



Champaign County Mental Health Board (CCMHB) Meeting Agenda **Wednesday, April 30, 2025, 5:45PM**

*This meeting will be held in person at the
Shields-Carter Room of the Brookens Administrative Building, 1776 East Washington Street, Urbana, IL 61802
Members of the public may attend in person or watch the meeting live through this link:
<https://uso2web.zoom.us/j/81393675682> Meeting ID: 813 9367 5682*

- I. Call to order**
- II. Roll call**
- III. Approval of Agenda***
- IV. MHB and DDB Schedules, updated MHB Timeline (pages 3-7) *No action needed.***
- V. CCMHB Acronyms and Glossary (pages 8-19) *No action needed.***
- VI. Public Participation/Agency Input *See below for details.*****
- VII. Chairperson's Comments – Molly McLay**
- VIII. Executive Director's Comments – Lynn Canfield**

- IX. New Business**
 - a) **Agency Requests for Consideration (pages 20-59)***
A decision memorandum offers context and possible actions for the Board to take in response to attached special requests from agencies. Action is needed.
 - b) **Review of Applications for PY2026 Funding (page 60)**
The packet includes the list of requests for PY26 funding. To support the board's review of each request, which continues from the April 16 study session and begins with those from RACES, the draft staff reviews are included in the April 16 packet and [posted here](#).

- X. Approval of CCMHB Board Meeting Minutes (pages 61-64)***
Action is requested to approve the minutes of the CCMHB's March 19, 2025 meeting.
- XI. Vendor Invoice Lists (pages 65-77)***
Action is requested to accept the "Vendor Invoice Lists" and place them on file. For information are Additional Details for these expenditures.
- XII. Staff Reports - deferred due to review of requests for funding.**

- XIII. Old Business**
 - a) **Evaluation Capacity Building Project Update**
An oral update will be provided. Resources developed by the team can be found at <https://www.familyresiliency.illinois.edu/resources/microlearning-videos>.

- b) **Community Behavioral Health Needs Assessment Activities** – deferred.
- c) **disAbility Resource Expo Update** - deferred. <https://disabilityresourceexpo.org>
- d) **AIR Update** (pages 78-85) – deferred.

Promotional materials supporting recent events are included for information.

XIV. Public Participation/Agency Input See below for details.**

XV. Board to Board Reports (page 86)

XVI. County Board Input

XVII. Champaign County Developmental Disabilities Board Input

XVIII. Board Announcements and Input

XIX. Adjournment

** Board action is requested.*

***Public input may be given virtually or in person.*

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or leon@ccmhb.org any comments for us to read aloud during the meeting. The Chair reserves the right to limit individual time to five minutes and total time to twenty minutes. All feedback is welcome.

The Board does not respond directly but may use input to inform future actions.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For accessible documents or assistance with any portion of this packet, please [contact us](#) (leon@ccmhb.org).



CCMHB 2025 Meeting Schedule

5:45PM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81393675682> (if it is an option)

January 22, 2025 – Shields-Carter Room
January 29, 2025 – *Study Session* - Shields-Carter Room
February 19, 2025 – Shields-Carter Room
March 19, 2025 – Shields-Carter Room
~~**March 26, 2025** – *Joint Meeting w CCDDDB* – CANCELLED~~
April 16, 2025 – *Study Session* -Shields-Carter Room
April 30, 2025 –Shields-Carter Room (*off cycle*)
May 21, 2025 – *Study Session* - Shields-Carter Room
May 28, 2025 – Shields-Carter Room (*off cycle*)
June 18, 2025 – Shields-Carter Room
July 23, 2025 – Shields-Carter Room
August 20, 2025 – Shields-Carter Room - *tentative*
September 17, 2025 – Shields-Carter Room
September 24, 2025 – *Joint Study Session w CCDDDB* - Shields-Carter
October 22, 2025 – Shields-Carter Room
October 29, 2025 – *Joint Study Session w CCDDDB* - Shields-Carter
November 19, 2025 – Shields-Carter Room
December 17, 2025 – Shields-Carter Room - *tentative*

This schedule is subject to change due to unforeseen circumstances.

Meeting information is posted, recorded, and archived at <http://www.co.champaign.il.us/mhbddb/DDBMeetingDocs.php>
Please check the website or email stephanie@ccmhb.org to confirm meeting times and locations.

All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend, virtually or in person, to observe and to offer thoughts during "**Public Participation**" or "**Public Input.**"
An individual's comments may be limited to five minutes, and total time for input may be limited to twenty minutes. The Board does not respond directly but may use the content to inform future actions.

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or leon@ccmhb.org any comments for us to read aloud during the meeting.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For alternative format documents, language access, or other accommodation or support to participate, contact us in advance and let us know how we might help by emailing stephanie@ccmhb.org or leon@ccmhb.org.



CCDDB 2025 Meeting Schedule

9:00AM Wednesday after the third Monday of each month
Brookens Administrative Building, 1776 East Washington Street, Urbana, IL
<https://us02web.zoom.us/j/81559124557>

January 22, 2025 – Shields-Carter Room

February 19, 2025 – Shields-Carter Room

March 19, 2025 – Shields-Carter Room

March 26, 2025 5:45PM – ~~joint meeting with CCMHB~~ **CANCELLED**

April 16, 2025 – Shields-Carter Room (*off cycle*)

April 30, 2025 – ~~Shields-Carter Room~~ – ~~tentative~~ **CANCELLED**

May 21, 2025 – Shields-Carter Room

June 18, 2025 – Shields-Carter Room

July 23, 2025 – Shields-Carter Room

August 20, 2025 – Shields-Carter Room - *tentative*

September 17, 2025 – Shields-Carter Room

September 24, 2025 – Shields-Carter Room – *joint study session with MHB*

October 22, 2025 – Shields-Carter Room

October 29, 2025 5:45PM – Shields-Carter Room – *joint study session with MHB*

November 19, 2025 – Shields-Carter Room

December 17, 2025 – Shields-Carter Room - *tentative*

This schedule is subject to change due to unforeseen circumstances.

Meeting information is posted, recorded, and archived at

<http://www.co.champaign.il.us/mhbddb/DDDBMeetingDocs.php>

Please check the website or email stephanie@ccmhb.org to confirm meeting times and locations.

All meetings and study sessions include time for members of the public to address the Board. All are welcome to attend, virtually or in person, to observe and to offer thoughts during "**Public Participation**" or "**Public Input.**"

An individual's comments may be limited to five minutes, and total time for input may be limited to twenty minutes. The Board does not respond directly but may use the content to inform future actions.

If the time of the meeting is not convenient, you may communicate with the Board by emailing stephanie@ccmhb.org or kim@ccmhb.org any comments for us to read aloud during the meeting.

Agency representatives and others providing input which might impact Board actions should be aware of the [Illinois Lobbyist Registration Act, 25 ILCS 170/1](#), and take appropriate [steps to be in compliance with the Act](#).

For alternative format documents, language access, or other accommodation or support to participate, contact us in advance and let us know how we might help by emailing stephanie@ccmhb.org or kim@ccmhb.org.

IMPORTANT DATES

2025 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY26 Allocation Timeline

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDDB. Included are tentative dates for steps in the funding allocation process for PY26 and deadlines related to PY24 and PY25 agency contracts. **Regular meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed with Board staff.**

12/20/24	<i>Online System opens for Applications for PY2026 Funding.</i>
12/31/24	<i>Agency PY24 Independent Audits, Reviews, Compilations due.</i>
1/22/25	Regular Board Meeting Mid-Year Program Presentations
1/29/25	Study Session: Mid-Year Program Presentations
1/31/25	<i>Agency PY25 2nd Quarter and CLC progress reports due.</i>
2/10/25	<i>Deadline for submission of applications for PY26 funding (Online system will not accept any forms after 4:30PM).</i>
2/19/25	Regular Board Meeting Discuss list of PY26 Applications and Review Process
3/19/25	Regular Board Meeting Discussion of PY26 Funding Requests
3/26/25	Joint Meeting with CCDDDB CANCELLED
4/9/25	<i>Program summaries released to Board, posted online with CCMHB April 16 study session packet.</i>

4/16/25	Study Session Board Review, Staff Summaries of Funding Requests
4/25/25	<i>Agency PY2025 3rd Quarter Reports due.</i>
4/30/25	Regular Board Meeting (off cycle) 2024 Annual Report
5/14/25	<i>Allocation recommendations released to Board, posted online with CCMHB May 21 study session packet.</i>
5/21/25	Study Session: Allocation Recommendations
5/28/25	Regular Board Meeting (off cycle) Allocation Decisions; Authorize Contracts for PY2026
6/1/25	<i>For contracts with a PY25-PY26 term, all updated PY26 forms should be completed and submitted by this date.</i>
6/17/25	<i>Deadline for agency application/contract revisions. Deadline for agency letters of engagement w/ CPA firms.</i>
6/18/25	Regular Board Meeting Draft FY2026 Budget, Election of Officers
6/20/25	<i>PY2026 agency contracts completed.</i>
6/30/25	<i>Agency Independent Audits, Reviews, or Compilations due. (only applies to those with calendar FY, check contract)</i>
7/23/25	Regular Board Meeting
8/20/25	Regular Board Meeting - tentative
8/29/25	<i>Agency PY2025 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due.</i>
9/17/25	Regular Board Meeting Draft Three Year Plan 2025-27 with 2025 Objectives Approve DRAFT FY 2026 Budgets

9/24/25	Joint Study Session with CCDDDB
10/22/25	Regular Board Meeting Draft Program Year 2027 Allocation Criteria
10/29/25	Joint Meeting with CCDDDB I/DD Special Initiatives
<i>10/31/25</i>	<i>Agency PY2026 First Quarter Reports due.</i>
11/19/25	Regular Board Meeting Approve Three Year Plan with One Year Objectives Approve PY27 Allocation Criteria
<i>11/28/25</i>	<i>Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.</i>
12/17/25	Regular Board Meeting – <i>tentative</i>
<i>12/19/25</i>	<i>Online system opens for applications for PY27 funding.</i>
<i>12/30/25</i>	<i>Agency Independent Audits, Reviews, Compilations due.</i>

Agency and Program Acronyms

AA- Alcoholics Anonymous
AIR – Alliance for Inclusion and Respect (formerly Anti-Stigma Alliance)
BLAST – Bulldogs Learning and Succeeding Together, at Mahomet Area Youth Club
CC – Community Choices or Courage Connection
CCCAC or CAC – (Champaign County) Children’s Advocacy Center
CCCHC – Champaign County Christian Health Center
CCDDB or DDB – Champaign County Developmental Disabilities Board
CCHCC – Champaign County Health Care Consumers
CCHS – Champaign County Head Start, a department of the Champaign County Regional Planning Commission (also CCHS-EHS, for Head Start-Early Head Start)
CCMHB or MHB – Champaign County Mental Health Board
CCRPC or RPC – Champaign County Regional Planning Commission
CN - Crisis Nursery
CSCNCC - Community Service Center of Northern Champaign County, also CSC
CU TRI – CU Trauma & Resiliency Initiative
Courage Connection – previously The Center for Women in Transition
DMBGC - Don Moyer Boys & Girls Club
DREAAM – Driven to Reach Excellence and Academic Achievement for Males
DSC - Developmental Services Center
ECHO – a program of Cunningham Children’s Home
ECIRMAC or RAC – East Central Illinois Refugee Mutual Assistance Center or The Refugee Center
ECMHS - Early Childhood Mental Health Services, a program of CCRPC Head Start
FD – Family Development, previously Family Development Center, a DSC program
FF - FirstFollowers
FS - Family Service of Champaign County
FST – Families Stronger Together, a program of Cunningham Children’s Home
GCAP – Greater Community AIDS Project of East Central Illinois
IAG – Individual Advocacy Group, Inc., a provider of I/DD services
ISCU - Immigrant Services of Champaign-Urbana
MAYC - Mahomet Area Youth Club
NA- Narcotics Anonymous
NAMI – National Alliance on Mental Illness
PATH – regional provider of 211 information/call services
PEARLS - Program to Encourage Active Rewarding Lives
PHC – Promise Healthcare
PSC - Psychological Services Center (UIUC) or Problem Solving Courts (Drug Court)
RAC or ECIRMAC – East Central Illinois Refugee Mutual Assistance Center
RACES – Rape Advocacy, Counseling, and Education Services
RCI – Rosecrance Central Illinois
RPC or CCRPC – Champaign County Regional Planning Commission
UNCC – Urbana Neighborhood Community Connections Center
UP Center – Uniting Pride
UW or UWCC – United Way of Champaign County
WIN Recovery – Women in Need Recovery
YAC – Youth Assessment Center, a program of CCRPC

Glossary of Other Terms and Acronyms

211 – Information and referral services call service

988 – Suicide and Crisis Lifeline

ABA – Applied Behavioral Analysis, an intensive behavioral intervention targeted to autistic children and youth and others with associated behaviors.

ACA – Affordable Care Act

ACEs – Adverse Childhood Experiences

ACMHAI – Association of Community Mental Health Authorities of Illinois

ACL – federal Administration for Community Living

ACT- Acceptance Commitment Therapy

ACT – Assertive Community Treatment

ADD/ADHD – Attention Deficit Disorder/Attention Deficit Hyperactivity Disorder

ADL – Activities of Daily Living

ALICE - Asset Limited, Income Constrained, Employed

A/N – Abuse and Neglect

ANSA – Adult Needs and Strengths Assessment

APN – Advance Practice Nurse

ARC – Attachment, Regulation, and Competency

ARCH – Access to Respite Care and Help

ARMS – Automated Records Management System. Information management system used by law enforcement.

ASAM – American Society of Addiction Medicine. May be referred to in regard to assessment and criteria for patient placement in level of treatment/care.

ASD – Autism Spectrum Disorder

ASL – American Sign Language

ASQ – Ages and Stages Questionnaire. Screening tool used to evaluate a child's developmental and social emotional growth.

ASQ-SE – Ages and Stages Questionnaire – Social Emotional screen.

ATOD – Alcohol, Tobacco, and Other Drugs

BARJ - Balanced and Restorative Justice approach

BD – Behavior Disorder

BJMHS - Brief Jail Mental Health Screening Tool

CADC – Certified Alcohol and Drug Counselor, substance abuse professional providing clinical services, having met certification requirements of the Illinois Alcoholism and Other Drug Abuse Professional Certification Association.

CALAN or LAN – Child and Adolescent Local Area Network

CANS – Child and Adolescent Needs and Strengths, a multi-purpose tool to support decision making, including level of care, service planning, and monitoring of outcomes of services.

C-CARTS – Champaign County Area Rural Transit System

CATS – Child and Adolescent Trauma Screen

CBCL – Child Behavior Checklist

CBT – Cognitive Behavioral Therapy

CC – Champaign County

CCBHC – Certified Community Behavioral Health Clinic

CCBoH – Champaign County Board of Health

CCHVC - Champaign County Home Visiting Consortium

CCMHDDAC or MHDDAC – Champaign County Mental Health and Developmental Disabilities Agencies Council

CCSO – Champaign County Sheriff's Office

CDC – federal Centers for Disease Control and Prevention

CDS – Community Day Services, day programming for adults with I/DD, previously Developmental Training

CES – Coordinated Entry System

CESSA – Community Emergency Services and Support Act, an Illinois law also referred to as the Stephon Watts Act, requiring mental health professionals be dispatched to certain crisis response.

C-GAF – Children's Global Assessment of Functioning

CGAS – Children’s Global Assessment Score

CHW – Community Health Worker

CILA – Community Integrated Living Arrangement, Medicaid-waiver funded residential services for people with I/DD

CIT – Crisis Intervention Team; law enforcement officer trained to respond to calls involving an individual exhibiting behaviors associated with mental illness.

CLC – Cultural and Linguistic Competence

CLST – Casey Life Skills Tool

CMS – federal Centers for Medicare and Medicaid Services

COC - Continuum of Care Program

CQL – Council on Quality and Leadership

CPTSD or c-PTSD – Complex Post-Traumatic Stress Disorder

CRSS- Certified Recovery Support Specialist

CRT – Co-Responder Team; mobile crisis response intervention coupling a CIT trained law enforcement officer with a mental health crisis worker. Also CCRT – Crisis Co-Responder Team.

CSEs – Community Service Events, as described in a funded agency’s program plan, may include public events (including mass media and articles), consultations with community groups and/or caregivers, classroom presentations, and small group workshops to promote a program or educate the community. Meetings directly related to planning such events may also be counted here. Actual direct service to clientele is counted elsewhere.

CSPH – Continuum of Service Providers to the Homeless

CSPI – Childhood Severity of Psychiatric Illness. A mental health assessment instrument

CST – Community Support Team

CY – Contract Year, July 1-June 30. Also Program Year (PY), most agencies’ Fiscal Year (FY)

CYFS – Center for Youth and Family Solutions (formerly Catholic Charities)

DASA – Division of Alcoholism and Substance Abuse in the Illinois Department of Human Services, renamed as IDSUPR or SUPR

DBT -- Dialectical Behavior Therapy

DCFS – Illinois Department of Children and Family Services

DECA – Devereux Early Childhood Assessment for Preschoolers

DEI – Diversity, Equity, and Inclusion

Detox – abbreviated reference to detoxification, a general reference to drug and alcohol detoxification program or services, e.g. Detox Program.

DD – Developmental Disability

DDD or IDHS DDD – Illinois Department of Human Services - Division of Developmental Disabilities

DFI – Donated Funds Initiative, source of matching funds for some CCMHB funded contracts. The Illinois Department of Human Services administers the DFI Program funded with federal Title XX Social Services Block Grant. The DFI is a “match” program meaning community-based agencies must match the DFI funding with locally generated funds. The required local match is 25 percent of the total DFI award.

DHFS – Illinois Department of Healthcare and Family Services, previously IDPA (Illinois Department of Public Aid)

DHS – Illinois Department of Human Services

DMH or IDHS DMH – Illinois Department of Human Services - Division of Mental Health

DOJ – federal Department of Justice

DSM – Diagnostic Statistical Manual

DSP – Direct Support Professional, a certification required for those serving people with I/DD

DT – Developmental Therapy (children), or Developmental Training (adults), now Community Day Services

DV – Domestic Violence

EAP – Employee Assistance Program

EBP - Evidence Based Practice

EHR – Electronic Health Record

EI – Early Intervention

EMS – Emergency Medical Services

EPDS – Edinburgh Postnatal Depression Scale – Screening tool used to identify mothers with newborn children who may be at risk for prenatal depression.

EPSDT – Early Periodic Screening Diagnosis and Treatment. Intended to provide comprehensive and preventative health care services for children under age 21 who are enrolled in Medicaid.

ER – Emergency Room

FACES – Family Adaptability and Cohesion Evaluation Scale

FAST – Family Assessment Tool

FFS – Fee for Service, reimbursement or performance-based billings are the basis of payment

FOIA – Freedom of Information Act

FPL – Federal Poverty Level

FQHC – Federally Qualified Health Center

FTE – Full Time Equivalent is the aggregated number of employees supported by the program. Can include employees providing direct services (Direct FTE) to clients and indirect employees such as supervisors or management (Indirect FTE).

FY – Fiscal Year, which for the County is January 1 through December 31.

GAAP - Generally Accepted Accounting Principles

GAF – Global Assessment of Functioning. A subjective rating scale used by clinicians to rate a client's level of social, occupational and psychological functioning. The scale included in the DSM-IV has been replaced in the DSM-V by another instrument.

GAGAS-Generally Accepted Government Auditing Standards

GAO-Government Accountability Office

GAIN-Q – Global Appraisal of Individual Needs-Quick. Is the most basic form of the assessment tool taking about 30 minutes to complete and consists of nine items that identify and estimate the severity of problems of the youth or adult.

GAIN Short Screen - Global Appraisal of Individual Needs, is made up of 20 items (four five-item subscales). The GAIN-SS subscales identify internalizing disorders, externalizing disorders, substance use disorders, crime/violence.

GSRC – Gender and Sexuality Resource Center

GSA – Gender/Sexuality Alliances

HACC – Housing Authority of Champaign County

HBS – Home Based Support, a Medicaid-waiver program for people with I/DD

HCBS – Home and Community Based Supports, a federal Medicaid program

HEARTH Act – Homeless Emergency and Rapid Transition to Housing

HFS or IDHFS – Illinois Department of Healthcare and Family Services

HHS – federal department of Health and Human Services

HIC – Housing Inventory Counts

HIPPA – Health Insurance Portability and Accountability Act

HMIS – Homeless Management Information System

HRSA – Health Resources and Services Administration, housed within the federal Department of Health and Human Resources and responsible for Federally Qualified Health Centers.

HSSC – Homeless Services System Coordination

HUD – Housing and Urban Development

I&R – Information and Referral

ILAPSC – Illinois Association of Problem-Solving Courts

ICADV – Illinois Coalition Against Domestic Violence

ICASA – Illinois Coalition Against Sexual Assault

ICDVP – Illinois Certified Domestic Violence Professional

ICFDD – Intermediate Care Facility for the Developmentally Disabled

ICJIA – Illinois Criminal Justice Authority

ID or I/DD – Intellectual Disability or Intellectual/Developmental Disability

IDHFS or HFS – Illinois Department of Healthcare and Family Services

IDHS DDD or DDD – Illinois Department of Human Services Division of Developmental Disabilities

IDHS DMH or DMH – Illinois Department of Human Services - Division of Mental Health

IDOC – Illinois Department of Corrections

IDSUPR or SUPR – Illinois Division of Substance Use Prevention & Recovery

IECAM - Illinois Early Childhood Asset Map

IEP – Individualized Education Plan

I/ECMHC – Infant/Early Childhood Mental Health Consultation

IGA – Intergovernmental Agreement

IM+CANS – The Illinois Medicaid Comprehensive Assessment of Needs and Strengths

IOP – Intensive Outpatient Treatment

IPLAN - Illinois Project for Local Assessment of Needs, a community health assessment and planning process that is conducted every five years by local health jurisdictions in Illinois. Based on the *Assessment Protocol for Excellence in Public Health* (APEX-PH) model, IPLAN is grounded in the core functions of public health and addresses public health practice standards. The completion of IPLAN fulfills most of the requirements for Local Health Department certification under Illinois Administrative Code Section 600.400: Certified Local Health Department Code Public Health Practice Standards. The essential elements of IPLAN are:

1. an organizational capacity assessment;
2. a community health needs assessment; and
3. a community health plan, focusing on a minimum of three priority health problems.

ISBE – Illinois State Board of Education

ISC – Independent Service Coordination

ISP – Individual Service Plan

ISSA – Independent Service & Support Advocacy

JDC – Juvenile Detention Center

JJ – Juvenile Justice

JJPD – Juvenile Justice Post Detention

LAN – Local Area Network

LCPC – Licensed Clinical Professional Counselor

LCSW – Licensed Clinical Social Worker

LGBTQ+ – Lesbian, Gay, Bi-Sexual, Transgender, Queer, plus all the gender identities and sexual orientations that letters and words cannot yet fully describe.

LIHEAP – Low Income Home Energy Assistance Program

LPC – Licensed Professional Counselor

LSA – Life Skills Assessment

MAP – Matching to Appropriate Placement, a tool focused on those seeking stable housing

MAR/MAT – Medication Assisted Recovery/Medication Assisted Treatment

MBSR – Mindfulness-Based Stress Reduction

MCO – Managed Care Organization. Entity under contract with the state to manage healthcare services for persons enrolled in Medicaid.

MCR – Mobile Crisis Response, previously SASS, a state program that provides crisis intervention for children and youth on Medicaid.

MDT – Multi-Disciplinary Team

MH – Mental Health

MHFA – Mental Health First Aid

MHDDAC or CCMHDDAC – Mental Health and Developmental Disabilities Agencies Council

MHP – Mental Health Professional. Rule 132 term, typically referring to a bachelor's level staff providing services under the supervision of a QMHP.

MI – Mental Illness, also Mental Impairment

MI – Motivational Interview

MIDD – A dual diagnosis of Mental Illness and Developmental Disability.

MISA – A dual diagnosis condition of Mental Illness and Substance Abuse

MOU – Memorandum of Understanding

MRT – Moral Reconciliation Therapy

NACBHDD – National Association of County Behavioral Health and Developmental Disability Directors

NACO – National Association of Counties

NADCP – National Association of Drug Court Professionals

NMT – Neurodevelopmental Model of Therapeutics

NOFA – Notice of Funding Availability

NOMS – National Outcome Measures (used by SAMHSA)

NTPC – NON-Treatment Plan Clients, described in program plans, may be recipients of material assistance, non-responsive outreach cases, cases closed before a plan was written because the client did not want further service beyond first few contacts or cases assessed for another agency. Continuing NTPCs are those without treatment plans who were served before the first day of July and received services within the first quarter. New NTPCs are those new in a given quarter.

NREPP – National Registry of Evidence-based Programs and Practices maintained by Substance Abuse Mental Health Services Administration (SAMHSA)

OCD – Obsessive-Compulsive Disorder

ODD – Oppositional Defiant Disorder

OMA – Open Meetings Act

OP – Outpatient (treatment)

OUD/SUD – Opioid Use Disorder/Substance Use Disorder

PAS – Pre-Admission Screening

PCI – Parent Child Interaction groups.

PCP – Person Centered Planning

PFS - Protective Factors Survey

PIT- Point in Time count. A count of sheltered and unsheltered homeless persons carried out on one night in the last 10 calendar days of January or at such other time as required by HUD.

PLAY – Play and Language for Autistic Youngsters. PLAY is an early intervention approach that teaches parents ways to interact with their child who has autism that promotes developmental progress.

PLL – Parenting with Love and Limits. Evidence-based group/family therapy for youth/families involved in juvenile justice system.

PLWHA – People living with HIV/AIDS

PPSP – Parent Peer Support Partner

PSH – Permanent Supportive Housing

PSR – Patient Service Representative; staff position providing support services to patients and medical staff.

PTSD – Post-Traumatic Stress Disorder

PUNS – Prioritization of Urgency of Need for Services, a database implemented by IDHS to assist with planning and prioritization of services for individuals with disabilities based on level of need.

PWD – People with Disabilities

PWI – Personal Well-being Index

PY – Program Year, July 1 to June 30. Also Contract Year (CY), often agency Fiscal Year (FY)

QCPS – Quarter Cent for Public Safety. The funding source for the Juvenile Justice Post Detention programming. May also be referred to as Quarter Cent.

QIDP – Qualified Intellectual Disabilities Professional

QMHP – Qualified Mental Health Professional. Rule 132 term that, simply stated, refers to a Master’s level clinician with field experience who has been licensed.

REBT -- Rational Emotive Behavior Therapy

RFI – Request for Information

RFP – Request for Proposals

RTC – Residential Treatment Center

SA – Sexual Assault. Also Substance Abuse

SACIS – Sexual Assault Counseling and Information Service

SAD – Seasonal Affective Disorder

SAMHSA – Substance Abuse and Mental Health Services Administration, a division of the federal Department of Health and Human Services

SASS – Screening Assessment and Support Services is a state program that provides crisis intervention for children and youth on Medicaid.

SBIRT – Screening, Brief Intervention, Referral to Treatment. SAMHSA defines SBIRT as a comprehensive, integrated, public health approach to the delivery of early intervention and treatment services for persons with substance use disorders, as well as those who are at risk of developing these disorders.

SCs – Service Contacts/Screening Contacts, an agency’s phone and face-to-face contacts, information and referral contacts, initial screenings/assessments, crisis services, or similar.

SDOH – Social Determinants of Health

SDQ – Strengths and Difficulties Questionnaire

SDS – Service Documentation System

Seeking Safety – present-focused treatment for clients with history of trauma and substance use

SED – Serious Emotional Disturbance

SEDS – Social Emotional Development Specialist

SEL – Social Emotional Learning

SIM – Sequential Intercept Mapping, a model developed by SAMHSA

SMI – Serious Mental Illness

SNAP – Supplemental Nutrition Assistance Program

SOAR – SSI/SSDI Outreach, Access, and Recovery, assistance with applications for Social Security Disability and Supplemental Income, provided to homeless population.

SSI – Supplemental Security Income, a program of Social Security

SSDI – Social Security Disability Insurance, a program of Social Security

SSPC – Social Skills and Prevention Coaches.

SUD – Substance Use Disorder (replaces SA – Substance Abuse)

SUPR or IDSUPR – (Illinois Division of) Substance Use Prevention & Recovery

TANF – Temporary Assistance for Needy Families

TBRA – Tenant-Based Rental Assistance

TF-CBT – Trauma-Focused Cognitive Behavioral Therapy

TPCs – Treatment Plan Clients, service participants with case records and treatment plans. Continuing TPCs are those with treatment plans who were served during the prior program year and then received services within the first quarter of the current program year. New TPCs have treatment plans written in a given quarter. Each TPC is reported only once during a program year.

TPITOS - The Pyramid Infant-Toddler Observation Scale, used by Champaign County Head Start

TPOT - Teaching Pyramid Observation Tool, used by Champaign County Head Start

TCU DS - Texas University Drug Screening tool

VAWA - Violence Against Women Act

VOCA - Victims of Crime Act

WHODAS – World Health Organization Disability Assessment Schedule, assessment instrument for health and disability, used across all diseases, including mental and addictive disorders.

WIOA – Workforce Innovation and Opportunity Act

WIC – Women, Infants, and Children, A food assistance program for pregnant women, new mothers and young children eat well and stay healthy.

WRAP – Wellness Recovery Action Plan, a manualized group intervention for adults that guides participants through identifying and understanding their personal wellness resources and helps them develop an individualized plan to use these resources daily to manage their mental illness.

YASI – Youth Assessment and Screening Instrument, assesses risks, needs, and protective factors in youth, used in Champaign County by Youth Assessment Center and Juvenile Detention Center.



DECISION MEMORANDUM

DATE: April 30, 2025
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Lynn Canfield, Executive Director
SUBJECT: Late Audits and Agency Requests for Board Consideration

Purpose:

CCMHB funding eligibility relies in part on a filed audit, financial review, or compilation report regarding an applicant's most recently completed fiscal year and resolution of issues raised in that independent CPA report. As the Board reviews PY26 requests and considers requests related to delayed financial audits, this memorandum offers some historical details for context.

Board members had asked that staff include contract compliance data in our review of PY26 funding requests. Some of those details are included in this memo, to support Board decisions about late audits. Anticipating agency requests for audit-related exceptions, we designed a form for them to use, with items for clarification. *Five requests are attached to this memo.*

Independent audits help us understand how prior funds were used, the financial strengths and risks of each organization, and whether it is in a good position to manage new funding. The timing of audits is important because a number of Board and staff activities depend on the information in the audits as well as on the completion of all follow-up, which can be protracted if more information or explanation is needed. The process timeline, with various deadlines, was developed to help the Board fulfill its obligations under statute. Accountability across the system will also strengthen the mental health, substance use disorder, and developmental disabilities services available to residents of Champaign County.

Board decisions may be complicated by public health emergencies, natural disasters, changes in federal or state systems, or the workforce capacity of other industries. For example, we have learned that a local CPA firm which performs audits for non-profit agencies will discontinue the service.

Statutory Authority and Funding Requirements:

The Board exercises its responsibilities and authorities as described in [the Community Mental Health Act, 405 ILCS 20/0.1-13](#), which incorporates [Illinois Department of Human Services Administrative Rules](#) and the [Illinois Administrative Procedure Act](#). Section 5-30 of the latter details “Regulatory Flexibility” through which rules may be established or amended to reduce the burden on small businesses or non-profit organizations. Case by case consideration has been given, due to the nature of publicly funded services and the chaotic context in which they operate.

[The CCMHB Funding Requirements and Guidelines](#) are based on these laws and are agreed to at submission of each request for funding and at the execution of each contract. Financial Management and Reporting Requirements are referenced on pages 5-7 and 11, Non-Compliance and Appeals Processes pages 13-15, Extension Requests pages 12 and 19, Audit and Financial Accountability Requirements pages 15-19.

In the event an audit/review which was initially due by December 31 is not received by March 31, the CCMHB must consider contract cancellation(s). If the Board agrees to continue contracts, they might add conditions, as discussed in prior meetings, which could be developed as special provisions for contracts with agencies continuing to experience delays.

Agency Financial Audit/Review Updates:

Of the **nine** agencies with audits or reviews due but not filed by December 31, 2024, and a **tenth** with audit due but not filed by June 30, 2024:

- **Six** have shared the audit/review and completed all follow-up - CU Early, Courage Connection, ECIRMAC (The Refugee Center), Family Service, Promise Healthcare, and Terrapin Station Sober Living.
 - Of the above, **three** have PY2026 funding requests and are eligible for funding – ECIRMAC, Family Service, and Promise.
 - Of the above, **two** have PY25-PY26 contracts and are eligible for continued funding – CU Early and Courage Connection.
 - Of the above, **one** has discontinued services but remains eligible for future funding – Terrapin.

- *No related actions are needed, but details are included in this memo to improve PY26 contracts or inform system-wide solutions.*
- **Four** have not shared the audit/review and completed follow-up by the end of the grace period (March 31, 2025) - Champaign County Christian Health Center, FirstFollowers, Immigrant Services of CU, and WIN Recovery - and **one** additional currently non-funded agency that applied for PY26 funding is missing the same - Urbana Neighborhood Connections Center, Inc.
 - Of the above, **two** have PY25 contracts and have requested funding for PY26 – Champaign County Christian Health Center and WIN Recovery.
 - Of the above, **one** has two PY25-PY26 contracts – FirstFollowers.
 - Of the above, **one** has requested funding for PY26 but does not have a PY25 contract – Immigrant Services of CU.
 - Of the above, **one** does not have a PY25 contract or owe an audit pursuant to a PY24 contract, but the most recent audit is required as part of the application for PY26 funding – Urbana Neighborhood Connections Center, Inc.
 - *Because full eligibility relies on a recent audit/review, there is a need for Board attention. Each agency has provided information in support of their requests for consideration, which are attached.*

History of Delays:

RESOLVED - Courage Connection

PY24 audit was due 12/31/24 and received 2/18/25 (49 days late.)

PY23 was due 12/31/23, received 2/6/24 (37 days late.)

PY22 audit was on time.

PY21 audit was due 12/31/21, received 1/20/22 (20 days late.)

The PY25 contract was not fully executed until 10/4/24 because the agency was delayed in making required revisions; the start date remained as 7/1/24. The agency has not shared its approved board meeting minutes with MHB staff on a regular basis. These would aid our understanding of audit progress and other issues impacting the agency's status.

RESOLVED - CU Early

PY24 audit was due 12/31/24, received 1/8/25 and resubmitted 1/21/25 (21 days late) with required supplemental reports and checklist initially not

included. This was the first audit required. It is included in a larger organization's combined audit, and their financial staff and CPA firm are now familiar with MHB requirements.

RESOLVED - ECIRMAC (The Refugee Center)

PY24 audit was due 12/31/24, received 1/30/25 (30 days late.)
PY23 audit was due 12/31/23, received 3/25/24 (84 days late.)
PY22 audit was due 12/31/22, received 3/31/23 (89 days late.)
PY21 audit was due 12/31/21, received 3/2/22 (61 days late.)
Payments were paused briefly due to late PY25 quarterly reports.

RESOLVED - Family Service of Champaign County

PY24 audit was due 12/31/24, received 2/5/25 (36 days late,) delayed due to revision of internal policies and financial services.
PY23 audit was due 12/31/23, received 1/2/24 (2 days late.)

RESOLVED - Promise Healthcare does not have an outstanding audit but has a different deadline and a history of delays. Because the agency uses a January 1 – December 31 fiscal year, their 2024 audit will be due on or before June 30, 2025. At the end of March, their CPA firm had all of the materials to begin this audit.

2023 audit was due 6/30/24 and received 9/27/24 (89 days late,) with delays related to financial staff turnover.

2022 was due 6/30/23 and received 5/10/24 (315 days late.)

2021 was due 6/30/22 and received 12/16/22 (183 days late.)

2020 was due 6/30/21 and received sometime during 10/21 (>93 days late.)

Some quarterly financial reports for Program Year 2023 were revised after the fact, with information gained during the audit. Payments were paused in February 2023 due to late financial variance reporting.

RESOLVED – Terrapin Station Sober Living

PY24 financial review was shared on 2/7/25 (38 days late,) when MHB staff and Terrapin board and staff discussed feasibility of continuing the contract.

PY23 financial review was on time.

PY22 review was due 12/31/22, received 1/30/23 (30 days late.)

PY24 Q2 reports were 3 days late; the director typically requested extra time if needed or completed any late reports within a few days.

Champaign County Christian Health Center

PY24 audit was not completed, approved, and shared by March 31.

PY23 audit was due 12/31/23, received 3/25/24 (85 days late.)
PY22 review was due 12/31/22, received 1/5/23 (5 days late.)
PY21 review was due 12/31/21, received 5/11/22 (131 days late.)
The agency has not shared its approved board meeting minutes with MHB staff on a regular basis. These would aid our understanding of audit progress and other issues impacting the agency's status.

FirstFollowers

PY24 audit was not completed, approved, and shared by March 31.
PY23 audit was due 12/31/23, initially received 1/4/24, and revised/resubmitted 5/3/24 (124 days late.)
PY22 audit was due 12/31/22, received 3/21/23 (80 days late.)
PY21 audit was due 12/31/21, received 3/9/22 (68 days late.)

Immigrant Services of CU presented information on the audit delay at a prior Board meeting. This PY24 contract requirement may have been overlooked due to turnover in leadership. The large donation which shifted the requirement from financial review to audit also introduces the possibility that more money than initially indicated could be owed back due to the payer of last resort provision; this can't be determined until after the audit is received. The PY24 audit is required both to fulfill the terms of their prior contract and for the PY26 funding request to be eligible for consideration.

Urbana Neighborhood Connections Center, Inc.

The agency had been funded by the CCMHB for several years. While not funded in PY24, that audit will support the PY26 funding request.
PY23 audit was due 12/31/23 and received 2/6/25 (403 days late.)
PY22 audit was due 12/31/22 and received 6/30/23 (180 days late.)
To transition from a January 1-start fiscal year to a July 1-start fiscal year, they completed a six-month audit for January 1 to June 30, 2021, which was due 12/31/21 and dated 9/12/22 (254 days late.)
Quarterly reports were delayed for PY21 Q4, PY22 Q1 and Q3, and PY23. Payments were paused twice in PY23, but the new director requested extra time for the other two quarters.
At times, the agency had not sent their approved meeting minutes, but the new director set up a system in PY23.

Women in Need (WIN) Recovery

PY24 audit was not completed, approved, and shared by March 31.
PY23 audit was due 12/31/23, received 4/24/24 (115 days late.)

PY22 review was due 12/31/22, received 7/7/23 (188 days late.)

The agency typically requests extensions for quarterly reports, which prevents payment suspension. For Q3 PY24 they did not request an extension but submitted reports within 4 days of the deadline.

The agency has not shared its approved board meeting minutes with MHB staff on a regular basis. These would aid our understanding of audit progress and other issues impacting the agency's status. If their member who resides in Champaign County were to leave the agency board, a local representative would be needed to maintain CCMHB funding eligibility.

Next Steps:

The Board could **make decisions at this time**, since deadlines for audits (December 31), applications (February 10), and extensions (March 31) have passed. The combinations of options for action are identified below.

Deferring actions on all or some of the requests is another option, either by deferring to a specific future date or by deferring each decision until the agency's individual audit has been received and all issues addressed.

Separately from Board action in response to the current requests, the Board might **direct its staff** to seek input from agencies toward a solution the Board could support and to propose this solution at a future meeting. Given the data on delays per year and the likely causes (small staff, difficulty securing CPA services, lack of internal control policies,) the agencies' knowledge and experience will be the most helpful.

Specific Agency Exception Requests:

*In each case, if the Board chooses to **consider** a PY26 funding request without a PY24 audit, this is **not a commitment** to fund. The decision on whether to award requests will be made at a later meeting.*

Champaign County Christian Health Center has a PY25 contract with the MHB, for \$33,000, subject to cancellation due to no PY24 audit by March 31. The Board may decide whether to continue or cancel that contract, for which payments have been paused. The Board may also

decide whether the request for PY26 funding of \$100,000 should be considered, since the PY24 audit was needed to establish eligibility.

FirstFollowers has two PY25-PY26 contracts with the MHB, for \$69,500 and \$95,000, subject to cancellation due to no PY24 audit by March 31. The Board may decide whether to continue or cancel those contracts, for which payments have been paused, and whether to release payments without the audit. Because this is the *only agency with two-year contracts subject to cancellation*, the Board may make separate decisions for PY25 and PY26, since the PY24 audit was needed to establish eligibility.

Immigrant Services of CU submitted a PY26 funding request for \$200,256. The Board may decide whether the funding request should be considered, since the PY24 audit was needed to establish eligibility.

Urbana Neighborhood Connections Center, Inc. submitted a PY26 funding request for \$382,180. The Board may decide whether the funding request should be considered, since the PY24 audit was needed to establish eligibility.

Women in Need (WIN) Recovery has a PY25 contract with the MHB, for \$183,000, subject to cancellation due to no PY24 audit as of March 31. The Board may decide whether to continue or cancel that contract, for which payments have been paused. The Board may also decide whether the submitted requests for PY26 funding, for \$183,000 and \$270,000, should be considered, since the PY24 audit was needed to establish eligibility.

Possible Board Actions:

1. Cancel **all** PY25 contracts of agencies with late audits; consider **no** PY26 funding requests of agencies with late audits.
2. Cancel **some** PY25 contracts of agencies with late audits but not all; consider **no** PY26 funding requests of agencies with late audits.
3. Cancel **no** PY25 contracts of agencies with late audits; consider **no** PY26 funding requests of agencies with late audits.
4. Cancel **all** PY25 contracts of agencies with late audits; consider **some** PY26 funding requests of agencies with late audits but not all.

5. Cancel **some** PY25 contracts of agencies with late audits but not all; consider **some** PY26 funding requests of agencies with late audits but not all.
6. Cancel **no** PY25 contracts of agencies with late audits; consider **some** PY26 funding requests of agencies with late audits but not all.
7. Cancel **all** PY25 contracts of agencies with late audits; consider **all** PY26 funding requests of agencies with late audits.
8. Cancel **some** PY25 contracts of agencies with late audits but not all; consider **all** PY26 funding requests of agencies with late audits.
9. Cancel **no** PY25 contracts of agencies with late audits; consider **all** PY26 funding requests of agencies with late audits. **Depending on the final allocation decisions made in May or June, this scenario could result in committing more money to PY2026 contracts than appears to be affordable at this time.**
10. Defer until *[specific date]* **all** decisions related to audits which were not completed by March 31, 2025.
11. Defer until *[specific date]* **some** decisions related to audits which were not completed by March 31, 2025; choose one of the options 1-9 for the other contracts/funding requests.

Options 1,3, 7, 9, and 10 could be exercised by single motions applying to the full set of agencies. Other options require individual decisions, some of which might be as follows:

Motion to **continue** the **Champaign County Christian Health Center** PY2025 contract, withholding payments until the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **cancel** the **Champaign County Christian Health Center** PY2025 contract as of March 31, 2025, releasing the January, February, and March payments after the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **defer** a decision on whether to continue or cancel the **Champaign County Christian Health Center** PY2025 contract as of March 31, 2025, until the PY2024 audit report has been filed and any related follow-up issues resolved. (*OR set a specific date or extended deadline.*)

AND

Motion to **consider** the **Champaign County Christian Health Center** PY2026 funding request without the PY2024 audit.

OR

Motion to **deny** consideration of the **Champaign County Christian Health Center** PY2026 funding request due to no PY2024 audit.

OR

Motion to **defer** consideration of the **Champaign County Christian Health Center** PY2026 funding request until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

Motion to **continue** the **FirstFollowers** PY2025-2026 contracts, withholding payments until the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **cancel** the **FirstFollowers** PY2025-2026 contracts as of March 31, 2025, releasing the January, February, and March payments after the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **defer** a decision on whether to continue or cancel the **FirstFollowers** PY2025-2026 contracts as of March 31, 2025, until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

AND

Motion to **restore or continue** the **FirstFollowers** PY2025-2026 contracts for PY2026 without the PY2024 audit.

OR

Motion to **cancel** the **FirstFollowers** PY2025-2026 contracts for PY2026 due to no PY2024 audit.

OR

Motion to **defer** consideration of restoring or continuing the **FirstFollowers** PY2025-2026 contracts in PY2026 until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

Motion to **consider** the **Immigrant Services of CU** PY2026 funding request without the PY2024 audit.

OR

Motion to **deny** consideration of the **Immigrant Services of CU** PY2026 funding request due to no PY2024 audit.

OR

Motion to **defer** consideration of the **Immigrant Services of CU** PY2026 funding request until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

Motion to **consider** the **Urbana Neighborhood Connections Center** PY2026 funding request without the PY2024 audit.

OR

Motion to **deny** consideration of the **Urbana Neighborhood Connections Center** PY2026 funding request due to no PY2024 audit.

OR

Motion to **defer** consideration of the **Urbana Neighborhood Connections Center** PY2026 funding request until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

Motion to **continue** the **WIN Recovery** PY2025 contract, withholding payments until the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **cancel** the **WIN Recovery** PY2025 contract as of March 31, 2025, releasing the January, February, and March payments after the PY2024 audit is submitted and any follow-up issues resolved.

OR

Motion to **defer** a decision on whether to continue or cancel the **WIN Recovery** PY2025 contract as of March 31, 2025, until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

AND

Motion to **consider** the **WIN Recovery** PY2026 funding requests without the PY2024 audit.

OR

Motion to **deny** consideration of the **WIN Recovery** PY2026 funding requests due to no PY2024 audit.

OR

Motion to **defer** consideration of the **WIN Recovery** PY2026 funding requests until the PY2024 audit report has been filed and any related follow-up issues resolved. *(OR set a specific date or extended deadline.)*

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org.

Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: Jeffrey Trask

Date: 4/12/25

Agency Name: Champaign County Christian Health Center (CCCHC)

Contract(s):

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☐ Release of Paused Payment(s)
- ☐ Continuation of Contract(s)
- ☐ Reversal of Other Compliance Action
- ☐ Waiver of Other Contract Requirement
- ☒ Other

Step Two: Describe the circumstances necessitating this request.

There was difficulty locating a reasonably priced audit (local firms were quoting 30-35K). After doing an in-depth search, we found a firm in Chicago that also did work in Urbana Champaign. After identifying the audit firm, there were several obstacles to overcome to get things completed. One, the firm that did CCCHC's previous financial reviews, had staffing changes and were difficult to connect with. Two, auditors have extremely busy times and each step of the process took time. Last, this was CCCHC's first audit (only had financial reviews in the past) so the whole process was a new experience for the organization.

Step Three: Identify a solution to be implemented to avoid this circumstance in the future.

Thankfully, now that we connected with this firm, we can stay with them (they do audits for both the City of Urbana and Champaign). We can sync our audits with the cities. Now that we went through our first audit, we now know what to expect in the future and will use recommendations from this audit to help prep for the next.

Step Four: Attach documentation which will clarify the situation, including documentation from your CPA firm, if related to the annual audit or financial review.

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org.

Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: *Mental Health Board*

Date: *4/18/25*

Agency Name: *FirstFollowers*

Contract(s): *Peer Mentoring & FirstSteps Transition Housing*

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☒ Release of Paused Payment(s)
- ☐ Continuation of Contract(s)
- ☒ Reversal of Other Compliance Action
- ☐ Waiver of Other Contract Requirement
- ☐ Other

Step Two: Describe the circumstances necessitating this request.

The deadline to submit our annual audit has passed. The process of completing the audit has taken longer than we had anticipated. Some of the delay is because the audit includes a single audit per federal guidelines. This particular process includes more documents to be gathered, submitted, and reviewed. We received a draft audit report last Friday (4/11/25), and we met with the auditors Tuesday (4/15/25) to discuss our responses to the draft report. Other documents were requested for further review, and we have submitted those. Per the auditor, the audit should be finalized next week (4/20/25 - 4/24/25).

Step Three: Identify a solution to be implemented to avoid this circumstance in the future.

We have learned from this process that we have to begin preparing documentation sooner and have them readily available for the auditor. We also have a better idea of what to expect from a single audit.

Step Four: Attach documentation which will clarify the situation, including documentation from your CPA firm, if related to the annual audit or financial review.

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.

RE: [External] Requested Documents

From: Shipp, Megan (megan.shipp@claconnect.com)

To: marlonmitchell@sbcglobal.net; katie.bermingham@claconnect.com

Cc: jjincu@gmail.com; shanelle@kellysaccounting.com

Date: Thursday, April 17, 2025 at 12:05 PM CDT

Thank you, Marlon!

Everything looks good on that now 😊

Once we get the responses to the findings we will be able to send this to the last level of our review!

Thanks!

Megan



Megan Shipp, CPA

Senior

Direct 217-373-3113

CLA (CliftonLarsonAllen LLP)

megan.shipp@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAGlobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Marlon Mitchell <marlonmitchell@sbcglobal.net>

Sent: Thursday, April 17, 2025 11:41 AM

To: Bermingham, Katie <Katie.Bermingham@claconnect.com>; Shipp, Megan <Megan.Shipp@claconnect.com>

Cc: Kilgore, James <jjincu@gmail.com>; Shanelle Herman <Shanelle@kellysaccounting.com>

Subject: Re: [External] Requested Documents

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Ooops...moving too fast!

On Thursday, April 17, 2025 at 11:23:38 AM CDT, Shipp, Megan <megan.shipp@claconnect.com> wrote:

Hi Marlon,

Would you be able to email me the updated report?

Thanks!

Megan



Megan Shipp, CPA
Senior

Direct 217-373-3113
CLA (CliftonLarsonAllen LLP)
megan.shipp@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Marlon Mitchell <marlonmitchell@sbcglobal.net>
Sent: Thursday, April 17, 2025 11:23 AM
To: Bermingham, Katie <Katie.Bermingham@claconnect.com>; Shipp, Megan <Megan.Shipp@claconnect.com>
Cc: Kilgore, James <jjincu@gmail.com>; Shanelle Herman <Shanelle@kellysaccounting.com>
Subject: Re: [External] Requested Documents

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Hi Megan,

The CYEFR has been updated to reflect your figures. Please let me know if you further questions, thanks.

Marlon

On Thursday, April 17, 2025 at 08:21:44 AM CDT, Shipp, Megan <megan.shipp@claconnect.com> wrote:

Hi Marlon,

Please see pgs. 4, 5, and 7 for changes that I think are needed for the CYEFR to agree to the reports that we were given.

I attached the Excel reports I was tying to as well!

Megan



Megan Shipp, CPA
Senior

Direct 217-373-3113
CLA (CliftonLarsonAllen LLP)
megan.shipp@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Marlon Mitchell <marlonmitchell@sbcglobal.net>
Sent: Wednesday, April 16, 2025 5:47 PM
To: Shipp, Megan <Megan.Shipp@claconnect.com>; Bermingham, Katie <Katie.Bermingham@claconnect.com>
Cc: Kilgore, James <jjincu@gmail.com>; Shanelle Herman <Shanelle@kellysaccounting.com>
Subject: [External] Requested Documents

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Megan/Katie,

Attached you will find the requested documents which include the board minutes from December, January, and March. February's board meeting was canceled. The attachments also include the corrected CEFYR form. Please let me know if you have questions.

Shanelle will send you the responses to the audit in a following email. Thanks.

Marlon

The information (including any attachments) contained in this document is confidential and is for the use only of the intended recipient. If you are not the intended recipient, you should delete this message. Any distribution, disclosure, or copying of this message, or the taking of any action based on its contents is strictly prohibited.

CliftonLarsonAllen LLP

RE: [External] Updated Audit Responses

From: Bermingham, Katie (katie.bermingham@claconnect.com)

To: shanelle@kellysaccounting.com; megan.shipp@claconnect.com; marlonmitchell@sbcglobal.net

Date: Saturday, April 19, 2025 at 06:46 AM CDT

Received, thank you!

Yes, I'll get these into the final reports and our final reviewer just has to review them and then I'll send the final management representation letter.

Have a nice weekend!

Katie



Katie Bermingham, CPA
Principal

Direct 217-373-3144
CLA (CliftonLarsonAllen LLP)
katie.bermingham@claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAGlobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Shanelle Herman <Shanelle@kellysaccounting.com>

Sent: Saturday, April 19, 2025 12:09 AM

To: Bermingham, Katie <Katie.Bermingham@claconnect.com>; Shipp, Megan <Megan.Shipp@claconnect.com>; Mitchell, Marlon <marlonmitchell@sbcglobal.net>

Subject: [External] Updated Audit Responses

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Please see the updated audit responses attached. I believe this in the final piece, but let me know if anything else is needed.

Enjoy your holiday weekend!

Shanelle

The information (including any attachments) contained in this document is confidential and is for the use only

of the intended recipient. If you are not the intended recipient, you should delete this message. Any distribution, disclosure, or copying of this message, or the taking of any action based on its contents is strictly prohibited.

CliftonLarsonAllen LLP

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org.

Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: Maria Jimenez

Date: 04/14/2025

Agency Name: Immigrant Services of Champaign-Urbana

Contract(s): Pending PY 26

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☐ Release of Paused Payment(s)
- ☐ Continuation of Contract(s)
- ☐ Reversal of Other Compliance Action
- ☐ Waiver of Other Contract Requirement
- ☐ Other

Step Two: Describe the circumstances necessitating this request.

ISCU received an unexpected \$350,000 donation in June 2024. Prior to this donation, we were only required to complete a financial review. However, the donation changed our threshold, triggering the need for a full audit. Unfortunately, this oversight wasn't identified until after we completed our final report. Since the need for an audit arose late in the fiscal year and during tax season, it was challenging to secure an auditor on such short notice.

Step Three: Identify a solution to be implemented to avoid this circumstance in the future.

To prevent this from happening again, we plan to continue working with both Mike Coffman and Kelly's Accounting each year to follow the same audit and reconciliation process. We've also set up a shared calendar for staff to help us keep track of important financial deadlines, stay on top of where we stand throughout the year financially, and make sure everything is completed on time. These steps will help us stay ahead of any audit requirements and avoid any last-minute surprises despite fluctuations.

Step Four: Attach documentation which will clarify the situation, including documentation from your CPA firm, if related to the annual audit or financial review.

We have secured Mike Coffman to conduct the audit, which is scheduled to begin on May 1, 2025, with an expected completion date of May 30. In preparation, Kelly's Accounting will complete the necessary account reconciliation by April 30. They began work on April 16, immediately after the tax deadline. Attached, you will find a letter of engagement from Mike Coffman.

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.

On February 19, 2025, David Dorman (Board President) and María Jiménez (Executive Director) attended the CCMHB board meeting in person. We explained our situation, acknowledged the oversight, and asked the board to work with us as we move forward. We also emphasized that this is a critical time for immigrants in our community, and the mental health and well-being of our clients remains our top priority.

**MICHAEL S COFFMAN CPA PC
3110 N KANDY LANE
DECATUR IL 62526**

Audit Engagement Letter

June 16, 2023

Board of Officers
Immigrant Services of Champaign-Urbana
201 West Kenyon Rd, Suite 4-A
Champaign, IL 61820

We are pleased to confirm our understanding of the services we are to provide for Immigrant Services of Champaign-Urbana for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of Immigrant Services of Champaign-Urbana, which comprise the statement of financial position as of June 30, 2024, the related statements of activities, functional expenses, and cash flows for the year then ended, and the disclosures (collectively, the "financial statements"). Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Operating Income by CCMHB/CCDDB – Funded Program
- 2) Schedule of Operating Expenses by CCMHB/CCDDB – Funded Program
- 3) Financial Accountability Checklist

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in

accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will obtain an understanding of the Organization and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under professional standards.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and direct confirmation of certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Other Services

We will prepare the Organization's financial statements of Immigrant Services of Champaign-Urbana in conformity with accounting principles generally accepted in the United States of America based on information provided by you. You are responsible for preparation of the annual Exempt Organization tax return as we have not been engaged to perform tax preparation services.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of

the financial statements in conformity with accounting principles generally accepted in the United States of America. You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

Michael Coffman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately May 1, 2025.

We estimate that our fees for the audit will be \$3,200. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered upon completion and are payable on presentation.

Reporting

We will issue a written report upon completion of our audit of Immigrant Services of Champaign-Urbana's financial statements. Our report will be addressed to the Board of Officers of Immigrant Services of Champaign-Urbana. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,


Michael S Coffman CPA PC

(Continued)

RESPONSE:

This letter correctly sets forth the understanding of Immigrant Services of Champaign-Urbana.

Management signature: David Dorman _____
Title: Board President _____
Date: January 20, 2025 _____

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org. Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: *Dr. Jeniece D. Mitchell*

Date: *04/11/2025*

Agency Name: *Urbana Neighborhood Connections Center*

Contract(s): *FY26*

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☐ Release of Paused Payment(s)
- ☐ Continuation of Contract(s)
- ☐ Reversal of Other Compliance Action
- ☒ Waiver of Other Contract Requirement
- ☐ Other

Step Two: Describe the circumstances necessitating this request.

Urbana Neighborhood Connections Center has submitted an application for funding to support our fiscal year 2026 youth programming. Due to significant challenges with delayed communication amongst other issues with our previous auditor in Springfield, Illinois, we received our 2023 audit in November of 2024. The UNCC Executive Director and Board of Directors have since been actively searching for a new, reputable, affordable CPA firm to complete our 2024 audit. As of a notice we received on April 9th, we have been up against an April 15th deadline for getting an engagement letter for some granting entities. Most CPA firms have told our E.D. that this request could not be filled until the week after April 15th when all of their clients' filings would be done. Many of the local tax and financial companies do not provide auditing as a service and those that do have not been able to take on new clients to complete our latest audit within the timeframe that outside organizations have requested, due to having an overwhelming amount of current clients.

Step Three: Identify a solution to be implemented to avoid this circumstance in the future. My mother Janice Mitchell, the founder of UNCC and a tireless community servant-leader

told me to do years ago " Niece do whatever you have to do in tough situations. Pray, cry if you have to, and then pick yourself up and keep fighting." I have done just that. I prayed and asked God for guidance over this situation to get through this storm the enemy has presented us with. Then I cried and let the tears of frustration and worry roll down my face, neck, and pillow. When I was able to, I got back up, sat at my desk, and went to work calling any and every company in central Illinois, as well as some in bordering states. I got a bunch of no's for completing our audit, but received two yes's--one from West & Company in Champaign, IL; the other from Pettit & Company CPAs in Indianapolis, Indiana. I have submitted our most recently completed audit from 2023 to both companies and am awaiting a response with regard to cost estimate. As soon as I receive that cost information, I will reach out to our board for an emergency meeting to approve the new auditor, as we did in a previous year with our budget. If our new CPA firm works out well for us, we will stick with it going forward and continue to submit the requested documents to them in a timely manner so they may complete our audit in a timely manner.

Step Four: Attach documentation which will clarify the situation, including documentation from your CPA firm, if related to the annual audit or financial review.

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.



April 14, 2025

Jeniece D. Mitchell
Executive Director
Urbana Neighborhood Connections Center
Urbana, Illinois

Dear Ms. Mitchell:

You have requested that we audit the basic financial statements of Urbana Neighborhood Connections Center, which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Auditor Responsibilities

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Urbana Neighborhood Connections Center's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Urbana Neighborhood Connections Center's compliance with certain provisions of laws, regulations, contracts, and grants that could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit, and accordingly, we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that *management* acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

At the end of the year, we agree to perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by Urbana Neighborhood Connections Center management.
- Prepare financial statements and related footnotes.
- Prepare depreciation schedule.

We will not assume management responsibilities on behalf of Urbana Neighborhood Connections Center. However, we will provide advice and recommendations to assist management of Urbana Neighborhood Connections Center in performing its responsibilities.

Urbana Neighborhood Connections Center's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the bookkeeping and tax services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of Urbana Neighborhood Connections Center's basic financial statements. Our report will be addressed to the board of directors of Urbana Neighborhood Connections Center. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

We expect to begin our audit on approximately April 21, 2025 and to issue our report no later than May 15, 2025.

John Pettit is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Pettit & Company, LLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

We estimate that our fee for the audit will be \$8,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use Urbana Neighborhood Connections Center's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

The audit documentation for this engagement is the property of Pettit & Company, LLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Pettit & Company, LLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulators. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Pettit & Company, LLC

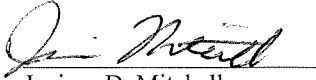
Indianapolis, Indiana

RESPONSE:

This letter correctly sets forth our understanding.

Urbana Neighborhood Connections Center

Acknowledged and agreed on behalf of Urbana Neighborhood Connections Center by:


Jeniece D. Mitchell
Executive Director

Special Request for Consideration by CCDDDB or CCMHB

Complete and direct to stephanie@ccmhb.org and either kim@ccmhb.org or leon@ccmhb.org.

Full Board approval is needed for certain exceptions to requirements and to reverse actions taken by the CCDDDB- CCMHB staff. The completed request form will be presented to the CCDDDB or CCMHB at a meeting.

Requester's Name: WIN Recovery

Date: 04/11/2025

Agency Name: WIN Recovery

Contract(s): CCMHB

Step One: Identify the type of special consideration requested.

- ☐ Consideration of Late Funding Request
- ☐ Release of Paused Payment(s)
- ☒ Continuation of Contract(s)
- ☐ Reversal of Other Compliance Action
- ☐ Waiver of Other Contract Requirement
- ☐ Other

Step Two: Describe the circumstances necessitating this request.

Due to the more strenuous requirements of State and Federal grants it took longer than last year due to our increase in revenue. Which consist of GAGAS. There was also documentation that my bookkeeper was unaware of that CLA needed to correct. The last document was received on 4/11/25 to finish the audit and the Board plans on having an emergency board meeting to vote to pass the Audit.

Step Three: Identify a solution to be implemented to avoid this circumstance in the future.

This following year I only had bookkeeping services for our organization, but we have moved to full service with CLA and we have a Quality Assurance Officer, which assist facillitating all the operation deadlines and quality of record keeping and coordinates all site visit and audit compliance requirements that are required by other Funding Agencies.

Step Four: Attach documentation which will clarify the situation, including documentation

from your CPA firm, if related to the annual audit or financial review.

Step Five: Attend a meeting of the full Board, preferably in person, to answer questions.

Monday, April 14, 2025 at 08:30:09 Central Daylight Time

Subject: FW: [External] Re: EMERGENCY ASSISTANCEFw: WIN 2024 Audit DRAFT
Date: Monday, April 14, 2025 at 8:30:03 AM Central Daylight Time
From: Bethany Little
Attachments: image001.png, image002.png, image003.png

From: Wright, Haley <Haley.Wright@claconnect.com>
Sent: Tuesday, March 25, 2025 8:47 AM
To: Bethany Little <bethany@win-recovery.org>
Subject: RE: [External] Re: EMERGENCY ASSISTANCEFw: WIN 2024 Audit DRAFT

Hi Bethany,

For some reason, the email from Sunday didn't make it to me.

I will try to call later today but in meetings most of the morning.

I usually have the auditors do the lease accounting for my other clients and it is normally something the auditors ask about upfront. I will need to find if someone at CLA can do this quickly because I know I will not be able to get to it for a couple of weeks. I will start by sending a few messages out to others at CLA about their availability for this week.

Thanks!



Haley Wright, CPA (she/her/hers)
Manager
Client Accounting and Advisory Services
(CAAS)

Direct 217-373-3105
CLA (CliftonLarsonAllen
LLP)
haley.wright@claconnect.com
claconnect.com

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAGlobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

From: Bethany Little <bethany@win-recovery.org>
Sent: Monday, March 24, 2025 10:37 PM
To: Wright, Haley <Haley.Wright@claconnect.com>
Subject: [External] Re: EMERGENCY ASSISTANCEFw: WIN 2024 Audit DRAFT

Think Security – This email originated from an external source. Be cautious

with any links or attachments.

Please reach out to me tomorrow 217.766.3413.

Get [Outlook for iOS](#)

From: Bethany Little <bethany@win-recovery.org>
Sent: Sunday, March 23, 2025 10:08:32 AM
To: Haley Wright <Haley.Wright@claconnect.com>
Subject: EMERGENCY ASSISTANCEFw: WIN 2024 Audit DRAFT

As you know how CCMHB can be about this audit. Please respond because the auditor have ran into a issue with lease, can you assist in this matter asap. Contact me if you need to.

Bethany B Little

Bethany B. Little, MSW, QMHP

Founder & CEO | [WIN Recovery](#)

621 S Plymouth Ct. Suite 100, Chicago Il. 60605

Cellular: 217-766-3413

Office: 872-283-1305 | bethany@win-recovery.org



From: Maria Herrera <mherrera@raglandassoc.com>
Sent: Thursday, March 20, 2025 5:28 PM
To: Bethany Little <bethany@win-recovery.org>; Gregory Arnold <garnold@raglandassoc.com>
Cc: Amelia Solorio <asolorio@raglandassoc.com>
Subject: WIN 2024 Audit DRAFT

Hello Bethany, as discussed, I am attaching the first draft copy of the audit report for your review. Keep in mind, it is still going through our internal quality assurance process. I will be working on the 990/AG first thing in the morning.

I have notes from Greg:

1. We have a significant issue please send the lease attached, to your accountant, so that they can account for it in accordance with the new lease requirements.

LEASE ACCOUNTING

In February 2016, the FASB issued ASU No. 2016-02, Leases (Topic 842), which requires a lease to recognize assets and liabilities for leases with lease terms of more than twelve months. Consistent with current GAAP, the recognition, measurement, and presentation of expenses and cash flows existing from a lease by a lease primarily will depend on its classification as a financing or operating lease. However, unlike current GAAP – which requires only capital leases to be recognized on the statement of financial position, the new ASU requires both financing and operating leases to be recognized on the statement of financial position. Various subsequent accounting standards have been issued by FASB that clarify, modify, or expand guidance for Topic 842.

2. We realize that you want an expedited report. We have attached the draft report as it stands now, but because of the required lease account, the financials and the report will change. Your accountant will need to get this done. If there is a challenge with your accountant, please let us know and maybe we can assist, but its accounting and it will include additional work and fees. Let us know how you want us to proceed with this part.
3. We don't need the fixed asset schedule since it's only for the property.
4. We still need the line of credit documents and statement as of June 30, 2024.

Let me know if you have any questions.

Please notice our new address!

Respectfully,

Maria Herrera

HR/Office Manager

RABM & Associates, LLC

9401 S Pulaski Rd. Suite 201

Evergreen Park, IL 60805

708.333.0634

708.333.6680 Fax

mherrera@raglandassoc.com

Website: rabmassociates.com
WE ACCEPT CREDIT CARDS!

**PLEASE NOTE OUR NEW ADDRESS AS OF
NOVEMBER 1, 2024.**

**9401 S. PULASKI RD Suite 201
EVERGREEN PARK, IL 60805**

**Ragland, Arnold, Buchanan, Morris & Associates, LLC would love your feedback.
Post a review to our profile.**

<https://g.page/r/CUMaVMZnsQZuEAg/review>

*Information in this email is PRIVATE, CONFIDENTIAL and PRIVILEGED and is intended only
for the recipient.*

From: [Bethany Little](#)
To: [Lynn Canfield](#); [Leon Bryson](#)
Subject: FW: CCMHB Check List
Date: Wednesday, April 16, 2025 2:50:57 PM

I am really trying to get this done, but this is a perfect example of what we have had to struggle with. I hate to look for another agency to do our audit because he knows us being that he has always done them for us, but please share this with the board for evidence that we are trying.

From: Gregory Arnold <garnold@raglandassoc.com>
Date: Wednesday, April 16, 2025 at 1:21 PM
To: Bethany Little <bethany@win-recovery.org>, Maria Herrera <mherrera@raglandassoc.com>
Subject: RE: CCMHB Check List

No, it was actually blank. In terms of an update my team was working on the lease accounting piece and had to get some tax returns done for the tax deadline day yesterday but will be back on it tomorrow. I will keep you posted!

Best Regards,

Greg

Gregory L. Arnold, Managing Partner
Ragland, Arnold, Buchanan, Morris & Associates, LLC.
CPA's and Management Consultants
708.333.0634 (Office)
708.333.6680 (Fax)

Need to send me a file? Just click here: [Greg's Secure Filedrop](#)

From: Bethany Little <bethany@win-recovery.org>
Sent: Tuesday, April 15, 2025 2:24 PM
To: Gregory Arnold <garnold@raglandassoc.com>; Maria Herrera <mherrera@raglandassoc.com>
Subject: Re: CCMHB Check List

I filled it out with the dates. Did I not send that one
Get [Outlook for iOS](#)

CCMHB PY2026 Funding Requests with Reviewers

Agency	Program	Request	Reviewer Team
<i>*indicates need for PY24 audit</i>			
CCRPC - Community Services	Youth Assessment Center	\$76,350	<i>Youakim/Omo-Osagie</i>
CC Children's Advocacy Center	CC Children's Advocacy Center	\$63,911	<i>Patterson/Nichols</i>
CC Health Care Consumers	CHW Outreach and Benefits Enrollment	\$97,139	<i>Palencia/Rodriguez</i>
	Justice Involved CHW Services & Benefits	\$103,284	<i>Sprandel/Miner</i>
CSCNCC	Resource Connection	\$70,667	<i>Youakim/Omo-Osagie</i>
Crisis Nursery	Beyond Blue Champaign County	\$90,000	<i>Patterson/Nichols</i>
DSC - I/DD Program	Family Development	\$702,000	<i>Sprandel/Miner</i>
ECIRMAC (Refugee Ctr)	Family Support & Strengthening	\$75,441	<i>Youakim/Omo-Osagie</i>
Family Service	Counseling	\$143,322	<i>Patterson/Nichols</i>
	Self-Help Center	\$38,191	<i>Palencia/Rodriguez</i>
	Senior Counseling & Advocacy	\$214,360	<i>Sprandel/Miner</i>
Promise Healthcare	Mental Health Services	\$360,000	<i>Palencia/Rodriguez</i>
	PHC Wellness	\$125,000	<i>Youakim/Omo-Osagie</i>
RACES	Sexual Trauma Therapy Services	\$196,205	<i>Sprandel/Miner</i>
	Sexual Violence Prevention Education	\$108,115	<i>Palencia/Rodriguez</i>
CC Christian Health Center*	CCCHC Community Mental Health Program	\$100,000	<i>Sprandel/Miner</i>
Immigrant Services of CU*	Immigrant Mental Health Program- <i>RETURNING</i>	\$200,256	<i>Patterson/Nichols</i>
UNCC*	Community Study Center - <i>RETURNING</i>	\$382,180	<i>Youakim/Omo-Osagie</i>
WIN Recovery*	Community Support Re-Entry Houses	\$183,000	<i>Patterson/Nichols</i>
	Win Resilience Resource Ctr- <i>NEW</i>	\$270,000	<i>Palencia/Rodriguez</i>
<i>Chair McLay will provide supplementary review on all applications.</i>			
<i>In addition, any board member may provide supplementary review on any application.</i>			
<i>*indicates need for PY24 audit</i>			
	<i>Early estimate of available PY26 amounts</i>	<i>Requests</i>	<i>Differences</i>
<i>Total (after 2 yr obligations - see below)</i>	\$3,157,807	\$3,599,421	-\$441,614
<i>For MH/SUD=</i>	\$2,475,143	\$2,897,421	-\$422,278
<i>For DD=</i>	\$682,664	\$702,000	-\$19,336
<i>Other PY26 obligations are PY25-PY26 contracts totaling \$3,089,066.</i>			
<i>PY25-PY26 MH/SUD contracts = \$2,831,786 , PY25-PY26 IDD contracts = \$257,280.</i>			

**CHAMPAIGN COUNTY
MENTAL HEALTH BOARD
REGULAR MEETING**

Minutes—March 19, 2025

*This meeting was held
at the Brookens Administrative Center, Urbana, IL and remotely.*

5:45 p.m.

MEMBERS PRESENT: Joe Omo-Osagie, Tony Nichols, Molly McLay, Chris Miner, Elaine Palencia, Emily Rodriguez, Jane Sprandel

MEMBERS EXCUSED: Kyle Patterson, Jon Paul Youakim

STAFF PRESENT: Kim Bowdry, Leon Bryson, Lynn Canfield, Shandra Summerville, Stephanie Howard-Gallo, Chris Wilson

OTHERS PRESENT: Jacinda Dariotis, UIUC; Cindy Crawford, Community Services Center of Northern Champaign County (CSCNCC); Kelli Martin, DSC; Ann Percy, Cunningham Children’s Home; Brenda Eakins, Kerrie Hacker, GROW; Joshua Gavel, UP Center; Melissa Courtwright, C-U at Home

CALL TO ORDER:

CCMHB President McLay called the meeting to order at 5:50 p.m.

ROLL CALL:

Roll call was taken, and a quorum was present.

APPROVAL OF AGENDA:

The agenda was approved.

CCDDB and CCMHB SCHEDULES:

Updated copies of CCDDB and CCMHB meeting schedules and CCMHB allocation timeline were included in the packet.

ACRONYMS and GLOSSARY:

A list of commonly used acronyms was included for information.

CITIZEN INPUT / PUBLIC PARTICIPATION:

Kerri Hacker from GROW announced a new peer-to-peer group at the McKinley Foundation.

PRESIDENT’S COMMENTS:

Ms. McLay briefly reviewed items on the agenda.

EXECUTIVE DIRECTOR’S COMMENTS:

Ms. Canfield briefly discussed the budget and potential budget changes.

APPROVAL OF CCMHB MINUTES:

Minutes from the 2/19/25 meeting were included in the packet. Ms. Howard-Gallo was asked to review the meeting recording from 2/19/25 regarding the motion pertaining to WIN Recovery. She reviewed it and the motion stands as written.

MOTION: Ms. McLay moved to approve the meeting minutes from 2/19/25. Ms. Palencia seconded the motion. A voice vote was taken, and the motion passed unanimously.

VENDOR INVOICE LISTS:

Vendor Invoice Lists were included in the Board packet.

MOTION: Ms. Sprandel moved to accept the Vendor Invoice Lists. Ms. McLay seconded the motion. A voice vote was taken, and the motion passed unanimously.

STAFF REPORTS:

A report from Director Canfield was included in the packet. Staff reports from Kim Bowdry, Leon Bryson, Stephanie Howard-Gallo, Shandra Summerville, and Chris Wilson were deferred due to work on the program summaries.

NEW BUSINESS:

Evaluation Capacity Building Project:

A decision memorandum provided an overview of the Evaluation Capacity Building project and requested a two-year extension. Jacinda Dariotis from the Family Resilience Center presented and answered Board questions.

MOTION: Ms. Sprandel moved to authorize the Executive Director to enter into a twenty-four month extension to the contract with the Family Resiliency Center for the support as proposed, with a start date of May 1, 2025, end date of April 30, 2027, and total cost of \$271,686, pending approval by the CCDDDB. Mr. Miner seconded. A roll call vote was taken and the motion passed unanimously.

Results of Survey on Emerging Threats:

Survey results were included in the packet.

Review of Applications for PY2026 Funding:

For information only, the packet included a briefing memorandum on the process of reviewing requests for funding, with a checklist for Board member use. A list of successful applications was included in the packet. Director Canfield and Mr. Bryson provided an audit update.

OLD BUSINESS:

Community Behavioral Health Needs Assessment Activities:

Information on community needs assessment activities were included in the Board packet.

disAbility Resource Expo Update:

Save the Date flyers and a financial report were included in the Board packet.

AIR Update:

Director Canfield provided a brief report on upcoming events related to Ebertfest 2025.

PUBLIC PARTICIPATION AND AGENCY INPUT:

None.

BOARD TO BOARD REPORTS:

None.

COUNTY BOARD INPUT:

None.

CCDDDB INPUT:

The CCDDDB met earlier in the day.

BOARD ANNOUNCEMENTS AND INPUT:

None.

ADJOURNMENT:

The meeting adjourned at 7:09 p.m.

Respectfully

Submitted by: Stephanie Howard-Gallo
CCMHB/CCDDB Operations and Compliance Coordinator

**Minutes are in draft form and subject to CCMHB approval.*

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1 CHAMPAIGN COUNTY TREASURER										
Mar'25	IDDSI25-089	03/01/2025	030725A	43654	19,336.00	19,336.00	03/31/2025	INV	PD	IDDSI25-089 Community
CHECK DATE: 03/07/2025										
1 INVOICES					19,336.00					

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10076 ALLISON M BOOT										
0024	CHECK DATE: 03/28/2025	03/22/2025	032825A	44667	4,062.50	4,062.50	03/31/2025	INV	PD	Q1 2025 Expo/Air Coord
18223 ASSOC OF COMMUNITY MENTAL HEALTH AUTHORITIES OF IL										
25-1004	CHECK DATE: 03/07/2025	02/17/2025	030725A	43688	16,000.00	16,000.00	08/31/2025	INV	PD	2025 Membership Dues
18805 C-U AT HOME										
Mar'25 MHB25-021	CHECK DATE: 03/07/2025	03/01/2025	030725A	43695	21,391.00	21,391.00	03/31/2025	INV	PD	MHB25-021 Shelter Case
1 CHAMPAIGN COUNTY TREASURER										
Mar'25 MHB24-006	CHECK DATE: 03/07/2025	03/01/2025	030725A	43662	5,325.00	5,325.00	03/31/2025	INV	PD	MHB24-006 Children's A
Mar'25 MHB24-025	CHECK DATE: 03/07/2025	03/01/2025	030725A	43651	6,362.00	6,362.00	03/31/2025	INV	PD	MHB24-025 Youth Assess
Mar'25 MHB25-004	CHECK DATE: 03/07/2025	03/01/2025	030725A	43650	4,523.00	4,523.00	03/31/2025	INV	PD	MHB25-004 Homeless Ser
Mar'25 MHB25-026	CHECK DATE: 03/07/2025	03/01/2025	030725A	43649	32,371.00	32,371.00	03/31/2025	INV	PD	MHB25-026 Early Childh
Mar'25 Office Rent	CHECK DATE: 03/07/2025	03/01/2025	030725A	43655	2,196.78	2,196.78	03/31/2025	INV	PD	Mar'25 Office Rent 053
18259 CHAMPAIGN COUNTY HEALTH CARE CONSUMERS										
Mar'25 MHB24-044	CHECK DATE: 03/07/2025	03/01/2025	030725A	505155	7,208.00	7,208.00	03/31/2025	INV	PD	MHB24-044 CHW Outreach
Mar'25 MHB24-045	CHECK DATE: 03/07/2025	03/01/2025	030725A	505155	7,512.00	7,512.00	03/31/2025	INV	PD	MHB24-045 Justice Invo
Mar'25 MHB25-066	CHECK DATE: 03/07/2025	03/01/2025	030725A	505155	8,750.00	8,750.00	03/31/2025	INV	PD	MHB25-066 Disability A
10148 COMMUNITY SERVICE CENTER OF NORTHERN										
Mar'25 MHB24-008	CHECK DATE: 03/07/2025	03/01/2025	030725A	43717	5,717.00	5,717.00	03/31/2025	INV	PD	MHB24-008 Resource Con

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
18092 COURAGE CONNECTION										
Feb '25 MHB25-007		02/01/2025	030725A	43720	10,669.00	10,669.00	02/28/2025	INV	PD	MHB25-007 Courage Conn
CHECK DATE: 03/07/2025										
Jan '25 MHB25-007		01/01/2025	030725A	43720	10,669.00	10,669.00	01/31/2025	INV	PD	MHB25-007 Courage Conn
CHECK DATE: 03/07/2025										
Mar '25 MHB25-007		03/01/2025	030725A	43720	10,669.00	10,669.00	03/31/2025	INV	PD	MHB25-007 Courage Conn
CHECK DATE: 03/07/2025										
10163 CRISIS NURSERY										
Mar '25 MHB24-005		03/01/2025	030725A	43721	7,500.00	7,500.00	03/31/2025	INV	PD	MHB24-005 Beyond Blue
CHECK DATE: 03/07/2025										
18305 CUNNINGHAM CHILDRENS HOME										
Mar '25 MHB25-018		03/01/2025	030725A	43724	16,975.00	16,975.00	03/31/2025	INV	PD	MHB25-018 ECHO Housing
CHECK DATE: 03/07/2025										
Mar '25 MHB25-036		03/01/2025	030725A	43724	23,511.00	23,511.00	03/31/2025	INV	PD	MHB25-036 Families Str
CHECK DATE: 03/07/2025										
10170 DEVELOPMENTAL SERVICES CENTER OF										
Mar '25 MHB24-012		03/01/2025	030725A	43729	54,681.00	54,681.00	03/31/2025	INV	PD	MHB24-012 Family Devel
CHECK DATE: 03/07/2025										
18323 DIMOND BROS. INSURANCE LLC										
1439046		03/21/2025	032825A	44716	950.00	950.00	04/20/2025	INV	PD	Policy #EPP 0577739 5/
CHECK DATE: 03/28/2025										
1439047		03/21/2025	032825A	44716	1,491.00	1,491.00	04/20/2025	INV	PD	Policy #EPP 0577745 5/
CHECK DATE: 03/28/2025										
10175 DON MOYER BOYS & GIRLS CLUB										
Mar '25 MHB25-015		03/01/2025	030725A	43734	7,131.00	7,131.00	03/31/2025	INV	PD	MHB25-015 CU Change
CHECK DATE: 03/07/2025										
10185 EAST CNTRL IL REFUGEE MUTUAL ASSIST CTR										

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
Mar'25 MHB24-001	03/01/2025		030725A	43735	5,166.00	5,166.00	03/31/2025	INV	PD	MHB24-001 Family Suppo
CHECK DATE: 03/07/2025										
10183 ALEXANDER F CAMPBELL										
724-2510	03/03/2025		030725A	505165	2,449.95	2,449.95	03/20/2025	INV	PD	Q2 FY25 MHB25-038 CCMH
CHECK DATE: 03/07/2025										
100 EMPLOYEE VENDOR										
Bowdry 3/6/25	03/04/2025		031425A	44240	17.22	17.22	04/01/2025	INV	PD	Travel Log 2/4/25 - 2/
CHECK DATE: 03/14/2025										PAYEE: Bowdry, Kim
Bryson 3/3/25	02/27/2025		030725A	43877	35.56	35.56	03/25/2025	INV	PD	Travel Log 1/24/25 - 2
CHECK DATE: 03/07/2025										PAYEE: Bryson, Leon
Canfield 3/17/25	03/17/2025		032125A	44536	913.05	913.05	03/17/2025	INV	PD	Travel Log 2/19/25 - 3
CHECK DATE: 03/21/2025										PAYEE: Canfield, Lynn
Howard-Gallo 3/10/25	03/10/2025		031425A	44250	19.60	19.60	04/01/2025	INV	PD	Travel Log 1/14/25 - 2
CHECK DATE: 03/14/2025										PAYEE: Howard-Gallo, Stephanie
18343 FAMILY SERVICE OF CHAMPAIGN COUNTY					985.43					
Feb'25 MHB24-014	02/01/2025		030725A	43750	2,500.00	2,500.00	02/28/2025	INV	PD	MHB24-014 Counseling
CHECK DATE: 03/07/2025										
Feb'25 MHB24-016	02/01/2025		030725A	43750	2,410.00	2,410.00	02/28/2025	INV	PD	MHB24-016 Self Help Ce
CHECK DATE: 03/07/2025										
Feb'25 MHB24-017	02/01/2025		030725A	43750	14,865.00	14,865.00	02/28/2025	INV	PD	MHB24-017 Senior Couns
CHECK DATE: 03/07/2025										
Mar'25 MHB24-014	03/01/2025		030725A	43750	2,500.00	2,500.00	03/31/2025	INV	PD	MHB24-014 Counseling
CHECK DATE: 03/07/2025										
Mar'25 MHB24-016	03/01/2025		030725A	43750	2,410.00	2,410.00	03/31/2025	INV	PD	MHB24-016 Self Help Ce
CHECK DATE: 03/07/2025										
Mar'25 MHB24-017	03/01/2025		030725A	43750	14,865.00	14,865.00	03/31/2025	INV	PD	MHB24-017 Senior Couns
CHECK DATE: 03/07/2025										
20173 GREATER COMMUNITY AIDS PROJECT OF EAST CENTRAL IL					39,550.00					
Mar'25 MHB25-022	03/01/2025		030725A	505167	5,130.00	5,130.00	03/31/2025	INV	PD	MHB25-022 Advocacy, Ca
CHECK DATE: 03/07/2025										
10242 GROW IN ILLINOIS										

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
Mar'25 MHB25-011 CHECK DATE: 03/07/2025		03/01/2025	030725A	43760	13,140.00	13,140.00	03/31/2025	INV	PD	MHB25-011 Peer Support
10263 I3 BROADBAND - CU 4095610-1 CHECK DATE: 03/14/2025		03/04/2025	031425A	44117	144.95	144.95	04/01/2025	INV	PD	Internet service 4/4/2
10358 AUTOMATED COMMUNICATIONS, INC. 437815 CHECK DATE: 03/21/2025		03/13/2025	032125A	44491	139.65	139.65	04/12/2025	INV	PD	Expo - 2025 Save The D
10348 MCS OFFICE TECHNOLOGIES INC 01-708559 CHECK DATE: 03/14/2025		03/01/2025	031425A	505225	609.00	609.00	03/31/2025	INV	PD	Mar'25 MHB/DOB Managed
01-708673 CHECK DATE: 03/21/2025		03/11/2025	032125A	505271	607.50	607.50	04/10/2025	INV	PD	Service Ticket #48845
10423 PEPSI COLA CHAMPAIGN-URBANA BOTTLING 10234125 CHECK DATE: 03/21/2025		03/11/2025	032125A	505275	9.00	9.00	04/10/2025	INV	PD	ACCT # 05734
18413 PROMISE HEALTHCARE Mar'25 MHB24-013 CHECK DATE: 03/07/2025		03/01/2025	030725A	43805	27,500.00	27,500.00	03/31/2025	INV	PD	MHB24-013 Mental Health
Mar'25 MHB24-041 CHECK DATE: 03/07/2025		03/01/2025	030725A	43805	8,923.00	8,923.00	03/31/2025	INV	PD	MHB24-041 Wellness
10464 RAPE, ADVOCACY, COUNSELING & EDUCATION SERVICES Mar'25 MHB24-002 CHECK DATE: 03/07/2025		03/01/2025	030725A	43808	6,250.00	6,250.00	03/31/2025	INV	PD	MHB24-002 Sexual Violence
Mar'25 MHB24-035 CHECK DATE: 03/07/2025		03/01/2025	030725A	43808	11,666.00	11,666.00	03/31/2025	INV	PD	MHB24-035 Sexual Trauma
10488 ROSECRANCE, INC.					17,916.00	17,916.00				

Champaign County, IL

VENDOR INVOICE LIST



INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
Mar'25 MHB25-019 CHECK DATE: 03/07/2025		03/01/2025	030725A	43811	7,052.00	7,052.00	03/31/2025	INV	PD	MHB25-019 Benefits Cas
Mar'25 MHB25-020 CHECK DATE: 03/07/2025		03/01/2025	030725A	43811	28,000.00	28,000.00	03/31/2025	INV	PD	MHB25-020 Criminal Jus
Mar'25 MHB25-023 CHECK DATE: 03/07/2025		03/01/2025	030725A	43811	8,333.00	8,333.00	03/31/2025	INV	PD	MHB25-023 Recovery Hom
Mar'25 MHB25-030 CHECK DATE: 03/07/2025		03/01/2025	030725A	43811	25,833.00	25,833.00	03/31/2025	INV	PD	MHB25-030 Crisis Co-Re
10580 UNITED WAY OF CHAMPAIGN COUNTY 2425HPC-07 CHECK DATE: 03/07/2025		02/21/2025	030725A	43828	5,000.00	5,000.00	03/19/2025	INV	PD	2024-25 Regional Commu
10583 UNIVERSITY OF ILLINOIS Mar'25 Award 112237 CHECK DATE: 03/07/2025		03/01/2025	030725A	43829	10,730.00	10,730.00	03/31/2025	INV	PD	Mar'25 MHB23-039 Build
10597 URBANA ADULT EDUCATION Mar'25 MHB25-042 CHECK DATE: 03/07/2025		03/01/2025	030725A	43833	6,726.00	6,726.00	03/31/2025	INV	PD	MHB25-042 C-U Early
10638 ELAN FINANCIAL SERVICES 3930 3/11/25 CHECK DATE: 03/28/2025		03/11/2025	032825A	44828	3,642.32	3,642.32	04/07/2025	INV	PD	Acct # 479851004957393
10687 XEROX CORPORATION 230733254 CHECK DATE: 03/28/2025		02/01/2025	032825A	44838	199.06	199.06	03/03/2025	INV	PD	Jan'25 Copier Service
54 INVOICES					483,450.14					

** END OF REPORT - Generated by Chris M. Wilson **

Champaign County, IL

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
20000154	501001	STATIONERY AND PRINTING							
25/03	267	03/17/25	API 010358	86471			44491	139.65	139.65
	W	032125A	Expo - 2025 Save The Date 200c MARTIN ONE SOURCE IN						
	LEDGER BALANCES --- DEBITS:								139.65
				139.65			CREDITS:	.00	NET:
20000154	501002	OFFICE SUPPLIES							
25/03	509	03/31/25	API 010453	87333			505395	47.48	47.48
	W	040425A	8.5X11 32lb wht g[lsy papr -100 QUILL CORPORATION						
25/03	509	03/31/25	API 010453	87336			505395	122.54	170.02
	W	040425A	Hp 962X1 black/962 cmy ink 4PK QUILL CORPORATION						
25/03	509	03/31/25	API 010453	87336			505395	143.44	313.46
	W	040425A	Hp 410A cyan toner cartridge QUILL CORPORATION						
	LEDGER BALANCES --- DEBITS:								313.46
				313.46			CREDITS:	.00	NET:
20000154	501005	FOOD NON-TRAVEL							
25/03	266	03/14/25	API 010423	86314			505275	9.00	9.00
	W	032125A	5gal water jug PEPSI COLA CHAMPAIGN						
	LEDGER BALANCES --- DEBITS:								9.00
				9.00			CREDITS:	.00	NET:
20000154	502001	PROFESSIONAL SERVICES							
25/03	19	03/03/25	API 010183 MHB25-038	85305			505165	2,449.95	2,449.95
	W	030725A	Q2 FY25 MHB25-038 CCMHB/CCDDB EMK CONSULTING LLC						
25/03	19	03/03/25	API 010580	85187			43828	5,000.00	7,449.95
	W	030725A	2024-25 Regional Community Hea UNITED WAY OF CHAMPA						
25/03	27	03/03/25	API 010583 MHB23-039	85247			43829	10,730.00	18,179.95
	W	030725A	Mar'25 MHB23-039 Building Agen UNIVERSITY OF ILLINO						
25/03	402	03/20/25	API 010076 MHB25-048	86904			44667	3,875.00	22,054.95



Champaign County, IL

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
	W 032825A	Q1 2025	Disability Resource	EX ALLISON BOOT					
25/03	402 03/20/25	API 010076	MHB25-048	86904			44667	187.50	22,242.45
	W 032825A	Q1 2025	AIR Public Relations	D ALLISON BOOT					
25/03	509 03/31/25	API 019587	MHB25-049	87327			44935	5,000.00	27,242.45
	W 040425A	Q1 2025	Disability Resource	EX BOOT					
	LEDGER BALANCES	---	DEBITS:	27,242.45	CREDITS:			.00	27,242.45
20000154	502002		OUTSIDE SERVICES						
25/03	120 03/06/25	API 010348	MHB25-040	85520			505225	609.00	609.00
	W 031425A	Mar'25	MHB/DOB Managed IT Serv	MCS OFFICE TECHNOLOG					
25/03	266 03/14/25	API 010348	86310				505271	607.50	1,216.50
	W 032125A	Service Ticket #48845	Unable t MCS OFFICE TECHNOLOG						
	LEDGER BALANCES	---	DEBITS:	1,216.50	CREDITS:			.00	1,216.50
20000154	502003		TRAVEL COSTS						
25/03	19 03/03/25	API 000100	85189				43877	35.56	35.56
	W 030725A	50.8 Miles 1/24/25 - 2/28/25	Unknown						
25/03	120 03/06/25	API 000100	85522				44240	11.62	47.18
	W 031425A	16.6 Miles 2/4/25 - Expo	Unknown						
25/03	120 03/06/25	API 000100	85522				44240	5.60	52.78
	W 031425A	8 Miles 2/18/25	Unknown						
25/03	120 03/06/25	API 000100	85819				44250	19.60	72.38
	W 031425A	28 Miles 1/14/25 - 2/25/25	Unknown						
25/03	267 03/17/25	API 000100	86465				44536	568.05	640.43
	W 032125A	811.5 Miles 2/19/25 - 3/6/25	Unknown						
25/03	267 03/17/25	API 000100	86465				44536	345.00	985.43
	W 032125A	Meals 2/28/25 - 3/7/25	Unknown						

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
25/03	402 03/20/25 API 010638			86751		44828	318.86	1,304.29
	W 032825A Hilton International 2/10/25			VISA CARDMEMBER SERV				
25/03	402 03/20/25 API 010638			86751		44828	956.58	2,260.87
	W 032825A Hilton International 3/4/25			VISA CARDMEMBER SERV				
	LEDGER BALANCES ---- DEBITS:		2,260.87	CREDITS:			.00 NET:	2,260.87
20000154	502007	INSURANCE (non-payroll)						
25/03	402 03/20/25 API 018323			86901		44716	650.00	650.00
	W 032825A General Liability Renewal			DIMOND BROS AGENCY				
25/03	402 03/20/25 API 018323			86901		44716	841.00	1,491.00
	W 032825A Commercial Property Renewal			DIMOND BROS AGENCY				
	LEDGER BALANCES ---- DEBITS:		1,491.00	CREDITS:			.00 NET:	1,491.00
20000154	502013	RENT						
25/03	27 03/03/25 API 000001 203			85249		43655	2,196.78	2,196.78
	W 030725A Mar'25 Office Rent 053			CCT				
	LEDGER BALANCES ---- DEBITS:		2,196.78	CREDITS:			.00 NET:	2,196.78
20000154	502021	DUES, LICENSE & MEMBERSHIP						
25/03	19 03/03/25 API 018223			85185		43688	16,000.00	16,000.00
	W 030725A 2025 Membership Dues			ASSOC OF COMMUNITY				
	LEDGER BALANCES ---- DEBITS:		16,000.00	CREDITS:			.00 NET:	16,000.00
20000154	502022	OPERATIONAL SERVICES						
25/03	402 03/20/25 API 010638			86751		44828	319.80	319.80
	W 032825A Zoom.com 3/10/25			VISA CARDMEMBER SERV				
25/03	402 03/20/25 API 010638			86751		44828	319.80	639.60

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
	W 032825A	Zoom.com	3/10/25	VISA	CARDMEMBER	SERV		
	LEDGER BALANCES ---- DEBITS: 639.60 CREDITS: .00 NET: 639.60							
20000154	502025	CONTRIBUTIONS & GRANTS						
25/03	27 03/03/25	API 000001 MHB24-006	85209		43662		5,325.00	5,325.00
	W 030725A	Mar'25 MHB24-006 Children's Ad CCT						
25/03	27 03/03/25	API 000001 MHB25-026	85213		43649		32,371.00	37,696.00
	W 030725A	Mar'25 MHB25-026 Early Childho CCT						
25/03	27 03/03/25	API 000001 MHB25-004	85214		43650		4,523.00	42,219.00
	W 030725A	Mar'25 MHB25-004 Homeless Serv CCT						
25/03	27 03/03/25	API 000001 MHB24-025	85215		43651		6,362.00	48,581.00
	W 030725A	Mar'25 MHB24-025 Youth Assessm CCT						
25/03	27 03/03/25	API 010148 MHB24-008	85216		43717		5,717.00	54,298.00
	W 030725A	Mar'25 MHB24-008 Resource Conn COMMUNITY SERVICE CE						
25/03	27 03/03/25	API 010163 MHB24-005	85218		43721		7,500.00	61,798.00
	W 030725A	Mar'25 MHB24-005 Beyond Blue - CRISIS NURSERY						
25/03	27 03/03/25	API 010170 MHB24-012	85228		43729		54,681.00	116,479.00
	W 030725A	Mar'25 MHB24-012 Family Develo DEVELOPMENTAL SERVIC						
25/03	27 03/03/25	API 010175 MHB25-015	85229		43734		7,131.00	123,610.00
	W 030725A	Mar'25 MHB25-015 CU Change DON MOYER BOYS & GIR						
25/03	27 03/03/25	API 010185 MHB24-001	85232		43735		5,166.00	128,776.00
	W 030725A	Mar'25 MHB24-001 Family Suppor EAST CNTRL IL REFUGE						
25/03	27 03/03/25	API 010242 MHB25-011	85238		43760		13,140.00	141,916.00
	W 030725A	Mar'25 MHB25-011 Peer Support GROW IN ILLINOIS						
25/03	27 03/03/25	API 010464 MHB24-035	85241		43808		11,666.00	153,582.00
	W 030725A	Mar'25 MHB24-035 Sexual Trauma RAPE, ADVOCACY, COUN						
25/03	27 03/03/25	API 010464 MHB24-002	85242		43808		6,250.00	159,832.00

Champaign County, IL



ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
W	030725A	Mar'25	MHB24-002	Sexual	Violen	RAPE, ADVOCACY, COUN				
25/03	W	030725A	Mar'25	API 010488	MHB25-019	85243		43811	7,052.00	166,884.00
				MHB25-019	Benefits Case	ROSECRANCE, INC.				
25/03	W	030725A	Mar'25	API 010488	MHB25-020	85244		43811	28,000.00	194,884.00
				MHB25-020	Criminal Just	ROSECRANCE, INC.				
25/03	W	030725A	Mar'25	API 010488	MHB25-030	85245		43811	25,833.00	220,717.00
				MHB25-030	Cristis Co-Res	ROSECRANCE, INC.				
25/03	W	030725A	Mar'25	API 010488	MHB25-023	85246		43811	8,333.00	229,050.00
				MHB25-023	Recovery Home	ROSECRANCE, INC.				
25/03	W	030725A	Mar'25	API 010597	MHB25-042	85227		43833	6,726.00	235,776.00
				MHB25-042	C-U Early	URBANA ADULT EDUCATI				
25/03	W	030725A	Mar'25	API 018092	MHB25-007	85217		43720	10,669.00	246,445.00
				MHB25-007	Courage Conne	CONNECTION				
25/03	W	030725A	Mar'25	API 018259	MHB24-044	85210		505155	7,208.00	253,653.00
				MHB24-044	CHW Outreach	CHAMPAIGN COUNTY HEA				
25/03	W	030725A	Mar'25	API 018259	MHB25-066	85211		505155	8,750.00	262,403.00
				MHB25-066	Disability Ap	CHAMPAIGN COUNTY HEA				
25/03	W	030725A	Mar'25	API 018259	MHB24-045	85212		505155	7,512.00	269,915.00
				MHB24-045	Justice Invol	CHAMPAIGN COUNTY HEA				
25/03	W	030725A	Mar'25	API 018305	MHB25-018	85222		43724	16,975.00	286,890.00
				MHB25-018	ECHO Housing	CUNNINGHAM CHILDRENS				
25/03	W	030725A	Mar'25	API 018305	MHB25-036	85223		43724	23,511.00	310,401.00
				MHB25-036	Families Stro	CUNNINGHAM CHILDRENS				
25/03	W	030725A	Mar'25	API 018343	MHB24-014	85233		43750	2,500.00	312,901.00
				MHB24-014	Counseling	FAMILY SERVICE OF CH				
25/03	W	030725A	Mar'25	API 018343	MHB24-016	85235		43750	2,410.00	315,311.00
				MHB24-016	Self Help Cen	FAMILY SERVICE OF CH				

Champaign County, IL

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
25/03	W 030725A	27 03/03/25	API 018343 MHB24-017	85236	43750		14,865.00	330,176.00
		Mar'25	MHB24-017 Senior Counselor FAMILY SERVICE OF CH					
25/03	W 030725A	27 03/03/25	API 018413 MHB24-013	85239	43805		27,500.00	357,676.00
		Mar'25	MHB24-013 Mental Health PROMISE HEALTHCARE					
25/03	W 030725A	27 03/03/25	API 018413 MHB24-041	85240	43805		8,923.00	366,599.00
		Mar'25	MHB24-041 wellnss PROMISE HEALTHCARE					
25/03	W 030725A	27 03/03/25	API 018805 MHB25-021	85224	43695		21,391.00	387,990.00
		Mar'25	MHB25-021 Shelter Case C-U AT HOME					
25/03	W 030725A	27 03/03/25	API 020173 MHB25-022	85237	505167		5,130.00	393,120.00
		Mar'25	MHB25-022 Advocacy, Car GREATER COMMUNITY					
LEDGER BALANCES ---- DEBITS:							.00	393,120.00
							NET:	
20000154	502046	EQUIP LEASE/EQUIP RENT						
25/03	W 032825A	402 03/20/25	API 010687 248	87008	44838		199.06	199.06
		Jan'25	Copier Service 053 XEROX CORPORATION					
LEDGER BALANCES ---- DEBITS:							.00	199.06
							NET:	
20000154	502047	SOFTWARE LICENSE & SAAS						
25/03	W 032825A	402 03/20/25	API 010638	86751	44828		-107.96	-107.96
		Adobe 3/10/25	VISA CARDMEMBER SERV					
25/03	W 032825A	402 03/20/25	API 010638	86751	44828		1,835.24	1,727.28
		Adobe 3/10/25	VISA CARDMEMBER SERV					
LEDGER BALANCES ---- DEBITS:							-107.96	1,727.28
							NET:	
20000154	502048	PHONE/INTERNET						
25/03	W 031425A	120 03/06/25	API 010263	85521	44117		144.95	144.95
		Internet Service 4/4/25 - 5/3/ I3 BROADBAND - CU						

Champaign County, IL

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE
25/03	W 032125A	229 03/11/25	API 018287		85958		44450	51.67	196.62
			MHB Phones		CONSOLIDATED COMMUNI				
LEDGER BALANCES ---- DEBITS:									
					196.62			.00	196.62
CREDITS:									
GRAND TOTAL ---- DEBITS:									
					446,860.23			-107.96	446,752.27
					CREDITS:			NET:	

62 Records printed

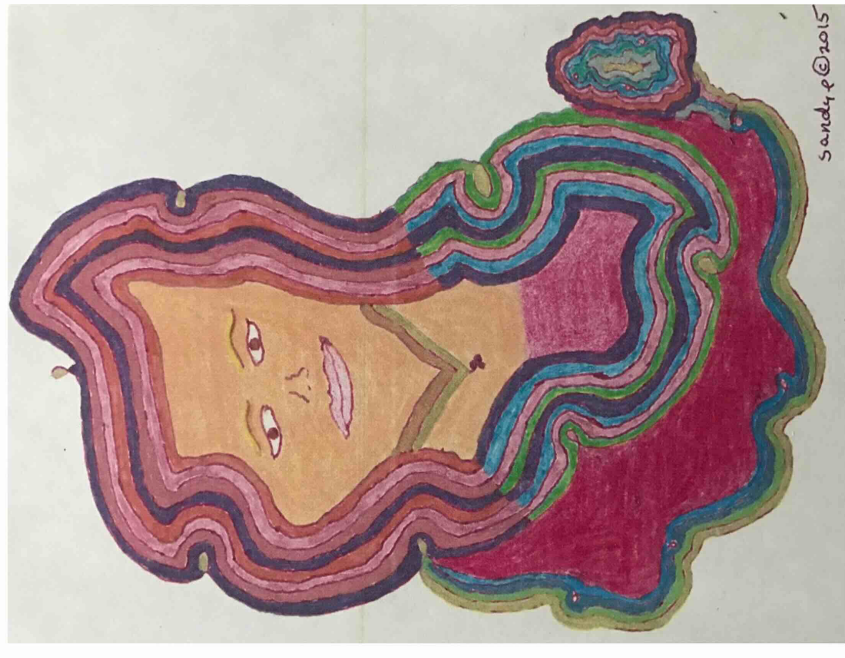
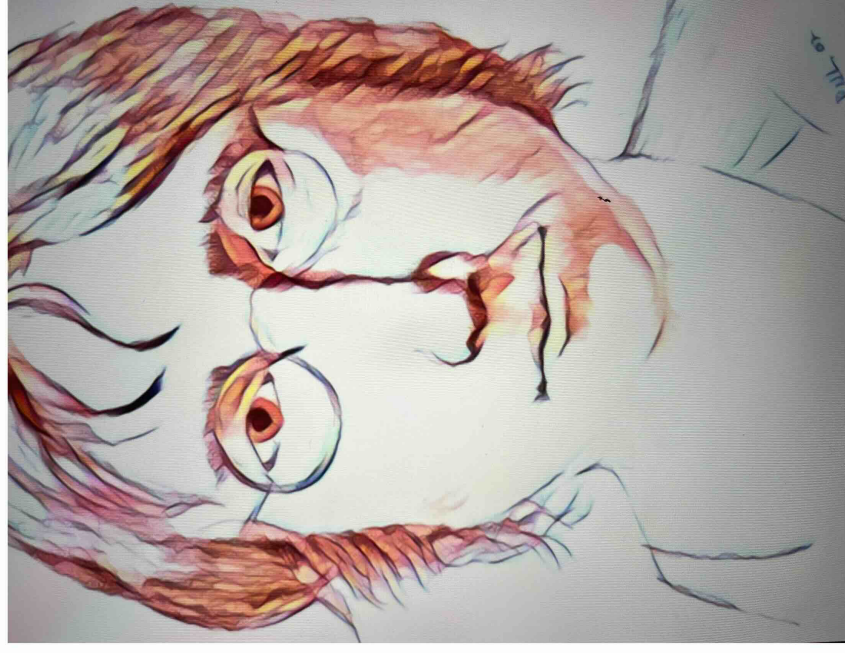
** END OF REPORT - Generated by Chris M. Wilson **



alliance for inclusion and respect

AIR

This collection features faces by Preston N. Lord, Elijah Griffin, and Sandy McMahon



Champaign County Community Coalition - Champaign County Mental Health Board
Circle of Friends Adult Day Center - Courage Connection - Crisis Nursery - CU Able
Depression and Bipolar Support Alliance -UC - Developmental Services Center (DSC)
disAbility Resource Expo - Family Service of Champaign County - GROW in Illinois
NAMI-Champaign County (IL) - Pavilion Hospital and Behavioral Health System
Positive Centered Art Therapy LLC - Rosecrance Central Illinois
Swann Special Care Center - UIUC School of Social Work

champaigncountyAIR.com - facebook.com/allianceforAIR

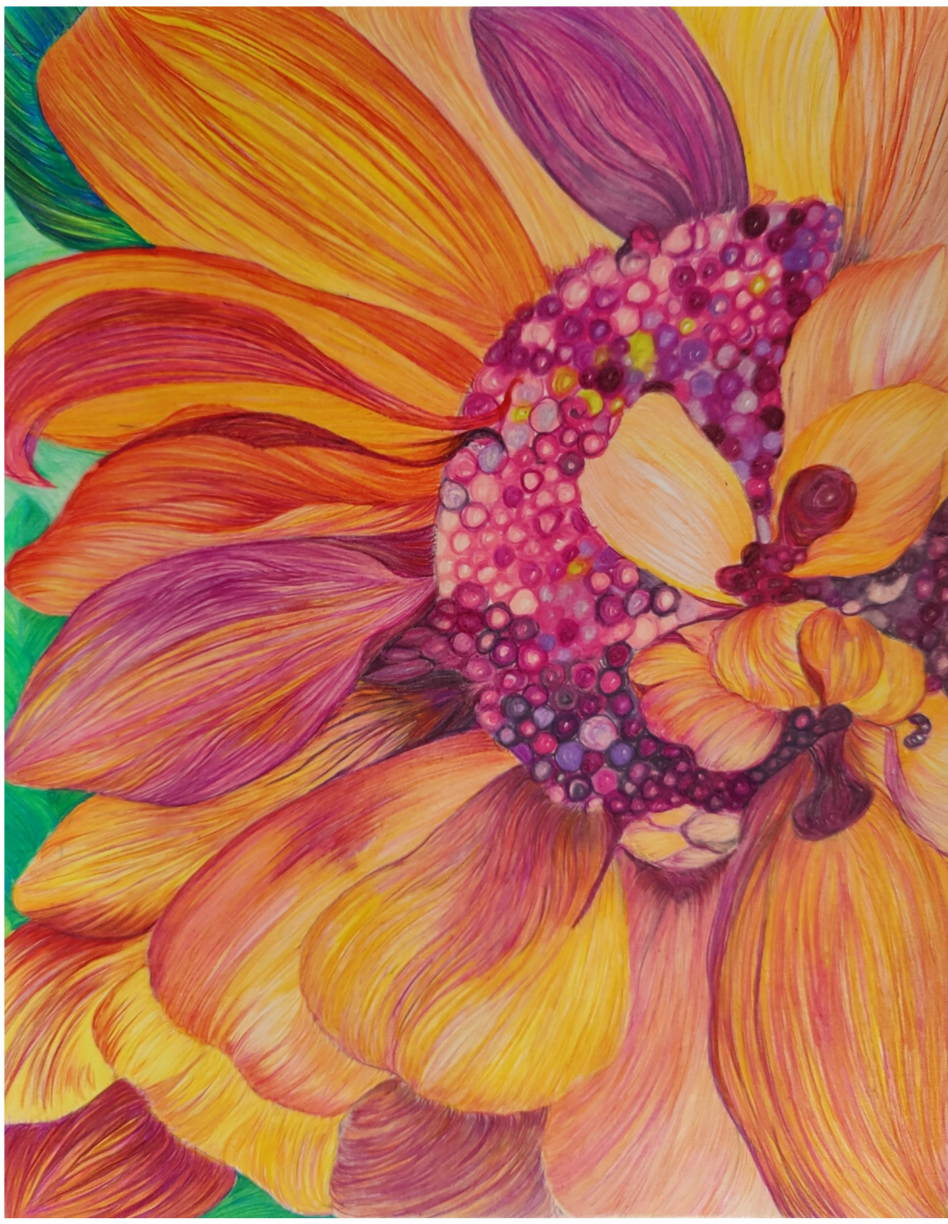
alliance for inclusion and respect

**We use art and film to show
that stigma harms us
individually and
collectively.**

**We promote entrepreneurs
and innovators, and we
celebrate inclusion because
every member of this
community has a valuable
contribution to make.**

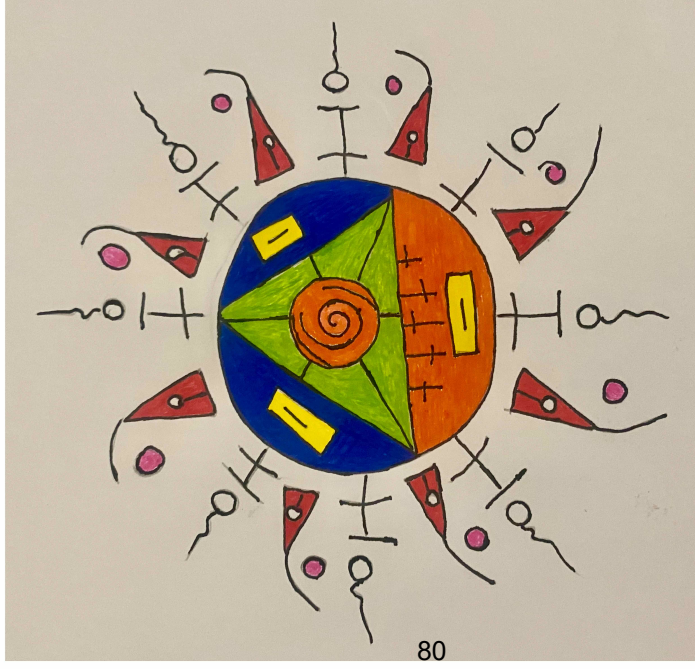
[champaigncountyAIR.com - facebook.com/allianceforAIR](https://facebook.com/allianceforAIR)

AIR



"Zinnia V" by Sujata Dey-Koontz

alliance for inclusion and respect



"Ancient Timepiece" by Preston N. Lord



Original Work by Elijah Griffin

champaigncountyAIR.com
facebook.com/allianceforAIR

**"Art is important
because it allows us to
share with each other
what is most human
within us and
what is most beautiful
outside of us."**

- David Kopacz, MD, artist, author

AIR

alliance for inclusion and respect

Supporters of AIR Artists:

Art Heals

Boot Books

Barbara Bressner

Cafe Kopi and Cafe Zojo

Nancy Carter

ChrispMedia

The Crow at 110

Elliott Counseling

Jane and Obdulio Escobar

Joseph Gallo Art

International Galleries

Donita Jacobson

Marion County Horizon Center

Eric Pierson

Positive Centered Art Therapy LLC

The Raino Art Collective

Arlene Rappaport

Evelyne Tardy

Vickie Tolf

Peter Tracy

Roger Ebert's Film Festival

Virginia Theatre



Art from Circle of Friends Group

AIR

alliance for inclusion and respect

AIR Art Show & Sale

April 25 - 26, Virginia Theatre

"Color Book" Screening

April 26, Virginia Theatre

CU Able Parent & Caregiver Dinner

April 27, El Toro at the Fields

Building Better Communities Together Conference

May 8, CityView Meeting Center

Crisis Nursery Blue Tie Gala

June 6, Illinois Conference Center

The Scott Bennett Family Resources Day

August 22, Lincoln Square Mall

Special Olympics Region I Bowling Tournament

August 23-24, Western Bowl & Arrowhead

Beyond Borders: Global Mental Health Research & Services Conference

October 9-10, Illinois Conference Center

DisAbility Resource Expo

October 18, Market Place Mall

DSC Tree of Hope Kickoff

November 2025



Watercolor by Thomas Mark Rhodes

Champaign County Community Coalition
champaigncommunitycoalition.org

Champaign County Mental Health Board
ccmhdbdrds.org

Circle of Friends Adult Day Center

Seniors and adults with a disability socialize in a homelike, supportive and safe environment, with medical monitoring, personal care assistance, supervision for safety concerns, and exercise/therapy. Specialized activities maintain and enhance capabilities, provide opportunities for success for each customer, and keep the mind and body active. "Opening Minds Through Art" enables individuals with dementia to express their voice in the role of artist. Trained volunteers provide art materials during this creative journey; the artists enjoy the intergenerational connection and create a legacy of individualized artistic expression.
center@circleoffriendsadc.net www.circleoffriendsadc.net

Courage Connection

For victims and survivors of domestic violence, a continuum of services so that individuals and families can achieve safety, stability, and self-sufficiency. We believe in the right of every person to safety and the potential of every person for success. A family's immediate safety is intimately connected to each person's long-term success. A community's stability is threatened when any family is in danger. courageconnection.org Hotline: (217) 384-4390

83

Crisis Nursery

Creates an "Island of Safety" dedicated to the prevention of child abuse and neglect by providing 24-hour emergency care for children and support to strengthen families in crisis. A beacon of light for children and families who are at risk of abuse or neglect in our community; we ensure that the necessary support and services are available to every child and family in need.
crisinnursery.net Crisis Line: (217) 337-2730

CU Able

Caregivers to individuals with disabilities can seek advice and support, share resources, network, and find friendship. facebook.com/groups/CUABLe or cuable.org

Depression and Bipolar Support Alliance U-C

Support meetings for people who have depression, bipolar disorder, and/or related mental health problems, whether formally diagnosed or not. We also offer support for the friends and families of those who struggle with these illnesses. There are no doctors or therapists on staff. We believe that the support and nurturing that peers provide is an integral part of recovery. There are several peer support group meetings each week, at 7pm in Auditorium C of OSF Heart of Mary Medical Center, 1400 W. Park Street, Urbana. Tuesday meetings are open to all who have a mental health condition, as well as their support people or anyone who has concerns about a loved one, as are meetings on the first and third Thursday each month. Friday meetings are open to only those with mental health conditions. For details or changes, see dbsacu.org/

DSC (Developmental Services Center)

Adult services are community focused and based, with an emphasis on independence to enhance the quality of life as defined by the person. Areas of support for adults include Employment Services, Residential Services, Community Day Services, and Case Management. Programs offer support in employment, independent and supported living, recreational and volunteer opportunities, service coordination, self-advocacy, and transportation. Family Development offers infants, toddlers, and families in-home comprehensive therapies, playgroups, social work services, and developmental screenings. DSC supports people in living a rich and meaningful life. dsc-illinois.org and facebook.com/DSCChampaign/

disABILITY Resource Expo

disabilityresourceexpo.org/

Family Service of Champaign County

Expertise, resources, and information to help you successfully meet life's changes and challenges. Our services for seniors and their families include in-home care, meal assistance, caregiver support, transportation, friendly caller, healthy aging classes, and volunteer support. Families and people of all ages receive counseling, parenting support, and information about and referral to community services and self-help groups. www.famsservcc.org, call (217) 352-0099 or email: info@familyservicecc.org

GROW in Illinois

Dedicated to community mental health through a well-established program of self-help groups... support group meetings held weekly, as well as personal contact throughout the year. People come to GROW with diverse problems in living, such as mental health issues, emotional troubles, or difficulty coping with grief, loneliness, anxiety, or stress. Through leadership and community building, individuals attending weekly group meetings are given the tools and support to help them in their recovery and personal growth. growinamerica.org/grow-in-illinois (217) 352-6989

National Alliance on Mental Illness - Champaign

Serving East Central Illinois, NAMI Champaign County provides speakers and presentations to local organizations, educational institutions, and service groups. Dedicated to supporting those affected by mental health conditions, including peers and families, NAMI Champaign focused on support, education, and advocacy efforts to destigmatize mental health. NAMI is available to share research about mental illness, personal experiences, and support groups with the local community. NAMI Champaign provides speakers for Crisis Intervention Training of first responders, and advocates locally and statewide for appropriate funding and legislation regarding mental health, while offering FREE programming like Family-to-Family classes for family and friends of individuals with lived experience of a mental health condition. info@namichampaign.org (217) 419-5345.

The Pavilion Hospital & Behavioral Health System

Treatment for psychiatric and addictive disorders for Children, Adolescents, Adults and the Senior population... acute inpatient treatment, detoxification and partial hospitalization, individual, family and group therapy, psycho educational groups and medical intervention. The Pavilion Foundation School for youth grades 3-12 with learning disabilities and behavior disorders. Also available is The Pavilion Residential Treatment Center for youth. 24/7 access to care and assessment at (217) 373-1700 or outside of Champaign County (800) 373-1700 pavilionhospital.com

Positive Centered Art Therapy, LLC

Provides support through art making while building endurance for challenging moments. The following services are available virtually and in person: Positive Centered Art Therapy; Christ Centered Christian Art Therapy™; Cognitive Behavioral Art Therapy (CBAT); Dialectical Behavior Art Therapy; Art Resilience Training (ART); Meditation; and Neurographic Art. No art experience required. *Phone (779) 429-2350.*

Rosecrance Central Illinois

Behavioral health services for children, adolescents, adults, and families... comprehensive addiction services for adolescents and adults, including prevention, intervention, detoxification, inpatient and outpatient treatment, experiential therapies, dual-diagnosis care, and family education... also offers high-quality, efficient, effective outpatient mental health services for children, adults, and families through a variety of programs. rosecrance.org/central-illinois (217) 398-8080

Swann Special Care Center

Care for persons with severe and profound intellectual disabilities through our residential nursing care program, adult day care training program, and accredited non public school. Imagine not being able to FULLY express yourself - your wants, needs, choices, dreams, abilities - and relying on others for simple, everyday tasks. Imagine living a predictable, routine life in an uncooperative body. This is the experience of our residents and the driving force behind our innovative Art Therapy program; residents are provided a unique means of expressing themselves while expanding their senses and learning new concepts and skills. People with IDD can and do create beautiful, expressive pieces of art. Our purpose is to enhance their lives by exceeding expectations through compassion & love. Contributions welcomed: swanncare.org. (217) 356-5164

UIUC School of Social Work

The School of Social Work enhances people's health and wellbeing and empowers individuals, communities, and organizations to dismantle inequitable systems and promote social justice. We conduct cutting-edge interdisciplinary research with real world impact, educate students to be effective and innovative practitioners, and collaborate with community partners to reimagine and design solutions to social challenges. socialwork@illinois.edu (217) 333-2261



Why Art?

"Art is important because it allows us to share with each other what is most human within us and what is most beautiful outside of us."

- David Kopacz, MD, artist, author

We use art and film to show that stigma affects us individually and collectively. We promote entrepreneurs and innovators, and we celebrate inclusion because every member of this community has a valuable contribution to make.



84

Supporters of AIR Artists

Art Heals, Boot Books, Barbara Bressner, Cafe Kopi and Cafe Zojo (we miss you), Nancy Carter, ChripMedia, The Crow at 110, Elliott Counseling, Jane and Obdulio Escobar, Joseph Gallo Art, International Galleries, Donita Jacobson, Marion County Horizon Center, Eric Pierson, Positive Centered Art Therapy LLC, The Raino Art Collective, Arlene Rappaport, Evelynne Tardy, Vickie Tolf, Peter Tracy, Roger Ebert's Film Festival, Virginia Theatre

Upcoming Events

"ColorBook" Screening Roger Ebert's Film Festival

April 23-26, Virginia Theatre

AIR Indoor Art Show

April 25-26, Virginia Theatre 2nd floor

Pieces in this brochure are by AIR artists whose work will be for sale during Ebertfest.

Featured artists include:

- Crow at 110 Artists
- Shirley Davis
- Sujata Dey-Koontz
- Elijah Griffin ("Harp" this page)
- Patti Hand
- Victoria Kramer
- Preston N. Lord ("See the Point" & "Roger Ebert")
- Mel M
- NAMI Campus Group
- Bev Schweighart
- Richard Walden
- Annie Marie Wiese



AIR

*alliance for
inclusion
and respect*



Join Us

Be Included

End Stigma

champaigncountyAIR.com

facebook.com/allianceforAIR/

Instagram @allianceforinclusionandrespect

AIR

Art Show & Sale

April 25 - 26, Virginia Theatre

"Color Book" Screening

April 26, Virginia Theatre

CU Able Parent & Caregiver Dinner

April 27, El Toro at the Fields

Living Beyond Covid: Building Better Communities Together Conference

May 8, CityView Meeting Center

Crisis Nursery Blue Tie Gala

June 6, Illinois Conference Center

The Scott Bennett Family Resources Day

August 22, Lincoln Square Mall

Special Olympics Region I

Bowling Tournament

August 23-24, Western Bowl & Arrowhead

Beyond Borders: Global Mental Health Research and Services Conference

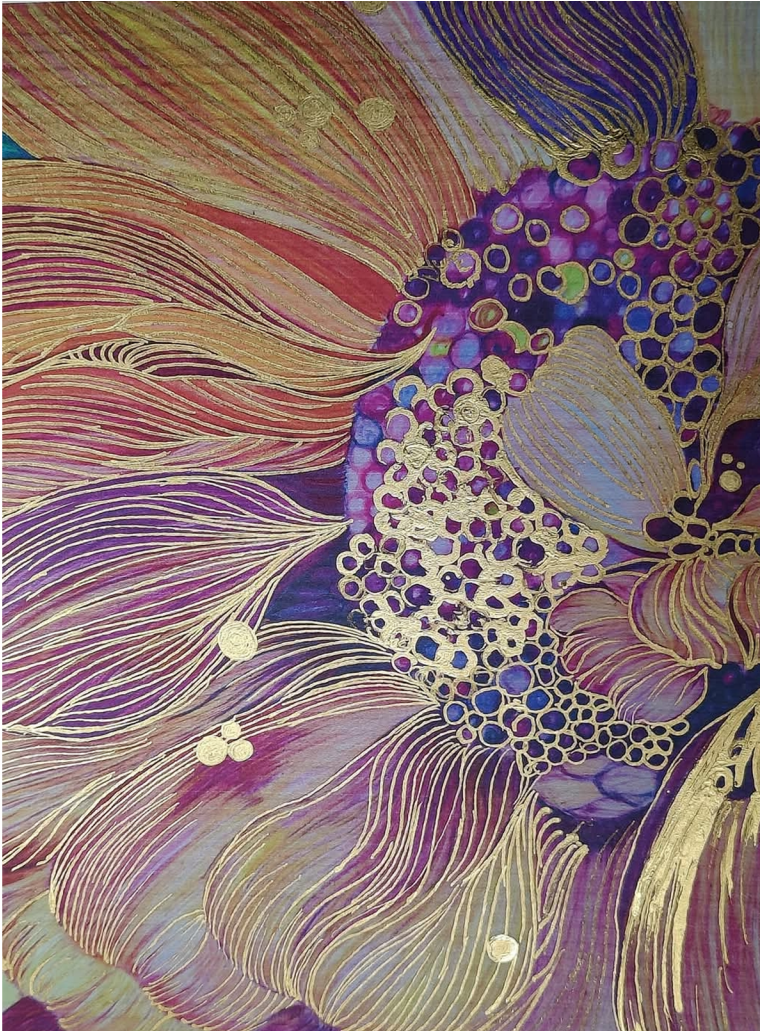
October 9-10, Illinois Conference Center

disAbility Resource Expo

October 18, Market Place Mall

DSC Tree of Hope Kickoff

November 2025



"Zinnia V" (mixed media) by Sujata Dey-Koontz

Alliance for Inclusion and Respect

Champaign Community Coalition - Champaign County Mental Health Board - Circle of Friends Adult Day Center
Courage Connection - Crisis Nursery - CU Able - Depression and Bipolar Support Alliance-Urbana Champaign
Developmental Services Center (DSC) - disAbility Resource Expo - Family Service of Champaign County
GROW in Illinois - NAMI-Champaign County (IL) - Pavilion Hospital and Behavioral Health System
Positive Centered Art Therapy LLC - Rosecrance Central Illinois - Swann Special Care Center
University of Illinois Urbana Champaign School of Social Work

85
champaigncountyAIR.com - facebook.com/allianceforAIR

CCMHB 2025 Board to Board Liaison

	Jane Sprandel	Kyle Patterson	Chris Milner	Elaine Palencia	Emily Rodriguez	Jon Paul Youakim	Joe Omo-Osagie	Molly McRay	Anthony Nichols
Courage Connection (4th Mon., 5:30pm)									
CCRPC (Head Start and Community Services)									
Cunningham Children's Home (meets qtrly)									
Children's Advocacy Ctr (4th Thurs., 9 am)									
CC Health Care Consumers(4th Thurs., 6 p.m.)									
Christian Health Center (last Sat., 10 a.m.)									
Community Service Ctr (3rd Thurs., 4:30 pm)									
Crisis Nursery (2nd Wed., 5:30 pm)									
CU at Home (4th Wed., 8 am)									
CU Early (Unit 116 mtg)									
Don Moyer (3rd Tues., 7 am)									
DSC (4th Thurs., 5:30 pm)									
ECIRMAC (Refugee Ctr (2nd Tues., 4 pm)									
Family Service (2nd Mon., noon)									
First Followers (generally 3rd Fri., 5 pm)									
GCAP (??)									
GROW in IL (last Mon., 7 pm)									
Promise Healthcare (4th Tues., 6 pm)					X				
RACES (3rd Thurs., 6 pm)									
Rosecrance (last Tues, 4:30 pm)									
Terrapin Station Sober Living									
UP Center (2nd Wed., 6:30 pm)									
WIN Recovery (2nd Monday, 5:30 p.m.)									
Expo Committees (various)	X								
Community Coalition (2nd Wed., 3:30pm)			X						
Student Mental Health Collab (1st Mon., 11AM, in person 2-3x/semester)								X	