

CHAMPAIGN COUNTY BOARD
COMMITTEE MINUTES

STRATEGIC PLANNING COMMITTEE

Wednesday, March 9, 2011

**Brookens Administrative Center, Lyle Shields Meeting Room
1776 E. Washington St., Urbana**

4:30 p.m.

MEMBERS PRESENT: Carol Ammons, Tom Betz, Brendan McGinty (Chair), Alan Nudo

MEMBERS ABSENT: None

OTHERS PRESENT: Kat Bork (Administrative Assistant), Deb Busey (County Administrator), Patsi Petrie (County Board Member)

CALL TO ORDER

McGinty called the meeting to order at 4:47 p.m.

ROLL CALL

Ammons, Betz, McGinty, and Nudo were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Betz to approve the agenda; seconded by Ammons. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Petrie stated she emailed comments to the committee members about her willingness to help facilitate this process as someone with a planning background and as a County Board member.

BRIEF HISTORY OF PREVIOUS COMMITTEE

Busey provided a history of the Strategic Planning Committee's activities; such as adopting the Champaign County Board Strategic Plan, working with Robert Rich from the University of Illinois, and placing issue of County Board size on the ballot. A great deal of information was compiled from department heads, as well as County Board members, during the development of the Strategic Plan.

GOALS FROM NON-COMMITTEE MEMBERS

McGinty offered Petrie and Busey the opportunity to share their ideas with the committee. Busey suggested the goal to update and document the Strategic Plan so it can be more comprehensively tied to the budget and departments' goals. McGinty asked if departments were required to tie their new projects or initiatives to the Champaign County Board Strategic Plan and what Busey's thoughts were on updating the plan. Busey said they should review the plan no later than the second quarter to complete any updates before the next budget process begins. Petrie said she viewed a strategic plan as more than a document to be tied to the budget. She wanted a plan to describe what the County Board would like Champaign County to be in the future.

GOALS FROM COMMITTEE MEMBERS

McGinty spoke about how the language of the current strategic plan was developed. He thought the plan should be audited every year, especially the objectives.

The Board members present discussed their understanding of the current strategic plan and its purpose. Nudo wanted to develop a system to rate and prioritize expenditures. Betz commented that the will to translate the County Board's goals into actions was not present and may never be there. The committee discussed not taking on a comprehensive plan at the same time it updates the strategic plan. Ammons wanted to review the previous plan and put some measurable goals in place. This would include proposing priorities for the County Board to complete during the remainder of the 2010-2012 Board term. Betz wanted an assessment of the progress that has been made on strategic plan issues since the plan was adopted. He felt this would help to sell the other County Board members on the value of updating and modifying the strategic plan. Nudo wanted to survey the public to get feedback on their feelings regarding the County Board's performance. The committee continued to converse about ideas to review the current plan, set benchmarks, gather input from departments and the public, and other issues that have faced the County for many years.

McGinty set reviewing the current strategic plan and reaching out to others for feedback as the next steps for the committee. There were no objections from the other committee members. McGinty asked the committee to review the Champaign County Board Strategic Plan posted on the County's website to determine what progress has been made on the goals.

Busey suggested that it might be helpful for the committee to read the document developed during the last strategic planning process which collected the input from departments and County Board members. It was not the end result vision and mission, but it might be a useful document. She would send it to the committee before the next meeting. The committee members agreed they wanted to develop a statement of what has been accomplished to give to the full County Board. This statement would enable the committee to receive feedback from the Board.

DISCUSSION OF GUIDELINES TO CONDUCT COMMITTEE BUSINESS

McGinty recommended bringing items to the Committee of the Whole under Policy because the Strategic Planning Committee reported to the Policy, Personnel, & Appointments Committee in its previous incarnation.

DISCUSSION OF FIRST ITEMS TO ADDRESS

The committee members would review the Champaign County Board Strategic Plan and other documents sent by Deb Busey which were used in the development of the plan to consider what accomplishments have been made.

NEXT MEETING DATE

After debating when to hold the next meeting, the committee agreed to the date of March 23, 2011 at 4:30 p.m.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

McGinty adjourned the meeting at 5:48 p.m.

Respectfully submitted,

Kat Bork
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.