

CHAMPAIGN COUNTY BOARD OF HEALTH

**Monthly Meeting
Tuesday, January 25, 2011**

Call to Order

The Board of Health (BOH) held its monthly meeting on January 25, 2011 in the Lyle Shields Meeting Room at the Brookens Administrative Center, 1776 East Washington, Urbana. The meeting was called to order at 6:04 p.m. by Board President Bobbi Scholze.

Roll Call

Board members present at the time of roll call were Prashanth Gowda, Stan James, John Peterson, Cherryl Ramirez, Bobbi Scholze, Betty Segal, and David Thies. The staff member present was Kat Bork (Board of Health Administrative Assistant).

The absent Board member was Brenda Anderson.

Also present were Candi Crause (CUPHD Infectious Disease Prevention & Management Director), Nancy Greenwalt (Smile Healthy Executive Director), Julie Pryde (CUPHD Administrator), Jim Roberts (CUPHD Environmental Health Director), Awais Vaid (CUPHD Epidemiologist), and Andrea Wallace (CUPHD Finance Director).

Approval of Agenda/Addendum

MOTION by James to approve the agenda; seconded by Ramirez. **Motion carried with unanimous support.**

Approval of Minutes

MOTION by Peterson to approve the November 30, 2010 minutes; seconded by James.

Roberts noted a correction should be made to reflect that the Board of Health decided to not apply for a tanning facilities grant separate from CUPHD.

Motion carried as amended with unanimous support.

Public Participation on Agenda Items Only

There was no public participation over the agenda items.

Correspondence and Communications

There was no correspondence or communications.

Smile Healthy

The December 2010 monthly report was distributed to the Board.

MOTION by Peterson to receive and place on file the Smile Healthy monthly reports for November 2010 and December 2010; seconded by Ramirez.

Greenwalt will email Bork a flyer for the Give Kids a Smile event to forward to the Board. The event will provide free dental exams to all kids ages 1-17 from dental groups combining their efforts. There are no screenings for residency, so any child who arrives will receive a free exam. Greenwalt confirmed the state exam forms will be onsite to verify the dental exam for school-age children as required by the state.

Motion carried with unanimous support.

CUPHD

Approval of CUPHD Invoice – November 2010 & December 2010

Peterson stated the invoices were consistent with the contract.

MOTION by Peterson to approve payment of the CUPHD November 2010 and December 2010 invoices; seconded by James. **Motion carried with unanimous support.**

Acceptance of the Potable Water Supply Program Grant

Roberts explained the Potable Water Supply Program Grant is a small grant that helps cover the cost of required potable water inspections.

MOTION by Peterson to accept the Potable Water Supply Program Grant; seconded by Gowda.

The Board and CUPHD staff discussed how the grant amount is set, the activity required by the Local Health Protection Grant, audit requirements, and the staff time involved. Gowda asked if the BOH loses money with this grant. Roberts said he would look into it, but his guess was that they did lose money because of the new state requirements that direct him to prepare an application for this grant. Gowda asked if the potable water services were mandatory. Pryde confirmed the services were pretty much mandatory because this is a core service and the grant does not cover the cost of providing core services.

Motion carried with unanimous support.

Letter to IDPH in Support of the Champaign County Local Assessment of Need

Pryde asked for this to be removed from the agenda and dealt with after the IPLAN.

Letter to Send to Carle Regarding Their Practice of Referring Their Health Alliance-Insured Clients to our STD Clinic and Other Services

Crause, Pryde, and Wallace explained that CUPHD applied to be a paid provider for Health Alliance Insurance for its flu vaccine and STD clinics. A significant number of people asking for STD testing and treatment at the CUPHD clinic are referred there by doctors who see the people in an office setting or a hospital. Health Alliance rejected CUPHD's application as a paid provider and the appeal, although CUPHD can provide services at a lesser cost than Carle. Since Carle doctors are referring patients to CUPHD instead of treating the patients themselves, Pryde wanted to send a letter to the doctors asking them to stop referring their STD patients to CUPHD. CUPHD does not receive any reimbursement for providing STD testing and treatment to these patients, even though they have insurance. Pryde noted that CUPHD's STD clinic is sufficiently busy without the referrals from Carle doctors and she wanted the Carle patients to be treated at Carle Clinic. The Board discussed the possibilities of addressing this problem. The Board concurred with Pryde contacting an individual in risk management at Carle about stopping doctors from referring their patients to CUPHD. This issue is also on the agenda for tomorrow's CUPHD Board meeting.

Marc J. Vaughan, Licensed Water Well Pump Installation Contractor, Violation Notice Issued by IDPH

Roberts brought this item to the Board's attention for information only. He is seeking an administrative remedy with Mr. Vaughan, who it appears has been installing well water pump systems with an invalid license.

Request Permission, Under Special Circumstances, to Provide a Temporary Waiver to Local Ordinance Requirement Regarding Private Sewage Disposal System Permits

Roberts requested a temporary waiver of the Champaign County Health Ordinance for private sewage disposal system permits for Homer and Bondville. CUPHD received a complaint about a property in the Village of Homer. The owner was willing to make the repairs, but the village is constructing a municipal waste water system at the same time. Roberts wanted to waive the fee and permit requirements for the villages since this is active municipal sewer system construction. CUPHD will follow up later to verify installation of the appropriate system. The complaint is from Homer, but Roberts wanted to include Bondville in the waiver because that village is in the same situation.

MOTION by Thies to provide a temporary waiver to the Champaign County Health Ordinance for private sewage disposal system permits in the Villages of Homer and Bondville; seconded by James. **Motion carried with unanimous support.**

Adoption of the 2010 IPLAN for Champaign County

A summary of the 2010 IPLAN was distributed at the meeting and the full draft report was emailed to the Board. Pryde would like to have a study session for the IPLAN presentation before it is adopted by the BOH, possibly at the February meeting. Vaid added the IPLAN was due in December, but CUPHD obtained an extension. The Board discussed the legal

significance of the IPLAN and why it was required to receive a Local Health Protection Grant and maintain certification as a public health department. Pryde described how CUPHD identified the community goals and how those would be addressed by a variety of agencies. The IPLAN will be posted online as a search document to be more accessible. Scholze directed that the IPLAN should be placed on the next BOH agenda.

Administrator's Report

Pryde did not have a paper report and stated the BOH should consider her verbal comments and the IPLAN summary as her report.

CUPHD Monthly Division Reports

The monthly division reports for Administrative Training, Environmental Health, Human Resources, Infectious Disease, Maternal & Child Health, and Wellness & Health Promotion were posted on CUPHD's website at <http://www.c-uphd.org/monthly-reports.html>.

MOTION by James to receive and place on file the November 2010 and December 2010 division monthly reports; seconded by Segal. **Motion carried with unanimous support.**

Other Business

Request Approval of FY2011 Calendar of Meetings

MOTION by James to approve the FY2011 Calendar of meeting as presented; seconded by Segal.

James suggested the Board consider moving to a quarterly meeting schedule, with more meetings as necessary to develop the annual budget. The Board discussed revising its calendar of meetings and the number of meetings likely needed to approve a budget. The Board directed Bork to find out if the CUPHD invoices could be paid without Board approval to ensure CUPHD received payment in a timely manner even if a meeting was canceled. **James and Segal agreed to consider having Scholze and Pryde decide to cancel monthly meetings that have no action items as a friendly amendment to the motion.** The Board discussed the February meeting and concurred to hold it on February 22, 2011 at the CUPHD Facility on Kenyon Road. **James and Segal agreed to consider this as a friendly amendment.**

Motion carried as amended with unanimous support.

Approval of Closed Session Minutes

MOTION by James to approve the November 30, 2010 closed session minutes; seconded by Thies. **Motion carried with unanimous support.**

Public Participation on Non-Agenda Items Only

There was no public participation on non-agenda items.

Closed Session Pursuant to 5 ILCS 12012 (c)11 to Consider Litigation When an Action on Behalf of the Board of Health Has Been Filed & is Pending in Court

MOTION by James to enter into closed session pursuant to 5 ILCS 12012 (c) 11 to consider litigation when an action on behalf of the Board of Health has been filed and is pending in court. He further moved the Administrator and the Recording Secretary remain present. The motion was seconded by Segal. Motion carried with a vote of 7 to 0. Gowda, James, Peterson, Ramirez, Scholze, Segal, and Thies voted in favor of the motion. The Board entered into closed session at 7:20 p.m. and resumed open session at 7:44 p.m.

Adjournment

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Kat Bork
Board of Health Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.