

CHAMPAIGN COUNTY BOARD OF HEALTH

Budget Subcommittee Meeting Tuesday, August 14, 2007, 10:00 a.m.

Call to Order

The Budget Subcommittee held its third meeting on the FY2008 budget on August 14, 2007 in Meeting Room 2 at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order at 10:01 a.m. by John Peterson.

Roll Call

Susan Maurer and John Peterson were the Budget Subcommittee members present at the time of roll call.

Others present were Deb Busey (County Administrator of Finance & HR Management), Susan McGrath (Senior Assistant State's Attorney), Julie Pryde (Interim CUPHD Administrator), Jim Roberts (CUPHD Director of Environmental Health), and Teresa Sturm (CUPHD Director of Finance).

Public Participation

There was no public participation.

Old Business

Discussion of FY2008 Board of Health Budget With Interim C-U Public Health Administrator

Roberts reported that the current fees structure for the Environmental Health Division brings in about \$139,000 in revenue. The expenditures outpace revenue in this division by \$139,500. Sturm run the figures with the proposed changes in fees previously discussed and the revenue is still short \$97,500 compared to expenditures. Roberts provided a comparison of the fees structure with the counties of Knox, Coles, Livingston, Peoria, McLean, and Sangamon. Busey noted Peoria, McLean, and Sangamon are comparable counties. Sturm explained that she charged the Board of Health (BOH) 33% of the division's cost based on the estimate that 1/3 of restaurants are located in the outlying County area. Roberts described the personnel used to staff the division.

McGrath is reviewing the Public Health Ordinance in order for the BOH to recoup the money it spends on enforcement. She asked Roberts what amounts should be charged for fees and enforcement activities. Roberts agreed to get back to McGrath with some figures. Environmental Health charges \$25 per hour in the food program. That amount probably does not cover CUPHD labor costs for those activities.

Busey asked CUPHD staff how the revenue estimates would be realized when current revenues are not close to reaching the budget projections. Roberts said they do not because water, sewage, and food permits are down. Busey pointed out that with seven months of revenue year-to-date, it appears only \$47,000 will be received this year instead of the \$112,000 that was budgeted. Roberts anticipated most revenues would come in November because that is when the bills are sent.

Peterson wanted to build a budget based on current revenue because Environmental Health is a major subsidy. Maurer asked if CUPHD had discussed changing its fees. Pryde said they were waiting to see what the BOH did.

Regarding the Breast & Cervical Cancer Program, Sturm pointed out the figure that represented the BOH's 15% portion of client services that exceeds the grant funding. Peterson asked Sturm to gather information on the various grant amounts. Pryde offered to get the BOH copies of the grants. Pryde explained the Breast & Cervical Cancer Program is a multi-county program administrated by CUPHD. Other counties stop providing these services once the grant money runs out for the fiscal year. CUPHD continues providing services even after the grant money runs out and continues to charge the BOH for a portion of these services. Pryde believed the programs pays for mammograms, cervical cancer screenings, and follow-up care. She did not know if the program covered the costs of surgery and therapy. McGrath advised that it is a policy decision for the BOH to make regarding whether they want to subsidize the program after the grant money is used up because there is a shortfall in the budget.

Sturm explained most of the Maternal & Child Health Division is covered by grants. The BOH is charged for a portion of the services not covered by grants.

Pryde and Sturm confirmed that CUPHD would cover the Infectious Disease costs because CUPHD does not turn anyone away from the clinic. CUPHD does not go outside of its clinic to offer these services. Pryde noted that WIC clients in Rantoul are also being screening for sexually transmitted diseases. Peterson said he would like to know what the County's portion of any program in so the BOH can compare revenues with expenditures to determine where a shortfall is occurring. Sturm and Pryde agreed to provide that information. The subcommittee and staff continued to discuss the figures provided by CUPHD in an effort to understand what expenses were not covered by grants and what expenses were optional for the BOH. Busey asked for CUPHD to provide a consolidated document that shows all of the income and then shows the expenditures by CUPHD and the BOH that are relevant to those incomes. This information has not been provided to the BOH, so they so not know what grants have been obtained for Champaign County. Pryde acknowledged that sometimes grants are specifically for the County area and other grants allocate a portion for the County area.

In reviewing the administrative expenses, Pryde and Sturm concurred that the BOH is being charged \$68,000 for administration. This amount includes the BOH paying 10% of the CUPHD Administrator salary because she serves as the BOH Administrator.

The total budget figures provided by CUPHD were inaccurate, so Pryde and Strum agreed to work with Busey to sort out what is the County's revenue versus expenses. Pryde stated the Local Health Protection Grant will be \$110,000 and is used to offset expenses for Environmental Health and Infectious Disease that are not covered by other revenue. Discussion continued over sorting out the budget figures. The subcommittee and staff agreed to meet against next Tuesday morning at 10:00 a.m. to resolve the budget for presentation to the full BOH.

Discussion of FY2008 Board of Health Budget Incorporating Proposals for Senior Services, Clerical Support, Grant-Writing, and Other Initiatives

Maurer and Peterson concurred that they were not in favor of increasing the allotment for CIDES or requesting more general funds from the County Board to further subsidize CIDES. McGrath said the Regional Planning Commission submitted a proposal to provide senior services for \$50,000. This program would take the place of the home nursing program provided by CUPHD. Busey asked Pryde to prepare the budget objectives and performance indicators to show the BOH's accomplishments with the money it spends. Pryde agreed to provide that information for the services the BOH purchases from CUPHD. This was requested from the previous CUPHSD Administrator last year and no response was received. In discussing what services had to be funded, Pryde stated the core services were just Environmental Health and a piece of Infectious Diseases.

New Business

Recommended Action to Board of Health for FY2008 Budget

This agenda item was moved to the next meeting.

Discussion of Presentation to County Board of Board of Health FY2008 Budget

This agenda item was moved to the next meeting.

Establishment of Next Meeting Date

The next Budget Subcommittee meeting was scheduled for August 21, 2007 at 10:00 a.m.

Adjournment

The meeting was adjourned at 11:11 a.m.

Respectfully submitted,

Kat Bork
Board of Health Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.