



CHAMPAIGN COUNTY NURSING HOME BOARD OF DIRECTORS

AGENDA

County of Champaign, Urbana, Illinois

Monday, May 14, 2018 - 6:30 p.m.

In-Service Training Room

Champaign County Nursing Home, 500 S. Art Bartell Road, Urbana

Committee Members:

Jack Anderson – Chair

Sam Banks

Catherine Emanuel

Mary Hodson

Edmund Sutton

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. March 12, 2018 1 - 2
- V. Public Participation
- VI. Communications
- VII. Management Update
 - A. February & March Financials 3 - 8
- VIII. Chair's Report
- IX. Other Business
- X. Next Meeting Date & Time
 - A. Monday, June 11, 2018 at 6:30 p.m.
- XI. Adjournment

**Board of Directors
Champaign County Nursing Home (CCNH) –Minutes
Urbana, Illinois
March 12, 2018**

Directors Present: Anderson, Emanuel, Hodson, Sutton

Directors Absent/Excused: Banks, Hartke

Also Present: Asplund, Ciyou, Koenig, Petrie, Reznik

I. Call to Order

Chair Anderson called the meeting to order at 6:32 p.m.

II. Roll Call

Asplund called the roll of Directors. A quorum was established.

III. Approval of Agenda

The board approved the agenda as distributed (motion by Sutton, second by Emanuel, unanimous).

IV. Approval of Minutes

The board approved the minutes from February 12, 2018, as distributed (motion by Sutton, second by Emanuel, unanimous).

V. Public Participation

David Laker stated the issues with dietary continue. He believes dietary service workers are doing the best they can, with what they have to work with. Mr. Laker commented the quality of food is getting worse.

Richard Kruidenier commented he agrees with Mr. Laker, regarding the quality of food.

VI. Communications

Ms. Hodson expressed gratitude to Mrs. Anderson for her help with the Art Fare. Ms. Koenig handed out a summary report of the event, written by SAK's marketing person Kay. Ms. Ciyou reviewed the comments from those who attended. Ms. Petrie commended the efforts of Caroline, who prepared the food for the event.

VII. Management Update

A. January Financials

Ms. Koenig reviewed the summary statement included in the packet. In response to Ms. Hodson's question, Ms. Koenig responded that Cisco invoices August through December had not been previously submitted. This was part of the reason operating expenses for food was significantly higher than the previous month.

B. Star Rating

Ms. Ciyou stated Quality of Care received a four-star rating. Mr. Anderson commented the overall star rating for the home is two.

VIII. Chair's Report

Mr. Anderson introduced Gina Miller, who is the Interim Nursing Home Administrator, replacing Kim Colbrook.

Mr. Anderson noted the special County Board Meeting that will take place at 6:00 p.m. tomorrow, just prior to the Committee of the Whole meeting. The purpose of that meeting is to discuss the potential Rosecrance Lease of a Nursing Home wing.

IX. Other Business

A. Semi-annual CLOSED Session Minute Review

Mr. Anderson reviewed the memo from the State's Attorney's office, stating there are no CLOSED minutes ripe for review.

MOTION by Sutton to maintain minutes as CLOSED; second by Emanuel, unanimous.

X. Next Meeting Date & Time

Monday, March 12, 2018 at 6:30 p.m.

XI. Adjournment

Mr. Anderson declared the meeting adjourned 7:09 p.m.

Respectfully submitted:
Tammy Asplund
Recording Secretary

02/28/18

Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	890.42	150.00	740.42	982.42	300.00	682.42
Medicare A Revenue	159,160.17	133,070.00	26,090.17	309,047.65	267,160.50	41,887.15
Medicare B Revenue	4,677.45	18,500.00	(13,822.55)	21,488.97	37,000.00	(15,511.03)
Medicaid Revenue	319,377.43	433,784.74	(114,407.31)	692,108.68	909,043.68	(216,935.00)
Private Pay Revenue	355,499.41	229,839.44	125,659.97	731,615.87	483,806.32	247,809.55
Adult Day Care Revenue	10,069.86	15,000.00	(4,930.14)	22,069.86	30,000.00	(7,930.14)
Total Income	849,674.74	830,344.18	19,330.56	1,777,313.45	1,727,310.50	50,002.95
Operating Expenses						
Administration	279,330.94	197,498.33	(81,832.61)	494,546.10	406,084.69	(88,461.41)
Environmental Services	60,819.34	81,158.88	20,339.54	133,118.69	165,985.56	32,866.87
Laundry	11,189.26	11,260.06	70.80	33,451.32	23,400.66	(10,050.66)
Maintenance	33,641.88	25,646.37	(7,995.51)	56,239.78	52,662.88	(3,576.90)
Nursing Services	419,505.81	424,158.40	4,652.59	936,501.37	888,739.42	(47,761.95)
Activities	16,443.87	16,929.81	485.94	35,216.37	35,622.10	405.73
Social Services	21,285.97	17,335.64	(3,950.33)	43,305.01	36,514.73	(6,790.28)
Physical Therapy	15,704.96	20,000.00	4,295.04	35,639.35	40,000.00	4,360.65
Occupational Therapy	13,492.94	19,000.00	5,507.06	31,351.65	38,000.00	6,648.35
Speech Therapy	2,065.30	6,750.00	4,684.70	3,479.22	13,500.00	10,020.78
Respiratory Therapy	909.80	1,910.00	1,000.20	5,932.41	3,820.00	(2,112.41)
Total This Department	2,975.10	8,660.00	5,684.90	9,411.63	17,320.00	7,908.37
Food Services	102,735.18	85,826.18	(16,909.00)	231,673.93	180,367.61	(51,306.32)
Barber & Beauty	3,685.47	3,084.67	(600.80)	7,289.13	6,490.92	(798.21)
Adult Day Care	17,311.31	14,481.97	(2,829.34)	35,072.85	30,383.87	(4,688.98)
Alzheimers and Related Disorders	17,856.21	37,544.80	19,688.59	39,888.82	79,088.15	39,199.33
Total Expenses	1,015,978.24	962,585.09	(53,393.15)	2,122,706.00	2,000,660.59	(122,045.41)
Net Operating Income	(166,303.50)	(132,240.92)	(34,062.58)	(345,392.55)	(273,350.09)	(72,042.46)
NonOperating Income						
Local Taxes	105,565.00	105,565.00		211,130.00	211,130.00	
Miscellaneous NI Revenue	50.00	290.00	(240.00)	50.00	580.00	(530.00)
Total NonOperating Income	105,615.00	105,855.00	(240.00)	211,180.00	211,710.00	(530.00)
Net Income (Loss)	(60,688.50)	(26,385.92)	(34,302.58)	(134,212.55)	(61,640.09)	(72,572.46)

Champaign County Nursing Home
 Census Summary Report
 For Feb-18

	Feb-18					YTD			
	Total Days	ADC	Incr/(Dcr) to Pr Mth	Mix	Occupancy	Total Days	ADC	Mix	Occupancy
Medicare A	289	10.32	2.00	7.46%	4.25%	547	9.27	6.76%	3.82%
Medicaid	2,119	75.68	(1.10)	54.71%	31.14%	4,499	76.25	55.63%	31.38%
Medicaid Pending	792	28.29	1.25	20.45%	11.64%	1,630	27.63	20.15%	11.37%
Managed Care	7	0.25	(0.01)	0.18%	0.10%	15	0.25	0.19%	0.10%
Private Pay	628	22.43	1.27	16.21%	9.23%	1,284	21.76	15.88%	8.96%
Veterans	38	1.36	(1.06)	0.98%	0.56%	113	1.92	1.40%	0.79%
Total	3,873	138.32	2.35	100.00%	56.92%	8,088	137.08	100.00%	56.41%

Champaign County Nursing Home
 Avg Daily Census Summary Report
 For Feb-18

	<u>Jan-18</u>	<u>Feb-18</u>
<u>Actual:</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	8.32	10.32
<i>var to budget</i>	1.32	2.32
Medicaid	76.77	75.68
<i>var to budget</i>	(18.23)	(20.32)
Medicaid Pending	27.03	28.29
<i>var to budget</i>	16.03	17.29
Managed Care	0.26	0.25
<i>var to budget</i>	(2.74)	(2.75)
Private Pay	21.16	22.43
<i>var to budget</i>	(1.84)	(0.57)
Veterans	2.42	1.36
<i>var to budget</i>	(2.58)	(3.64)
Total	135.97	138.32
<i>var to budget</i>	(8.03)	(7.68)

	<u>Jan-18</u>	<u>Feb-18</u>
<u>Budget:</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	7.00	8.00
Medicaid	95.00	96.00
Medicaid Pending	11.00	11.00
Managed Care	3.00	3.00
Private Pay	23.00	23.00
Veterans	5.00	5.00
Total	144.00	146.00

Varinace:		
Over/(Under)	(8.03)	(7.68)

Champaign County Nursing Home						
Actual vs Budget Statement of Operations						
03/31/18						
Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	108.00	150.00	(42.00)	1,090.42	450.00	640.42
Medicare A Revenue	130,592.35	147,327.50	(16,735.15)	439,640.00	414,488.00	25,152.00
Medicare B Revenue	9,525.78	18,500.00	(8,974.22)	31,014.75	55,500.00	(24,485.25)
Medicaid Revenue	381,610.73	480,261.67	(98,650.94)	1,073,719.41	1,389,305.35	(315,585.94)
Private Pay Revenue	335,047.54	253,966.88	81,080.66	1,066,663.41	737,773.20	328,890.21
Adult Day Care Revenue	11,006.82	15,000.00	(3,993.18)	33,076.68	45,000.00	(11,923.32)
Total Income	867,891.22	915,206.05	(47,314.83)	2,645,204.67	2,642,516.55	2,688.12
Operating Expenses						
Administration	297,336.44	292,736.12	(4,600.32)	791,882.54	862,766.01	70,884.27
Environmental Services	65,548.32	84,826.69	19,278.37	198,667.01	250,812.25	52,145.24
Laundry	12,453.66	12,140.60	(313.06)	45,904.98	35,541.25	(10,363.73)
Maintenance	27,397.82	27,016.52	(381.30)	83,637.60	79,679.40	(3,958.20)
Nursing Services	493,734.88	465,414.92	(28,319.96)	1,430,236.25	1,354,154.34	(76,081.91)
Activities	17,525.26	18,692.29	1,167.03	52,741.63	54,314.38	1,572.75
Social Services	20,501.02	19,179.10	(1,321.92)	63,806.03	55,693.83	(8,112.20)
Physical Therapy	16,949.68	20,000.00	3,050.32	52,589.03	60,000.00	7,410.97
Occupational Therapy	11,263.29	19,000.00	7,736.71	42,614.94	57,000.00	14,385.06
Speech Therapy	1,404.29	6,750.00	5,345.71	4,883.51	20,250.00	15,366.49
Respiratory Therapy	2,526.41	1,910.00	(616.41)	8,458.82	5,730.00	(2,728.82)
Total This Department	3,930.70	8,660.00	4,729.30	13,342.33	25,990.00	12,637.67
Food Services	114,196.50	94,921.49	(19,275.01)	345,870.43	275,289.09	(70,581.34)
Barber & Beauty	3,923.46	3,406.25	(517.21)	11,212.59	9,897.17	(1,315.42)
Adult Day Care	17,441.55	15,901.91	(1,539.64)	52,514.40	46,285.78	(6,228.62)
Alzheimers and Related Disorders	15,832.22	41,543.35	25,711.13	55,721.04	120,631.49	64,910.45
Total Expenses	1,118,034.80	1,123,439.21	5,404.41	3,240,740.80	3,288,045.80	47,305.00
Net Operating Income	(250,143.58)	(208,233.16)	(41,910.42)	(595,536.13)	(645,529.24)	49,993.11
NonOperating Income						
Local Taxes	105,565.00	105,565.00		316,695.00	316,695.00	
Miscellaneous NI Revenue	242.60	290.00	(47.40)	292.60	870.00	(577.40)
Total NonOperating Income	105,807.60	105,855.00	(47.40)	316,987.60	317,565.00	(577.40)
Net Income (Loss)	(144,335.98)	(102,378.16)	(41,957.82)	(278,548.53)	(327,964.24)	49,415.71

Champaign County Nursing Home
 Census Summary Report
 For Mar-18

	Mar-18					YTD			
	Total Days	ADC	Incr/(Dcr) to Pr Mth	Mix	Occupancy	Total Days	ADC	Mix	Occupancy
Medicare A	237	7.65	(2.68)	5.49%	3.15%	784	8.71	6.32%	3.58%
Medicaid	1,985	64.03	(11.65)	46.01%	26.35%	6,484	72.04	52.28%	29.65%
Medicaid Pending	1,313	42.35	14.07	30.44%	17.43%	2,943	32.70	23.73%	13.46%
Managed Care	-	-	(0.25)	0.00%	0.00%	15	0.17	0.12%	0.07%
Private Pay	749	24.16	1.73	17.36%	9.94%	2,033	22.59	16.39%	9.30%
Veterans	30	0.97	(0.39)	0.70%	0.40%	143	1.59	1.15%	0.65%
Total	4,314	139.16	0.84	100.00%	57.27%	12,402	137.80	100.00%	56.71%

Champaign County Nursing Home
 Avg Daily Census Summary Report
 For Mar-18

	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>
Actual:	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	8.32	10.32	7.65
<i>var to budget</i>	1.32	2.32	(0.35)
Medicaid	76.77	75.68	64.03
<i>var to budget</i>	(18.23)	(20.32)	(31.97)
Medicaid Pending	27.03	28.29	42.35
<i>var to budget</i>	16.03	17.29	31.35
Managed Care	0.26	0.25	-
<i>var to budget</i>	(2.74)	(2.75)	(3.00)
Private Pay	21.16	22.43	24.16
<i>var to budget</i>	(1.84)	(0.57)	1.16
Veterans	2.42	1.36	0.97
<i>var to budget</i>	(2.58)	(3.64)	(4.03)
Total	<u>135.97</u>	<u>138.32</u>	<u>139.16</u>
<i>var to budget</i>	(8.03)	(7.68)	(6.84)

	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>
Budget:	<u>ADC</u>	<u>ADC</u>	<u>ADC</u>
Medicare A	7.00	8.00	8.00
Medicaid	95.00	96.00	96.00
Medicaid Pending	11.00	11.00	11.00
Managed Care	3.00	3.00	3.00
Private Pay	23.00	23.00	23.00
Veterans	5.00	5.00	5.00
Total	<u>144.00</u>	<u>146.00</u>	<u>146.00</u>

Varinace:			
Over/(Under)	<u>(8.03)</u>	<u>(7.68)</u>	<u>(6.84)</u>