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**CHAMPAIGN COUNTY MENTAL HEALTH BOARD  
BOARD MEETING**

*Minutes—February 17, 2016*

*Brookens Administrative Center  
Lyle Shields Room  
1776 E. Washington St  
Urbana, IL*

*4:30 p.m.*

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**MEMBERS PRESENT:** Astrid Berkson, Susan Fowler, Thom Moore, Judi O'Connor, Elaine Palencia. Julian Rappaport, Deborah Townsend, Margaret White

**MEMBERS EXCUSED:** Anne Robin

**STAFF PRESENT:** Peter Tracy, Executive Director; Lynn Canfield, Nancy Crawford, Mark Driscoll, Shandra Summerville

**STAFF EXCUSED:** Stephanie Howard-Gallo

**OTHERS PRESENT:** Sheila Ferguson, Linda Culton, Community Elements (CE); Patti Petrie, Champaign County Board; Gail Raney, Prairie Center Health Systems (PCHS); Lisa Benson, Regional Planning Commission (RPC); Darlene Kloeppel, Citizen; Nancy Greenwalt, Promise Healthcare; Beth Chato, League of Women Voters (LWV); Phil Krein, CCDDDB; Dale Morrissey, Danielle Matthews, Developmental Services Center (DSC); Jennifer Knapp, Community Choices; Elaine Shpungin, Psychological Services Center (PSC)

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**CALL TO ORDER:**

Dr. Townsend, President, called the meeting to order at 4:30 p.m. New CCMHB member, Margaret White was introduced.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

County Board member, Patti Petrie expressed concern over the proposed changes to the Intergovernmental Agreement and encouraged the Board to consider agency representation and law enforcement representation on the search committee.

**ADDITIONS TO AGENDA:**

None.

**CCDDB INFORMATION:**

The CCDDB met earlier in the day. CCDDB President, Phil Krein gave a brief report on the search process. Dr. Townsend and Dr. Fowler will report on the process later in the meeting.

**APPROVAL OF MINUTES:**

Minutes from the 1/20/16 Board meeting were included in the Board packet for approval with minor revisions.

**MOTION: Dr.. Berkson moved to approve the revised minutes from 1/20/16. Dr. Fowler seconded the motion. A voice vote was taken and the motion passed.**

**PRESIDENT’S COMMENTS:**

Dr. Townsend stated she will speak more about the search process later in the meeting.

**EXECUTIVE DIRECTOR’S COMMENTS:**

Mr. Tracy distributed a Briefing Memorandum that provided an update on the CILA project for information only.

**STAFF REPORTS:**

Written staff reports from Mr. Driscoll, Ms. Canfield, and Ms. Summerville were included in the Board packet. Ms. Summerville provided a verbal update on her anti-stigma involvement.

**CONSULTANT REPORT:**

None.

**BOARD TO BOARD:**

None.

## **AGENCY INFORMATION:**

Nancy Greenwalt from Promise Healthcare provided statistics regarding the agency. New patients are being accepted and examples of new patient packets were provided. Molina is accepted at Promise Healthcare.

Sheila Ferguson from Community Elements (CE) discussed the merger scheduled for July 1. A new name for the agency has not been decided.

Mr. Morrissey from Developmental Services Center (DSC) distributed written information and flyers on a movement to raise the wage for direct support professionals. Representative Robyn Gabel has introduced House Bill 5931 which would increase Direct Support Professional's wages to \$15 per hour.

## **FINANCIAL INFORMATION:**

A copy of the claims report was included in the Board packet.

**MOTION: Dr. Berkson moved to accept the claims as presented. Dr. Rappaport seconded the motion. A voice vote was taken and the motion passed unanimously.**

## **NEW BUSINESS:**

### **Liaison Assignment Process:**

Dr. Townsend reviewed the liaison assignment process. Liaison guidelines were included in the Board packet. Dr. Rappaport requested the Crisis Intervention Team (CIT) be added to the list of assignments.

### **Application Funding Requests:**

A list of funding requests for FY17 and the funding amounts requested was distributed at the meeting for information only. Discussion followed.

### **Executive Search Committee Report:**

Dr. Townsend provided a verbal report on the search process. A Decision Memorandum was included in the Board packet. The Executive Committee of the CCDDDB and CCMHB has determined the need to allocate funding to cover costs associated with the search and selection of a new Executive Director. The preliminary estimate is a total of \$7,500 split equally between the CCDDDB and CCMHB.

**MOTION: Dr. Berkson moved to authorize and set aside \$3,750 as the CCMHB share of the Executive Director search and selection process. Ms. White seconded the motion. Discussion followed. Dr. Fowler moved to table the motion until more information has been obtained. A voice vote was taken and the motion passed.**

**OLD BUSINESS:**

**Revised Intergovernmental Agreement:**

A draft of a revised CCDDDB and CCMHB Intergovernmental Agreement was included in the packet for review. The Joint Personnel Committee has met to discuss the search process. The Search Committee for the new Executive Director is seeking a broad representation. The Committee has not yet been finalized. Dr. Berkson stated Board members should be more included in the search process. Board members discussed at length; the search process, the composition of the committee, and a timeline. It was also discussed the Intergovernmental Agreement has areas that need to be discussed and perhaps rewritten.

The Board generally agreed the Intergovernmental Agreement should be rewritten. It was also agreed the search process was trying to move too quickly. Mr. Tracy has indicated he will continue as Executive Director as long as he is needed.

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 6:01 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDDB Staff

*\*Minutes were approved at the 3/23/16 CCMHB meeting.*

