

Memorandum of Understanding
By and Between
Champaign County Sheriff's Office
And
Champaign County Health Care Consumers

The purpose of this memorandum of understanding (MOU) is to acknowledge the collaboration between the Champaign County Sheriff's Office (CCSO) and Champaign County Health Care Consumers (CCHCC) in the provision of services by CCHCC for Pregnant and Parenting Classes at the Champaign County Jail.

Background:

A new law in the State of Illinois – HB3653 – requires county jails to provide weekly Pregnant and Parenting classes for detained women, beginning in January 2023. HB3653 requires the following topics to be covered through this Pregnant and Parenting Class:

- Prenatal Care & Hygiene;
- Effects of pre-natal exposure to alcohol and drugs;
- Parenting skills; and
- Pediatric medical and mental health issues.

Additional topics can also be covered through the weekly classes. Topics to be covered will be determined collaboratively between CCSO and CCHCC.

CCSO is contracting with CCHCC for the provision of these weekly classes.

Services:

CCHCC will provide a staff member on a weekly basis to present the Pregnant and Parenting classes at the jail. CCHCC will work with CCSO staff to establish the topics, curriculum, and materials to be provided.

Each class is expected to last approximately one hour.

CCHCC will:

1. Commit 1 day per week to the project. One day per week will be to be on-site.
2. Work with CCSO to develop the class curriculum and topics, and materials to be provided.

CCSO will:

1. Compensate CCHCC for its personnel time to prepare curriculum, topics, and materials in coordination with CCSO, and for the weekly presentation of the class.
2. Provide administrative support to produce materials and resources required for conducting the weekly classes related activities.
3. Provide space suitable for the classes.

Cost for Services:

Budget for CCHCC services to be provided is attached as part of this agreement. Maximum amount to be paid to CCHCC is specified in budget, and presumes a year of services.

Re-evaluation of program:

CCSO and CCHCC will re-evaluate the effectiveness of, and need for the program at six months after the beginning of the program. If Pregnant and Parenting classes are poorly attended, CCSO may cancel the program.

Contractual relationship:

This MOU represents a contractual relationship between CCSO and CCHCC for the purposes of providing the Pregnant and Parenting Classes at the county jail.

CCHCC will not be considered an agent or employee of CCSO for any purpose and CCHCC is not entitled to any benefits that CCSO provides its own employees. CCHCC acknowledges that CCHCC has certain tax obligations to the federal, state and local governments and that CCSO will not, out of compensation paid to CCHCC, withhold or pay any federal employment tax, including amounts under Collection of Income Tax at Source (withholding), Federal Insurance Contribution Act (FICA) of Federal Unemployment Tax Act (FUTA) or pay Illinois employment taxes under withholding income tax or employment security tax provisions of Illinois law.

CCHCC will submit a completed W-9 form to CCSO upon the execution of this agreement and Contractor is responsible for declaring and paying estimated income and self-employment taxes to the Internal Revenue Service and the Illinois Department of Revenue.

CCHCC agrees, during and after the term of this agreement, not to reveal any confidential information of CCSO to any person, corporation or other third party.

This agreement shall be construed and interpreted in accordance with the law of the State of Illinois.

This MOU shall remain in effect for a year, or until either party terminates this agreement upon thirty (30) days written notice of the other party.



Sheriff's Office Signer Name
Title *Sheriff*
Champaign County Sheriff's Office



Claudia Lennhoff
Executive Director
Champaign County Health Care Consumers

01/25/2023
Date

01/27/2023
Date



Champaign County Health Care Consumers

44 East Main Street, Suite 208 • Champaign, IL 61820

Phone: (217) 352-6533

cchcc@healthcareconsumers.org

Fax: (217) 352-9745

www.healthcareconsumers.org

Grassroots organizing for health care justice and access since 1977.

Celeste Blodgett, Program Coordinator
Champaign County Jail
502 S. Lierman Ave.
Urbana, IL 61802

Budget for Jail's Pregnant and Parenting Program

Date: December 12, 2022
For period: 01/01/2023 to 12/31/2023
Total: \$4,604.00

Personnel

Wages:

Paulette Colemon – P&P Educator	<u>\$3,488</u>
Total Wages	\$3,488

Benefits/Payroll Taxes (@ 32% of wages)	<u>\$1,116</u>
Total Personnel	\$4,604

Total Expenses for P&P Program at Jail: **\$4,604**

Description:

The Pregnant and Parenting class at the Champaign County Jail will be taught weekly in 2023 by CCHCC's Paulette Colemon. CCHCC will work with Jail staff to develop a curriculum and provide topical materials for the people participating in the P&P program.

Budget Narrative:

Personnel – Paulette Colemon, P&P Educator – Wages are calculated on an hourly basis. Paulette's time is allocated as follows: 20 hours in the month of January for program development and P&P education at the jail (12 hours for program development; 8 hours for in-jail education weekly and preparation/follow-up). For the remaining months of 2023, Paulette's time is calculated as 12 hours per month (3 hours per week, with 1 hour of instruction and 2 hours for preparation, travel time, and follow-up). Note: CCHCC's fiscal year is July-December, and CCHCC staff receive wage increases for new fiscal year, starting in July.