
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –October 21, 2015

***Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL***

6:00 p.m.

MEMBERS PRESENT: Joyce Dill, Phil Krein, Deb Ruesch, Mike Smith, Sue Suter (*by telephone*)

STAFF PRESENT: Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo

STAFF EXCUSED: Mark Driscoll, Peter Tracy

OTHERS PRESENT: Dale Morrissey, Felicia Gooler, Ron Bribrisco, Developmental Services Center (DSC); Gary Maxwell, Patti Petrie, Sam Shore, Champaign County Board; Judi O'Connor, Champaign County Mental Health Board (CCMHB); Barb Bressner, Consultant; Jennifer Knapp, Community Choices; Dylan Boot, Persons Assuming Control of their Environment (PACE); Kathy Kessler, Community Elements (CE); Lisa Benson, Regional Planning Commission (RPC); Anita Stein, parent; Shandra Summerville, ACCESS Initiative (AI)

CALL TO ORDER:

Dr. Phil Krein called the meeting to order at 6:01 p.m.

MOTION: Mr. Smith moved to allow Ms. Suter to attend the Board meeting by telephone due to her recent surgery as is allowed in the CCDDB By-Laws. Ms. Ruesch seconded the motion. Krein, Ruesch, Dill and Smith all voted aye. The motion passed and Ms. Suter was allowed to attend the meeting via telephone.

ROLL CALL:

Roll call was taken and a quorum was present.

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CCMHB INPUT:

The CCMHB Retreat is scheduled for October 27th in the Lyle Shields Room at 8:30 a.m.

APPROVAL OF CCDDDB MINUTES:

Minutes from the September 25, 2015 CCDDDB meeting were included in the Board packet.

MOTION: Ms. Ruesch moved to approve the minutes from the September 25, 2015 CCDDDB meeting. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT’S COMMENTS:

Dr. Krein reviewed details regarding the Board retreat and the disAbility Expo that was held on October 17th.

EXECUTIVE DIRECTOR’S REPORT:

None.

STAFF REPORT:

Ms. Canfield’s written report was included in the Board packet.

AGENCY INFORMATION:

Jennifer Knapp from Community Choices announced that “champions” had been selected for Employment First and the businesses selected are Planet Fitness and Rockwell Automation. The “champions” are businesses that have been supporters of employing clients of Employment First. Community Choices staff members have been attending several trainings.

Dylan Boot from Persons Assuming Control of their Environment (PACE) provided an update on PACE activities. Two support groups have been formed. One focuses on basic independent living skills and the other is a job readiness group.

Dale Morrissey from Developmental Services Center (DSC) stated the state's BALC reviewed the Developmental Training program and awarded the program a score of 100%. BQM is currently reviewing several other programs of the agency.

Jennifer Carlson, program director of residential services at DSC was awarded one of the "40 under 40" awards.

Mr. Morrissey also provided an update on staff shortages. Due to the shortage, CILA homes are not yet fully staffed. He urged political activism and working with other state associations to advocate for rate increases equivalent to those of home healthcare workers.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Mr. Smith moved to accept the claims report as presented. Ms. Dill seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Cultural and Linguistic Competence Progress Report:

Ms. Shandra Summerville, Cultural and Linguistic Competence Coordinator presented a progress report regarding how our funded agencies are doing with their Cultural Competence Plans. Several handouts were distributed.

FY17 Allocation Criteria:

A Draft Briefing Memorandum regarding FY17 Allocation Priorities and Decision Support Criteria was included in the Board packet. This document will be discussed in depth at the October 28, 2015 Board retreat. Mr. Smith requested the document be reformatted to depict proposed changes to the document with highlights and strike-outs. Dr. Krein offered to work on the document.

Draft Three-Year Plan 2016-2018 with FY16 Objectives:

A Briefing Memorandum providing an environmental scan and a draft Three-Year Plan with Objectives for FY16 was included in the packet for information only. A final draft of the plan will be presented for approval at the November 18, 2015 meeting.

Planning for October 28, 2015 Retreat:

A draft agenda for the retreat was included in the Board packet. The retreat will be from 8:30 a.m. until 1 p.m. in the Lyle Shields Room at the Brookens Administrative Center.

Integration Transition Successes:

Mr. Dale Morrissey with Developmental Services Center (DSC) reported the Dunbar Home in Mahomet is ready to open for clients; however, they have thus far been unable to find staff for the house.

Ms. Jennifer Knapp from Community Choices reported a client had recently moved into her own apartment. Another client has moved out of his family home and is learning how to navigate the bus system.

FY15 Program Performance Outcome Reports and Data Summaries:

Copies of the Annual Performance Outcome Reports submitted per ID/DD program (including CCMHB funded ID/DD contracts) were included in the packet for information only, along with summaries of Demographic and Zip Code data reported throughout the year for each program.

OLD BUSINESS:**disAbility Resource Expo:**

Ms. Barb Bressner reported there were 98 exhibitors at this year's 9th Annual Expo that was held on October 17, 2015. There were 28 tables of artwork from the Expo artists. Surveys have been compiled and will be presented at the November Board meeting.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 7:10 p.m.
Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 11/18/15 CCDDDB meeting.*