

Drug Court Assessment Timeline

1. Determination by Defendant to request Drug Court.
2. Defendant (pro se) or Defendant's counsel files Request for Drug Court Assessment and provides courtesy copy to State's Attorney at time of filing.
3. State's Attorney has five business days from receipt of Defendant's Request for Drug Court Assessment to determine whether the Defendant meets eligibility requirement and signs off on Request. If Defendant's offense is non-probationable, State's Attorney notes that they will reduce charges, if the Defendant is determined to be eligible for drug court.
4. After State's signature or 5 days, Defendant's counsel provides Defendant's request for Drug Court to the Drug Court Coordinator, Drug Court Judge and Probation Officer for team to determine Defendant's eligibility for a Drug Court Assessment. Probation provides a criminal history for the team to review. Initial eligibility determination should occur within 7 days of receipt of Request being provided to the team.
5. If approved for assessment, and if the defendant is not incarcerated, defense counsel advises defendant, if defendant is pro se, to report within 2 court days to the Court Services Department. The Drug Court Coordinator will instruct the defendant when and where to report for an assessment with a Rosecrance Clinical Assessor and will sign a Release of Information for Rosecrance. Defendant will schedule an appointment with the Drug Court Probation Officer for a risk assessment and be given a social history form to be completed and returned at the time of the appointment. These appointments must be accomplished within two weeks of assessment determination.
6. If the defendant is incarcerated, the Drug Court Coordinator will schedule an assessment with a Rosecrance Clinical Assessor and notify the jail. The Drug Court Probation Officer will schedule with the jail staff an interview date/time and complete the risk assessment.
7. A Rosecrance Clinical Assessor prepares a court summary of the needs assessment which will include any substance use disorder diagnosis and treatment recommendations. The summary notes if the person has any mental health or cognitive problem that could preclude from Drug Court.
8. Probation prepares a criminogenic risk assessment using the risk assessment tool required by the Administrative Office of the Illinois Courts. The risk report and the clinical assessment report are provided to the Drug Court Team.
9. Drug Court Team meets to determine if Defendant is eligible for entry into Drug Court. The Team can accept, deny or request a further assessment. All decisions by the Drug Court Team are made objectively and based on the eligibility criteria of the program.
10. If eligible, the Drug Court Judge sets a date and time for a negotiated/open plea requesting a sentence to Drug Court probation. This target date can be within 14 days of request. The goal is for persons in custody to be able to enter drug court within 21 days of request and out of custody to enter within 30 days of request.