

CHAMPAIGN COUNTY
DRUG COURT

PARTICIPANT HANDBOOK

February 2019



Welcome to Champaign County Drug Court

Since 1999, Champaign County Drug Court has been a proven alternative to incarceration for those with a substance use disorder seeking a positive and permanent change in their lives. This change results from hard work of the participants and the Drug Court Team. The mission of the Champaign County Drug court is to reduce drug-related crime and its costs to the community by providing criminal defendants an opportunity to avoid incarceration through participation in a program which utilizes a multidisciplinary team under judicial supervision, which assess, treats, provides services and monitors individuals who have a drug addiction or dependence (substance use disorder).

The Drug Court Team consists of the Judge, State's Attorney, Public Defender, Probation Officer, Deputy Sheriff, Mental Health Counselors, Addiction Counselors, and Case Managers from Rosecrance, Family Service of Champaign County, and a Drug Court Coordinator. Although the members of the Team represent different disciplines and perspectives, their goals are the same: **the participant's best interests and the interests of justice**. The Drug Court Team's mission is to assist you in obtaining the necessary tools to maintain a lifetime of recovery, not just the 12-36 months you will be in the program.

While in the program, your life will be under the significant control of the Drug Court Team, and you might be required to do something to help you recover, that you do not understand initially and you simply do not want to do. All decisions and actions required of you by the Drug Court Team are intended to rehabilitate you from addiction, criminal conduct, and anti-social behavior. In other words, we want you to live a healthy, long, and happy life. **You** will be expected to do all the heavy lifting while we encourage, assist, and support you. Just as your fellow Drug Court participants are expected to assist and support you, you will be expected to do the same in return.

We emphasize two characteristics with our Drug Court participants: "**Honesty** and **Integrity**." We expect you to conduct yourself accordingly.

This manual is a guide to help you understand what you will need to do to successfully complete the program. There are also copies of forms that you should familiarize yourself with.

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Appendix A - Consent to Participate Drug Court Program

Appendix B - Medication Receipt

Appendix C – Life-Skills Training Tracks

Appendix D - Drug Court Participant Agreement - to be signed and a detached copy to Coordinator

DRUG COURT ORIENTATION

We want you to understand what is expected from you at the time you enter Drug Court. This manual should be helpful and, but your probation officer, coordinator, counselors, and attorneys will work closely with you so that you understand what is expected from you while in the program. You are urged to seek them out for any questions you might have during your time in the program. You are expected to have a copy of this handbook the duration of your time in Drug Court. If you lose this copy, please contact the Coordinator as soon as possible.

DESCRIPTION OF THE DRUG COURT PROGRAM

Champaign County Drug Court is a post-adjudicatory treatment-based alternative to incarceration. In addition to standard conditions of probation, up to 180 days of incarceration (which may never be ordered) can be ordered to be used as a sanction along with other conditions which may benefit the participant. This is not a **pre-plea or diversion program**.

Champaign County Court Services (Probation) and a Clinical Assessor from Rosecrance screen and assess every defendant for Drug Court eligibility. The Drug Court Team receives those assessments and determines a defendant's eligibility for Drug Court from those assessments. Defendants determined eligible by the team will plead guilty before the Drug Court Judge and will be sentenced to Drug Court Probation. Defendants not eligible for Champaign County Drug Court will continue through the normal criminal case processing and disposition.

NON-DISCRIMINATION

The Champaign County Drug Court prohibits discrimination against its participants, and those requesting to participate, on the basis of race, color, national origin, age, disability, sex, gender identity, religion, political beliefs, marital status, familial or parental status, sexual orientation, or socio-economic status. Interpreters are available through the 6th Judicial Circuit to all participants in need of services. It is the responsibility of the participant to inform the court of any disability that may require accommodations. Any concerns, issues or allegations regarding discrimination should be reported in writing to: Honorable Thomas J. Difanis, Presiding Judge 101 E. Main Urbana, Illinois 61801.

ELIGIBILITY

To be eligible to participate in the Drug Court Program, you must first request to be assessed for Drug Court. You along with your attorney will fill out that request. If approved to be assessed, you will then have a needs assessment by Rosecrance and a risk assessment at probation. The Drug Court Team will determine if you are eligible to become a Drug Court participant. If you are eligible a hearing will be held where the judge will inform you of the requirements of Drug Court, make sure that you wish to become a Drug Court participant and that you understand all of the requirements. The judge will then take your guilty plea so that you can be sentenced to Drug Court.

The eligibility requirements that a Defendant must satisfy include the following criteria:

1. The Participant must be assessed as MEDIUM-HIGH RISK/HIGH NEEDS on a Validated Risk Assessment and on a Validated Needs Assessment approved by the Champaign County Drug Court. The assessment must show that the participant has a drug or alcohol addiction or dependency.
2. Participant must be convicted of a felony.
3. Participant must be convicted of a nonviolent felony. Defendants with a history involving the use of a weapon or violence toward people, animals, or property could be determined ineligible.
4. Participant cannot be convicted of a non-probationable offense unless it is TASC eligible for a non-probationable offense under 20 ILCS 301/140-5, or the prosecutor agrees to amend the offense to a probationable offense.
5. Participant must be a resident of Champaign County at time of assessment and at time of offense.
6. Participant must be 18 years or older at the time of offense.
7. Defendant must complete a Request for Drug Court Assessment, voluntarily execute a Consent to Participate in the Champaign County Drug Court Program (Appendix A), and be willing to engage in and comply with the treatment and supervision requirements of Drug Court. Please note that a Defendant is not eligible if he/she has a mental illness or developmental disability which will not allow the Defendant to complete the Drug Court requirements or Defendant does not have the cognitive ability to complete the requirements to graduate from Drug Court.

DRUG COURT TEAM

Once you are admitted into Drug Court, the proceedings are not like other court proceedings. The Drug Court Team consists of a state's attorney, defense attorney, probation officer, substance abuse treatment counselors, a case manager, a mental health counselor, a family service counselor, a sheriff's deputy, coordinator, and the Judge. Instead of the normal court proceedings, where the Court determines guilt or innocence, the Drug Court Team works together to help provide you with the necessary tools for recovery and no longer get in trouble with the law. The team members will discuss your situation to determine your progress and compliance with drug court rules, your treatment, education, work, and family. The team will continue to work toward the goal of helping you overcome the reasons that brought you into the criminal justice system.

A list of your drug court contacts is attached to this handbook on page 20.

- Rosecrance provides both substance abuse and mental health treatment and is responsible for reporting on the progress of the participants in treatment. Weekly reports are provided for those who are participating in treatment locally and monthly reports for those in treatment facilities

outside the County. Treatment decisions are made by the treatment providers. Random drug tests are conducted at all treatment facilities.

- Court Services (Probation) monitors each participant and maintains records, conducts drug tests and reports the results. The probation officer will meet with participants to develop a case plan and will report to the court on the participant's progress. Probation also works with the State's Attorney's office in reporting probation violations. Violations may lead to sanctions or revocation. Probation also addresses issues outside of treatment.
- The Sheriff's Deputy helps monitor each participant which will include home visits and drug testing. The Deputy also provides support and effective community-based policing, building trust. The deputy wears a body camera which records all conversations and everything that the deputy sees. As part of your Drug Court Probation you are allowing the Deputy access to your person, property and residence.
- The State's Attorney's office participates in the weekly team meetings. The State's Attorney provides information on the current offense as well as any new arrests or charges. The State's Attorney is responsible for filing petitions to revoke Drug Court Probation and requesting warrants.
- The Public Defender's office also participates in the weekly team meetings. The Public Defender provides input and represents the Drug Court participants at team staffings and court proceedings. You are allowed to have counsel of your choice attend any staffing when you are being staffed and at all court hearings.
- The Drug Court Coordinator plans, organizes, coordinates and monitors the activities of the Drug Court program. The Coordinator participates in team meetings.
- The Family Service Counselor helps with individual and family counseling as needed.
- The Judge presides over Drug Court, reviews each condition of Drug Court with the participant, orders sanctions, rewards, and any additional conditions of probation which may be necessary. The Judge also provides input at team meetings and is the final decision maker.

MEDICATION ASSISTED TREATMENT

The Champaign County Drug Court has developed a partnership between Prairie Center (now Rosecrance) and Carle Physician's Group/Carle Addiction Recovery (Carle Foundation Hospital) to provide medication assisted treatment (MAT) for opiate/heroin users through a drug called Vivitrol. The treatment consists of a monthly injection, for a time frame determined by the physician, clinician and the client. Research has shown that this treatment will stop the cravings for opiates/heroin and block those drugs affects. Vivitrol, along with substance abuse treatment,

will substantially increase a person's ability to successfully break free of the opiate/heroin addiction.

If you are on a different MAT such as methadone or suboxone, you will be required to notify your counselors and provide releases of information to your MAT provider so Drug Court can be provided with your MAT file and discuss your compliance with MAT.

If upon entry into drug court you are not on any MAT, any decision to begin MAT must be made by you and your Rosecrance counselor and approved by the drug court team.

COURT APPEARANCES

As a Drug Court participant, you will be required to appear in Courtroom K every Wednesday at 1:00 pm. At each appearance, the Judge will be given a report from the Team concerning your performance, which could include: drug testing results, progress in treatment, your current life situation, etc. If you are doing well, you will be encouraged to keep up the good work and may receive an incentive. If you fail to abide by the terms of your Drug Court probation or otherwise fall below the requirements set forth in this handbook, the Judge may impose sanctions (including, but not limited to: writing assignments, curfew restrictions, public service work and, when appropriate, jail terms) or therapeutic adjustments (such as more classes or attendance at more sobriety-based self-help groups).

You are responsible for your own behavior. Honesty is expected at all times when addressing the Judge and Drug Court Team members. Always be on time and wear clothing that is appropriate and not offensive to anyone (see page # 9, Other Program Rules). Remain seated and quiet while in court unless asked to stand and speak, and always address the Judge with respect. Remain in court for the entire hearing unless approved to leave early.

SUPERVISION

Probation and the Champaign County Sheriff's Office provide supervision of the participants. Most supervision takes place through probation or at Drug Court. The frequency that participants meet with the Probation Officer is determined by what level of risk the participant scored on the criminogenic risk assessment completed to determine eligibility. The Probation Officer will meet with participants in the court services department as well as conducting home visits. The Probation Officer and participant will develop a case plan that will be reviewed at each appointment. The level of supervision needed will be reviewed every 6 months.

The Champaign County Sheriff's Deputy will conduct unscheduled home visits. You will not be sanctioned just because you are not at home at the time of the visit.

This voluntary program involves regular court appearances before the Drug Court Judge, frequent drug testing, treatment (inpatient and/or outpatient), attendance at sobriety-based self-help meetings, and supervision by the Probation Department and Sheriff's Department. While you are a participant in the program, you will proceed through phases. Promotions from one phase to the next will occur when you have satisfied the requirements as set forth later in these materials.

DRUG TESTING

Drug tests are administered randomly as directed at both Probation and Rosecrance. You will be assigned a drug court number (typically 3 or 4 digits) upon entering the program. This number will be used to identify you the entire duration of your drug court probation. Each day, participants are selected for testing either at the Probation Department or at one of the Rosecrance facilities.

All participants will be required to call in on a recorded line as part of the random drug testing requirements. You will be given instructions on when to call by your Probation Officer during Phase 1. You will be expected to call Monday through Friday morning. The list for the day is recorded by 8:00 a.m. each morning. The phone number to call is 384-3771. If your number is selected, you must come in that day for a drug test between the hours of 8:00 am and 4:00 pm.

Rosecrance will post a daily list of all drug court numbers that are selected to drug test that day. This list can be found at the front desk and again by the restrooms. If your number is listed, you must provide a test before leaving the building. Whether you are on a list to test or not, all Rosecrance staff and drug court team members have the right to instruct a drug court participant to drug test at any time.

It is your responsibility to provide a drug test upon request or if your number is selected. Failure to drug test as directed can be considered a positive test and is sanctionable.

TREATMENT

Based on the needs assessment completed by Rosecrance to determine eligibility for Drug Court, your initial treatment needs are determined. A Treatment Plan specifically designed to address your needs will be created by your Drug Court substance abuse counselor, and if necessary a mental health counselor. Your counselor will review this treatment plan with you, so you understand it. You must cooperate with the plan. If residential treatment is recommended, you may remain incarcerated until a placement is found. The current treatment options include outpatient, intensive outpatient, residential, and after care. The level of treatment necessary will change to fit your needs. Weekly contact with your treatment provider may be required. You are required to comply with your treatment plan as provided to you by your counselor.

You will be required to participate in two cognitive skills groups to address maladaptive thinking patterns of those involved with the criminal justice system to reduce recidivism. These include Moral Reconciliation Therapy (MRT) and Cognition Works. Both groups meet once a week in the probation department. You will be told when you are to start each group based on what phase you are in.

You may be referred to additional groups based on your needs. These can be groups to address specific topics such as trauma or codependency. Your counselor will make a referral to the groups and make the group part of your treatment plan. You will be expected to attend all groups. A report by each group leader will be provided to the Drug Court Team.

VETERANS

Military veterans have the same responsibilities, rights, and services that any drug court participant has. However, if after being found eligible for Drug Court and you have served in any of the armed forces, the Department of Veteran's Affairs Illiana Health Care System (VA) will be contacted. The VA will provide a liaison to the Court to determine what services and benefits you may be eligible for. The VA and Rosecrance will then coordinate to determine which services better suit your needs. Additionally, when possible, you will be matched with a Veteran Mentor. This Veteran Mentor will help you to guide and support you through your participation in Drug Court.

MEDICAL TREATMENT

You should always follow the medical advice from your doctor. But, for your doctor to best treat you, he/she needs to have all the information about you. This includes your history of addiction. This information can help your doctor determine the potential damage to your recovery that can be done with the prescription of certain medications. When you see a doctor, or any other medical staff, you must immediately notify him or her of your addiction history. You will be required to sign a release of information for your doctor(s). Also, if you receive medication or have a prescription renewed, you will be required to have the doctor sign and provide the Medication Receipt (Appendix B). You will also be expected to have a follow up date with your doctor.

OTHER DRUG COURT PROGRAM RULES

Drug Court participants are required to abide by the following rules:

1. Do not use or possess any drugs or alcohol.
Sobriety is the primary focus of the Program. Maintaining a drug free lifestyle is essential to your recovery. This prohibits the use/ingestion of mood-altering prescription drugs (unless taken as prescribed by your doctor and approved by the Drug Court Team), opiates, narcotics, alcohol, or over the counter medications which include any of these substances and certain foods such as *muffins with poppy seeds*, vitamin supplements,

energy drinks, mouthwash and any substitutes for these. You need to know that use of any of these substances will result in sanctions and potential discharge from this program since a confirmed positive test is positive even if you said you did not know that you were eating or drinking something that would show a positive test result.

2. Do not go to casinos, other gambling establishments or to places that primarily serve alcoholic beverages. You must avoid environments, which may trigger a relapse. Therefore, casinos, race tracks, bars, clubs and restaurants which emphasize or primarily serve alcoholic beverages on site are off-limits.
3. Report to your probation officer on time as directed. You must be prepared to provide a urine test at each visit. If you are unable to attend an appointment, you must call your probation officer in advance of the appointment time. You are required to report for any other random test as directed by your probation officer.
4. Do **NOT** attempt to adulterate (illegally change) your test samples by drinking excessive amounts of water, flushing products, or provide any other liquid that is not your bodily fluid. A critical component of success in Drug Court is the demonstration that you are not using drugs or alcohol. You will be frequently tested, both at the probation office in the courthouse and at treatment. If it appears that you are adulterating or flushing your system to defeat the accuracy of the test, you will be sanctioned. Results that indicate an abnormally low creatinine (dilution) level will constitute a positive test unless you can demonstrate a verifiable medical reason why your creatinine level is not within the normal range.
5. Attend all ordered treatment sessions. This includes individual and group counseling, education sessions and 12-step meetings. If you are unable to attend a scheduled session, you must notify the treatment provider prior to the appointment.
6. Be on time for appointments and Drug Court sessions. If you are late or miss appointments or sessions, you will be considered non-compliant. You must contact your probation officer and/or counselor in advance if there is a possibility you may be late or absent.
7. Do not make threats to other clients or staff or behave in a violent manner. Violent or inappropriate behavior will not be tolerated and will result in termination from the Program.
8. **While in the Drug Court Program, cohabitation or intimate relationships with other Drug Court participants will not be allowed.**
9. Association with known felons, gang members, or anyone violating criminal law is prohibited. (association with felons who are Drug Court participants, clients at treatment, or support group members is permitted during these appropriate settings.)
10. Dress appropriately for court and treatment sessions. As a participant, you are expected to wear appropriate clothing, **no shorts are allowed**. Men must wear shirts (no tank tops) and long pants, which do not sag below the waist. Women must wear appropriate blouses or tops (no low-cut tops or tank tops) and long pants, dress or skirt. Shoes must be worn at all times. Clothing with drug or alcohol related themes or promoting or advertising alcohol or drug use is considered inappropriate. Sunglasses are not to be worn inside court or treatment center unless medically approved. Uniforms for work are allowed if you are coming or going to work. Speak with members of the Drug Court team if you need

assistance with clothing.

11. Comply with all conditions of probation as detailed in your Order of Probation. Comply with all probation modifications and sanctions. Do not violate any court orders including curfews and no contact orders, or any criminal laws.
12. Cell phones are prohibited at any treatment or counseling sessions. **Phones may be confiscated.**
13. Report all contact with any law enforcement officer to your probation officer and counselor.
14. Make a good faith effort to pay all restitution, fines, costs and fees.
15. Treat all team members, court personnel, treatment staff and peers with respect.
16. Comply with all the requirements when obtaining a prescription for a controlled substance and provide an appropriate Medication Receipt to your probation officer.
17. Participate in all treatment groups and meetings to the best of your abilities.

INCENTIVES, SANCTIONS AND THERAPEUTIC ADJUSTMENTS

The Champaign County Drug Court program uses a behavior modification that includes both rewarding positive behaviors and sanctioning for negative ones. Incentives are used to encourage positive, law abiding, healthy behaviors and to deter negative, criminal, and harmful behaviors. The purpose of a sanction is to motivate you to comply with Drug Court requirements and help you change your thinking and behavior to help you succeed. Therapeutic adjustments are alterations to your treatment requirements based upon your assessed needs. As the participant, you determine whether or not you will receive an incentive, sanction or therapeutic adjustment. You are responsible for your own actions and/or decisions. Incentives, ~~and~~ sanctions and therapeutic adjustments are discussed by the team. The Judge makes the final decision. You will be advised of any sanction in court by the Judge and allowed to respond.

Incentives

Examples of actions/milestones warranting an incentive include:

- Benchmark clean times (1 month, 3 months, 6 months, 12 months).
- Active participation in treatment programs.
- Gaining positive employment.
- Furthering education (GED, high school diploma, enrollment in college courses).
- Completing a cognitive skills program.
- Participating in volunteer events for the community.

Incentives include:

- Candy
- Called up early for court
- Fast Pass
- Birthday cards
- Certificates
- Recognition in court
- Gift Cards
- AA/NA books and materials

- Sobriety tokens/keychains
- Relaxation of curfew
- Fishbowl drawing
- Bus Tokens/Passes
- Pizza in treatment groups
- YMCA scholarship
- Graduation
- Phase Advancement
- Week off from court
- Travel permits
- Credit towards fines
- Bowling outings
- Social gatherings such as picnics, graduation celebrations
- Financial assistance such as housing, education expenses

Sanctions

Examples of actions warranting a sanction include:

- Positive drug or alcohol tests.
- Providing an adulterated urine test or attempting to adulterate
- Providing a diluted drug specimen
- Failure to submit to drug testing when required
- Failure to appear in court when required
- Failure to attend treatment.
- Failure to participate in treatment
- Violation of a no contact order banning the individual from any contact with specified persons or places
- Violation of the law
- Violation of treatment r recommendations or contracts
- Violation of a curfew order
- Failure to reside at the approved residence
- Actions determined to be detrimental by the Drug Court Team.

Sanctions include:

- Verbal reprimand
- Public Service Work
- An essay.
- Home monitoring and/or GPS.
- Alcohol (SCRAM) monitoring or daily BAC's.
- No contact orders
- Curfews
- Jury Box
- Daily reporting
- Weekend reporting
- Letters of apology
- Increase court appearances
- Delay in phase advancement
- Delay in participant's case called in court
- Jail Time up to 180 days
- Termination

Therapeutic Adjustments

- Change in treatment plan
- Increase of meeting attendance
- 30 meetings in 30 days, 60 in 60, or 90 in 90
- Treatment contracts
- Increase of drug tests
- Daily BAC's
- Critique sheets of meeting verification
- Counseling referral

PROGRAM OUTCOMES

Successful Completion/Graduation

Participants graduating from Drug Court have achieved:

1. One-year sobriety. Participants involved in Medication Assisted Treatment (MAT) will possibly be involved in Drug Court longer even after 1 year of sobriety. The MAT provider will be consulted, and a determination will be made depending on the length of time in MAT, progress, and treatment compliance.
2. Continuous involvement in a 12-step sobriety-based self-help program and have obtained a sponsor. Depending on a person's religious beliefs, alternative involvement can be attained with the approval of the participant's primary counselor and agreement by the Team.
3. No pending criminal charges.
4. Attendance, participation, and successful completion of all recommended treatment programs.
5. Recommendation from the Drug Court Team.
6. Have no outstanding arrest warrants and have, during their participation in Drug Court, informed probation of any misdemeanor offense convictions. If found guilty of any misdemeanor offense, a participant must wait 6 months with no further charges before graduation and all sentencing requirements of that new charge must be completed.
7. Involvement in the Life-Skills Training program (Appendix B)
8. Complete the Phase 4 to Graduation application along with a two-page essay on how Drug Court has helped the participant's recovery and changed participant's life and a resume.
9. Complete an oral presentation in-front of the Drug Court Team. Each participant will be given 10 minutes to present. Team members will ask participants questions and time will be given for participants to answer with feedback.

Unsuccessful Discharge

Participants can be terminated from Drug Court after a Petition to Revoke Probation is filed by the State's Attorney. When a Petition to Revoke is filed, the participant will be served with a petition to revoke the participant's probation. The participant is advised of and accorded the rights set forth in Supreme Court Rule 402A, including, but not limited to, the right to counsel and a hearing.

Prior to accepting an admission or stipulation the judge will address the participant personally in open court, and inform the participant of:

1. The specific allegations in the petition;
2. That the participant has the right to a hearing with defense counsel present, and the right to appointed counsel if the participant is indigent;
3. That at the hearing, the participant has the right to confront and cross-examine adverse witnesses and to present witnesses and evidence in his or her behalf;
4. That at the hearing, the State must prove the alleged violation by a preponderance of the evidence;
5. That by admitting to a violation, or by stipulating to the evidence, there will not be a hearing on the petition and that the participant waives the right to a hearing and the right to confront and cross-examine adverse witnesses, and the right to present witnesses and evidence in his or her behalf; and
6. The sentencing range for the underlying offense for which the participant is subject to prosecution or sentencing.

The judge must find that any stipulation that the evidence is sufficient to establish a probation violation and that the participant's admission or stipulation is voluntary, and that there is a factual basis for the admission or stipulation.

At a hearing on a petition to revoke probation, the judge will not consider any information learned through team staffings, status review hearings or otherwise, unless newly received in evidence at the hearing.

Neutral Discharge

Participants who have not violated any rules of Champaign County Drug Court but cannot, for one reason or another successfully complete all the graduation requirements are provided with a Certificate of Completion. An example is a participant who medically or cognitively cannot complete, but has participated to the fullest extent.

Voluntary Withdrawal

Voluntary withdrawal includes deciding to no longer be involved in Drug Court or comply with Drug Court requirements. If you decide to voluntarily withdraw, the State can seek revocation of your Drug Court probation, which can result in you being resentenced on your original conviction. The State can also seek to revoke your probation for any violation of the terms of your Drug Court probation. If you withdraw from Drug Court and/or the State's Attorney files a Petition to Revoke your probation, you will be provided a copy of any Petition to terminate you from the program, in court, which the Judge will read to you. You will be able to hire an attorney or have one appointed for you if you are indigent. The matter will be set for a hearing where the State's Attorney will have to prove that you violated your Drug Court probation. If they prove that you violated your Drug Court Probation by a preponderance of the evidence, then your case will be set for a sentencing hearing where you will be resentenced on the original offense. At these hearings you will have the right to see and hear the witnesses testify against you, cross-examine those witnesses, present your own witnesses, and testify if you wish to.

DRUG COURT PHASE STRUCTURE

Phase 1 (30-90 days)

- weekly court appearances
- successfully complete residential treatment, if applicable
- follow all treatment recommendations
- comply with supervision
- submit to random drug testing as directed
- meet with probation officer every 2 weeks or as directed
- attend weekly individual session with primary counselor
- meet with case manager and develop a case management plan
- comply with home visits (minimum of one time per month)
- identify housing needs
- identify medical, educational, and financial issues
- begin education on sobriety based groups
- educate on changing people, places, and things
- Medication Assisted Treatment (MAT), if applicable
- develop an initial relapse prevention plan

To be eligible for phase advancement, a participant must:

- meet the expectations listed for Phase 1
- 30 days continuous sobriety
- regular attendance in a treatment groups and probation office visits
- display honesty
- have no missed drug tests
- be on the random call in list
- submit application for phase advancement and relapse prevention plan to the drug court coordinator

Phase 2 (90-120 days)

- weekly court appearances
- follow all treatment recommendations
- comply with supervision
- submit to random drug testing as directed
- meet with probation officer every 2 weeks or as directed
- attend weekly individual session with primary counselor
- review case management plan with case manager
- comply with home visits (minimum of one time per month)

- obtain housing
- address medical, educational, and financial issues
- obtain a primary care physician, if not already have one
- attend a minimum of 2 self-help meetings per week
- begin recovery network i.e. identify potential sponsor, establish phone list of recovery members, participate in meetings, etc.
- identify changes regarding people, places, and things
- begin MRT group
- update relapse prevention plan

To be eligible for phase advancement, a participant must:

- meet the expectations listed for Phase 2
- have 60 days continuous sobriety
- regular attendance in a treatment groups and probation office visits
- display honesty
- have no missed or diluted drug tests
- comply with supervision
- submit application for phase advancement and relapse prevention plan to the drug court coordinator

Phase 3 (90-120 days)

- weekly or every two weeks court appearances, as determined by the team. The Judge will notify you of your appearance schedule
- follow all treatment recommendations
- comply with supervision
- submit to random drug testing as directed
- meet with probation officer 1 time a month or as directed
- attend bi-weekly individual sessions with primary counselor
- review case management plan with case manager
- comply with home visits (as directed)
- obtain stable housing
- continuing addressing medical and financial issues
- establish a recovery network and obtain a verifiable sponsor
- attend a minimum of 3 self-help meetings per week
- be involved in pro-social activities
- demonstrate changes in people, places, and things
- be employed or attending educational program or vocational training, or volunteering (minimum of 10 hours per week) of which can be verified by the Drug Court Team

- complete MRT and begin Cognition Works
- complete a screening at Family Service of Champaign County
- prepare a budget
- update relapse prevention plan
- no pending criminal charges

To be eligible for phase advancement, a participant must:

- meet the expectations listed for Phase 3
- have 120 days continuous sobriety
- regular attendance in a treatment groups and probation office visits
- display honesty
- have no missed or diluted drug tests
- comply with supervision
- actively working with sponsor and involved in step work
- submit application for phase advancement, relapse prevention plan, verification of appointment with Family Service of Champaign County, and budget to the drug court coordinator

Phase 4 (90-120 days)

- court appearances every two or three weeks, as determined by the team. The Judge will notify you of your appearance schedule
- follow all treatment recommendations
- comply with supervision
- submit to random drug testing as directed
- meet with probation officer 1 time per month or as directed
- attend monthly individual session with primary counselor
- review case management plan with case manager
- comply with home visits (as directed)
- maintain stable housing
- attend a minimum of 3 self-help support groups per week
- maintain recovery network and actively working with sponsor
- continue demonstrating changes in people, places, and things
- continued employment, educational program/vocational training, or volunteering
- complete/continue with Cognition Works
- lead treatment groups as directed by primary counselor and/or chair support group meetings as directed by sponsor
- prepare a resume
- initiate payment of fines, cost, and fees

- attend monthly Alumni Association meeting, if applicable
- update relapse prevention plan
- no pending criminal charges

To be eligible for graduation, participants must:

- meet expectations listed for Phase 4
- have one-year continuous sobriety
- complete all treatment recommendations
- demonstrate a change in people, places, and things
- have no outstanding arrest warrants and have, during their participation in Drug Court, informed probation of any misdemeanor offense convictions. If found guilty of any misdemeanor offense, a participant must wait 6 months with no further charges before graduation and all sentencing requirements of that new charge must be completed
- submit an application for graduation and updated relapse prevention plan to coordinator
- prepare a two-page essay and presentation with drug court team

Phase 5 Post-Graduation (4-6 months)

- attend one court hearing per month
- submit to random drug testing as directed
- meet with probation officer for office visit one time per month
- attend one group or individual counseling session per month at treatment facility
- continue addressing payments of fines, costs, and fees
- complete exit survey

IMPORTANT PHONE NUMBERS

Drug Court Coordinator Zac Dawkins	Telephone: 384-3852
Drug Court Probation Officer Heather Rumble	Telephone: 384-3753
Rosecrance Counselor Becky Griffith	Telephone: 693-4628
Rosecrance Counselor Natalie Hall	Telephone: 328-4500
Rosecrance Counselor Jason Abrams	Telephone: 328-4500
Rosecrance Case Manager Mark Dotson	Telephone: 328-4500
Rosecrance Case Manager Katie Difanis	Telephone: 693-4650
Family Service Director Alice Kirby	Telephone: 352-0099
Sheriff Deputy Shawn Hallett	Call 911 (if it is an emergency)

Probation Department

Courthouse – 3rd Floor Telephone: 384-3753

Rosecrance Substance Abuse Outpatient

801 N. Walnut, Champaign Telephone: 328-4500

Rosecrance Mental Health Services

801 N. Walnut, Champaign Telephone: 373-2430

Rosecrance Residential

2302 Moreland, Champaign Telephone: 356-7576

Family Service

405 South State St., Champaign Telephone: 352-0099

Cognition Works

507 W. Springfield, Urbana Telephone: 239-0142

APPENDIX A
STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
COUNTY OF CHAMPAIGN

THE PEOPLE OF THE STATE OF ILLINOIS

vs.

CASE NO. _____

DEFENDANT

CONSENT TO PARTICIPATE
DRUG COURT PROGRAM

1. I understand that I have no legal right to participate in the Drug Court Program. I have reviewed this Consent to Participate with my Attorney and I hereby knowingly and voluntarily execute this Consent to Participate which allows me to participate in the Drug Court Program.
2. I agree to participate in and cooperate with any and all treatment recommendations, including, but not exclusively, any mental health or substance abuse assessments and/or treatment recommended by the Drug Court team, which consists of the Judge, Champaign County Court Coordinator, Prosecutor (s), Public Defender or Defense Counsel, Probation, Treatment Provider(s), Case Manager(s), Law Enforcement, and any other personnel designated by the Drug Court team or identified by my treatment providers in my treatment plan.
3. I understand that it is essential that all members of the Drug Court team, including the Judge, communicate as a team and share information regarding my participation in the Drug Court, including compliance with treatment, and I agree to them doing so. Upon my entry into the Drug Court, I consent to the Drug Court public defender representing me in Drug Court staffings and at court status review hearings unless I have privately retained counsel. I understand that my privately retained counsel will be required to represent me at all staffings and court status review hearings. In the event that my privately retained counsel is unable to attend staffings and/or court, I understand that my attorney will arrange for other counsel to appear on my behalf.
4. I agree to adhere to all components of my treatment, including attending all counseling sessions, treatment programs, taking my medication as prescribed, engaging in

activities as recommended by the Drug Court team, including sobriety based self-help meetings and cooperation with home visits by Drug Court team members.

5. I agree to remain drug and alcohol free (except for approved prescribed medications) and to submit to random drug testing at the discretion of the Drug Court team or any treatment provider and agree to the disclosure of the results to the Drug Court team.
6. I agree to appear in court as required. I understand that my court hearings are in open court and an observer could connect my identity with the fact that I am in treatment. I consent to this type of disclosure to a third person.
7. I agree to reside in Champaign County and to keep the Drug Court team advised of my current address and telephone number, employment status, and any new arrests at all times while in the program.
8. I agree to sign any and all releases of information consenting to the disclosure of information to the Drug Court team. I understand that if I refuse to comply with signing a release when requested it may be grounds for termination from Drug Court.
9. I agree to be truthful, cooperative and respectful with the Drug Court team.
10. I understand that based upon any report (written or oral) of my violation of any rules of my Drug Court probation, contract or of this Consent to Participate, the Drug Court judge may: authorize a warrant for my arrest; impose any sanction, including jail time if ordered by the Judge; adjust my treatment plan; or modify or revoke any conditions of my probation or bond. My violation(s) may result in proceedings being initiated seeking my termination from the Drug Court and these proceedings could either be resolved in Drug Court or be referred back to traditional court.
11. I understand that my alcohol and/or drug treatment records are protected by Part 2 of Title 42 of the Code of Federal Regulations (C.F.R), and HIPAA, 45 C.F.R. Parts 160 & 164; Illinois Mental Health and Developmental Disability Confidentiality Act 740 ILCS 110 et. seq. I understand that I may revoke this consent to participate at any time except to the extent that action has been taken in reliance on it .This consent to Participate expires upon the termination of the probation I am serving in this case or the termination of all proceedings with regard to this cause of action as named above.
12. I understand that I may voluntarily withdraw from the Drug Court program. My withdrawal will be in accordance with Drug Court policies and procedures. I understand that there may be consequences, actual or potential, which will result from my withdrawal.
13. I understand that at the discretion of the presiding Drug Court Judge, for purposes of research and/or education, other persons may be permitted to attend the Drug Court team meetings where communication as to my case will occur.

14. I understand that language help is available and if I need assistance, it is my responsibility to inform the court I need help.

I UNDERSTAND THAT THE DRUG COURT PROGRAM MAY BE AN OPPORTUNITY FOR ME TO AVOID CONVICTION, JAIL AND/OR PRISON AND TO HELP ME OBTAIN TREATMENT AND MOVE FORWARD WITH MY LIFE. I ALSO UNDERSTAND THAT ALL MEMBERS OF THE DRUG COURT TEAM WANT TO SEE ME SUCCEED AND ARE HERE TO HELP ME.

(Date)

Name (Print or Type)

Signature

Signature of Interpreter
(where applicable)

Signature of Parent or Guardian
(where applicable)

I HAVE REVIEWED THIS CONSENT WITH THE DEFENDANT. THE DEFENDANT UNDERSTANDS IT AND VOLUNTARILY AGREES TO PARTICPATE. I FURTHER UNDERSTAND THAT THE DRUG COURT TEAM WILL BE DISCUSSING THE DEFENDANT'S COMPLIANCE AND COOPERATION WITH HIS/HER TREATMENT PLAN AND TERMS OF SUPERVISION AT DRUG COURT STAFFINGS AND AT DRUG COURT STATUS REVIEW HEARINGS. I ACKNOWLEDGE THAT IF I REMAIN COUNSEL OF RECORD FOR THE DEFENDANT, I WILL APPEAR OR ARRANGE FOR OTHER COUNSEL TO APPEAR AT TEAM STAFFINGS WHEN THE DEFENDANT IS SCHEDULED TO BE STAFFED BY THE DRUG COURT TEAM AND ALSO APPEAR OR ARRANGE FOR OTHER COUNSEL TO APPEAR WITH THE DEFENDANT AT ALL COURT HEARINGS.

(Date)

Signature of Defense Counsel

(Date)

Accepted by: _____
Judge

APPENDIX B: Medication Receipt

IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT

CHAMPAIGN COUNTY, ILLINOIS

PEOPLE OF THE STATE OF ILLINOIS,)
)
) Plaintiff,)
 vs.) No. _____)
)
 _____)
 Defendant.)

MEDICATION RECEIPT

I, _____, am a Champaign County Drug Court Participant and I have a history of chemical dependency and, I am requesting that if you believe a controlled substance is necessary that you prescribe non-narcotic medication. I am required to inform you of my dependency.

Please provide the controlled substance prescribed and the prescribing physician's name below for verification by the drug court team. Should additional information be necessary, Drug Court will provide a release of information to the physician.

Date

Printed Name of Physician

Medication Prescribed

Signature of Physician or Nurse

Medication Prescribed

Signature of Physician or Nurse

Address of Agency

Physician Telephone Number

Participant is to return this document to the Drug Court Probation Officer

APPENDIX C: Life-Skills Training Track

To better prepare our Drug Court participants for their future, we expect them to be involved in our Life-Skills Training Program. Participants need to work in one of three tracks (education, vocational, volunteer) and have completed a personal resume before being considered for graduation from the Champaign County Drug Court. A participant will begin and move through his/her life-skills training stages as his/her counselor/treatment permits. Movement between tracks and stages is allowed. The following diagram describes the components of each track.

Track	Education	Vocational (employment)	Volunteer
Stage 1	Enroll in GED/Junior College/University program of study	Enroll in employment training class (i.e. complete Illinois Skills Match/gain Work Opportunity Tax Credit letter and Fidelity Bonding Form, Job Club, etc.)	When not actively pursuing an education or employment, participant does volunteer work with a counselor approved agency is required
Stage 2	Report academic progress to counselor/judge, begin working on resume	Present counselor/judge proof of employment training class work, begin working on resume, possibly do volunteer work to improve future employment chances, begin job search	Volunteerism report submitted to counselor/judge, begin working on resume
Stage 3	Continue taking classes to pursue degree/certification, present documentation to counselor/judge, completed resume approved by case manager	Successfully gain employment, progress report given by employer to counselor/judge, completed resume approved by case manager	Volunteerism report submitted to counselor/judge, completed resume approved by case manager

If the Drug Court participant is unsuccessful moving through either the education or vocational track she/he will be expected to enter the volunteer track.

We Can Do It!

APPENDIX D
CHAMPAIGN COUNTY DRUG COURT
CLIENT HANDBOOK RECEIPT

I, _____, verify that I have received a copy of the Drug Court Handbook. The handbook was thoroughly explained by the Drug Court Coordinator and any questions were answered. I acknowledge that I am to have a copy of this handbook the entire length of my participation. I agree follow and adhere to all rules and expectations of me while in the drug court program.

Participant Signature

Date

Drug Court Coordinator Signature

Date