



Champaign County Rural Transit Advisory Group (RTAG)

Date: Wednesday, August 08, 2018
Time: 3:00 p.m.
Place: John Dimit Conference Room
Brookens Administrative Center
1776 E. Washington St., Urbana
Members Present: Mary Sleeth, Nancy Greenwalt, Nathan Montgomery, Aaron Esry, Tawanna Nickens,
Members Absent: Regina Crider
Staff Present: Kristen Gisondi, Debbie Peterik
Others Present: Drew Bargmann

MEETING MINUTES

Subject to Approval

- I. Call to Order – Ms. Gisondi called the meeting to order at 3:05 p.m.
- II. Roll Call – the roll was taken by sign in sheet
- III. Audience Participation
None
- IV. Approval of Agenda
Mr. Montgomery motioned to approve the agenda. Ms. Sleeth seconded, and the motion carried unanimously.
- V. Approval of Minutes
Mr. Montgomery motioned to approve the RTAG minutes from the June 11, 2018 meeting. Ms. Sleeth seconded, and the motion carried unanimously.
- VI. New Business
 - A. Approval of C-CARTS FY18 4th Quarter (April – June) Service & Fiscal Reports
Ms. Gisondi provided the following comments on the reports:
 - Total trips have increased.
 - Daily average has remained at 113.
 - Employment has moved up to the top trip type as opposed to medical.
 - 8 percent decrease in lift use compared to this time last year but no identifiable reason for the decrease.
 - Senior trips are now approximately half of the total ridership.
 - Trips per miles have dropped which impacts efficiency in a positive way.
 - Mr. Montgomery commented on the denials. Mr. Bargmann gave an example of a rider that calls to reserve rides for the whole month. There are certain times of the day that is busy and the time that the rider needed was not available.
 - The fiscal report was discussed. The remaining funds after Quarter Four is at 33 percent.
 - B. Approval of Alternate Members
Ms. Sleeth nominated Shirley Evans as an alternate for St. Joseph representation. Mr. Esry seconded, and the motion carried unanimously.

C. Update on Vehicles

Ms. Gisondi provided the following highlights:

- Each year C-CARTS has the opportunity to submit an application for a Consolidated Vehicle Procurement with IDOT which provides vehicles for the services.
- Last year, an application was submitted for two super-medium duty vehicles and one medium duty vehicle. The reason there was a delay in the medium duty was because the contract was changed between IDOT and the manufacturers.
- It was decided it would be more beneficial to stay with medium duty vehicles that hold 14 passengers for the Rantoul Service. A driver would have to obtain a CDL license for the 26 passenger vehicle, which would impact pay rates due to the license requirement.

D. Update on State Capital Grant Procurement (Grant No. CAP-14-1060-ILL, Contract No. 4490)

Ms. Gisondi commented that C-CARTS did receive the ITS procurement and has submitted a requisition to IDOT. Below is the projected timeline:

- August – September:
 - Obtain quotes for lockers, workspaces, computers and monitors
 - Approximate requisition total: \$5,800
- November – December:
 - Purchase approximately 22 benches for bus stops in the Village of Rantoul
 - Approximate requisition total: \$19,800
- Mr. Bargmann commented that the staff has had 4 training sessions on the tablet. In September, there will be an on-site visit for 4-5 days to get ready for active service. The staff will then begin to show the bus operators what the system looks like and the interaction with the system. So far, the feedback has been positive.

E. Presentation on FY18 C-CARTS Data

- FY18 ridership total was 26,134 versus 21,037 in FY17.
- April was the only month that the Deviated-Fixed route ridership surpassed the Demand Response route ridership.
- FY18 fare box revenue total was \$60,709.16 versus \$51,595.44 in FY17.
- FY18 service hours total was 17,083 versus 17,367 in FY17.
- FY18 denial total was 586 versus 1,055 in FY17.

F. Update on Rantoul Service & Outreach Efforts

Ms. Gisondi provided the following highlights:

- April ridership 935
- May ridership 751
- June ridership 742 versus 390 in June 2017
- The new contract in year one will allow a 1 percent increase and year two, another 1 percent increase

VII. Announcements

None

VIII. Adjournment

Ms. Greenwalt adjourned the meeting at 3:28 p.m.