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**CHAMPAIGN COUNTY  
MENTAL HEALTH BOARD  
REGULAR MEETING**

*Minutes—June 23, 2021*

*This meeting was held remotely and at the Brookens Administrative Center, Urbana, IL*

*5:45 p.m.*

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**MEMBERS PRESENT:** Susan Fowler, Joseph Omo-Osagie, Elaine Palencia, Julian Rappaport, Jane Sprandel, Jon Paul Youakim, Matthew Hausman, Daphne Maurer

**MEMBERS EXCUSED:** Kyle Patterson

**STAFF PRESENT:** Kim Bowdry, Leon Bryson, Lynn Canfield, Stephanie Howard-Gallo, Shandra Summerville, Chris Wilson

**OTHERS PRESENT:** Laura Lindsey, Courage Connection; Nicole Sikora, Josh Cornwell, DSC; Pat Ege, Cunningham Children's Home

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**CALL TO ORDER:**

Mr. Joe Omo-Osagie called the meeting to order at 5:47 p.m. Executive Director Canfield was present at the Brookens Administrative Center in compliance with the Open Meetings Act.

**ROLL CALL:**

Roll call was taken and a quorum was present.

**CITIZEN INPUT / PUBLIC PARTICIPATION:**

None.

**APPROVAL OF AGENDA:**

The agenda was in the packet for review. The agenda was approved unanimously by a roll call vote.

## **PRESIDENT'S COMMENTS:**

Mr. Joe Omo-Osagie made some brief comments regarding the increase of violence in our community.

## **EXECUTIVE DIRECTOR'S COMMENTS:**

Director Lynn Canfield discussed the American Rescue Plan funds and CCMHB requests to the County Board. She also announced a recent donation to the CCMHB in memory of Brad Bates.

## **NEW BUSINESS:**

### **Draft Fiscal Year 2022 Budgets:**

A Decision Memorandum, proposed 2022 budgets for the MHB, DDB, and CILA funds, and background information on each were included in the Board packet. Ms. Palencia requested clarification on the Ebertfest funds paid last year, which Ms. Canfield provided.

**MOTION: Dr. Fowler moved to approve 2022 CCMHB Budget, with anticipated revenues and expenditures of \$5,927,611. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**MOTION: Dr. Rappaport moved to approve the 2022 CILA Fund Budget, with anticipated revenues and expenditures of \$67,000. Payment to this fund is consistent with the terms of the Intergovernmental Agreement between the CCDDDB and CCMHB and full approval is contingent on CCDDDB action. Ms. Sprandel seconded. A roll call vote was taken and the motion passed unanimously.**

### **Updated Memorandum of Understanding (MOU) with United Way:**

The packet contained a Decision Memorandum and revised MOU with the United Way of Champaign County and the CCDDDB for continuation of funding for 211 Information and Referral Services.

**MOTION: Dr. Fowler moved to approve the Draft Memorandum of Understanding with United Way of Champaign County and the CCMHB and the CCDDDB: 2-1-1 Information and Referral Services contingent on approval by the CCDDDB. Dr. Maurer seconded the motion. A roll call vote was taken and the motion passed unanimously.**

### **Revised CCMHB By-Laws:**

Included for review and approval was a Decision Memorandum and DRAFT of proposed revisions to the Board's By-Laws. For reference, the packet also contained the full texts of the

Illinois Community Mental Health Act, Illinois Open Meetings Act, and the Champaign County Code of Ethics. There was a general discussions regarding language in Item II.B..

**MOTION: Dr. Fowler moved to approve the draft of revised CCDDDB By-Laws with a change from the word “shall” to “may” on item II.B. Upon approval, strikethroughs, highlights, and bracketed comments will be removed from the final version. Ms. Palencia seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**AGENCY INFORMATION:**

None.

**OLD BUSINESS:**

**CCMHB FY 2020 Annual Report:**

The draft FY 2020 Annual Report was included in the packet for review. A few minor edits were reviewed.

**MOTION: Ms. Palencia moved to approve the draft FY 2020 Annual Report for the CCMHB as presented, with the edits discussed at the meeting. Ms. Sprandel seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**CILA Facilities Project:**

A Decision Memorandum was included in the packet. During 2014, the CCMHB and CCDDDB established a shared CILA Facilities Project in order to develop additional small group home capacity for persons with Intellectual/Developmental Disabilities, within the County.

This local project was a response to parent advocates’ coordinated message and request. A growing number of people with complex service needs, who were eligible for CILA services and willing to accept services as described and funded by the State under its Medicaid Waiver program, had been unable to secure placement close to home. With encouragement from the Governor’s office and support from the Champaign County Administrator, the Boards issued a Request for Proposals to purchase up to four homes suitable for up to four individuals each and identify an appropriate provider. Three responses were submitted. In fall 2014, Individual Advocacy Group (IAG) was selected as the provider, and two houses were purchased and renovated for compliance with State CILA Rules.

From 2015 through 2019, both homes were operational and served residents as planned. IAG experienced the same funding and workforce challenges that have threatened community-based provider capacity across Illinois and the country. Additional homes were not purchased due to the higher cost of the first two. To address the workforce and revenue issues, expansion of non-traditional day program services or increased client base through host home, family, and intermittent CILA were explored with the families of eligible people, the Independent Service

Coordination unit, and the state's Division of DD. We reviewed and revised all agreements, between the two Boards, the provider, and the property manager, Joel Ward Homes, and at the beginning of 2020, had some hope of keeping the project going.

COVID-19 and mitigation efforts impacted I/DD operations early in 2020, adding to the staffing shortage. In the summer of 2020, the IAG homes were further rocked by the loss of a key staff person to gun violence. At that time, their CEO expressed concern that she would not be able to expand Champaign County operations enough to continue here. In December of 2020, residents of the first home found CILA placements out of county. At the end of this month, the second home will be vacant, as residents have secured placements out of county (one with IAG).

Kim Bowdry, Associate Director for Intellectual/Developmental Disabilities, has engaged a number of CILA providers in serious discussion about establishing a presence in Champaign County, either to 'take over' our CILA homes or to serve the residents in other local homes. She consulted with Ed McManus about best options and followed up on his suggestions. Importantly, both Ed and the final CILA provider commented that IAG was the best option for projects such as this one, and that if they could not make this work, it was probably not doable.

Given the poor outlook, staff will not recommend re-issuing an RFP seeking a provider to continue this project, although we have prepared such a draft. Instead, staff recommended that the Boards seek to sell each property, as the market is favorable to sellers.

Board members discussed selling the homes at length. A study session or special meeting will be scheduled for the CCMHB and CCDDDB to discuss ideas regarding the homes.

**MOTION: Dr. Fowler moved, pending appraisal and similar approval by the CCDDDB, to authorize the Executive Director to obtain at least three proposals from local, licensed realtors who are interested in listing each CILA house for sale. The proposal is to include the realtor's qualifications and experience, the realtor's plan to market the property or properties, the realtor's commission and any other expenses the Board would incur regarding the realtor, and the realtor's proposed reasonable selling price along with their method of making such a determination. The Boards shall select the realtor who offers the best value to the Boards and set the initial asking price. The Board reserves the right to reject any and all proposals. Dr. Youakim seconded the motion. A roll call vote was taken. All members voted aye, with the exception of Dr. Rappaport, who abstained from the vote. The motion passed.**

#### **Disability Resource Expo Update:**

A Briefing Memorandum was included in the packet. The Expo Steering Committee voted to not have the event in-person this year.

**Contract Amendment Report:**

No report.

**Schedules & Allocation Process Timeline:**

Copies of CCMHB and CCDDDB meeting schedules and CCMHB allocation timeline were included in the packet.

**APPROVAL OF CCMHB MINUTES:**

Meeting minutes from May 26, 2021 were included in the Board packet.

**MOTION: Dr. Fowler moved to approve the CCMHB minutes from May 26, 2021. Dr. Rappaport seconded the motion. A roll call vote was taken. The motion passed.**

**OLD BUSINESS:**

**Staff Reports:**

Staff reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were included in the Board packet.

**Board to Board Reports:**

None.

**EXPENDITURE LIST:**

The Expenditure List was included in the packet.

**MOTION: Dr. Rappaport moved to accept the Expenditure List as presented. Dr. Maurer seconded the motion. A roll call vote was taken and the motion passed unanimously.**

**BOARD ANNOUNCEMENTS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 7:26 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo  
CCMHB/CCDDDB Staff

\*Minutes were approved at the 7/21/21 CCMHB meeting.