

CHAMPAIGN COUNTY MENTAL HEALTH BOARD (CCMHB)

And

**CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A
DEVELOPMENTAL DISABILITY (CCDDB)**

COMMITTEE OF THE WHOLE (COW) STUDY SESSION

Minutes – January 16, 2008—6:00 p.m.

*Illinois Terminal Building
45 East University Avenue
Champaign, IL*

MEMBERS PRESENT: Aillinn Dannave, Joyce Dill, Bill Gleason, Holly Jordan, Mike McClellan, Thom Moore, Deborah Townsend

MEMBERS EXCUSED: Jan Anderson, Ernest Gullerud, Deloris Henry, Mary Ann Midden, Michael Smith

STAFF PRESENT: Peter Tracy, Executive Director, William Conlin, Mark Driscoll, Stephanie Howard-Gallo

STAFF EXCUSED: Nancy Crawford

OTHERS PRESENT: George Roth, Consultant; Patty Walters, Developmental Services Center (DSC); Connie Denmark, PACE; Mary Kay Pleck, League of Women Voters (LWV); Mary Vita Rosmarino, Mahomet Area Youth Club (MAYC); Barbara Wysocki, Champaign County Board

CALL TO ORDER:

Dr. Moore, CCMHB Vice-President, called the meeting to order at 6:00 p.m.

ROLL CALL:

Roll call was taken and a quorum was not present.

CITIZEN INPUT:

None.

COMMITTEE OF THE WHOLE STUDY SESSION:

Teresa Parks, the director of the Human Rights Authority of the Illinois Guardianship and advocacy Commission and Bill Scheidemantel, attorney of the Office of State Guardian were introduced.

The Human Rights Authority is the investigative division of the Illinois guardianship and Advocacy Commission. The Authority, which is made up of nine regional Authorities around the state, investigates alleged violations of the rights of disabled persons by providers of services.

A complaint of an alleged violation can come to the Authority in a number of ways: from a disabled service recipient, a friend or a relative of the recipient, a staff person at a facility, or another interested party. The alleged violation cannot be investigated until the Authority has voted to do so. If the Authority reviews the complaint and determines that it does not involve the rights of the eligible person, it shall not initiate an investigation. If the Authority votes to investigate a complaint, the service provider involved will be notified by mail.

The site visit is conducted by an investigative team. The team may conduct interviews, review policies and records, and have signed release of information forms that enable them to view specific client records. The team will report its findings to the Authority. After a report of findings is drafted and sent to the provider, the provider has 30 days to respond. Once the Authority receives the response from the provider several things can happen. The Authority may determine that the situation has been adequately corrected and vote to close the case or the Authority may work with the provider to reach an agreement. The investigative process is designed to result in a positive outcome for all parties involved.

A question and answer session was provided following Ms. Parks and Mr. Scheidmantel's presentation. Written materials were distributed to Board members.

APPROVAL OF MINUTES:

A quorum was now present. Minutes from the October 17, 2007 Committee of the Whole study session were included in the Board packet.

MOTION: Ms. Dannave moved to approve the minutes from the October 17, 2007 Committee of the Whole (COW) study session. Mr. Gleason seconded the motion. A voice vote was taken and the motion passed.

BOARD ANNOUNCEMENTS:

None.

ADJOURNMENT:

Dr. Townsend adjourned the meeting at 7:25 p.m.

Respectfully

Submitted by: _____
Stephanie Howard-Gallo
CCMHB/CCDDB Staff

Approved by: _____
Dr. Thom Moore
CCMHB Vice-President

Date: _____

Date: _____

**Minutes were approved at the 2/20/08 meeting.*