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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
MONTHLY BOARD MEETING**

*Minutes—January 19, 2010*

*Brookens Administrative Building  
Lyle Shields Room  
1776 E. Washington St.  
Urbana, IL*

*4:30 p.m.*

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**MEMBERS PRESENT:** Deborah Townsend, Board President; Janet Anderson, Aillinn Dannave, Bill Gleason, Ernie Gullerud, Deloris Henry, Mary Ann Midden, Mike McClellan

**MEMBERS EXCUSED:** Thom Moore

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Stephanie Howard-Gallo

**STAFF EXCUSED:** Mark Driscoll

**OTHERS PRESENT:** Sonya Lynch, Deborah McFarland, Don Moyer Boys & Girls Club (DMBGC); Alan Kurtz, County Board; Dale Morrissey, Patty Walters, Developmental Services Center (DSC); Mary Vita Rosmarino, Mahomet Area Youth Club (MAYC); Shandra Summerville, Patricia Avery, C-U Area Project (CUAP); Bruce Suardini, Mary Evans, Prairie Center Health Center (PCHS); Thom Pollock, Crosspoint Human Services (CHS); Andy Kulczycki, Community Service Center of Northern Champaign County (CSCNCC); Ria Merriman, Urbana School District; Joe Gordon, Champaign County Court Services; Andrea Goldberg, Frances Nelson Health Center (FNHC); Eloris Nash, Adrienne Spires, Celena Brown, Melissa Neely, Mary Martin, Donna Kindle, Gilda Head, Mona Head, Hope Malik, Sharon Malone, Mary Martin, Parents Promoting Presence (P3); Gladys Hunt, Psychological Services Center (PSC) Jonte Rollins, Jennifer Ellis, James Warren, Parenting with Love and Limits (PLL)

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**CALL TO ORDER:**

Dr. Townsend called the meeting to order at 4:30 p.m.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**ADDITIONS TO AGENDA:**

None.

**CITIZEN INPUT:**

Ms. Eloris Nash introduced the SAMHSA cooperative agreement parent group members.

Ms. Patricia Avery announced C-U Area Project is accepting clothing and toiletry donations to Haiti until February 3, 2010.

**CCDDB INFORMATION:**

Mr. Tracy reported the fee for service conversion for Developmental Services Center (DSC) is still in progress.

**APPROVAL OF MINUTES:**

Minutes from the December 15, 2009 Board meeting were included in the packet for review.

**MOTION: Ms. Dannave moved to approve the minutes from the December 15, 2009 Board meeting. Ms. Anderson seconded the motion. A vote was taken and the motion passed unanimously.**

**PRESIDENT'S COMMENTS:**

Dr. Townsend expressed her appreciation to Board members and staff during her term as Board President of the CCMHB.

**EXECUTIVE DIRECTOR'S COMMENTS:**

Mr. Tracy welcomed the SAMHSA parent group, Parents Promoting Presence (P3) to the meeting.

**STAFF REPORTS:**

Written reports from Ms. Canfield and Mr. Driscoll were included in the Board packet. Mr. Tracy announced the web-based system was up and running as of January 8, 2010.

## **BOARD TO BOARD:**

The following Board members announced they had attended a meeting of their assigned agency or special project:

Bill Gleason—Drug Court Graduation

## **AGENCY INFORMATION:**

None.

## **FINANCIAL REPORT:**

### **Acceptance of Claims:**

The claims report was included in the Board packet.

**MOTION:** Ms. Anderson moved to accept the claims report as presented. Ms. Midden seconded the motion. A voice vote was taken and the motion passed.

## **NEW BUSINESS:**

### **Election of Officers:**

**MOTION:** Ms. Henry moved to nominate Dr. Thom Moore for CCMHB President and Dr. Deborah Townsend for CCMHB Vice-President/Secretary. Ms. Dannave seconded and the motion passed unanimously. Nominations were closed.

**MOTION:** Ms. Henry moved to elect Dr. Thom Moore for CCMHB President and Dr. Deborah Townsend for CCMHB Vice-President/Secretary. Ms. Dannave seconded and the motion passed unanimously.

### **CCMHB/CCDDB Personnel Policies:**

A copy of the proposed Personnel Policy was included in the packet for review. The personnel policy has been reconfigured to mirror the Champaign County Personnel Policy while maintaining established CCMHB/CCDDB policies.

**MOTION:** Ms. Dannave moved to accept the proposed Personnel Policies for implementation. Mr. McCellan seconded the motion. A voice vote taken and all members voted aye. The motion passed.

**OLD BUSINESS:**

**Web-Based Application and Reporting System:**

Mr. Tracy provided an overview of how the application process is going.

**SAMHSA Status Report:**

Mr. Tracy provided an oral report on an upcoming SAMHSA conference in Washington D.C.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The business meeting adjourned at 4:55 p.m. Ms Jonte Rollins, Mr. James Warren and Ms. Jennifer Ellis provided information on the Parenting with Love and Limits (PLL) program. They also provided a demonstration of how PLL works.

Respectfully

Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
Stephanie Howard-Gallo Thom Moore  
CCMHB Staff CCMHB President

Date: \_\_\_\_\_ Date: \_\_\_\_\_

*\*Minutes were approved at the 2/16/10 CCMHB meeting.*