

CHAMPAIGN COUNTY BOARD OF HEALTH

Budget Subcommittee Meeting Tuesday, August 21, 2007, 10:00 a.m.

Call to Order

The Budget Subcommittee held its fourth meeting on the FY2008 budget on August 21, 2007 in Meeting Room 2 at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order at 10:07 a.m. by John Peterson.

Roll Call

Susan Maurer and John Peterson were the Budget Subcommittee members present at the time of roll call. The other Board of Health member present was Julian Rappaport.

Others present were Deb Busey (County Administrator of Finance & HR Management), Susan McGrath (Senior Assistant State's Attorney), Jim Roberts (CUPHD Director of Environmental Health), and Teresa Sturm (CUPHD Director of Finance).

Approval of Agenda/Addendum

Peterson announced the agenda stands approved without objection.

Public Participation

There was no public participation.

Old Business

Discussion of FY2008 Board of Health Budget With Interim C-U Public Health Administrator

Busey confirmed she met with CUPHD staff on Friday to review budget information. Busey provided the property tax revenue estimate and shared the permits fees, grant contracts provided by CUPHD. The Board of Health (BOH) total revenue is \$1,386,361. The BOH expenditures include a part-time secretarial position (from the Champaign County Administrative Services Department) and the CUPHD contract amount based on all the programming as proposed (\$595,447). Busey expressed some concern with the budget figures from CUPHD because the FY2008 request is \$100,000 less than was spent on the contract two years ago. McGrath noted the home nursing program is no longer being contract for from CUPHD. McGrath said the Regional Planning Commission proposal to provide those services was for \$50,000. Peterson asked Busey to include that figure in the budget. Busey remarked the BOH still has a budget that is revenue positive by more than \$100,000, even with the mobile unit activities included. Sturm confirmed that was correct.

Sturm said she and Julie Pryde (Interim CUPHD Administrator) looked at the budget request to the BOH differently than past CUPHD Administrators. They did not see the point of charging the BOH for services already provided at CUPHD where the agency does not turn

anyone away for services. They looked at charging the BOH for services where CUPHD went outside of its organization and went out into the county. Maurer asked if Sturm had any “gut feeling” that more money might be needed in the midst of the fiscal year. Sturm answered no, because this number falls into what CUPHD was planning to spend this year.

Peterson asked if the budget included collaboration with the Mental Health Board. McGrath said it did not. She also pointed out that the BOH approved Carrie Storrs attendance at a conference this year, so that line item would need to be increased by about \$1,000. The grant-writing position for \$25,000 was approved last year and is not included in this budget. Busey would add it under contract services. Sturm asked if that position would do work above and what Pryde does in writing grants. McGrath confirmed it was for specific programs with the Mental Health Board for the provisions of mental health services in the county area. Peterson added that the BOH starting looking into this position because it received no assistance from the previous CUPHD administration in this area. Sturm replied that Pryde was not a part of that administration.

Peterson was surprised to see the budget laid out simply. McGrath expressed that the BOH did not have the budget numbers from CUPHD before now. The subcommittee reviewed the figures with Busey and Sturm. Sturm estimated the BOH represents 10% of CUPHD’s total budget. The subcommittee discussed the challenges of past budget and the relationships with the last three different CUPHD Administrators. Sturm confirmed that the BOH is being presented with concrete budget figures. CUPHD charges the BOH for the County’s portion of services not covered by grants. Busey advised the BOH that the County Board may begin asking why the County Board is subsidizing the BOH with \$145,000. The County Board’s general fund is experiencing financial difficulty while the BOH has ended the last three years with revenue positive budgets. The BOH is estimated to have a FY2008 budget which is \$90,000 revenue positive. Sturm said there are rumors that some of the state grants may be reduced in the next state budget. Rappaport would like to see some understanding with the CUPHD Board to show that they understand and agree with these budget figures so there will be an incremental budget in future years.

McGrath explained the Contract Committee is looking at the contract language to include the budgeted figures. There have been problems in the past with how the contract has been interpreted. McGrath will be cleaning up the contract language. The Contract Committee is requesting presentations about a dental services contract from CUPHD and CIDES.

The subcommittee discussed the County Board subsidy versus the budget carryovers that have been growing since 2005. It was agreed the BOH would ask the County for a \$90,000 subsidy in FY2008 instead of \$145,000.

Discussion of FY2008 Board of Health Budget Incorporating Proposals for Senior Services, Clerical Support, Grant-Writing, and Other Initiatives

This discussion was included with the discussion of the CUPHD budget request.

New Business

Recommended Action to Board of Health for FY2008 Budget

MOTION by Maurer to recommend the BOH approve the budget as presented with the request of \$95,000 from the County Board in FY2008; seconded by Peterson.

The subcommittee, Busey, and Sturm felt the budget was finally transparent.

Motion carried.

Discussion of Presentation to County Board of Board of Health FY2008 Budget

Maurer agreed to work on summarizing the eleven pages of budget objectives and performance indicators provided by Julie Pryde into a format for the County budget document. Maurer would then send the document to Pryde and Rappaport for their feedback. Peterson, as the BOH Treasurer, will be presenting the budget to the County Board at the Legislative Budget Hearings. He invited Sturm to the hearing.

Establishment of Next Meeting Date

No further meetings are needed.

Adjournment

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Kat Bork
Board of Health Secretary

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.