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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
MEETING**

*Minutes January 19, 2022*

*This meeting was held with representation at the Brookens Administrative Center  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Anne Robin, Georgiana Schuster, Kim Wolowiec-Fisher

**MEMBERS EXCUSED:** Deb Ruesch, Sue Suter

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville

**OTHERS PRESENT:** Vickie Tolf, Sarah Perry, Annette Becherer, Heather Levingston, Josh Cornwell, Patty Walters, Greg Schroeder, Danielle Matthews, Laura Bennett, Kim Taylor, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Sherry Longcor, Mel Liong, PACE; Angela Yost, Regional Planning Commission; Sam Hall, DREAM

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**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:13 a.m. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act, along with staff member Stephanie Howard-Gallo.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ZOOM INSTRUCTIONS:**

Instructions were included in the packet.

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## **APPROVAL OF AGENDA:**

The agenda was in the packet for review. The closed session on the agenda will be deferred. The addenda item 10.A. regarding audit delays is no longer needed for action by the Board. The agenda was approved with the deferral of the closed session and elimination of the audit delay action unanimously by a roll call vote.

## **CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

## **PRESIDENT'S COMMENTS:**

Dr. Robin reviewed the agenda briefly. She thanked Sue Suter for her service to the board.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Ms. Canfield spoke about the approval of the Illinois DSP wage increase. She also announced the CCDDDB application system was open.

## **APPROVAL OF MINUTES:**

Minutes from the 12/15/2021 board meeting and study session were included in the packet.

**MOTION: Ms. Fisher moved to approve the minutes from the December 15, 2021 meetings. Ms. Schuster seconded the motion. A voice vote was taken and the motion passed unanimously.**

## **EXPENDITURE LIST:**

The Expenditure List was included in the Board packet.

**MOTION: Ms. Fisher moved to accept the Expenditure List as presented in the packet. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Audit Delays:**

A Decision Memo detailing delays in the audit process was included in the packet. This agenda item is no longer needed and was removed from the agenda.

**Successes and Other Agency Information:**

Information was shared from Mel Liong from PACE; Becca Obuchowski from Community Choices; and Greg Schroeder and Annette Becherer from DSC.

Ms. Fisher asked the agencies about how COVID was affecting their programming.

**OLD BUSINESS:**

**Update on Mini-Grant Project:**

A Briefing Memorandum was included for information only, as overview of the project.

**Funded Agency Programs:**

Included for information was a tier sheet and chart of PY22 funded programs.

**CILA Update:**

Deferred due to very little change since last month.

**CCDDB and CCMHB Schedules and CCDDB Timeline:**

Meeting schedules were included in the Board packet.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**CCMHB Input:**

The CCMHB will meet this evening with many of the same agenda items as the CCDDB.

**Staff Reports:**

Included in the board packet were reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Shandra Summerville.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 10:05 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 2/23/22 CCDDB meeting.*