



CHAMPAIGN COUNTY
REGIONAL PLANNING
COMMISSION

Champaign County Rural Transit Advisory Group (RTAG)

Date: Wednesday, May 8, 2019
Time: 3:00 p.m.
Place: John Dimit Conference Room
 Brookens Administrative Center
 1776 E. Washington St., Urbana
Members Present: Nancy Greenwalt, Mary Sleeth, Tawanna Nickens, Lori Larson, Nathan Montgomery
Members Absent: Aaron Esry, Kyle Shartzter
Staff Present: Kristen Gisondi, Debbie Peterik
Others Present: Drew Bargmann

MEETING MINUTES

Subject to Review and Approval

- I. Call to Order
Ms. Greenwalt called the meeting to order at 3:08 p.m.
- II. Roll Call
The roll was taken by written record and a quorum was declared present.
- III. Audience Participation
None
- IV. Approval of Agenda
Ms. Sleeth made a motion to approve the agenda. Ms. Larson seconded, and the motion carried unanimously.
- V. Approval of Minutes
Ms. Larson made a motion to approve the RTAG minutes from the February 26, 2019 meeting. Ms. Sleeth seconded, and the motion carried unanimously.
- VI. New Business
 - A. Approval of C-CARTS FY 19 3rd Quarter (January – March) Service & Fiscal Reports.
Ms. Gisondi provided the following highlights of the reports:
 - The total trips have increased significantly as compared to last quarter as shown by the daily average that increased from 115 to 140.

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- Employment is increasing as the main trip type, due to the Rantoul fixed route.
- Lift Use percentage has increased.
- Senior trip percentage remained the same.
- Denials are at 367 (11% of the requested trips) because the time was not available. In the month of January, 20 denials came from one passenger. Ms. Larson inquired if the percentage is normal. Ms. Gisondi commented that the percentage is a little higher than usual, but sometimes the requests coming from one person could be affecting the percentage increase. Ms. Greenwalt inquired if the passengers are coached on the scheduling process. Mr. Bargmann commented that yes, the passengers are explained the process.
- Miles and hours decreased thereby increasing trips/mile and trips/hour.
- There was \$172,829 eligible expenses for the 3rd quarter. \$356,107 grant funds remain which is 48% remaining of the total grant funds for the final quarter.

Ms. Nickens made a motion to approve the C-CARTS FY19 3rd Quarter (January – March) Service and Fiscal Reports. Ms. Sleeth seconded, and the motion carried unanimously.

B. Update on FY 2020 DOAP and 5311 Grant Applications

Ms. Gisondi provided the following comments:

- DOAP (Down State Operating Assistance Program) is state funding and Section 5311 is federal funding. Applications were submitted in March. Ms. Gisondi presented the budget numbers.
- Compliance Review – there were no findings.
- There are budget variances from FY2019 to FY 2020 which must be pointed out:
 - Dispatcher Salaries and Wages will increase (33%)
 - Fringe Benefits will increase (12%)
 - Advertising/Promotion Media will increase (29%)

C. Update on Rantoul Service & Outreach Efforts

- In March of 2018, ridership was 802. March 2019 was 1,251.
- Google Transit is now live for the Rantoul fixed-route. Ms. Gisondi and Mr. Bargmann demonstrated the process of using Google Transit for C-CARTS.
- Ms. Gisondi discussed the marketing outreach:
 - Brochures and flyers have been printed and locations have been identified for placement of the literature. Materials are also in Spanish.



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- Yard signs have been order to place in Rantoul and outlying areas.
- C-CARTS staff will attend a Disability Expo in March and the Rantoul Farmer’s Market in June.

D. Presentation of C-CARTS Survey Results

Following are some of the highlights of the survey responses:

- Surveys were completed during the months of January and February through phone, online and paper.
- 37 consumers responded with paper surveys on the bus being the highest number.
- The main trip type was medical.
- 61% of the riders said they would have someone else drive them if the service was not available. 31% would not make the trip at all.
- 67% of the riders were very satisfied with the service. 28% were satisfied.
- Those who ride are frequent riders.
- Obstacles that prevented people from using the service were hours of operation and advance reservation timeframe are challenges.

VII. Announcements

None

VIII. Adjournment

Ms. Greenwalt adjourned the meeting at 3:38 p.m.