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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes –January 9, 2007*

*Illinois Terminal Building  
45 E. University Ave.  
Champaign, IL  
Second Floor Conference Room*

*7:00 p.m.*

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**MEMBERS PRESENT:** Mary Ann Midden, Board President; Janet Anderson, Aillinn Dannave, Bill Gleason, Ernest Gullerud, Deloris Henry, Michael McClellan, Deborah Townsend

**MEMBERS EXCUSED:** Thom Moore

**STAFF PRESENT:** Peter Tracy, Executive Director; Mark Driscoll, Stephanie Howard-Gallo

**STAFF EXCUSED:** William Conlin, Nancy Crawford

**OTHERS PRESENT:** Sheila Ferguson, Mental Health Center (MHC); Tim Taylor, Catholic Charities; Mary Kay Pleck, League of Women Voters (LWV); Harold Davis, Kent Hollis, Kristi Kasuma, TALKS Mentoring; Sue Wittman, Prairie Center Health Systems (PCHS); Gladys Hunt, Psychological Services Center (PSC); Darlene Kloeppe, Vic Christensen, Regional Planning Commission Senior Services; Brenda Crane, Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC)

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**CALL TO ORDER:**

Ms. Midden, Board President, called the meeting to order at 7:00 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present. Mr. Bill Gleason was welcomed to the Board and introductions were made.

### **ADDITIONS TO AGENDA:**

Mr. Tracy distributed a Briefing Memorandum regarding two-year contracts and requested it be added as an agenda item under "Old Business".

### **CITIZEN INPUT:**

None.

### **CONTRACT PERFORMANCE REVIEW AND NEEDS ASSESSMENT:**

The purpose of the contract hearings is to review the status of all CCMHB contracts with providers. Program summaries for each of the agency's programs were included in the Board packet for background information.

#### **Community Service Center of Northern Champaign County (CSCNCC):**

Mr. Andy Kulczycki represented Community Service Center of Northern Champaign County (CSCNCC). Information was provided regarding services provided on the First Call for Help program. Service contacts and Information and Referral contacts were reviewed. Collaborative relationships and Project ACCESS participation was discussed.

#### **Senior Services (SS):**

Ms. Darlene Klooppel and Ms. Vic Christensen represented Senior Services of Champaign County. Staff support and credentials were discussed. Information was provided regarding services provided within the Information & Referral program. Information and referral contacts were reviewed. Rural contacts were discussed.

#### **TALKS Mentoring:**

Dr. Harold Davis, Mr. Kent Hollis and Ms. Kristi Kasuma represented the TALKS Mentoring program. Mentor recruitment and expansion of the mentoring program was discussed. Three hundred twelve (312) children are currently in the program.

### **CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY (CCDDB) INPUT:**

Minutes from the November 11, 2006 CCDDB meeting were enclosed in the packet for information only.

### **APPROVAL OF MINUTES:**

Minutes from the December 5, 2006 Board meeting were included in the packet for review.

**MOTION: Mr. McClellan moved to approve the minutes from the December 5, 2006 Board meeting. Ms. Dannave seconded the motion. A vote was taken and the motion passed unanimously.**

**PRESIDENT’S REPORT:**

None.

**EXECUTIVE DIRECTOR’S REPORT:**

Mr. Tracy’s report was included in the packet for review.

**STAFF REPORTS:**

Reports from Mr. Conlin and Mr. Driscoll were included in the Board packet.

**BOARD TO BOARD:**

Dr. Townsend attended the Board meetings of Family Service and the Children’s Advocacy Center.

Dr. Gullerud attended the quarterly meeting of the Association of Community Mental Health Authorities of Illinois (ACHMAI) Legislative Committee.

**AGENCY INFORMATION:**

None.

**FINANCIAL REPORT:**

**Fund Balance:**

The fund balance as of 11/30/06-- \$ 1, 398,995 (est.)

**Acceptance of Claims:**

The claims report was included in the Board packet.

**MOTION: Dr. Townsend moved to accept the claims report as presented. Dr. Henry seconded the motion. A voice vote was taken and the motion passed.**

**NEW BUSINESS:**

**Budget Amendment:**

A Decision Memorandum was included in the Board packet regarding a budget amendment to increase professional services by an additional \$10,900. Discussion followed.

**MOTION: Mr. McClellan moved to authorize staff to proceed with a budget amendment to add \$10,900 to the professional services line for use during County Fiscal Year 2007. Dr. Henry seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**Board Nominations and Election of Officers:**

**MOTION: Dr. Henry moved to nominate Mary Ann Midden for CCMHB President. Dr. Townsend seconded and the motion passed.**

**Mr. McClellan moved the nominations for CCMHB President be closed. Dr. Townsend seconded and the motion passed.**

**Dr. Henry moved to nominate Deborah Townsend for CCMHB Vice-President/Secretary. Mr. McClellan Seconded and the motion passed.**

**Mr. McClellan moved the nominations be closed for Vice-President/Secretary. Ms. Anderson seconded and the motion passed.**

Ms. Mary Ann Midden was unanimously elected President of the CCMHB for 2007. Dr. Deborah Townsend was unanimously elected Vice President/Secretary of the CCMHB for 2007.

**OLD BUSINESS:**

**Multiple Year Contracts and the FY08 Allocation Process:**

A Briefing Memorandum was included in the Board packet. In May 2006, the CCMHB approved multiple year contracts for several providers. The terms of these contracts were from July 1, 2006 through June 30, 2008.

The multiple year contracts are exempt from the FY08 allocation process. However, they are required to meet the special conditions of the contract by submitting an updated Agency Program and Financial Plan by May 1, 2007. Substantive changes to a multiple year contract would require a contract amendment approved by the Board. Changes involving an increase in the contract maximum would require the submission of an updated Program and Financial Plan prior to the February 15, 2007 deadline for applications. Updated Plans received before the deadline would be in competition for funds from the FY08 funding pool.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 9:00 p.m.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Stephanie Howard-Gallo Mary Ann Midden  
CCMHB Staff CCMHB President

Date: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Minutes were approved at the March 6, 2007 Board meeting.*