
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –June 14, 2005

*Brookens Administrative Center
1776 E. Washington St.
Urbana, IL
Meeting Room 2*

8:00 a.m.

MEMBERS PRESENT: Holly Jordan, Chair; Joyce Dill, Michael Smith

STAFF PRESENT: Peter Tracy, Executive Director; Bill Conlin, Nancy Crawford, Stephanie Howard-Gallo

OTHERS PRESENT: Laura Bennett, Wendy Sage, Dale Morrissey, Ron Bribriescio, Patty Walters, Carole Powers, Annette Becherer, Developmental Services Center (DSC); George Roth, Citizen; Kathleen Liffick, Head Start; Barb Chatman, Persons Assuming Control of their Environment (PACE); Teola Trowbridge, Citizen; Linda Tortorelli, Sally Mustered, Anita Stein, C-U Autism Network, Elaine Palencia, Julie Mavec, Champaign County Advocacy and Mentoring Resources (CCAMR); Darlene Kloepfel, Regional Planning Commission (RPC); Jim Smith, Janice McAteer, Developmental Services Center Board; Deb Feinen, Champaign County Board; Carl Webber, Citizen; Ann Osterling, PROUDD; Paula Schmitz, Down Syndrome Network; Andrea Rundell, United Way of Champaign County

CALL TO ORDER:

Ms. Jordan, Board President, called the meeting to order at 8:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

Ms. Elaine Palencia expressed her appreciation for the work of the CCDDDB.

Dr. Ernest Gullerud complimented the Board on their diversity and expertise. He reported that allocation decisions for the Champaign County Mental Health Board (CCMHB) were made on June 7, 2005. In addition, \$420,000 was approved for developmental disability services in Champaign County for FY06.

Ms. Teola Trowbridge introduced herself and expressed her appreciation for the work of the CCDDDB.

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB) INPUT:

Minutes from the April Board meeting were included in the Board packet. Minutes from the May Board meeting were distributed at the meeting.

APPROVAL OF MINUTES:

Minutes from the May 17, 2005 Board meeting were included in the packet.

MOTION: Ms. Dill moved to approve the minutes from the May 17 Board meeting. Mr. Smith seconded the motion and it passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S COMMENTS:

Mr. Tracy's full report was included in the Board packet for review.

AGENCY INFORMATION:

None.

FINANCIAL INFORMATION:

A copy of the CCDDDB fund deposit was included in the Board packet for review.

NEW BUSINESS:

Allocation Decisions:

A Decision Memorandum indicating FY06 staff allocation recommendations was included in the Board packet. The recommendations were based on CCDDDB staff assessment of how well an application matched up with CCDDDB statutory mandates, approved decision support criteria and priorities. The decision support in the allocation process was a framework intended to assist in helping the CCDDDB make final funding decisions.

Staff recommendations were organized into two “tiers” intended to prioritize available dollars against applications that matched up well against CCDDDB criteria and priorities. (Tier sheet is attached.)

MOTION: Ms. Dill moved to approve the FY06 Decision Memorandum as presented. Mr. Smith seconded the motion.

Discussion ensued. Mr. Smith stated a monitoring mechanism would need to be in place for Persons Assuming Control of their Environment (PACE) to ensure that developmentally disable clients were served with allocated funds.

Capital investments were discussed. Contract negotiations will include provisions regarding capital investments.

Ms. Dill inquired about Developmental Services Center (DSC) Individual and Family Support program and whether services from this program would be considered income for the consumer. Mr. Tracy stated a family-friendly manual will be developed to provide families with information on their responsibilities and to assist them in the process.

Mr. Tracy reported an additional \$16,000 per month is available for allocation and could be used to address high priority programs that were placed in Tier 2 based on the original budget projections and cash flow estimates. Board members discussed the needs of the community and options to be considered.

MOTION: Mr. Smith moved to amend the original motion to include additional funding in the amount of \$31,520 for Developmental Service Center’s Clinical Support Services and an additional \$150,000 for Developmental Service Center’s Individual Family Support programs. Ms. Dill seconded. A roll call vote was taken and all CCDDDB members voted aye.

FY06 County Budget:

The Champaign County budget process requires submission of the FY06 CCDDDB budget in July 2005. A copy of the budget was included in the Board packet for review and discussion.

MOTION: Mr. Smith moved the CCDDDB's share of administrative costs for county fiscal year FY06 beginning 7/1/06 and FY07 shall be 42.155% as reflected in the budget attached to the decision memorandum. The FY06 budget shall be approved for submission to the Champaign County Board. Ms. Dill seconded the motion. A vote was taken and it passed unanimously.

OLD BUSINESS:

None.

BOARD ANNOUNCEMENTS:

The next meeting of the CCDDDB will be September 6, 2005 at 8:00 a.m. at the Brookens Administrative Center in Meeting Room 2.

ADJOURNMENT:

The meeting adjourned at 9:10 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the September 6, 2005 CCDDDB meeting.*