$1M of \$1,333,142 loan balance
- NHF assumed responsibility for debt service on 2006 (\$4M) supplemental construction loan
- \$307K paid and expected by CCNH annually
- Outstanding balance of \$4M bond shown on CCNH balance sheet

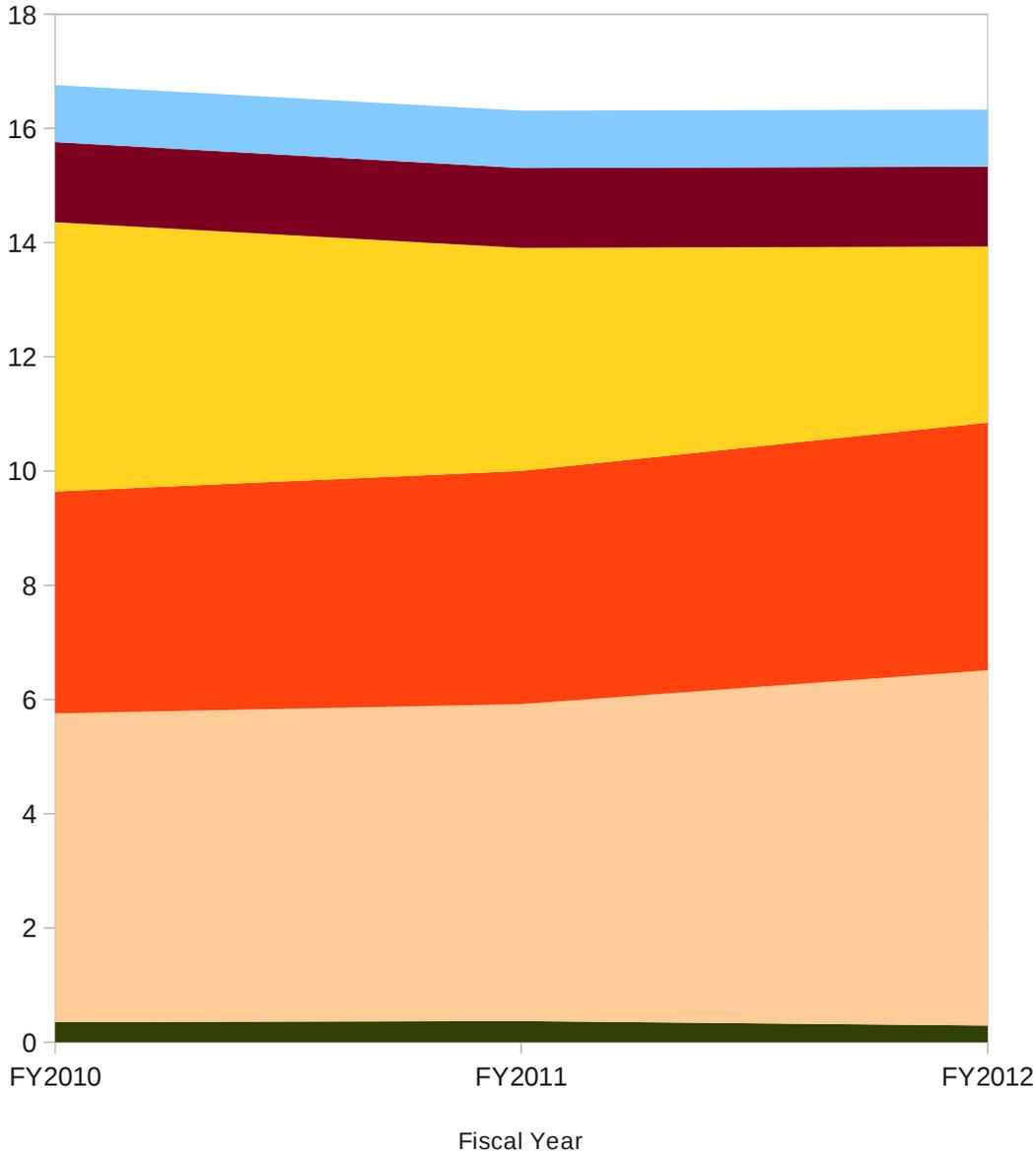
Differential Treatment

- \$20M bond is serviced by specific property tax line, not shown on CCNH financials at all
- \$4M bond is serviced with CCNH revenue, carried on CCNH financials
- Accounts for \$307K of CCNH expenses

2009 Agreement vs. Outstanding Loan Balance

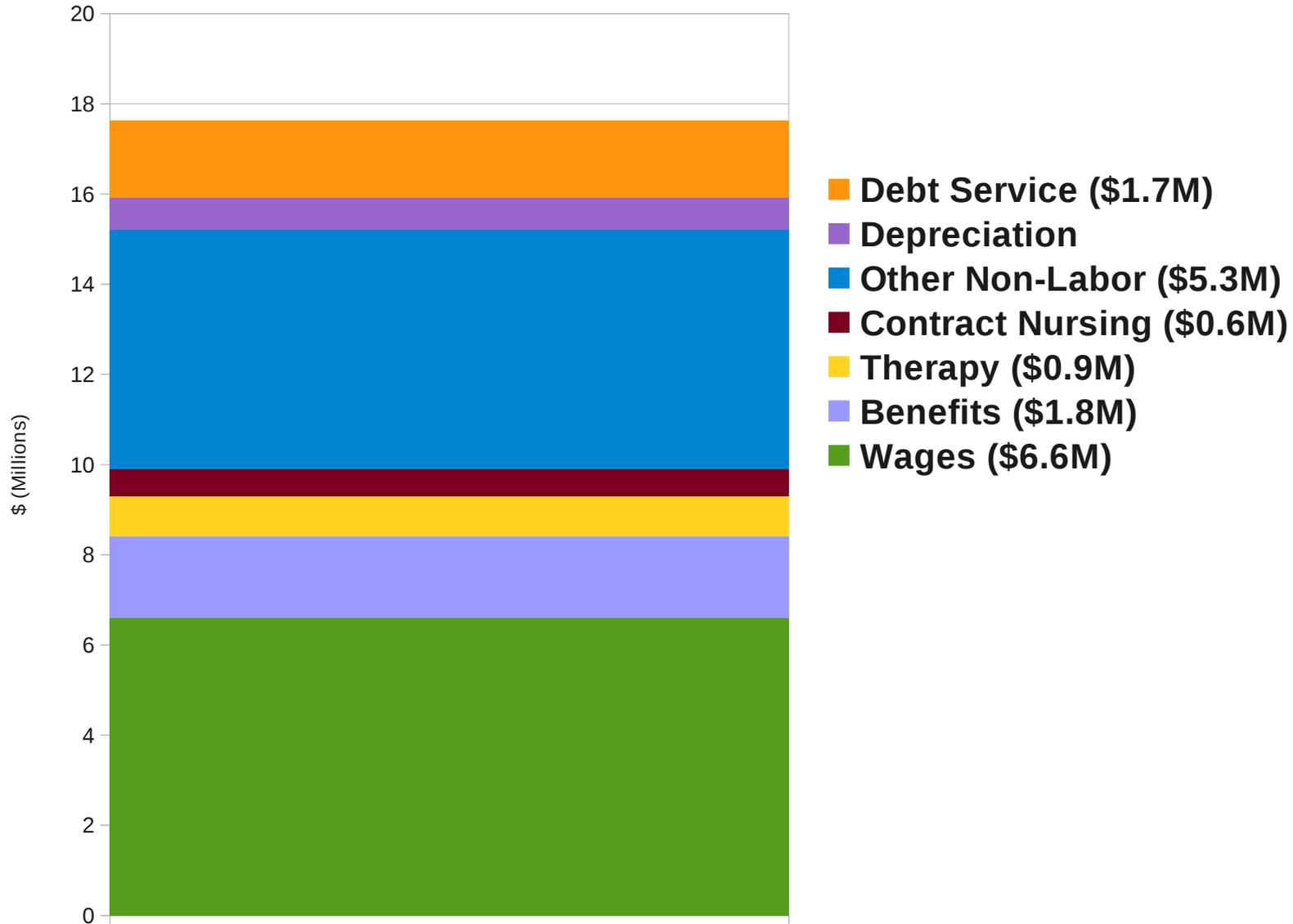
- \$333,142 loan balance still shown due to GCF
- NHF paid bond service in '10, '11, '12 (~\$920K)
- Equivalent to repayment of loan?
- NHF on hook to pay ~\$5M thru 2026

Nursing Home Revenue including Property Tax (2010-2012)



- Property Tax (Operating) (\$1M)
- Property Tax (Bonds) (\$1.4M)
- Medicare (\$3.1M)
- Private Pay (\$4.3M)
- Medicaid (\$6.2M)
- Other (\$290K)

Nursing Home Expenses including Debt Service (2012)



Monthly Financials

- Included in NHBOD agenda packet
- Statement of Cash Flows, Operating Statement, and Balance Sheet
- Accept and place on file at Finance COW?
- Be aware: accrual basis, not cash basis
 - Revenue shown when billed
 - Expenses shown when incurred

Depreciation

- External audit (CAFR) classifies Nursing Home as an “enterprise”
- Expenses depreciation on the building, although it doesn't service most of the building debt
- No other County department does this
- \$720K a year in phantom “expenses”
- No impact on cash (no cash changes hands)
- Not same as funding capital renewal/replacement

Late Payment Contingencies

- State currently paying more or less on time
- CCNH is “expedited facility”, gets paid shortly after Medicare/Medicaid voucher is issued
- State gets paid by Feds, can then slow-roll the vouchers to manage its own cash flow problems
- Need to have contingency plans in place

Late Payment Contingencies

- Governor: Pay State Homes First
- Revenue Anticipation Notes
- Legislature: Authorize Lines of Credit
- Delay Payables
- Longer term: Tax Levy Increase

Executive Action

- Governor's Office could tell Director of HFS to treat County Homes like “Critical Access Hospitals” and “Safety Net Hospitals”
- Justified based on low cash balances, lack of financing sources, and mission to treat significant number of Medicaid-supported patients
- “Working on it”

Revenue Anticipation Notes

- Annual or quarterly notes issued by a bank using state receivables as collateral
- County would have to back from General Fund
- If state pays within loan term, no impact; if state pays past loan term or defaults, County has to pay the outstanding balance
- Risk vs. “where would the money come from”
(GCF already borrows from PSTT fund as it is, so would require borrowing or expense cuts)

Line of Credit

- Currently not allowed by statute
- Legislative remedies are being lobbied for
- Similar to RAN, but presumably revolving credit for a longer term
- May or may not happen; terms unclear

Delayed Payables

- CCONH pays vendors about \$700K per month
- Payables currently down to about 60 days
(comparable to lag in receiving state payments)
- Could delay in order to accommodate a minor delay in state payments
- Interest payments and risk of losing vendors

Increase NH Tax Levy

- \$0.03 rate generates \$1M a year
- Statutory maximum of \$0.10
- Would require CB action or citizen petition to put question on ballot, and majority voter support
- Would see increased revenue in following June
- Small in context of overall NH revenue and expenses (\$1-3M vs. \$15M)
- Long term reimbursement levels vs. delays

Closing Comments

- CCNH is in reasonable shape given status quo reimbursement rates and payment timing
- Major risks are reimbursement cuts and delays in state payments (both beyond our control)
- Consider contingency plans to manage both
- Stay ahead of the situation

Memo

To: Members of the Champaign Co. Board (CCB)

From: Gary Maxwell

Subject: Champaign County Nursing Home (CCNH)

Memo Date: January 28, 2013

Members of the Board:

This memo will be confined to Item VI, Nursing Home Structure and Item VII, Nursing Home Operations of the January 29, 2013 Study Session Agenda. The memo will include a brief review of the CCNH Board of Directors Policy Book, the Board of Directors Bylaws and the contract between the CCCB and Management Performance Associates, Inc. (MPA). Differentiating between organizational Structure and Operations is in the eye of the beholder. I believe management structure is the organizational flow chart. The chart governs the overall transfer of authority and communications within the organization. Operations includes about everything else.

Item VI, Nursing Home Structure.

The organizational chart for the CCNH is comprised of two charts. The chart for the CCNH from the Nursing Home Administrator level and below can be found on Page 626 of the Champaign County FY 2013 budget. Prior to 2008 there were two levels of management above the Administrator. They were the Champaign County Board and Champaign County Voters. In January, 2008 the CCB instituted a CCNH Board of Directors and inserted the BOD between the County Board and Nursing Home Administrator in the organizational chart. The County Board has since employed Management Performance Associates to manage the daily operation of the Home. The responsibility for employment of the Nursing Home Administrator was transferred to MPA as part of the contract. MPA has been added to the organizational chart and is placed directly below the BOD in the chart. The flow chart above the Nursing Home Administrator can be found on Page 17 of CCNH BOD Policy Book on the CCNH website. Since 2008 the CCB has inserted two additional management layers between it and the Nursing Home. Inserting a professional management team in the organizational structure has improved the Home's operation. However additional management levels can impede communication flow throughout the organization.

Item VII, Nursing Home Operations

This section will focus on direction and management of the Home. It will not seek to discuss the day to day operation of the Home or any Department thereof.

The BOD Policy Book:

Probably the best statement on the authority and role of the CCNH BOD I've seen can be found in Section II, page 3 of the policy book. The BOD is referred to as the "Governing Body" of the CCNH. It is appointed by the CCB and is responsible to the CCB for the overall governance of the Home. The BOD serves in an advisory role to the CCB. Subject to the oversight of the CCB, BOD Bylaws and applicable laws the activities and affairs of the CCNH shall be under the Direction of the Governing Body. The Governing Board shall govern by overseeing the activities of the Nursing Home Administrator. (Note: This section of the policy book may need to be amended to oversee MPA since the Administrator is no longer a County employee.)

The Governing Body recognizes four 4 primary functions and responsibilities for effective governance.

1. Provision of High-Quality Service
2. Planning
3. Managing
4. Maintaining Financial Viability

A detailed chart of these four areas of responsibilities can be found on pages 4 and 5.

Page 6 of the Policy Book sets the number of Directors at 7 and encourages turnover on the BOD by setting term limits. Pages 7-9 deal with conflicts of interest by the Directors.

Contracting Authority is covered on pages 10 and 11. The Administrator is authorized under certain conditions to enter into contracts for the CCNH. In addition the Administrator has the authority to bind CCNH for Medicaid reimbursements. Since the Administrator is no longer an employee of the County the CCB may wish/need to review this section of the Policy Book.

A provision committing the Governing Board to seek continuous quality improvement can be found on pages 11 and 12. The section requires quarterly quality improvement reports be presented to the Governing Body in March, June, September and December of each year.

A policy along with minimum criteria for business opportunities can be found on pages 12 and 13.

Pages 14 and 15 spell out a process to orient new BOD members.

BOD Bylaws:

Deb Busey summarized the BOD bylaws. Her summary is attached. I add the following comments to Ms. Busey's summary.

Article IV, Section 2 of the Bylaws state the Board of Directors shall meet in December of each year for the purpose of organizing, election of officers and transacting other business as may come before the Board. Article V, Section 2 indicates officers shall be elected bi-annually in December of even numbered years. Perhaps this is simply a matter of interpretation but it would seem at first reading that the Sections are inconsistent.

Article IX places the Board of Directors under the County's liability insurance protection.

Article X, Section 1 gives the BOD authority to delegate to officers or agents of the Home the power to enter into contracts under certain conditions. The CCB may wish to review this issue since the Administrator is not a County Employee and MPA is a contractor.

MPA Contract:

On June 19, 2011 Champaign County and Management Performance Associate, Inc. entered into a 3 year contract to manage the operation of the CCNH. The Management contract fee was split into two areas. The management fee was set at \$186,354 effective July 1, 2011 with annual CPI adjustments thereafter. The management of the business office fee was set at \$60,900 effective July 1, 2011 with annual CPI adjustments. The contract requires MPA to employ a qualified Administrator. The CCNH shall pay for the Administrator. The compensation of the Administrator shall be "preapproved" by the BOD. The contract requires MPA to maintain the Home in good repair at the Home's expense. The proper preparation and documentation of Medicaid and Medicare claims shall remain the responsibility of the Home. The Home shall hold MPA harmless from any overpayment or underpayment claims from third party payers.

The CCB and MPA entered into a separate agreement dated August 31, 2012 for MPA to develop and implement a compliance program for the Home. The contract amount is \$40,000.

I have listed some but not all provisions in the MPA contracts. Each CCB member may wish to review the terms of the contracts in order to be more fully informed.

SUMMARY OF NURSING HOME BOARD of DIRECTORS BY-LAWS HIGHLIGHTS
with REGARD TO REQUIREMENTS & AUTHORITY

EXPERTISE of NURSING HOME BOARD of DIRECTORS:

The Board of Directors shall have at least one member who has expertise in each of the following areas: health care, finance/banking, accounting, social, personnel, and marketing/sales.

AUTHORITY GRANTED TO CHAMPAIGN COUNTY NURSING HOME BOARD OF DIRECTORS by THE BY-LAWS

1. Authority and ultimate responsibility for the operation of the Home shall rest with the Champaign County Board.
2. Except as otherwise provided by the County Board, Nursing Home Bylaws or applicable law, the activities and affairs of the Home shall be conducted and all powers shall be exercised by or under the direction of the Board of Directors...It shall be the goal of the Board of Directors to govern The Home. . . in such a manner that the Home will retain its mission to provide compassionate long-term, rehabilitative and memory services, and operate as an economically viable and competitive entity.
3. The Board of Directors shall require: (a) that the Nursing Staff prepare and maintain adequate and accurate medical records for all residents, and (b) that the person responsible for each basic and supplemental medical service shall cause written policies and procedures to be developed and maintained and that such policies be approved by the Board of Directors. The Board of Directors shall further require, after considering the recommendations of the Nursing Staff, the conduct of specific review and evaluation activities to assess, preserve, insure, and improve the overall quality and efficiency of resident care at The Home and to assure the provision of a single standard of care for residents with the same diagnosis, which assurance is provided by holding The Home staff accountable for its delegated responsibilities in areas of utilization review, and quality assurance. The Board of Directors shall provide whatever administrative assistance is reasonably necessary to support and facilitate the implementation and the ongoing operation of these review and evaluation activities.
4. The Home staff shall conduct and be accountable to the Board of Directors for conducting activities that contribute to the preservation and improvement of the quality and efficiency of resident care provided in The Home and operating The Home on a break-even or sustainable basis. Without limiting the generality of the foregoing, these activities shall include:
 - a) The conduct of periodic meetings at regular intervals to review and evaluate the quality of resident care and the correction of identified problems;

- b) Ongoing monitoring of resident care practices through the defined functions of the Nursing Staff, other professional services and The Home administration;
 - c) Review of utilization of The Home's medical resources to provide for their allocation to meet the needs of the residents;
 - d) Such other measures as the Board of Directors may, after considering the advice of the Nursing Staff, other professional services and The Home administration, deem necessary for the preservation and improvement of the quality and efficiency of resident care; and
 - e) Periodic review of the capital and operating budgets versus actual revenue and expenditures, and review of the economic viability of all of the above activities.
5. The Board of Directors, except as in these Bylaws or otherwise provided, may authorize an officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of The Home, if the expenditure necessitated by such a contract has been approved by the County Board in the Nursing Home budget for the fiscal year in question, or specifically authorized by the County Board during the course of the fiscal year in question. Unless so authorized by the Board of Directors, no officer, agent or employee shall have any power or authority to bind The Home by any contract or engagement or to pledge its credit or to render it liable for any purpose or in any amount. The execution of any contract is subject to, and bound by, current Champaign County Purchasing Policy. However, the Board of Directors does not have the power to negotiate or enter into collective bargaining agreements, which said power is reserved exclusively to the Champaign County Board.

**ACTION REQUIRING APPROVAL BY THE CHAMPAIGN COUNTY BOARD as
DETERMINED BY THE BY-LAWS**

Actions initiated by the Board of Directors on the following matters can be authorized by and shall be effective only upon the prior written assent of a statutory majority of the Champaign County Board:

1. The acquisition, purchase, sale, lease, transfer or encumbrance of any real estate or of any substantial part of other assets of The Home,
2. Any increment or additions to the capital debt or the renegotiation, modification or other change the existing capital debt obligations of The Home,
3. Any borrowing not indicated in the capital or operating budgets of The Home, and
4. The adoption of the annual operating and capital budgets of The Home or any changes thereto.
5. The negotiation and adoption collective bargaining agreements.