
**CHAMPAIGN COUNTY MENTAL HEALTH BOARD
BOARD MEETING**

Minutes—May 20, 2020

This Meeting Was Held Remotely.

5:45 p.m.

MEMBERS PRESENT: Thom Moore, Joseph Omo-Osagie, Elaine Palencia, Kyle Patterson, Julian Rappaport, Jane Sprandel, Jon Paul Youakim

MEMBERS EXCUSED: Susan Fowler, Kathleen Wirth-Couch

STAFF PRESENT: Kim Bowdry, Lynn Canfield, Mark Driscoll, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

OTHERS PRESENT: Danielle Matthews, Patty Walters, Nicole Sikora, DSC; Alison Meaner, NAMI; Gail Raney, Joey King, Rosecrance, Inc. Adelaide Aime, RACES; Alison Meanor, NAMI; Lisa Benson, CCRPC; Pat Ege, Cunningham Children's Home; Kimberly Simpson, Becca Quaid, Lucas Chesko, Thair Alsaqri, Maryam Muhammad, Derrica Sykes, Daniela Garcia Limon, Stacy Sons, Courtney Krafczyk, Josh Gregory, U of I Nursing;

CALL TO ORDER:

Mr. Joe Omo-Osagie called the meeting to order at 5:45 p.m.

ROLL CALL:

Roll call was taken and a quorum was present.

CITIZEN INPUT / PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA:

The agenda was in the Board packet. Board members approved the document.

PRESIDENT’S COMMENTS:

None.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield reviewed the budget process and future CCMHB meetings.

NEW BUSINESS:

PY2021 Allocation Decisions:

A Decision Memorandum was included in the Board packet. The memorandum presented staff recommendations for funding for the Program Year (PY) 2021 contract year (July 1, 2020 through June 30, 2021.) Decision authority rests with the CCMHB and their sole discretion and judgment concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability, and reasonable distribution of funds across disability type and service intensity.

Many recommendations in the decision section of this memorandum are provisional, with funding contingent on the completion of successful contract negotiation, revision, and/or inclusion of special provisions. This can include significant modification of the budget, program plan, and personnel matrix in order to align a contract more closely with CCMHB planning, budget, and policy specifications. If selected for contract negotiations, the applicant may be required to prepare and submit additional information prior to final contract execution, in order to reach terms for the provision of services that are agreeable to both parties. Failure to submit required information shall result in cancellation of the contract award.

The recommendations in this decision memorandum are based on revenue estimates which will not be finalized until the CCMHB budget is approved by the Champaign County Board in November or December of 2020. For this reason, all PY2021 CCMHB contracts will be subject to possible reductions in contract maximums necessary to compensate for any CCMHB revenue shortfall. These reductions will be documented by contract amendment at the discretion of the CCMHB executive director with every effort made to maintain the viability and integrity of prioritized contracts. PY2021 contracts will also include the following provisions:

Obligations of the Board will cease immediately without penalty or further payment being required if, in any fiscal year, the tax that is levied, collected, and paid into the “Community Mental Health Fund” is judged by the CCMHB executive director not to be sufficient for payment as delineated in the terms and conditions under this Contract.

This contract shall be subject to realignment, reconfiguration, or redirection in scope of services, financial presentation, and/or contract maximum, as deemed necessary by the Board to respond to the COVID-19 pandemic or other declared natural or man-made disasters.

The staff recommendations are organized by priority as a means of facilitating discussion and moving forward with decisions based on CCMHB commitments, set-asides, and priorities. Proposals are listed under the priority selected by the applicant. The priority categories are not organized by importance or amounts of funding. The final grouping references applications not recommended for full funding due to fiscal constraints, low alignment with priorities, technical barriers, or other considerations.

Shortly after the deadline for submission, all requests for funding were examined for successful submission of required forms. One proposal was disqualified from consideration due to incomplete and unsubmitted forms, and a detailed letter was sent to the applicant with suggestions for improvement and an invitation to seek staff support prior to or during the next application period. All other proposals were considered for funding, and draft staff program summaries were developed and presented to support the Board’s review and decision processes.

Twenty-one proposals relate to mental health or substance use disorders. These total \$2,818,067. Twenty PY2020 contracts were extended. By priority, total amount proposed and recommended:

Behavioral Health Supports which Reduce Incarceration	PY2020 approved = \$970,847
PY2021 Proposed/Recommended	\$439,490/\$398,725
Multi-Year contracts under this priority	\$611,722
PY2021 total multi-year + proposed/recommended =	\$1,051,212/\$1,010,447

Innovative Practices and Access to Behavioral Health	PY2020 approved = \$1,371,244
PY2021 Proposed/Recommended	\$1,336,470/\$1,251,613
Multi-Year contracts under this priority	\$315,316
PY2021 total multi-year + proposed/recommended =	\$1,651,786/\$1,566,929

System of Care for Children, Youth, Families	PY2020 approved = \$1,553,310
PY2021 Proposed/Recommended	\$1,042,107/\$945,766
Multi-Year contracts under this priority	\$685,500
PY2021 total multi-year + proposed/recommended =	\$1,727,607/\$1,631,266

Nineteen applications proposing I/DD supports and services were submitted for consideration by the CCMHB and the Champaign County Developmental Disabilities Board (CCDDB). These requests total \$4,421,693 and have been evaluated by the CCDDB and staff. The two most closely aligned with the CCMHB priority for Very Young Children and their Families were also reviewed by members of the CCMHB. Based on current estimates of 2020 tax revenue, the CCMHB’s obligation to I/DD agency programs is \$696,137. Recommendations are described under the CCMHB priority for Collaboration with the CCDDB.

In this season, against the backdrop of unprecedented needs and pressures related to the COVID-19 pandemic and measures taken to limit its spread, and with funded and applicant organizations making early efforts to adapt to the times on behalf of the people they serve, the emphasis in

staff recommendations is less on service mix and more on financial preparation and accountability. Agencies which were funded for the first time in PY2020, are recommended to hold at current levels to allow for review of the initial independent audit, review, or compilation prior to increasing funding. Some organizations will be expected to work with a bookkeeper in order to improve records and reports. Further, with the uncertainty of future Board funds, many recommendations are for awards lower than requested.

Behavioral Health Supports Which Reduce Incarceration SUBTOTAL \$398,725

Champaign Co. Health Care Cons Justice Involved CHW Services & Ben^ \$54,775

- Request is for \$75,140, a 37% increase over PY2020 contract amount of \$54,775.
- Although a new proposal to the CCMHB in PY2020, the contract pays for services which had been funded for several years under subcontract through a Rosecrance contract.
- Serves adults reentering the community, primarily exiting the Champaign County Jail. Provides benefit case management, assisting with enrolling and maintaining health insurance coverage, and other benefit plans. Existing relationships with other reentry providers/criminal justice system anticipated to facilitate smooth transition from subcontracted service to independent provider.
- Outcome measures are sufficient to measure the impact of services.
- CCMHB funding is 91% of total program revenue. The increase requested relates primarily to more accurate budget preparation and increased cost of staff benefits.
- Revise Utilization section targets and narrative and Personnel form – allocation of indirect/direct time of Executive Director. This correction was attempted at the end of the application cycle, and the system would not accept the change.
- Special provisions: retain PY2020 provisions, as appropriate; midyear progress report/presentation, if requested by the Board.

First Followers FirstSteps Community Re-entry House^ \$39,600 new

- Request is for \$60,000 for a new proposal.
- Serves (2-4 at a time) adult men returning from state or federal prisons or county jail and who are in need of housing. Transitional Housing, related supports, case management, community navigator, and overnight staff are proposed services.
- CCMHB funding is 61% of total program revenue, but with surpluses in total agency and especially total program (\$20,400).
- Revisions: length of stay criteria to qualify as a TPC and add to NTPC; add a consumer outcome related to recidivism (relates to comparison of financial and human costs of treatment versus incarceration and other justice involvement); balance revenue and expense forms and clarify further, as agency revenue and expense columns do not fully represent financial condition of the agency; personnel form should include other agency staff (Peer Reentry); CLC Plan - work with CLC Coordinator on aspects of the plan.
- Due to the complexity of revisions and the need for clarity in financial presentations, the staff recommendation is for a funding amount based on an adjustment using surplus total program revenue (\$20,400). The agency may request to redirect funds from current/continuing contract for Peer Re-entry, where adjustments may already be appropriate in response to COVID 19 and social distancing.

- Special provisions: provisions from other program contract, as appropriate; transition to accrual accounting method, as required in funding guidelines and contract; secure bookkeeper services; for eligibility, document participants' Champaign County residency immediately prior to incarceration; for eligibility, document participants' mental illness and/or substance use disorder; midyear progress report/presentation to Board.

Rosecrance Central Illinois Criminal Justice PSC \$304,350

- Request is for \$304,350, no increase over the current contract amount.
- Targets adults with behavioral health disorders and who are involved in the criminal justice system. Services include screening and assessment, case management, and group therapy, in the jail and community.
- Access and consumer outcomes are well defined.
- CCMHB funding is 68% of total program revenue, with Champaign County Board reentry contract and some Medicaid billing accounting for balance of program funding.
- Revisions: in Budget Narrative, provide an explanation of the role of the half-time team leader position which is supported with CCMHB funds.
- Special provisions: retain PY2020 provisions as appropriate. Offer a two-year contract term.

^Special Initiative/mid-year report required

Innovative Practices and Access to Behavioral Health Services SUBTOTAL \$1,251,613

CCRPC – Community Services Homeless Services System Coord^ \$51,906

- Request is for \$53,877, a 7% increase over PY2020 contract amount of \$50,373 (approved amount was \$51,906, later adjusted due to staff vacancy).
- A new program for PY2020, with primary focus on improving coordination/collaboration of Continuum of Service Providers to the Homeless, leading to better outcomes for those who are homeless or at-risk of homelessness. Unique approach with emphasis on strengthening the network of homeless providers through a dedicated fulltime position responsible for managing responsibilities of the Continuum.
- Outcomes align with goal of strengthening the Continuum's capacity to address homelessness. Utilization targets reflect focus on serving and engaging agencies rather than serving individuals. PY21 proposal includes a new outcome to account for the importance of expanding data collection through HMIS.
- CCMHB funds 72% of total program revenue, with balance from federal housing grant.
- Special provisions: retain PY2020 provisions, as appropriate; midyear progress report/presentation, if requested by the Board; 4th quarter financial reports will be used to determine whether excess revenue is due to the Board. Offer a two-year contract term.

Champaign Co. Christian Health Ctr Mental Health Care at CCCHC^ \$13,000

- Request is for \$33,000, a 154% increase over PY2020 contract amount of \$13,000.
- Current year is the first year of CCMHB funding. Clinic serves uninsured and underinsured residents of Champaign County, with proposal targeting those patients presenting with mental health needs. The requested increase is for increased salary of Director plus a part time psychiatrist.

- Outcomes relate to clients' self-reports of improved mental health and to recruitment of mental health providers.
- CCMHB request is for 19% of total program revenue
- Revisions: correct error on Personnel Form and any related financial presentation; verify that agency is using the accrual method of accounting; address/use the budget surplus.
- Special provisions: retain PY2020 provisions, as appropriate; transition to accrual accounting method, as required in funding guidelines and contract; secure bookkeeper services; collaborate with Promise Healthcare for psychiatric services; midyear progress report/presentation, if requested by the Board.

Champaign Co. Health Care Cons CHW Outreach and Benefit Enrollment^ \$59,300

- Request is for \$77,960, a 32% increase over PY2020 contract amount of \$59,300.
- Provider works with a diverse population with range of health needs or risk factors with proposal targeting those presenting with mental health/substance use disorders. Services include benefit case management providing assistance with enrollment in benefit plans, accessing other entitlement or assistance programs, advocacy, and outreach.
- Access and Consumer Outcomes are sufficient to measure impact of proposed services.
- CCMHB request is 84% of total program revenue. Requested increase relates to more accurate budget preparation and increased cost of staff benefits.
- Revisions: utilization section targets and narrative; personnel form, with allocation of indirect/direct time of Executive Director (this correction was attempted at the end of the application cycle and the system would not accept the change).
- Special provisions: retain PY2020 provisions, as appropriate; midyear progress report/presentation, if requested by the Board.

Cunningham Children's Home ECHO Housing and Employment Support* \$101,604

- Request is for \$101,604, an increase of 6% over PY2020 contract award of \$95,773.
- Serves adults and families who are homeless or at risk of homelessness, including young adults with prior service history with the agency. Provides case management, housing, and employment supports, primarily in natural (non-office) settings. There is a plan to reach underrepresented groups, such as LGBTQ youth and rural residents.
- Access and Consumer Outcomes are comprehensive. Consumer outcomes, performance targets, and evaluation methods are clearly stated and well done. Utilization targets have been adjusted with experience.
- CCMHB funding is 100% of total program revenue, primarily supporting staff costs and with some flexible funds to aid clients with basic needs.
- Revisions: minor edits to program section; correct error in indirect staff section of Personnel Form; Expense form should be reworked to balance CCMHB budget and remove Depreciation from program column.
- Special provisions: retain PY2020 provisions, as appropriate. Offer a two-year term for this contract.

GROW in Illinois Peer-Support \$77,239

- Request is for \$89,965, an increase of 17% over PY20 award of \$77,239.
- Provides peer support services for adults in recovery including those with justice involvement. Peer/mutual support groups using the GROW 12 step model, with expanded

number of groups, including in Rantoul and at the jail. Piloting the use of videoconferencing. Staff are working toward Certified Recovery Support Specialist certification through Illinois Department of Human Services.

- Outcome measures and evaluation methods are sufficient to measure the impact of participation in groups. There is a plan to improve baseline data on participant experiences.
- CCMHB funding is for 74% of total program budget, with the balance of revenue from in-kind contributions.
- Revisions: restate Service Contact description and clarify PY20 activity reported as CSE; resolve the budgets to balance (impact of in-kind).
- Special provisions: retain PY2020 provisions, as appropriate; transition to accrual method of accounting, as required in funding guidelines and contract; secure bookkeeper services. Offer a two-year term for this contract.

Promise Healthcare Mental Health Services with Promise+ \$350,117

- Request is \$350,117, a 45% increase over PY20 award of \$242,250.
- Serves patients at Frances Nelson and Promise Healthcare satellite site at Rosecrance Walnut Street location. Mental health counseling and adult psychiatry at Frances Nelson and satellite site, along with support services to patients under care of psychiatrists and primary care doctors. Counseling is expanded through other funding.
- Access outcome defines eligibility for services. Consumer outcomes, evaluation tools and methods, and benchmarks are provided. Section includes an outcome specific to the performance of the new Claims Specialist position.
- CCMHB funding accounts for 14% of total budget and pays costs associated with serving uninsured, underinsured, self-pay clients and/or services not billable to another source. CCMHB funding supports, in part, three psychiatrists, two of four counselors, two nurses, one CAN; increase adds a new halftime claims specialist.
- Revisions: utilization targets for TPC - child psychiatry, Service Contacts, CSEs.
- Special provisions: retain PY2020 provisions, as appropriate; fiscal year is calendar year requiring different deadline for audit submission; because new Claims Specialist position is vacant, pro-rate the contract, adjusting award once position filled; due to recent difficulty meeting the requirement for independent audit report, and in consideration of the underlying issues which contributed to the difficulty, regular updates to CCMHB staff will be required and payments held if 2019 audit not submitted on time; collaborate with Champaign County Christian Health Center on pro bono psychiatric services for their population, especially if through telepsychiatry. Offer an extended term, through June 30, 2022.
- The staff recommendation is to hold this award until an audit is submitted and any negative findings resolved. The contract maximum will be pro-rated if a contract is not awarded, negotiated, and executed by July 1, 2020. It may be necessary to develop a PY2020 contract amendment/extension and special provision to ensure that payments will be released to the agency for services already delivered under the current agreement, when the 2018 audit is submitted.

Promise Healthcare Promise Healthcare Wellness+ \$107,987

- Request is for \$107,987, an 86% increase over PY20 award of \$58,000.
- Serves Frances Nelson patients receiving mental health services and experiencing barriers to care. Provides case management and other support services to assist patient with accessing

food pantries, energy assistance, enrolling in managed care plans, or establishing a medical home. Funding increase and other resources are sought to expand capacity to address clients' needs.

- Program plan identifies outcomes and performance measures. Evaluation is based on contacts and resolution of need and used as an indicator of improved wellness.
- CCMHB funds account for 30% of total program revenue. All funds support staff involved in providing services to patients.
- Revision: contributions amount on Budget Narrative to match amount on Revenue form.
- Special provisions: retain PY2020 provisions, as appropriate; fiscal year is calendar year requiring different deadline for submission of audit; because three staff positions are vacant, pro-rate the contract and adjust the award once positions filled; due to recent difficulty meeting the requirement for independent audit report, and in consideration of the underlying issues which contributed to the difficulty, regular updates to CCMHB staff will be required and payments held if 2019 audit is not submitted on time. Offer an extended term, through June 30, 2022.
- The staff recommendation is to hold this award until an audit is submitted and any negative findings resolved. The contract maximum will be pro-rated if a contract is not awarded, negotiated, and executed by July 1, 2020. It may be necessary to develop a PY2020 contract amendment/extension and special provision to ensure that payments will be released to the agency for services already delivered under the current agreement, when the 2018 audit is submitted.

Rattle the Stars Youth Suicide Prevention Education* \$86,500

- Request is for \$118,000, a 115% increase over PY20 award of \$55,000.
- Targets youth, parents, and other adults having regular contact with youth. Prevention, intervention, and postvention services are directed at developing peer supports through education about mental illness, supportive communications skills, and knowledge of community resources.
- Access and Consumer Outcomes sections are well done. The exception is the lack of estimated level of change under consumer outcomes.
- While target was increased for PY20, reported activity through the first half of the year is on track to meet last year service level but to be well under the current target.
- CCMHB request is for 94% of total program revenue, with United Way and Contributions comprising the balance (and surplus). The increased request is primarily for a new fulltime Education Coordinator.
- Revisions: add detail on qualifications of the new Education Coordinator under staff qualifications; in Services section, identify the roles and responsibilities of the new Education Coordinator versus those of the Prevention Coordinator; provide an estimated level of change for Consumer Outcomes; revise financial forms to use surplus revenue.
- The staff recommendation for funding is PY2020 level plus an amount to cover half of the new position, incidentals, accountant, equipment, and increase for Director.
- Special provisions: retain PY2020 provisions, as appropriate; transition to accrual method of accounting, as required in funding guidelines and contract; connect and coordinate with other providers doing similar work; link with and promote National Suicide Prevention Lifeline and similar resources.

Rosecrance Central Illinois Crisis, Access, & Benefits \$203,960

- Request is for \$203,960, current contract award.

- Serves persons in crisis and those needing assistance with enrollment in Medicaid, Managed Care, other public benefits (SSI, SSDI). Supports activities not billable to other contracts. Provides crisis line/crisis services, community presentations, consultation. This contract supports, in part, Crisis Team Leader, Crisis Line Liaison, and Benefits Case Manager.
- Outcomes appear process oriented. Consumer outcomes focus primarily on crisis contacts. Response to estimated level of change is incomplete and needs clarification.
- CCMHB funds 12% of total program revenue. Other revenue from state and local sources, e.g., state billing reimbursements and new Mobile Crisis Response contract.
- Revisions: clarify ‘anticipated level of change’ response under Consumer Outcomes.
- Special provisions: retain PY2020 provisions, as appropriate; assess viability of affiliation with National Suicide Prevention Lifeline to support coordinated crisis response and training; stipulate community education targeting underserved populations. Offer a two-year contract term.

Rosecrance Central Illinois Recovery Home[^] \$200,000

- Request is for \$200,000, no increase over current award.
- Serves adults with substance use disorders in a long-term supportive living environment while they engage in treatment. Research supporting such an approach is referenced. An intermediate step or bridge, between in-patient residential care and intensive outpatient treatment, Recovery Home may also be used by those waiting to enter residential treatment. Services are based on assessment and include evidence-based approaches involving life skills and 12-step peer support groups, case management, and support with accessing community-based resources, primary care, and continuing substance use disorder treatment.
- Access and consumer outcomes, with associated measures, addressed in sufficient detail.
- CCMHB request is for 47% of total program revenue, with the balance from fee for service state contract and a small amount of client fees. Personnel the primary expense.
- Revisions: more detail on what constitutes billable activity for the fee for service revenue; resolve the program budget surplus issue, possibly through revision of budget forms; if the CLC Plan does not include specific outreach activities to underserved/underrepresented populations, address this issue.
- Special provisions: retain PY2020 provisions, as appropriate; midyear progress report/presentation, if requested by the Board. Offer a two-year contract term.

*Champaign Community Coalition

[^]Special Initiative/mid-year report required

+Pro-rate award and amend contract upon filling vacant/new hire position

System of Care for Children, Youth, Families _____ SUBTOTAL \$945,766

CCRPC Head Start/EHS Early Childhood Mental Health Services* \$209,906

- Request is for \$209,906, a 2% decrease from PY2020 level of \$214,668.
- Serves children from Early Head Start and Head Start classrooms whose need for support is identified through regular screenings or observed behaviors; determination of eligibility by SED Specialist (funded through another contract) who attends Community Coalition, CU Trauma and Resiliency, and early childhood collaborations.

- Access outcomes describe eligibility determination, tools used, and team collaborative process. Consumer outcome section is comprehensive and well done.
- CCMHB request is for 100% of total program revenue. Supports 4 Social Skills and Prevention Coaches (SSPC), each responsible for supporting teachers, children, and parents at one Head Start center.
- Revisions: personnel and program expenses to match request.
- Special provisions: retain PY2020 provisions, as appropriate; continued collaboration with other early childhood programs to avoid duplication, maximize positive outcomes for children and families, and inform the Boards of service gaps; use fourth quarter financial reports to determine whether excess revenue is due to the Board; demonstrate effort to secure other funding during PY21. In future applications, include a portion (or all) of the SEDS currently funded with I/DD \$.

Courage Connection Courage Connection \$127,000

- Request is for \$127,000, same as PY2020 award.
- For victims of domestic violence and their children: emergency and transitional housing, counseling, court advocacy, 24/7 DV hotline, transportation to shelter, services for English and Spanish speakers. New: mandated DV training for cosmetologists. Locations in CU, presence in Rantoul for court advocacy and counseling. Outreach/engagement with criminal justice system, community education on domestic violence, other providers.
- Access and consumer outcomes are sufficient to measure impact of proposed services. Utilization needs some updating and corrections.
- CCMHB funding is 9% of total program revenue. CCMHB funds are used as local match to leverage funding from Illinois Department of Human Services DV and Illinois Coalition Against Domestic Violence VOCA grants.
- Revisions: remove reference to Connections store from Location/Frequency section of program plan narrative; revise underrepresented/underserved population response; correct/edit Utilization section.
- Special provisions: retain PY2020 provisions, as appropriate; require the program to track, and include in quarterly report narrative section, an accounting of clients engaged in therapy and then those engaged in counseling. Offer a two-year contract term.

Cunningham Children's Home Parenting Model Planning/Implement*^+ \$403,107

- Request is for \$403,107, a 44% increase over PY2020 level (new, partial year of service).
- Youth age 10 -17 and parent/caregiver, to deflect youth from involvement with juvenile justice system while building family resiliency. Uses Attachment, Regulation, and Competency (ARC) model. Services and length of service based on need, various service locations, including family home, some flexible funding for families without resources.
- Access and Consumer Outcome sections are comprehensive. The Consumer Outcome section is particularly noteworthy.
- CCMHB request is to fund 100% of total program revenue.
- Revisions: Service Contact and Community Service Event definitions; indirect staff section of Personnel Form; update program name to Families Stronger Together; adjust expense form - trainings should be split out to "Conferences/Staff Development."

- Special provisions: retain PY2020 provisions, as appropriate; as initial staff vacancies are filled, pro-rate award and adjust contract amount; mid-year program report to the Board. Offer a two-year term for this contract.

Don Moyer Boys and Girls Club CUNC* \$110,195

- Request is for \$130,181, a 20% increase over current award of \$110,195.
- Program seeks to increase understanding of the impact of trauma. Intent is to address needs of residents in neighborhoods disproportionately impacted by community violence, natural support networks within these communities, and professionals engaging with those impacted by trauma. Trainings for community and organizations, consultations for the latter, individual/group support services for those directly impacted by community violence, psycho-educational groups, and Community Violence Response network.
- Access and Consumer Outcomes are identified. Consumer outcomes are provided for the various targeted groups and activities. Benchmarks will be determined through the course of PY21.
- CCMHB request is for 68% of total program revenue.
- Revisions: expand on operation/function of Community Violence Response network in Scope of Services section; rework the Budget Narrative; remove expenses not supported with a commitment of an in-kind contribution; correct Revenue and Expense forms with regard to City of Champaign grant revenue and client wages/benefits expense; account for the ICJIA violence prevention grant award – funding and activities supported; an updated CLC Plan should be developed prior to contract.
- Special provisions: retain PY2020 provisions, as appropriate; if agency is unable to use the full amount of award for Coalition Summer Initiatives as a result of COVID-19, funds may be redirected to increase this contract - \$19,986 would fully fund the request.

Mahomet Area Youth Club MAYC Members Matter!* \$18,000

- Request is for \$40,513, a 125% increase over current award of \$18,000.
- For school-aged children and youth from Mahomet area, where 50% qualify for scholarship, after school services for middle school students and summer programming open to students of all ages, in a safe supportive learning environment.
- Program has open access and offers scholarships. Consumer outcomes and evaluation methods are different for Out of School and Jr. High Afterschool programs. Of the two sets, the Jr. High Afterschool outcomes, evaluation methods, and performance measures are more focused.
- CCMHB request is for 23% of total program revenue. Several new positions would be added as the program expands to meet growing population and needs of youth served.
- Revisions: possible \$5k discrepancy to resolve.
- Special provisions: retain PY2020 provisions, as appropriate; transition from cash to accrual method of accounting, as required by funding guidelines and contract. Offer a two-year contract term.

NAMI Champaign County NAMI Champaign County^ \$10,000

- Request is for \$35,000, a 250% increase over PY2020 amount of \$10,000.

- For youth and adults with mental illness and their families, peer led supports and community education campaigns. With increased funding, proposal to add provider orientation and recovery support group.
- Agency is a volunteer-driven family advocacy organization under contract with the CCMHB for the first time, and this is the first time managing a government contract.
- Access and Consumer outcomes are appropriate to the volunteer-driven family focused nature of the organization. A brief five question survey will be used to evaluate various peer support groups and education courses.
- CCMHB is the sole funder. Proposal to add services and to increase Executive Director from quarter time to half time.
- Revisions: revise and complete personnel, revenue, and expense forms; balance budget.
- Special provisions: retain PY2020 provisions, as appropriate; connect and coordinate with other providers doing similar work; link with and promote National Suicide Prevention Lifeline and similar resources; secure bookkeeper services.

RACES Sexual Violence Counseling^+ \$35,790 new

- Request is for \$35,790 for a NEW program, though the CCMHB has previously funded this service and has a current contract with the agency for prevention education.
- For survivors of sexual assault from age four up and non-offending family members/partners. Office-based in Urbana and Rantoul, various treatment approaches used. Individual and group sessions, trauma-informed and culturally responsive.
- Access outcome provides a general description of referral, intake, and engagement process. One concern is length of time from assessment to engagement. Consumer outcomes are identified, as is method of evaluation.
- CCMHB request is for 10% of total program revenue, to add one new therapist, with Attorney General funding covering 1/3 and CCMHB 2/3 of the position.
- Revisions: add match requirement with referenced state/federal contract language to Budget Narrative.
- Special provisions: award should be contingent on the receipt of Attorney General funds; pro-rate and adjust the contract award amount based on filling the new therapist position; require participation in CIT Steering Committee meetings; CCMHB funding should be used to serve new clients, with current clients continuing to be served through existing resources (to ensure that CCMHB funds are used to expand services and not supplant existing resources.)

The UP Center of Champaign Co. Children, Youth, & Families Program* \$31,768

- Request is for \$60,610, a 91% increase over PY2020 award of \$31,768.
- Serves LGBTQ children, youth, and their families; three support groups, case management, and community events. Weekly youth group, monthly group targeted to parents and families with young children, with topics determined by participant interests. Case management provides supports and referrals based on identified needs. This service is a very low volume activity with a service target of three cases in a year.
- CCMHB request is for 84% of total program revenue, with the balance contributions. The requested increase is support direct service staff.
- Agency is working with the Program Evaluation Team as one of three CCMHB targeted programs. Some preliminary measures are identified.

- Revisions: update access and consumer outcome measures; revise responses to questions related to coordination and collaboration; in CLC Plan, address how to support rural residents if no sites outside of CU.
- Special provisions: retain PY2020 provisions, as appropriate; agency should broaden grant-based support.

*Champaign Community Coalition.

^Special Initiative/mid-year report required.

+Pro-rate award and amend contract upon filling vacant/new hire position.

Collaboration with the CCDDDB (for I/DD programs) SUBTOTAL \$696,137

CILA Expansion CCMHB Commitment (previous approval) \$ 0

- During PY19, the MHB paid the full balance on the mortgage. For each year until the CCDDDB's contribution equals that of the CCMHB, \$50,000 is considered part of the MHB's I/DD allocations for the purpose of calculation per intergovernmental agreement between the boards, but since no amount will be transferred, it is not reflected here.

CC Head Start Social Emotional Development Svcs \$99,615 (with \$21,466 CCDDDB)

- Request is for \$121,081, an 8.1% increase over the combined (CCMHB and CCDDDB) PY20 awards of \$112,004.
- Serves children who are enrolled in HS/EHS and for whom a need has been identified through observation or scheduled screenings.
- Consumer outcomes relate to changes in children's behavior and skills.
- Collaborates with other funded programs toward system of care approach.
- Special provisions: retain PY2020 provisions, as appropriate; continued collaboration with other early childhood programs to avoid duplication, maximize positive outcomes for children and families, and inform the Boards of service gap; seek additional sources of funding (and prepare a single proposal on behalf of Head Start in future applications.)
- Submit application forms to CCMHB and share copies of MOUs once obtained.
- Recommend CCDDDB offer \$21,466 and CCMHB \$99,615 to support the full request.

DSC Family Development \$596,522

- Request is for \$596,522, a 3% increase over PY20 award of \$579,148.
- Services for children birth to 5 with assessed risk; developmental screenings, various therapies, uses Early Intervention funding when children are eligible.
- Consumer Outcomes of value to families and children.
- Increase relates to increases in salaries.
- Collaborates with other funded programs toward system of care approach.
- Application forms updated to reflect CSE definition requirements.
- Budgets should be adjusted so that CCMHB budget is balanced.
- Special provisions: retain PY2020 provisions, as appropriate; continued collaboration with other early childhood programs to avoid duplication of effort, maximize positive outcomes for children and families, and inform the Boards of service gaps; monthly reports of personnel changes. Offer a two-year term for this contract.

TOTAL PY21 FUNDING RECOMMENDED - \$3,292,241

This total is \$60,782 greater than current projection of available \$3,231,459.

Exceeds Allocation Parameters

Intellectual and Developmental Disabilities applications not included above are subject to integrated planning with the Champaign County Developmental Disabilities Board (CCDDB). The I/DD requests not recommended for funding by the CCMHB total \$3,725,556 and will be considered for funding by the CCDDB at their May 20th meeting.

All applications are recommended for funding, although most at lower than requested levels and some subject to contract negotiation. The difference between projection of available funding and total requests is \$283,000. Total MH/SUD requests = \$2,818,067; total current projection of available for new MH/SUD contracts = \$2,535,322; total of previously approved MH/SUD two-year contracts = \$1,612,538; and total I/DD requests = \$4,421,693.

Programs recommended for an amount lower than requested include:

CC Christian Health Center - Mental Health Care (PY2020 level)

CC Head Start - Social Emotional Disabilities Services (request is \$21,466 more than available through MHB I/DD \$ - this balance may be awarded by CCDDB)

CC Health Care Consumers - Justice Involved CHW Services & Benefits (PY2020 level)

CC Health Care Consumers - CHW Outreach and Benefit Enrollment (PY2020 level)

CCRPC - Homeless Services System Coordination (PY2020 level)

Don Moyer Boys and Girls Club - CUNC (PY2020 level)

GROW in Illinois - Peer-Support (PY2020 level)

FirstFollowers - FirstSteps Reentry House NEW (lower than request, by budget surplus)

Mahomet Area Youth Club - MAYC Members Matter! (PY2020 level)

NAMI Champaign County - NAMI Champaign County (PY2020 level)

Rattle the Stars - Youth Suicide Prevention Education (PY2020 level plus some costs)

UP Center of Champaign Co. - Children, Youth, & Families Program (PY2020 level)

As noted previously, final decision authority rests with the Board and their sole discretion and judgment concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with decision support criteria, pricing and affordability, and reasonable distribution of funds across disability type and service intensity.

Board members discussed the document and the proposed staff recommendations.

MOTION: Mr. Patterson moved to approve CCMHB funding as recommended for Behavioral Health Supports Which Reduce Incarceration subject to the caveats as presented in the memorandum and to restore the full request of an additional \$20,365 for Champaign County Health Care Consumers Justice Involved CHW Services program. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Moore moved to approve CCMHB funding as recommended for Innovative Practices and Access to Behavioral Health Services subject to the caveats as presented in the memorandum and to restore the full request for Champaign County Health Care Consumers in the amount of an additional \$18,660 for CHW Outreach and Benefit Enrollment program. Mr. Patterson seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Moore to approve CCMHB funding as recommended for System of Care for Children, Youth, Families subject to the caveats as presented in the memorandum. Dr. Youakim seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Ms. Palencia moved to approve CCMHB funding as recommended for Collaboration with the CCDDDB (for Intellectual and Developmental Disabilities) subject to the caveats as presented in the memorandum. Dr. Rappaport seconded the motion. A roll call vote was taken and the motion passed unanimously.

MOTION: Dr. Moore moved to authorize the executive director to conduct Contract Negotiations as specified in the memorandum. Dr. Youakim seconded the motion. A voice vote was taken and the motion passed unanimously.

MOTION: Dr. Youakim moved to authorize the executive director to implement contract maximum reductions as described in the Special Notifications Concerning PY2021 Awards section of the memorandum. Dr. Moore seconded the motion. A voice vote was taken and the motion passed unanimously.

MOTION: Dr. Moore moved to authorize the executive director to include in all new PY2021 contracts, and to amend PY2020 contracts with extended terms through PY2021 to include, the COVID-19 Special Provision described in the Special Notifications Concerning PY2021 Awards section of the memorandum. Mr. Patterson seconded. A voice vote was taken and the motion passed unanimously.

Agency Information:

Mahomet Area Youth Club provided an update on summer programs.

Schedules and Allocation Process Timeline:

An updated copy of the meeting schedule and allocation timeline was distributed for information only.

CCDDB Information:

Ms. Canfield reviewed the CCDDB meeting that was held this morning.

APPROVAL OF MINUTES:

Minutes from the April 22, April 29, and May 13 meetings were included in the Board packet for review.

MOTION: Mr. Patterson moved to approve the meeting minutes from April 22, April 29, and May 13. Dr. Moore seconded the motion. A voice vote was taken and the motion passed.

STAFF REPORTS:

None.

BOARD TO BOARD:

None.

EXPENDITURES:

A copy of the Expenditure List was included in the packet.

Dr. Rappaport moved to approve the Expenditure List as presented in the packet. Ms. Palencia seconded the motion. A voice vote was taken and the motion passed unanimously.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

The meeting adjourned at 6:48 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Staff

*Minutes were approved at the June 17, 2020 CCMHB meeting.

