

CHAMPAIGN COUNTY SHERIFF'S MERIT COMMISSION

Tuesday, January 11, 2011

Sheriff's Conference Room

204 E. Main Street, Urbana

MEMBERS PRESENT: Jon Rector, Chair; Ed McGhee

MEMBERS ABSENT: Kelly Griffith (participated via conference call)

OTHERS PRESENT: Sheriff Dan Walsh

CALL TO ORDER

Chair Rector called the meeting to order at 4:03 p.m. Declaring a quorum present, the Chair proceeded with the meeting.

APPROVAL OF MINUTES

Commissioner McGhee made a motion to approve the minutes from the November 29, 2010 meeting. Seconded by Chair Rector.

PUBLIC PARTICIPATION

There was no public participation.

DISCUSSION

Sheriff Walsh started the discussion about lieutenant promotions in the jail. He stated he should have also included sergeants promotions – by promoting an individual to lieutenant will most likely open up a sergeant position.

In the past the Merit Commission has been very involved in promotions. They recently certified a listing of qualified applicants for officer/deputy positions. Sheriff Walsh asked the commission what they would like to do regarding the promotions – if they would prefer to interview applicants or administer a written test. Chair Rector asked what the Sheriff would like their involvement to be. Commissioner Griffith said it would be very time consuming and she felt they would not know if the person was the best applicant for the promotion. She has no problem with certifying the list after the Sheriff and his staff conducted the oral interviews.

Sheriff stated to be considered for lieutenant and sergeant the criteria is based on the number of years employed plus you need to be in good standing with CCSO.

OTHER BUSINESS

Commissioner Griffith inquired about the FOIA Officer for the Merit Commission. Chair Rector apologized – he did speak to Attorney Stanko and not get back a response from him. Chair Rector will follow up with Mr. Stanko prior to the next meeting.

Discussion followed about the next meeting and due dates for lieutenant and sergeant resumes. We decided the next meeting will be February 15, 2011 (commissioners will check their calendars) and all resumes will be due to Teresa by 4:00 p.m. on February 15, 2011.

ADJOURNMENT

Motion to adjourn the meeting by Commissioner McGhee, seconded by Chair Rector. Chair Rector adjourned the meeting at 4:28 p.m.

Respectfully submitted,

Teresa Schleinz

Teresa Schleinz/Merit Commission