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**Champaign County**  
**Rural Transit Advisory Group (RTAG)**  
**Meeting Minutes**

5 **DATE: Wednesday, October 15, 2014**

6 **LOCATION: John Dimit Room (POD 100)**

7 **1776 E Washington St, Urbana, IL 61802**

Attendee	Representation	Organization
#Andy Kulczycki	* Persons with Low Income	Community Services Center Northern Champaign County
Chris Burns	*Medical	The Pavilion
Stan James	*County Board	Champaign County Board Liaison
Michelle Ramage	*Education	Rantoul City Schools
Mary Sleeth	*Seniors	St. Joseph Resident
Seamus Reilly	*Employment	Parkland College, Institutional Advancement
Rita Morocoima-Black	Executive Director	Champaign County Regional Planning Commission
Drew Bargmann	Transit Manager	Champaign-Urbana Mass Transit District
Tina-Marie Ansong	PCOM	Champaign County Regional Planning Commission
Debbie Peterik	Recording Secretary	Champaign County Regional Planning Commission

9 **#Chair** **\*Voting**

10 **I. Call to Order** – Mr. Kulczycki called the meeting to order at 4:00 p.m.

11 **II. Roll Call** – Ms. Ansong called the roll. A quorum was established.

12 **III. Audience Participation** – None

13 **IV. Approval of Agenda** – Mr. James motioned to approve the agenda, Ms. Ramage seconded, and the motion carried unanimously.

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 16 **V. Approval of Minutes** –

17 **A. Meeting of July 16<sup>th</sup>, 2014** –

18 Ms. Ramage motioned to approve the RTAG Minutes from July 16, 2014 meeting, Mr. James  
 19 seconded, and the motion carried unanimously.

21 **VI. Old Business –**

22 **A. Change of Operators from CRIS RMTD to CUMTD**

23 Change of Name - Beginning October 1<sup>st</sup> CUMTD began operating service in rural Champaign  
24 County under the name C-CARTS (Champaign County Area Rural Transit System).

25 Change of Logo – Ms. Ansong directed the committee to samples of the new C-CARTS logo  
26 in the meeting packet.

27 New Uniforms – Mr. Bargmann passed around the new uniform shirt. The new logo is on the  
28 left breast of the shirt and the C-CARTS website is on the right sleeve. Mr. Bargmann stated  
29 that there has been very positive feedback about the uniform shirt. Ms. Black also  
30 commented that the Champaign County seal colors, red and gold, were used for the logo.

31 Notifying the Public and Human Service Agencies – A 5x3 color newspaper ad was placed in  
32 the News Gazette on Sunday, September 28<sup>th</sup> and Wednesday October 1<sup>st</sup>. Two letters of  
33 notification were sent out. One letter was sent to Human Service Agencies that currently  
34 utilize CRIS to provide transportation for their clients, and a second letter was sent to the  
35 1700 registered riders in the system. Mr. James suggested that the packet be sent to the  
36 County Board.

37 Ms. Burns asked if the change had affected ridership. Mr. Bargmann stated that the ridership  
38 has not been affected. Ms. Ansong and Ms. Black commented that the number to call is the  
39 same; the process to schedule rides is the same; the fares, schedules and the hours are the  
40 same.

41 New Vehicle Wrapping Design – Mr. Bargmann directed the committee to the drawing of the  
42 bus design for feedback. The committee agreed that the design is good. Ms. Black stated  
43 now that the committee is in agreement with the design; it will be presented to the County  
44 Board.

45 New Website – The URL address is C-CARTS.com, but the website is still under construction.  
46 Some of the content on the website will include a history of the service, a performance tab  
47 showing quarterly reports, current statistics, news, and job opportunities. There will also be  
48 an opportunity to advertise on the buses to generate more revenue, and set up service  
49 contracts with C-CARTS. In the future, the Customer Service Manager of MTD will be  
50 coordinating C-CARTS on Facebook and other social media.

51 Mr. James asked if the flyer on CRIS would be updated to reflect the change to C-CARTS. Ms.  
52 Black confirmed that it would be updated as well as an email address on the website in case  
53 customers had questions, complaints or comments.

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56 **VII. New Business**

57 **A. Champaign County FY15 1<sup>st</sup> Quarter Service Report** – Ms. Ansong referred the group to  
58 the Champaign County FY15 1<sup>st</sup> Quarter Service Report attached in their packet. Ms. Ansong

59 compared the FY15 Q1 statistics with FY14Q4 statistics and presented the following findings  
60 to the group:

- 61 • Employment trips for the first quarter FY15 surpassed medical trips. Medical was the  
62 most frequent trip type. Employment and education trips are the fastest growing trip  
63 types.
- 64 • July had the most number of trips, but there was one additional day of service.
- 65 • August had the lowest number of trips.
- 66 • Accessibility – the lift usage range was 702-735.
- 67 • The typical number of denied requests is usually between 25 and 30 per month. July  
68 and August had a-typical numbers with the reasoning from CRIS being summer  
69 months.
- 70 • Total miles for the quarter were just short of 88,000 divided by eight vehicles.
- 71 • September has highest mileage and hours.
- 72 • There were 78 new registered riders, with 51 being in Rantoul.
- 73 • 1531 total registered riders since the service started.

74 Mr. James made a motion to accept and place on file, Ms. Ramage seconded, and the motion  
75 carried unanimously.

76 **B. Champaign County FY15 1<sup>st</sup> Quarter Fiscal Report** – CRIS committee member was not  
77 present to report.

78 **VIII. Announcements** – Ms. Black stated that Stan James, Michelle Ramage, Andy Kulczycki and  
79 Elaine Palencia will be resigning. Ms. Black asked the committee members to let her know if  
80 they were aware of anyone that could serve on the RTAG committee.

81 **IX. Audience Participation** – None.

82 **X. Adjournment** – The meeting adjourn at 4:40 p.m.