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**JOINT REPORT FOR CHAMPAIGN
TOWNSHIP AND CHAMPAIGN
TOWNSHIP ROAD DISTRICT FOR
COMPLIANCE WITH DECENNIAL
COMMITTEES ON LOCAL
GOVERNMENT EFFICIENCY ACT**

2023-2024



**CHAMPAIGN TOWNSHIP
TOWN HALL
3900 KEARNS**

MISSION STATEMENT

Champaign Township and Champaign Township Road District proactively serves and satisfies our residents by improving cost-effectiveness and quality of our operation and services. By building a team of people, we have developed and maintained a quality-and-service-oriented attitude, which leads other Townships/Road Districts by creating a sustainable, operational advantage for Champaign Township and Champaign Township Road District.



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JOINT REPORT FOR CHAMPAIGN TOWNSHIP AND CHAMPAIGN TOWNSHIP ROAD
DISTRICT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL
GOVERNMENT EFFICIENCY ACT

Depending with whom you may speak, there are varying opinions on the value of townships. Township governments are extremely valuable and necessary in rural and suburban communities by maintaining rural roads, providing social services and offering a financial safety net to the residents of the township. County governments do not have the ability to maintain the roads necessary for the county farmers and their equipment, nor do they have the resources to help the indigent. According to Tim Peters, IDOT, in 2022, it was calculated there were 16,403 county road miles and 72,527 township road miles; the county roads total $\frac{1}{4}$ (one-quarter) the number of roads as township roads in the State of Illinois. Townships have the ability to accomplish the daily needs of road work with fewer resources to exemplify efficiency. This confirms the need for township government. These roads could not be maintained as well as they are without township governments and many people would be homeless without the assistance offered by the township general assistance program. Champaign Township has monthly meetings to keep residents informed of what is happening within the township. Minutes are posted and visible to all of the community. In the following document, our township has been given the task of taking a good look at our township effectiveness and services by compiling a public report and how efficient we are at providing these services. This report has been written by its committee members of trustees, the road district and township residents.

I. UNIT OF GOVERNMENT SUBMITTING THIS REPORT

NAME OF TOWNSHIP: CHAMPAIGN

II. Information about our Township

- a. We are located in Champaign County. There are 30 townships in our county.
- b. The population of our Township is 11,264, as of the 2020 census.
- c. We have 1 part-time employee of the Township.
- d. We have 3 full-time employees in our Road District with 2 part time.

Information about our Township (con't)

- e. Our annual budget for 2023 is: \$2,409,151, with appropriations and expenditures of \$2,235,050.
- f. Our Township's equalized assessed valuation through tax year 2023 is \$200 million and 1 dollar to \$500 million (G-9) \$471,667,928.

III. Information about Our Committee

Committee Members:

Township Supervisor: Norman Davis

Township Highway Commissioner: Keith Padgett

Township Trustee: Bryan Wrona

Township Trustee: Al York

Township Trustee: Ernie Hoffman

Township Trustee: Donna Giertz

Supervisor Appointed Township Resident: Jim Weisiger

Brittney McVey

Jim Green

Highway Commissioner Township Resident: Kathy Padgett

Janice Bahr

a. Dates our Committee Met:

First Organizational Meeting: May 9, 2023

Second Meeting: June 13, 2023

Third Meeting: September 12, 2023

Additional Meetings: October 10, 2023

a. Programs Offered by Our Township

- a. General Assistance for those in need and emergency assistance
- b. The Township provides scholarship assistance for any high school senior's essay about the Township by applying for the Township of Illinois (TOI) \$2,000 scholarship.

b. Programs Offered by Our Road District

- a. Leaf and limb pickup
- b. Leaf and limb drop off
- c. Tire removal program
- d. Sidewalks scarified or replaced if they become hazardous

- e. Electronics pick-up and drop-off
- f. Hazardous tree and limb removal
- g. Sidewalks sanded or replaced if they become hazardous
- h. Biannually, rural roads are oiled and chipped

c. Social Service Agreements:

Our Township and Road District has 11 (eleven) subdivisions: 6 (six) with Home Owners Associations (HOA's) and 5 (five) without an HOA for leaf/limb pickup.

VI. Awards and Recognitions:

Our Township has received the following awards, distinctions, and recognitions:

- a. Our Road District employees are current in Illinois Department of Transportation) IDOT offered programs such as the Flagger Training, J.U.L.I.E training and additional training as needed.
- b. Our elected officials maintain on-going training and education through Township Officials of Illinois sponsored educational programs and informal training through webinars hosted by the University of Illinois Extension Office.

VII. Intergovernmental Agreements:

- a. Our Township partners with or has Intergovernmental Agreements with the following other Governments:

<u>ENTITY:</u>	<u>SERVICES OFFERED:</u>
Illinois Public Works Mutual Assistance Network (IPWMAN)	Emergency request services
Champaign City	Assistance upon request
Champaign County	EPA tire pickup and electronics drop-off
Random drug testing	for CDL
Sidewalk on 1 st street.	Savoy received a grant of One Million (\$1,000,000) from the State of Illinois. The Township donated a one-time amount of Fifty Thousand (\$50,000) to Savoy for the engineering of the side path project.

- b. Our Township’s efficiency has increased through intergovernmental cooperation in the following ways:
 1. Our Road District doesn’t have to own duplicate equipment.
 2. A Penny for Your Thoughts (WDWS Radio) alerting residents of temporary changes or road repairs and tree removal

3. Kathy's Mailbag – Champaign Township has a very good working relationship with Kathy Reiser at the News Gazette. She helps keep our community informed by communicating the information from the Highway Commissioner when roads are being attended to and a detour is the best way to avoid a situation with traffic flow.

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

Our Township has reviewed and received training in the following, non-exclusive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended. *At this time, it is felt the following documents are in compliance and do not need to be amended.*

- State laws applicable to Townships, including, but not limited to the Township Code
- Illinois Open Meetings Act
- Policy on public comment
- Designation of OMA officer (Township Supervisor)
- All of Elected Officials have completed OMA Training
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year
- Illinois Freedom of Information Act
- Designation of FOIA officer (Township Supervisor)
- FOIA Officer Training
- Computation and Retention of FOIA Requests
- Posting Other Required FOIA Information

- ☒ List of Types or Categories of FOIA Records under Township's Control
- ☒ Periodic Meetings to Review Closed Meeting Minutes
- ☒ IMRF Total Compensation Postings
- ☒ Designation of Whistleblower Auditing Official (Township Trustee)
- ☒ All of our Elected Officials have filed statement of economic interests
- ☒ Sexual harassment prevention training
- ☒ Our Intergovernmental Agreements
- ☒ Our budget and financial documents
- ☒ State Ethics Laws, including but not limited to the State Officials and Employees Ethics Act
- ☒ Our budget and financial documents
- ☒ Records retention and disposal laws

IX. What Has Our Township Done Well?

- a. Our Township has reduced General Assistance and Building and Equipment levies
- b. Our Township has kept other levies well below the tax-cap levels of 5% per annum
- c. Our Road District has been able to complete needed projects more efficiently than our County because of its ability to get the projects completed quickly and without delay. Our Road District employees are very experienced and competent in completing Township tasks.
- d. As for Champaign County's public sector, efficiency is given by the level of satisfaction by its citizen's needs (QMATIC). Our Township turns its public money into positive outcomes for its individuals; i.e., households in the Township can pay a small amount to its HOA and any and all of the leaves and limbs are picked up on a planned date.

- e. Our Road District continuously keeps our streets clean with its street sweeper and keeps the storm drains cleared especially if and when we are slated to have impacting weather that can stop the required drainage.
- f. Champaign Township stays aware of any weather-related issues and will automatically be taken care of in a timely manner.
- g. Our Highway Commissioner has reached out to the Canadian National Railroad in Montreal, Canada to resolve track inefficiencies or hazards.
- h. Our Road Commissioner has a Toolbox meeting with his Road Crew every morning where tasks for the day are assigned allowing co-workers to be informed where everyone's project task is for the day.
- i. Our Township has installed Solar Panels for greater efficiency and reduced environmental impact.
- j. Our Township has installed AED equipment and all personnel in the Township and Road District have been trained on how to use it
- k. Our Township buildings have switched all light bulbs over to LED to reduce environmental impact.
- l. MS4 (Municipal Separate Storm Sewer System). The Township's MS4 project has been delegated to an engineer who works for Bearns and Clancy engineers and reports have been filed with Illinois EPA and Federal EPA.
- m. Township sends periodic reports to its residents identifying completed or pending items of importance
- n. Evaluation and update the Employee Manual as needed

X. What Inefficiencies did our Township Identify and What Are Our Next Steps

- a. Our committee feels there is nothing of significance needing attention.

XI. What Can Our Township Do Better or More Efficiently?

- a. Champaign Township just recently had solar panels installed on the roofs of our 3 (three) main buildings to reduce the cost of our electricity and reduce environmental impact.
- b. Our Township should communicate more often with the media extolling the efficiencies of our (Township) government
- c. Communicate with State legislators requesting sponsorship of legislation showing advantages of Township government over larger, cumbersome entities.

XII. Studies on Government Efficiencies:

- a. This information can be found in item XI.

**Notice of Champaign
Township Decennial
Meeting**

Notice is hereby given that the Champaign Township Decennial Meeting as set forth by 50 ILCS 70, "Decennial Committees on Local Government Efficiency Act" will be held following the Regular Township Board Meeting on September 12th, 2023 at the Champaign Township Hall located at 3900 Kearns Dr., Champaign, IL. The meeting is open to the public.

Norman E. Davis
(Supervisor)
Brittney McVey (Clerk)
1034212 9/9

Minutes – Decennial Committee on Local Government Efficiency

STATE OF ILLINOIS)
Champaign County) ss.
Town of Champaign)

THE DECENNIAL COMMITTEE met at the office of the Town Clerk at 6:30 p.m. on June 13th, 2023.

PRESENT: Norman Davis Chairman
 Ernie Hoffman Member
 Bryan Wrona Member
 Al York Member
 Keith Padgett Member
 Kathy Padgett Member
 Brittney McVey Member
 Janice Bahr Member
 James Green Member

The following official business was transacted: The meeting was called to order by the Chairman. Mr. Hoffman made a motion to dispense The Pledge of Allegiance. Mr. Davis seconded the motion and the motion carried. Mr. Davis called for new agenda items. Mr. Wrona made a motion to approve the agenda as presented. Mr. Hoffman seconded the motion and the motion was approved.

Nominations for Additional Members: Mr. Davis called for additional members to join the Decennial Committee. Mr. Hoffman nominated Janice Bahr. Mr. Davis made a motion to accept Ms. Bahr onto the committee. Mr. Wrona seconded the motion and the motion was approved.

Aims and Duties of the Decennial Committee: Mr. Hoffman provided a summary of the aims and duties as presented at the June 2023 TOI educational seminar. Mr. Hoffman discussed the formation of the Decennial Committee to review local efficiencies and requirements related to deadlines, meeting dates, and the final report. Mr. Hoffman led discussion related to future plans for Champaign Township, current efficiencies, and increased accountability of township responsibilities. Ms. Padgett reported that the final report is due December 2024. Mr. Davis reported that he would like the final report to be completed and submitted by December 2023. All members were in agreement to make best efforts to have the final report completed by December 2023.

Mr. Wrona and Mr. Davis discussed current efficiencies related to road maintenance and recent addition of solar panels on township buildings. Mr. Padgett discussed the creation of a joint report. Mr. Padgett and Ms. Padgett discussed details of the draft of the joint report. Mr. Padgett and Mr. Hoffman discussed the submission and compliance of the joint report. Mr. Green discussed current intergovernmental agreements related to tire drives.

Mr. Padgett discussed gray areas that were not clarified during the June 2023 TIO educational seminar. Ms. McVey discussed the benefit of allowing committee members to report on strengths of Champaign Township. Ms. Padgett confirmed that the information discussed during the educational seminar was similar to what she had previously researched. Ms. Bahr discussed the benefits of township regulation as compared to less regulation of current home owner's associations within the township. Mr. Green discussed the importance of township regulation related to preventing township homes and neighborhoods from being annexed.

Assignment of Research Items: Ms. Padgett requested committee members provide research and recommendations for the joint report in the areas of: social service agreements, intergovernmental agreements, current inefficiencies (if any), remedies for current inefficiencies (if applicable), and studies on government efficiencies. Mr. Hoffman and Ms. Bahr reported they will report on future township efficiencies for the next meeting. Mr. Wrona reported on including bike path maintenance into the report. Ms. Padgett volunteered to write up a draft of the joint report for the September 2023 meeting.

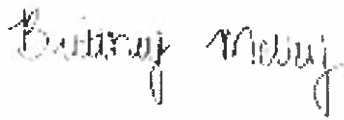
Public Participation: None.

Old Business: None.

Announcements: Mr. Wrona motioned that the next Decennial Committee meeting be set for 6:30 p.m. on September 12th, 2023. Mr. Hoffman seconded the motion and the motion carried.

Adjournment: Mr. Green moved to adjourn the meeting and it was seconded by Mr. Davis. Adjournment was approved and the meeting was adjourned.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Brittney McVey".

Brittney McVey, Decennial Committee Recorder

AGENDA
CHAMPAIGN TOWNSHIP
DECENNIAL COMMITTEE
ON LOCAL GOVERNMENT EFFICIENCY
September 12th, 2023

CALL TO ORDER

PLEDGE OF ALLEGIANCE (MAY BE DISPENSED BY MAJORITY)

CALL FOR NEW AGENDA ITEMS

1) MOVE TO APPROVE AGENDA

REVIEW AND DISCUSSION OF AIMS AND DUTIES OF THE DECENNIAL COMMITTEE

REVIEW MOST RECENT DRAFT OF JOINT REPORT

FINALIZE THE JOINT REPORT

PUBLIC PARTICIPATION

SET TIME AND DATE FOR NEXT MEETING

ADJOURNMENT

DATED 08/14/2023


BRITTNEY MCVEY
MEMBER OF CHAMPAIGN TOWNSHIP
DECENNIAL COMMITTEE

Decennial Report Attendance September 12, 2023

Decennial Commission Members:

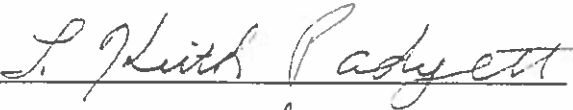
Township Supervisor:

Norman E. Davis

Signature: 

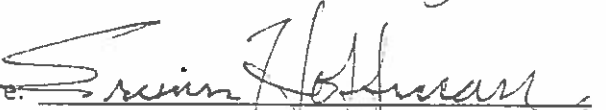
Highway Commissioner:

L. Keith Padgett


Signature: 

Board of Trustees:

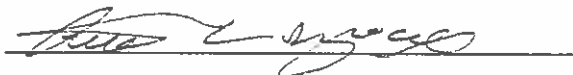
Erwin Hoffman

Signature: 

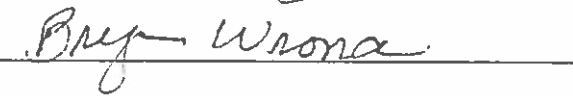
Donna Giertz

Signature: 

Al York

Signature: 

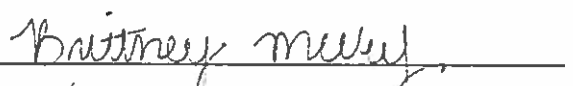
Bryan Wrona

Signature: 

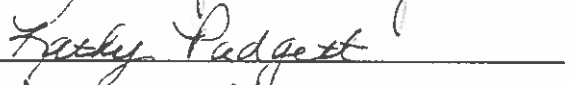
At Large Members:

Recorder:

Brittney McVey

Signature: 

Kathy Padgett

Signature: 

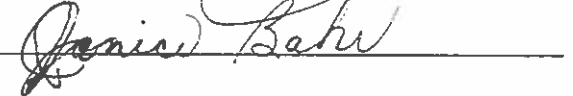
James Green

Signature: 

James Weisiger

Signature: 

Janice Bahr

Signature: 

Date of signatures: 09/12/2023

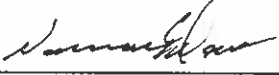
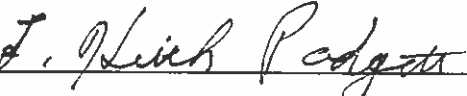
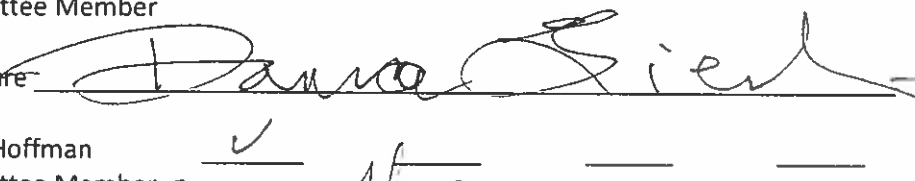
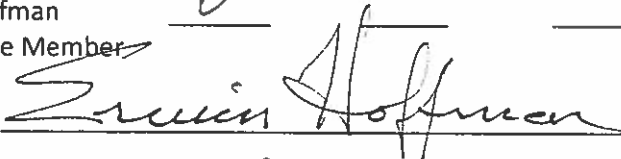
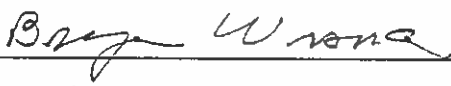

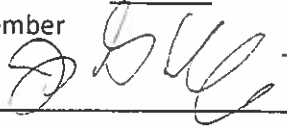
Public Attendees:

Roll Call Vote

In the Champaign Township vote on the Joint Report for Champaign Township and Champaign Township Road District for Compliance with the Decennial Committees on Local Government Efficiency Act (50 ILCS 70/10)

On this date: October 10, 2023

We, the following Committee Members do hereby vote thusly on the Combined Champaign Township and Champaign Township Road District Decennial Report:

Position	Aye	Nay	Abstain	Absent
Norman E. Davis Supervisor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
L. Keith Padgett Highway Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
Donna Giertz Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
Erwin Hoffman Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
Bryan Wrona Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
Albert York Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				
James Weisiger Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature				

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Position	Aye	Nay	Abstain	Absent
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Norman E. Davis Supervisor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

L. Keith Padgett Highway Commissioner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

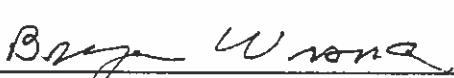
Donna Giertz Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

Erwin Hoffman Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 


Bryan Wrona Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

Albert York Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

James Weisiger Committee Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Signature 

Position Aye Nay Abstain Absent

Brittney McVey X _____ _____ _____
Committee Member

Signature Brittney McVey

James Green James Green _____ _____
Committee Member

Signature _____

Janice Bahr _____ _____ _____ ✓
Committee Member

Signature _____

Kathy E. Padgett _____ ✓ _____ _____ _____
Committee Member/Co-Author and Editor

Signature Kathy Padgett