



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

REMEMBER this meeting is being audio recorded. Please speak clearly into the microphone during the meeting.

Champaign County Mental Health Board (CCMHB)

WEDNESDAY, March 18, 2015

Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL

4:30 p.m.

-
1. Call to Order - Dr. Townsend, President
 2. Roll Call
 3. Citizen Input/Public Participation
 4. Additions to the Agenda
 5. CCDDDB Information (**Pages 3-6**)
Draft minutes from the 2/18/15 are attached for information only.
 6. Approval of CCMHB Minutes
 - A. 2/18/15 Board meeting* (**Pages 7-10**)
Minutes are included in the packet. Action is requested.
 7. President's Comments
 8. Executive Director's Comments
 9. Staff Reports
 - A. Mark Driscoll (**Page 11**)
 - B. Lynn Canfield (**Pages 12-13**)

C.Tracy Parsons/ACCESS Initiative (**Pages 14-25**)

10. Board to Board Reports

11. Agency Information

12. Financial Information* (**Pages 26-36**)

A copy of the claims report is included in the packet.

13. New Business

A. Systematic Evaluations for Funded Programs

Dr. Rapport will discuss the topic and report on the outcome of the meeting held with staff.

B. Multi-Year Funding

Discussion by Board and staff on the subject of issuing contracts for terms greater than one year.

C. Consideration of Late Applications for FY16 Funding* (**Page 37**)

A Decision memorandum is included in the packet. Action is requested.

D. Correspondence on CCRPC Youth Assessment Center (YAC) Presentation (**Pages 38-42**)

A copy of a letter sent to Dr. Patsi Petrie is included in the packet.

14. Old Business

A. Alliance for the Promotion of Acceptance, Inclusion, and Respect (**Page 43**)

An oral report will be provided at the meeting. A copy of the Alliance's festival program ad is included for information only.

B. Disability Resource Expo (**Page 44**)

A report from Ms. Barbara Bressner is included in the packet.

15. Board Announcements

16. Adjournment

**Board action*

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY
(CCDDB)
BOARD MEETING**

Minutes –February 18, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St.
Urbana, IL*

6:00 p.m.

DRAFT

- MEMBERS PRESENT:** Joyce Dill, Phil Krein, Mike Smith, Deb Ruesch
- MEMBERS EXCUSED:** Sue Suter
- STAFF PRESENT:** Peter Tracy, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo
- STAFF EXCUSED:** Nancy Crawford
- OTHERS PRESENT:** Jennifer Knapp, Linda Tortorelli, Community Choices; Dale Morrissey, Danielle Matthews, Jennifer Carlson, Annette Becherer, Developmental Services Center (DSC); Gary Maxwell, Patti Petrie, Champaign County Board; Vicki Niswander, IAMC; Mark Scott, Down Syndrome Network (DSN); Dennis Carpenter, Charleston Transitional Facility (CTF); Eric Trusner, PACE; Kathy Kessler, Community Elements (CE); Deb Townsend, Judi O'Connor, Julian Rappaport, Susan Fowler, Deloris Henry, Champaign County Mental Health Board; Stephanie Sideman, Corporation for Supportive Housing

CALL TO ORDER:

Mr. Mike Smith called the meeting to order at 6:00 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

DRAFT

ADDITIONS TO AGENDA:

None.

CITIZEN INPUT:

None.

CCMHB INPUT:

A copy of the 1/21/15 Board minutes was included in the Board packet for information only.

CCDDB/CCMHB Joint Study Session: Supportive Housing Options (SHO) Pilot Project: Stephanie Sideman, Corporation for Supportive Housing, and Jennifer Knapp from Community Choices presented an update on the Champaign-Urbana Supportive Housing Options pilot project. An overview of the pilot and background information on CSH were included in the Board packet. The project has begun and potential participants (both residents and providers) have been approached. No homes have been identified in Champaign-Urbana as of yet. Board members and staff were given an opportunity to ask questions following the presentation.

APPROVAL OF CCDDB MINUTES:

Minutes from the January 21, 2015 CCDDB meeting were included in the Board packet.

MOTION: Ms. Ruesch moved to approve the minutes from the January 21, 2015 CCDDB meeting. Dr. Krein seconded the motion. A voice vote was taken and the motion passed unanimously.

PRESIDENT'S COMMENTS:

None.

EXECUTIVE DIRECTOR'S REPORT:

Mr. Tracy introduced Ms. Judi O'Connor. Ms. O'Connor was recently appointed to the CCMHB.

STAFF REPORT:

Ms. Canfield's staff report was included in the Board packet for review.



AGENCY INFORMATION:

Jennifer Knapp from Community Choices announced a “Guardianship and Estate Planning” free workshop given by Deb Frank Feinen on February 25, 2015 at the Champaign Public Library from 7-8 p.m.

FINANCIAL REPORT:

A copy of the claims report was included in the Board packet.

MOTION: Dr. Krein moved to accept the claims report as presented. Ms. Ruesch seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

2016 Funding Applications:

A list of funding applications for the CCDDDB was distributed at the meeting for information only.

Integration of People with Intellectual and Developmental Disabilities:

A Briefing Memorandum regarding the risk of segregation inherent in “Special” events was included in the Board packet for information only.

Proposed 1115 Waiver Service Definitions:

A Briefing Memorandum on service definitions proposed by the Governor’s Office of Health Innovation and Transformation ID/DD breakthrough group was included in the Board packet for information only.

Integration Transition Successes:

Jennifer Carlson from Developmental Services Center (DSC) reported a man receiving services from DSC moved into his own apartment with CILA funding and the transition has gone well.

Ms. Jennifer Knapp from Community Choices (CC) reported a woman receiving services from CC was interested in law enforcement as a career and recently acquired a job in security.

Ms. Canfield read an email from United Cerebral Palsy (UCP) stating UCP has served ten individuals for the first quarter. Of the ten people, five are successfully working in the community. Job support services are being provided for all of them.

OLD BUSINESS:

Alliance for the Promotion of Acceptance, Inclusion and Respect:

A verbal report by Ms. Canfield was provided at the meeting. An article from the debut issue of the online Ebertfest newsletter and a copy of a flyer promoting the spring art displays was included in the Board packet for information only.

disAbility Resource Expo:

A written report from Ms. Barb Bressner was included in the Board packet. The event will be held at the Fluid Event Center in Champaign on October 17, 2015.

BOARD ANNOUNCEMENTS:

Kevin Casey, Developmental Disabilities Division Director-Illinois will be at the March 18, 2015 Board meeting and study session.

ADJOURNMENT:

The meeting adjourned at 6:40 p.m.

Respectfully Submitted by: Stephanie Howard-Gallo

**Minutes are in draft form and subject to CCDDDB approval.*

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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—February 18, 2015

*Brookens Administrative Center
Lyle Shields Room
1776 E. Washington St
Urbana, IL*

4:30 p.m.

- MEMBERS PRESENT:** Astrid Berkson, Susan Fowler, Deloris Henry, Judi O'Connor, Julian Rappaport, Anne Robin, Deborah Townsend
- MEMBERS EXCUSED:** Aillinn Dannave, Thom Moore
- STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Tracy Parsons
- STAFF EXCUSED:** Nancy Crawford
- OTHERS PRESENT:** Jennifer Knapp, Linda Tortorelli, Community Choices; Sheila Ferguson, Juli Kartel, Bruce Barnard, Shae Ellington, Monica Cherry, Community Elements (CE); Dale Morrissey, Danielle Matthews, Jennifer Carlson, Annette Becherer, Laura Bennett, Developmental Services Center (DSC); Gary Maxwell, Patsi Petrie, Champaign County Board; Vicki Niswander, IAMC; Darlene Kloeppe, Regional Planning Commission (RPC); Shandra Summerville, ACCESS Initiative; Mark Aber, Nicole Allen, University of Illinois; Beth Chato, League of Women Voters (LWV); Nancy Greenwalt, Promise Healthcare; Julie Sweeny, Urbana Adult Education; Phil Krein, Deb Ruesch, Champaign County Developmental Disabilities Board (CCDDB)

CALL TO ORDER:

Dr. Townsend, President, called the meeting to order at 4:30 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

DRAFT

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CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

ADDITIONS TO AGENDA:

Dr. Rappaport requested that “Systematic Evaluations for Funded Programs” be added as an agenda item for discussion to the March CCMHB meeting. Dr. Fowler requested “Multi-Year Funding” be added to the March agenda as well.

CCDDB INFORMATION:

Draft minutes from the 1/21/15 CCDDB meeting were included in the packet for information only.

APPROVAL OF MINUTES:

Minutes from the 1/21/15 Board meeting were included in the Board packet for approval.

MOTION: Dr. Henry moved to approve the minutes from 1/21/15 as presented in the packet. Ms. Dannave seconded the motion. A voice vote was taken and the motion passed.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

Mr. Tracy introduced Dr. Anne Robin and Ms. Judi O’Connor as newly appointed Board members to the CCMHB. Mr. Tracy reported on recent Community Coalition presentations involving him and Mr. Tracy Parsons.

STAFF REPORTS:

Staff reports from Mr. Driscoll, Ms. Canfield, and Mr. Parsons and the ACCESS Initiative were included in the Board packet.

A news article regarding Project Aware was distributed. ACCESS Initiative and Community Elements are partners in the project. Project Aware is a training for people who interact with youth to support and to help youth find resources for treatment or counseling.



BOARD TO BOARD:

None.

AGENCY INFORMATION:

Jennifer Knapp from Community Choices announced a “Guardianship and Estate Planning” free workshop given by Deb Frank Feinen on February 25, 2015 at the Champaign Public Library from 7-8 p.m.

FINANCIAL INFORMATION:

A copy of the claims report was included in the Board packet.

MOTION: Dr. Henry moved to accept the claims as presented. Ms. Berkson seconded the motion. A voice vote was taken and the motion passed unanimously.

NEW BUSINESS:

Liaison Assignments:

Dr. Townsend made the following liaison appointments:

Anne Robin, Developmental Services Center

Judi O’Connor, Community Choices

Aillinn Dannave, Family Service

Julian Rappaport, ACCESS Coordinating Council and Special Courts Steering Committee

Deloris Henry, Quarter Cent Administration Team and Promise Healthcare

Thom Moore, To Be Announced

Susan Fowler, Community Elements and Crisis Nursery

Astrid Berkson, Prairie Center Health Systems

Dr. Townsend will review the remaining agencies and make further assignments.

Funding Requests:

A list of applicants and amounts requested was distributed. Several agencies had incomplete applications. These will be brought back to the Board at the March meeting and the Board will be asked to vote on whether or not to accept the late, completed applications.

ACCESS Initiative Infrastructure and Service Delivery Report:

A copy of the ACCESS Initiative (AI) Infrastructure and Service Delivery Report was included in the packet. University of Illinois Professors Nicole Allen and Mark Aber, who prepared the report, were available for questions. Dr. Rappaport commended the quality of the report and suggested it be used as a model for other organizations. He suggested more of an effort needs to take place to promote the partnership between the Community Coalition, the Youth Assessment Center (YAC) and ACCESS Initiative (AI) to the community and to the Champaign County Board. Discussion followed.

Dr. Patti Petrie stated the Champaign County Board supports the Youth Assessment Center (YAC) in the amount of \$235,000.

Quarter Cent for Public Safety Memorandum of Understanding:

A Briefing Memorandum on the status of the Memorandum of Understanding (MOU) between the Champaign County Board and CCMHB for Administration of Quarter Cent for Public Safety Funds supporting Juvenile Justice Post-Detention Programs was included in the Board packet. The County Board is proposing termination of the MOU. A special subcommittee of the Champaign County Board chaired by Astrid Berkson will meet on March 26, 2015 to review the situation and make a dispositional recommendation to the Champaign County Board. CCMHB staff is asking the Champaign County Board to reconsider their decision.

Integration of People with Intellectual and Developmental Disabilities:

A Briefing Memorandum regarding the risk of segregation inherent in "Special" events was included in the Board packet for information only.

Proposed 1115 Waiver Service Definitions:

A Briefing Memorandum on service definitions proposed by the Governor's Office of Health Innovation and Transformation ID/DD breakthrough group was included in the Board packet for information only.

OLD BUSINESS:

Alliance for the Promotion of Acceptance, Inclusion and Respect:

A verbal report by Ms. Canfield was provided at the meeting. An article from the debut issue of the online Ebertfest newsletter and a copy of a flyer promoting the spring art displays was included in the Board packet for information only.

disAbility Resource Expo:

A written report from Ms. Barb Bressner was included in the Board packet.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 5:50 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

DRAFT

**Minutes are in draft form and are subject to CCMHB approval.*

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P.A.

Mark Driscoll
Associate Director for Mental Health & Substance Abuse Services

Staff Report – March 18, 2015 Board Meeting

Summary of Activity

CCMHB Annual Report: The original plan was to have the FY 2014 Annual Report included in the March Board packet. However because the County Fiscal Year now ends a month later on December 31st financial information needed to complete the report was not available in time to complete that section of the report. Expect to see the Report in the April packet.

Contract Amendments: While very few amendments had been issued to contracts so far this year, three have been necessary in the last month. Two of the amendments were necessitated by changes in mailing addresses. Because payments are sent to the address on the contract an amendment is required to update the address. Change of address amendments were issued to Don Moyer Boys and Girls Club as they no longer maintain a PO Box and to Streamline Healthcare that provides support for the online application and reporting system.

A meeting with Community Elements led to the third amendment. As part of a meeting on the Criminal Justice Integrated Behavioral Health program, Sheila Ferguson informed CCMHB staff that payments received from Medicaid had been reconciled through the end of December 2014 resulting in a reduction of costs charged to the CCMHB FY15 contract. Additional savings are expected to accrue through the end of the contract as future Medicaid payments are reconciled. The amendment adjusts future CCMHB payments under the FY15 contract to account for the cost savings already identified through the reconciliation process. In addition, funds from the FY14 contract were reconciled and those funds will be returned as excess revenue.

FY 2016 Applications: I am in the process of preparing program summaries for the applications submitted to the CCMHB that are not related to developmental disabilities or the ACCESS Initiative. That leaves 28 applications that I will do the initial markup on before review by the rest of the staff.

Corrections have been made to the amounts requested for two Community Elements proposals listed on the application list distributed at the February Board meeting. The Crisis Assessment Center Development proposal was originally listed at \$64,360. The corrected amount is \$85,125. The Crisis, Access, Benefits, and Engagement proposal was originally listed at \$282,291. The corrected amount is \$228,627.

A meeting was held with Sheriff Walsh and Chief Deputy Jones on March 3rd to discuss Community Elements criminal justice applications and to get feedback on current services. The Sheriff's Department shared information about several grant applications they are working on with the County that may assist with planning for a resource/recovery/assessment center. Community Elements is involved with writing two of the three applications. One of those applications, to the Department of Justice (DoJ) Bureau of Justice Assistance "Justice and Mental Health Collaboration Program," requires a local match with CCMHB as the likely source similar to what was done for the DoJ Drug Court Expansion grant several years ago.

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9.B.

**Lynn Canfield, Associate Director for Intellectual and Developmental Disabilities
Staff Report – March 18, 2015**

FY2014 CCMHB Annual Report: Completed the demographics/zip code charts and Service Totals Report for the coming FY2014 Annual Report. These are now based on data from the agency contract year rather than our (county) fiscal year, as they were last year.

FY2015 Contracts: All required second quarter reports have been submitted and, where requested, revised, for Grant-Funded ID/DD programs. For Fee for Service contracts, monthly claims are submitted through the Proviso RTS; these include demographic and personal information which complete the spreadsheet tracking utilization of adult ID/DD services across the system. I have updated that database and am waiting for a first quarter report revision in order to complete. At mid-year, at least 449 unduplicated individuals have participated in at least one funded program other than those supporting young children (765) or parent networks (382, slightly duplicated.)

Applications for FY2016 Funding: Approval for consideration of late applications for FY2016 funding will be discussed at today's board meetings. We have worked on revisions to the Program Summary template to align evaluations of all I/DD applications with the FY16 priorities.

NACBHDD Legislative and Policy Conference: presentations on Models of Managed Care (Peter Tracy was one of the speakers); Accountable Care Organizations, Case Rates, and Risk; Rural Mental Health Initiatives; Mental Health for Seniors; NACo Behavioral Health Subcommittee; NACo and Council of State Governments Jail Initiative; Update of Medicaid Administrative Payments; Planning and Implementing Crisis Services (presenters from Bexar County, location of the enviable Restoration Center); Key Developments in the Medicaid Program; Community Health Centers and Community Behavioral Health Clinics; Introduction to the Kennedy Forum; Updates from SAMHSA, HRSA, and CDC; Legislative Report from NACo; Discussion of NACBHDD Legislative Agenda; Discussion of IMD and Opioid Policy; Fostering a Defining Goal/Vision and ID/DD Services Integration; Update on Health Reform; and Emerging Strategies on Supplanted State and Local General Funds.

Legislative Concerns/Action included supporting or responding to the proposed "Justice and Mental Health Collaboration Act" (extends funds, increases crisis intervention teams, improves screening offered to vets), "Mental Health in Schools Act" (MH professionals in schools, increasing information on MH), "Veterans Access to Community Care Act" and similar bills, "Institutions for Mental Disease Exclusion Revision" (responding to trends in community-based MH and substance use treatment), "Mental Health Awareness and Improvement Act," "Behavioral Health Information Technology Act" (corrects oversight in the 2009 HITECH Act), "Helping Families in Mental

Health Crisis Act of 2014” (if unchanged, contains measures with likely adverse consequences, such as undermining SAMHSA’s role and eliminating grants not named), and “Inmate Exception” (extends Medicaid payments to those in county jails and not yet adjudicated). There was a Resolution on Treatment of Substance Use Conditions, urging use of proven evidence based practices including medication assisted treatment. While in DC, I participated in the monthly NACBHDD I/DD Committee call, focused on organizing a DD summit, and had helpful conversations with colleagues from across the country.

Association of Community Mental Health Authorities of Illinois (ACMHAI): I participated in two Legislative Committee calls, two Executive Committee calls, and one ID/DD Committee call, and I attended the quarterly membership meeting and training on Accountable Care Entities/Care Coordination Entities in Decatur. Board members are welcome to participate in regular calls of subcommittees: Legislative, I/DD, Medicaid, Children’s Behavioral Health, Training & Best Practices, and Membership & Technology Committees; contact me for schedule and call-in details.

Alliance for the Promotion of Acceptance, Inclusion, and Respect: At this writing, I owe the festival coordinator a final draft of our full page ad, which is promised in the board packet but not quite finished! The Alliance steering committee continues to communicate through email about the April 15-19 Ebertfest, but we are still in the dark about our sponsored film and date of panel discussion. Once we know whether our ‘anti-stigma’ film is youth-friendly, I will contact school administrators about a screening/panel discussion for youth in a school setting. Planning is well underway for our Saturday, April 18 day-long art show/sale in the big tents outside of the Virginia and for a week-long private installation at the Springer Cultural Center. Alliance artists’ work continues to be featured at Café Kopi in Champaign and Café Zojo near Philo Road in Urbana.

Other Activity: Mark Driscoll and I met with members of the HOME Consortium and contributed to the Consolidated Plan’s narrative and data sections regarding supportive housing units (capacity) of all types for special populations. Agency staff helped complete the counts of individuals in specific areas of the county, some through previous reports on the RTS. I attended regular meetings of the Champaign Community Coalition, and its Executive Committee, the Crisis Intervention Team Steering Committee, the Employment and Economic Opportunity for People with Disabilities (AKA Illinois’ Employment First Task Force) via conference call, and the monthly Employment First State Leadership Mentoring Program Community of Practice webinar, this time on the topic of Ensuring Long Term Results from Capacity Building Efforts.

Ligas, PUNS, and Unmet Need: Ed McManus, in his most recent newsletter, mentions a rumored April PUNS draw, of 500 individuals. Kevin Casey resigned from his position as director of Illinois DHS-DDD as of mid-March so that he was not available for today’s study session on progress and changes in the state’s DD system.

9.C

Tracy Parsons-Project Director, Access Initiative

Staff Report March 2015

FY2016 CCMHB/Access Applications:

Agencies were asked to submit applications for funding by February 13, 2015. A list of applicants and requested funding by program was distributed at last months meeting. There were agencies applying for MHB/Access funding that had incomplete applications. Those agencies were provided an opportunity to complete the applications to be eligible for funding in 2016.

Access Year 6:

As we proceed with year 6 project goals, the Access administrative team continues with current day to day activities. Those activities are:

Evaluation- Collecting data for analysis and reporting.

Training and Technical Assistance- Collecting data for analysis and reporting, Infusion of Trauma informed practices, rollout of Mental Health First Aid Training. Support for Families involved in Access Services.

Social Marketing and Engagement- Preparation for Mental Health Awareness Week, Infusion of Mental Health positive messaging, Community Engagement activities with community partners, agencies, providers, youth, families and faith-based organizations.

Youth and Family—Promote caregiver support, monthly family check-in, peer to peer supports and training, youth peer to peer activity.

Cultural Competence- Community Wide Training, Agency compliance, promotion of cultural competence community wide. Preparation for year 6 site visit.

Attached please find more detailed reports in these areas.

Community Coalition:

I facilitate the monthly executive committee and all community meetings. The executive committee meeting is the first Wednesday of the month. The all-community meeting takes place on the second Wednesday of the month.

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Presentations:

Members of the Coalition Executive Committee are conducting presentations to each member's boards, commissions or advisory groups. Thus far, presentations have been completed with:

Champaign City Council
Urbana City Council
Urbana School Board
Urbana Park District

The remaining presentations will be completed in the weeks ahead.

Anti Violence Activity- Community Coalition continues to pursue anti-violence and violence prevention activity. The community is still experiencing too much violence and this must remain a major focus of the Coalition. The March monthly meeting will focus directly on the identification of community-based solutions.

Attached is a list of summer activities being developed through the Community Coalition and its partner agencies.



Champaign Community Coalition
Community Relations Office
102 N. Neil Street
Champaign, IL 61820
Telephone: (217) 403-8830
Fax: (217) 403-8835
champaigncommunitycoalition.org

2015 Summer Youth Program Opportunities and Partnerships

- **Urbana Park District**
 - Targeted approach for inclusion in existing programs (camps, swimming, arts,)
- **U of I Campus Recreation - Champaign Park District, Don Moyer Boys and Girls Club, U of I Police**
 - Summer Basketball League
- **Urbana Schools, Urbana Park District, City of Urbana**
 - Pilot Summer Jobs Program
- **CUAP, Champaign Park District, Champaign Schools, Champaign Police**
 - Neighborhood Block Parties-Promote Arts, Community Safety, Address School Truancy
- **Urbana Park District, Champaign Park District, Urbana Police, Champaign Police, Rev. Comer, Don Moyer Boys and Girls Club**
 - Expansion of Friday Night Midnight- Basketball, Leadership
- **Champaign Park District, Urbana Park District**
 - Joint Cultural Competence Training
- **U of I Fine Arts, Urbana Park District, Krannert Center**
 - Partnership to explore expanding Arts Based Programs to targeted groups.

FAITH COMMUNITY

- **Saving our Community (Multiple Churches)**
 - Cease Fire Anti-Violence Youth Voice Community Gatherings
- **Jericho Church (Multiple Churches) Summer Youth Leadership Camp**
 - Targeted Groups



ACCESS Initiative Staff Update

Please be ready to verbally provide updates regarding the following information at our weekly staff meetings. If you are unable to attend, please send the team an email with this information by 5pm the day prior to our staff meeting. All activities should be directly related to our ACCESS Strategic Goals, our ACCESS Coordinated Work Plan, and IPP Goals.

Each team member is to submit a monthly report using this format. Reports should be submitted electronically to the Project Director one week following the last day of the month.

Month of: February 2015 **Staff Name:** Regina Crider **Infrastructure Area(s):** Family Engagement

Committee/Working Group Activity – *Please list any committee or working group meetings hosted by you. Also provide a short update (upcoming tasks, celebrations, etc.).*

NA

Strategic Meetings/Community Presentations – *Please list any strategic meetings you attended. Provide information regarding who was in attendance, the nature of the meeting, next steps, and outcomes. Please list any community presentations you made on behalf of ACCESS. Provide information regarding your audience, purpose of the presentation, and collateral materials distributed.*

February 4	FREDLA	Family Run Organization Executive Directors	Discussed talking points for a call with the SAMSHA Regional Administrator
February 17	FREDLA	Jane Walker – FREDLA Millie Sweeney – Family Solutions Consulting Malisa Parson – FREDLA Jane Kallal – Family Involvement Center Lisa Conlan – Parent Support Network of Rhode Island	Continued making plans for the Small Group Meeting for Family Run Organizations: Key Strategy for Expanding SOC that will be held in Arizona in April. The calls are planning calls.
February 18	Rantoul City Schools	District	Discussed K-5 Redistricting

	Administrators for RCS and RTHS, teachers, parents, RCS Board Members and Community Stakeholders	for RCS; facilitated and hosted a table of parents, administrators and community stakeholders.
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Community Coalitions/Committees/Working Groups – Please list any community coalition/committee/working group meetings you attended as an ACCESS representative. Provide information regarding the nature of the meeting, your role as an attendee, next steps, and outcomes.

February 20	FREDLA Membership Committee	Serve as a member of the Membership Committee that reviews applications to become FREDLA members, recruit new members and make recommendations concerning the committee.
February 20	Champaign County Rural Transit Advisory Group	Received official letter appointing me to the group.

Progress in Work Plan Activities – Please highlight current work plan activities and progress made toward completion of these goals.

GOAL 1: Building a sustainable and replicable service delivery system and infrastructure

Activity/Strategy 6: Coordinating Council/ Governance Development	Youth & Family Peer Support Alliance Board Meeting	February: held our monthly board meeting
Activity/Strategy 7: Workforce Development	NA	NA

Goal 2: Increasing access to trauma- and justice-informed services and supports that reflect SOC values and principles

NA		
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Goal 3: Increasing youth, family, and community leadership and engagement across all levels

NA		
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Activity/Strategy 2: Youth – Training Topics | NA | NA

GOAL 4: Extending the capacity of organizations, agencies, informal supports and systems

NA

GOAL 5: Promoting authentic cross system/ collaboration and communication

Develop partnerships and collaborations with family/parent organizations to increase the visibility of the ACCESS Initiative

NA

February: NA

GOAL 6: Expanding the community’s capacity to understand mental health

NA

GOAL 7: Encouraging rigorous evaluation

Activity/Strategy 1: Continuous Quality Improvement

NA

NA

Issues/Challenges – Please share any challenges.

- NA

Assistance Needed for the Upcoming week – Please share any assistance you need from the ACCESS team for upcoming activities or events.

- NA

IPP Accomplishments – Please provide any IPP goals accomplished in the last month.



ACCESS Initiative Staff Update

Month of: February 2015 **Staff Name:** Allison Brown **Infrastructure Area(s):** Evaluation

Committee/Working Group Activity

Disparities and Disproportionality workgroup	Data analyses underway	Ongoing	Workgroup effort is underway for analyzing data that address local disparities and disproportionality
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Strategic Meetings/Community Presentations.

Evaluation Staff Meetings	Weekly Evaluation Team meetings	Every Thursday 10:30am-12:00pm	Regular team meeting to update and discuss all evaluation activities
Community Interviewer Meetings	Weekly Community Interviewer	Ongoing, as needed	Regular team meeting to update and discuss interviewer issues and activities
ACCESS Admin Meeting	As needed	Ongoing	Meeting of ACCESS and Evaluation administrative staff to discuss issues and updates
Evaluation Site Liaison TA Meeting	Monthly meetings	Every 3 rd Monday of the month 12:00pm-1:00pm	Conference call with National Evaluation TA Site liaison
Evaluation Collaboration Team Meeting	Tri-annual meetings	Ongoing	Evaluation Collaboration Team (ECT) Meeting to engage community participation in Evaluation activities; Development of special workgroups
Services and Costs	Daily	Ongoing	Data collection – archival coding for services and costs study on site at ACCESS

Progress in Work Plan Activities

GOAL 1: Building a sustainable and replicable service delivery system and infrastructure

GOAL 2: Increasing access to trauma- and justice-informed services and supports that reflect SOC values and principles

GOAL 3: Increasing youth, family, and community leadership and engagement across all levels

GOAL 4: Extending the capacity of organizations, agencies, informal supports and systems

GOAL 5: Promoting authentic cross system/ collaboration and communication

GOAL 6: Expanding the community's capacity to understand mental health

GOAL 7: Encouraging rigorous evaluation

National Evaluation	Ongoing /daily Evaluation staff	<ol style="list-style-type: none"> 1. Recruiting new families into National Evaluation 2. Conducting baseline, 6, 12, 18 and 24-month community interviews of families enrolled in National Evaluation 3. Entering EDIF/CIUF, TRAC NOMS, and quarterly IPP data 4. Collecting Services and Costs data 5. Triannual reports of descriptive and longitudinal data 6. Collecting services and Costs data via chart review 7. Preparing Mental Health center services and costs data for submission 8. Preparing costs for archival service data
Local Evaluation	Ongoing/daily Evaluation staff	<ol style="list-style-type: none"> 1. Analyses and reports for local Organization Assessment Survey 3. Data analysis for InterAgency Network Tool 4. Archival services chart review/data collection 5. Disparities data analyses 6. Collecting local services and process data via chart review 7. Analyzing Mental Health center services and costs
Continuous Quality Improvement	Ongoing/daily Evaluation staff	<ol style="list-style-type: none"> 1. Maintaining contact with ACCESS staff regarding process/policy updates 2. TRAC NOM data entry/audits

Required Reporting

Ongoing as
required

1. Quarterly tracking and data entry of TRAC IPP indicators
2. Entering TRAC NOMS and EDIF/CIUF data
3. National Evaluation monthly MEAR reports
4. Mental Health Board - monthly updates

Shandra Summerville, CLC Coordinator
ACCESS Initiative Prairie Center
March Monthly Staff Report

2015 Contracts 2nd Quarter Reports

I am currently reviewing 2nd quarter progress reports and contacting organizations about changes to reporting format and providing technical assistance.

2016-CLC Applications Submitted

I am currently working on compiling CLC Plans Summary from 2016 Applications.

Champaign County Training Co-Op

On Thursday, February 19, 2015 a training opportunity co-hosted with MHAC for interns and new employees belonging to MHAC and the United Way Funded Organizations. The information provided was not agency specific but provided as general information for interns and new employees to inquire about as they are completing their internship.

Topics covered were:

Introduction to Cultural Competence/Person Centered Planning-Shandra Summerville

Prevention of Communicable Diseases- CU Public Health

Confidentiality – Adelaide Aime

National Federation of Families For Children's Mental Health

I serve as a member of the Board of Directors for National Federation of Families. We are currently seeking conference proposals and working with the Executive Director to restructure how the Federation of Families will continue to support the Family Driven Movement. I attended a face to face Board Retreat. Children's Mental Health Awareness Week is May 3-9, 2015. For information, please go to www.ffcmh.org/awarenessweek

Youth Motivation Task Force at University of Arkansas at Pine Bluff

Annually, consultants are invited to speak to college students about different skills that are needed to be marketable in the workforce. I was invited to speak to 4 groups about the field of Mental Health and Cultural Competence.

Local/Statewide Community Meetings

I participated in the meetings for- **Urbana Illinois Department Transportation Traffic Stop Report**. There are a series of Town Hall Meetings being held to discuss how community members are impacted by traffic stops. **NAACP of Champaign County** are co-sponsoring a debate in collaboration with the League of Women Voters and the News Gazette. I will be serving as a moderator for candidates for Unit 4 School Board. **Champaign Urbana Cradle to Career Leadership Council** met to report on how individuals and organizations can support moving the efforts of the different work groups.

Shandra Summerville, CLC Coordinator
ACCESS Initiative Prairie Center
March Monthly Staff Report

Champaign Community Coalition- There was an update provided by the Champaign County Sheriff's Department and the Police Departments about crime statistics. There was a Community Walk on Campus to promote safety for un-official St. Patrick's Day. The next meeting will be March 11.

Prairie Center Multicultural Services Advisory Council- The purpose of the Multicultural Services Advisory Council (MSAC) is to improve PCHS' cultural and linguistic competence. The committee monitors the Cultural Competency plan and identifies training needs, materials, and consultation services relevant to the needs of PCHS staff and service area populations. I serve as a member of the committee to provide technical assistance and support on new trends and research in CLC.

Upcoming Stakeholder Announcements:

Local Community Forum- Hispanic Advisory Council on Rehabilitation Services and the Department of Human Services Division of Rehabilitation Services- They are requesting input on how to serve this underserved population. The meeting will be held Tuesday, March 17, 2015 3:00-5:00pm at the Illinois WorkNet Center (DHS-DRS Office) located at 1307 N. Mattis Avenue.



Jonte' Rollins, ACCESS Linkage Engagement and Communications Coordinator (LECC)

Staff Report- March 18, 2015 (reporting period February 2015)

This staff member was ill during the second half of December and went on official medical leave January 13, 2015. I returned to work with limited duties on January 28, 2015 and will remain on limited work restriction until March 9, 2015.

Strategic Meetings/Community Presentations

Feb. 3, 2015: Met with Sam Banks (DMBGC Executive Director), Regina Crider (YFPSA Executive Director), and Tracy Parsons (ACCESS Project Director) to discuss FY16 CCMHB applications. Specifically we discussed the relocation of Youth engagement activities for our local SOC from YFPSA to DMBGC and what programming and activities would like. We also discussed the oversight of youth programming, community engagement, and social marketing. Although these would areas of our SOC will be programs of DMBGC, there will be an understanding that they are carried out in partnership with YFPSA.

Feb. 9, 2015: Met with Regina Crider (YFPSA Executive Director) to discuss draft program plans and budgets for family engagement, youth engagement, community engagement, and social marketing initiatives to be included in CCMHB FY16 applications.

Feb. 13, 2015: Met with Richauna Williams (YFPSA Youth Engagement Specialist) to solicit input regarding DMBGC Youth Engagement Services and Supports CCMHB FY16 application.

Feb. 17, 2015: Illinois Choices-HFS update meeting Regina Crider (YFPSA Executive Director) and Kristen Owens (Illinois Choices-HFS Director) to discuss progress on the development of the Choices Family Leadership Council, the interview process for Choices Family Support Coordinator, and the possibility of co-facilitating engagement/orientation events for families newly enrolled in Choices services.

Feb. 23, 2015: Participated in Illinois Choices pre-interview phone screenings as a hiring committee member for the Choices Family Support Coordinator position.

Feb. 26, 2015: Participated in Illinois Choices pre-interview phone screenings as a hiring committee member for the Choices Family Support Coordinator position.

Community Coalitions/Committees/Working Groups

JDC Staffing and Assignment Meetings: YFPSA staff conducts screenings on all youth who are detained at JDC. This worker then meets with Connie Kaiser (JDC Superintendent) and Teresa Zebe (Juvenile Probation Services Supervisor) to staff those youth and connect them to desired services and supports. During this reporting period, we met on Feb. 2, 2015 and Feb 10, 2015.

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*** FUND NO.	090	MENTAL HEALTH							
*** DEPT NO.	053	MENTAL HEALTH BOARD							
25	CHAMPAIGN COUNTY TREASURER								
	3/02/15 08 VR 53- 85			520826	3/06/15	090-053-533.50-00	FACILITY/OFFICE RENTALS	MAR OFFICE RENT	2,884.17
								VENDOR TOTAL	2,884.17 *
41	CHAMPAIGN COUNTY TREASURER								
	2/26/15 01 VR 620- 26			520527	2/27/15	090-053-513.06-00	EMPLOYEE HEALTH/LIFE INS	FEB HI,LI, & HRA	3,245.95
								VENDOR TOTAL	3,245.95 *
88	CHAMPAIGN COUNTY TREASURER								
	2/18/15 02 VR 88- 5			520097	2/20/15	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 1/23 P/R	1,298.95
	2/18/15 02 VR 88- 7			520098	2/20/15	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 2/6 P/R	1,298.87
	3/02/15 09 VR 88- 10			520829	3/06/15	090-053-513.02-00	IMRF - EMPLOYER COST	IMRF 2/20 P/R	1,298.82
								VENDOR TOTAL	3,896.64 *
104	CHAMPAIGN COUNTY TREASURER								
	3/02/15 08 VR 53- 75			520831	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SOC/EMOT SVCS	3,419.00
								VENDOR TOTAL	3,419.00 *
161	CHAMPAIGN COUNTY TREASURER								
	3/02/15 08 VR 53- 74			520833	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR YOUTH ASSMNT CT	2,167.00
								VENDOR TOTAL	2,167.00 *
176	CHAMPAIGN COUNTY TREASURER								
	2/10/15 01 VR 119- 8			519793	2/12/15	090-053-513.04-00	WORKERS' COMPENSATION	INSWK CMP 1/9,23PR FY1	99.27
	2/09/15 80 VR 119- 79			519794	2/12/15	090-053-513.04-00	WORKERS' COMPENSATION	INSWK CMP 1/9,23PR FY1	64.66
								VENDOR TOTAL	163.93 *
179	CHAMPAIGN COUNTY TREASURER								
	3/02/15 08 VR 53- 73			520835	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CAC	3,090.00
								VENDOR TOTAL	3,090.00 *

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188	090	02	VR	188-12		520104	2/20/15	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA 1/23 P/R		1,107.81
		02	VR	188-14		520105	2/20/15	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA 2/6 P/R		1,107.72
		09	VR	188-18		520836	3/06/15	090-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA 2/20 P/R		1,107.68
									VENDOR TOTAL		3,323.21 *
5780		01	VR	53-3		519804	2/12/15	090-053-533.07-00	PROFESSIONAL SERVICES	1ST QTR CONSULT FEE	750.00
										VENDOR TOTAL	750.00 *
17128		08	VR	53-87		520874	3/06/15	090-053-533.95-00	CONFERENCES & TRAINING	INV 2014609 2/18	186.30
										VENDOR TOTAL	186.30 *
18052		05	VR	53-62		520576	2/27/15	090-053-533.29-00	COMPUTER/INF TCH SERVICES	8771403010088314 2/	84.90
										VENDOR TOTAL	84.90 *
18203		05	VR	53-59		520578	2/27/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JAN COMMUNITY LIVIN	4,544.00
		08	VR	53-67		520881	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CUSTOM EMPLOY	4,167.00
		08	VR	53-67		520881	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SELF DETERMINAT	3,750.00
										VENDOR TOTAL	12,461.00 *
18209		05	VR	53-60		520579	2/27/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	JAN TIMES CENTER	2,837.50
		08	VR	53-65		520882	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CJ & PROB SOLV	13,292.00
		08	VR	53-65		520882	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CRISIS/ACCESS	19,139.00
		08	VR	53-65		520882	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR PSYCH/PRIM	3,333.00
		08	VR	53-65		520882	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR EARLY C'HOOD	8,333.00
		08	VR	53-65		520882	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR PLL FRONT END	24,325.00
										VENDOR TOTAL	71,259.50 *

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18230	COMMUNITY SERVICE CENTER OF NORTHERN	3/02/15	08	VR 53- 68	520883	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR RESOURCE CONNEC		5,441.00
									VENDOR TOTAL		5,441.00 *
19260	COURAGE CONNECTION	3/02/15	08	VR 53- 66	520887	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR AWP		5,579.00
									VENDOR TOTAL		5,579.00 *
19346	CRISIS NURSERY	3/02/15	08	VR 53- 76	520889	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR BEYOND BLUE		5,833.00
									VENDOR TOTAL		5,833.00 *
22300	DEVELOPMENTAL SERVICES CENTER OF	3/02/15	08	VR 53- 77	520895	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR INTEGRATED SVCS		26,693.00
									VENDOR TOTAL		26,693.00 *
22730	DON MOYER BOYS & GIRLS CLUB	3/02/15	08	VR 53- 78	520900	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR COMMUNITY HOME		11,250.00
									MAR ENGAGE/SOC MRKT		5,417.00
									MAR TRAUMA TRAINING		2,500.00
									VENDOR TOTAL		19,167.00 *
24215	EAST CNTRL IL REFUGEE MUTUAL ASSIST CTR	3/02/15	08	VR 53- 79	520904	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR FAMILY SUPPORT		1,083.00
									VENDOR TOTAL		1,083.00 *
26000	FAMILY SERVICE OF CHAMPAIGN COUNTY	3/02/15	08	VR 53- 69	520911	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SELF HELP		2,411.00
									MAR SENIOR COUNSEL		11,861.00
									VENDOR TOTAL		14,272.00 *
44570	MAHOMET AREA YOUTH CLUB	3/02/15	08	VR 53- 80	520940	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR UNIV SCREENING		1,250.00

*** FUND NO. 090 MENTAL HEALTH

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***	FUND NO. 090	MENTAL HEALTH											
	3/02/15	08	VR	53-	80			520940	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR BLAST	1,250.00
												VENDOR TOTAL	2,500.00 *
56750	PRAIRIE CENTER HEALTH SYSTEMS										GRANTS		
	3/02/15	08	VR	53-	70			520961	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SPECIALTY COURT	15,619.00
	3/02/15	08	VR	53-	70			520961	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CJ SUB TREATMEN	833.00
	3/02/15	08	VR	53-	70			520961	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR PREVENTION	4,712.00
	3/02/15	08	VR	53-	70			520961	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR PLL EXTEND CARE	24,325.00
	3/02/15	08	VR	53-	70			520961	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR YOUTH SVCS	8,750.00
												VENDOR TOTAL	54,239.00 *
57196	PROMISE HEALTHCARE												
	3/02/15	08	VR	53-	71			520965	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR WELLNESS/JUSTIC	1,666.00
	3/02/15	08	VR	53-	71			520965	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR MH SVCS	13,750.00
												VENDOR TOTAL	15,416.00 *
59434	RAPE, ADVOCACY, COUNSELING & EDUC SRVCS												
	3/02/15	08	VR	53-	72			520969	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR RAPE/ADVC/COUNS	1,550.00
												VENDOR TOTAL	1,550.00 *
67867	SPOC LLC												
	3/02/15	07	VR	28-	36			520983	3/06/15	090-053-533.33-00	TELEPHONE SERVICE	INV 1110040 2/12	28.20
												VENDOR TOTAL	28.20 *
74550	TROPHYTIME, INC.												
	2/06/15	01	VR	53-	57			519908	2/12/15	090-053-533.95-00	CONFERENCES & TRAINING	INV 119278 1/30	18.80
												VENDOR TOTAL	18.80 *
76921	UNIVERSITY OF ILLINOIS -PSYCHOLOGICAL SERVICES												
	3/02/15	08	VR	53-	83			520999	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR GIRLS ADVOCACY	2,083.00
												VENDOR TOTAL	2,083.00 *

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*** FUND NO.	090	MENTAL HEALTH									
78120	URBANA NEIGHBORHOOD CONNECTION CENTER			521001	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS			MAR COM STUDY CENTE	833.00
										VENDOR TOTAL	833.00 *
78550	VERIZON WIRELESS-MENTAL HEALTH BOARD			519918	2/12/15	090-053-533.33-00	TELEPHONE SERVICE			38635688700001	147.60
				521003	3/06/15	090-053-533.33-00	TELEPHONE SERVICE			38635688700001	147.60
										VENDOR TOTAL	295.20 *
78888	VISA CARDMEMBER SERVICE - MENTAL HEALTH			520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 NACBHD 1/14	500.00
				520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 AM AIR 1/14	344.20
				520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 NACBHD 1/20	500.00
				520311	2/20/15	090-053-522.02-00	OFFICE SUPPLIES			3930 STAPLES 1/21	151.68
				520311	2/20/15	090-053-522.02-00	OFFICE SUPPLIES			3930 REFR DELIV 2/3	5.73
				520311	2/20/15	090-053-533.51-00	EQUIPMENT RENTALS			3930 REFR DELIV 2/3	6.95
				520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 STAPLES 2/5	20.87
				520311	2/20/15	090-053-522.44-00	EQUIPMENT LESS THAN \$5000			3930 STAPLES 2/5	146.19
				520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 OFC DEPOT 2/5	43.94
				520311	2/20/15	090-053-533.95-00	CONFERENCES & TRAINING			3930 OFC DEPOT 2/5	21.98
				520311	2/20/15	090-053-522.02-00	OFFICE SUPPLIES			3930 OFC DEPOT 2/5	13.90
				520311	2/20/15	090-053-522.44-00	EQUIPMENT LESS THAN \$5000			3930 STAPLES 2/6	126.35
				520311	2/20/15	090-053-533.84-00	BUSINESS MEALS/EXPENSES			3930 HOULIHANS 1/21	54.91
				520311	2/20/15	090-053-533.84-00	BUSINESS MEALS/EXPENSES			3930 HOULIHANS 1/22	52.99
				520311	2/20/15	090-053-533.84-00	BUSINESS MEALS/EXPENSES			3930 OPH MTG 2/5	34.36
										VENDOR TOTAL	2,024.05 *
78950	WALZ LABEL & MAILING SYSTEMS			521018	3/06/15	090-053-522.02-00	OFFICE SUPPLIES			INV 8059A 2/12	176.46
				521018	3/06/15	090-053-522.02-00	OFFICE SUPPLIES			LESS TAX 8059A	12.16-
										VENDOR TOTAL	164.30 *

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VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
81610	XEROX CORPORATION	2/26/15 05 VR 53-	61	520731	2/27/15	090-053-533.85-00	PHOTOCOPY SERVICES	INV 134665311 2/3		292.69
								VENDOR TOTAL		292.69 *
82500	YOUTH AND FAMILY PEER SUPPORT ALLIANCE	3/02/15 08 VR 53-	81	521028	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR FAM ENGAGEMENT		11,250.00
		3/02/15 08 VR 53-	81	521028	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR UNIV SCREENING		2,317.00
		3/02/15 08 VR 53-	81	521028	3/06/15	090-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR YOUTH MOVE		5,577.00
								VENDOR TOTAL		19,144.00 *
602880	BRESSNER, BARBARA J.	3/02/15 08 VR 53-	84	521035	3/06/15	090-053-533.07-00	PROFESSIONAL SERVICES	MAR PROFESSIONAL FE		1,969.00
								VENDOR TOTAL		1,969.00 *
603719	BRUSVEEN, JOHN	3/03/15 70 VR 53-	86	521037	3/06/15	090-053-533.07-00	PROFESSIONAL SERVICES	AUDIT CONSLT NOV-FE		2,387.50
								VENDOR TOTAL		2,387.50 *
604568	CANFIELD, LYNN	3/02/15 08 VR 53-	88	521040	3/06/15	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	130.5 MILE 1/5-2/20		75.04
		3/02/15 08 VR 53-	88	521040	3/06/15	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	PARKING 1/5-2/20		5.50
		3/02/15 08 VR 53-	88	521040	3/06/15	090-053-533.95-00	CONFERENCES & TRAINING	TAXI 2/22-25		40.39
		3/02/15 08 VR 53-	88	521040	3/06/15	090-053-533.95-00	CONFERENCES & TRAINING	MEAL 2/22-25 WASH D		165.00
								VENDOR TOTAL		285.93 *
609500	CRAWFORD, NANCY K	3/02/15 08 VR 53-	63	521046	3/06/15	090-053-533.84-00	BUSINESS MEALS/EXPENSES	MEAL 2/5,26 CHMPGN		24.00
		3/02/15 08 VR 53-	63	521046	3/06/15	090-053-533.12-00	JOB-REQUIRED TRAVEL EXP	95 MILE 1/5-2/26		54.63
								VENDOR TOTAL		78.63 *
								DEPARTMENT TOTAL		288,308.90 *

*** FUND NO. 090 MENTAL HEALTH

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***	FUND NO. 090	MENTAL HEALTH								
***	DEPT NO. 054	CILA PROJECT								
74750	TUMMELSON BRYAN & KNOX LLP	2/18/15 04 VR 54-	4		520286	2/20/15	090-054-533.07-00	PROFESSIONAL SERVICES	INV 27609 2/9	6,750.00
									VENDOR TOTAL	6,750.00 *
									DEPARTMENT TOTAL	6,750.00 *
									FUND TOTAL	295,058.90 *

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***	FUND NO. 106							PUBL SAFETY SALES TAX FND		
***	DEPT NO. 237							DELIQ PREVENTION GRANTS		
161	CHAMPAIGN COUNTY TREASURER							REG PLAN COMM FND075		
		3/02/15	08	VR	106-	6	520833	3/06/15 106-237-533.92-00 CONTRIBUTIONS & GRANTS	MAR YOUTH ACCSS CNT	20,051.00
									VENDOR TOTAL	20,051.00 *
									DEPARTMENT TOTAL	20,051.00 *
									FUND TOTAL	20,051.00 *

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***	FUND NO. 641	ACCESS INITIATIVE GRANT									
***	DEPT NO. 053	MENTAL HEALTH BOARD									
41	CHAMPAIGN COUNTY TREASURER										
	2/26/15 01 VR 620-	26				520527	2/27/15	641-053-513.06-00	EMPLOYEE HEALTH/LIFE INS FEB HI,LI, & HRA		619.40
									VENDOR TOTAL		619.40 *
88	CHAMPAIGN COUNTY TREASURER										
	2/18/15 02 VR 88-	5				520097	2/20/15	641-053-513.02-00	IMRF - EMPLOYER COST	IMRF 1/23 P/R	365.63
	2/18/15 02 VR 88-	7				520097	2/20/15	641-053-513.02-00	IMRF - EMPLOYER COST	IMRF 2/6 P/R	364.07
	3/02/15 09 VR 88-	10				520829	3/06/15	641-053-513.02-00	IMRF - EMPLOYER COST	IMRF 2/20 P/R	363.03
									VENDOR TOTAL		1,092.73 *
176	CHAMPAIGN COUNTY TREASURER										
	2/09/15 80 VR 119-	79				519793	2/12/15	641-053-513.04-00	WORKERS' COMPENSATION	INSWK CMP 1/9,23PR FY1	17.14
	2/10/15 01 VR 119-	8				519793	2/12/15	641-053-513.04-00	WORKERS' COMPENSATION	INSWK CMP 1/9,23PR FY1	27.11
									VENDOR TOTAL		44.25 *
188	CHAMPAIGN COUNTY TREASURER										
	2/18/15 02 VR 188-	12				520104	2/20/15	641-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	1/23 P/R	311.83
	2/18/15 02 VR 188-	14				520105	2/20/15	641-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	2/6 P/R	310.50
	3/02/15 09 VR 188-	18				520836	3/06/15	641-053-513.01-00	SOCIAL SECURITY-EMPLOYER FICA	2/20 P/R	309.61
									VENDOR TOTAL		931.94 *
18053	COMCAST CABLE - ACCESS INITIATIVE ACCT										
	2/10/15 02 VR 641-	10				519820	2/12/15	641-053-533.29-00	COMPUTER/INF TCH SERVICES	8771403010217756 FE	102.85
									VENDOR TOTAL		102.85 *
22730	DON MOYER BOYS & GIRLS CLUB										
	3/02/15 08 VR 641-	16				520900	3/06/15	641-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SVCS/ADMIN TEAM	13,333.00
	3/02/15 08 VR 641-	16				520900	3/06/15	641-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR SVCS/SUPP STAFF	18,088.00
	3/02/15 08 VR 641-	16				520900	3/06/15	641-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR COORD COUNCIL	1,250.00
									VENDOR TOTAL		32,671.00 *

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

3/06/15

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VENDOR NO	VENDOR NAME	TRN B TR DTE N CD	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
*** FUND NO. 641 ACCESS INITIATIVE GRANT										
56750	PRAIRIE CENTER HEALTH SYSTEMS	3/02/15 08 VR 641-	13	520961	3/06/15	3/06/15	641-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR CUL/LING COMPT VENDOR TOTAL	6,912.00 6,912.00 *
67867	SPOC LLC	3/02/15 07 VR 28-	36	520983	3/06/15	3/06/15	641-053-533.33-00	TELEPHONE SERVICE	INV 1110040 2/12 VENDOR TOTAL	25.90 25.90 *
78552	VERIZON WIRELESS-MNTL HLTH BD/ACCESS	2/19/15 03 VR 641-	12	520297	2/20/15	2/20/15	641-053-533.33-00	TELEPHONE SERVICE	28636916600001 2/2 VENDOR TOTAL	153.23 153.23 *
78892	VISA CARDMEMBER SERVICES-ACCESS	2/19/15 03 VR 641-	14	520314	2/20/15	2/20/15	641-053-533.84-00	BUSINESS MEALS/EXPENSES	4342 DESTIHL 1/27 VENDOR TOTAL	32.87 32.87 *
81610	XEROX CORPORATION	2/18/15 04 VR 641-	11	520327	2/20/15	2/20/15	641-053-533.85-00	PHOTOCOPY SERVICES	INV 077985541 2/1 VENDOR TOTAL	578.22 578.22 *
82500	YOUTH AND FAMILY PEER SUPPORT ALLIANCE	3/02/15 08 VR 641-	15	521028	3/06/15	3/06/15	641-053-533.92-00	CONTRIBUTIONS & GRANTS	MAR YOUTH MOVE VENDOR TOTAL	2,083.00 2,083.00 *
									DEPARTMENT TOTAL	45,247.39 *
									FUND TOTAL	45,247.39 *

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CHAMPAIGN COUNTY

EXPENDITURE APPROVAL LIST

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3/06/15

VENDOR NO	VENDOR NAME	TRN B	TR	TRANS NO	PO NO	CHECK NUMBER	CHECK DATE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ITEM DESCRIPTION	EXPENDITURE AMOUNT
***	FUND NO. 685	SPECIALTY COURTS FUND									
***	DEPT NO. 031	CIRCUIT COURT									
78877	VISA CARDMEMBER SERVICE	-	CIRCUIT COURT	AC#4798510049574003							
	2/23/15 03 VR 685-	2		520714	2/27/15	685-031-533.92-00	CONTRIBUTIONS & GRANTS	4003	WALMART 2/3		400.00
									VENDOR TOTAL		400.00 *
632900	MOSS, VICKI										
	3/03/15 02 VR 685-	3		521083	3/06/15	685-031-533.53-00	SPECIALTY COURTS EXPENSES		ESCLIENT BOWLING 3/9		50.00
									VENDOR TOTAL		50.00 *
									CIRCUIT COURT		
									DEPARTMENT TOTAL		450.00 *
									SPECIALTY COURTS FUND		
									FUND TOTAL		450.00 *

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REPORT TOTAL ***** 627,576.50 *



B.C.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

DECISION MEMORANDUM

DATE: March 18, 2015
TO: Members, Champaign County Mental Health Board
FROM: Peter Tracy, Executive Director
SUBJECT: Late Applications for FY16 Funding

The purpose of this memorandum is to seek the Board's guidance on the matter of three late applications for FY16 funding. We are now in receipt of applications from the following service providers.

Don Moyer Boys and Girls Club

The Autism Society

United Cerebral Palsy (UCP) Land of Lincoln

These providers missed the original February deadline and have submitted their applications on our web-based application submission system. They have been informed that the final decision as to whether their applications will be accepted or not, rests with the Board.

Decision Section

Motion to approve acceptance of applications received from Don Moyer Boys and Girls Club, The Autism Society and United Cerebral Palsy for consideration for FY16 funding.

_____ Approved
_____ Denied
_____ Modified
_____ Additional Information Needed

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13.D.

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT
OF PERSONS WITH A DEVELOPMENTAL DISABILITY**

BRIEFING MEMORANDUM

DATE: March 18, 2015
TO: Members, Champaign County Mental Health Board
FROM: Peter Tracy, Executive Director
SUBJECT: March 6, 2015 Letter to Dr. Petrie

The attached letter is for your information and does not require action. The intent was to reinforce our commitment to developing a system of care for multi-system involved youth and their families, and to highlight the importance of the Champaign County Community Coalition in this process.

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CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

March 6, 2015

Dr. Patti Petrie, Chair
Champaign County Board
1776 East Washington Street
Urbana, Illinois 61802

Dear Patti:

At the February 26, 2015 meeting of a Champaign County Board Justice and Social Services subcommittee there was a presentation about the Youth Assessment Center. The information provided at this meeting omitted salient facts about the development and administration of the Center. The purpose of this letter is to set the record straight.

1. **The Champaign County Community Coalition was the focal point for planning the Youth Assessment Center project.** In April 2011 during a Community Coalition Executive Committee meeting, a subcommittee was established to discuss the concept of a one-stop family resource center and the need for a juvenile center designed for low-level (minor) youth offenders. The intent was for the center to serve as an additional and appropriate option for law enforcement. This subcommittee included *Otis Noble (University of Illinois)*, *Joe Gallo (Champaign PD)*, *Darlene Kloepfel*, and *Tracy Parsons*.

On March 8, 2012, the Executive Committee determined that the planning and implementation of an assessment center was a Community Coalition priority. Following this meeting, the assessment center update became a regular agenda item.

As part of the Community Coalition's effort to move forward with planning, Joan Walls and Tracy Parsons contacted the Unity Network, a national organization of cities dedicated to improving juvenile justice systems. Though not eligible for full membership due to a minimum population requirement of 250,000 people, Walls and Parsons negotiated an affiliate non-voting status which allows for Community Coalition participation in conferences, training and technical assistance activities.

In October 2012, people representing the Community Coalition attended the Unity Network Conference in Minneapolis, Minnesota. Representing the coalition were *Joan Walls*, *Mayor Don Gerard*, *Joe Gallo*, *Orlando Thomas*, and *Tracy Parsons*. During this conference, our representatives observed and were briefed on the operation of the Minneapolis Youth Assessment Center and the University of Minnesota Community Engagement Center.

In November 2012 following the Minneapolis conference, the Community Coalition established an assessment center subcommittee. Julia Reitz volunteered to serve as convener and between November 2012 and February 2013 meetings of the subcommittee

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which consisted of juvenile justice stakeholders took place. Discussion centered on development of the assessment center and possible locations including space available at the Champaign Urbana Public Health District. From these meetings and the Minnesota experience a draft concept paper was authored by Joe Gallo and was presented for consideration. Notification about the Quarter Cent for Public Safety application process was also announced.

2. **Champaign County Mental Health Board (CCMHB) notification of availability of funds (NOFA) for Quarter Cent for Public Safety and CCMHB funding.** In December 2012, the CCMHB publicly announced the availability of funds and invited applications. In response to this notification the Champaign County Regional Planning Commission (CCRPC) submitted applications for Quarter Cent for Public Safety and Champaign County Mental Health Board Funding to support a Juvenile Assessment Center.
3. **Applications for funding were reviewed by the Quarter Cent Administration Team.** The Quarter Cent Administration Team was established in March 2007 in order to glean information from the juvenile justice system to assure the most appropriate utilization of the Quarter Cent sales tax revenue, and to make funding recommendations to the CCMHB. Members of the Team include *Julia Reitz, Joe Gordon, Peter Tracy, Mark Driscoll, Lynn Canfield, Tracy Parsons, Teresa Zebe, Connie Kaiser, Mike Locshen, and Deloris Henry*. All Quarter Cent funding decisions since 2007 have been predicated on recommendations of the QCAT which has met on a quarterly basis or as needed since its inception.

During February and March 2013, the Quarter Cent Administration Team reviewed all applications for Quarter Cent funding including the Juvenile Assessment Center application submitted by CCRPC. After completion of this review it was decided to seek input from the Champaign County Community Coalition. Between April and September 2013 an ad hoc committee led by Chief Anthony Cobb provided feedback and guidance as the proposal from CCRPC was revised. The Quarter Cent Administration Team met on March 13, 2013, May 1, 2013, and May 22, 2013 to review progress. The final decision to fund the Youth Assessment Center was made on May 22, 2013.

On September 5, 2013, CCRPC presented their plans for implementing the Youth Assessment Center and submitted a revised application for QCAT review and approval. In addition, a contract amendment was approved to offset CCRPC start-up costs.

4. **Upon approval by the Quarter Cent Administration Team, the Champaign County Mental Health Board issued a service contract:** The Youth Assessment Center is predicated on contracts between the Champaign County Mental Health Board (CCMHB) and the Regional Planning Commission. These contracts include (a) the standard CCMHB service provider contract (i.e., the boilerplate); (b) a program plan describing the services to be provided based on the service provider's application for funding; (c) budget documents which include the total revenue and expenses for the program; and (d) a personnel matrix which delineates the assignment of staff to the program.

5. **The Champaign County Mental Health Board is responsible for oversight of the Youth Assessment Center.** Administration, management and monitoring to the Youth Assessment Center contracts is the responsibility of the CCMHB. In addition to assuring compliance with the contracts and overall accountability, the monitoring process includes quarterly programmatic and financial reports. On-site site visit monitoring takes place on an annual basis.
6. **Accountability for the Quarter Cent for Public Safety sales tax revenue is predicated on the Memorandum of Understanding (MOU).** The primary funding sources for the Youth Assessment Center is Quarter Cent for Public Safety sales tax revenue which is administered by the CCMHB as delineated in the Memorandum of Understanding with the Champaign County Board. In addition, the CCMHB provides an additional \$26,000 to support the Center. The reasons for establishing the MOU include assuring that funding for juvenile justice programs are fully coordinated and integrated, and support the development of a “system-of-care” in Champaign County. Primary responsibility for building the system-of-care is grounded in the ACCESS Initiative which is funded through a cooperative agreement with the Illinois Department of Human Services and the federal Substance Abuse and Mental Health Services Administration (SAMHSA).

Setting the Record Straight:

The Champaign County Mental Health Board is the mental health authority in Champaign County and has the statutory responsibility for planning, funding, monitoring and evaluating our service system. We are committed to a fully integrated system and strongly support SAMHSA’s national system-of-care model as the gold standard for child and adolescent behavioral health services. The Memorandum of Understanding and our commitment to building community partnerships through the Champaign County Community Coalition to address the service needs of children and youth of color who are disproportionately overrepresented in all child serving systems are essential components to this work.

The presentation to the Champaign County Board Justice and Social Services Subcommittee failed to mention significant aspects of the planning and development of the Youth Assessment Center. These include:

- Neglecting to cite the leadership of the Champaign County Community Coalition and contributions of its members as the force behind the Assessment Center, as well as the importance of the system of care approach in addressing the needs of youth and families
- Omitting reference to the long term contractual relationship with the Champaign County Mental Health Board and its responsibility to monitor and be accountable for the use of funds associated with the Center
- Failing to point out the broad based funding decision support provided by the Memorandum of Understanding and the Quarter Cent Administration Team

Significant numbers of youth and families involved with the juvenile justice system also have multi-system involvement. To fully address their needs requires a system of care approach as is

manifested by the Champaign County Community Coalition. Our focus must be on building partnerships rather than maintaining and supporting silo programs.

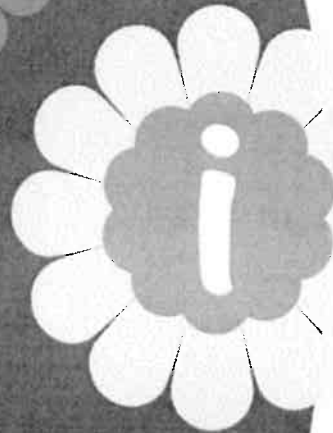
Sincerely,

A handwritten signature in black ink that reads "Peter Tracy" followed by a large, stylized circular flourish.

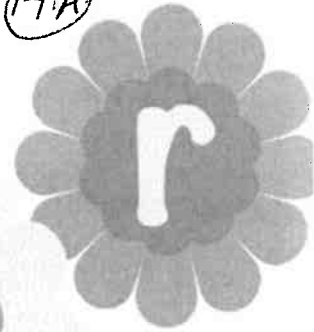
Peter Tracy, Executive Director
Champaign County Mental Health Board

cc: Members, Champaign County Board
Members, Champaign County Mental Health Board
Executive Committee, Champaign County Community Coalition
Deb Busey, County Administrator

ALLIANCE
FOR THE PROMOTION OF
**acceptance
& inclusion
& respect**



14A



Upcoming Anti-Stigma Events:

17th Annual Roger Ebert's Film Festival

Anti-Stigma Panel Discussion, Illini Union
Art Show/Sale near Virginia Theatre, April 18
Select Pieces on Display at Springer Cultural Center
Sponsored Shows at Cafe Kopi and Cafe Zojo

CU Autism Network's Annual Autism Walk, April 19

Premiere of "Who Stole My Hoo-to Foo-to Boo-to Bah?"
Art Theater, April 21

Children's Mental Health Awareness Week, May 3-9

"Where Hope Grows" in Theaters, May 15

The Artists' Collective, Indi Go Gallery, May 21

9th Annual disAbility Resource Expo, October 17

8th Annual Healthy Aging Conference, October 27

National Depression Screening Day
Parkland, November 4

Alliance Members:

ACCESS Initiative

Champaign Community
Coalition

Champaign County
Mental Health and
Developmental Disabilities
Boards

Community Elements, Inc.

Crosspoint Human Services

Cunningham Children's Home

Developmental Services Center

Family Service of Champaign County

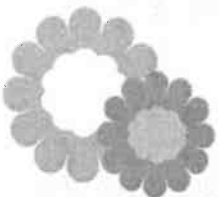
National Alliance on Mental Illness
(NAMI) - Champaign Chapter

Parkland College:
Counseling & Advising Center,
Dean of Students Office,
Fine & Applied Arts Department

The Pavilion Behavioral Health System

University of Illinois at
Urbana-Champaign School of Social Work

The Alliance for the Promotion of **Acceptance, Inclusion, & Respect**
is a community collaboration which works to address and challenge the negative impact of stigma.
We use the arts to stimulate dialogue about stigma and how it affects people who have
disabilities, their loved ones, and their communities. We also partner with artists
and entrepreneurs to broaden the audience for their works.
www.facebook.com/allianceforAIR



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14.B

**disABILITY Resource Expo: Reaching Out For Answers
Board Report
March, 2015**

The 9th annual Expo will be held on Saturday, October 17, 2015 at the Fluid Event Center, 601 N. Country Fair Dr., Champaign. The contract with the Fluid Event Center has been completed.

The Expo Steering Committee is scheduled to meet on April 7 to begin planning for the 9th annual Expo.

Exhibitors –This sub-committee hopes to meet prior to the April 7th Steering Committee meeting. A Save-The-Date flyer has been sent to all 2014 exhibitors, as well as our comprehensive list of potential exhibitors. An affirmative response regarding participation has been returned by a number of these organizations.

Marketing/Sponsorship – This sub-committee met on March 4 to begin to address fundraising strategies for the Expo. The group discussed the potential for a couple of fundraisers to benefit the Expo this year. Several members of this group will meet with the local businessman who has offered to put on a fundraiser for the Expo. More news on this to come. We will explore having Texas Roadhouse and Monical's fundraisers on or near the date of the Expo this year. After discussion, this group recommended we stay with the same exhibitor booth fees from 2014. Promotional materials will be reviewed and revised/restructured as needed.

Accessibility/Entertainment –Due to scheduling conflicts, this sub-committee canceled its scheduled meeting in March. They hope to meet in the very near future to begin to research entertainment options.

Children's Activities –No activity for 2015 yet.

PRIDE Room –Some initial plans for the Pride Room are being explored. More information to come.

Volunteers – Volunteers will be recruited in late summer.

Public Safety – No activity for 2015 yet.

Respectfully submitted
Barb Bressner, Consultant

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