
**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
MEETING**

Minutes –September 22, 2021

This meeting was held in person at the Brookens Administrative Center, with remote access.

9:00 a.m.

MEMBERS PRESENT: Anne Robin, Deb Ruesch, Sue Suter, Georgiana Schuster, Kim Wolowiec-Fisher

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Josh Cornwell, Patty Walters, Sarah Perry, Greg Schroeder, Danielle Matthews, Laura Bennett, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Mel Liong, PACE; Angela Yost, Regional Planning Commission; Mark Aber, Alexis Kronos, University of Illinois School of Social Work

CALL TO ORDER:

Dr. Robin called the meeting to order at 9:00 a.m.

ROLL CALL:

Roll call was taken and a quorum was present.

ZOOM INSTRUCTIONS:

Instructions were included in the packet.

APPROVAL OF AGENDA:

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

CITIZEN INPUT/AGENCY INFORMATION:

None.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield reviewed the agenda.

APPROVAL OF MINUTES:

Minutes from the 9/01/2021 special board meeting were included in the packet.

MOTION: Ms. Ruesch moved to approve the minutes from the September 1, 2021 meeting. Dr. Fisher seconded the motion. A voice vote was taken and the motion passed unanimously.

EXPENDITURE LIST:

An “Expenditure Approval List” was included in the packet.

MOTION: Ms. Ruesch moved to accept the Expenditure Approval List as presented in the packet. Ms. Suter seconded the motion. A roll call vote was taken and the motion passed unanimously.

NEW BUSINESS:

UIUC Evaluation Capacity Project:

Included for information was a report on PY2021 UIUC Evaluation Capacity Project activities. Dr. Mark Aber presented. (Appendices were included in the full report, which was posted as addendum to the board meeting, linked on the website.) Board members were given an opportunity to make comments and ask questions.

Community Needs Assessment Report:

Included in the packet for information was a report on Community Needs Assessment activities, to support the next Three-Year Plan and future funding priorities. (Appendices were included in the full report, which is posted as addendum to the board meeting, linked on the website.) Lynn Canfield reviewed the project. Board members generally discussed the document and what they found impactful about it.

DRAFT Three Year Plan for 2022-2024 with Objectives for FY 2022:

A Briefing Memorandum was included in the Board packet. A draft of strategic plans for 2022, 2023, and 2024 were included in the packet as well. Board members discussed the draft documents. They will be presented for final approval at a later Board meeting.

Successes and Other Agency Information:

Becca Obuchowski from Community Choices reported on classes their agency will be offering.

Patty Walters from DSC provided an update on their recent acquirement of a group home.

OLD BUSINESS:

Revised 2022 Budgets for CCDDDB and CILA Facilities Fund:

The packet included a Decision Memorandum and revised budgets for 2022, along with background information.

MOTION: Ms. Suter moved to approve the attached 2022 CCDDDB Budget, with anticipated revenues and expenditures of \$4,537,134. Ms. Ruesch seconded the motion. A roll call vote was taken. The motion passed unanimously

MOTION: Ms. Ruesch moved to approve the attached 2022 CILA Facilities Fund Budget, with anticipated revenues and expenditures of \$50,200. Payment to this fund is consistent with the terms of the Intergovernmental Agreement between the CCDDDB and CCMHB, and full approval is contingent on CCMHB action. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.

Update on CILA Project:

For information only was a Briefing Memorandum with an update on the CILA houses. Lynn Canfield provided some updated information.

Update on Deferred Funding Requests:

The packet included a Briefing Memorandum with an update related to the two funding requests deferred in May. Kim Bowdry provided additional information.

Piatt County Mental Health Center has withdrawn their funding requests from consideration for now, for multiple reasons. However, the fact that Champaign County residents receive care out-of-county deserves attention. Staff will continue to seek guidance from the relevant state agencies regarding what can be done to ensure and expand provider capacity and even multiple service options for citizens.

Update on Mini-Grant Project:

A Decision Memorandum describes a requested change in use of approved funding.

Applicant #44 and his father have requested approval to use a portion of the remaining \$2,000 of the original award for emotional intelligence/regulation and social skills training through Evergreen Coaching & Counseling. Applicant #44 continues to receive limited speech therapy services through Prairie Winds, those services have been limited to due scheduling conflicts/scheduling capacity issues. Applicant #44's father shared that these services will be charged at a rate of \$25/hour.

MOTION: Ms. Suter moved to approve use of a portion of allotted remaining mini-grant funds up to \$2,000 to fund sessions at Evergreen Coaching & Counseling for Applicant #44. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed.

Agency Service Reports:

For information only, the packet included fourth quarter and year end data on programs funded for PY2021.

CCDDB and CCMHB Schedules and CCDDB Timeline:

Meeting schedules were included in the Board packet.

Acronyms and Glossary:

A list of commonly used acronyms was included for information.

CCMHB Input:

The CCMHB will meet this evening with many of the same agenda items as the CCDDB.

Staff Reports:

Included in the board packet for information only were reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, and Shandra Summerville.

BOARD ANNOUNCEMENTS:

“Strides Against Stigma” will be held on October 3 at 2 p.m. and Meadowbrook Park in Urbana. This is an annual NAMI event.

C-U Pride activities will be happening around the community all week.

ADJOURNMENT:

The meeting adjourned at 10:30 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes were approved at the 10/20/21 CCDDB meeting.*