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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
MEETING**

*Minutes March 23, 2022*

*This meeting was held with representation at the Brookens Administrative Center  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Anne Robin, Deb Ruesch, Georgiana Schuster, Kim Wolowiec-Fisher

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Annette Becherer, Nicole Smith, Heather Levingston, Josh Cornwell, Patty Walters, Danielle Matthews, Laura Bennett, DSC; Becca Obuchowski, Hannah Sheets, Community Choices; Sherry Longcor, Mel Liong, PACE; Angela Yost, Regional Planning Commission; Darcy Sager, Head Start

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**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:06 a.m. Executive Director Canfield was present at the Brookens Administrative Center as per the Open Meetings Act.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ZOOM INSTRUCTIONS:**

Instructions were included in the packet.

## **APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

## **CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

## **PRESIDENT'S COMMENTS:**

Dr. Robin reviewed the application review process that will take place at the April Board meeting.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Director Canfield stated the April CCDDDB meeting will likely be an in-person meeting. She briefly reviewed the agenda for the meeting.

## **APPROVAL OF MINUTES:**

Minutes from the 2/23/2022 board meeting were included in the packet.

**MOTION: Dr. Fisher moved to approve the minutes from the February 23, 2022 meeting. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

## **EXPENDITURE LIST:**

The Expenditure List was included in the Board packet. CCDDDB members commented that they found the new format easier to understand.

**MOTION: Ms. Schuster moved to accept the Expenditure List as presented in the packet. Dr. Fisher seconded the motion. A roll call vote was taken and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Analysis of PY2021 Claims Data:**

A briefing memo detailing how the CCDDDB and CCMHB funded I/DD services were utilized by individual clients during PY2021 was included in the packet. Utilization summaries were included in the packet as well. There was a general discussion regarding the data.

**Review of PY23 I/DD Funding Requests:**

The packet included a suggested board checklist and spreadsheet of PY23 requests for I/DD funding, with primary and secondary board reviewers.

**Successes and Other Agency Information:**

Information was shared from Becca Obuchowski from Community Choices and Annette Becherer and Sarah Perry from DSC. Patty Walters introduced a new DSC staff member, Nicole Smith, to the CCDDDB members.

**OLD BUSINESS:****Premium Pay for Essential DSPs:**

A cover memo, two-page fact sheet from They Deserve More Coalition, and personal statements were included for information only, to be shared with the Champaign County Board for discussion of use of ARPA Fiscal Recovery Funds. A general plan was made for members of the CCDDDB and others to attend the next Champaign County Board Committee of the Whole meeting.

**CILA Update:**

A decision memorandum and attachments were included in the Board packet. During 2021, the Boards selected a realtor and authorized the Executive Director to approve listing and sale of the properties. The approved resolution remains valid, so that those decisions do not need to be made again. For transparency, each Board is asked to consider the new offer of \$275,000 (with inspection contingency waived) as well as the relisting of the property at \$285,000, per the updated market analysis.

**MOTION: Ms. Ruesch moved to authorize the Executive Director to accept the offer on the Englewood property at \$275,000, pending CCMHB approval. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**MOTION: Ms. Ruesch moved to authorize relisting of the Englewood property at \$285,000, pending similar approval by the CCMHB and contingent if the sale does not happen. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**CCDDDB and CCMHB Schedules and CCDDDB Timeline:**

Meeting schedules were included in the Board packet.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**CCMHB Input:**

The CCMHB will meet this evening with similar agenda items.

**Staff Reports:**

Included in the board packet were reports Lynn Canfield and Chris Wilson.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 10:23 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 4/20/22 CCDDDB meeting.*