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**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT  
OF PERSONS WITH A DEVELOPMENTAL DISABILITY  
(CCDDB)  
MEETING**

*Minutes January 18, 2023*

*This meeting was held with representation at the Brookens Administrative Center  
and with remote access via Zoom.*

**9:00 a.m.**

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**MEMBERS PRESENT:** Anne Robin, Georgiana Schuster, Vicki Niswander

**MEMBERS EXCUSED:** Kim Fisher, Deb Ruesch

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Chris Wilson

**OTHERS PRESENT:** Vicki Tolf, Sarah Perry, Jami Olsen, Annette Becherer, Laura Bennett, Patty Walters, Nicole Smith, Heather Levingston, Danielle Matthews, DSC, Mel Liong, PACE; Becca Obuchowski, Hannah Sheets, Community Choices; Brenda Eakins, GROW; Samantha Alloway, Little City Foundation; Angela Yost, CCRPC

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**CALL TO ORDER:**

Dr. Robin called the meeting to order at 9:00 a.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review and approved by a unanimous vote.

## **CITIZEN INPUT/PUBLIC PARTICIPATION:**

None.

## **PRESIDENT'S COMMENTS:**

Dr. Robin expressed her sympathy to Georgiana Schuster on the loss of her daughter Nora, and to Lynn Canfield on the loss of her father, John.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Director Canfield commented on the loss of Sheryl Bautch, who was the director of Family Service for 27 years. She also expressed her gratitude to Scott Bennett, who was a tremendous advocate for the DD/ID community.

## **APPROVAL OF MINUTES:**

Minutes from the 11/16/2022 board meeting were included in the packet.

**MOTION: Ms. Schuster moved to approve the minutes from the 11/16/22 CCDDDB meeting. Ms. Niswander seconded the motion. A roll call vote was taken. The motion passed.**

## **VENDOR INVOICE LIST:**

The Vendor Invoice List was included in the Board packet.

**MOTION: Ms. Niswander moved to accept the Vendor Invoice List as presented in the packet. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Successes and Other Agency Information:**

Updates were provided by Sarah Perry, Patty Walters, and Laura Bennett from DSC; Becca Obuchowski from Community Choices, and Mel Liong from PACE.

## **OLD BUSINESS:**

### **RFP2022-010 Evaluation Committee Recommendations:**

A Decision Memorandum regarding the Family Resiliency Center's response to Request For Proposals was included in the packet. A portion of the proposal was included. Brenda Eakins from Grow; Becca Obuchowski from Community Choices, and Patty Walters from DSC shared their experiences working with the former evaluation team in past years. There was an extensive discussion regarding using language in the motion to request that agencies chosen for

participation should not be overburdened with the process. It was decided among Board members to not use the language proposed.

**MOTION: Ms. Niswander moved to approve the Family Resiliency Center RFP2022-010 response as proposed, pending similar approval by the CCMHB. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously**

**MOTION: Dr. Robin moved to authorize the Executive Director to enter into a 24-month contract with the Family Resiliency Center for the support as proposed, with a start date of May 1, 2023, end date of April 30, 2025, and total cost \$253,768, pending similar approval by the CCMHB. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously**

**Revised CCDDDB and CCMHB Budgets for 2023:**

A Decision Memorandum regarding the need for revisions to 2023 budgets was included in the packet, along with attachments detailing each budget, additional revenue to be collected, and the County's new expenditure categories.

**MOTION: Dr. Robin moved to approve the changes to the 2023 CCDDDB Budget, with anticipated revenues and expenditures of \$4,889,870. Ms. Schuster seconded the motion. A roll call vote was taken and the motion passed unanimously**

**CCDDDB and CCMHB Schedules and CCDDDB Timelines:**

Updated copies of CCDDDB and CCMHB meeting schedules and CCDDDB allocation timelines were included in the packet.

**Acronyms and Glossary:**

A list of commonly used acronyms was included for information.

**CCMHB Input:**

The CCMHB will meet this evening.

**Staff Reports:**

Staff Reports from Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, and Shandra Summerville were included in the Board packet.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 10:15 a.m.

Respectfully Submitted by: Stephanie Howard-Gallo

*\*Minutes were approved at the 2/22/23 CCDDDB meeting.*